



CITY OF DOVER

ORDINANCE COMMITTEE – MINUTES

Meeting Type: **Ordinance Committee Meeting**
Meeting Location: **City Hall, City Council Conference Room**
Meeting Date: **Monday, November 1, 2021**
Meeting Time: **8:30 a.m.**

1. CALL TO ORDER

Councilor Shanahan called the meeting to order at 8:30 a.m.

Present: Councilor Dennis Shanahan, Councilor Fergus Cullen, Councilor Lindsey Williams, City Attorney Joshua Wyatt and Deputy City Attorney Jennifer Perez

No citizens present for citizens' forum.

2. APPROVAL OF PRIOR MEETING MINUTES –

- September 27, 2021 Special Meeting - Motion to approve special meeting minutes made by Councilor Shanahan, seconded by Councilor Cullen. Vote unanimous.
- October 21, 2021 Special Meeting – Motion to approve special meeting minutes made by Councilor Shanahan, seconded by Councilor Cullen. Vote unanimous.

3. DISCUSSION OF PENDING PROPOSED ORDINANCES

Attorney Wyatt discusses three pending ordinances:

- Chapter 9, Section 2 Board of Health – reconfiguring the membership description to include adding in an alternate member and expanding titles of members of the committee.
- Chapter 53, Section 2 Bicycles and Play Vehicles – change from a “mandatory registration” to an “encouraged registration”.
- Chapter 141, Sections 27, 30, 31 – involves First & Second Street permit parking area removal; possible vesting provision is included until expiration of current permit and then won't be reissued. There is also a section providing for free parking for those with walking disabilities and a time limit provision. City has no time limit as of now, but need to figure out if that is something City needs to add in because of State regulations. Discussion about provision regarding stop sign to be added to intersection of Glencrest Avenue and Glenwood Avenue. Councilor Shanahan has counted in the Glenwood area 13 intersections – 9 with stop signs and 4 without stop signs.
- Chapter 13, Section 13-5 City Council Video and Audio Recording – proposes to remove the requirement to record and broadcast the Council Orientation.

RECORDER GOES SILENT FOR PERIOD

4. DISCUSSION OF WARD BOUNDARIES ORDINANCE

Councilor Shanahan provided a brief overview of anticipated issues needing to be resolved for drafting an ordinance embodying ward boundaries. These include deciding the percentage deviation from equal population—1% or 5%. Likely need for change to several



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ward boundaries in light of census data. Some census data may be inaccurate and Assistant City Manager Chris Parker would be looking into how to alert federal government of same.

Discussion between all members concerning a proposed resolution to appoint the ordinance committee to study and bring forward a draft ordinance. All in favor and will co-sponsor for next council meeting, assuming the ward boundaries charter amendment passes.

Councilor Shanahan raised the issue of whether to sunset ordinance by its terms. Councilor Cullen stated that would be best to leave to a future charter amendment in two years to reinsert the ward boundaries in the charter. Councilor Shanahan mentioned it may also get addressed if a charter commission gets formed.

Councilor Shanahan mentioned possible need to revisit the time of future meetings during ward boundary ordinance study process.

5. GENERAL DISCUSSION

Councilor Williams mentions that the Mayor (in the not so near future) will have all Committee reviewing the makeup of each of boards/commissions. Councilor Shanahan suggested to speak to all of the chairs of each committee first to put something together in preparation of this meeting with Mayor.

6. AGENDA FOR NEXT MEETING

December 6, 2021 at 8:30 place holder for next meeting – possible meeting sooner depending on outcome of ballot questions at voting.

6. ADJOURN

Councilor Shanahan moved to adjourn; seconded by Councilor Williams. Unanimous.

(NOTE: The sound recording device inadvertently cut out for technical reasons for portions of this meeting.).