



**DOVER SCHOOL
DISTRICT**

DOVER SCHOOL BOARD – MINUTES

Meeting Type: Regular Meeting #2
Meeting Location: McConnell Center, Room 306
Meeting Date: **Monday, February 14, 2022**
Meeting Time: **7:00 p.m.**

A. CALL TO ORDER: Chairperson Carolyn Mebert called a meeting of the Dover School Board to order on Monday, February 14, 2022, at 7:03 p.m.

B. ROLL CALL: Present were Carolyn Mebert, Jessica Rozzo, Maggie Fogarty, Robin Trefethen, Micaela Demeter and Michelle Clancy. Kathy Morrison was excused.

Also present were: Superintendent Bill Harbron, Business Administrator Michael Limanni, Assistant Superintendents Christine Boston and Paula Glynn, District Administrators Peter Driscoll, Kim Lyndes, Patrick Boodey, Patty Driscoll and Beth Dunton, and Student Representative Jack Gosselin.

C. PLEDGE OF ALLEGIANCE: Jessica Rozzo led the Board in the Pledge of Allegiance.

D. AGENDA APPROVAL:

Maggie Fogarty moved; Jessica Rozzo seconded to approve the agenda as presented. **An oral VOTE PASSED 6/0.**

E. CITIZENS' FORUM:

Kathleen Cintavey, 5 Olive Meadow Lane – In support of family choice for mask wearing. Requests the Board review positions within the district for duplication of duties.

Sally Staude, 21 Sierra Hill Drive – Discussed the potential of Critical Race Theory and SEL in the schools, as well, requests to know what role parents have in deciding the District's curriculum.

Jaime Berggren, 123 Durham Road – Provided a summary of an "Intent to File a Claim against Primex Risk Management Public Entity Crime Coverage" filed against each Board member and the Superintendent.

Meg Maroni, 81 Belknap Street – Distributed the "Intent to File a Claim against Primex Risk Management Public Entity Crime Coverage" document she filed against each Board member and the Superintendent.

William Maroni, 81 Belknap Street – Distributed the "Intent to File a Claim against Primex Risk Management Public Entity Crime Coverage" document he filed against each Board member and the Superintendent.

Lisa Dillingham, DTU President – In support of the additional grade five teaching position.

Eric Schlapak, 12 Mathes Hill Drive – In support of the additional grade five teaching position.

F. APPROVAL OF MINUTES:



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1. Regular Meeting #12, December 13, 2021 - Revised
2. Organizational Meeting, January 3, 2022
3. Regular Meeting #1, January 10, 2022
4. Budget Workshop #1, January 18, 2022
5. Budget Workshop #2, January 24, 2022
6. Budget Workshop #3, January 31, 2022

Micaela Demeter moved; Michelle Clancy seconded approval of the minutes as presented. **An oral VOTE PASSED 6/0.**

G. CONSENT AGENDA:

1. **Correspondence:** None
2. **Resignations/Retirements:**
 - a. Diana Edgecomb - Paraeducator - Garrison Elementary School - Retirement
 - b. Cathy Faure - Facilities Coordinator - SAU - Retirement
 - c. Robin Lafleur - Payroll and Benefits - SAU - Retirement
 - d. Brenda LeClair - Accounts Payable - SAU - Retirement
 - e. Janet Mason - Administrative Assistant - Dover High School CTC - Retirement
 - f. Kristin Nelson - Administrative Assistant - Dover Middle School - Resignation
 - g. Lucinda Shattuck - McKinney-Vento Liaison - SAU - Retirement
 - h. Jennifer Spargo - Family Outreach Coordinator - WPS - Resignation
 - i. Ada Vadeboncoeur - Dover Middle School - Dean Student Services - Resignation
3. **Leaves of Absence:**
 - a. Jaalyn Knox - Horne Street School - Grade Four Teacher - Remainder of 2021-2022 School Year
 - b. Annie LeBlanc - Horne Street School - Grade Two Teacher – 2022-2023 School Year
 - c. Laura Lafrance - Horne Street School - Kindergarten Teacher – 2022-2023 School Year
4. **Job Shares:**
 - a. Betsy Breen and Kristen Dunham - Horne Street School
5. **Nominations:**
 - a. DTU Nominations
 - b. DPA Nominations
 - c. DEOP Nomination
 - d. Non-Union Nomination
6. **Extended Travel (Student Trips):** None
7. **Donations:** February Donations

Dr. Mebert thanked the retirees for their years of service.

