



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, December 8, 2021**
Meeting Time: **7:00 pm**

1. CALL TO ORDER

2. MOMENT OF SILENCE

3. PLEDGE OF ALLEGIANCE

Councilor Gasses and Councilor O'Connor led the Pledge of Allegiance.

4. ROLL CALL ATTENDANCE

Present: Mayor Carrier, Councilor Cullen, Councilor Gasses, Councilor O'Connor, Councilor Shanahan, and Councilor Williams. Deputy Mayor Ciotti participated by phone.

Absent: Councilor Muffett-Lipinski and Councilor Thibodeaux.

Also Present: City Manager Joyal, City Attorney Wyatt, and City Clerk Mistretta.

5. PROCLAMATIONS/AWARDS

6. APPROVAL OF AGENDA

Councilor Shanahan moved to substitute as a whole Item 13.B.2., and to add background information to Item 13.B.4.; seconded by Councilor O'Connor.

Roll Call Vote: 7/0.

7. PUBLIC HEARINGS

A. CHAPTER 13 – CITY COUNCIL, SECTION 5 SPONSORED BY MAYOR CARRIER BY REQUEST

Mayor Carrier, seeing no one wishing to speak, closed the Public Hearing.

B. CHAPTER 141: VEHICLES AND TRAFFIC, SECTIONS 27, 30, AND 31. SPONSORED BY MAYOR CARRIER BY REQUEST

Mayor Carrier, seeing no one wishing to speak, closed the Public Hearing.

8. CITIZEN'S FORUM

Taxpayers, Business owners, and Residents are invited to speak on any issue pertaining to the business of the City of Dover. Statements shall be limited to five minutes.

Jeff Spires, Dover Main Street: He gave an update on Dover Main Street holiday programs.

Mayor Carrier, seeing no one else wishing to speak, closed the Citizen's Forum.



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9. CITY MANAGER'S REPORT

City Manager Joyal said he submitted his report in writing. He gave a COVID update to the Council. He spoke about the 2021 property tax rate being set by the NH Department of Revenue Administration at \$21.70. He said the Willand Center is in operation.

Mayor Carrier said the Community Action Program will be offering COVID booster shots.

Councilor Shanahan moved to accept the City Manager's Report; seconded by Councilor Williams

Roll Call Vote: 7/0.

10. APPROVAL OF MINUTES

A. November 10, 2021 – Regular Meeting

B. December 1, 2021 – Workshop Session

Councilor Cullen mentioned a line in the Minutes where it needed to be completed that Councilor Muffett-Lipinski left the meeting. He added that she left at 8:42 pm.

Councilor Shanahan moved to approve the Minutes as amended; seconded by Councilor Williams.

Roll Call Vote: 7/0.

11. MAYOR'S REPORT

Mayor Carrier listed the events and meetings he attended.

Councilor Shanahan spoke about ribbon cuttings he attended on the Mayor's behalf.

Councilor Shanahan moved to accept the Mayor's Report; seconded by Councilor O'Connor.

Roll Call Vote: 7/0.

12. UNFINISHED BUSINESS

A. ORDINANCES IN THE 2nd READING

1. CHAPTER 13 – CITY COUNCIL, SECTION 5

SPONSORED BY MAYOR CARRIER BY REQUEST

Councilor Shanahan moved for its adoption; seconded by Councilor O'Connor.

Roll Call Vote: 6/1; Passed. Councilor Williams was opposed.



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2. CHAPTER 141: VEHICLES AND TRAFFIC, SECTIONS 27, 30, AND 31. SPONSORED BY MAYOR CARRIER BY REQUEST

Councilor Shanahan moved for its adoption; seconded by Councilor Gasses.
Councilor Cullen started a discussion regarding expanding the free parking to all Veterans.

Roll Call Vote: 7/0.

B. ORDINANCES IN THE 3RD READING

C. RESOLUTIONS

1. REPROGRAM UNEXPENDED BOND PROCEEDS FROM COCHECO PUMP STATION PROJECT TO VARNEY BROOK PUMP STATION PROJECT AND ISSUE CHANGE ORDER ONE TO WRIGHT-PIERCE FOR CONSTRUCTION OVERSIGHT (REQUIRES A 2/3 MAJORITY VOTE OF THE COUNCIL) SPONSORED BY MAYOR CARRIER BY REQUEST

Councilor Shanahan moved for its adoption; seconded by Councilor Gasses.
City Manager Joyal gave an overview of the Resolution to the Council.
Community Services Director Storer answered specific questions regarding the project.
Roll Call Vote: 7/0.

Councilor Cullen moved to suspend the rules to move Item 13.B.1. to this point on the Agenda; seconded by Councilor O'Connor.
Roll Call Vote: 7/0.

Councilor Shanahan moved for the adoption of Item 13.B.1.; seconded by Councilor O'Connor.
Roll Call Vote: 7/0.

