



CITY OF DOVER

DOVER PARKING COMMISSION – AGENDA

Meeting Type: Regular Meeting
Meeting Location: **Community Room – Dover Police Station**
46 Chestnut Street
Meeting Date: **Wednesday, January 19, 2022**
Meeting Time: **8:30 AM**

- 1) Roll Call
- 2) Citizen's Forum
- 3) Meeting Minutes
 - a) Review and Approval of October meeting minutes.
- 4) Staff Updates
 - a) Downtown development update – Chris Parker, Deputy City Manager
 - b) Parking Activity & Budget - Bill Simons, Parking Manager
- 5) New Business
 - a) **Resident parking permits:**

Resolution: Recommend to City Council

 1. Amend City Ordinance 141-18 “Downtown Resident parking permit” by removing remaining locations from paragraph C as authorized locations.

Background: For decades, the City has had two types of permits in several locations. Subsidized residential parking permits were eliminated for First and Second Street this past summer. This proposal would eliminate the remaining locations, (School Street, St. John Street, Main Street and downtown city lots) allowing one type of permit per location. This recommendation would exempt current permit holders and only apply to new residents upon passage.
 - b) **Portland Ave lot metering:**

Resolution: Recommend to City Council

 1. Amend City Ordinance 141-51. Schedule L: Parking Meter Zones by adding:
Metered Parking Lots.
Portland Avenue Lot – Public Parking Spaces.
 2. Amend City Ordinance 141-49. Schedule J: Limited Time Parking, Paragraph A: Three Hour Parking by deleting.
Portland Avenue Lot – Public Parking Spaces.
 3. Amend the FY2022 Fee Schedule to include the Portland Avenue Lot at a \$1/hr rate.

Background: Currently the 27 public spaces in the lot are posted for a 3 hr limit. In September 2019, the Commission voted to not meter the lot due to the recent addition of new businesses in the adjacent building. Enforcement of the lot is time consuming and nearly all violations are issued to employees of the businesses. This proposal would bring the parking into alignment with all other downtown city lots.



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c) Transportation Center Lot: 2-hr Parking – Community Trail

Resolution: Recommend to City Council

1. Amend City Ordinance 141-49: Schedule J: Limited-Time Parking, Paragraph B: Two Hour Parking by adding :

Transportation Center Lot: Seven space, as posted, in the southwest corner, while the vehicle occupants are actively using the Community Trail.

Background: This proposal formalizes that spaces by the Community Trail Head are available at no fee for persons using it. The remainder of the Transportation Center Lot is metered.

d) Business Parking Permits: 3rd Street, 4th Street and School Street

Resolution: Recommend to City Council

1. Amend City Ordinance 141-52. Schedule M: Business Parking Permit Zones by adding :
 - a) Third Street, northerly side, from the intersection with Chestnut Street, westerly to the intersection of Grove Street.
 - b) Fourth Street, northerly side, from the intersection with Chestnut Street, westerly to the intersection of Grove Street.
 - c) School Street, northerly side angled spaces only.

2. Amend the FY2022 Fee Schedule by adding:

Third Street Business Permits - \$20/month

Fourth Street Business Permits - \$20/month

School Street Business Permits - \$45/month

Background: This will provide managed permit parking options for downtown employees in underused daytime locations. 3rd and 4th Streets are currently 2-hour limit zones, School Street is metered. All permits would follow the 1/3 limit of capacity guidelines.

e) FY2023 Fee Schedule:

Resolution: Recommend to City Council

6) Items for discussion:

- a) Outside Dining in public parking spaces.
- b) Bradley Commons area
- c) Parking Facilities

7) Parking Commission Members Matters of Interest

8) Adjourn