



CITY OF DOVER

ARTS COMMISSION – MINUTES

Meeting Type:	Regular Meeting
Meeting Location:	McConnell Center Room 323
Meeting Date:	Monday, February 7, 2022
Meeting Time:	6:30 p.m.

Present: Cliff Blake (Co-Chair), Yulia Rothenberg (Secretary), D'Artagnan Stein, Jane Hamor (Chair), Nancy Vawter (Treasurer), Richard Kincaid, Linnea Nemeth (Council Liaison), Nate Stewart, Caitlin Little, Mike Lee

Staff Present: Natasha Kypfer, Assistant City Planner

Other: Zack Koehler, Dover's 400th Anniversary Committee

Absent: Julia Kirchmer (Excused)

Meeting called to order at 6:30PM.

1. **Citizens Forum** – None.

2. **400th Committee Flag Redesign** – Zack Koehler.

treasurer for the 400th

had the idea for a flag redesign a few years ago

there is a theme for each year of the celebration – this year is community – flag presents a great opp to get people involved.

Sent a preso attached to the minutes. Has a time table and an explanation of the process. Zack thinks that DAC and the 400th should create a sub-committee to work on this together.

1. Public announcement – after presentation to city council
2. forums
3. survey
4. design
5. selection – involve business owners – especially designers – narrow to three finalists
6. and fly the three flags on the poles and the one with most votes would be a winner
7. then codify into city code

N. Stewart – would this be a question included in a municipal ballot? - no, that would cost money and there would be an official vote.

City of Manchester put it on a ballot. they kept their current flag. Not enough people came out for the vote.

3. **January Minutes**

R. Kincaid motioned to approve. D. Stein seconded.

Vote: U/A.

4. **Americans for the Arts Survey Update**

Natasha – City filed to be an official local partner. Natasha is the new contact liaison for the City for the purposes of this project. Exciting to be a part of this movement, fifth initiative over the last 20 years.

Due to Covid, there has been another delay in participating. Surveys have to be received in real time, not later after the event.

May 22 – April 23. revised timeline. Info in March.

Jane reached out to Musical Arts of Dover to see if they were a not profit. Here are the current assignments as a lead for local organizations:

- a. Woodman – D'Artagnan
- b. Northeastern Ballet – Jane
- c. Children's Museum – Julia
- d. 400th commission – Cliff
- e. Chamber – Yulia and Nancy and Nate

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- f. Strand – Rick
- g. Library or friends of the library – Caitlin – also possibly events hosted by Arts in Reach
- h. Main Street [part of Dover Chamber] -Mike Lee

J. Hamor sent a summary of what a project is. We would be sending an explanation and an introduction of it out to the organization to make them aware of what the project is and when it is coming up.

Plan for sending it out when we receive the final documents from AFA people.

We hope to get the final deadline to align with our communication plan for this endeavor.

J. Hamor will send out a word editable version so we can adopt it to send to the groups.

5. Art Beat Project

J. Kirchmer created a flier and included tear offs for the artists – J. Hamor will email that and we can post them around town.

There are 8 new businesses to approach.

J. Kirchmer created a new application form. We need to get more artists. Mike is this ok to send to the artists at Rollinsford Mills? Yes

Create QR code for the form to fill out. [C. Little's suggestion]

Have info for Dupont and info for Mike Gillis. Spoke with Mary Leddy's PR person, hoping to have an opening to present the artist's work at their offices. They do not need anything from us.

Rebecca Proctor has a partnership with the Orpheum. To show the work of the artists.

L. Nemeth can bring it up at the council new tings of interest at the council members to ask for more businesses to join this effort.

6. Ongoing Projects

- a. *Waterfront Development* – sent along the strategic plan that L. Nemeth came up with and N. Kypfer suggested to email Steve Bird to get on their March agenda.

- b. *Community Trail* – C. Blake reporting on the meeting last Tuesday – they agreed on three locations. Heard back from Planning Director Donna Benton and the community trail, we offered to fund art on the community trail for a permanent installation. CTAC would like to see the trailhead at 4th street or Whittier side and 2 other locations but those two are priorities.

Next steps – we would like to start an RFP. Talk to Planning – talk to Mike Lee to make sure we include the pertinent information for the

- c. *400th Committee* – C. Blake went to exec meeting Monday night – discussion for signs for wayfinding. Adding a 400th and will be donated to the city.

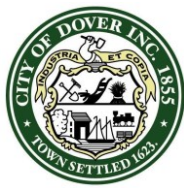
Meeting with Andy Gault – everyone has a project they are interested in individually – idea for a perpetual marker – do not use the word memorial. The timeline is not realistic. And we do not have funds for this, they would have to fund this. Original idea of four statues at fishladder park.

Focus could be more forward looking rather than focusing on the last 400 years. How does this coincide with a big project proposal that we discussed? [N. Vawter] The committee was confused about their own goals.

Want to have a food and cultural celebration.

They want a driver's license plate. They should focus their events and marketing to focus on 2-22 and 2023. Parade next year. Boar parade at Hilton Park, downtown dinner event. June 24-July 4 – most of the activities.

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J. Hamor – we need to provide some direction and educate about how long sculptures take and how much they cost and we have a white paper on now this would work. Do we need to go back to Kevin and ask to identify what it is they need our help with?

L. Nemeth – we can advise on this project. We all want to a public art piece. Here is what an implementation and timeline would look like.

Next steps: Suggest forming a subcommittee!

- d. *HS Theater* – C. Blake reporting out- we are going to have a meeting with Dr. Harbron on 14th 5:30 on the fourth floor. It will include facilities, and super and us. Planning meeting just to try wrap our arms around how the city can use the theater for public events that still can operate in conjunction with school events.

7. Unfinished Business

- a. *Ninja Turtles Marker* – L. Nemeth – marker updates from Viacom and meeting with James, we had approvals to move forward with the marker. There would be low risk with trademark. We are going with the alternate route, we have the blessing of the original creator. Worst case, if we go and installed they could send cease and desist. Negative publicity for them.

Next steps: Get artwork from the original artist and get it prices out. Funds clarification, James can do a crowd sourcing to pay for it.

Those need to be donated to the city to cover the liability to the city.

Part of the project was to have it on Union Street, we can publicize this on a main street somewhere.

We have a comic person.

- b. *Marketing Plan* – what do we need?
 - i. We need a tent with our name across the top or a flag
 - ii. We need an easel and table and chairs -
 - iii. DAC logo on the tent.
 - iv. Marketing materials for the events – flyers, add QR codes but we need to have a back end
 - v. develop a plan for our voice and what we want to update and curate the content
 - vi. we will present a plan

8. Matters of Interest/Update

- a. N. Stewart – graffiti committee email dried up. L. Nemeth - what are their goals about? Mostly about cleaning up current vandalism but we would like to shift that thinking to public art displays and open space for graffiti or murals. The perception is different. Next meeting is the February – we should attend and help shift the thinking.
- b. J. Hamor – Dover Area Women’s Club (DAWC) contacted Jane to see if she could represent the Dover Arts Commission. Tell them about us and our work. How could they support or participate? Americans for the Arts survey.
- c. C. Blake – Gary Bannon – skate park is coming together quickly. There will be opportunity to color the concrete and for other art projects. Keep in touch with him and come up with some possible ideas for how to integrate art into the new skate park.

9. Adjourn

D. Stein motioned to adjourn. R. Kincaid seconded.

Vote: U/A.

Meeting adjourned at 8:05PM.

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