



DOVER SCHOOL BOARD – MINUTES

Meeting Type: Regular Meeting #1
Meeting Location: McConnell Center, Room 306
Meeting Date: **Monday, January 10, 2022**
Meeting Time: **7:00 p.m.**

A. CALL TO ORDER: Chairperson Carolyn Mebert called a meeting of the Dover School Board to order on Monday, January 10, 2022 at 7:01 p.m.

B. ROLL CALL: Present were Carolyn Mebert, Jessica Rozzo, Maggie Fogarty, Robin Trefethen, Micaela Demeter and Michelle Clancy. Kathy Morrison was excused.

Also present were: Superintendent Bill Harbron, Business Administrator Michael Limanni, District Administrators Peter Driscoll and Patrick Boodey, and Student Representative Jack Gosselin.

C. PLEDGE OF ALLEGIANCE: Robin Trefethen led the Board in the Pledge of Allegiance.

D. AGENDA APPROVAL:

Maggie Fogarty moved; Micaela Demeter seconded to approve the agenda as presented. **An oral VOTE PASSED 6/0.**

E. CITIZENS' FORUM:

Amanda Russell – 20 Cranbrook Lane – Informed the newly elected Board members that they can vote on minutes presented on the agenda even though they were not Board members at the time of the meetings.

F. APPROVAL OF MINUTES:

1. Non-Public Meeting # 8, December 13, 2021
2. Regular Meeting #12, December 13, 2021

Michelle Clancy moved; Maggie Fogarty seconded approval of the minutes as presented. **An oral VOTE PASSED 6/0.**

G. CONSENT AGENDA:

1. **Correspondence:** None
2. **Resignations/Retirements:**
 - a. Lucinda Clarke / Social Studies Teacher / Dover High School - Resignation
3. **Leaves of Absence:** None
4. **Job Shares:** None
5. **Nominations:**
 - a. DPA Nomination
 - b. Winter Coaching Nomination
6. **Extended Travel (Student Trips):** None
7. **Donations:** January Donations



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An oral VOTE PASSED 6/0.

H. STUDENT REPRESENTATIVE REPORT:

Mr. Gosselin discussed concerns students have brought to his attention about bathrooms being used as a place to hang out and eat lunches, as well as vaping/smoking. He provides this causes other students who have to use the facilities for legitimate reasons, must wait for a lengthy amount of time for their turn.

Mr. Driscoll spoke of behalf of the concerns, providing students are congregating in the bathrooms more often than previous school years. He informed the Board the major factor for this happening is not enough adult supervision with current staffing issues. He informed the Board administration is monitoring the situation and working on solutions.

Mr. Gosselin announced student council members are making educational/motivational videos which will begin airing next week on DHS TV and Instagram. He also announced at the end of last year and throughout the summer, he began a mental health initiative at the high school, with training from NAMI NH, 30 students became certified to train other students in first aid for suicide prevention. The group has been working with Suzanne Weete of Dover Mental Health Alliance.

I. POLICY-CHANGES-PROPOSALS:

- 1. DAF 1 – Allowability (Withdraw)**
- 2. DAF 2 – Cash Management (Withdraw)**
- 3. DAF 6 – Inventory Management (Withdraw)**
- 4. DAF 7 – District Travel (Withdraw)**
- 5. DAF 8 – Accountability and Certifications (Withdraw)**
- 6. DAF 11 – Subrecipient Monitoring (Withdraw)**

Maggie Fogarty moved; Micaela Demeter seconded to table the proposed policies. **An oral vote PASSED 6/0.**

J. POLICY ADOPTION:

- 1. IKF – High School Graduation Requirements (Revisions)**

Michelle Clancy moved; Micaela Demeter seconded to approve the policy presented. **An oral VOTE PASSED 6/0**

K. RESOLUTIONS: None

L. OLD BUSINESS: None



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M. NEW BUSINESS:

1. Public Hearing – To Accept Monetary Donation from the Dover Shares Fund

No citizen was present for public comment.

