

CITY OF DOVER

CLIMATE FORUM PLANNING COMMITTEE – MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **1st Floor Conference Room, City Hall – 288 Central Ave**
Meeting Date: **Wednesday, November 10, 2021**
Meeting Time: **3:30 PM**

1. Welcome

V. Lyon opened the meeting at 3:30.

Roll call:

Present: Vincent Lyon (Chair), Abigail Lyon, Susan Smith, Kristen Murphy, Stephanie George (virtual)

Staff Present: Jackson Kaspari (Resilience Coordinator)

Others Present: Amanda Stone (UNH Ext.), Kyle Pimental (SRPC), Elizabeth Goldman

Unexcused Absent: Hayley Harmon

2. Assignment of the Minutes Taker

A. Lyon volunteered.

3. Approval of the October 20 Meeting Minutes

V. Lyon motioned to approve. K. Murphy seconded.

Vote: U/A

4. Citizens Forum

No one spoke.

5. Old Business

A. Stone provided a summary of the feedback from the committee on reports to focus the all boards meeting and V. Lyon's suggestion of grouping the reports into categories and reporting on the categories while highlighting one report in each. Categories: 1) energy (GHG inventory, Dover Energy Committee report); 2) Coastal Flood Risk (pulled out as a separate piece. Resources already exist.); 3) risk and vulnerability (c-rise, multi hazard mitigation); 4) master plan chapters; 5) natural resource mapping (coastal conservation plan, 2016 water resources supplement, etc.)

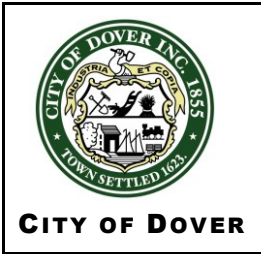
A. Stone: Should we include the tidal crossing document in risk and vulnerability?

A. Lyon: Yes. It could be useful for the development of a mitigation list the conservation commission is considering developing.

K. Pimental: Multi-hazard plan is great but there is really only 1 page (or less) on coastal flooding and SLR. Long plan but limited in climate scope. Lighter lift to summarize the document for this focus.

V. Lyon: Motivation, doing best to see what could be applied at the Energy commission. Tried to come up with a pro/con list but recognized that if someone saw value in the grouping they'd see other reports they should be aware of. When I picture them being used, how will someone not familiar with documents become familiar?

A. Stone: Videos and fact sheets. Videos in the all boards presentation. Short time frame. Need to prioritize the videos and the fact sheets come later.



CLIMATE FORUM PLANNING COMMITTEE – MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **1st Floor Conference Room, City Hall – 288 Central Ave**
Meeting Date: **Wednesday, November 10, 2021**
Meeting Time: **3:30 PM**

K. Murphy: The all boards is really to plant the seed. Follow up is where the work begins. Matrix at a glance.

A. Stone: Planning 20 min for 2-3 video/presentations then a break for discussion followed by 203 presentations and discussion.

K. Murphy: To develop the videos I needed the fact sheets in Exeter.

V. Lyon: Produce the fewest number of videos and fact sheets.

A. Lyon: Are we talking about videos for the categories? Could create a bulleted list for fact sheets as the bones and leave graphic design for later.

A. Stone: Lisa and I will review the fact sheet format. Want to assign committee members to draft key pieces to do: 1) fact sheet, 2) a few slides for each, 3) recording presentations.

V. Lyon: Is the CFR purposeful?

A. Lyon: Yes

V. Lyon: Need to draft a template for fact sheet if we use my plan for grouping.

A. Stone: Thread of CFR through all this work. Value to pull it out.

K. Murphy: One video per category + one fact sheet per category?

V. Lyon: Length is dictated by attention span of audience

K. Murphy: Like one video per category but one fact sheet per resource

V. Lyon: Can you elevator pitch any one?

A. Lyon: Confirming one video per category and one fact sheet per resource.

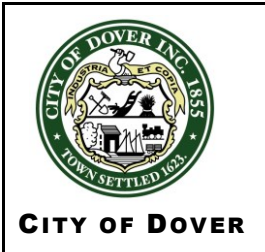
A. Stone: In interest of time, create fact sheet for primary and follow up on remaining.

V. Lyon: Caution around summarizing too much

A. Stone: One pagers are helpful reminder. Quick glance. 10-12 documents. Remember this isn't the full list of documents and reports, but the ones that rose to the top.

A. Lyon: The NR mapping already includes the others (water resources supplement, etc.)

K. Pimental: Pull in K. Murphy and A. Lyon for the conservation one for the specific connections to conservation commission and open lands committee.



CLIMATE FORUM PLANNING COMMITTEE – MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **1st Floor Conference Room, City Hall – 288 Central Ave**
Meeting Date: **Wednesday, November 10, 2021**
Meeting Time: **3:30 PM**

V. Lyon: What about street trees?

A. Stone/K. Pimental: Rename master plan chapter category to resilience planning.

4:25 Elizabeth Goldman left.

6. New Business

Items were tabled.

7. Other Business/Member Comments

A. Stone to send around assignments and assign folks to videos at the December meeting.

Next meetings: December 1 @ 3:30pm and January 5 @ 3:30pm. Will need to schedule an additional January meeting in preparation for the All Boards (likely Jan 19).

K. Pimental: Homework as a way for folks who can't make the 3:30 timeframe to stay engaged. Steph can share outside perspective on the fact sheets to make sure we are conveying the appropriate level of detail.

All: Work on assignments for the 12/1 meeting. Goal of rough outline for 12/1.

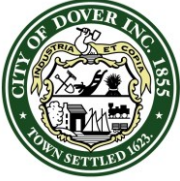
A. Lyon: Last piece, for the other projects, initiatives, city votes, etc. that are not included in this list of summarized resources, PREP and Liz Durfee will develop a simplified timeline to convey the work Dover has completed to date to improve community resilience and adapt to climate change. This will be an opportunity to show what has been done, can highlight the resources we are summarizing, and motivate the community to keep working on these issues. The list Lisa and A. Stone provided at the first meeting will be shared with city staff (Steve Bird and Chris Parker) to provide input on dates and smaller details. The timeline will be available for the all boards meeting as a handout.

8. Call for Agenda Items

This was covered under prior items.

9. Adjourn:

V. Lyon moved to adjourn. S. Smith seconded. **Vote: U/A**



CITY OF DOVER

CLIMATE FORUM PLANNING COMMITTEE – MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **1st Floor Conference Room, City Hall – 288 Central Ave**
Meeting Date: **Wednesday, November 10, 2021**
Meeting Time: **3:30 PM**