Michelle Clancy moved; Maggie Fogarty seconded to approve the agenda as presented.
An oral VOTE PASSED 6/0.



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H. STUDENT REPRESENTATIVE REPORT:

Student representative Jack Gosselin announced planning for Senior Prom is in the final stages. Prom will be held on May 29th at UNH in the Granite State Room. Also, final plans are being made for a talent show, DHS Got Talent, potentially being held on March 3rd or 4th. He also provided that tomorrow is the first day of the mental health initiative for students. A group of Dover High School students were previously trained by NAMI NH and will be training 31 students on mental health first aid.

I. POLICY-CHANGES-PROPOSALS: None

J. POLICY ADOPTION:

1. DAF1 – Allowability (Withdraw)
2. DAF 2 – Cash Management (Withdraw)
3. DAF 6 – Inventory Management (Withdraw)
4. DAF 7 – District Travel (Withdraw)
5. DAF 8 – Accountability and Certifications (Withdraw)
6. DAF10 – Grant Management Reconciliation (Withdraw)
7. DAF 11 – Subrecipient Monitoring (Withdraw)

Micaela Demeter moved; Jessica Rozzo seconded to approve withdrawing the policies presented. **An oral vote PASSED 6/0.**

K. RESOLUTIONS: None

L. OLD BUSINESS: None

M. NEW BUSINESS:

1. Research Request by Cassidy Downs – New Hampshire Educators Survey

Dr. Harbron requested the Board review the research requests the District received. If approved, he requests participation for staff be made optional.

Micaela Demeter moved; Maggie Fogarty seconded to approve the research request presented by Cassidy Downs. **An oral VOTE PASSED 4/2**

2. Research Request by Jen Classen – School Emergency Preparedness Survey

Micaela Demeter moved; Maggie Fogarty seconded to approve the research request presented by Jen Classen. **An oral VOTE FAILED 0/6**

3. Land Acknowledgement Plaque Recognition



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On behalf of the City of Dover's Inclusion Committee, Dr. Harbron requests approval for the plaque recognition. The plaque was written in cooperation with leaders of the Penacook Peoples with a purpose to acknowledge the history of Dover's land.

Maggie Fogarty moved; Michelle Clancy seconded to approve the Land Acknowledgement Plaque Recognition. **An oral VOTE PASSED 6/0**

4. Dover High School Class of 2022 Graduation Date Request

Mr. Driscoll requests the graduation date for the senior class of 2022 be Thursday, June 9, 2022, with a rain date of Friday, June 10, 2022. The ceremony will be held at Dunaway Field.

Micaela Demeter moved; Maggie Fogarty seconded to approve the Dover High School graduation date of June 9, 2022, and a rain date of June 10, 2022. **An oral VOTE PASSED 6/0**

5. Recommendation for Specialized Transportation Contract Extension 2022-2023

Mr. Limanni requests the Board approve a two-year extension for the primary special education transportation contract. He requests the Board waive the bidding requirements.

Michelle Clancy moved; Micaela Demeter seconded to approve the Transportation Contract Extension. **A roll call VOTE PASSED 6/0**

Carolyn Mebert - Aye
Jessica Rozzo - Aye
Kathy Morrison - Excused
Maggie Fogarty - Aye
Robin Trefethen - Aye
Micaela Demeter - Aye
Michelle Clancy - Aye

6. Review of COVID-19 Metric and Identify Level of Restrictions

Dr. Boston provided an update on COVID-19 data for the city, county and district.

Dr. Harbron provided if the states data shows a decline in numbers and a move to the moderate level on the metric previously adopted, masking would become optional but recommended. Masking would continue to be required when someone returns from a COVID infection on day 6-10 of quarantine, as well as while on school buses, which continues to be federally mandated.



