City of Dover

New Hampshire

Proposed Budget

Fiscal Year 2023

As submitted to the City Council
By City Manager J. Michael Joyal, Jr.

City of Dover, NH

Proposed Budget - Fiscal Year 2023

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City of Dover

New Hampshire

Budget Information

Fiscal Year 2023
(July 1, 2022 to June 30, 2023)

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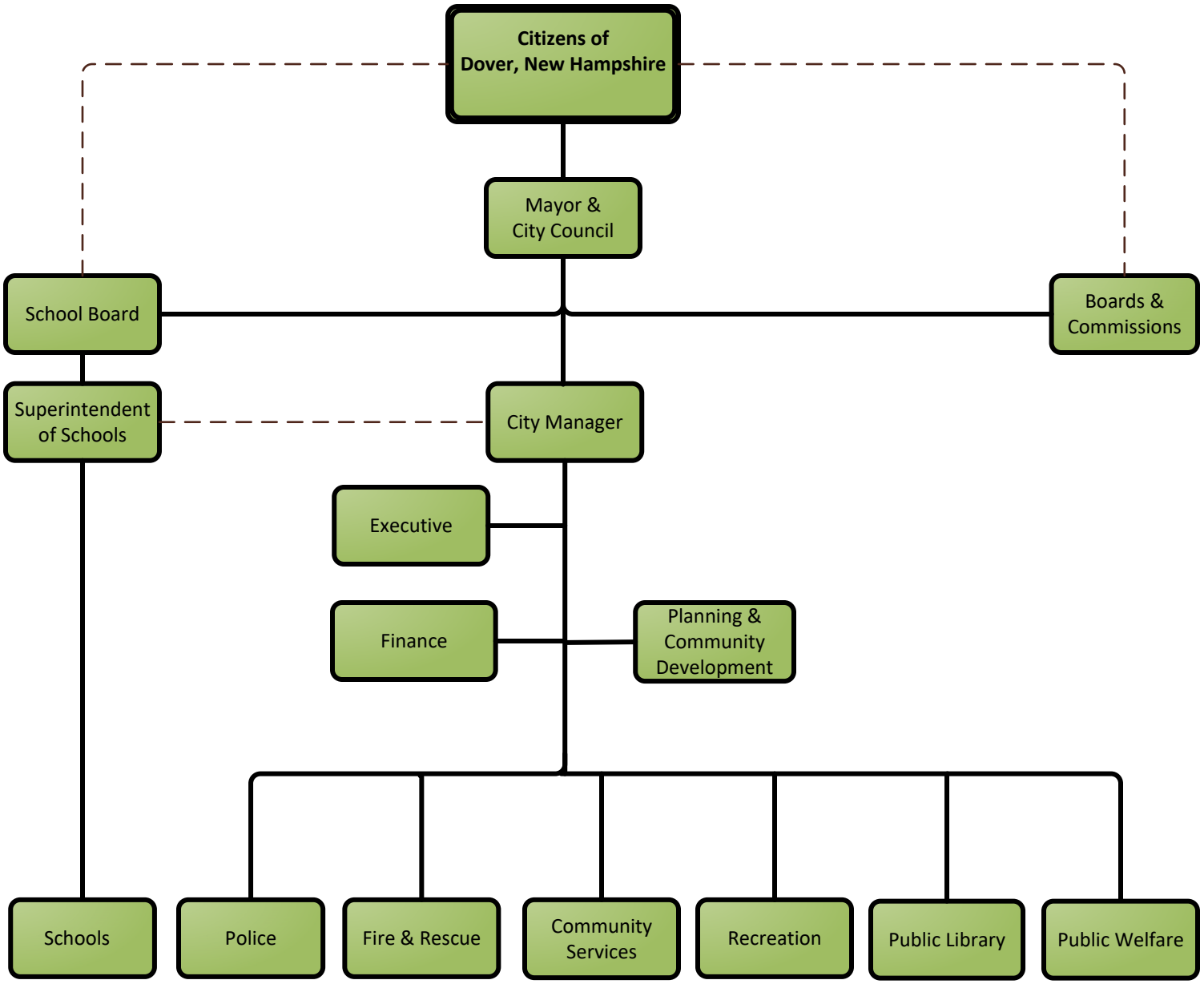
Organizational Chart
City Officials
Profile of Government
Community Profile
Budget Process

City of Dover, NH
Organizational Chart



City of Dover

New Hampshire

FISCAL YEAR 2023

City Council Members

Mayor: Robert Carrier

Ward 1: Michelle Muffett-Lipinski
Ward 2: Robert Hinkel
Ward 3: Deborah Thibodeaux
Ward 4: Debra Hackett
Ward 5: Dennis Shanahan
Ward 6: Fergus Cullen
At Large: Linnea Nemeth
At Large: Lindsey Williams

City Manager

J. Michael Joyal, Jr.

Deputy City Manager

Christopher G. Parker

Departments

Finance	Daniel R. Lynch
Planning	Donna Benton
Police	William M. Breault
Fire and Rescue	Michael McShane
Community Services	John Storer
Public Library	Denise LaFrance
Recreation	Gary Bannon
Public Welfare	David Balian

School Board

Ward 1: Maggie Fogarty
Ward 2: Robin Trefethen
Ward 3: Carolyn Mebert, Chairperson
Ward 4: Micaela Demeter
Ward 5: Jessica Rozzo, Vice Chair
Ward 6: Michelle Clancy
At Large: Kathleen Morrison, Secretary
Student Liaison: Jack Gosselin

Superintendent of Schools

Dr. William R. Harbron

City of Dover, NH - Profile of Government

Geography Dover, New Hampshire is located ten miles from the Atlantic Ocean in southern New Hampshire and is 48 miles south of Portland, Maine and 68 miles north of Boston, Massachusetts. Situated at the confluence of the Cochecho, Salmon Falls and Bellamy Rivers, Dover is a major New Hampshire industrial, employment, and distribution center for the seacoast. Dover provides a gateway to both the Maine coast and the White Mountains of New Hampshire. The City of Dover occupies an area of 29 square miles. According to the U.S. Census Bureau, the City has an estimated population of 32,741, a 9.2% increase over the last official census of April 2010 number of 29,987.

The City of Dover, settled in 1623, is the oldest continuous settlement in New Hampshire and the seventh oldest in the United States. It was incorporated on June 29, 1855. The City Charter adopted on March 9, 1977, remained in effect until a new charter was passed on November 8, 2005 and effective January 1, 2006. Only minor changes were made versus the old charter. On November 6, 2007, the charter was amended establishing a limitation on annual budget increases. On November 10, 2010 the New Hampshire Supreme Court ruled that the November 6, 2007 charter amendment is invalid since it is contrary to state law. In the 2011 session of the State legislature, authorization for municipalities to adopt charter amendments for budget or tax levy limitations was enacted. On November 8, 2011 the charter was amended to the change the language establishing the limitation on annual budget increases to a limitation on annual property tax levy increases. Dover operates under the council-manager form of government. Dover is the seat of Strafford County.

Services The City of Dover provides a full range of services, including police and fire protection, the construction and maintenance of streets and other infrastructure, sanitation services such as solid waste disposal and recycling, water distribution, wastewater collection and treatment, recreational and cultural events and education from kindergarten through grade 12 with a regional vocational center and alternative high school opportunities.

Governing Boards The City Council, consisting of nine members, is the legislative body elected in non-partisan elections every two years, with one representative from each of six wards, two elected at-large and a Mayor. The City Council is responsible, among other things, for passing ordinances, adopting the annual budget, adopting a six year capital improvements program, adopting bond authorizations, appointing committees and boards, and hiring of the City Manager. The City of Dover is empowered by state statute to levy property taxes on real property located within its boundaries to fund operations.

The Dover School Department is a dependent school district. The City Council has bottom line appropriation authority for the School Department budget. The seven member Dover School Board is elected in non-partisan elections every two years and has authority to allocate and move appropriations within its budget.

City of Dover, NH - Profile of Government

Administration Administrative functions are carried out by the City Manager. The City Manager is responsible for carrying out the policies and ordinances of the City Council, compliance with State and Federal laws, for overseeing the day-to-day operations of the government, for appointing the heads of the various departments, for negotiating with the various bargaining units of the City and making recommendations to the City Council on various issues.

Administrative functions of the dependent School district are carried out by the School Board. The Board is responsible for carrying out policies and procedures, compliance with State and Federal laws, overseeing the day to day operations of the dependent School district, negotiating with the various bargaining units, making appointments of school personnel, establishing curriculum and addressing various issues.

Fiscal Year and Budget The City's fiscal year begins on July 1st of each year and ends the following June 30th. The City's budget process commences in the fall of each year with the Capital Improvements Program budget. All capital spending of $25,000 or more for items with useful lives of 3 years or longer are included in this budget. Based on City Council financing policy, items are identified for bonding, appropriation in the annual operating budget or other type of financing.

Items identified for the annual operating budget are included in the next City Manager's proposed annual budget. Departments are responsible for submitting their annual budget request to the City Manager. After reviews with the departments, the City Manager makes any final adjustments to his recommended budget. The City Manager's proposed annual budget for the next fiscal year, which includes the School Board request, is due to the City Council by April 15th of each year.

The City Council may add to, or cut from, the Manager's proposed annual budget by majority vote; however, the City Council must pass the budget by June 15th after separate public hearings for the City and School budgets and the budget becomes effective July 1. If the City Council does not adopt the budget by June 15th, the City Manager's proposed budget takes effect July 1.

After the original budget is adopted, the City Manager may make appropriation transfers within a non-school department or transfer between non-school departments with City Council approval. After initial adoption, the City Council may amend the budget by two-thirds vote.

City of Dover - Community Profile

Town Settled	1623
Date of Incorporation	June 29, 1855
Date Charter Adopted	March 9, 1977
Form of Government	Council – Manager
Area of City in Square Miles	29
Persons per Square Mile (land only)	1,129
Median Household Income (1)	$71,631
Median Age (1)	36.1

Land Use (2) 18,587 Acres	**%**
Residential	52.7
Commercial	3.5
Industrial	4.5
Institutional	10
Miscellaneous	2
Waterway	8.1
Undeveloped	19.2

Public Education – FY2019	
Number of Schools	5
Elementary Gr K – 4	3
Middle Gr 5 - 8	1
Senior High Gr 9 - 12	1
Teachers (FTE)	279.7
Enrollment	3,843

Family Income (1)	**%**
Less than $10,000	3.6
$10,000 - $24,999	10.4
$25,000 - $34,999	7.2
$35,000 - $49,999	12.0
$50,000 - $74,999	18.1
$75,000 - $99,999	16.5
$100,000 - $149,999	16.3
$150,000+	16.0

Age Composition (1)	**%**
Under 15 yrs.	17.1
15 to 24 yrs	12.7
25 to 34 yrs	19.4
35 to 44 yrs	11.8
45 to 54 yrs	12.2
55 to 64 yrs	11.6
65 to 74 yrs	9.3
Over 74 yrs.	6.7

Population	
2020 US Census	32,741
2010 US Census	29,987
2000 US Census	26,884
1990 US Census	25,042

Housing Units (3)	**14,226**
Single Family Units	6,118
SF Owner Occupied	5,357
SF Renter Occupied	511
Multi-Family Units	7,681
MF Owner Occupied	1,262
MF Renter Occupied	5,932
Mobile Home/Trailer	427

Educational Attainment (1) (for persons 25 years +)	**%**
Graduate or professional degree	18.1
Bachelors degree	28.5
Associates degree	8.9
High School grad (incl GE)	21.1
Less than HS diploma	6.1

Racial Composition (1)	**%**
White	94.1
Black	2.4
Asian	5.2
Other	1.7

Employment by Industry (1)	**15,261**
Educational, health & social	3,125
Manufacturing	1,774
Retail	845
Finance, Insur, Real Est	1,772
Professional, Science, Mgnt	1,622
Arts, Entertainment, Recr	833
Other	2,678

Occupied Housing Units (3)	**%**
Owner Occupied - 6,949	52
Renter Occupied - 6,540	48

(1) = Census Bureau
(2) = Planning Department
(3) = New Hampshire Housing

The Budget Process

Fiscal Year - July 1 through June 30

Date	Ref*	Action:
Capital Improvements Program (CIP) Budget		
July through August	AR 1-2	Departments submit proposed changes to the six year CIP to the City Manager. Requests are reviewed and final recommendations prepared in a Proposed CIP document. Year one of CIP is for the next fiscal year.
In September	AR 1-2	Proposed CIP is submitted to the Planning Board for review and recommendations to the City Manager.
November and December	AR 1-2	The Proposed CIP, along with Planning Board recommendations is submitted by the City Manager to the City Council for their review.
By end of December	AR 1-2	The City Council approves the six year CIP and the bond authorization for year one projects requiring debt financing.
Annual Operating Budget		
During December & January		City departments develop and submit budget requests to the City Manager for the next fiscal year based on the needs of their respective departments. Requests include the year one operating budget portion of the CIP.
From Feb 1 to March 15	Ord 25-2	The City Manager reviews departmental budgets requests with the departments. On or before March 15th, the School board must submit their recommended budget to the City Manager.
By April 15	C6-3 & Ord 25-2	City Manager submits his proposed budget recommendations, with the original department requests and the School Board's recommended budget to the City Council.
From April 15 to June 15		The City Council reviews the proposed budget with City Manager, departments and the School Board.
By June 8	C6-4 & RSA 44:10	Public hearings are held at least seven days in advance of adoption by City Council. Separate hearings held for City and School portions at least 24 hours apart.
By June 15	C6-5 & Ord 25-3	The City Council adopts a budget resolution for the next fiscal year with final spending authority for each department. The City Council has bottom line authority on the School Board recommendation. Passage of the final budget requires a majority vote.
By Mid-Oct	RSA 21-J:35	The property tax rate is set by the N.H. Department of Revenue Administration based on the final adopted budget and the revised total assessed property value. (Assessment date 4/1.)
During Fiscal Year	C6-8	Adjustments to the budget can be made in one of three manners: A non-school department may transfer appropriations between accounts within their divisions with City Manager approval. The City Manager may request transfers of appropriations between non-school departments with majority approval of the City Council. The City Council may amend the budget by appropriating additional revenue sources or raising taxes (if before the rate has been set). This requires a public hearing and two-thirds vote.

* The Reference column refers to: AR for Administrative Regulation, C for City Charter section, Ord for city ordinance, or RSA for State statute.

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City of Dover
New Hampshire

Budget Message by
City Manager J. Michael Joyal, Jr.

Fiscal Year 2023
(July 1, 2022 to June 30, 2023)

Contained in this section:

Fiscal Year 2023 Budget Analysis
Estimated Revenues & Appropriations – All Budgeted Funds
Net Assets – All Budgeted Funds
General Fund – Summary of City Manager Proposed
General Fund – Major Budget Changes & Tax Rate Impact
General Fund – Budget History Sheet
Water & Sewer Funds – Cost & Rate Summaries
Enterprise Funds – Budget History Sheet
Budgeted Personnel Positions by Department
Analysis of Budgeted Full Time Equivalent Positions by Fiscal Year

J. Michael Joyal, Jr.
City Manager

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City of Dover, New Hampshire

OFFICE OF THE CITY MANAGER

March 23, 2022

To the Honorable Mayor and Members of the City Council:

In accordance with the City Charter, I respectfully submit to you the City of Dover's Proposed Budget for Fiscal Year 2023. The sources and uses of funds proposed within this budget include the School Board's approved recommendation for the School Department along with estimates that have been assembled for all other local government functions. I have also included our community's debt service obligations and my recommendations as City Manager for various capital reserve allocations supporting the infrastructure and equipment needs reflected in our most recently adopted 6-year Capital Improvements Program.

This budget proposal continues to prioritize and support an efficient delivery of core municipal services in the areas of public safety, education and infrastructure maintenance along with other basic yet essential local government activities. It does so by not only identifying the financial resources needed for the coming fiscal year but also responsibly anticipates and ensures the sustainability of resources needed to meet our community needs in the years ahead.

All combined, the Budget Proposal for Fiscal Year 2023 prioritizes and supports an efficient delivery of core municipal services in the areas of public safety, education and infrastructure maintenance along with other basic yet essential local government activities. It does so cognizant of the challenges we are facing in securing the supply and delivery of certain commodities, recruiting and retaining qualified employees in a scarce labor market and other increasing inflationary pressures that are developing from the impacts of the COVID-19 pandemic and the ongoing war in Ukraine perpetrated by Russia.

Budget Development

Consistent with efforts undertaken in years past, the development of the Proposed Fiscal Year 2023 Budget results from a continuous and ongoing review of all municipal functions and service priorities by the elected Dover School Board and our administrative staff in consultation with the citizen members of various advisory boards and commissions. Ultimately, the proposed budget now coming before you has been directly influenced by identifying and responding to the varied needs and interests of our customers – our community's residents, businesses and visitors.

In striving to meet the needs and expectations of our customers and to address the many other factors that influence the budgeting process, including contractual obligations and costs downshifted from other levels of government, this budget proposal reflects a total of $180,987,528 for spending across all funds. This is an 11.1% increase over the prior year which is comprised of a 13.4% increase attributable to school related expenses and a 9.2% increase attributable to all other non-school related expenses.

Please be aware that the estimated local school portion of the property tax levy for the proposed budget is $4,284,435 more than the related amount reflected in the tax cap formula. This overage is partially

attributable to a $2,017,611 reduction in State education funding. In accordance with the City Council's earlier budget guidance, the School Board has continued to identify and is expected to present prior to your final budget vote the various options that they may consider in making cost reductions and/or revenue adjustments to fall within the property tax cap levy.

The tax cap overage attributable to the school portion of the tax cap formula as noted above is partially offset by the estimated city property tax levy being $100,000 less than the amount reflected in the City portion of the tax cap formula. As a result, the proposed budget as assembled exceeds the tax cap requirements of our City Charter by $4,184,435. Therefore, the adoption of the budget as currently presented will require a 2/3rd's affirmative vote by the City Council as opposed to a simple majority.

Budget Prioritization

The budget for Fiscal Year 2023, as proposed, reflects an allocation of resources that will address our community's overall strategic priorities and diverse requirements for municipal services. Those priorities have been derived and are continuously refined by listening to the "voice of our customers". This is accomplished through a number of means including the engagement of residents and business owners in collaborative planning and community problem solving activities, citizen input provided during public hearings and citizen forums, formal and informal customer surveys, actual demand for services and the mandates imposed by state and federal agencies as directed by those legislative bodies. Ultimately, feedback from our customers drives the strategic planning incorporated into our community's Master Plan and reaffirms the following strategic focus areas for the prioritization and allocation of available funds:

- **Public Safety** – To proactively protect citizens and mitigate losses from medical emergencies, crime, fire and natural/manmade disasters.
- **Public Education** – To support and provide access for all students to experience opportunities for a quality education.
- **Public Infrastructure** – To maintain safe and reliable public roads, storm water, drinking water and sewer systems, and municipal facilities.
- **Economic Development** – To support and encourage a quality of life that sustains a robust economy and availability of quality employment.
- **Fiscal Stewardship** – To responsibly manage and ensure the sustainability of financial practices necessary for the ongoing provision of all essential municipal services.

Core Service Deliverables

The core services to be supported by the resources allocated within the Proposed Fiscal Year 2023 Budget, include the essential functions of general government, public safety, public works, culture and recreation, human services and education. Other resource allocations include our community's required share of funding for intergovernmental services provided by Strafford County.

In evaluating the funding requested and deemed necessary to include in the proposed budget for the core services and various activities and programs delivered by our municipal government, prime consideration was given specifically to those services that continue to be mandated or otherwise are legally required to be provided. Additional consideration was given for those services that substantially covered their costs via grants and/or user fees, those services with increasing demand for services and those services that were not otherwise readily available via the private sector.

Throughout the proposed budget, contracting of numerous services for delivery by private sector providers was evaluated and, if proven cost effective, was recommended. This includes contracting in the areas of grounds care maintenance, road and utility construction, solid waste and recycling, specialized administrative, technical and consulting activities, facility repairs, and more. Where deemed necessary and proven to be the most effective and efficient means for delivering services, dedicated and competent staff have been employed and are proposed to continue delivering services in house.

As identified in the various sections of this document, the Proposed Fiscal Year 2023 Budget reflects certain adjustments to ensure that core service deliverables are not only maintained but remain sustainable for the long-term. In proposing the priorities and adjustments reflected throughout the proposed budget, additional consideration was given to ensure that our limited resources are also being

invested wisely into the service areas that support leading practices. Some of the more significant adjustments in this year's proposed budget include the following:

- **Public Education –** Reflects funding recommended by the Dover School Board to meet School Department obligations including offsetting a significant loss in State education funding.
- **Public Safety** – Funds the activation of a third emergency ambulance to address multiple simultaneous calls and improve response time. Includes the hiring of 8 new firefighter positions required for staffing the third ambulance across 4 shifts 24/7. The first year of the additional ambulance service is funded 100% by grant funds, gradually reduced in future years. Continues funding of an existing social worker position within the Police Department connecting residents with mental health and social services utilizing 55% grant funds for current year. Continues funding of 3 existing Police Officer positions utilizing up to 100% grant funds for current year, gradually reduced in future years. Funds a continuing program for mental health and wellness for Police and Fire Department employees utilizing 100% grant funds for current year, gradually reduced in future years.
- **Information Technology** – Funds 2 new IT positions supporting the specific operational needs of Police, Fire and Community Services Departments utilizing 100% grant funds for current year, gradually reduced in future years. Funds cybersecurity needs including application maintenance updates and replacement of an aging enterprise wide back-up system utilizing 100% grant funds.
- **Business Development** – Reflects the funding associated with the reorganization of the Office of Business Development to include the addition of a new Business Development Coordinator position to be hired mid-year.
- **Human Resources** – Funds across all city departments the implementation of the 2nd year of a contractually negotiated classification and wage plan as recommended by an independent consultant and subsequently authorized by City Council. Funds the administration of new employee background checks for all City departments within the Office of Human Resources.
- **Pavement, Sidewalk and Bridge Improvements** – Funding continues to be incrementally increased for ongoing street pavement repairs remaining on track for a 1-year timeframe for achieving the target level identified in the most recent Capital Improvements Program (CIP). Sidewalk and bridge improvements are fully funded for current year at the CIP target level.
- **Utilities** – Funds a new pump station operator position in the Water Fund in anticipation of a new Pudding Hill Aquifer Treatment Plant being constructed and becoming operational.
- **Public Transit** – Funds a significant increase in Dover's share of COAST public transit system for both inter- and intra-city routes utilizing grant funds. The first year is funded 100% by grant funds and is gradually reduced in future years.
- **Grant Reimbursement**– Funds continued homeless support services including shelter operations and mobile trailer operations utilizing 100% grant funds for 3 years. Funds water and sewer infrastructure related projects including 100% cost of existing engineer position utilizing grant funds in current year, gradually reduced in future years. Funds COVID-19 related expenses including reimbursement for existing positions involved with continued grant administration and reporting, business assistance and public health communications utilizing up to 100% grant funds for current year, gradually reduced in future years,

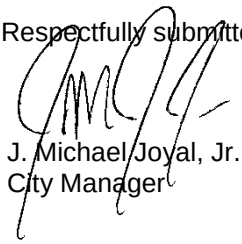
Conclusion

Over the course of the next several weeks, the School Board, department heads and I look forward to providing more detailed information regarding the various revenue and expenditure items included in this proposed budget. In addition, we will have budget options to present that are currently being evaluated but were not able to be incorporated into the production of the final budget proposal. These additions may include further adjustments and other potential sources of non-tax revenue that you may wish to consider including as part of your final budget deliberations. Ultimately, with your thoughtful discussions and further adjustments, we will assure Dover's citizens that the budget you finally adopt in the weeks ahead has been thoroughly reviewed and justified.

