



CITY OF DOVER

DOVER BUSINESS AND INDUSTRIAL DEVELOPMENT AUTHORITY - MINUTES

Meeting Type: Regular Meeting
Meeting Location: City Hall, First Floor Conference Room
Meeting Date: November 4, 2021
Meeting Time: 4:00 PM

Present: Scott Johnson (Chair), Todd Sigmon (Vice-Chair), Maurice Olivier (Secretary), Sam Haddadin, Sean O'Connell, Karen Weston, Jeff Roemer, Anne Nichols

Absent: Periklis Karoutas (unexcused), Guy Eaton (excused), Tim Dargan (excused)

Ex Officio Members Present: Dan Barufaldi, Economic Development Director; Reid Amy, Deputy Director of Economic Development, Bob Carrier, Mayor; J. Michael Joyal, City Manager; Dan Lynch, Finance Director

David Choate, Colliers International, was present for roll call attendance, reading of the minutes from the previous meeting and a portion of the non-public session.

1. The Chair called the meeting to order at 4:01 PM.

The Chair called for a roll call attendance. A quorum was present.

2. Review and Approval of the October 7, 2021 draft Meeting Minutes.

Motion: T.Sigmon made a motion to approve the October 7, 2021 draft meeting Minutes. Seconded by K.Weston.
Vote: U/A.

3. Inspections Meeting Status.

Board Members discussed the meeting they had with the Inspections Department. DBIDA Board Members were directed to send the Chair a list of potential questions that would be appropriate for an FAQ section on the City Inspections page on the City website.

4. Non-Public Session:

Enter non-public session pursuant to:

RSA 91-A:3 II (c

RSA 91-A:3 II (d

RSA 91-A: 3 II (j

Motion: K.Weston made a motion to enter non-public session. Seconded by S.Haddadin. Roll call vote: U/A.

5. Return to Public Session:

Consider whether to seal the non-public session meeting Minutes pursuant to RSA 91-A: 3, III

Motion: T.Sigmon made a motion to seal the non-public meeting minutes. Seconded by S.Haddadin. Roll call vote: U/A



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Motion: T.Sigmon made a motion to approve the sale of City-owned land to American Durafilm, to build a 15,000 SF building at the corner of Innovation Way and Venture Drive, and to authorize the DBIDA Board Chair to sign the Deed. Seconded by S.Haddadin. Roll call vote: U/A

5. Public Session:

- **Tax Year 2021 Assessed Valuations Increase.**

D.Barufaldi went over the assessed valuations and discussion ensued regarding the increase over previous years.

- **Rotary Presentation on November 3, 2021.**

D.Barufaldi went over the exceptional feedback he received from the presentation he gave on November 3, 2021.

- **Citizen Leadership Academy Presentation on October 28, 2021.**

D.Barufaldi went over the presentation he gave to the Citizen Leadership Academy on October 28, 2021.

- **City Council Workshop-Economic Development Presentation on November 10, 2021 at 7:00 PM.**

Board members discussed the need for support at the upcoming Economic Development presentation being given to the City Council during a Workshop Session on November 10, 2021.

- **Nicole's Space & Cocheco Printworks Downtown Blight-Hopkins Enterprises.**

Board Members discussed the need for vacant spaces to be better maintained due to the blight on the downtown.

- **Downtown Report.**

R.Amy gave a report of the downtown businesses and events.

- **Age-Friendly Task Group Recruiting.**

Dr. M.Olivier discussed the need to recruit Board members to get some action steps moving forward for next month.

S.Johnson mentioned that DBIDA Operating Rules need to be reviewed, and should be discussed at the next DBIDA Board meeting.



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- **Need More Land to Develop.**

Board Members discussed the need to find more developable land.

- **NCS Survey-Economic Development got Top Ratings.**

The results from the National Citizen Survey were released, and Economic Development got top ratings.

6. Financial Report: October 31, 2021 Month-End Report/Report vs. Budget

D.Barufaldi went over the financial report that was distributed.

Motion: S.Haddadin made a motion to accept the October 31, 2021 Financial Report. Seconded by K.Weston. Vote: U/A.

7. Manager's Report: Economic Development Section: October 2021.

The manager's report is located in the packet for review.

8. Board Member Comments/Questions:

The Dover Arts Commission was awarded the Creative Communities Award by the NH State Council on the Arts.

9. ADJOURN:

Motion: S.Haddadin made a motion to adjourn at 5:50 PM. Seconded by K.Weston. Vote: U/A.