



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, January 12, 2022**
Meeting Time: **7:00 pm**

1. CALL TO ORDER

2. MOMENT OF SILENCE

3. PLEDGE OF ALLEGIANCE

Deputy Mayor Shanahan led the Pledge of Allegiance.

4. ROLL CALL ATTENDANCE

Present: Mayor Carrier, Deputy Mayor Shanahan, Councilor Cullen, Councilor Hackett, Councilor Hinkel, Councilor Nemeth, Councilor Thibodeaux, and Councilor Williams.

Absent: Councilor Muffett-Lipinski.

Also Present: City Manager Joyal, City Attorney Wyatt, and City Clerk Mistretta.

5. 2022-2023 CITY COUNCIL PROCEDURAL RULES & DECORUM GUIDELINES (TO BE REMOVED FROM THE TABLE)

Deputy Mayor Shanahan moved to remove from the table; seconded by Councilor Cullen.

Roll Call Vote: 8/0.

Deputy Mayor Shanahan moved to approve the 2022-2023 City Council Procedural Rules and Decorum Guidelines as presented; seconded by Council Hinkel.

Roll Call Vote: 8/0.

6. PROCLAMATIONS/AWARDS

7. APPROVAL OF AGENDA

Deputy Mayor Shanahan moved to approve the Agenda; seconded by Councilor Hackett.

Vote: 8/0.

8. PUBLIC HEARINGS

9. PUBLIC FORUM

Taxpayers, Business owners, and Residents are invited to speak on any issue pertaining to the business of the City of Dover. Statements shall be limited to five minutes.

Alex Beauchner, Dover resident and Katie Phillips, Somersworth resident: They read a statement written by Alex and Lisa D. Beaudoin, Executive Director, ABLE NH (Advocates Building Lasting Equality) to the Council regarding Item 14.B.2. (The statement has been archived with these Minutes.)

Mayor Carrier, seeing no one else wishing to speak; closed the Public Forum.

10. CITY MANAGER'S REPORT



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City Manager Joyal submitted his report in writing, which focused on Local Economy, Legal Activities, Parking Financials, and COAST ridership.

Fire Chief Haas gave the Council an update on the COVID pandemic and its impact on Dover.

City Manager Joyal acknowledged that Chief Haas will be retiring at the end of the month, and recognized him for all his hard work for the City of Dover.

City Manager Joyal spoke about the recent snow removal event. He talked about the grant funding to start an interchange of water systems between Dover and Portsmouth.

He acknowledged Deputy City Manager Chris Parker and other changes with City personnel.

He said the Greater Dover Chamber of Commerce will be hosting a virtual economic forecast presentation.

Referring to the meeting schedule he confirmed that the City Council and School Board will have being having a joint meeting on January 19, 2022 in the McConnell Center.

Deputy Mayor Shanahan moved to accept the City Manager's Report; seconded by Councilor Thibodeaux.

Vote: 8/0.

11. APPROVAL OF MINUTES

- A. December 8, 2021 – Regular Meeting**
- B. January 3, 2022 – Organizational Meeting**

Deputy Mayor Shanahan moved to approve the Minutes; seconded by Councilor Hinkel.

Vote: 8/0.

12. MAYOR'S REPORT

Mayor Carrier welcomed the new Council. He discussed events and meetings he has attended in the past few weeks.

Deputy Mayor Shanahan moved to accept the Mayor's Report; seconded by Councilor Hackett.

Vote: 8/0.

13. UNFINISHED BUSINESS

- A. ORDINANCES IN THE 2nd READING**
- B. ORDINANCES IN THE 3rd READING**
- C. RESOLUTIONS**



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14. NEW BUSINESS

A. CONSENT CALENDAR

- 1. ADDITIONAL SCOPE OF WORK ASSOCIATED WITH THE PUDDING HILL
AQUIFER ARTIFICIAL RECHARGE FACILITY - EMERY & GARRETT
GROUNDWATER INVESTIGATIONS LLC**
SPONSORED BY MAYOR CARRIER BY REQUEST
- 2. ADDITIONAL SCOPE OF WORK FOR DREDGE CELL CLOSURE –
GEOINSIGHT INC.**
SPONSORED BY MAYOR CARRIER BY REQUEST
- 3. AUTHORIZATION TO UTILIZE SAINT ANSELM COLLEGE'S CENTER FOR
ETHICS IN SOCIETY**
SPONSORED BY MAYOR CARRIER BY REQUEST
- 4. ACCEPTANCE OF PEAR DRIVE, AUTHORIZATION TO ISSUE LICENSE FOR
MAINTENANCE, AND RENAMING OF PEAR DRIVE TO PEAR LANE PURSUANT
TO RSA:231:133**
SPONSORED BY MAYOR CARRIER BY REQUEST
- 5. ACCEPTANCE OF SHORE LANE AND RELATED UTILITY EASEMENTS**
SPONSORED BY MAYOR CARRIER BY REQUEST
- 6. RESCIND CAPITAL IMPROVEMENTS PROGRAM (CIP) SMALL BALANCES FOR
FISCAL YEAR 2013 AND FISCAL YEAR 2018 NON-DEBT FINANCED FIRE
DEPARTMENT PROJECTS**
SPONSORED BY MAYOR CARRIER BY REQUEST
- 7. AWARD OF ANNUAL PREVENTIVE MAINTENANCE AGREEMENT TO
STRYKER MEDICAL FOR STRYKER EQUIPMENT**
SPONSORED BY MAYOR CARRIER BY REQUEST
- 8. APPROVAL OF DEPUTY CITY MANAGER OF THE CITY OF DOVER
EMPLOYMENT AGREEMENT**
SPONSORED BY MAYOR CARRIER BY REQUEST