I wish to thank the School Board, the School Superintendent, our department heads and all of their staff for the effort invested in assembling this budget proposal now before you. I also specifically wish to once again acknowledge Dan Lynch, our Finance Director and his staff, for the considerable effort invested in the production of this budget book and other supporting materials.

Lastly, as I have done in years past, I want to again note the significant and extraordinary efforts our municipal employees make day in and day out in delivering the many varied services and programs that contribute to the overall quality of life in our community. Having dealt with the COVID-19 situation and other challenges that have arisen throughout the year, we have been well served by the dedication, commitment and perseverance of our teachers, maintenance workers, administrative staff and public safety forces. Please join me once again in acknowledging and thanking them for not only their dedication and the positive difference they make in our lives and others each and every day, but the comfort and selfless service they give to our community at all times.

Respectfully submitted,



J. Michael Joyal, Jr.
City Manager

City of Dover

Fiscal Year 2023 Budget Analysis

All Budgeted Funds

Budget Development

The budget continues to be developed with direction from the adopted City Financial Policies. These include maintenance of reserves, capital outlay financing and debt policies (the policies are included in the Table of Contents and Budget Information section of the budget).

The City's budget process commences in the fall of each year with the Capital Improvements Program (CIP) budget. All capital spending of $25,000 or more for items with useful lives of 3 years or longer are included in the CIP. Based on City Council financing policy, items are identified for bonding, annual operating budget or other type of financing. Items identified for the annual operating budget are included in the next City Manager's proposed annual budget. Departments are responsible for submitting their annual budget request to the City Manager. After reviews with the departments, the City Manager makes any final adjustments to his proposed budget. The City Manager's proposed annual budget (which includes the School Board request) for the next fiscal year, is due to the City Council by April 15th of each year. The City Council may add to, or cut from, the Manager's proposed budget by majority vote; however, the City Council must pass the budget by June 15th after separate public hearings for the City and School budgets and the budget becomes effective July 1. If the City Council does not adopt the budget by June 15th, the City Manager's proposed budget takes effect July 1. After the original budget is adopted, the City Manager may make appropriation transfers within a non-school department or transfer between non-school departments with City Council approval. After initial adoption, the City Council may amend the budget by two-thirds vote.

Appropriations

Appropriations	Amount	% Total
General Fund	141,057,001	77.9%
Special Revenue	19,344,356	10.7%
Proprietary Funds	20,586,171	11.4%
Total	180,987,528	100.0%

The General Fund accounts for 77.9% of the operational spending of the City. The General Fund incorporates the spending in such areas as Police, Fire, Community Services and the School Department. The Proprietary Funds are the next largest group, making up nearly 11.4% of the City's spending. This group is self-supporting and includes the Water and Sewer Utility Funds, and the Internal Service Funds. The Internal Service Funds are grouped in this section as they have the same basis of accounting, with City departments as their primary customer. Special Revenue Funds are funds whose revenues are restricted to specific areas of spending, representing 10.7% of spending of the City. Many are Federal grants, such as the Community Development Block Grant and the School Federal Education Funds. Other Special Revenue Funds were established by the City Council, such as the Parking Activity Fund, Residential Solid Waste Fund, and OPEB Liability Fund. The budget presents the Downtown Dover TIF Fund and the Waterfront TIF Fund as Special Revenue Funds. Both these funds are utilized to account for the costs of financing public improvements in each of the respective TIF districts.

General Fund

General Fund Appropriations

The proposed General Fund Budget for the City is $55,792,811. This is an increase of $4,512,211 or 8.8%. The School Board's request is $74,955,593. This is an increase of $5,270,233 or a 7.6% increase. Also included in this budget is intergovernmental expenditures of $10,308,597 representing the County Tax levy. This is an increase of $760,453, or a 8.0% increase.

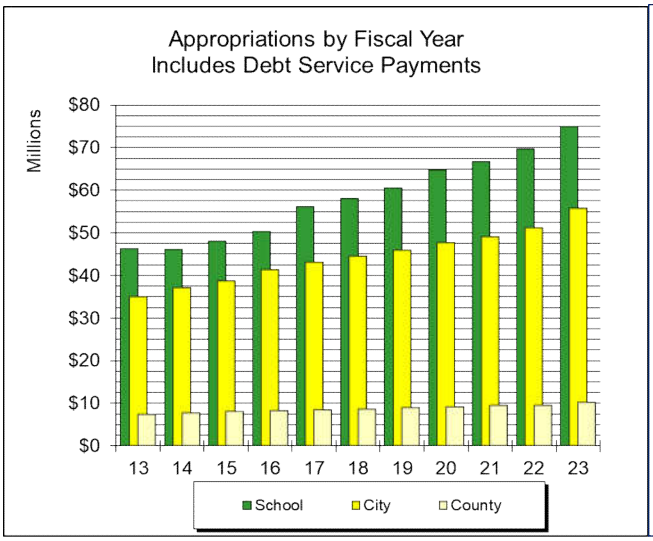
Appropriations	FY22	FY23	Change	% Chng
City*	51,280,600	55,792,811	4,512,211	8.8%
School*	69,685,360	74,955,593	5,270,233	7.6%
County	9,548,144	10,308,597	760,453	8.0%
Total	130,514,104	141,057,001	10,542,897	8.1%

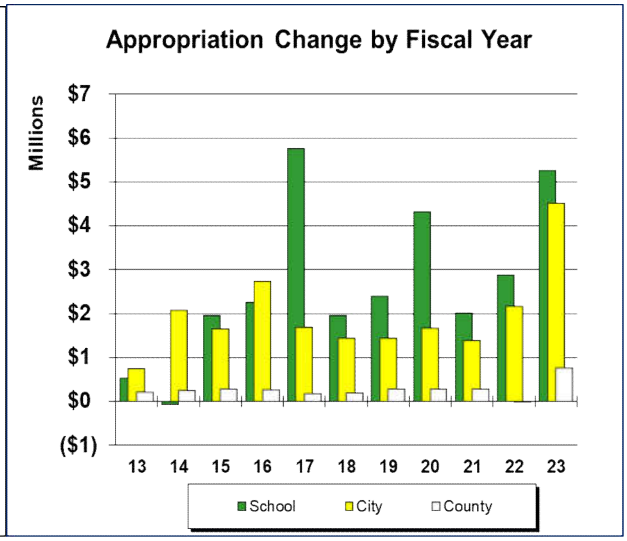
* Includes share of Debt Service

The bottom line of the General Fund budget is an increase in spending of 8.1% or $10,542,897.

City of Dover

Fiscal Year 2023 Budget Analysis





City Appropriation Summary

The table reflects the components of the City appropriations. The single largest component is the Personal Services section of the budget. The total increase of the Personal Services section of the General Fund budget represents $2,919,599 or 10.2%. Other operational costs make up an increase of $959,143 or 3.8%. These two components make up departmental operations and maintenance with a net increase of $3,878,742 or 9.5%. The next single largest component is Debt Service, which is level funded for this proposed budget. Capital Outlay has an increase of $628,465 or 14.6%. The components of the increase are discussed below. (Also reference the Major Budget Changes & Tax Rate Impact in this section for a concise breakdown of changes to the General Fund.)

Appropriations	FY22	FY23	Change	% Chng
Personal Services	28,698,030	31,617,629	2,919,599	10.2%
Other Operation Costs	12,067,442	13,026,585	959,143	7.9%
Total Dept Operations	40,765,472	44,644,214	3,878,742	9.5%
Capital Outlay & Reserve	4,306,356	4,934,821	628,465	14.6%
Debt Service	6,208,772	6,213,776	5,004	0.1%
Total	51,280,600	55,792,811	4,512,211	8.8%

Components of City Appropriation Increase

Salaries and wages – This portion of the budget represents an increase of $1,711,101 or a 9.2% increase and is budgeted to fund positions eligible for step increases and a 3.3% cost of living adjustment consistent with the 2021 calendar year-end 12 month percent change for Boston regional CPI. There is an overall increase to staffing of 12.40 FTEs in all budgeted funds. These position changes include eight new full-time firefighter positions to allow for the operation of a third ambulance during all four shifts 24 hours 7 days per week. In the DoverNet Fund there is the addition of two full-time Information Technology Administrators to support the operational needs of the Police, Fire and Community Services departments. A new Pump Station Operator position is added in the Water Fund to oversee operations of the Pudding Hill Aquifer water treatment plant. In the Office of Business Development a new full-time Business Development Coordinator is added as part of the office's reorganization and expanding responsibilities.

Medical and dental insurance – This fiscal year Dental insurance is included at a 1.5% decrease in premium rates and overall dental insurance is budgeted at an increase of $8,630 or 6.57%. Health insurance is included at a 6.2% increase in premium rates and overall health insurance is budgeted at an increase of $431,189 or 11.59%. The City continues to work with employees and insurance providers to achieve plan offerings to reduce the overall cost for health insurance. Since FY96, employees have contributed toward the cost of health care. The table reflects the budgetary savings for active employees from FY17 through FY23 resulting from these initiatives. The $20.7 million in savings to the City is the result of employee withholdings and the insurance buyout program.

Health & Dental	City Savings*	Net City Cost*	Savings % Cost
2023	2,664,888	7,886,256	25.3%
2022	2,553,256	6,909,725	27.0%
2021	2,747,006	7,235,429	27.5%
2020	2,739,376	6,660,307	29.1%
2019	2,600,999	6,225,558	29.5%
2018	2,642,969	6,394,990	29.2%
2017	2,507,079	5,991,360	29.5%
Total	20,708,711	47,303,625	30.4%

*Note: Includes all funds

Retirement – The City Retirement costs represent an increase of $492,578 or 11.54%. The rates set by the New Hampshire Retirement System (NHRS) used to fund the NHRS are set every two years. NHRS increased rates effective July 1, 2021 for FY2022 and FY2023. The rates are applied against wages. In FY10 and FY11 the State down-shifted their contribution to the City, which was scheduled to end in FY12 and return to the 35% State contribution towards Police and Fire (Group II) positions. However, the entire 35% State contribution towards Group II positions is a cost that continues to be down-shifted to the City during FY2023. A component of employer contribution rates is to decrease the unfunded liability of the NHRS.

Retirement Rates

Group	FY22%	FY23%	Change	% Chng
City	14.06	14.06	0.00	0.0%
Police	33.88	33.88	0.00	0.0%
Fire	32.99	32.99	0.00	0.0%

Worker's Compensation – The City moved from being fully self-insured for worker's compensation coverage to an insured plan. The City remains self-funded for claims existing prior to July 1, 2014. Starting in 2015 and continuing in FY2023, the City is remaining under an insured plan for worker's compensation. The FY2023 budget reflects no reduction in annual premium allocations for the City General Fund departments, as well as all other departments. Self-funded claim costs based upon existing claims incurred for years 2014 and prior have been stable. The stability in self-funded claim costs and premiums for the City's insured plan is resulting in no change for annual premium cost allocations for FY2023.

Purchased Services – This represents a net increase of $578,639 or 11.3%. The largest increase represents $303,916 for maintenance of office equipment and software annual support services, and an increase of $105,402 in maintenance of buildings, building improvements and vehicles.

Supplies - This represents a net increase of $209,266 or 7.6%. There is a cumulative decrease of $23,922 in Electricity, Heating Oil, Natural Gas, and Vehicle Fuels. There is an increase of $101,667 for supplies for maintenance of vehicles, and an increase of $63,317 in Clothing & Uniforms to outfit the new eight full-time firefighters.

Capital Outlay – This represents a net increase of $628,465 as compared to FY22. Although the increase is $628,465, the direct impacts to project funding identified within the approved Capital Improvements Program for inclusion in the annual budget is substantial. The FY23 adopted CIP identified $4,666,723 in Capital Outlay to be financed in the FY23 General Fund operating budget. The amount included in the General Fund budget for Capital Outlay, including the reserve transfer of $1,412,500, is $4,934,821 or 105.7% of the amount adopted in the CIP. The FY23 proposed General Fund budget for City departments reflects an 8.8% level for capital outlay, including the reserve transfer of $1,412,500. Credit rating agencies believe that a minimum of 5% of the budget should be earmarked for capital outlay to avoid debt burden and to keep flexibility. The FY23 budget promotes the utilization of capital reserve funding to procure such capital equipment as police vehicles, public works heavy equipment, and fire/rescue equipment. The amount for transfer to City capital reserves in FY23, is consistent with forecasted needs presented in the adopted CIP.

Other Expenses - This represents a net decrease of $15,454 or -1.5%. The major changes relate to decreases of $112,149 in estimate for Abatements, and an increase of $89,546 in Grants/Subsidies with $100,000 for the City's 400th Anniversary celebration. Contingency is budgeted at a level of 0.50% of the total City portion of the General Fund budget. The financial policy target was to fund Contingency at a level of 0.50% in FY2023.

Transfers - This represents a net increase of $436,692 or 10.0%. A transfer in the amount of $2,739,824 to the OPEB Liability Fund for the General Fund portion of retirees' insurance obligations represents the ninth year of pre-funding of the OPEB Actuarial Determined Contribution (ADC), to achieve a policy level of 30% funding of the ADC in addition to Pay-As-You-Go contribution. The $1,175,000 proposed to be added to the General Fund Capital Reserve is an amount required to be contributed to the reserve account to adequately fund planned CIP approved expenditures for Police Vehicles, Fire/Rescue Equipment, and Public Works Heavy Equipment. The proposed transfer amount to the General Fund Capital Reserve is consistent with the FY23 financial policy target. In FY23 $125,000 is proposed to be added to the Cemetery Capital Reserve and $112,500 is proposed to be added to the Parks Improvements Capital Reserve, both reserves to fund future projects identified in the CIP.

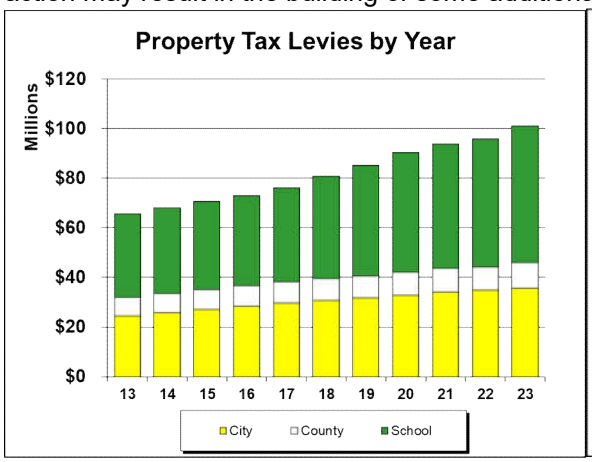
Debt Service – The City Debt Service is funded for FY2023 at $6,213,776, an increase of $5,004. The City is able to level fund debt service for FY2023, yet still accommodate a bond issue in fiscal year 2023. This is attributable to the City planning debt issuance based on project cash-flow requirements in lieu of an annual debt issuance and the City Council adopting authorizations for bonding equal to or less than the amount of debt being retired in the respective CIP fiscal year.

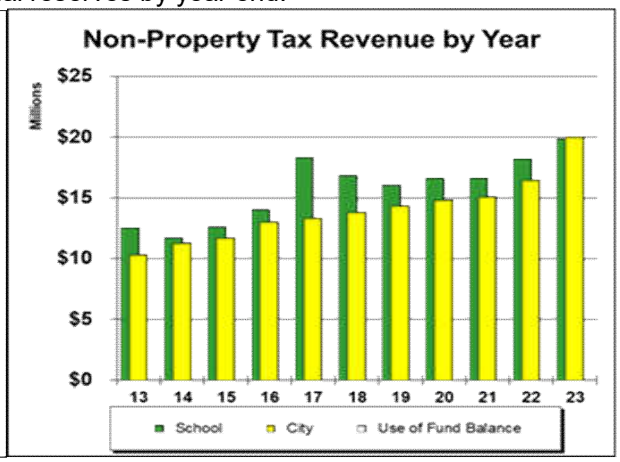
General Fund Revenue

General Fund revenues are estimated at $141,057,001 or 8.1% higher than the amounts for the prior year. Property Taxes represent 55.9% of all budgeted funds revenue and 71.7% of the General Fund's funding. General Fund City revenue increased 23.1% and School revenue increased 7.8%. The Property Tax levy is proposed to increase 5.6%. The net increase in City revenue is due to increases in motor vehicle registration permit fees, building permit fees and federal grant funding. The increase in the School revenue is attributable to an increase in state adequate education grant and other state education aid. There is no change projected for tuition revenue from the school districts who send students to Dover schools.

Estimated Revenue	FY22	FY23	Change	% Chng
City	16,469,987	20,272,355	3,802,368	23.1%
School	18,182,086	19,595,763	1,413,677	7.8%
Property Taxes	95,862,031	101,188,883	5,326,852	5.6%
Budgetary Use of Fund Bal	0	0	0	NA
Total	130,514,104	141,057,001	10,542,897	8.1%

In order to not deplete reserves, no Budgetary Use of Fund Balance is recommended in this budget. This action may result in the building of some additional reserves by year end.





City of Dover

Fiscal Year 2023 Budget Analysis

Property Tax Information

Property Tax Rate

The Property Tax Rate applies to each $1,000 of assessed value of property in the City. The rate is arrived by dividing the net appropriations (appropriations less other revenue) by the net assessed value (total value less exemptions).

The table reflects the change in the estimated property tax rate that results from this budget's proposed appropriations and revenue estimates. Net local assessed value is estimated to be $4,513,310,130. An estimated increase of $41,000,000 for the value of new construction represents the increase in net local assessed value.

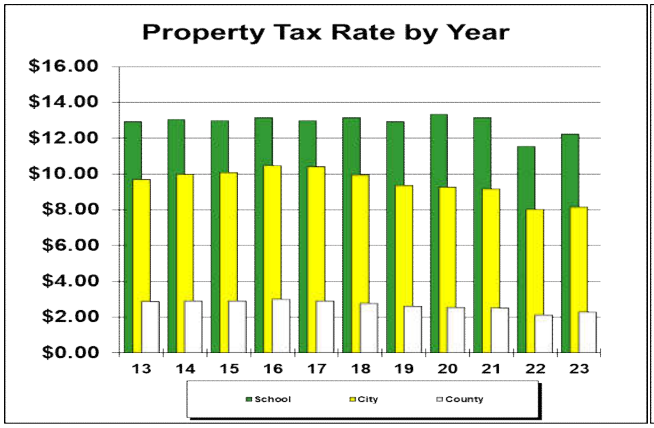
Tax Rate	FY22	FY23	Change	% Chng
City	8.02	8.15	0.13	1.6%
Use of Fund Balance	0.00	0.00	0.00	NA
Net City	8.02	8.15	0.13	1.6%
School - Local	9.93	11.09	1.16	11.7%
School - State	1.62	1.15	(0.47)	-29.0%
Net School	11.55	12.24	0.69	6.0%
County Taxes	2.13	2.28	0.15	7.0%
Total	21.70	22.67	0.97	4.5%

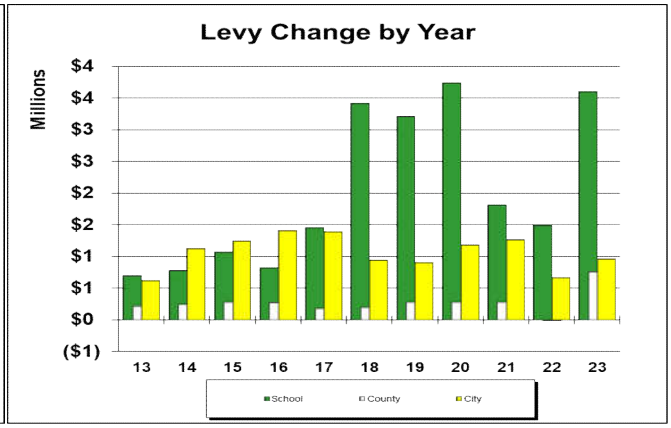
The assessed value used for estimating the tax rate is last year's assessed value plus true growth taken from building permits, adjusted for market conditions. The final rates will vary due to the finalized assessment values reported to the state in the fall.

Summary of City Tax Rate Change	Rate
Personal Services	0.65
Other Operation Costs	0.21
City Revenue Change	(0.79)
Total Operations & Maintenance	**0.07**
Capital Outlay & Reserve Transfer	0.14
Debt Service	-
City Budgetary Change	**0.21**
Change in Veterans Credit	-
Impact to City Rate of Valuation Change	(0.08)
Net City Tax Rate Change	**0.13**

The Table to the left reflects the major components of the City portion of the Property Tax Rate increase.

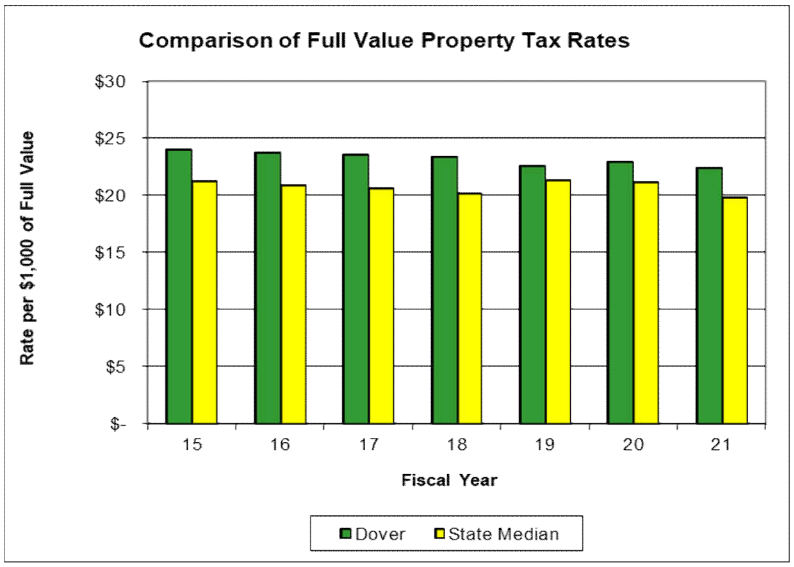
Refer to the Major Budget Changes and Tax Rate Impact page in this section for more detail.