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Michelle Clancy moved; Jessica Rozzo seconded to approve the move to optional, but recommended mask wearing if data provided by the state on February 28 indicates a move into the moderate or lower category according to the metric previously adopted by the Board. **An oral VOTE PASSED 6/0.**

7. Revised Protocols Applied to Pandemic Education (PAPE)

a. Retirement of Current PAPE

Dr. Harbron requests the Board retire the current PAPE which is no longer viable, as links within have been disabled at the state level.

Michelle Clancy moved; Micaela Demeter seconded to approve the retirement of the current Protocols Applied to Pandemic Education (PAPE). **An oral VOTE PASSED 6/0**

b. February 14, 2022 New PAPE

Mr. Boodey provided an update of the new PAPE.

Jessica Rozzo moved; Michelle Clancy seconded to approve the new Protocols Applied to Pandemic Education (PAPE) as presented. **An oral VOTE PASSED 6/0**

8. Fiscal Year 2023 Budget

Mr. Limanni recommends the Board move forward with the adoption of a bottom line budget for Fiscal Year 2023 in the amount of \$74,955,593 to present to the City. He recommends this approval be based on the understanding the Board meet in a series of budget workshops to create budget reductions in order to meet the tax-cap, should it be requested by the City.

The bottom line budget includes the Meeting Obligations Budget, which maintains current staffing levels, the additional positions listed below, as well as an estimated amount for the new Dover Teachers Union Collective Bargaining Agreement.

DHS SY Admin Asst II – Library Asst. (1.0 FTE)
CTE Building Construction (.33 FTE)
CTE Sports Medicine (.33 FTE)
CTE Health Science Clinical Instructor (1.0 FTE)
DMS Noon Supervisors (4.0 FTEs)
Special Education Teacher (1.0 FTE)
IT Support Staff (1.0 FTE)
DHS Social Studies Teacher (1.0 FTE)
Float Nurse (1.0 FTE)



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DMS Behavior Specialist (1.0 FTE)
DMS Grade Five Teacher (1.0 FTE) (4/3)

Michelle Clancy moved; Maggie Fogarty seconded to approve presenting a Fiscal Year 2023 bottom line budget in the amount of \$74,955,593 to the City. **A roll call VOTE PASSED 6/0**

Carolyn Mebert - Aye
Jessica Rozzo - Aye
Kathy Morrison - Excused
Maggie Fogarty - Aye
Robin Trefethen - Aye
Micaela Demeter - Aye
Michelle Clancy - Aye

9. Condition of Accounts

Mr. Limanni discussed the condition of accounts.

N. SUBMISSION AND PAYMENT OF BILLS:

Michelle Clancy moved, Maggie Fogarty seconded to direct the Superintendent to pay Manifest 22-H in the amount of \$5,250,016.26 for FY22 for the period of January 11, 2022, through February 14, 2022, and the amount of \$157,789.97 for FY21 for the period of January 11, 2022, through February 14, 2022, totaling \$5,407,806.23. **A roll call VOTE PASSED 6/0.**

Carolyn Mebert - Aye
Jessica Rozzo - Aye
Kathy Morrison - Excused
Maggie Fogarty - Aye
Robin Trefethen - Aye
Micaela Demeter - Aye
Michelle Clancy - Aye

O. SUPERINTENDENT'S REPORT:

Dr. Harbron submitted his report to the Board.

Ms. Lyndes announced families will be receiving information regarding middle school lunches returning to the cafeteria tomorrow.

P. COMMITTEE REPORTS:

None reported.



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Q. SCHOOL BOARD MATTERS OF INTEREST:

Dr. Mebert informed the public the district does not teach Critical Race Theory in the schools. She also provided that Social Emotional Learning (SEL) is mandated by the state.

Maggie Fogarty addressed the comment voiced during Citizen's Forum regarding her refusal to lead the Pledge of Allegiance during a recent meeting, providing it is her religious convictions to not recite the oath or pledges.

Micaela Demeter encourages the public to attend or join the Equity Vision Keepers Committee meetings held monthly at the McConnell Center or via zoom. If interested in participating, people can contact Tammy Badger via email at t.badger@dover.k12.nh.us.

S. ADJOURNMENT:

Michelle Clancy moved; Micaela Demeter seconded adjourning the meeting at 8:56 PM.
An oral VOTE PASSED 6/0.