



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, November 10, 2021**
Meeting Time: **7:00 pm**

1. CALL TO ORDER

2. MOMENT OF SILENCE

3. PLEDGE OF ALLEGIANCE

Deputy Mayor Ciotti led the Pledge of Allegiance.

4. ROLL CALL ATTENDANCE

Present: Mayor Carrier, Deputy Mayor Ciotti, Councilor Gasses, Councilor Muffett-Lipinski, Councilor Thibodeaux, and Councilor Williams. Councilor Cullen arrived at 7:40 pm.

Absent: Councilor O'Connor and Councilor Shanahan.

Also Present: City Manager Joyal, City Attorney Wyatt, and City Clerk Mistretta.

5. PROCLAMATIONS/AWARDS

Mayor Carrier read a proclamation for Small Business Saturday.

6. APPROVAL OF AGENDA

Deputy Mayor Ciotti moved to add the School Board resolution, which was passed on November 8, 2021, to Item 13.B.3. He move add a resolution, *Approval of Amendment to Tri-City Agreement with Community Action Partnership for Warming Center Staffing*, as Item 13.B.4, and asked that it be moved up on the Agenda to this point of the Agenda.

Deputy Mayor Ciotti moved to approve the Agenda as amended; seconded by Councilor Thibodeaux.

Vote: 6/0.

13.B.4. *Approval of Amendment to Tri-City Agreement with Community Action Partnership for Warming Center Staffing*

Deputy Mayor Ciotti moved for its adoption; seconded by Councilor Thibodeaux.

City Manager Joyal gave an overview of the Resolution to the Council.

Roll Call Vote: 6/0.

7. PUBLIC HEARINGS

A. CHAPTER 9: BOARDS, COMMISSION, AND COMMITTEES – SECTION 9, BOARD OF HEALTH

SPONSORED BY MAYOR CARRIER BY REQUEST

Mayor Carrier, seeing no one wishing to speak, closed the Public Hearing.



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B. CHAPTER 53: BICYCLES AND PLAY VEHICLES, SECTION 2
SPONSORED BY MAYOR CARRIER BY REQUEST

Mayor Carrier, seeing no one wishing to speak, closed the Public Hearing.

C. CHAPTER 141: VEHICLES AND TRAFFIC, SECTIONS 13, 18, 30, AND 42
SPONSORED BY MAYOR CARRIER BY REQUEST

Mayor Carrier, seeing no one wishing to speak, closed the Public Hearing.

D. REPROGRAM UNEXPENDED BOND PROCEEDS FROM COCHECO PUMP STATION PROJECT TO VARNEY BROOK PUMP STATION PROJECT AND ISSUE CHANGE ORDER ONE TO WRIGHT-PIERCE FOR CONSTRUCTION OVERSIGHT (REQUIRES A 2/3 MAJORITY VOTE OF THE COUNCIL) (CITY COUNCIL VOTE OCCURRING ON DECEMBER 8, 2021)
SPONSORED BY MAYOR CARRIER BY REQUEST

Mayor Carrier, seeing no one wishing to speak, closed the Public Hearing.

8. CITIZEN'S FORUM

Taxpayers, Business owners, and Residents are invited to speak on any issue pertaining to the business of the City of Dover. Statements shall be limited to five minutes.

Michael Lessard, 18 Chapel Street: He thanked the Council for voting in favor of Item 13.B.4.

Julie, Dover Resident: She asked that the closing be 9:00 am instead of 8:00 am.

Anthony McManus, 3 Renaud Avenue: He spoke about the budget process and the impact on the Schools.

Karen Weston, 42 French Cross Road: She spoke about the budget process and the impact on the City. She referred to the Warming Center resolution and said she was concerned that the building is planned to be sold next year.

Nathaniel Stewart, 5 Redden Street: He spoke in support of Item 13.B.4.

Pam Lessard, 62 Glenwood Avenue: She spoke in support of Item 13.B.4.

Jessica Nyby, 2 Crestview Avenue: She spoke in support of Item 13.B.4.

Jodi Langellotti, 435 Sixth Street: She spoke in favor of Item 13.B.4.

Mayor Carrier, seeing no one else wishing to speak, closed the Citizen's Forum.



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9. CITY MANAGER'S REPORT

City Manager Joyal submitted his report in writing. He invited Dana Lynch, Chairperson for Cocheco Waterfront Development Advisory Committee to give an overview to the Council.