Property Tax Rate Comparison

Each year, the Department of Revenue Administration (DRA) takes the local tax rate of each community and adjusts it as if the local assessments were at full market value. Using equalized property tax rates, a comparison can be made between various communities as to whether the rates are higher or lower. Comparing to the median equalized property tax rate for all municipalities can determine whether a city has a higher or lower overall rate.

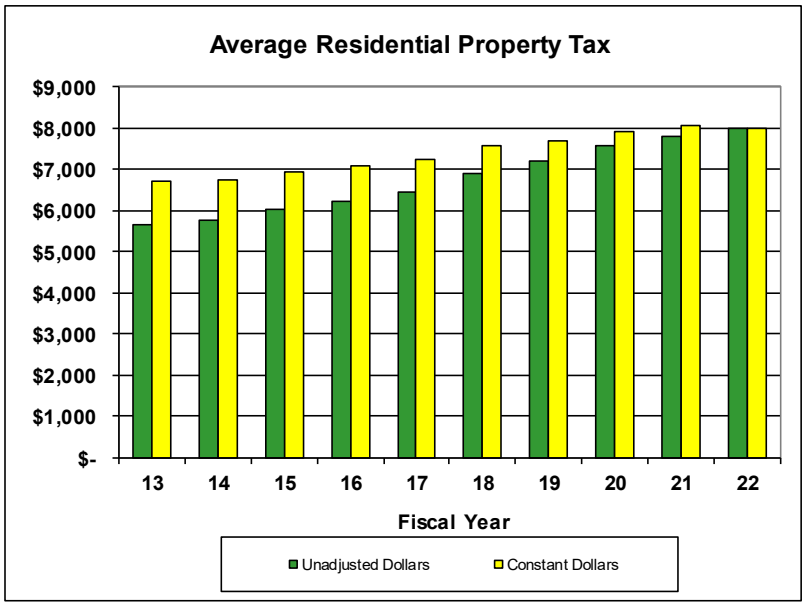


From a historical aspect, Dover's property tax rate has hovered at the median of all municipalities. The table shows 7 years of equalized tax rates for Dover and the median for all municipalities. This means that Dover's property tax rate is not in the higher or lower tax brackets, but is in the middle of the road and has been so over time. Maintaining this level of rate is good, considering the amount and quality of the services provided by the City. FY22 equalization numbers will not be available until later in the year.

Residential Property Taxes

Average residential property taxes have increased 1.8% annually in constant dollars over a 10 year period (3.7% annually in nominal or unadjusted dollars). Over a 5 year period the annual increases are 2.0% and 4.4% for constant and nominal dollars, respectively.

These were calculated by taking the average assessed value of all the residential properties in the City that have buildings on them and applying the property tax rate for each year.



Property Tax Fairness

Fairness in assessment of taxes is, and should be, of utmost importance to taxpayers. The State of New Hampshire relies on the assessment of values of properties at market value to attain this fairness or equity. The reason for changing assessments is a tax equity issue; i.e., that the tax burden is proportionally spread across all types of property. If assessed values are only changed every several years, in between the adjustments of value, should one class of property's market value grow faster than another, over time the class with faster growing market values will not be paying their fair share of property taxes. Conversely, a class of property whose market value grows slower that others will, over time, be paying more than their fair share. The logic that the City should, "leave the assessments alone" as taxpayers will pay too much if the City keeps changing them is the exact opposite of what is needed to achieve tax equity.

An important fact to remember is that an increase in total assessed value ***does not*** increase the total amount of property tax revenue the City receives. Increases or decreases to total assessed value only increases or decreases the property tax rate. The amount of taxes to be raised is determined by the budget process, including final revisions by the NH Department of Revenue Administration. There are statictical measures available to determine what extent tax equity has been achieved. The following discussions review these statistical measures as they relate to the City assessed value.

Assessment to Market Ratio

The results of the ratios over the last few tax years are represented in the table below. The percentage is the assessed value divided by the market price. Table is in Tax Years (Tax Year 2021 = Fiscal Year 2022).

Property Class	2014	2015	2016	2017	2018	2019	2020	2021
All Properties	95%	92%	93%	93%	93%	95%	93%	93%
Vacant Land	93%	98%	84%	103%	106%	88%	92%	97%
Single Family	95%	92%	93%	93%	93%	94%	93%	93%
Condominiums	96%	93%	93%	94%	94%	95%	93%	92%
Mobile Homes	97%	98%	96%	94%	96%	93%	88%	94%
Multi-Family Housing (2-4 units)	95%	90%	93%	90%	90%	95%	87%	91%
Apartments (more than 4 units)	97%	92%	89%	96%	NA	NA	86%	92%
Waterfront Improved Only	97%	89%	95%	96%	85%	98%	93%	83%
Waterfront Land Only	NA	NA	NA	NA	NA	NA	NA	NA
Commercial/Industrial	97%	97%	93%	95%	87%	96%	96%	95%

The 2021 ratios are preliminary and are expected to be certified by the DRA in April 2022. Classes reflecting 'NA' had insufficient sale information. The International Association of Assessing Officers (IAAO) considers the ratios of each class of property reasonable if they are within +/– 10% of the overall ratio. The City strives to be within +/– 5%. Since Tax Year 2000 the City annually evaluates ratios to maintain equity in the various classes of property. In Tax Year 2021 (current), an analysis was completed to continue to maintain the assessments closer to market while retaining the equity across the various classes of property.

Equity in Tax Base

The best measurement of equity throughout the tax base is the Coefficient of Dispersion (COD). The table below reflects the City's COD by year. According to the International Association of Assessing Officers (IAAO), the measure of equity falls into the following ranges listed in the table.

Percent	Equity Measure
10% or less	Excellent assessment equity
11% - 14%	Good assessment equity
15% - 20%	Fair assessment equity
over 20%	Poor assessment equity

Another measure reviewed to assist in determining fair assessment is the Price-Related Differential (PRD). This statistic measures the relationship between higher valued properties and lower valued properties, and their respective assessments. This statistic answers the question: "Is there a bias for, or against, lower or higher valued properties?" For example, a PRD over 1.00 indicates a regressive assessment base, or, that higher value properties are assessed at a lower ratio, conversely, a PRD under 1.00 indicates a progressive tendency, or, shows that lower value properties are assessed at a lower ratio than higher value properties. Ideally, this statistic should be 1.00, but IAAO recommends that the PRD fall between .98 and 1.03.

The table reflects both the COD and PRD for the City of Dover. The City has continued to keep a COD in the excellent assessment equity level as reflected in the table showing 2009 through 2021 ratios. The PRD is within the acceptable range set by the IAAO. TY 2021 ratios are preliminary and are expected to be certified by the DRA in April 2022.

Tax Year	COD	PRD
2009	7.50	1.00
2010	7.90	1.02
2011	7.10	1.02
2012	8.99	1.02
2013	8.80	1.02
2014	7.40	1.01
2015	8.60	1.02
2016	7.94	1.01
2017	7.80	1.01
2018	7.10	1.01
2019	7.10	1.01
2020	7.60	1.01
2021*	9.00	1.02

Other Major Funds

Appropriations

The two other major groups of budgets are the Enterprise Funds (including Internal Service Funds) and Special Revenue Funds. The Enterprise Funds consists of the Water and Sewer Utility Funds. These funds are supported by user fees and are accounted for on the full accrual basis.

Enterprise Funds	FY22	FY23	Change	% Chng
Water	6,458,828	7,052,364	593,536	9.2%
Sewer	9,000,677	9,936,229	935,552	10.4%
Internal Service	3,071,689	3,597,578	525,889	17.1%
Total	18,531,194	20,586,171	2,054,977	11.1%

The Water Fund is proposed at an increase of $593,536 or 9.2%. The major components of the change are an increase of $312,486 in personal services, an increase of $74,576 in purchased services, an increase of $91,850 for supplies and an increase of $115,333 for capital outlay. There is an estimated increase of $53,627 in interest expense related to debt obligations. There is an estimated decrease of $52,601 in depreciation expense on capital assets.

The Sewer Fund is proposed at an increase of $935,552 or 10.4%. The increase mainly relates to an increase of $298,620 in personal services, an increase of $150,431 in purchased services, an increase of $100,532 in supplies and other expenses, and an increase of $612,841 in capital outlay. There is an estimated decrease of $49,746 in interest expense related to debt obligations for capital improvements. There is a decrease of $177,126 estimated for depreciation expense related to capital assets.

The operations and maintenance portion of the Enterprise funds is reflected in the table to the right. This excludes depreciation, debt interest and transfers to capital reserves.

Operations & Mainenance

Enterprise Funds	FY22	FY22	Change	% Chng
Water	3,516,082	4,108,592	592,510	16.9%
Sewer	5,344,781	6,507,205	1,162,424	21.7%
Total	8,860,863	10,615,797	1,754,934	19.8%

The Internal Service Funds (Workers Compensation, Fleet Maintenance, DoverNet and Central Stores) are also included for presentation purposes with the Enterprise section. The Special Revenue Funds make up the smallest share of the budgeted funds. Federal grant funds, including any related local match, make up the majority of the budgeted Special Revenue Funds. The major grant funds are the School Cafeteria, Education Federal Grant Funds and the Community Development Block Grant Fund. The remaining funds were created by the City Council such as the Parking Activity Fund and the Residential Solid Waste Fund.

The Other Post Employment Benefit (OPEB) Liability Fund has been budgeted to centrally account for the City's OPEB obligations for retirees. As of June 30, 2021, the City has an estimated $36.4 million Net OPEB liability and the Actuarial Determined Contribution (ADC) is estimated at $3,818,066. The proposed FY23 budget for the OPEB Liability Fund is $2,019,307 for pay-as-you-go OPEB obligations for 167 retirees, an increase of $179,568 or 9.76% over FY22 pay-as-you-go amount. To continue to pre-fund the City's OPEB liability the budget proposes to transfer $1,145,420 into the OPEB Trust.

Utility Rates

The proposed budget reflects an increase to both the Water and Sewer rates. The utility rates are based on the cash needs of the Water and Sewer Funds. Depreciation expense and interest expense are deducted, along with other revenue sources and actual principal and interest payments on debt are added back. This amount is then divided by the estimated billable volume in hundred cubic feet (HCF) to arrive at the rates.

Rates	FY22	FY23	Change	% Chng
Water/HCF	5.95	6.41	0.46	7.7%
Sewer/HCF	9.64	9.81	0.17	1.8%
Combined W/S	15.59	16.22	0.63	4.0%

Local Economy The local economic environment, which was impacted by the restrictions imposed during the onset of COVID-19 was improving steadily through the beginning of 2021. Staffing has remained a concern for many retail and restaurant employers, as they have seen retirements and shifts in the workforce as a result of the required shut downs and social distancing. Hospital preparations for the pandemic eliminated elective procedures and reduced hospital staffing requirements and revenues significantly.

As easing of COVID-19 occurred in 2021, and with the continued City Council support of creative solutions being initiated by City departments, Dover continues to see resilient restaurants take advantage of outside table service and other trends. As occurred in 2020, we may see this increased capacity diminish as the weather turns cold and snowfall limits available spaces.

Outside the retail and restaurant sectors, several economic activity areas have remained at a high level of activity and employment such as engineering, construction and property development in both the residential and industrial sectors. Federal, City and State stimulus packages in the form of grants, loans, repayment deferrals, eviction moratoriums, unemployment bonuses, and food pantries have kept most of our businesses viable and our unemployed citizens housed and fed. Advanced manufacturing clusters, computer and staffing services, mixed use/multi-unit residential construction, and healthcare related businesses have expanded and continue to be attracted to Dover.

Economic development activity continues to support local business retention and expansion. Financing for small businesses and startups, though challenged with increased banking regulations, are now experiencing lower interest rates.

Through consistent outreach efforts, supported by pro-business attitudes within city government, convenient services for businesses and developers, and Dover's enhanced quality of life, over 100 new or expanded businesses have been attracted to Dover with 800 employees during the past seven years. The most recent data analytics from New Hampshire Department of Employment Security indicates that Dover has a total unemployment rate of 2.8% as of June 30, 2021. The Dover unemployment rate has been improving every month from an initial 17.8% unemployment level in April, 2020.

Dover has benefited by geographic factors which create a positive location for Dover to prosper economically. Dover is halfway between Portland, ME and Boston, MA, thirty minutes from the ocean and an hour from the mountains. From a transportation perspective, Dover is close to the I-95 corridor and serviced by the AMTRAK Downeaster transit system. The regional proximity to UNH, Pease Tradeport, and the Portsmouth Shipyard add stability and diversity to the region's economic mix and enhances Dover as a viable business location and tourism destination.

Between 2000 and 2019, Dover continued to see population growth. This is especially true when attracting a younger median age of population, and with families. Dover continues to show a 10.1% growth rate in households with children under the age of eighteen. The labor force of Dover has continued to grow about 1% per year with slight variations above and below that trend line.

Mixed use, manufacturing, and residential development has continued to be growing sectors during the fiscal year. The Pointe Place development, off Dover Point Road, continues to attract businesses and residents. The main three mixed use buildings are occupied with an additional building slated for construction in the fall/winter of 2021/2022. The residential only buildings permitted for Pointe Place will follow. At the same time the townhouse style buildings have remained under construction and expect to be fully occupied by the spring of 2022.

As part of this project, the City Council also approved a Land Development Agreement. The public-private partnership included the construction of two multi-use ball fields, the donation of park land to the City, and public access to conservation land located off Dover Point Road. Both multi-use fields have been completed, and donated to the City. The Pointe Place roadway was completed in 2021

and accepted as a “Public” road. The tax guaranteed value of the project is required to be $7,000,000 in tax year 2019, and $17,000,000 in a tax year to begin 5 years after the mixed use building is completed. For Tax year 2020, the townhouses and two mixed use buildings have reached the $17,000,000 valuation, three years ahead of schedule. The projected overall assessed value for Pointe Place/Thornwood Commons is in excess of $50,000,000.

Since the spring of 2020, the Orpheum at 104 Washington has opened and is fully occupied, as is Dover Station at 10 Fourth Street. Both provide residential above commercial options. Per the development agreement on 104 Washington Street, the Council reviewed and approved an application for use in the Community Revitalization Tax Credit district for this project. The pre-redevelopment value of the property was valued at $2,100,000. Post development value is guaranteed to reach a minimum of $11,000,000, five years after the issuance of the Certificate of Occupancy. The residential uses in the approved Third Street redevelopment has fully occupied units, with the commercial portion undeveloped, at this time, but interest continues to grow as the economy strengthens.

The Cochecho Waterfront Development Advisory Committee (CWDAC) approved the site plan for the preferred developer’s vision to develop the waterfront. This includes 8 buildings with associated infrastructure. The buildings will house approximately 400 residential units and 27,000 square feet of non-residential uses. The project has begun the Planning Board review process, and the developer is seeking to have permits in place over the winter and begin construction in the fall of 2022.

Phase 1 of the First Street development, a $10,100,000 mixed use development, is completed with full residential occupancy. The second phase was finished early in 2021, and the residential is fully occupied. Close to this site, the Old Courthouse, between First and Second Street was approved for rehabilitation and expansion. The building will have 9,000 square feet of non-residential and 58 residential units. Twenty percent of the residential units will be identified for HUD rental rates.

Additionally, the mixed use redevelopment at the corner of Chapel and Mechanic Streets was completed in 2020. Construction is still ongoing at a mixed use redevelopment of a building at Third and Grove Streets. These projects have a combined 45 residential units and first floor commercial, with the intention of attracting retail and restaurant users. Adjacent to the Grove Street project, a former railroad yard was approved for 87 residential units. This parcel has been cleared and site work has been scheduled for the winter of 2021/2022. These downtown infill projects will continue to expand the City’s vibrant core.

The Dover Business and Industrial Development Authority continues to attract users for Enterprise Park. In the past year, three new businesses have worked with the Authority. Two (Index Packaging and American Durafilm) have received Planning Board site plan approval for their construction. Index Packaging is under construction, and Durafilm expects to begin in 2021. Further reuse of existing structures continues and there is little to no vacancy in existing buildings along Production Drive and Venture Drive.

The Exit 9 corridor off the Spaulding Turnpike, in addition to the 100,000 square feet medical practice building in full occupancy, now has a large dental facility and a dialysis center in operation, both with significant business success and full employment. This corridor, anchored by Liberty Mutual, continues to attract larger commercial and industrial users to the City and continues to be a benchmark for economic development activities. Two small strip malls and a large storage facility are currently under construction.

The City Council approved a Land Development Agreement for the former McIntosh College property at 181 Silver Street. This public-private partnership allowed for the development of roadway infrastructure in association with a $30 Million development incorporating a high-end assisted Living facility, rehabilitation of a hotel, a medical practice building, a branch bank and a restaurant/ coffee shop on the site. A site plan was approved by the Planning Board in 2016, and the assisted living

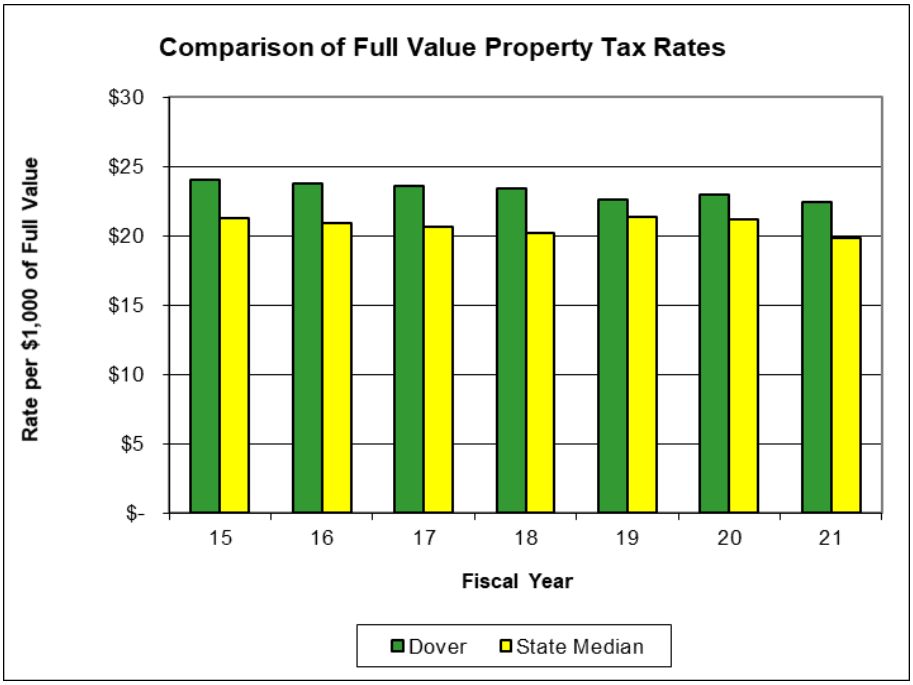
facility, hotel and restaurant have opened. A 15,000 square foot retail space was approved in 2020 as part of phase 2 of the project. This project was completed in August and is open. The public roadway improvements were completed and are improving traffic flow on Silver Street.

In 2018/2019 a special committee, created by the Planning Board, reviewed and presented opportunities to rezone land from residential (primarily single family) to commercial/industrial uses. The committee presented its report to the Planning Board in August, and the Planning Board recommended changes in February of 2020. These changes were adopted by the City Council in the fall of 2020.

The real estate sales activity in Dover for FY2021 was 1,192 transactions an increase from 972 for FY2020. This increase in activity was due to FY2020 transactions being impacted by restrictions imposed during the onset of COVID-19. In FY2021 with the easing of restrictions, transactions have rebounded to pre-pandemic levels. This level of activity represents transfers of 11.5% of taxable parcels during FY2021, an increase of 2.0% over the FY2020 level of 9.5%. In conjunction with this activity, the number of taxable parcels increased from 10,271 in FY2020 to 10,306 in FY2021, a less than 1% increase. The volume of taxable parcels in combination with an increase of property values has resulted in the estimated equalized property value per capita changing from $121,076 for FY2020 to $127,472 in FY2021, an increase of 5.3% for fiscal year 2021.

The number of motor vehicle registrations have increased with 34,236 in FY2021 as compared to 32,057 in FY2020. The number of building permits increased from 578 in FY2020 to 606 in FY2021, and the average permit value decreased from $134,548 to $94,125.

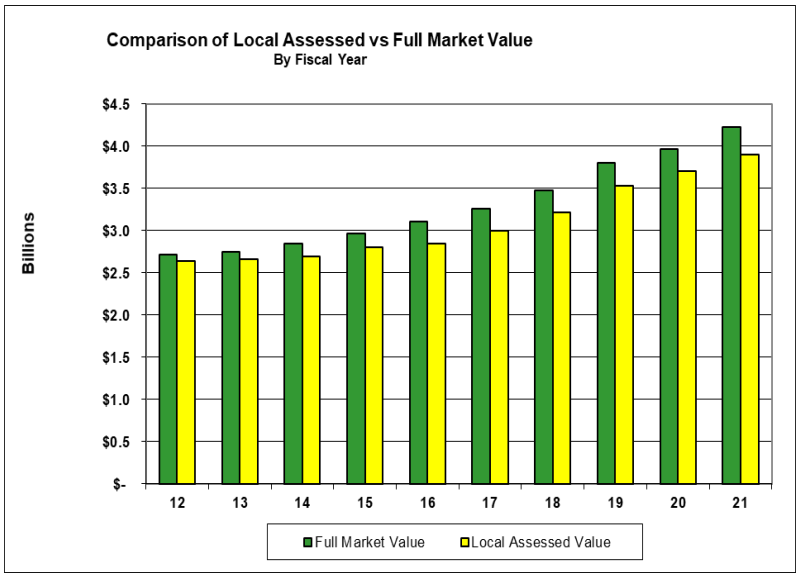
The City's full value property tax rate remained stable in comparison to the NH State median. The median reflects the mid-point of all rates in the State. Because Dover remains approximately at the median, this means that about half of the tax rates in the State are higher than Dover's and about half are lower. This is a good measure of tax burden as all municipal assessed values are brought to full market value and tax rates equalized.



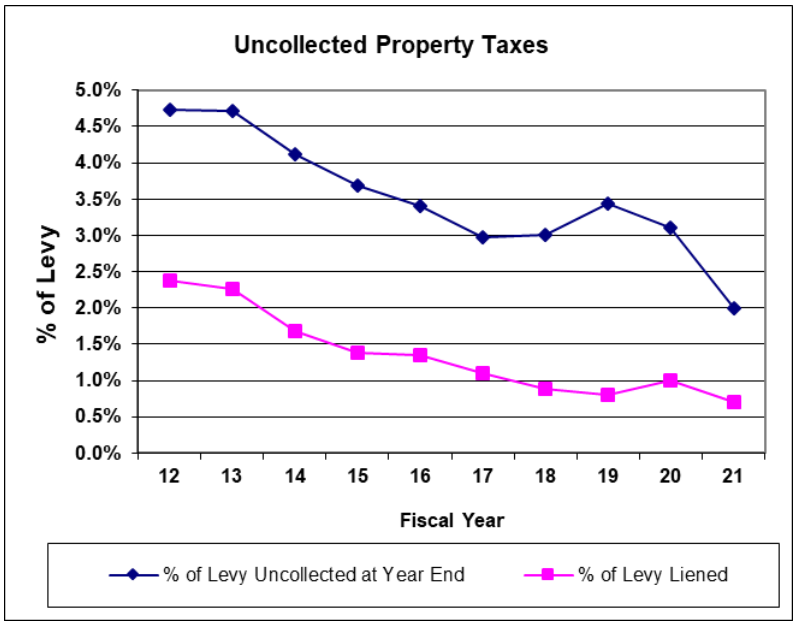
City of Dover

Fiscal Year 2023 Budget Analysis
Local Economy and Financial Conditions

Full market value as determined by the NH Department of Revenue Administration increased 6.56% during the fiscal year. Assessed value as a ratio of full market value was 92.4%. In fiscal year 2021 the City's assessed property values appeared to have increased based on sales data. As of April 1, 2021, the City's overall assessed values demonstrated a 17.6% increase in value over the prior year.



