

**MUNICIPAL ALLIANCE FOR ADAPTIVE MANAGEMENT
MEMBERS MEETING
DRAFT MINUTES**

Meeting Type:	Regular Meeting
Meeting Location:	City of Dover, City Hall, First Floor Conference Room
Remote Location:	https://us06web.zoom.us/join/9876543210
Meeting Date:	December 2, 2021
Meeting Time:	2:00 p.m.

1. CALL TO ORDER

The Meeting was called to Order at 2:00 a.m. with a quorum of the members present.

Present:

Members:

Town/City	Representative	In person
Dover	Gretchen Young (GY) Environmental Projects Manager	Yes
Portsmouth	Suzanne Woodland (SW) Deputy City Attorney	Yes
Rochester	Katie Ambrose (KA) Deputy City Manager	Yes
Exeter	Jennifer Perry (JP) Public Works Director	Yes
Newington	Denis Messier (DM) Plant Operator	Yes

Town of Milton and Rollinsford representatives unable to attend.

Non-Members Participating Remotely via Zoom:

Kalle Matso, PREP
Jamie Houle, UNHSWC
Sally Soule, NHDES
Hannah Coon

In person:

Melissa Pally (MP), CLF Waterkeeper
Terry Desmarais, Portsmouth City Engineer

2. APPROVAL OF MINUTES OF SEPTEMBER 9, 2021 MEETING

Motion: Motion by SW to accept Members Meeting Minuets. Seconded by KA. Unanimously approved.

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3. REVIEW OF EXECUTIVE COMMITTEE ANNUAL CONTRIBUTION RECOMMENDATION

GY reviewed information presented and discussed the Executive Committee meeting.

Approval for website development cost estimate of \$6,405.00.

Approval for Brown and Caldwell agreement in the amount of \$50,000 for the calendar year

Approval for PTAP Medium level of service in the amount of \$50,000.

Approval for PREP Priority Group 1 in the amount of \$234,100.

Approval for PREP Priority Group 2 Mussel Watch in the amount of \$7,300.

Approval for PREP Priority Group 2 Tier 1 Seagrass Monitoring in the amount of \$75,000.

Design flow based cost allocation for each facility:

Rochester - \$120,835.75

Portsmouth - \$176,088.68

Dover - \$112,908.15

Newington \$6,966.67

Rollinsford \$3,603.45

Milton \$2,402.30

4. STAKEHOLDER COMMENT

MP stated that the stakeholder committee supports the earnest and ambitious effort this year. She asked if other communities were going to also participate in the work, particularly the monitoring activities. GY stated that other communities are welcome to join in work with MAAM. Kalle Matso from PREP stated that he is reaching out to other regulated communities in the hopes of involving them this year. Some communities are participating to varying degrees.

5. PUBLIC COMMENT

No comments from public attendees.

6. VOTE ON FINAL RECOMMENDED ANNUAL CONTRIBUTION FOR CY22

Motion: Motion by SW to accept recommendations of the Executive Committee for funding MAAM work in 2022. Seconded by DM. Unanimously approved.

7. OTHER BUSINESS

8. SCHEDULE NEXT MEETING AND AGENDA ITEMS (6-MONTH REVIEW OF AMP)

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MEMBERS MEETING

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GY noted that the January meeting will be a real workgroup meeting to review where we are.
DM said he will give an update on nitrogen removal work.

9. ADJOURN

Motion: DM moved to adjourn. Seconded by SW. Unanimously approved.

Meeting adjourned at 2:20 PM

Prepared by: Gretchen Young, Environmental Projects Manager, City of Dover

DRAFT