

 CITY OF DOVER	<table> <tr> <th colspan="2">DOVER PARKING COMMISSION - MINUTES</th></tr> <tr> <td>Meeting Type:</td><td>Regular Meeting</td></tr> <tr> <td>Meeting Location:</td><td>Room 305 – McConnell Center 61 Locust St. Dover, NH</td></tr> <tr> <td>Meeting Date:</td><td>Tuesday, February 15, 2022</td></tr> <tr> <td>Meeting Time:</td><td>8:30 a.m.</td></tr> </table>	DOVER PARKING COMMISSION - MINUTES		Meeting Type:	Regular Meeting	Meeting Location:	Room 305 – McConnell Center 61 Locust St. Dover, NH	Meeting Date:	Tuesday, February 15, 2022	Meeting Time:	8:30 a.m.
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Called to Order at 8:30 a.m. by Chairman Charles Reynolds

1) ROLL CALL

Members Present: Chairman Charles Reynolds, Thomas Massingham, Jack Buckley (via telephone), Anthony McManus, Periklis Karoutas, Joseph DiGregorio,

Members Absent: Vice Chairman George Maglaras (excused); Robert Hinkel (City Council liaison) excused.

Others Present: Dennis Patrick (Portland Ave. resident), Christopher Parker (Deputy City Manager), Joshua Wyatt (City Attorney), Jennifer Perez (Deputy City Attorney), William Simons (Parking Manager), and Michael Cicchese (Deputy Parking Manager)

Commissioner Massingham made a motion to allow Commissioner Buckley to participate in the meeting via telephone. Motion seconded by Commissioner Karoutas.

Roll Call Vote: Reynolds – Yes; Massingham – Yes; McManus – Yes; Karoutas – Yes; DiGregorio – Yes. APPROVED 5-0

2) CITIZENS' FORUM

Portland Avenue resident Dennis Patrick asked the Parking Commission to consider steps on creating more turnover parking on Portland Avenue in the area past Main Street. Mr. Patrick said parking in that area is taken up by people for several hours at a time in an effort to avoid having to park and pay in the metered areas. He suggested putting a 2-hour time limit in that area.

3) MEETING MINUTES

Review and Approval of January 2022 meeting minutes

Commissioner McManus made a motion to approve the minutes from the January 19, 2022 Regular Meeting of the Parking Commission. Motion seconded by Commissioner Karoutas.

Roll Call Vote: Reynolds – Yes; Massingham – Yes; McManus – Yes; Karoutas – Yes; DiGregorio – Yes; Buckley – Yes APPROVED 6-0

4) STAFF UPDATES

A) Downtown Development Update – Christopher Parker, Deputy City Manager

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Deputy City Manager Christopher Parker provided updates on development projects at 47 Chestnut St., and the Riverfront Development. Both are expected to go before the Planning Board in March.

B) Parking Activity & Budget – William Simons, Parking Manager

Parking Manager William Simons reviewed the parking activity fund balances. He pointed out the impact of 3 winter storms in January on meter transactions.

5) NEW BUSINESS

A) Electric Vehicle Charging Station Rates:

Resolution: Recommend to City Council

Amend City recommended FY2023 Fee Schedule as voted on January 19, 2022: Electric Charging Stations in the Orchard St. Parking Garage -- \$3.50/hr from the current \$3.00/hr

Commissioner Buckley made a motion to approve the recommendation, which was seconded by Commissioner Karoutas.

Parking Manager William Simons went over the data regarding the cost to the city in the electricity provided at the charging stations. Commissioner McManus spoke against raising the rate so as not to discourage electric vehicle use. Commissioner Karoutas agreed electric vehicles use should be encouraged, but not subsidized by the city.

Commissioner Karoutas made a motion to amend the recommendation to raise the rate to \$4.00/hr. The motion was seconded by Commissioner DiGregorio.

Roll Call Vote: Reynolds – Yes; Massingham – No; McManus – No; Karoutas – Yes; DiGregorio – Yes; Buckley – No VOTE TIED 3-3, MOTION TO AMEND FAILS

Roll Call Vote on Motion as Proposed: Reynolds – Yes; Massingham – No; McManus – No; Karoutas – Yes; DiGregorio – Yes; Buckley – Yes APPROVED 4-2

B) Credit Card Fees:

Resolution: Recommend to City Council

Amend the recommended FY2023 Fee Schedule as voted on January 19, 2022:

ADD: Permit or violation payments by credit card 3%. (Upon installation of credit card machine in the Parking Bureau.)

Commissioner DiGregorio made a motion to recommend the change to the FY2023 Fee Schedule. Motion seconded by Commissioner Karoutas.



CITY OF DOVER

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Roll Call Vote: Reynolds – No; Massingham – No; McManus – No; Karoutas – Yes; DiGregorio – Yes; Buckley – Yes VOTE TIED 3-3 MOTION FAILS

C) FY 2023 Parking Budget

Preliminary review of next year's budget.

Parking Manager William Simons distributed copies of the FY2023 parking budget. The Commission will review it in detail at its next meeting.

6) ITEMS FOR DISCUSSION

A) Winter Parking Update

Parking Manager William Simons spoke about ongoing challenges in getting people to comply with the Winter Parking Bans, estimating as many as 300 cars still park on the street during the recent bans, further slowing down the work of Community Services.

B) Bradley Commons Area

Parking Manager William Simons gave an update on the trying to solve parking issues on Central Avenue at the Bradley Commons building and the impact on businesses in the area. After meeting with various parties, the parking manager said things improved for about 2 weeks, but the same issues are returning. Commissioner Karoutas suggested the Commission look at putting parking meters in the area.

7) Commission Members Matters of Interest

No additional items discussed.

ADJOURN

Commissioner Massingham made a motion to adjourn, seconded by Commissioner Buckley.

APPROVED 6-0

Meeting adjourned at 9:10 a.m.