

CITY OF DOVER

LIBRARY BOARD OF TRUSTEES---MINUTES

Meeting Type: Regular Meeting
Meeting Location: Dover Public Library, 73 Locust St., Dover, NH 03820
Meeting Date: **Thursday, February 3, 2022**
Meeting Time: **4:00pm**

1. **CALL TO ORDER**--The February meeting was called to order at 4:03pm by Michael Egan. Also attending were Susan Story Galt, Ann Schultz, Denise LaFrance, and Emily Ainaire. Carol Boc was an excused absence. Our City Council Liaison, DeborahThibodeaux, was unable to attend.
2. **MINUTES---JANUARY 6, 2022** Minutes of the January meeting were approved on a motion made by Susan Story Galt and seconded by Dorothy Wagner. Unanimously approved.
3. **REPORT OF THE LIBRARY DIRECTOR (JANUARY)** -- The Report of the Library Director was approved on a motion made by Ann Schultz and seconded by Dorothy Wagner. Unanimously approved.
4. **CORRESPONDENCE---** None to report.
5. **OLD BUSINESS**
 - A. Roof replacement project: A company has been chosen for the roof replacement project, but there is no set start date yet. The project is expected to be completed by July.
 - B. RFQ Architect: We received four bids for the architect RFQ. No firm has been officially selected yet, though there is one firm that is a strong contender and will be sending us potential plans and estimates soon.
 - C. Grant—website design: We have received grant funds to hire a company to redesign our website and design a new logo. Three companies bid on the project, and references for one of the companies are being contacted. The project must be completed before July 2022.
 - D. Vaccination clinics: The Fire Department has hosted three COVID-19 vaccination clinics in the Library's Lecture Hall on Wednesdays from 2-6pm.
 - E. Strategic Planning Goals: The Strategic Plan was submitted for 2022-2027. The goals are awaiting approval from the City Manager, then copies will be distributed to the Library Trustees.
6. **NEW BUSINESS**
 - A. FY'23 Budget: The Library Director has completed our budget proposal for the 2023 fiscal year. The Library Director recently met with the City Manager and the Finance Director to review the budget proposal, but the final budget total has not been confirmed.
 - B. Care Team: The Library Director has been meeting with community organizations



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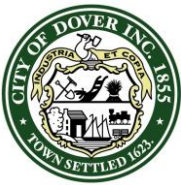
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such as SOS Recovery, the Police Department, Community Action Partnership, Welfare Department, the NH Harem Reduction Coalition and the Recreation Department about some of the recent problems that we are having with in the building. Our hope is to include the Library in community conversations about these issues and form stronger partnerships with these agencies moving forward.

C. Policy updates: The Library Director sent the Library Trustees an updated Collection Development Policy and Reconsideration of Library Materials Form to review. The revised Collection Development Policy and Reconsideration Form were approved with the stipulation that the wording of the description of the phases of consideration match in each document. The motion was made by Ann Schultz and seconded by Susan Story Galt. Unanimously approved.

UPCOMING PROGRAMS

February: Virtual Cookbook Club: Milk Street Cookish: Throw It Together by Christopher Kimball
February : 1, 6, 8, 15, 20 & 22: Virtual & In-Person Dungeons & Dragons
February 2 & 16: Knitting Group, 9:30am to 11:30am
February 3: Cover 2 Cover Book Group (10am) discussing Station Eleven
February 3, 7, 10, 14, & 17: Beyond Books: A Preschool Discovery Program
February 7, 14: Big Kids Story time
February 7: NH author Anders Morely author of This Land of Snow--virtual
February 8: Come and Play
February 2, 9, & 16: Family Story time
February 9: Matter of Fact: Non-Fiction Book Club, 10am to 11am discussing The Righteous Mind by Jonathan Haidt
February 9: Creativity Corner—6:30 – 8:30
February 9: Teen Advisory Board, 6pm to 7pm
February 4, 11 & 18: Shake Your Rattle and Roll, Baby!
February 19: STEM Saturday: Paper Ball Run Challenge
February 21: Closed for the Presidents Day Holiday
February 22: Winter Slime, 3pm to 4pm
February 23: Snap Circuits, 4pm to 5pm
February 23: Celtic music with Kyle Carey
February 23: Get Lit! Adult Book Club discussing Afterlife by Julia Alvarez
February 24: Bad Art for families, 3pm to 4pm
February 24: Tiny Paint Night for teens
February 25: Finger Knitting for grades 3 to 8, 10am to 11am
February 25: Drop in Game Afternoon, 2pm to 4pm



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February 28: Monday Afternoon & Evening Book Group discussing Becoming Nicole by Amy Ellis Nutt.

7. ITEMS OF CONCERN: None to report.

8. ADJOURNMENT: The meeting was adjourned at 4:33pm on a motion made by Dorothy Wagner and seconded by Ann Schultz. Unanimously approved.

NEXT MEETING DATE: THURSDAY, MARCH 3, 2022 @ 4:00PM