13. NEW BUSINESS

A. CONSENT CALENDAR

- 1. B22026 HIGH PERFORMANCE COLD PATCH AND/OR HOT PATCH
SPONSORED BY MAYOR CARRIER BY REQUEST**
- 2. B22028 2021 F350 4X4 WITH DUMP BODY
SPONSORED BY MAYOR CARRIER BY REQUEST**
- 3. B22029 2022 NISSAN LEAF SV PLUS
SPONSORED BY MAYOR CARRIER BY REQUEST**
- 4. B22030 MATERIAL REPAIR & OPERATION AND INDUSTRIAL SUPPLIES –
STATE OF NH CONTRACT WITH GRAINGER INC.
SPONSORED BY MAYOR CARRIER BY REQUEST**



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5. CANVASS OF VOTES-NOVEMBER 2, 2021

SPONSORED BY MAYOR CARRIER BY REQUEST

6. B22018 LABOR NEGOTIATION SERVICES

SPONSORED BY MAYOR CARRIER BY REQUEST

COMMITTEE REPORTS

- | | |
|---|---|
| 1. School Board | 16. Racial Equity and Inclusion Ad-Hoc Committee |
| 2. Planning Board | 17. Recreation Advisory Board |
| 3. Appointments Committee | 18. Solid Waste Advisory Commission |
| 4. Arena Commission | 19. Stormwater and Flood Resilience Funding Ad-Hoc Committee |
| 5. Arts Commission | 20. Transportation Advisory Commission |
| 6. Conservation Commission | 21. Waterfront TIF Advisory Board |
| 7. Downtown TIF Advisory Board | 22. City Council / School Board Collaborative Committee |
| 8. Energy Commission | 23. Joint Building Committee – Dover High School and Regional Career Technical Center |
| 9. Heritage Commission | 24. COAST |
| 10. Legislative Liaison | 25. Cocheco Waterfront Development Advisory Committee |
| 11. Library Board of Trustees | 26. Dover Main Street |
| 12. McConnell Center Advisory Committee | 27. Strafford Regional Planning Commission |
| 13. Ordinance Committee | |
| 14. Parking Commission | |
| 15. Pool Advisory Committee | |

Councilor Shanahan moved for the adoption of the Consent Calendar; seconded by Councilor Williams.

Roll Call Vote: 7/0.

Councilor Williams gave an overview of the Appointments Committee to the Council, and recommended the following appointments:

Timothy Casey –as a regular member on the McConnell Center Advisory Commission, and as an alternate on Solid Waste Advisory Commission

Caitlin Little – Arts Commission – regular member

Patti Pettis on the Board of Health

Chris Sleys as a regular member on the Pool Advisory Committee, and as an alternate on Solid Waste Advisory Commission.

David Staples on the Board of Health.

Katherine Surman – Solid Waste Advisory Commission – regular member

Reappoint Chris Prior to the Waterfront TIF Advisory Board

Change the status of Rita Braceland and Tess Beem from alternate to regular on the Racial Equity and Inclusion Ad-Hoc Committee.

Councilor Shanahan moved to accept the Appointments Committee Report; seconded by Councilor Gasses.

Roll Call Vote: 7/0.

Councilor Shanahan gave an overview of the Stormwater and Flood Resilience Funding Ad-Hoc Committee to the Council.



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Councilor Shanahan gave an overview of the Waterfront TIF Advisory Committee report to the Council.

Councilor Shanahan moved to accept the Waterfront TIF Advisory Committee report; seconded by Councilor O'Connor.

Roll Call Vote: 7/0.

Councilor Shanahan gave an overview of the COAST report to the Council.

Councilor Williams gave an overview of the Strafford Regional Planning Commission to the Council.

B. RESOLUTIONS

1. APPROVAL OF RED'S GOOD VIBES FOOD SERVICE TRAILER PROPOSAL SPONSORED BY MAYOR CARRIER BY REQUEST

Moved up on the Agenda to follow Old Business.

2. PROFESSIONAL ENGINEERING SERVICES FOR THE PUDDING HILL WATER TREATMENT FACILITY - UNDERWOOD ENGINEERS SPONSORED BY MAYOR CARRIER BY REQUEST

Councilor Shanahan moved for its adoption; seconded by Councilor Gasses.

City Manager Joyal gave an overview of the Resolution to the Council.

Roll Call Vote: 7/0.

3. COCHECO RIVER OUTFALL STORMWATER MASTER PLAN - KLEINFELDER NORTHEAST INC SPONSORED BY MAYOR CARRIER BY REQUEST

Councilor Shanahan moved for its adoption; seconded by Councilor Gasses.

City Manager Joyal gave an overview of the Resolution to the Council.

Roll Call Vote: 7/0.

4. APPROVAL AND AUTHORIZATION OF (I) SETTLEMENT AND FUNDING AGREEMENT BETWEEN CITY OF DOVER AND NEW ENGLAND METAL RECYCLING, LLC, AND (II) THIRD PARTY GUARANTY AGREEMENT SPONSORED BY MAYOR CARRIER BY REQUEST

Councilor Shanahan moved for its adoption; seconded by Councilor Gasses.

City Manager Joyal gave an overview of the Resolution to the Council.

City Attorney Wyatt gave an overview of the Agreements in the background materials.

Roll Call Vote: 7/0.

C. ORDINANCES IN 1ST READING



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14. COUNCIL CORRESPONDENCE

A. Letter from Comcast dated 11/18/2021.

Councilor Shanahan moved to place correspondence on file; seconded by Councilor Williams.

Roll Call Vote: 6/1; passed. Councilor O'Connor was opposed.

15. COUNCIL MATTERS OF INTEREST

Councilor Shanahan spoke about the Ward Boundary changes that will be coming before the Council.

Mayor acknowledge that this is the last meeting of the 2020-2021 City Council. He recognized the work of the three Councilors who would be leaving. He gave them parting gifts.

Deputy Mayor Ciotti thanked everyone.

Councilor O'Connor thanked everyone. He recognized City staff.

Councilor Gasses thanked everyone.

Councilor Shanahan gave his parting comments to the three Councilors.

Councilor Williams said it was an honor to work with this Council.

City Manager Joyal thanked the Councilor for the work over the years.

16. ADJOURN

Councilor O'Connor moved to adjourn; seconded by Councilor Gasses.

Roll Call Vote: 7/0.