The percentage of uncollected taxes for the current tax levy at the end of fiscal year 2021 was 2.0% (the actual amount changed from $2.8 million to $1.9 million). There were 178 parcels from the current tax levy with outstanding taxes that had a lien placed, less than 224 for fiscal year 2020. The actual amount of the lien decreased from $939,588 to $776,623.



Financial Position The City's General Fund ended Fiscal Year 2021 with a decrease to its Unassigned Fund Balance of $(756,651) to $23.1 million. The General Fund unassigned fund balance at June 30, 2021 was 17.6% of the FY22 budget (15% is the minimum requirement of the City Financial Policies). The Water Fund saw a decrease in unrestricted net position of $(3,699,784), from a balance of $2,505,718 to a deficit balance of $(1,193,862). The change in unrestricted net position of the Water Fund is primarily due to large construction in progress amounts added to capital assets for various water main replacements, water meter replacements, Bellamy Artificial Recharge Facility, and the system wide upgrade to the City's water infrastructure. The Sewer Fund saw an increase in unrestricted net

Unrestricted Net Position

Fund	FY21	FY20
General	23,098,327	23,855,023
Water	(1,193,862)	2,505,918
Sewer	9,762,492	9,430,042
Total	31,667,002	35,790,983

position of $322,450, from a balance of $9,430,042 to a positive balance of $9,762,492. The change in unrestricted net position of the Sewer Fund is the result of the City receiving large construction in progress amounts added to capital assets for improvements to Varney Brook Pump Station and Cochecho Pump Station, and the construction of a catch basin spoils facility.

The liquidity of the General, Water and Sewer Funds is good and continues to show a favorable trend. This is based on the quick ratio which is a measure of current assets (excluding inventories) divided by current liabilities. The General Fund had a quick ratio of 2.13 with Water and Sewer Funds of 1.38 and 2.49, respectively. A ratio of 1 is considered satisfactory.

The amount of debt incurred by the City remains below the State statutory limits as set forth in RSA 33:4-a for the City and School District, and RSA 33:5-a for the Water Fund. There is no statutory debt limit for the Sewer Fund. The State statutory limit for the City is 3% of Base valuation as determined by the New Hampshire Department of Revenue Administration (NH DRA), the statutory limit for the School District is 7% of Base valuation as determined by NH DRA, and the statutory limit for the Water Fund is 10% of base valuation as determined by NH DRA. As of June 30, 2021, the City had utilized 33.9% of its statutory debt limit, the School District utilized 30.4% of its statutory debt limit, and the Water Fund had utilized 3.2% of its statutory debt limit.

The City Council established self-imposed policy limits that are significantly lower than those set by State statute. As of June 30, 2021, the percent of the City's more conservative debt policy used was 84.3%, the School District is at 112.4% of the City Council self-imposed policy limit as a result of debt financing a new high school. General Fund net debt per capita is at $4,269. The General Fund's net debt to equalized value is 3.0%. The General Fund's net debt service as a percent of budget is 9.7%. This measure is close to the 10% limit recommended by policy, it is partially as a result of a higher rate of debt pay down resulting in a favorable reduction in the cost for debt and structuring the debt repayment incurred for the new high school at a steady level each year to provide budget stability.

The Water fund is at 225.93% of the City Council self-imposed policy limit. The Sewer fund remained within the City Council self-imposed policy limits with 25.3% being utilized. Net debt service to budget in the Water Fund is 27.50% and 23.34% within the Sewer Fund, within the 40% set by policy.

In June 2019 Standard & Poor's reaffirmed the City's November 2017 AA+ rating. Moody's Investors Service reaffirmed the City's Aa3 rating in their July 2021 Issuer Comment Review.

Policy Monitoring, Long Term Financial Planning, and Responding to Economic Impacts

In April 2011, the City Council adopted a resolution to implement a set of 32 financial policies. These adopted policies include maintaining all of the existing policy statements adopted in 1996 with updates to several of the benchmark indices. In addition, several new policy statements were also included reflecting the most current best practices identified by the Government Finance Officers Association and the National Advisory Council on State and Local Budgeting. On an annual basis the City Council is provided with a Financial Policy Scorecard documenting the City's compliance with benchmarks established in the policies.

The City Council routinely adopts fiscal initiatives to respond to the changes in the economy that have resulted in impacts such as declines to non-property tax revenues and the community's tolerance for tax increases. The City Council continues to limit the adoption of bonding authorizations to be consistent with the annual amount of debt being retired by the City's tax supported General Fund. The objective of this initiative is to move the City away from recurring debt financing and funding capital through reserves and the annual operating budget at an appropriate level to move from debt financing certain capital outlay. These actions are consistent with the City's Debt Issuance and Management financial policies.

In Fiscal Year 2016, the City Council amended the City's financial policy relative to maintaining a minimum 8% unassigned fund balance in the General Fund to a level of 15%. A copy of the financial policies adopted by the City Council is available on the City's website, and presented in Appendix A of the FY2023 City budget document.

The City Manager and City Department Directors conduct an on-going evaluation of fiscal operations to ensure that expenditures are managed in relation to revenues to ensure General Fund Balance is maintained consistent with City policy limit of 15%. In FY2021 the City complied with the General Fund Balance policy by achieving an Unassigned Fund Balance of 17.6%. In response to past U.S. economic declines, the current COVID pandemic, and the national rating agencies placing importance on municipalities increasing operating reserves, the City managed fiscal operations to ensure the operating reserves for the major funds remained stable in FY2021.

In FY2021 the City was successful in contributing 30% of the calculated OPEB Actuarial Determined Contribution to an established OPEB irrevocable trust. This action is consistent with the City's financial policy objective for managing and prefunding the City's OPEB obligations. FY2021 represents the tenth year in a row that the City has funded a percentage of the OPEB Actuarial Determined Contribution. As of June 30, 2021, $11.4 million was in the OPEB Trust. In Fiscal Year 2022 the City anticipates contributing $1.2 million into the OPEB Trust.

In FY2021 the City, consistent with financial policies, maintained sufficient annual contributions into the General Fund Capital Reserve, Parks Improvement Capital Reserve, Cemetery Improvements Capital Reserve, Water Fund Capital Reserve and Sewer Fund Capital Reserve.

The City recognizes the importance of a formal process for long term financial planning and forecasting. The City continues to utilize a formal forecasting software application to aid in financial planning. The City utilizes this tool to provide insight to evaluating policy recommendations. The software is utilized to provide formal fiscal forecasting reports complete with national, regional, and local economic overviews and a 5-year projection of both General Fund operations and tax levy impacts as part of the budget process. The City utilizes a structured capital budgeting process to establish a 6-year plan for capital outlay requirements for the city. This capital improvements plan is updated annually with a focus on funding capital through the City's annual operating budget and reserves, thereby reducing the City's need to issue debt. The funding requirements identified in the capital improvements plan are incorporated into the City's formal forecasting software.

ESTIMATED REVENUES & APPROPRIATIONS - ALL BUDGETED FUNDS

	Fund Name	Budget Type	Dept.	Fund Bal @ 6/30/22 Est.	Budget Est. Revenue	Budget Appropriations	Incr (Decr) to Fund Bal	Fund Bal @ 6/30/23 Est.
		(1)					(2)	(3)
Governmental Funds:								
1000	General Fund	Annual	Various	21,571,945	141,057,001	141,057,001	-	21,571,945
Special Revenue Funds:								
2100	Community Development Fund	Grant	Planning	(411,972)	347,340	347,340	-	(411,972)
2210	Drug Investigation/Community Policing Fund	Grant	Police	241,947	247,873	247,873	-	241,947
2220	Dover Housing Authority Policing	Grant	Police	4,119	136,344	136,344	-	4,119
2245	DHHS Assistance Programs	Grant	Police	24,325	76,943	76,943	-	24,325
2250	Youth Tobacco & Alcohol Awareness	Grant	Police	306,107	118,314.00	118,314.00	-	306,107
3207	Public Safety Special Details	Annual	Police & Fire	25,228	317,672	317,672	-	25,228
3213	Parking Activity Fund	Annual	Police	170,311	1,371,231	1,371,231	-	170,311
3320	Residential Solid Waste Fund	Annual	Comm Serv	462,637	1,813,979	1,813,979	-	462,637
3381	McConnell Center Fund	Annual	Comm Serv	163,310	828,972	828,972	-	163,310
3410	Recreation Programs Fund	Annual	Comm Serv	62,512	461,920	461,920	-	62,512
3455	Library Fines Fund	Annual	Library	872	36,605	36,605	-	872
2800	Cafeteria Fund	Grant	School	174,412	1,650,000	1,650,000	-	174,412
2820	Federal Education Grants Fund	Grant	School	(806,066)	7,766,000	7,766,000	-	(806,066)
2900	Special Programs & Grants Fund	Grant	School	185,755	175,000	175,000	-	185,755
3710	Downtown Dover TIF	Annual	Planning	201,063	868,336	868,336	-	201,063
3715	Waterfront TIF Fund	Annual	Planning	108,807	788,520	788,520	-	108,807
3810	Tuition Programs Fund	Annual	School	(6,079)	125,000	125,000	-	(6,079)
3830	School Facilities Fund	Annual	School	119,912	195,000	195,000	-	119,912
	Total Special Revenue Funds			1,027,200	17,325,049	17,325,049	-	1,027,200
Proprietary Funds:								
Enterprise Funds								
5300	Water Fund	Annual	Comm Serv	374,153	7,052,364	7,052,364	-	374,153
5320	Sewer Fund	Annual	Comm Serv	10,119,929	9,936,229	9,936,229	-	10,119,929
	Total Enterprise			10,494,082	16,988,593	16,988,593	-	10,494,082
Internal Service Funds								
3500	OPEB Liability Fund	Annual	Various	43,942.00	2,019,307	2,019,307	-	43,942
6100	DoverNet Fund	Annual	City Mgr	265,635	1,748,481	1,748,481	-	265,635
6110	Central Stores Fund	Annual	Finance	32,954	94,608	94,608	-	32,954
6310	Fleet Maintenance Fund	Annual	Comm Serv	125,426	1,257,425	1,257,425	-	125,426
6800	Workers Compensation Fund	Annual	City Mgr	176,999	497,064	497,064	-	176,999
	Total Internal Service			644,956	5,616,885	5,616,885	-	644,956
Total All Budgeted Funds				33,738,183	180,987,528	180,987,528	-	33,738,183

Notes:

(1) "Grant" reflects funds whose revenues are restricted to specific purposes. "Annual" reflects funds which the city sets the purpose of spending.

(2) This column reflects Estimated Revenue less Appropriations. These amounts represent the budgeted change to the amount of Fund Balance.

(3) Estimated Fund Balance reflects the change to Fund Balance per the budget added to the Fund Balance for the end of the fiscal year. These amounts do not reflect other non-budget basis adjustments that may occur according to generally accepted accounting principles.

NET POSITION - ALL BUDGETED FUNDS

	Fund Name	Budget Type (1)	Dept.	15	16	17	18	19	20	21	Estimated 22
NET POSITION:											
1000	General Fund	Annual	Various	15,368,593	16,529,005	19,236,386	21,211,552	22,273,260	23,855,023	23,098,372	21,571,945
Special Revenue Funds:											
2100	Community Development Fund(2)	Grant	Planning	(496,942)	(410,300)	(382,715)	(329,946)	(239,369)	(392,674)	(456,082)	(411,972)
2210	Drug Investigation/Community Policing Fund	Grant	Police	158,026	153,689	128,817	138,719	159,280	296,993	297,983	241,947
2220	Dover Housing Authority Policing	Grant	Police	(5,452)	204	1,983	10,321	7,609	9,312	19,275	4,119
2245	DHHS - Assistance Programs	Grant	Police	(23,709)	(12,098)	11,653	28,612	15,793	25,934	20,786	24,325
2250	Youth Tobacco & Alcohol Awareness	Grant	Police	139,041	151,839	162,980	183,388	204,771	186,823	221,740	306,107
3207	Public Safety Special Details	Annual	Police/Fire	91,014	58,924	61,180	54,313	64,657	65,490	16,512	25,228
3213	Parking Activity Fund	Annual	Police	24,346	95,578	96,358	117,845	120,509	148,779	164,559	170,311
3320	Residential Solid Waste Fund	Annual	Comm Serv	425,883	435,803	541,230	513,074	425,320	443,907	458,802	462,637
3381	McConnell Center Fund	Annual	Comm Serv	(477,870)	(519,311)	(531,043)	(435,885)	(204,576)	33,331	31,402	163,310
3410	Recreation Programs Fund	Annual	Comm Serv	291,986	240,709	168,862	51,084	(18,322)	17,426	54,724	62,512
3455	Library Fines Fund	Annual	Library	13,452	10,974	12,261	20,827	24,487	21,408	5,515	872
2800	Cafeteria Fund	Grant	School	329,167	278,466	351,026	257,655	284,144	217,010	185,807	174,412
2820	Federal Education Grants Fund	Grant	School	(77,298)	(177,284)	46,679	42,120	43,215	(113,280)	(118,337)	(806,066)
2900	Special Programs & Grants Fund	Grant	School	56,668	24,754	24,579	19,242	19,877	(127,996)	300,100	185,755
3710	Downtown Dover TIF Fund	Annual	Planning	2,121	924	987	8,336	118,410	165,922	398,110	201,063
3715	Waterfront TIF Fund	Annual	Planning	-	34,985	72,203	311,801	558,218	462,170	248,802	108,807
3810	Tuition Programs Fund	Annual	School	(6,873)	(6,873)	(6,873)	(6,874)	(6,874)	0	(1,010)	(6,079)
3830	School Facilities Fund	Annual	School	306,359	292,457	209,563	184,463	187,364	211,863	102,273	119,912
	Total Special Revenue Funds			749,919	653,440	969,730	1,169,095	1,764,513	1,672,418	1,950,961	1,027,200
NET POSITION:											
Enterprise Funds											
5300	Water Fund	Annual	Comm Serv	959,344	(624,742)	(7,590,576)	(2,575,583)	2,012,853	2,505,918	(1,193,862)	374,153
5320	Sewer Fund	Annual	Comm Serv	(6,739,530)	(1,990,449)	(439,243)	103,866	10,463,344	9,430,042	9,762,492	10,119,929
	Total Enterprise			(5,780,186)	(2,615,191)	(8,029,819)	(2,471,717)	12,476,197	11,935,960	8,568,630	10,494,082
Internal Service Funds											
3500	OPEB Liability Fund	Annual	Various	111,043	6,931	24,172	(46,380)	(46,379)	(161,379)	10,875	43,942
6100	DoverNet Fund	Annual	City Mgr	467,473	658,965	664,898	189,242	256,265	333,708	176,115	265,635
6110	Central Stores Fund	Annual	Finance	44,751	42,796	51,107	45,025	44,310	53,740	47,380	32,954
6310	Fleet Maintenance Fund	Annual	Comm Serv	141,322	208,324	169,136	156,641	214,733	322,313	151,818	125,426
6800	Workers Compensation Fund	Annual	City Mgr	(734,720)	(138,371)	(125,677)	(41,815)	235,097	357,987	218,461	176,999
	Total Internal Service			29,869	778,644	783,636	302,713	704,026	906,369	604,649	644,956
Total All Budgeted Funds				10,368,195	15,345,898	12,959,933	20,211,643	37,217,996	38,369,770	34,222,612	33,738,183

Notes:
(1) "Grant" reflects funds whose revenues are restricted to specific purposes. "Annual" reflects funds which the city sets the purpose of spending.
(2) Represents various block grant years. Deficits are covered by future drawdowns from the US Dept. of HUD.
(3) Net Position excludes amounts that are considered Nonspendable.

GENERAL FUND

Proposed (City Only Tax Impact)

Summary of City Manager Proposed

Function	Description	FY 22 City Council Adopted	FY 23 Department Requests	City Mgr Changes	FY 23 City Mgr Proposed	FY23-22 Increase (Decrease)	% Incr (Decr)
By Department							
APPROPRIATIONS							
	CITY COUNCIL						
41110	City Council	489,497	487,667	0	487,667	(1,830)	-0.4%
	EXECUTIVE						
41320	City Manager's Office	425,774	444,962	(1,070)	443,892	18,118	4.3%
41330	Human Resources Office	273,648	339,918	0	339,918	66,270	24.2%
41340	Media Services	385,203	449,377	0	449,377	64,174	16.7%
41530	City Attorney's Office	487,237	635,992	(76,000)	559,992	72,755	14.9%
46510	Economic Development Office	273,995	439,298	(62,530)	376,768	102,773	37.5%
	Total Executive Dept.	1,845,857	2,309,547	(139,600)	2,169,947	324,090	17.6%
	FINANCE						
41511	Finance & Accounting	1,068,691	1,137,145	0	1,137,145	68,454	6.4%
41513	Tax Assessment Division	583,627	638,374	0	638,374	54,747	9.4%
41520	City Clerk & Tax Collection Division	564,749	641,213	(18,238)	622,975	58,226	10.3%
41525	Elections	40,647	73,477	(12,000)	61,477	20,830	51.2%
	Total Finance Dept.	2,257,714	2,490,209	(30,238)	2,459,971	202,257	9.0%
	PLANNING						
41910	Planning Department	928,562	966,396	0	966,396	37,834	4.1%
	Total Planning Dept.	928,562	966,396	0	966,396	37,834	4.1%
	POLICE						
42110	Police Department - Administration	307,072	325,844	0	325,844	18,772	6.1%
42120	Police Field Operations	4,757,939	4,694,363	(5,000)	4,689,363	(68,576)	-1.4%
42150	Police Support	3,616,023	4,127,314	(51,331)	4,075,983	459,960	12.7%
42170	Police Buildings	197,874	209,778	0	209,778	11,904	6.0%
42180	Public Safety Dispatch	1,113,588	1,148,895	0	1,148,895	35,307	3.2%
	Total Police Dept.	9,992,496	10,506,194	(56,331)	10,449,863	457,367	4.6%
	FIRE & RESCUE						
42210	Fire & Rescue Administration	1,163,404	1,604,885	(286,836)	1,318,049	154,645	13.3%
42220	Fire & Rescue Suppression	8,221,950	10,103,498	(88,150)	10,015,348	1,793,398	21.8%
42250	Inspection Services	835,576	876,357	0	876,357	40,781	4.9%
42280	Fire & Rescue Buildings	128,362	147,716	(8,000)	139,716	11,354	8.8%
	Total Fire & Rescue	10,349,292	12,732,456	(382,986)	12,349,470	2,000,178	19.3%
	COMM SERV - PUBLIC WORKS						
43111	CSD - Administration	215,940	341,652	(69,720)	271,932	55,992	25.9%
43112	CSD - Engineering	680,201	1,258,037	(465,770)	792,267	112,066	16.5%
43121	CSD - Streets	3,344,056	3,902,805	(125,000)	3,777,805	433,749	13.0%
43125	CSD - Snow Removal	593,921	600,176	(6,500)	593,676	(245)	0.0%
43155	CSD - Storm Water	1,096,444	1,188,903	0	1,188,903	92,459	8.4%
43160	CSD - Street Lighting	245,913	198,407	0	198,407	(47,506)	-19.3%
43180	CSD - Facilities & Grounds	1,482,679	1,558,762	0	1,558,762	76,083	5.1%
41941	CSD - General Gov't Buildings	230,016	256,788	0	256,788	26,772	11.6%
41951	CSD - Cemetery	232,137	248,594	0	248,594	16,457	7.1%
43240	CSD - Recycling & Waste Mgmt	975,706	1,018,956	0	1,018,956	43,250	4.4%
	Total Public Works	9,097,013	10,573,080	(666,990)	9,906,090	809,077	8.9%
	RECREATION						
45110	Recreation Administration	736,518	842,882	0	842,882	106,364	14.4%
45120	Recreation Programs	166,458	185,862	0	185,862	19,404	11.7%
45124	Indoor Pool	544,478	606,907	0	606,907	62,429	11.5%
45125	Thompson Pool	137,183	133,134	0	133,134	(4,049)	-3.0%
45149	Arena	1,240,329	1,165,381	(15,000)	1,150,381	(89,948)	-7.3%
	Total Recreation	2,824,966	2,934,166	(15,000)	2,919,166	94,200	3.3%
	PUBLIC LIBRARY						
45500	Public Library	1,592,164	1,727,385	0	1,727,385	135,221	8.5%

GENERAL FUND

Proposed (City Only Tax Impact)

