

**From:** Kate Clinch <[K.Clinch@dover.k12.nh.us](mailto:K.Clinch@dover.k12.nh.us)>  
**Sent:** Friday, February 11, 2022 4:52 PM  
**To:** Patrick Boodey <[p.boodey@dover.k12.nh.us](mailto:p.boodey@dover.k12.nh.us)>  
**Subject:** Two Week Notice

Hello Mr. Boodey,

I am letting you know that I am submitting my two week notice for the Title I Tutor position at Woodman Park School, effective two weeks from today, February 11, 2022.

I am incredibly grateful for the employment that I've had at Woodman Park. I have gained so much from this position and have worked with incredibly helpful and supportive colleagues in this time. I cannot thank you enough for your efforts in my professional development.

I am hoping to work out a schedule for next week, 2/14-2/18, in order to have some time to get acquainted with the new role I will be stepping into, as well as to finish up work with the students I am responsible for here at Woodman Park in an effort to have a smooth transition for the students and for myself.

Thank you so much and hope to be in touch,

Kate Clinch