



CITY OF DOVER

AD-HOC COMMITTEE FOR RACIAL EQUITY AND INCLUSION – APPROVED MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Conference Room**
Meeting Date: **Thursday, November 18, 2021**
Meeting Time: **7:00 PM**

Regular Members: 11

Luz Bay; Lauren Conley; Maggie Fogarty; Timothy Mainella; Cora Quisumbing-King; Lina Shayo; Kathleen Blake; Jill Braceland; Councilor Dennis Shanahan, City Council Ex-officio; Jessica Rozzo, School Board Ex-officio, Tess Beem

Alternate Members: 2

TBD

1. CALL TO ORDER

The meeting was called to order at 7:00 PM.
Jill Braceland read the Land Acknowledgement.
The recorder was not available for this meeting.

2. ROLL CALL

Present: Lina Shayo, Luz Bay, Maggie Fogarty, Tim Mainella, Jill Braceland, Tess Beem, Lauren Conley, Dennis Shanahan

Also present: Colleen Bessette, Mike Joyal

Absent (excused): Cora Quisumbing King

Absent: Kathleen Blake, Jessica Rozzo

3. APPROVE MINUTES

The October 28 minutes were approved unanimously with no changes.

4. CITIZENS FORUM

No citizens present.

5. REVIEW, DISCUSS, VOTE

- **Work Plan - Lauren**

Lauren shared the current work plan which was distributed prior to the meeting. It is available for committee members in Google docs. Committee members will self-assign tasks and edit the document with status updates. Discussions about work plan items will take place only during official meetings. Committee members will include projected s in the status line. Tim will add the recommendations document into the work plan.

Lina and Jill are preparing a 'year in review' report to the City Council to be presented in January. Lauren will work with them. They will bring a draft to the December meeting.

We will prepare to present a list of recommendations to the City within a reasonable time (May 2022?).



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Dennis will make sure that the website is updated to reflect that Tess and Jill are full members.

- **Communications Plan – Luz and Jill**

The City has a social media presence, managed by the media relations staff. It is possible for us to have a social media presence but permission of the council would be required. Mike Joyal oversees the communication plan for the municipality.

At our next meeting, we will discuss whether and how a social media platform could assist us toward our goals of being known and engaging the public.

Questions for consideration: What is our capacity to monitor and respond to engagement by the public on social media and other public facing platforms?

What are our engagement goals? How might social media and other forms of communication serve our goals of engagement? Members acknowledge that more needs to be done in this area.

- **Annual Report – Lina and Jill**

We will take this up at the December meeting.

6. COMMITTEE UPDATES/CURRENT EVENTS

Date for December meeting – December 29 at 7 pm. Maggie will join remotely.

Flag Policy – Dennis reviewed other municipalities' flag policies. Members discussed some of the elements of a flag policy including decision-maker, community standards and guidelines.

Dennis and Lauren will propose a flag policy that builds on some of the sample policies, proposing that authority be delegated to the Mayor and City Council and setting a schedule of flags.

New Committee members – Appointments Committee has recommended Ariel Hayes who will be interviewed on December 1. The matter will go to the City Council on December 8.

Land Acknowledgement – Bronze plaques of the Land Acknowledgement will be posted in approximately 20 city buildings. The plaques will not be customized for each facility but will refer to "this facility."

CWDAC – Arts Commission is in the process of developing an RFP for public artwork for the public space at the waterfront development. The commission members are open to collaborating with this committee for review of proposals for public spaces/artwork.



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Willand Shelter – Mike summarized the recent negotiations between the three cities – Dover, Somersworth and Rochester – which led to agreement on a revised Memorandum of Understanding for the operation of a low-barrier winter shelter. The shelter will be open from November 29 to April 1 and will be operated by Strafford County Community Action Partnership. Paid staff and volunteers are needed.

7. ADJOURN

The meeting was adjourned at 9:30 PM.