Summary of City Manager Proposed

Function	Description	FY 22 City Council Adopted	FY 23 Department Requests	City Mgr Changes	FY 23 City Mgr Proposed	FY23-22 Increase (Decrease)	% Incr (Decr)
APPROPRIATIONS (CONT.)							
	PUBLIC WELFARE						
44410	Public Welfare - Administration	315,113	342,814	0	342,814	27,701	8.8%
44430	Public Welfare - General Assistance	497,300	555,800	0	555,800	58,500	11.8%
	Total Human Services	812,413	898,614	0	898,614	86,201	10.6%
	TOTAL DEPARTMENT APPROP	***40,189,974***	***45,625,714***	***(1,291,145)***	***44,334,569***	***4,144,595***	***10.3%***
	OTHER CHARGES						
41991	Misc General Government	1,126,566	1,092,142	0	1,092,142	(34,424)	-3.1%
47100	Debt Service - City	6,208,772	6,213,776	0	6,213,776	5,004	0.1%
49000	Transfers	3,755,288	4,152,324	0	4,152,324	397,036	10.6%
	Total Other Charges	11,090,626	11,458,242	0	11,458,242	367,616	3.3%
	TOTAL CITY GENERAL FUND APPROPRIATIONS	**51,280,600**	**57,083,956**	**(1,291,145)**	**55,792,811**	**4,512,211**	**8.8%**
ESTIMATED REVENUE, TAXES AND ASSESSED VALUE							
	ESTIMATED REVENUE						
	City Revenues	16,469,987	20,022,355	0	20,022,355	3,552,368	21.6%
	Use of Fund Balance	0	0	0	0	0	NA
	TOTAL OTHER REVENUE	**16,469,987**	**20,022,355**	**0**	**20,022,355**	**3,552,368**	**21.6%**
	TOTAL CITY ESTIMATED REVENUES	**16,469,987**	**20,022,355**	**0**	**20,022,355**	**3,552,368**	**21.6%**
	PROPERTY TAXES						
	City Property Taxes	35,841,363	38,092,351	(1,291,145)	36,801,206	959,843	2.7%
	Use of Fund Balance Impact	0	0	0	0	0	0.0%
	Less Veteran Credit	(1,030,750)	(1,030,750)	0	(1,030,750)	0	0.0%
	Total City Property Tax	34,810,613	37,061,601	(1,291,145)	35,770,456	959,843	2.7%
	NET CITY PROPERTY TAX LEVY	**34,810,613**	**37,061,601**	**(1,291,145)**	**35,770,456**	**959,843**	**2.7%**
	ASSESSED VALUE						
	Gross Assesed Value (1)	4,518,185.430	4,559,185.430	0.000	4,559,185.430	41,000.000	0.9%
	Less Exemptions to Value (1)	(45,875.300)	(45,875.300)	0.000	(45,875.300)	0.000	0.0%
	NET ASSESSED VALUE (000s)	**4,472,310.130**	**4,513,310.130**	**0.000**	**4,513,310.130**	**41,000.000**	**0.9%**
	(1) Excludes adjustments due to market changes						
ESTIMATED TAX RATE INFORMATION							
	CITY MANAGER PROPOSED						
	City	8.02	8.44	(0.29)	8.15	0.13	1.6%
	Use of Fund Balance Credit	0.00	0.00	0.00	0.00	0.00	0.0%
	Net City	8.02	8.44	(0.29)	8.15	0.13	1.6%
	ESTIMATED CITY TAX RATE	**8.02**	**8.44**	**(0.29)**	**8.15**	**0.13**	**1.6%**

GENERAL FUND

Proposed (School Only Tax Impact)

Summary of City Manager Proposed
By Department

Function	Description	FY22 City Council Adopted	FY23 Department Requests	City Mgr Changes	FY23 City Mgr Proposed	FY23-22 Increase (Decrease)	% Incr (Decr)
APPROPRIATIONS							
	EDUCATION						
46900	School Department Appropriation	63,246,025	68,516,258	0	68,516,258	5,270,233	8.3%
47190	Debt Service - School	6,439,335	6,439,335	0	6,439,335	0	0.0%
	TOTAL SCHOOL GENERAL FUND APPROPRIATIONS	**69,685,360**	**74,955,593**	**0**	**74,955,593**	**5,270,233**	**7.6%**
ESTIMATED REVENUE, TAXES AND ASSESSED VALUE							
	School Local Revenues	18,182,086	19,845,763	0	19,845,763	1,663,677	9.2%
	Use of Fund Balance	0	0	0	0	0	NA
	TOTAL OTHER REVENUE	**18,182,086**	**19,845,763**	**0**	**19,845,763**	**1,663,677**	**9.2%**
	PROPERTY TAXES						
	Local School Property Tax	44,409,622	50,033,789	0	50,033,789	5,624,167	12.7%
	State School Property Tax	7,093,652	5,076,041	0	5,076,041	(2,017,611)	-28.4%
	Total Education Property Tax	51,503,274	55,109,830	0	55,109,830	3,606,556	7.0%
	NET EDUCATION PROPERTY TAX LEVY	**51,503,274**	**55,109,830**	**0**	**55,109,830**	**3,606,556**	**7.0%**
	ASSESSED VALUE						
	Gross Assesed Value (1)	4,518,185.430	4,559,185.430	0	4,559,185.430	41,000.000	0.009
	Less Exemptions to Value (1)	(45,875.300)	(45,875.300)		(45,875.300)	0	0.000
	NET ASSESSED VALUE (000s)	**4,472,310.130**	**4,513,310.130**	**0**	**4,513,310.130**	**41,000.000**	**0.009**
ESTIMATED TAX RATE INFORMATION							
	SCHOOL BOARD PROPOSED BUDGET						
	School - Local	9.93	11.09	0.00	11.09	1.16	11.5%
	School - State (2)	1.62	1.15	0.00	1.15	(0.47)	-29.0%
	Net School	11.54	12.24	0.00	12.24	0.69	6.0%
	ESTIMATED SCHOOL TAX RATE	**11.54**	**12.24**	**0.00**	**12.24**	**0.69**	6.0%
	(2) Applies to non-utility properties						

GENERAL FUND

Proposed (County Only Tax Impact)

Summary of City Manager Proposed
By Department

Function	Description	FY22 City Council Adopted	FY23 Department Requests	City Mgr Changes	FY23 City Mgr Proposed	FY23-22 Increase (Decrease)	% Incr (Decr)
APPROPRIATIONS							
48000	***COUNTY TAX***	9,548,144	10,308,597	0	10,308,597	760,453	8.0%
	TOTAL COUNTY GENERAL FUND APPROPRIATIONS	**9,548,144**	**10,308,597**	**0**	**10,308,597**	**760,453**	**8.0%**
ESTIMATED REVENUE, TAXES AND ASSESSED VALUE							
	ESTIMATED REVENUE	0	0	0	0	0	0.0%
	TOTAL OTHER REVENUE	**0**	**0**	**0**	**0**	**0**	**0.0%**
	PROPERTY TAXES						
	County Tax Levy	9,548,144	10,308,597	0	10,308,597	760,453	8.0%
	NET COUNTY PROPERTY TAX LEVY	**9,548,144**	**10,308,597**	**0**	**10,308,597**	**760,453**	8.0%
	ASSESSED VALUE						
	Gross Assesed Value (1)	4,518,185.430	4,559,185.430	0.000	4,559,185.430	41,000.000	0.9%
	Less Exemptions to Value (1)	(45,875.300)	(45,875.300)	0.000	(45,875.300)	0.000	0.0%
	NET ASSESSED VALUE (000s)	**4,472,310.130**	**4,513,310.130**	**0.000**	**4,513,310.130**	**41,000.000**	**0.9%**
	(1) Excludes adjustments due to market changes						
ESTIMATED TAX RATE INFORMATION							
	COUNTY	2.13	2.28	0.00	2.28	0.15	7.0%
	ESTIMATED COUNTY TAX RATE	**2.13**	**2.28**	**0.00**	**2.28**	**0.15**	7.0%

GENERAL FUND

Proposed FY2023 Budget

Summary of City Manager Proposed

Function	Description	FY 22 City Council Adopted	FY 23 Department Requests	City Mgr Changes	FY 23 City Mgr Proposed	FY23-22 Increase (Decrease)	% Incr (Decr)
By Budget Category							
	Estimated Revenue:						
	Taxes - Property	95,862,031	102,480,028	(1,291,145)	101,188,883	5,326,852	5.6%
	Taxes - Other	557,572	504,394	0	504,394	(53,178)	-9.5%
	Licenses & Permits	7,020,899	7,237,054	0	7,237,054	216,155	3.1%
	Intergovernmental	3,310,543	6,185,237	0	6,185,237	2,874,694	86.8%
	Charges for Services	4,476,524	4,566,329	0	4,566,329	89,805	2.0%
	Misc. Revenue	525,549	985,934	0	985,934	460,385	87.6%
	Operating Transfers In	578,900	543,407	0	543,407	(35,493)	-6.1%
	Total City	112,332,018	122,502,383	(1,291,145)	121,211,238	8,879,220	7.9%
	Education	18,182,086	19,845,763	0	19,845,763	1,663,677	9.2%
	Budgetary Use of Fund Balance	0	0	0	0	0	0.0%
	TOTAL EST REVENUE	**130,514,104**	**142,348,146**	**(1,291,145)**	**141,057,001**	**10,542,897**	**8.1%**
	Appropriations:						
10	Personal Services	28,698,030	32,165,603	(547,974)	31,617,629	2,919,599	10.2%
30	Purchased Services	5,110,959	5,749,194	(59,596)	5,689,598	578,639	11.3%
60	Supplies	2,760,817	3,027,818	(57,735)	2,970,083	209,266	7.6%
70	Capital Outlay	3,143,856	3,682,321	(160,000)	3,522,321	378,465	12.0%
80	Other Expenses	1,006,517	991,133	(70)	991,063	(15,454)	-1.5%
91	Operating Transfers Out	4,351,649	5,254,111	(465,770)	4,788,341	436,692	10.0%
92	Debt Service - City	6,208,772	6,213,776	0	6,213,776	5,004	0.1%
	Total City Appropriations	51,280,600	57,083,956	(1,291,145)	55,792,811	4,512,211	8.8%
95	Education	63,246,025	68,516,258	0	68,516,258	5,270,233	8.3%
92	Debt Service - School	6,439,335	6,439,335	0	6,439,335	0	0.0%
	Total Education	69,685,360	74,955,593	0	74,955,593	5,270,233	7.6%
99	Intergovernmental	9,548,144	10,308,597	0	10,308,597	760,453	8.0%
	TOTAL APPROPRIATIONS	**130,514,104**	**142,348,146**	**(1,291,145)**	**141,057,001**	**10,542,897**	**8.1%**

GENERAL FUND

Major Budget Changes & Tax Rate Impact

Acct	Description:		Budget Change Incr(Decr)	Tax Rate Impact In Dollars
General Fund Appropriations - City Portion				
41-4200	**Personal Services**		**2,919,599**	**0.65**
	Salaries & Wages		1,647,560	0.37
4130	Overtime Pay		63,541	0.01
4211	Health Insurance		431,189	0.10
4214	Long Term Disability Insurance		4,349	0.00
4215	Short Term Disability Insurance		64,897	0.01
4220	Fica		63,538	0.01
4225	Medicare		25,409	0.01
4230	Retirement		492,578	0.11
4240	Staff Development		12,109	0.00
4250	Unemployment		-	-
4260	Workers Compensation Insurance		47	-
4295	Compensated Absences		96,592	0.02
	All Other 4100 & 4200 series accounts with changes less than $10,000		17,790	0.00
43-4500	**Purchased Services**		**578,639**	**0.13**
4334	Legal Services		25,000	0.01
4336	Medical Services		15,706	0.00
4339	Consulting Services		(32,725)	(0.01)
4341	Technical Services		14,761	0.00
4420	Waste Collection Services		13,669	0.00
4421	Waste Disposal Services		19,217	0.00
4432	Maint Chrgs - Impr o/t Buildings		73,789	0.02
4433	Maint Chrgs - Equipment		10,524	0.00
4434	Maint Chrgs - Vehicles		13,134	0.00
4435	Maint Chrgs - Office Equipment	Various Depts	311,696	0.07
4441	Rental of Land & Buildings		38,271	0.01
4523	Police Liability Insurance		2,496	0.00
4524	Public Liability Insurance		13,619	0.00
4592	Emergency Shelter		25,000	0.01
	All Other 4300 - 4500 series accounts with changes less than $10,000		34,482	0.01
4600	**Supplies and Materials**		**209,266**	**0.05**
4615	Clothing & Uniforms		63,317	0.01
4621	Natural Gas		(9,872)	(0.00)
4622	Electricity		(25,333)	(0.01)
4623	Propane		-	0.00
4624	Heating Oil		525	0.00
4626	Vehicle Fuels		10,758	0.00
4635	Medicinal Supplies		735	0.00
4640	Publications		5,478	0.00
4654	Maintenance Supplies - Vehicles		4,800	0.00
4661	Fleet Maintenance Charge		101,667	0.02
4681	Minor Equip, Furniture & Fxtrs		45,121	0.01
	All Other 4600 series accounts with changes less than $10,000		12,070	0.00
4700	**Capital Outlay**		**378,465**	**0.08**
4715	Land Improvements		334,832	0.07
4725	Building Improvements		-	0.00
4730	Improvements O/T Bldgs		(35,000)	(0.01)
4741	Machinery & Equipment		137,797	0.03
4742	Light Vehicles		(96,000)	(0.02)
4744	Furniture & Fixtures		-	0.00
4745	Computers & Communications Equip		650	0.00
4748	Books & Collections		11,319	0.00
4752	Bridges		20,000	0.00
4753	Sidewalks		4,867	0.00
4800	**Other Expenses**		**(15,454)**	**(0.01)**
4810	Membership Dues		5,580	0.00
4835	Grants/Subsidy		89,546	0.02
4840	Contingency		(181)	0.00
4891	Abatements		(112,149)	(0.03)
	All Other 4800 series accounts with changes less than $10,000		1,750	0.00

GENERAL FUND

Major Budget Changes & Tax Rate Impact

Acct	Description:	Budget Change Incr(Decr)	Tax Rate Impact In Dollars
4910	**Operating Transfers**	**436,692**	**0.10**
4912	Transfer to Special Revenue	177,648	0.04
4914	Transfer to Capital Projects	9,044	0.00
4918	Transfer to Trust	250,000	0.06
	Transfer to Capital Reserve CIP		
4920	**Debt Service - City**	**5,004**	**-**
4920	Bond Principal Payments	3,476	0.00
4921	Interest - Bonds Payments	1,528	-

Summary of City Appropriations Change		
Operating Appropriations	3,878,742	
Capital Outlay and Capital Transfers	628,465	
Debt Service	5,004	
Total City Appropriation Change from Previous Year	**4,512,211**	**1.00**

General Fund Estimated Revenue - City Portion		Est Rev (Incr)Decr	Tax Rate Incr(Decr)
3100	Taxes - Non-property	53,178	0.01
3200	Licenses & Permits	(216,155)	(0.05)
3300	Intergovernmental	(2,874,694)	(0.64)
3400	Charges for Services	(89,805)	(0.02)
3500	Misc Revenue	(460,385)	(0.10)
3800	Operating Transfers	(9,507)	(0.00)
3900	Other Financing Sources	45,000	0.01
Total City Estimated Revenue Change from Previous Year		**(3,552,368)**	**(0.79)**
City Sub-Totals			
Total Tax Levy Changes & Tax Rate Impact - City Portion		**959,843**	**0.21**

Summary of Changes in Property Taxes and Tax Rate:	Tax Levy Incr(Decr)	Tax Rate Incr(Decr)
City Portion - Net of Operating Appropriations & Revenue	**326,374**	**0.08**
Capital Outlay and Capital Transfers	**628,465**	**0.14**
Debt Service	**5,004**	**-**
Change in Use of Fund Balance	**-**	**-**
Change in Veterans Tax Credit	**-**	**-**
Impact of Property Valuation Change	**-**	**(0.08)**
Total City	**959,843**	**0.13**
Local School Portion - Net of Appropriations and Revenue	**5,624,167**	**1.25**
Debt Service	**-**	**-**
School Portion - State Levy	**(2,017,611)**	**(0.46)**
Impact of Property Valuation Change	**-**	**(0.10)**
Total School	**3,606,556**	**0.69**
County Portion	**760,453**	**0.17**
Impact of Property Valuation Change	**-**	**(0.02)**
Total County	**760,453**	**0.15**
Total Impact on Property Taxes and Tax Rate	**5,326,852**	**0.97**

Assessed Value Change and Impact on Tax Rate included above	Assessed Value Change	Tax Rate Incr(Decr)
Total Impact of Property Valuation Change	**41,000,000**	**(0.19)**

GENERAL FUND - Budget History Sheet

Amounts reflect budget at time of tax rate setting.

	2014	2015	2016	2017	2018	2019	2020	2021	2022	Proposed 2023		
APPROPRIATIONS:											5 Yr Ann %	10 Yr Ann %
City	31,211,493	32,505,615	34,854,892	36,883,486	38,570,752	39,710,507	41,479,755	42,894,905	45,071,828	49,579,035	5.15%	5.40%
City Debt	5,871,476	6,226,490	6,607,660	6,275,861	6,035,876	6,335,835	6,230,706	6,208,772	6,208,772	6,213,776	0.58%	0.86%
Total City	37,082,969	38,732,105	41,462,552	43,159,347	44,606,628	46,046,342	47,710,461	49,103,677	51,280,600	55,792,811	4.58%	4.77%
School	42,263,590	44,236,755	46,687,263	49,542,420	52,113,315	54,508,984	58,177,215	60,417,400	63,246,025	68,516,258	5.63%	4.95%
School Debt	3,914,453	3,892,349	3,692,421	6,589,819	5,978,687	5,975,859	6,622,992	6,393,656	6,439,335	6,439,335	1.50%	4.91%
Total School	46,178,043	48,129,104	50,379,684	56,132,239	58,092,002	60,484,843	64,800,207	66,811,056	69,685,360	74,955,593	5.23%	4.95%
County	7,771,799	8,057,565	8,331,912	8,513,779	8,713,747	8,997,362	9,279,253	9,562,961	9,548,144	10,308,597	3.42%	3.20%
Total	91,032,811	94,918,774	100,174,148	107,805,365	111,412,377	115,528,547	121,789,921	125,477,694	130,514,104	141,057,001	4.83%	4.74%
Dollar Change											5 Yr Cum $	10 Yr Cum $
City	2,081,890	1,649,136	2,730,447	1,696,795	1,447,281	1,439,714	1,664,119	1,393,216	2,176,923	4,512,211	11,186,183	20,791,732
School	(74,876)	1,951,061	2,250,580	5,752,555	1,959,763	2,392,841	4,315,364	2,010,849	2,874,304	5,270,233	16,863,591	28,702,674
County	250,545	285,766	274,347	181,867	199,968	283,615	281,891	283,708	(14,817)	760,453	1,594,850	2,787,343
Total	2,257,559	3,885,963	5,255,374	7,631,217	3,607,012	4,116,170	6,261,374	3,687,773	5,036,410	10,542,897	29,644,624	52,281,749
Percent Change												
City	5.95%	4.45%	7.05%	4.09%	3.35%	3.23%	3.73%	2.92%	4.43%	8.80%		
School	-0.16%	4.23%	4.68%	11.42%	3.49%	4.12%	7.43%	3.10%	4.30%	7.56%		
County	3.33%	3.68%	3.40%	2.18%	2.35%	3.25%	3.24%	3.06%	-0.15%	7.96%		
Total	2.54%	4.27%	5.54%	7.62%	3.35%	3.69%	5.62%	3.03%	4.01%	8.08%		
	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023		
REVENUES:											5 Yr Ann %	10 Yr Ann %
Property Tax - City	25,798,503	27,046,138	28,461,123	29,853,757	30,795,407	31,699,832	32,882,887	34,143,749	34,810,613	35,770,456	3.04%	3.78%
Property Tax - Local School	27,934,161	28,833,811	29,582,715	30,985,059	34,354,636	37,509,751	41,159,771	42,812,892	44,409,622	50,033,789	7.81%	6.31%
Property Tax - State School	6,533,850	6,710,193	6,789,922	6,844,285	6,894,236	6,945,209	7,036,198	7,195,076	7,093,652	5,076,041	-5.94%	-2.54%
Property Tax - Total School	34,468,011	35,544,004	36,372,637	37,829,344	41,248,872	44,454,960	48,195,969	50,007,968	51,503,274	55,109,830	5.97%	5.04%
Property Tax - County	7,771,799	8,057,565	8,331,912	8,513,779	8,713,747	8,997,362	9,279,253	9,562,961	9,548,144	10,308,597	3.42%	3.20%
Total Property Tax	68,038,313	70,647,707	73,165,672	76,196,880	80,758,026	85,152,154	90,358,109	93,714,678	95,862,031	101,188,883	4.61%	4.38%
Other Sources:												
City	11,284,466	11,685,967	13,001,429	13,305,590	13,811,221	14,346,510	14,827,574	15,053,764	16,469,987	20,022,355	7.71%	6.85%
School	11,710,032	12,585,100	14,007,047	18,302,895	16,843,130	16,029,883	16,604,238	16,603,800	18,182,086	19,845,763	3.34%	4.68%
Use of Fund Balance	-	-	-	-	-	-	-	-	-	-	0.00%	0.00%
Total	22,994,498	24,271,067	27,008,476	31,608,485	30,654,351	30,376,393	31,431,812	31,657,564	34,652,073	39,868,118	5.40%	5.71%
Dollar Change											5 Yr Cum $	10 Yr Cum $
Property Tax - City	1,124,113	1,247,635	1,414,985	1,392,634	941,650	904,425	1,183,055	1,260,862	666,864	959,843	4,975,049	11,096,066
Property Tax - School	775,068	1,075,993	828,633	1,456,707	3,419,528	3,206,088	3,741,009	1,811,999	1,495,306	3,606,556	13,860,958	21,416,887
Property Tax - County	250,545	285,766	274,347	181,867	199,968	283,615	281,891	283,708	(14,817)	760,453	1,594,850	2,787,343
Total Property Tax	2,149,726	2,609,394	2,517,965	3,031,208	4,561,146	4,394,128	5,205,955	3,356,569	2,147,353	5,326,852	20,430,857	35,300,296
Other Sources:												
City	957,777	401,501	1,315,462	304,161	505,631	535,289	481,064	226,190	1,416,223	3,552,368	6,211,134	9,695,666
School	(849,944)	875,068	1,421,947	4,295,848	(1,459,765)	(813,247)	574,355	(438)	1,578,286	1,663,677	3,002,633	7,285,787
Use of Fund Balance	-	-	-	-	-	-	-	-	-	-	-	-
Total	107,833	1,276,569	2,737,409	4,600,009	(954,134)	(277,958)	1,055,419	225,752	2,994,509	5,216,045	9,213,767	16,981,453
Percent Change												
Property Tax - City	4.56%	4.84%	5.23%	4.89%	3.15%	2.94%	3.73%	3.83%	1.95%	2.76%		
Property Tax - School	2.30%	3.12%	2.33%	4.00%	9.04%	7.77%	8.42%	3.76%	2.99%	7.00%		
Property Tax - County	3.33%	3.68%	3.40%	2.18%	2.35%	3.25%	3.13%	3.06%	-0.15%	7.96%		
Total Property Tax	3.26%	3.84%	3.56%	4.14%	5.99%	5.44%	6.11%	3.71%	2.29%	5.56%		
Other Revenue - City	9.27%	3.56%	11.26%	2.34%	3.80%	3.88%	3.35%	1.53%	9.41%	21.57%		
Other Revenue - School	-6.77%	7.47%	11.30%	30.67%	-7.98%	-4.83%	3.58%	0.00%	9.51%	9.15%		
Use of Fund Balance	NA											
Total	0.47%	5.55%	11.28%	17.03%	-3.02%	-0.91%	3.47%	0.72%	9.46%	15.05%		

GENERAL FUND - Budget History Sheet

Amounts reflect budget at time of tax rate setting.