Mr. Lynch gave a Cocheco Waterfront Development project update to the Council. City Manager Joyal spoke about Atlantic Broadband's new efforts to inform the public about their work in the City. He said the City has not received a tax rate at this time. He gave a COVID update, and vaccination options for children at the Schools. He said there will be no holiday parade. He said the Fire department will help Santa Claus around the City. He said this Saturday the Energy Commission will be holding a Electric Vehicle display.

Deputy Mayor Ciotti recognized Steve Bird for his work on the Cocheco Waterfront Development project.

Deputy Mayor Ciotti asked if the City would be receiving any of the \$22 million grant money the State has received.

City Manager Joyal said he doesn't know how much the City will be receiving, but it will help with vaccinating the children.

Deputy Mayor Ciotti asked for the Local Major Development Projects be updated.

Deputy Mayor Ciotti moved to accept the City Manager's Report; seconded by Councilor Muffett-Lipinski.

Vote: 7/0.

10. APPROVAL OF MINUTES

- A. October 27, 2021 – Regular Meeting**
- B. November 3, 2021 – Workshop Session**
- C. November 3, 2021 – Joint Workshop with School Board**

Deputy Mayor Ciotti moved to approve the Minutes; seconded by Councilor Muffett-Lipinski.

Vote: 7/0.

11. MAYOR'S REPORT

Mayor Carrier invited Scott Johnson, Dover Business and Industrial Development Authority Chairperson to speak to the Council.

Mr. Johnson gave an overview to the Council of DBIDA's work.

Mayor Carrier listed the events he attended the past couple weeks. He said the City is hosting a Veterans' Day ceremony tomorrow morning.

Deputy Mayor Ciotti thanked all the Veterans on behalf of the entire Council.

Mayor Carrier gave an overview of the upcoming Dover Main Street events.



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Deputy Mayor Ciotti moved to accept the Mayor's Report; seconded by Councilor Thibodeaux.
Vote: 7/0.

12. UNFINISHED BUSINESS

A. ORDINANCES IN THE 2nd READING

B. ORDINANCES IN THE 3RD READING

1. CHAPTER 9: BOARDS, COMMISSION, AND COMMITTEES – SECTION 9, BOARD OF HEALTH SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Ciotti moved for its adoption; seconded by Councilor Thibodeaux.
Roll Call Vote: 7/0.

2. CHAPTER 53: BICYCLES AND PLAY VEHICLES, SECTION 2 SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Ciotti moved for its adoption; seconded by Councilor Muffett-Lipinski.
Roll Call Vote: 7/0.

3. CHAPTER 141: VEHICLES AND TRAFFIC, SECTIONS 13, 18, 30, AND 42 SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Ciotti moved for its adoption; seconded by Councilor Muffett-Lipinski.
Roll Call Vote: 7/0.

C. RESOLUTIONS

1. REPROGRAM UNEXPENDED BOND PROCEEDS FROM THE GARRISON ELEMENTARY SCHOOL IMPROVEMENT PROJECT TO DOVER HIGH SCHOOL PROJECT (REQUIRES A 2/3 MAJORITY VOTE OF THE COUNCIL) SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Ciotti moved for its adoption; seconded by Councilor Muffett-Lipinski.
Deputy Mayor Ciotti gave an overview of the Resolution to the Council.
Roll Call Vote: 7/0.

2. ADOPTION OF FISCAL YEAR 2023 – 2028 CAPITAL IMPROVEMENTS PROGRAM (CIP) SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Ciotti moved for its adoption; seconded by Councilor Williams.
City Manager Joyal gave an overview of the Resolution and CIP to the Council.
Roll Call Vote: 7/0.



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3. APPROPRIATION FOR FISCAL YEAR 2023 CAPITAL IMPROVEMENTS PROGRAM (CIP) – NON-DEBT FINANCED PROJECTS (REQUIRES A 2/3 MAJORITY VOTE OF THE COUNCIL)
SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Ciotti moved for its adoption; seconded by Councilor Muffett-Lipinski.
City Manager Joyal gave an overview of the Resolution to the Council.
Roll Call Vote: 7/0.

4. APPROPRIATION FOR FISCAL YEAR 2023 CAPITAL IMPROVEMENTS PROGRAM (CIP) AND AUTHORIZATION FOR BONDING (REQUIRES A 2/3 MAJORITY VOTE OF THE COUNCIL)
SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Ciotti moved for its adoption; seconded by Councilor Muffett-Lipinski.
City Manager Joyal gave an overview of the Resolution to the Council.
Roll Call Vote: 7/0.

