



**CITY OF DOVER**

## **MUNICIPAL RECORDS COMMITTEE AGENDA**

Meeting Type: **Regular Meeting**  
Meeting Location: **City Hall, Council Conference Room**  
Meeting Date: **Monday, December 20, 2021**  
Meeting Time: **1:00 p.m.**

- 1. CALL TO ORDER**
- 2. APPROVAL OF MINUTES – November 30, 2021**
- 3. CITIZENS FORUM**
- 4. REVIEW AND CONTINUE DISCUSSION OF DRAFT DOCUMENT  
RETENTION SCHEDULE FOR FIRE/RESCUE DEPARTMENT**
- 5. BUILD AGENDA FOR NEXT MEETING**
- 6. ADJOURN**