	2014	2015	2016	2017	2018	2019	2020	2021	2022	Proposed 2023		
TAX RATES:											5 Yr Ann %	10 Yr Ann %
City	9.99	10.09	10.47	10.40	9.96	9.37	9.28	9.19	8.02	8.15	-3.93%	-1.74%
Budgetary Use of FB	-	-	-	-	-	-	-	-	-	-	0.00%	0.00%
Net City	9.99	10.09	10.47	10.40	9.96	9.37	9.28	9.19	8.02	8.15	-3.93%	-1.74%
School - Local	10.54	10.50	10.65	10.59	10.91	10.88	11.37	11.22	9.93	11.09	0.33%	0.66%
School - State	2.51	2.49	2.49	2.39	2.23	2.06	1.98	1.93	1.62	1.15	-12.41%	-7.65%
Total School	13.05	12.99	13.14	12.98	13.14	12.94	13.35	13.15	11.55	12.24	-1.41%	-0.55%
County	2.93	2.93	3.00	2.91	2.77	2.61	2.56	2.51	2.13	2.28	-3.82%	-2.31%
Total	25.97	26.01	26.61	26.29	25.87	24.92	25.19	24.85	21.70	22.67	-2.61%	-1.18%
Dollar Change											5 Yr Cum $	10 Yr Cum $
City	0.28	0.10	0.38	(0.07)	(0.44)	(0.59)	(0.09)	(0.09)	(1.17)	0.13	(1.81)	(1.56)
Budgetary Use of FB	-	-	-	-	-	-	-	-	-	-	-	-
Net City	0.28	0.10	0.38	(0.07)	(0.44)	(0.59)	(0.09)	(0.09)	(1.17)	0.13	(1.81)	(1.56)
School - Local	0.16	(0.04)	0.15	(0.06)	0.32	(0.03)	0.49	(0.15)	(1.29)	1.16	0.18	0.71
School - State	(0.04)	(0.02)	-	(0.10)	(0.16)	(0.17)	(0.08)	(0.05)	(0.31)	(0.47)	(1.08)	(1.40)
Total School	0.12	(0.06)	0.15	(0.16)	0.16	(0.20)	0.41	(0.20)	(1.60)	0.69	(0.90)	(0.69)
County	0.05	-	0.07	(0.09)	(0.14)	(0.16)	(0.05)	(0.10)	(0.38)	0.15	(0.54)	(0.65)
Total	0.45	0.04	0.60	(0.32)	(0.42)	(0.95)	0.27	(0.39)	(3.15)	0.97	(3.25)	(2.90)
Percent Change												
City	2.88%	1.00%	3.77%	-0.67%	-4.23%	-5.92%	-0.96%	-0.97%	-12.73%	1.62%		
Budgetary Use of FB	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA		
Net City	2.88%	1.00%	3.77%	-0.67%	-4.23%	-5.92%	-0.96%	-0.97%	-12.73%	1.62%		
School - Local	1.54%	-0.38%	1.43%	-0.56%	3.02%	-0.27%	4.50%	-1.32%	-11.50%	11.68%		
School - State	-1.57%	-0.80%	0.00%	-4.02%	-6.69%	-7.62%	-3.88%	-2.53%	-16.06%	-29.01%		
	0.93%	-0.46%	1.15%	-1.22%	1.23%	-1.52%	3.17%	-1.50%	-12.17%	5.97%		
County	1.74%	0.00%	2.39%	-3.00%	-4.81%	-5.78%	-1.92%	-3.91%	-15.14%	7.04%		
Total	1.76%	0.15%	2.31%	-1.20%	-1.60%	-3.67%	1.08%	-1.55%	-12.68%	4.47%		

	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023		
VALUATION:											5 Yr Ann %	10 Yr Ann %
Total Value	2,696,745,950	2,794,717,920	2,826,822,580	2,973,838,860	3,194,993,260	3,495,258,790	3,666,772,140	3,858,095,050	4,518,185,430	4,559,185,430	7.37%	5.53%
Less Exemptions	(47,445,500)	(48,686,100)	(48,144,800)	(46,734,800)	(44,761,800)	(48,622,000)	(45,470,800)	(43,960,300)	(45,875,300)	(45,875,300)	0.49%	-0.65%
Net Value	2,649,300,450	2,746,031,820	2,778,677,780	2,927,104,060	3,150,231,460	3,446,636,790	3,621,301,340	3,814,134,750	4,472,310,130	4,513,310,130	7.46%	5.62%
Dollar Change											5 Yr Cum $	10 Yr Cum $
Total Value	35,761,650	97,971,970	32,104,660	147,016,280	221,154,400	521,419,930	171,513,350	191,322,910	660,090,380	41,000,000	1,585,346,570	2,119,355,530
Exemptions	1,534,600	(1,240,600)	541,300	1,410,000	1,973,000	(1,887,200)	3,151,200	1,510,500	(1,915,000)	-	859,500	5,077,800
Net Value	37,296,250	96,731,370	32,645,960	148,426,280	223,127,400	519,532,730	174,664,550	192,833,410	658,175,380	41,000,000	1,586,206,070	2,124,433,330
Percent Change												
Total Value	1.34%	3.63%	1.15%	5.20%	7.44%	16.32%	4.91%	5.22%	17.11%	0.91%		
Exemptions	-3.13%	2.61%	-1.11%	-2.93%	-4.22%	4.22%	-6.48%	-3.32%	4.36%	0.00%		
Net Value	1.43%	3.65%	1.19%	5.34%	7.62%	16.49%	5.07%	5.32%	17.26%	0.92%		

	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023		
VET EXEMPTION:											5 Yr Ann Chg	10 Yr Ann Chg
Exempt Amount	657,656	655,823	635,238	614,821	596,571	599,994	717,747	892,760	1,030,750	1,030,750	11.56%	4.38%
Dollar Change	(13,667)	(1,833)	(20,585)	(20,417)	(18,250)	3,423	117,753	175,013	137,990	-	434,179	359,427
Percent Change	-2.04%	-0.28%	-3.14%	-3.21%	-2.97%	0.57%	19.63%	24.38%	15.46%	0.00%		

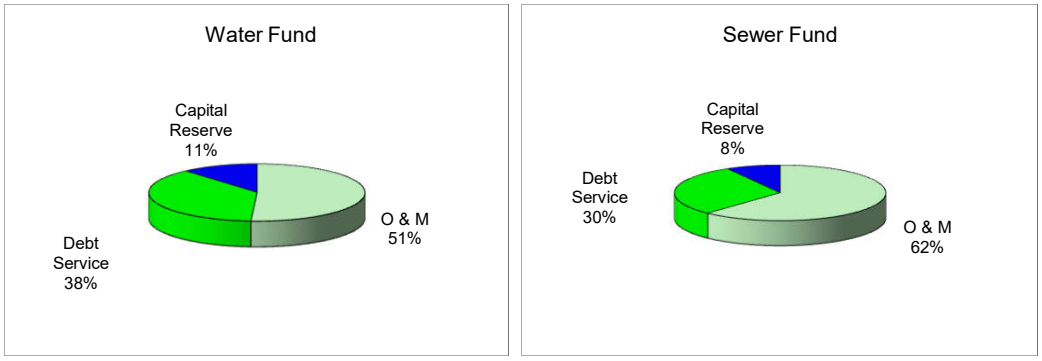
WATER & SEWER FUNDS

Division: Water & Sewer Funds (Community Services Divisions)

COST SUMMARY	*WATER*				*SEWER*			
	FY22	FY23	Change	% Chng	FY22	FY23	Change	% Chng
Operations & Maintenance	3,491,082	4,083,592	592,510	17.0%	5,319,781	6,482,205	1,162,424	21.9%
Debt Service	2,442,746	2,443,772	1,026	0.0%	2,606,510	2,322,019	(284,491)	-10.9%
Capital Reserve	500,000	500,000	0	0.0%	500,000	500,000	0	0.0%
Total Costs	6,433,828	7,027,364	593,536	9.2%	8,426,291	9,304,224	877,933	10.4%
Working Capital/Rounding	25,000	25,000	0	100.0%	25,000	25,000	0	100.0%
Less Other Revenue	(536,825)	(673,888)	(137,063)	25.5%	(108,200)	(228,600)	(120,400)	111.3%
Net to be Raised by Rate	5,922,003	6,378,476	456,473	7.7%	8,343,091	9,100,624	757,533	9.1%

RATE SUMMARY	*WATER*				*SEWER*			
	FY22	FY23	Change	% Chng	FY22	FY23	Change	% Chng
Billable Volume - HCF*	995,541	994,941	(600)	-0.1%	865,124	928,032	62,908	7.3%
Total Rate per HCF	5.95	6.41	0.46	7.7%	9.64	9.81	0.17	1.8%
*Hundred Cubic Feet = 748 gal.							% Both	4.04%
Rate Breakdown - Dollars:								
Total O & M	2.99	3.45	0.46	15.4%	6.02	6.74	0.72	12.0%
Debt Service	2.45	2.46	0.01	0.4%	3.01	2.50	(0.51)	-16.9%
Capital Reserve	0.50	0.50	0.00	0.0%	0.58	0.54	(0.04)	-6.9%
Rate Breakdown - Percentage:								
Total O & M	50.3%	53.8%	3.6%		62.4%	68.7%	6.3%	
Debt Service	41.2%	38.4%	-2.8%		31.2%	25.5%	-5.7%	
Capital Reserve	8.4%	7.8%	-0.6%		6.0%	5.5%	-0.5%	

Utility Rate Breakdown



WATER & SEWER FUNDS

FY 2023

Division: Water & Sewer Funds (Community Services Divisions)
Detail to Cost Summary

Budget	WATER				SEWER			
Operations & Maintenance Costs:	FY22	FY23	Change	% Chng	FY22	FY23	Change	% Chng
Personal Services	1,339,558	1,654,044	314,486	23.5%	2,261,302	2,559,922	298,620	13.2%
Purchased Services	691,125	765,701	74,576	10.8%	1,310,586	1,461,017	150,431	11.5%
Supplies	661,487	753,337	91,850	13.9%	860,288	946,327	86,039	10.0%
Minor Capital Outlay	207,447	322,780	115,333	55.6%	103,847	716,688	612,841	590.1%
Other Expenses	616,465	612,730	(3,735)	-0.6%	808,758	823,251	14,493	1.8%
Total Operations & Maintenance	3,516,082	4,108,592	592,510	16.9%	5,344,781	6,507,205	1,162,424	21.7%
Reconciliation to Budget:								
Depreciation	1,758,578	1,705,977	(52,601)	-3.0%	2,363,320	2,186,194	(177,126)	-7.5%
Capital Reserve	500,000	500,000	0	0.0%	500,000	500,000	0	0.0%
Interest on Debt	684,168	737,795	53,627	7.8%	792,576	742,830	(49,746)	-6.3%
Major Capital Outlay	0	0	0	NA	0		0	NA
Total Budget	6,458,828	7,052,364	593,536	9.2%	9,000,677	9,936,229	935,552	10.4%

Debt Service Cash Requirements	FY22	FY23	Change	% Chng	FY22	FY23	Change	% Chng
Principal Payments	1,083,778	1,250,977	167,199	15.4%	1,440,393	1,679,872	239,479	16.6%
Principal Payments - New Issue	674,800	455,000	(219,800)	-32.6%	456,667	196,750	(259,917)	-56.9%
Interest Payments	398,648	486,045	87,397	21.9%	524,581	595,579	70,998	13.5%
Interest Payments - New Issue	285,520	251,750	(33,770)	-11.8%	267,995	147,251	(120,744)	-45.1%
Interest Payments - Notes	0		0	NA	0		0	NA
Less Amortization	0		0	NA	0		0	NA
Less State Aid	0		0	NA	(83,126)	(297,433)	(214,307)	257.8%
Net Principal & Interest	2,442,746	2,443,772	1,026	0.0%	2,606,510	2,322,019	(284,491)	-10.9%

Capital Reserve Transfer	FY22	FY23	Change	% Chng	FY22	FY23	Change	% Chng
Ten Year Goal	5,000,000	5,000,000	0	0.0%	5,000,000	5,000,000	0	0.0%
Effective Interest Rate	1.00%	1.00%	0.00%	0.0%	1.00%	1.00%	0.00%	0.0%
Annual Capital Reserve for Goal	477,910	477,910	0	0.0%	477,910	477,910	(0)	0.0%
Budgeted Transfer	500,000	500,000	0	0.0%	500,000	500,000	0	0.0%

ENTERPRISE FUNDS - Budget History Sheet

	2014	2015	2016	2017	2018	2019	2020	2021	2022	Proposed 2023		
APPROPRIATIONS:											5 Yr Ann %	10 Yr Ann %
Water - Oper & Maint	2,609,650	2,657,020	2,735,128	2,712,867	2,856,748	3,192,011	3,335,622	3,372,424	3,516,082	4,108,592	7.54%	4.78%
Water - Depreciation	1,189,276	1,179,480	1,186,738	1,263,896	1,398,946	1,322,826	1,307,025	1,398,331	1,758,578	1,705,977	4.05%	3.83%
Water - Debt Interest	554,588	516,457	444,535	541,928	548,139	632,815	722,616	688,851	684,168	737,795	6.12%	4.78%
Water - Capital Reserve	500,000	500,000	500,000	500,000	500,000	500,000	500,000	500,000	500,000	500,000	0.00%	0.00%
Total Water	4,853,514	4,852,957	4,866,401	5,018,691	5,303,833	5,647,652	5,865,263	5,959,606	6,458,828	7,052,364	5.86%	4.12%
Sewer - Oper & Maint	3,545,277	3,583,609	3,940,330	3,956,554	4,086,700	4,385,062	4,698,558	5,215,597	5,344,781	6,507,205	9.75%	6.83%
Sewer - Depreciation	2,209,486	2,420,114	2,322,280	2,420,114	2,439,858	2,217,493	2,230,321	2,226,249	2,363,320	2,186,194	-2.17%	0.16%
Sewer - Debt Interest	492,762	654,853	569,102	629,732	738,003	747,435	750,446	721,675	792,576	742,830	0.13%	5.10%
Sewer - Capital Reserve	500,000	500,000	500,000	500,000	500,000	500,000	500,000	500,000	500,000	500,000	0.00%	1.29%
Total Sewer	6,747,525	7,158,576	7,331,712	7,506,400	7,764,561	7,849,990	8,179,325	8,663,521	9,000,677	9,936,229	5.06%	4.49%
Total Enterprise Funds	11,601,039	12,011,533	12,198,113	12,525,091	13,068,394	13,497,642	14,044,588	14,623,127	15,459,505	16,988,593	5.39%	4.33%
Dollar Change											5 Yr Cum $	10 Yr Cum $
Water	143,752	(557)	13,444	152,290	285,142	343,819	217,611	94,343	499,222	593,536	1,748,531	2,342,602
Sewer	343,198	411,051	173,136	174,688	258,161	85,429	329,335	484,196	337,156	935,552	2,171,668	3,531,902
Total Enterprise Funds	486,950	410,494	186,580	326,978	543,303	429,248	546,946	578,539	836,378	1,529,088	3,920,199	5,874,504
Percent Change												
Water	3.05%	-0.01%	0.28%	3.13%	5.68%	6.48%	3.85%	1.61%	8.38%	9.19%		
Sewer	5.36%	6.09%	2.42%	2.38%	3.44%	1.10%	4.20%	5.92%	3.89%	10.39%		
Total Enterprise Funds	4.38%	3.54%	1.55%	2.68%	4.34%	3.28%	4.05%	4.12%	5.96%	9.89%		
	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023		
REVENUE:											5 Yr Ann %	10 Yr Ann %
Water												
Intergovernmental								2,500	2,500	107,500	250.34%	250.34%
Charges for Services	4,828,014	4,782,457	4,795,901	4,948,191	5,233,333	5,577,152	5,792,263	5,799,106	6,298,328	6,771,364	5.29%	3.74%
Misc Revenue	25,500	70,500	70,500	70,500	70,500	70,500	73,000	70,500	70,500	86,000	4.05%	15.14%
Other Financing Sources								87,500	87,500	87,500	0.00%	0.00%
Total Water	4,853,514	4,852,957	4,866,401	5,018,691	5,303,833	5,647,652	5,865,263	5,959,606	6,458,828	7,052,364	5.86%	4.12%
Sewer												
Intergovernmental	6,240	5,688	5,078	4,458	3,910	33,766	31,974	30,187	28,394	191,013	117.66%	39.51%
Charges for Services	5,697,809	6,153,201	6,326,947	6,505,810	7,013,094	7,238,232	7,569,359	8,055,342	8,394,291	9,154,224	5.47%	5.51%
Misc Revenue	31,000	57,000	57,000	57,000	57,000	57,000	57,000	57,000	57,000	70,000	4.19%	8.49%
Other Financing Sources	1,012,476	942,687	942,687	939,132	690,557	520,992	520,992	520,992	520,992	520,992	-5.48%	-6.43%
Total Sewer	6,747,525	7,158,576	7,331,712	7,506,400	7,764,561	7,849,990	8,179,325	8,663,521	9,000,677	9,936,229	5.06%	4.49%
Total Enterprise Funds	11,601,039	12,011,533	12,198,113	12,525,091	13,068,394	13,497,642	14,044,588	14,623,127	15,459,505	16,988,593	5.39%	4.33%

ENTERPRISE FUNDS - Budget History Sheet

	2014	2015	2016	2017	2018	2019	2020	2021	2022	Proposed 2023		
UTILITY COST SUMMARY:											5 Yr Ann %	10 Yr Ann %
Water - Oper & Maint	2,609,650	2,657,020	2,735,128	2,712,867	2,831,748	3,142,011	3,285,622	3,347,424	3,491,082	4,083,592	7.60%	4.72%
Water - Debt Service	1,743,864	1,695,937	1,631,273	1,805,824	1,947,085	1,955,641	2,029,641	2,087,182	2,442,746	2,443,772	4.65%	4.11%
Water - Capital Reserve	500,000	500,000	500,000	500,000	500,000	500,000	500,000	500,000	500,000	500,000	0.00%	0.00%
Total Water Cash Needs	4,853,514	4,852,957	4,866,401	5,018,691	5,278,833	5,597,652	5,815,263	5,934,606	6,433,828	7,027,364	5.89%	4.08%
Working Capital/Adjustment	-	-	-	-	25,000	50,000	50,000	25,000	25,000	25,000	0.00%	0.00%
Less Other Revenue	(353,206)	(408,080)	(414,748)	(399,048)	(486,794)	(482,973)	(479,765)	(521,429)	(536,825)	(673,888)	6.72%	6.81%
Net to be Raised by Rate	4,500,308	4,444,877	4,451,653	4,619,643	4,817,039	5,164,679	5,385,498	5,438,177	5,922,003	6,378,476	5.78%	3.88%
Sewer - Oper & Maint	3,545,277	3,583,609	3,940,330	3,956,554	3,986,700	4,285,062	4,648,558	5,190,597	5,319,781	6,482,205	10.21%	6.79%
Sewer - Net Debt Service	1,679,432	2,122,492	1,943,617	2,106,256	2,483,394	2,410,170	2,427,801	2,396,745	2,606,510	2,322,019	-1.33%	3.89%
Sewer - Capital Reserve	500,000	500,000	500,000	500,000	500,000	500,000	500,000	500,000	500,000	500,000	0.00%	1.29%
Total Sewer Cash Needs	5,724,709	6,206,101	6,383,947	6,562,810	6,970,094	7,195,232	7,576,359	8,087,342	8,426,291	9,304,224	5.95%	5.62%
Working Capital/Adjustment	4,100	4,100	-	-	100,000	100,000	50,000	25,000	25,000	25,000	-24.21%	-24.21%
Less Other Revenue	(72,300)	(100,050)	(100,050)	(100,600)	(102,750)	(102,750)	(102,050)	(101,750)	(108,200)	(228,600)	17.34%	12.89%
Net to be Raised by Rate	5,656,509	6,110,151	6,283,897	6,462,210	6,967,344	7,192,482	7,524,309	8,010,592	8,343,091	9,100,624	5.49%	5.52%
Total Utility Funds	10,156,817	10,555,028	10,735,550	11,081,853	11,784,383	12,357,161	12,909,807	13,448,769	14,265,094	15,479,100	5.61%	4.81%
Dollar Change											5 Yr Cum $	10 Yr Cum $
Water	139,252	(55,431)	6,776	167,990	197,396	347,640	220,819	52,679	536,505	456,473	1,614,116	2,070,099
Sewer	339,498	453,642	173,746	178,313	505,134	225,138	331,827	486,283	818,782	757,533	2,619,563	4,269,896
Total Utility Funds	478,750	398,211	180,522	346,303	702,530	572,778	552,646	538,962	1,355,287	1,214,006	4,233,679	6,339,995
Percent Change												
Water	3.19%	-1.23%	0.15%	3.77%	4.27%	7.22%	4.28%	0.98%	9.87%	7.71%		
Sewer	6.39%	8.02%	2.84%	2.84%	7.82%	3.23%	4.61%	6.46%	10.22%	9.08%		
Total Utility Funds	4.95%	3.92%	1.71%	3.23%	6.34%	4.86%	4.47%	4.17%	10.08%	8.51%		

	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023		
UTILITY RATES PER HCF:											5 Yr Ann %	10 Yr Ann %
Water	4.69	4.69	4.77	4.84	4.98	5.18	5.40	5.54	5.95	6.41	5.18%	3.93%
Sewer	6.53	7.24	7.52	8.02	8.52	8.65	9.05	9.47	9.64	9.81	2.86%	5.43%
Total Utility Funds	11.22	11.93	12.29	12.86	13.50	13.83	14.45	15.01	15.59	16.22	3.74%	4.81%
Dollar Change											5 Yr Cum $	10 Yr Cum $
Water	0.33	-	0.08	0.07	0.14	0.20	0.22	0.14	0.41	0.46	1.43	2.05
Sewer	0.75	0.71	0.28	0.50	0.50	0.13	0.40	0.42	0.17	0.17	1.29	4.03
Total Utility Funds	1.08	0.71	0.36	0.57	0.64	0.33	0.62	0.56	0.58	0.63	2.72	6.08
Percent Change												
Water	7.57%	0.00%	1.71%	1.47%	2.89%	4.02%	4.25%	2.59%	7.40%	7.73%		
Sewer	12.98%	10.87%	3.87%	6.65%	6.23%	1.53%	4.62%	4.64%	1.80%	1.76%		
Total Utility Funds	10.65%	6.33%	3.02%	4.64%	4.98%	2.44%	4.48%	3.88%	3.86%	4.04%		
BILLABLE VOLUME - HCF*											5 Yr Ann %	10 Yr Ann %
Water	958,837	947,574	934,160	954,722	967,769	997,791	997,791	980,829	995,541	994,941	0.56%	-0.04%
Sewer	860,185	844,781	835,870	805,544	817,608	831,249	831,249	845,583	865,124	928,032	2.57%	0.09%
HCF Change											5 Yr Cum	10 Yr Cum
Water	(40,416)	(11,263)	(13,414)	20,562	13,047	30,022	-	(16,962)	14,712	(600)	27,172	(4,312)
Sewer	(59,529)	(15,404)	(8,911)	(30,326)	12,064	13,641	-	14,334	19,541	62,908	110,424	8,318
Percent Change												
Water	-4.04%	-1.17%	-1.42%	2.20%	1.37%	3.10%	0.00%	-1.70%	1.50%	-0.06%		
Sewer	-6.47%	-1.79%	-1.05%	-3.63%	1.50%	1.67%	0.00%	1.72%	2.31%	7.27%		