13. NEW BUSINESS

A. CONSENT CALENDAR

- 1. B19064 OPEB ACTUARIAL SERVICES – THE HOWARD E. NYHART COMPANY, INC**
SPONSORED BY MAYOR CARRIER BY REQUEST
- 2. B22011 DESIGN-BUILD SERVICES FOR THE FIRST FLOOR CITY HALL RESTROOMS**
SPONSORED BY MAYOR CARRIER BY REQUEST
- 3. B22021 CONSUMABLE OFFICE SUPPLIES – STATE OF NH CONTRACT WITH W.B. MASON**
SPONSORED BY MAYOR CARRIER BY REQUEST



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COMMITTEE REPORTS

1. School Board
2. Planning Board
3. Appointments Committee
4. Arena Commission
5. Arts Commission
6. Conservation Commission
7. Downtown TIF Advisory Board
8. Energy Commission
9. Heritage Commission
10. Legislative Liaison
11. Library Board of Trustees
12. McConnell Center Advisory Committee
- 13. Ordinance Committee**
14. Parking Commission
15. Pool Advisory Committee
16. Racial Equity and Inclusion Ad-Hoc Committee
17. Recreation Advisory Board
18. Solid Waste Advisory Commission
19. Stormwater and Flood Resilience Funding Ad-Hoc Committee
20. Transportation Advisory Commission
21. Waterfront TIF Advisory Board
22. City Council / School Board Collaborative Committee
23. Joint Building Committee – Dover High School and Regional Career Technical Center
24. COAST
25. Cocheco Waterfront Development Advisory Committee
26. Dover Main Street
27. Strafford Regional Planning Commission

Councilor Muffett-Lipinski left the meeting at 8:42 pm.

Deputy Mayor Ciotti moved for the adoption of the Consent Calendar; seconded by Councilor Williams.

Mayor Carrier asked the Council if they had items they would like pulled for further discussion. Councilor Thibodeaux pulled Item 13.A.2.

Mayor Carrier asked for a roll call vote on the remaining items on the Consent Calendar.
Roll Call Vote: 6/0.

Deputy Mayor Ciotti moved for the adoption of the Consent Calendar; seconded by Councilor Williams.

Roll Call Vote: 6/0.

Councilor Williams gave an overview of the Ordinance Committee Report to the Council.

B. RESOLUTIONS

- 1. DIRECTING THE CITY COUNCIL'S ORDINANCE COMMITTEE TO (I) REVIEW ANY NEED FOR WARD REDISTRICTING AND (II) PREPARE A DRAFT ORDINANCE SETTING FORTH WARD BOUNDARIES**
SPONSORED BY COUNCILOR SHANAHAN, COUNCILOR CULLEN AND COUNCILOR WILLIAMS.

Deputy Mayor Ciotti moved for its adoption; seconded by Councilor Williams.
Vote: 6/0.



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2. B22013 CONSTRUCTION OF THE PUDDING HILL WATER TREATMENT FACILITY

SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Ciotti moved for its adoption; seconded by Councilor Gasses.
City Manager Joyal gave an overview of the Resolution to the Council.
Roll Call Vote: 6/0.

3. ESTABLISHMENT OF THE KATE CROWELL SCHOLARSHIP TRUST FUND

SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Ciotti moved for its adoption; seconded by Councilor Thibodeaux.
Mayor Carrier gave an overview of the Resolution to the Council.
Roll Call Vote: 6/0.

4. APPROVAL OF AMENDMENT TO TRI-CITY AGREEMENT WITH COMMUNITY ACTION PARTNERSHIP (CAP) FOR WARMING CENTER STAFFING

SPONSORED BY MAYOR CARRIER BY REQUEST

Moved up on the Agenda to follow Item 6.

C. ORDINANCES IN 1ST READING

1. CHAPTER 13 – CITY COUNCIL, SECTION 5 (TO BE REFERRED TO A PUBLIC HEARING ON DECEMBER 8, 2021.) SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Ciotti moved to refer to a public hearing on December 8, 2021; seconded by Councilor Thibodeaux.
Vote: 6/0.

2. CHAPTER 141: VEHICLES AND TRAFFIC, SECTIONS 27, 30, AND 31. (TO BE REFERRED TO A PUBLIC HEARING ON DECEMBER 8, 2021.) SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Ciotti moved to refer to a public hearing on December 8, 2021; seconded by Councilor Thibodeaux.
Vote: 6/0.

14. COUNCIL CORRESPONDENCE

15. COUNCIL MATTERS OF INTEREST

16. ADJOURN

Deputy Mayor Ciotti moved to adjourn; seconded by Councilor Williams
Vote: 6/0.