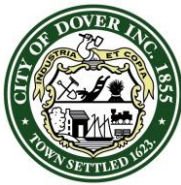


CITY OF DOVER

LIBRARY BOARD OF TRUSTEES---MINUTES

Meeting Type: Regular Meeting
Meeting Location: Dover Public Library, 73 Locust St., Dover, NH 03820
Meeting Date: **Thursday, January 6, 2022**
Meeting Time: **4:00pm**

1. **CALL TO ORDER**--The January meeting was called to order at 4:00pm by Michael Egan. Also attending were Susan Story Galt, Ann Schultz, Deborah Thibodeaux, Jill Martin, Denise LaFrance, and Emily Ainaire. Carol Boc was an excused absence.
2. **MINUTES---DECEMBER 2, 2021** Minutes of the December meeting were approved on a motion made by Ann Schultz and seconded by Susan Story Galt. Unanimously approved.
3. **REPORT OF THE LIBRARY DIRECTOR (DECEMBER)** -- The Report of the Library Director was approved on a motion made by Susan Story Galt and seconded by Dorothy Wagner. Unanimously approved.
4. **CORRESPONDENCE---** None to report.
5. **OLD BUSINESS**
 - A. Roof replacement project: We received two bids for the roof replacement project, and the project will go before the City Council in January. We hope to have the project begin in the spring.
 - B. RFQ Architect: We received four bids for the architect RFQ. The Library Director will meet with the Community Services Director to discuss the applicants and decide which firm to interview.
 - C. Grant awards: We have been awarded funding from the second round of ARPA grants in partnership with several nearby libraries and will use the funds to hire a marketing team to identify non-users. We have also received grant funds to hire a company to redesign our website and design a new logo. The projects must be completed by July 2022.
 - D. Staff Development Day: The library was closed on Friday, December 3 for our annual staff development day. Guest speakers presented on topics such as workplace culture, using NH Overdrive, and our upcoming marketing research project.
 - E. Strategic Planning Goals: The Strategic Plan was submitted for 2022-2027. Library staff worked with Library Trustee Michael Egan to update our goals.
6. **NEW BUSINESS**
 - A. Vaccination clinics: The Fire Department will be using the Library's Lecture Hall to host COVID-19 vaccination clinics on Wednesdays from 2-6pm beginning January 12.
 - B. FY'23 Budget: The Library Director has completed our budget proposal for the 2023 fiscal year.



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UPCOMING PROGRAMS

January: Virtual Cookbook Club: Martha Stewart's Slow Cooker
January : 4, 9, 11, 18, 23 & 26: Virtual & In-Person Dungeons & Dragons
January 5 & 19: Knitting Group, 9:30am to 11:30am
January 6: Cover 2 Cover Book Group (10am) discussing Little French Bookshop
January 10, 13, 20, 24, 27 & 31: Beyond Books: A Preschool Discovery Program
January 10, 24, & 31: Big Kids Story time
January 11: Come and Play
January 12, 19, & 26: Family Story time
January 12: Matter of Fact: Non-Fiction Book Club, 10am to 11am discussing Inferno by Catherine Cho
January 12: Creativity Corner—6:30 – 8:30
January 12: Teen Advisory Board, 6pm to 7pm
January 14, 21 & 28: Shake Your Rattle and Roll, Baby!
January 17, Closed for the Martin Luther King Holiday
January 20: Paul Gauguin: Escape to Tahiti (virtual)
January 24: Monday Afternoon & Evening Book Group discussing A Man Called Ove by Fredrik Backman
January 26: Get Lit! Adult Book Club discussing Libertie by Kaitlyn Greenidge

7. **ITEMS OF CONCERN:** The NH Library Trustees Association has revised and updated the background check section of their Volunteer Best Practices document. This does not affect the Library's current practices.
8. **ADJOURNMENT** The meeting was adjourned at 4:34pm on a motion made by Susan Story Galt and seconded by Ann Schultz. Unanimously approved.

NEXT MEETING DATE: THURSDAY, FEBRUARY 3, 2022 @ 4:00PM