* 100 Cubic Feet = 748 Gallons

Budgeted Personnel Positions by Department

Full Time Equivalents Function Description	Work Week	Adopted FY21	Adopted FY22	Proposed FY23	Percent of Total	Change	Description of Change
EXECUTIVE							
41320 City Manager's Office	40	1.88	1.88	1.88	0.5%	0.00	
41330 Human Resources Office	40	2.00	2.63	2.63	0.8%	0.00	
41530 City Attorney's Office	40	3.00	3.00	3.00	0.9%	0.00	
46510 Business Development Office	40	2.00	2.00	3.00	0.9%	1.00	Added FT Business Development Coordinator (Budgeted to Start Mid-Year)
41340 Media Services	40	3.88	4.08	4.08	0.0%	0.00	
49200 Information Tech. Office (DoverNet)	40	6.13	6.60	8.60	2.5%	2.00	Added 2 FT Information Technology Administrator positions
Total Executive		18.88	20.18	23.18	6.7%	3.00	
FINANCE							
41511 Finance & Accounting	40	7.93	7.93	7.93	2.3%	0.00	
41513 Tax Assessment Division	40	3.00	3.00	3.00	0.9%	0.00	
41520 City Clerk/Tax Collection Division	40	10.90	10.90	10.90	3.1%	0.00	
41525 Elections		0.90	0.90	0.90	0.3%	0.00	
Total Finance		22.73	22.73	22.73	6.5%	0.00	
PLANNING							
41910 Planning Department	40	6.12	7.42	7.42	2.1%	0.00	
46311 Planning - Comm Devlmt Block Grant	40	0.88	0.58	0.58	0.2%	0.00	
Total Planning		7.00	8.00	8.00	2.3%	0.00	
POLICE							
42110 Police Admin - Sworn	40	1.00	1.00	1.00	0.3%	0.00	
42110 Police Admin - Non sworn	40	0.88	0.88	0.88	0.3%	0.00	
42120 Police Field Ops - Sworn	41.25	35.06	35.06	35.06	10.1%	0.00	
42120 Police Field Ops - Non sworn	40	1.00	1.00	1.00	0.3%	0.00	
42120 Police Spec Rev Grants - Sworn	41.25	1.03	2.06	2.06	0.6%	0.00	
42120 Police Spec Rev Grants - Non Sworn	40	2.65	3.05	3.05	0.9%	0.00	
42130 Parking Activity - Sworn	41.25	0.00	0.00	0.00	0.0%	0.00	
42130 Parking Activity - Non sworn	35	7.55	7.80	7.80	2.2%	0.00	
42150 Police Support - Sworn	41.25	17.53	17.53	17.53	5.0%	0.00	
42150 Police Support - Non sworn	30	10.73	10.03	10.03	2.9%	0.00	
42170 Police Buildings - Non sworn	40	1.40	1.40	1.40	0.4%	0.00	
42180 Police PS Dispatch - Sworn	41.25	0.00	0.00	0.00	0.0%	0.00	
42180 Police PS Dispatch - Non sworn	40	11.00	11.00	11.00	3.2%	0.00	
Total Sworn		54.63	55.66	55.66	16.0%	0.00	
Total Non Sworn		35.21	35.16	35.16	10.1%	0.00	
Total Police		89.83	90.81	90.81	26.1%	0.00	
FIRE & RESCUE							
42210 Fire and Rescue - Admin	40	6.63	6.63	6.63	1.9%	0.00	
42220 Fire and Rescue - Suppression	40/42	56.31	56.31	64.71	18.6%	8.40	Added 8 FT Firefighter Positions
42250 Inspection Services	40	6.75	6.75	6.75	1.9%	0.00	
Total Fire & Rescue		69.68	69.68	78.08	22.4%	8.40	
PUBLIC WORKS							
43111 CSD - Administration	40	1.50	1.50	1.50	0.4%	0.00	
43112 CSD - Engineering Division	40	4.50	4.50	4.50	1.3%	0.00	
43121 CSD - Streets & Drains	40	5.00	5.00	5.00	1.4%	0.00	
43155 CSD - Storm Water	40	6.00	6.00	6.00	1.7%	0.00	
43180 CSD - Facilities & Grounds	40	12.94	12.94	12.94	3.7%	0.00	
41941 CSD - General Gov't Bldgs	40	2.18	2.18	2.18	0.6%	0.00	
41951 CSD - Cemetery	40	3.31	3.31	3.31	1.0%	0.00	
43230 CSD - Recyc & Waste Mgmt Div.	40	3.00	3.00	3.00	0.9%	0.00	
43250 CSD - Sewer	40	8.50	10.00	10.00	2.9%	0.00	
43256 CSD - Sewer - WWTP	40	7.00	7.00	7.00	2.0%	0.00	
43320 CSD - Water	40	9.00	9.50	10.50	3.0%	1.00	Added a FT Pump Station Operator Position - Pudding Hill Water Treatment
49200 CSD - Fleet Maintenance	40	6.63	6.63	6.63	1.9%	0.00	
Total Comm Serv - Public Works		69.55	71.55	72.55	20.9%	1.00	
RECREATION							
45110 Recreation Admin	40	4.87	5.60	5.60	1.6%	0.00	
45124 Indoor Pool	40	8.02	7.46	7.46	2.1%	0.00	
45125 Thompson Pool	40	1.96	1.68	1.68	0.5%	0.00	
Various Recreation Pgm Fund		5.26	5.26	5.26	1.5%	0.00	
41941 McConnell Center	40	3.25	2.50	2.50	0.7%	0.00	
45149 Arena Facility	40	9.70	10.05	10.05	2.9%	0.00	
Total Recreation		33.06	32.56	32.56	9.4%	0.00	
PUBLIC LIBRARY							
45500 Public Library	35	17.25	17.21	17.21	4.9%	0.00	
Total Culture & Recreation		50.31	49.77	49.77	14.3%	0.00	
PUBLIC WELFARE							
44410 Welfare	37	2.75	2.75	2.75	0.8%	0.00	
Total Public Welfare		2.75	2.75	2.75	0.8%	0.00	
TOTAL FULL TIME EQUIVALENTS - CITY		330.72	335.47	347.87	100.00%	12.40	
FTE = Forty Hours per Week							

City of Dover

Analysis of Budgeted Full Time Equivalent Positions by Fiscal Year

	Change 2014-2023	% Change	2023	2022	2021	2020	2019	2018	2017	2016	2015	2014	2013
Population (Census, NHOSP, Trended)	3,694	12.22%	33,935	33,537	33,139	32,741	31,233	30,947	30,419	30,384	30,349	30,241	30,149
FTEs per Department & Fund													
Executive (incl DoverNet Fund)	14.89	179.55%	23.18	20.18	18.88	17.76	15.99	14.36	11.30	9.20	8.20	8.29	8.09
Finance (incl Utility Billing)	1.82	8.68%	22.73	22.73	22.73	22.73	21.23	21.23	22.23	22.08	21.08	20.91	20.36
Planning	2.97	66.74%	7.42	7.42	6.12	5.12	5.85	5.85	5.85	5.63	4.45	4.45	4.43
Total General Government	17.44	53.04%	53.32	50.32	47.72	45.61	43.06	41.43	39.37	36.91	33.73	33.65	32.88
Police	9.84	14.46%	77.90	77.90	78.60	76.34	74.28	74.93	73.93	70.95	70.33	68.06	67.62
Fire & Rescue	16.87	27.56%	78.08	69.68	69.68	69.68	69.31	68.81	68.31	66.68	61.47	61.21	60.45
Total Public Safety	19.51	15.23%	155.98	147.58	148.28	146.02	143.58	143.73	142.23	137.63	131.80	129.27	128.07
Public Works (incl Fleet Maint Fund)	5.65	14.34%	45.05	45.05	45.05	44.05	42.70	41.70	41.70	40.83	39.40	39.40	39.50
Recreation	0.75	3.11%	24.80	24.80	24.55	23.55	24.73	25.16	24.18	24.05	24.05	24.05	24.05
Public Library	3.30	23.74%	17.21	17.21	17.25	16.60	16.29	15.04	14.92	14.80	14.12	13.91	13.91
Total Culture & Recreation	4.05	10.67%	42.01	42.01	41.80	40.14	41.01	40.20	39.10	38.85	38.18	37.96	37.96
Public Welfare	0.00	0.00%	2.75	2.75	2.75	2.75	2.75	2.75	2.75	2.75	2.75	2.75	2.75
Total General Fund	46.55	19.30%	299.11	287.71	285.60	278.57	273.10	269.81	265.15	256.97	245.85	243.03	241.16
Planning - CDBG Fund	-0.47	-44.76%	0.58	0.58	0.88	0.88	0.88	0.88	0.88	0.87	1.05	1.05	1.07
Police Grant Funds	1.20	30.75%	5.11	5.11	3.68	4.71	4.71	4.71	4.71	3.68	3.91	3.91	4.09
Parking Activity Fund	3.40	77.27%	7.80	7.80	7.55	6.18	5.18	5.05	5.05	4.90	4.53	4.40	4.40
McConnell Fund	0.75	42.86%	2.50	2.50	3.25	3.25	3.25	3.25	3.25	1.75	1.75	1.75	1.75
Recreation Fund	-1.68	-24.15%	5.26	5.26	5.26	6.25	6.25	7.08	7.94	7.94	6.94	6.94	6.94
Total Special Revenue Funds	3.01	16.47%	21.26	21.26	20.63	21.27	20.27	20.97	21.83	19.14	18.18	18.05	18.25
Water Fund	0.00	0.00%	10.50	9.50	9.00	8.50	8.50	8.50	8.50	9.33	10.50	10.50	10.50
Sewer Fund	1.00	6.25%	17.00	17.00	15.50	15.00	15.00	15.00	15.00	15.83	16.00	16.00	15.00
Total Enterprise Funds	1.00	3.92%	27.50	26.50	24.50	23.50	23.50	23.50	23.50	25.16	26.50	26.50	25.50
Total All Departments & Funds	50.56	17.74%	347.87	335.47	330.72	323.34	316.87	314.28	310.48	301.27	290.53	287.57	284.91
FTEs per 1,000 Population													
Executive (incl DoverNet Fund)	0.41	149.12%	0.68	0.60	0.57	0.54	0.51	0.46	0.37	0.30	0.27	0.27	0.27
Finance (incl Utility Billing)	-0.02	-3.15%	0.67	0.68	0.69	0.69	0.68	0.69	0.73	0.73	0.69	0.69	0.68
Planning	0.07	48.59%	0.22	0.22	0.18	0.16	0.19	0.19	0.19	0.19	0.15	0.15	0.15
Total General Government	0.41	37.58%	1.57	1.50	1.44	1.39	1.38	1.34	1.29	1.21	1.11	1.11	1.09
Police	0.04	2.00%	2.30	2.32	2.37	2.33	2.38	2.42	2.43	2.34	2.32	2.25	2.24
Fire & Rescue	0.28	13.68%	2.30	2.08	2.10	2.13	2.22	2.22	2.25	2.19	2.03	2.02	2.01
Total Public Safety	0.15	3.59%	4.60	4.40	4.47	4.46	4.60	4.64	4.68	4.53	4.34	4.27	4.25
Public Works (incl Fleet Maint Fund)	0.02	1.89%	1.33	1.34	1.36	1.35	1.37	1.35	1.37	1.34	1.30	1.30	1.31
Recreation	-0.06	-8.12%	0.73	0.74	0.74	0.72	0.79	0.81	0.79	0.79	0.79	0.80	0.80
Public Library	0.05	10.27%	0.51	0.51	0.52	0.51	0.52	0.49	0.49	0.49	0.47	0.46	0.46
Total Culture & Recreation	-0.01	-0.51%	1.24	1.25	1.26	1.23	1.31	1.30	1.29	1.28	1.26	1.26	1.26
Public Welfare	-0.01	-10.89%	0.08	0.08	0.08	0.08	0.09	0.09	0.09	0.09	0.09	0.09	0.09
Total General Fund	0.58	7.25%	8.81	8.58	8.62	8.51	8.74	8.72	8.72	8.46	8.10	8.04	8.00
Planning - CDBG Fund	-0.02	-50.77%	0.02	0.02	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.04
Police Grant Funds	0.02	16.52%	0.15	0.15	0.11	0.14	0.15	0.15	0.15	0.12	0.13	0.13	0.14
Parking Activity Fund	0.08	57.98%	0.23	0.23	0.23	0.19	0.17	0.16	0.17	0.16	0.15	0.15	0.15
Recreation Fund	-0.07	-32.41%	0.16	0.16	0.16	0.19	0.20	0.23	0.26	0.26	0.23	0.23	0.23
Total Special Revenue Funds	0.01	2.19%	0.55	0.56	0.52	0.55	0.54	0.57	0.61	0.57	0.54	0.54	0.55
Water Fund	-0.04	-10.89%	0.31	0.28	0.27	0.26	0.27	0.27	0.28	0.31	0.35	0.35	0.35
Sewer Fund	-0.03	-5.32%	0.50	0.51	0.47	0.46	0.48	0.48	0.49	0.52	0.53	0.53	0.50
Total Enterprise Funds	-0.06	-6.58%	0.81	0.79	0.74	0.72	0.75	0.76	0.77	0.83	0.87	0.88	0.85
Total FTEs per 1,000 Population	0.54	5.71%	10.18	9.93	9.88	9.78	10.04	10.05	10.10	9.86	9.52	9.45	9.39

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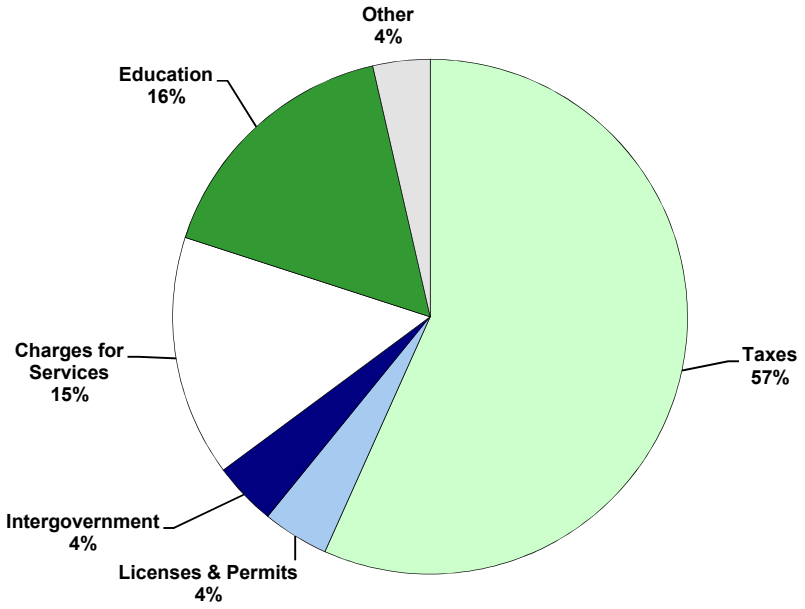
REVENUES ALL BUDGETED FUNDS



Type	FY21 Actual Realized	FY22 Council Adopted	FY23 City Mgr Proposed	Dollar Increase (Decrease)	Percent Incr(Decr) City Mgr
Taxes	95,444,310	97,255,175	102,625,133	5,369,958	5.5%
Licenses & Permits	7,350,414	7,260,899	7,532,054	271,155	3.7%
Intergovernmental	8,476,040	3,987,949	7,220,433	3,232,484	81.1%
Charges for Services	23,145,819	25,511,469	27,371,502	1,860,033	7.3%
Education	22,244,934	23,344,795	29,756,763	6,411,968	27.5%
Other	5,591,660	5,492,595	6,481,643	989,048	18.0%
Totals	162,253,177	162,852,882	180,987,528	18,134,646	11.1%

Taxes Revenues derived from the levying of taxes such as Property Taxes. Also includes Tax Interest and Penalties.

Licenses & Permits Revenues from fees collected for the issuance of licenses or permits to individuals and businesses, for example Motor Vehicle Permits.

Intergovernmental Revenue from other governments, such as the State, for example the distribution of Rooms and Meals Revenue. (Excludes Education Intergovernmental revenues).

Charges for Services Revenue from user fees for services rendered, for example Ambulance Services.

Education Revenue received from the School Department, for example tuition from other communities and intergovernmental revenue.

Other Includes Misc. Revenue, Operating Transfers In and Other Financing Sources such as Budgetary Use of Fund Balance and Transfers from Trust Accounts.

City of Dover
Fiscal Year 2023 Budget
July 1, 2022 - June 30, 2023

Estimated Revenue Summary by Fund

Description	FY21 Prior Year Actual	FY22 Council Adopted	FY23 City Mgr. Proposed	Dollar Change	Percent Change
1000 General Fund					
Taxes	94,374,289	96,419,603	101,693,277	5,273,674	5.5
Licenses & Permits	7,085,246	7,020,899	7,237,054	216,155	3.1
Intergovernmental	2,786,814	3,310,543	6,185,237	2,874,694	86.8
Charges for Services	3,960,433	4,476,524	4,566,329	89,805	2.0
Misc. Revenue	605,600	525,549	985,934	460,385	87.6
Education	17,257,566	18,182,086	19,845,763	1,663,677	9.2
Operating Transfers In	42,669	404,000	413,507	9,507	2.4
Other Financing Sources	134,745	174,900	129,900	(45,000)	(25.7)
Total 1000 General Fund	**126,247,362**	**130,514,104**	**141,057,001**	**10,542,897**	**8.1**
2100 CDBG - Entitlement Fund					
Intergovernmental	139,272	320,316	290,000	(30,316)	(9.5)
Charges for Services	6,000	4,000	9,000	5,000	125.0
Misc. Revenue	0	27,000	32,539	5,539	20.5
Other Financing Sources	0	0	15,801	15,801	0.0
Total 2100 CDBG - Entitlement	**145,272**	**351,316**	**347,340**	**(3,976)**	**(1.1)**
2210 DOJ - Drug Ed & Enforce					
Intergovernmental	174,635	64,620	119,342	54,722	84.7
Operating Transfers In	5,673	36,782	128,531	91,749	249.4
Total 2210 DOJ - Drug Ed & Enforce	**180,308**	**101,402**	**247,873**	**146,471**	**144.4**
2220 DHA - Policing Fund					
Intergovernmental	60,000	60,000	60,000	0	0.0
Operating Transfers In	63,348	67,768	76,344	8,576	12.7
Total 2220 DHA - Policing	**123,348**	**127,768**	**136,344**	**8,576**	**6.7**
2245 DHHS - Assistance Programs					
Intergovernmental	168,747	125,196	76,943	(48,253)	(38.5)
Miscellaneous	4,411	0	0	0	0.0
Operating Transfers In	45,622	63,5020	0	(63,502)	0.0
	218,780	**188,698**	**76,943**	**(111,755)**	**(59.2)**
2250 Youth Tobacco & Alcohol Awareness					
Intergovernmental	0	0	118,314	118,314	100.0
Misc. Revenue	36,692	0	0	0	0.0
	36,692	**0**	**118,314**	**118,314**	**100.0**
2800 School Cafeteria Fund					
Education	674,778	1,650,000	1,650,000	0	0.0
Total 2800 School Cafeteria Fund	**674,778**	**1,650,000**	**1,650,000**	**0**	**0.0**
2820 School DOE Federal Grants Fund					
Education	3,797,600	3,017,709	7,766,000	4,748,291	157.3
Total 2820 School DOE Federal Grants	**3,797,600**	**3,017,709**	**7,766,000**	**4,748,291**	**157.3**
2900 School Special Pgms & Grants Fund					
Education	464,386	175,000	175,000	0	0.0
Total 2900 School Special Pgms & Grants	**464,386**	**175,000**	**175,000**	**0**	**0.0**
3207 Public Safety Special Details					
Intergovernmental	849	0	0	0	0.0
Charges for Services	134,033	318,688	317,672	(1,016)	(0.3)
Misc. Revenue	615	0	0	0	0.0
Total 2900 Public Safety Special Details	**135,497**	**318,688**	**317,672**	**(1,016)**	**(0.3)**
3213 Parking Activity Fund					
Licenses & Permits	265,168	240,000	295,000	55,000	22.9
Charges for Services	676,715	860,325	892,231	31,906	3.7
Misc. Revenue	165,205	180,000	184,000	4,000	2.2
Total 3213 Parking Activity Fund	**1,107,087**	**1,280,325**	**1,371,231**	**90,906**	**7.1**
3320 Residential Solid Waste Fund					
Intergovernmental	0	12,380	9,584	(2,796)	(22.6)
Charges for Services	1,675,531	1,783,105	1,804,395	21,290	1.2
Misc. Revenue	3,275	0	0	0	0.0
Other Financing Sources	0	0	0	0	100.0
Total 3320 Residential Solid Waste	**1,678,806**	**1,795,485**	**1,813,979**	**18,494**	**1.0**
3381 McConnell Center Fund					
Misc. Revenue	679,287	726,063	756,668	30,605	4.2
Operating Transfers In	131,604	139,664	72,304	(67,360)	(48.2)
Total 3381 McConnell Center Fund	**810,891**	**865,727**	**828,972**	**(36,755)**	**(4.2)**
3410 Recreation Programs Fund					
Charges for Services	104,871	430,420	430,420	0	**0.0**
Operating Transfers In	20,000	20,000	20,000	0	**0.0**
Misc. Revenue	5,778	11,500	11,500	0	**0.0**
Total 3410 Recreation Programs	**130,649**	**461,920**	**461,920**	**0**	**0.0**

