

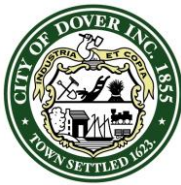
CITY OF DOVER

LIBRARY BOARD OF TRUSTEES---MINUTES

Meeting Type: Regular Meeting
Meeting Location: Dover Public Library, 73 Locust St., Dover, NH 03820
Meeting Date: **Thursday, December 2, 2021**
Meeting Time: **4:00pm**

1. **CALL TO ORDER**--The December meeting was called to order at 4:05pm by Michael Egan. Also attending were Susan Story Galt, Ann Schultz, Denise LaFrance, and Emily Fortin. Carol Boc was an excused absence, and Dorothy Wagner was an unexcused absence. Deborah Thibodeaux came in near the end of the meeting.
2. **MINUTES---NOVEMBER 4, 2021** Minutes of the November meeting were approved on a motion made by Ann Schultz and seconded by Susan Story Galt. Unanimously approved.
3. **REPORT OF THE LIBRARY DIRECTOR (NOVEMBER)** -- The Report of the Library Director was approved on a motion made by Susan Story Galt and seconded by Ann Schultz. Unanimously approved.
4. **CORRESPONDENCE---** None to report.
5. **OLD BUSINESS**
 - A. Roof replacement project: The roof bid has been posted, and the project will go before the City Council in January. We hope to have the project begin in the spring.
 - B. RFP Architect: The request for pre-bids is in for the architect RFP. The pre-bid meeting was held on 12/2 with four firms attending. We will be looking for a firm that has experience working with Carnegie libraries.
 - C. ARPA--grants: We have been awarded funding from the second round of ARPA grants in partnership with several nearby libraries and will use the funds to hire a marketing team to identify non-users. We have also received grant funds to hire a company to redesign our website and design a new logo.
6. **NEW BUSINESS**
 - A. Strategic Planning Goals: Library staff had the first meeting to begin the process of updating the library's strategic plan. The second meeting will be held next week.
 - B. FY'23 Budget: The Library Director is beginning to write our budget proposal for the 2023 fiscal year.
 - C. Staff Development Day: The library will be closed on Friday, December 3 for our annual staff development day.

UPCOMING PROGRAMS



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December: Virtual Cookbook Club: Cooking from 5 Ingredients by Jamie Oliver
December 1: Get Lit! Adult Book Club discussing The Temple House Vanishing by Rachel Donohue
December 1, 8 & 15: Family Story time
December 2: Cover 2 Cover Book Group (10am) discussing Where You'll Find Me
December 2, 6, 9, 13 & 16: Beyond Books: A Preschool Discovery Program
December 3: Library will be closed for Staff Development Day
December 4: Holiday Craft Workshop 10am to 12pm
December 6: Creepy Christmas with Jeff Belanger
December 6 & 13: Big Kids Story time
December: Knitting Group, 9:30am to 11:30am
December 7, 12, 21 & 28: Virtual & In-Person Dungeons & Dragons
December 8: Matter of Fact: Non-Fiction Book Club, 10am to 11am discussing The Day the World Came to Town by Jim Defede.
December 8: Creativity Corner—6:30 – 8:30
December 8: Teen Advisory Board, 6pm to 7pm
December 9: Nailed It! Holiday Snack Edition 6pm to 7pm
December 10 & 17: Shake Your Rattle and Roll, Baby!
December 20: Monday Afternoon & Evening Book Group discussing Exhalation by Ted Chiang
December 24th through the 26th & December 31st through January 2nd—the Library will be closed.

7. ITEMS OF CONCERN: None to report.

8. ADJOURNMENT The meeting was adjourned at 4:29pm on a motion made by Susan Story Galt and seconded by Ann Schultz. Unanimously approved.

NEXT MEETING DATE: THURSDAY, JANUARY 6, 2022 @ 4:00PM