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COMMITTEE REPORTS

1. School Board
2. Planning Board
3. Appointments Committee
4. Arena Commission
5. Arts Commission
6. Conservation Commission
7. Downtown TIF Advisory Board
8. Energy Commission
9. Heritage Commission
10. Legislative Liaison
11. Library Board of Trustees
12. McConnell Center Advisory Committee
13. Ordinance Committee
14. Parking Commission
15. Pool Advisory Committee
16. Racial Equity and Inclusion Ad-Hoc Committee
17. Recreation Advisory Board
18. Solid Waste Advisory Commission
- 19. Stormwater and Flood Resilience Funding Ad-Hoc Committee**
20. Transportation Advisory Commission
21. Waterfront TIF Advisory Board
22. City Council / School Board Collaborative Committee
23. Joint Building Committee – Dover High School and Regional Career Technical Center
24. COAST
25. Cocheco Waterfront Development Advisory Committee
- 26. Dover Main Street**
27. Strafford Regional Planning Commission

Deputy Mayor Shanahan moved for the adoption of the Consent Calendar; seconded by Councilor Nemeth.

Mayor Carrier asked the Council if they had items they would like pulled for further discussion. Councilor Nemeth pulled 14.A.3.

Mayor Carrier asked for a roll call vote on the remaining items on the Consent Calendar. Roll Call Vote: 8/0.

Deputy Mayor Shanahan moved for the adoption of Item 14.A.3.; seconded by Councilor Williams.

Councilor Nemeth gave an overview of the Resolution to the Council.

Councilor Cullen asked why Dover is different than another area, and why these funds are not used for actual services.

City Manager Joyal gave an overview of what the City expects from this plan.

Roll Call Vote: 7/1; Passed. Councilor Cullen was opposed.

Deputy Mayor Shanahan gave an overview of the Stormwater and Flood Resilience Funding Ad-Hoc Committee Report to the Council.

Mayor Carrier gave an overview of the Dover Main Report to the Council.

B. RESOLUTIONS

- 1. B21048-RFP22-002 DESIGN CONSULTING SERVICES FOR THE FIFTH AND GROVE STREETS RECONSTRUCTION PROJECT**
SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved for its adoption; seconded by Councilor Nemeth. City Manager Joyal gave an overview of the resolution to the Council.



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Deputy City Manager Parker answered questions regarding this reconstruction project.
Roll Call Vote: 8/0

2. B21048-RFP22-003 CONSULTING DESIGN SERVICES FOR THE DOWNTOWN PEDESTRIAN AND VEHICULAR ACCESS IMPROVEMENTS PROJECT
SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved for its adoption; seconded by Councilor Hinkel.
City Manager Joyal gave an overview of the resolution to the Council.
Roll Call Vote: 8/0

3. B22015 DOVER PUBLIC LIBRARY SLATE ROOF REPLACEMENT
SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved for its adoption; seconded by Councilor Hackett.
Roll Call Vote: 8/0

4. B22037 PURCHASE OF 2022 VEHICLES - STATE OF NH CONTRACTS
SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved for its adoption; seconded by Councilor Williams.
Roll Call Vote: 8/0

5. APPROVAL OF PURCHASE AND SALE AGREEMENT BETWEEN ARCH STREET DOVER, LLC AND CITY OF DOVER
SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved for its adoption; seconded by Councilor Hackett.
Assistant City Planner Kaspari gave an overview of this resolution to the Council.
Roll Call Vote: 8/0

6. AUTHORIZATION TO ACCEPT AND EXPEND THE NH STATE LIBRARY GRANT FOR PUBLIC LIBRARY WEBSITE IMPROVEMENTS (REQUIRES A 2/3 MAJORITY VOTE OF THE COUNCIL) (TO BE REFERRED TO A PUBLIC HEARING ON JANUARY 26, 2022.)
SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved to refer to a public hearing on January 26, 2022; seconded by Councilor Thibodeaux.
Vote: 8/0