Micaela Demeter questioned if this donation had to be distributed equally amongst the schools, to which Dr. Harbron responded the choice will be up to the Dover Shares Fund.

Micaela Demeter moved; Michelle Clancy seconded to approve the donation of \$25,000 from the Dover Shares Fund. **A roll call VOTE PASSED 6/0**

Carolyn Mebert - Aye
Jessica Rozzo - Aye
Kathy Morrison - Excused
Maggie Fogarty - Aye
Robin Trefethen - Aye
Micaela Demeter - Aye
Michelle Clancy - Aye

2. Review of COVID-19 Metric and Identify Level of Restrictions

Dr. Harbron provided an update on COVID-19 data for the city, county and district.

3. Revised Protocols Applied to Pandemic Education (PAPE)

Dr. Harbron requests the Board approve the PAPE presented.

Mr. Boodey informed the Board the NH Department of Education (NH DOE) released updated COVID guidelines today in lieu of the most recent update from the NH Department of Health and Human Services (NH DHHS). The NH DOE requested schools adopt the guidelines. He included most changes made to the guidelines are relating to the number of days for quarantine/isolation (10 days reduced to 5), as well as international travel (simplified wording to follow CDC guidelines). The reduction in days comes with multiple requirements that must be met.

Revisions to the PAPE may be needed once the State releases an updated school toolkit with additional details and guidance for school districts.

Micaela Demeter moved; Michelle Clancy seconded to approve the Protocols Applied to Pandemic Education (PAPE) as presented. **An oral VOTE PASSED 6/0**

4. Fiscal Year 2023 Budget Presentation



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Dr. Harbron informed the Board the budget will be presented to the Board in a series, with two models being presented next week, a Tax Capped model and a Meeting Obligations model.

Mr. Limanni presented a general overview of the Fiscal Year 2023 Department Level Budget to the Board which would align with the District's Strategic Plan and would meet all existing obligations. He provided the total Tax-capped revenue increase is \$621,781 or .89%. The total increase in the District's most significant obligations is \$4,364,000 which includes items such as health insurance, transportation, bargained contracts, utilities and CIP.

5. Condition of Accounts

Mr. Limanni discussed the condition of accounts.

N. SUBMISSION AND PAYMENT OF BILLS:

Maggie Fogarty moved, Micaela Demeter seconded to direct the Superintendent to pay Manifest 22-G in the amount of \$4,179,832.55 for FY22 for the period of December 14, 2021 through January 10, 2022, and the amount of \$4,552.50 for FY21 for the period of December 14, 2021 through January 10, 2022, totaling \$4,184,385.05. **A roll call VOTE PASSED 6/0.**

Carolyn Mebert - Aye
Jessica Rozzo - Aye
Kathy Morrison - Excused
Maggie Fogarty - Aye
Robin Trefethen - Aye
Micaela Demeter - Aye
Michelle Clancy - Aye

O. SUPERINTENDENT'S REPORT:

Dr. Harbron submitted his report to the Board.

P. COMMITTEE REPORTS:

Q. SCHOOL BOARD MATTERS OF INTEREST:

Ms. Demeter has received emails requesting reconsideration of the 2022-2023 Academic Calendar, pertaining particularly to the February vacation which aligns with Massachusetts and Maine.

Dr. Harbron reiterated the importance of the calendar aligning with the Rochester and Somersworth districts due to the regional CTC. He provided three meetings were held to



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align dates, the third meeting was an attempt to follow the NH DOE's recommended calendar.

Maggie Fogarty announced the NH House of Representatives has voted to table HB607, also, SB304 will be presented at a hearing this week.

S. ADJOURNMENT:

Michelle Clancy moved; Micaela Demeter seconded adjourning the meeting at 8:54 PM.
An oral VOTE PASSED 6/0.