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- 7. REPROGRAM UNEXPENDED BOND PROCEEDS FROM FIRE & RESCUE EMERGENCY SHELTER GENERATOR TO SOUTH END FIRE STATION BUILDING IMPROVEMENTS PROJECT
(REQUIRES A 2/3 MAJORITY VOTE OF THE COUNCIL)
(TO BE REFERRED TO A PUBLIC HEARING ON JANUARY 26, 2022, WITH CITY COUNCIL VOTE OCCURRING ON FEBRUARY 9, 2022)
SPONSORED BY MAYOR CARRIER BY REQUEST**

Deputy Mayor Shanahan moved to refer to a public hearing on January 26, 2022;
seconded by Councilor Thibodeaux.
Vote: 8/0

- 8. FISCAL YEAR 2023 CAPITAL IMPROVEMENTS PROGRAM (CIP) APPROPRIATION AND AUTHORIZATION FOR CLEAN WATER STATE REVOLVING FUND (CWSRF) LOAN FOR WASTEWATER TREATMENT FACILITY (WWTF) SECONDARY CLARIFIER AND ACCEPTANCE OF AMERICA RESCUE PLAN ACT (ARPA) GRANT FUNDING
(REQUIRES A 2/3 MAJORITY VOTE OF THE COUNCIL)
(TO BE REFERRED TO A PUBLIC HEARING ON JANUARY 26, 2022, WITH CITY COUNCIL VOTE OCCURRING ON FEBRUARY 9, 2022)**

Deputy Mayor Shanahan moved to refer to a public hearing on January 26, 2022;
seconded by Councilor Williams.
Vote: 8/0.

- 9. AUTHORIZATION TO ACCEPT AND EXPEND THE NH DEPARTMENT OF ENVIRONMENTAL SERVICES ARPA GRANT FOR PUMP STATION EVALUATION PROJECT
(REQUIRES A 2/3 MAJORITY VOTE OF THE COUNCIL)
(TO BE REFERRED TO A PUBLIC HEARING ON JANUARY 26, 2022, WITH CITY COUNCIL VOTE OCCURRING ON FEBRUARY 9, 2022)**

Deputy Mayor Shanahan moved to refer to a public hearing on January 26, 2022;
seconded by Councilor Thibodeaux.
Vote: 8/0

- 10. FISCAL YEAR 2023 CIP APPROPRIATION AND AUTHORIZATION FOR CWSRF LOAN FOR HENRY LAW PARK STORMWATER BEST MANAGEMENT PRACTICES AND ACCEPTANCE OF ARPA GRANT FUNDING
(REQUIRES A 2/3 MAJORITY VOTE OF THE COUNCIL)
(TO BE REFERRED TO A PUBLIC HEARING ON JANUARY 26, 2022, WITH CITY COUNCIL VOTE OCCURRING ON FEBRUARY 9, 2022)**

Deputy Mayor Shanahan moved to refer to a public hearing on January 26, 2022;
seconded by Councilor Hinkel.
Vote: 8/0



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C. ORDINANCES IN 1ST READING

**1. CHAPTER 17, SECTIONS 12 & 13 - ELECTIONS
(TO BE REFERRED TO A PUBLIC HEARING ON JANUARY 26, 2022.)
SPONSORED BY MAYOR CARRIER BY REQUEST**

Deputy Mayor Shanahan moved to refer to a public hearing on January 26, 2022;
seconded by Councilor Nemeth.
City Attorney Wyatt gave an overview of the Ordinance to the Council.
Vote: 8/0

**2. CHAPTER 121, SECTIONS 1 & 5 - SEWER USE
(TO BE REFERRED TO A PUBLIC HEARING ON JANUARY 26, 2022.)
SPONSORED BY MAYOR CARRIER BY REQUEST**

Deputy Mayor Shanahan moved to refer to a public hearing on January 26, 2022;
seconded by Councilor Hinkel.
Vote: 8/0

15. COUNCIL CORRESPONDENCE

16. COUNCIL MATTERS OF INTEREST

Councilor Cullen complimented the City Attorney Wyatt for his work on the agreement with New England Metal Recycling. He also talked about the Shaw's Lane recreation field parking problems. He recognized Chief Haas' retirement and discussed his concerns for the quick turnarounds in leadership in this department.

Councilor Nemeth recognized all the healthcare workers at Wentworth-Douglass hospital.

Deputy Mayor Shanahan congratulated and recognized new members of the Greater Dover Chamber of Commerce.

17. ADJOURN

Councilor Hinkel moved to adjourn; seconded by Councilor Nemeth.
Vote: 8/0.