City of Dover
Fiscal Year 2023 Budget
July 1, 2022 - June 30, 2023

Estimated Revenue Summary by Fund

Description	FY21 Prior Year Actual	FY22 Council Adopted	FY23 City Mgr. Proposed	Dollar Change	Percent Change
3455 Library Fines Fund					
Misc. Revenue	21,776	41,198	36,605	(4,593)	(11.1)
Total 3455 Library Fines	**21,776**	**41,198**	**36,605**	**(4,593)**	**(11.1)**
3500 OPEB Liability Fund					
Intergovernmental	65,615	60,000	60,000	0	0.0
Misc. Revenue	0	0	0	0	0.0
Operating Transfers In	2,008,603	1,779,739	1,959,307	179,568	10.1
Total 3381 McConnell Center Fund	**2,074,218**	**1,839,739**	**2,019,307**	**179,568**	**9.8**
3710 Downtown Dover TIF Fund					
Property Taxes	919,885	685,436	688,336	2,900	0.4
Operating Transfers In	180,000	180,000	180,000	0	0.0
Total 3710 Downtown Dover TIF Fund	**1,099,885**	**865,436**	**868,336**	**2,900**	**0.3**
3715 Waterfront TIF Fund					
Property Taxes	150,136	150,136	243,520	93,384	62.2
Sale of City Propery		257,037	545,000	287,963	112.0
Operating Transfers In	0	0	0	0	0.0
Other Financing Sources	0	0	0	0	100.0
Total 3715 Waterfront TIF Fund	**150,136**	**407,173**	**788,520**	**381,347**	**93.7**
3810 School Tuition Programs Fund					
Education	35,660	125,000	125,000	0	0.0
Total 3810 School Tuition Programs	**35,660**	**125,000**	**125,000**	**0**	**0.0**
3830 School Facilities Fund					
Education	14,944	195,000	195,000	0	0.0
Total 3830 School Facilities Fund	**14,944**	**195,000**	**195,000**	**0**	**0.0**
5300 Water Fund					
Intergovernmental	1,536,968	2,500	107,500	105,000	4,199.9
Charges for Services	5,901,356	6,298,328	6,771,364	473,036	7.4
Misc. Revenue	120,357	70,500	86,000	15,500	22.0
Operating Transfers In	657,284	87,500	87,500	0	0.0
Other Financing Sources	31,798	0	0	0	0.0
Total 5300 Water Fund	**8,247,762**	**6,458,828**	**7,052,364**	**593,536**	**9.2**
5320 Sewer Fund					
Intergovernmental	3,540,711	28,394	191,013	162,619	572.7
Charges for Services	8,178,880	8,394,291	9,154,224	759,933	9.1
Misc. Revenue	103,018	57,000	70,000	13,000	22.8
Operating Transfers In	295,856	0	0	0	0.0
Other Financing Sources	27,981	520,992	520,992	0	0.0
Total 5320 Sewer Fund	**12,146,445**	**9,000,677**	**9,936,229**	**935,552**	**10.4**
6100 DoverNet Fund				0	
Charges for Services	1,054,579	1,342,533	1,698,481	355,948	26.5
Misc. Revenue	25,000	25,000	50,000	25,000	100.0
Operating Transfers In	84,485	0	0	0	100.0
Other Financing Sources	0	0	0	0	100.0
Total 6100 DoverNet Fund	**1,164,064**	**1,367,533**	**1,748,481**	**380,948**	**27.9**
6110 Central Stores Fund					
Charges for Services	76,354	100,472	94,608	(5,864)	(5.8)
Total 6110 Central Stores Fund	**76,354**	**100,472**	**94,608**	**(5,864)**	**(5.8)**
6310 Fleet Maintenance Fund					
Charges for Services	908,807	1,033,719	1,163,714	129,995	12.6
Misc. Revenue	24,693	27,725	25,000	(2,725)	(9.8)
Other Financing Sources	0	43,176	68,711	25,535	59.1
Total 6310 Fleet Maintenance Fund	**933,500**	**1,104,620**	**1,257,425**	**152,805**	**13.8**
6800 Workers Compensation Fund					
Intergovernmental	2,428	4,000	2,500	(1,500)	(37.5)
Charges for Services	468,260	469,064	469,064	0	0.0
Misc. Revenue	66,286	26,000	25,500	(500)	(1.9)
Total 6800 Workers Compensation Fund	**536,974**	**499,064**	**497,064**	**(2,000)**	**(0.4)**
Total for All Budgeted Funds	**162,253,177**	**162,852,882**	**180,987,528**	**18,134,646**	**11.1**

City of Dover, New Hampshire

General Fund Revenue Detail Report

Fiscal Year: 2022-2023

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.100.41110.3311.00000.00.000.	City Council - Federal Grant R	$0.00	$0.00	($212,639.00)	($212,639.00)	($212,639.00)	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Public Transit Grant Allocation		($212,639.00)					
Column Total:		**($212,639.00)**					
Budg_Cat: Intergovernmental - R30		$0.00	$0.00	($212,639.00)	($212,639.00)	($212,639.00)	0.00
1000.1.100.41110.3599.00000.00.000.	City Council - Misc Revenue	($21,337.00)	$0.00	$0.00	$0.00	$0.00	0.00
Budg_Cat: Misc. Revenue - R50		($21,337.00)	$0.00	$0.00	$0.00	$0.00	0.00
1000.1.100.41110.3918.00000.00.000.	City Council - Transfer From T	$0.00	($129,493.00)	($139,000.00)	($139,000.00)	($9,507.00)	7.34
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: COAST - TIP Reserve Transfer		($139,000.00)		TIP Capital Res			
Column Total:		**($139,000.00)**					
Budg_Cat: Operating Transfers In - R80		$0.00	($129,493.00)	($139,000.00)	($139,000.00)	($9,507.00)	7.34
Func: City Council - 41110		($21,337.00)	($129,493.00)	($351,639.00)	($351,639.00)	($222,146.00)	171.55

General Fund Revenue Detail Report

Fiscal Year: 2022-2023

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.130.41320.3390.01500.20.000	City Manager - Misc Intergove	$0.00	($7,850.00)	($7,850.00)	($7,850.00)	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: MMANH Reimbursement for Fellowship		($7,850.00)					
Column Total:		**($7,850.00)**					
Budg_Cat: Intergovernmental - R30		$0.00	($7,850.00)	($7,850.00)	($7,850.00)	$0.00	0.00
1000.1.130.41320.3599.00000.00.000	City Manager - Misc Revenue	($20.00)	$0.00	$0.00	$0.00	$0.00	0.00
Budg_Cat: Misc. Revenue - R50		($20.00)	$0.00	$0.00	$0.00	$0.00	0.00
Func: City Manager - 41320		($20.00)	($7,850.00)	($7,850.00)	($7,850.00)	$0.00	0.00

City of Dover, New Hampshire

General Fund Revenue Detail Report

Fiscal Year: 2022-2023

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.130.41330.3311.00000.00.000.	Human Resources - Federal C	$0.00	$0.00	($29,000.00)	($29,000.00)	($29,000.00)	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	COVID Response Grant Allocation - Grant Administra	($29,000.00)					
Column Total:		**($29,000.00)**					
Budg_Cat: Intergovernmental - R30		$0.00	$0.00	($29,000.00)	($29,000.00)	($29,000.00)	0.00
Func: Human Resources - 41330		$0.00	$0.00	($29,000.00)	($29,000.00)	($29,000.00)	0.00

General Fund Revenue Detail Report

Fiscal Year: 2022-2023

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.130.41340.3311.00000.00.000.	Media Services - Federal Grai	$0.00	$0.00	($70,000.00)	($70,000.00)	($70,000.00)	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	COVID Response Grant Allocation	($70,000.00)					
Column Total:		**($70,000.00)**					
Budg_Cat: Intergovernmental - R30		$0.00	$0.00	($70,000.00)	($70,000.00)	($70,000.00)	0.00
1000.1.130.41340.3633.00000.00.000.	Media - Franchise Fees	($424,842.76)	($425,000.00)	($425,000.00)	($425,000.00)	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Breezeline Cable Franchise Licensing Fees 4.0%	($25,000.00)					
Description:	Comcast Cable Franchise Licensing Fees 4.0%	($400,000.00)					
Column Total:		**($425,000.00)**					
Budg_Cat: Charges for Services - R40		($424,842.76)	($425,000.00)	($425,000.00)	($425,000.00)	$0.00	0.00
Func: Media Services - 41340		($424,842.76)	($425,000.00)	($495,000.00)	($495,000.00)	($70,000.00)	16.47

City of Dover, New Hampshire

General Fund Revenue Detail Report

Fiscal Year: 2022-2023

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.130.41530.3599.00000.00.000.	Legal - Misc Revenue	$0.00	($1,000.00)	($1,000.00)	($1,000.00)	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Misc. Revenue		($1,000.00)					
Column Total:		**($1,000.00)**					
Budg_Cat: Misc. Revenue - R50		$0.00	($1,000.00)	($1,000.00)	($1,000.00)	$0.00	0.00
Func: Legal - 41530		$0.00	($1,000.00)	($1,000.00)	($1,000.00)	$0.00	0.00

General Fund Revenue Detail Report

Fiscal Year: 2022-2023

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.130.46510.3311.00000.00.000.	Business Developmnt - Feder	$0.00	$0.00	($87,000.00)	($87,000.00)	($87,000.00)	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	COVID Response Grant Allocation - Dover CARES Admi	($87,000.00)					
Column Total:		**($87,000.00)**					
Budg_Cat: Intergovernmental - R30		$0.00	$0.00	($87,000.00)	($87,000.00)	($87,000.00)	0.00
Func: Business Development - 46510		$0.00	$0.00	($87,000.00)	($87,000.00)	($87,000.00)	0.00

City of Dover, New Hampshire

General Fund Revenue Detail Report

Fiscal Year: 2022-2023

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41511.3311.00000.00.000.	Finance - Federal Grant Reim	$0.00	$0.00	($121,000.00)	($121,000.00)	($121,000.00)	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	COVID Response Grant Allocation - Grant Administra	($121,000.00)					
Column Total:		**($121,000.00)**					
Budg_Cat:	Intergovernmental - R30	$0.00	$0.00	($121,000.00)	($121,000.00)	($121,000.00)	0.00
1000.1.150.41511.3595.00000.00.000.	Finance - Variances	$181,069.96	$0.00	$0.00	$0.00	$0.00	0.00
1000.1.150.41511.3599.00000.00.000.	Finance - Misc Revenue	($288,675.46)	($25,000.00)	($225,000.00)	($225,000.00)	($200,000.00)	800.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Sale of Bid Plans, Specs & Listings	($225,000.00)					
Column Total:		**($225,000.00)**					
1000.1.150.41511.3610.00000.00.000.	Finance - Investment Income	$1,682.32	($150,000.00)	($400,000.00)	($400,000.00)	($250,000.00)	166.67
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Interest earned on investments	($400,000.00)					
Column Total:		**($400,000.00)**					
Budg_Cat:	Misc. Revenue - R50	($105,923.18)	($175,000.00)	($625,000.00)	($625,000.00)	($450,000.00)	257.14
Func:	Finance - 41511	($105,923.18)	($175,000.00)	($746,000.00)	($746,000.00)	($571,000.00)	326.29

General Fund Revenue Detail Report

Fiscal Year: 2022-2023

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
☐ Exclude inactive accounts with zero balance

From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41513.3566.00000.00.000.	Assessing - Insurance Procee	($4,777.14)	$0.00	$0.00	$0.00	$0.00	0.00
1000.1.150.41513.3599.00000.00.000.	Assessing - Misc Revenue	($204.50)	($300.00)	($300.00)	($300.00)	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Sale of Tax Cards and Lists		($300.00)					
Column Total:		**($300.00)**					
Budg_Cat: Misc. Revenue - R50		($4,981.64)	($300.00)	($300.00)	($300.00)	$0.00	0.00
Func: Tax Assessment - 41513		($4,981.64)	($300.00)	($300.00)	($300.00)	$0.00	0.00

City of Dover, New Hampshire

General Fund Revenue Detail Report

Fiscal Year: 2022-2023

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
☐ Exclude inactive accounts with zero balance

From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41520.3110.00000.00.000.	CC & TC - Property Taxes	($93,826,271.62)	($95,862,031.00)	($102,480,028.00)	($101,188,883.00)	($5,326,852.00)	5.56
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Local City Property Tax Levy	($35,770,456.00)					
Description:	Local School Property Tax Levy	($45,749,354.00)					
Description:	Local School Property Tax Levy - School Board FY23	($4,284,435.00)					
Description:	State Ed Property Tax Levy	($5,076,041.00)					
Description:	Strafford County Property Tax Levy	($10,308,597.00)					
Description:	z County Tax Levy $36,542,998 x 28.21%	$0.00					
Column Total:		**($101,188,883.00)**					
1000.1.150.41520.3119.00000.00.000.	CC & TC - Property Taxes - P	$10,103.56	$0.00	$0.00	$0.00	$0.00	0.00
1000.1.150.41520.3184.00000.00.000.	CC & TC - Boat Tax	($35,547.77)	($20,500.00)	($20,500.00)	($20,500.00)	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Boat Registration Taxes	($20,500.00)					
Column Total:		**($20,500.00)**					
1000.1.150.41520.3185.00000.00.000.	CC & TC - Yield Tax	($9,531.64)	($2,500.00)	($2,500.00)	($2,500.00)	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Taxes on timber cuts	($2,500.00)					
Column Total:		**($2,500.00)**					

General Fund Revenue Detail Report

Fiscal Year: 2022-2023

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41520.3186.00000.00.000.	CC & TC - Payment In Lieu of	($181,002.90)	($154,572.00)	($149,694.00)	($149,694.00)	$4,878.00	(3.16)
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Dover Housing Authority		($90,000.00)		Per Agreement			
Description: Hinec Dover LLC		($55,800.00)		Per Agreement			
Description: Revision Impact		($1,690.00)		Per Agreement			
Description: SSA Solar		($2,204.00)		Per Agreement			
Column Total:		**($149,694.00)**					
1000.1.150.41520.3187.00000.00.000.	CC & TC - Excavation Tax	($1,658.64)	($5,000.00)	($1,700.00)	($1,700.00)	$3,300.00	(66.00)
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Excavation Tax		($1,700.00)					
Column Total:		**($1,700.00)**					
1000.1.150.41520.3190.00000.00.000.	CC & TC - Tax Interest & Pen	($330,379.97)	($375,000.00)	($330,000.00)	($330,000.00)	$45,000.00	(12.00)
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Interest paid on late payment of taxes		($330,000.00)					
Column Total:		**($330,000.00)**					
Budg_Cat: Taxes - R10		($94,374,288.98)	($96,419,603.00)	($102,984,422.00)	($101,693,277.00)	($5,273,674.00)	5.47
1000.1.150.41520.3212.00000.00.000.	CC & TC - Taxi Licenses	($570.00)	($500.00)	($500.00)	($500.00)	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Drivers License 10 @ $15		($150.00)					
Description: Operators License 2 @ $100		($200.00)					
Description: Taxi Cab License 5 @ $30		($150.00)					
Column Total:		**($500.00)**					

City of Dover, New Hampshire

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41520.3214.00000.00.000.	CC & TC - Peddlers & Vendor	($400.00)	($900.00)	($500.00)	($500.00)	$400.00	(44.44)
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Weekly Licenses 10 @ $10	($100.00)					
Description:	Yearly Licenses 2 @ $200	($400.00)					
Column Total:		**($500.00)**					
1000.1.150.41520.3220.00000.00.000.	CC & TC - Motor Vehicle Perm	($6,104,228.70)	($5,900,000.00)	($6,200,000.00)	($6,200,000.00)	($300,000.00)	5.08
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Registration Fees related to vehicles	($6,200,000.00)					
Column Total:		**($6,200,000.00)**					
1000.1.150.41520.3291.00000.00.000.	CC & TC - Dog Licenses	($15,239.50)	($17,403.00)	($17,403.00)	($17,403.00)	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Dog License Late Fees	($1,200.00)					
Description:	Group Licenses	($1,200.00)					
Description:	License Fee Altered M/F 2,554 @ $5	($12,770.00)					
Description:	License Fee Unaltered M/F 223 @ $7.5	($1,673.00)					
Description:	Senior Citizens Dog License Fee 224 @ $2.5	($560.00)					
Column Total:		**($17,403.00)**					
1000.1.150.41520.3293.00000.00.000.	CC & TC - Marriage License F	($2,149.00)	($2,450.00)	($2,450.00)	($2,450.00)	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Application Fees 350 @ $7	($2,450.00)					
Column Total:		**($2,450.00)**					

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41520.3295.00000.00.000.	CC & TC - Birth, Death & Mar	($36,088.00)	($34,136.00)	($34,136.00)	($34,136.00)	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	1st Copy of Certificate 3,308 @ $7	($23,156.00)					
Description:	2nd Copy of Certificate 2,196 @ $5	($10,980.00)					
Column Total:		**($34,136.00)**					
1000.1.150.41520.3299.00000.00.000.	CC & TC - Misc Licenses, Per	($400.00)	($300.00)	($300.00)	($300.00)	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Pole Licenses 6 @ $10	($60.00)					
Description:	Wetland Applications 24 @ $10	($240.00)					
Column Total:		**($300.00)**					
Budg_Cat:	Licenses & Permits - R20	($6,159,075.20)	($5,955,689.00)	($6,255,289.00)	($6,255,289.00)	($299,600.00)	5.03
1000.1.150.41520.3352.00000.00.000.	CC & TC - Rooms & Meals Di	($1,608,913.06)	($2,351,929.00)	($2,351,929.00)	($2,351,929.00)	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	State allocation of Rooms & Meals income	($2,351,929.00)		30% Allocation			
Column Total:		**($2,351,929.00)**					
1000.1.150.41520.3353.00000.00.000.	CC & TC - Highway Block Gra	($455,282.15)	$0.00	$0.00	$0.00	$0.00	0.00
1000.1.150.41520.3359.00000.00.000.	CC & TC - Railroad Tax	($1,902.21)	($1,367.00)	($1,400.00)	($1,400.00)	($33.00)	2.41
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Railroad Tax	($1,400.00)					
Column Total:		**($1,400.00)**					
Budg_Cat:	Intergovernmental - R30	($2,066,097.42)	($2,353,296.00)	($2,353,329.00)	($2,353,329.00)	($33.00)	0.00

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41520.3410.00000.00.000.	CC & TC - Sales & Service Cl	($2,929.50)	($1,500.00)	($1,500.00)	($1,500.00)	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Ward checklist, zoning books, ordinances	($1,500.00)					
Column Total:		**($1,500.00)**					
1000.1.150.41520.3490.00000.00.000.	CC & TC - Misc Service Charg	($16,181.70)	($13,000.00)	($13,000.00)	($13,000.00)	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Articles of Agreement 5 EA $5	($25.00)					
Description:	Lamination Fees 1,200 EA $1	($1,200.00)					
Description:	Misc. Service Charges	($3,500.00)					
Description:	Notary Fees 1,173 EA $5	($5,865.00)					
Description:	Photocopy Fees 500 EA $0.5	($250.00)					
Description:	State Tax Liens - Auto Deposit 4 EA $15	($60.00)					
Description:	Voter Cards & City Seal 280 EA $5	($1,400.00)					
Description:	VSX, VSCR, Delayed Birth 70 EA $10	($700.00)					
Column Total:		**($13,000.00)**					
Budg_Cat: Charges for Services - R40		($19,111.20)	($14,500.00)	($14,500.00)	($14,500.00)	$0.00	0.00
1000.1.150.41520.3529.00000.00.000.	CC & TC - Misc Fines & Forfe	($612.00)	($7,000.00)	($7,000.00)	($7,000.00)	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Dog Fines 280 @ $25 ea	($7,000.00)					
Column Total:		**($7,000.00)**					
1000.1.150.41520.3566.00000.00.000.	CC & TC - Insurance Proceed	($1,757.72)	$0.00	$0.00	$0.00	$0.00	0.00
1000.1.150.41520.3595.00000.00.000.	CC & TC - Variances	($82.76)	$0.00	$0.00	$0.00	$0.00	0.00
1000.1.150.41520.3599.00000.00.000.	CC & TC - Misc Revenue	$0.00	($500.00)	$0.00	$0.00	$500.00	(100.00)

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41520.3621.00000.00.000.	CC & TC - Sale of City Proper	($16,184.32)	($13,000.00)	($13,700.00)	($13,700.00)	($700.00)	5.38
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Bulky Items Tags 570 @ $10	($5,700.00)					
Description:	Items for Resale - Freon Tags	($500.00)		25 @ $20 each			
Description:	Sale of City Property - City Auction	($7,500.00)					
Column Total:		**($13,700.00)**					
1000.1.150.41520.3631.00000.00.000.	CC & TC - Facilities Rental	($78,285.30)	($85,569.00)	($88,434.00)	($88,434.00)	($2,865.00)	3.35
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Lease of Butterfield Building	($1.00)		Children Museum			
Description:	Lease of Cocheco Falls Dam - 1st Half	($9,600.00)		So. NH Hydro			
Description:	Lease of Cocheco Falls Dam - 2nd Half	($9,600.00)		So. NH Hydro			
Description:	Lease of Garrison Hill land for towers	($23,837.00)		Vertical Realty			
Description:	Lease of Mast Rd Monopole #1	($23,146.00)		T-Mobile			
Description:	Lease of Mast Rd Monopole #2	($17,250.00)		Verizon Year 6			
Description:	Rental of City Hall Auditorium	($5,000.00)					
Column Total:		**($88,434.00)**					
Budg_Cat: Misc. Revenue - R50		($96,922.10)	($106,069.00)	($109,134.00)	($109,134.00)	($3,065.00)	2.89
Func: Finance - City Clerk & Tax Collection - 41520		($102,715,494.90)	($104,849,157.00)	($111,716,674.00)	($110,425,529.00)	($5,576,372.00)	5.32

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.180.41910.3410.00000.00.000.	Planning - Sales & Service Ch	($136,758.76)	($137,000.00)	$0.00	$0.00	$137,000.00	(100.00)
1000.1.180.41910.3411.00000.00.000.	Planning - Office Services	($19.00)	($150.00)	($150.00)	($150.00)	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Photocopy Sales		($150.00)					
Column Total:		**($150.00)**					
1000.1.180.41910.3415.00000.00.000.	Planning - Planning Board Se	$0.00	$0.00	($132,000.00)	($132,000.00)	($132,000.00)	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Plan Review Fees		($132,000.00)					
Column Total:		**($132,000.00)**					
1000.1.180.41910.3416.00000.00.000.	Planning - Zoning Board Servi	$0.00	$0.00	($5,000.00)	($5,000.00)	($5,000.00)	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Zoning Administration		($5,000.00)					
Column Total:		**($5,000.00)**					
1000.1.180.41910.3490.00000.00.000.	Planning - Misc Service Charg	$0.00	($3,000.00)	($3,000.00)	($3,000.00)	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Peer Review Fees		($3,000.00)					
Column Total:		**($3,000.00)**					
Budg_Cat: Charges for Services - R40		($136,777.76)	($140,150.00)	($140,150.00)	($140,150.00)	$0.00	0.00
1000.1.180.41910.3566.00000.00.000.	Planning - Insurance Proceed	($6,625.12)	$0.00	$0.00	$0.00	$0.00	0.00
Budg_Cat: Misc. Revenue - R50		($6,625.12)	$0.00	$0.00	$0.00	$0.00	0.00

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.180.41910.3912.00000.00.000.	Planning - Transfer From Spe	($100,000.00)	($100,000.00)	($100,000.00)	($100,000.00)	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Conservation Fund to pay for Planner		($100,000.00)	0.7400	City Planner			
Column Total:		**($100,000.00)**					
Budg_Cat: Other Financing Sources - R90		($100,000.00)	($100,000.00)	($100,000.00)	($100,000.00)	$0.00	0.00
Func: Planning - 41910		($243,402.88)	($240,150.00)	($240,150.00)	($240,150.00)	$0.00	0.00

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.190.41991.3311.00000.00.000.	Misc Gen Govt - Federal Grar	$0.00	$0.00	($809,000.00)	($809,000.00)	($809,000.00)	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Cybersecurity Support Allocation - Grant Funding	($809,000.00)					
Column Total:		**($809,000.00)**					
1000.1.190.41991.3390.00000.00.000.	Misc Gen Govt - Misc Intergov	$0.00	($50,000.00)	($50,000.00)	($50,000.00)	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	COVID Response Grant Allocation - PPE/Cleaning	($50,000.00)					
Column Total:		**($50,000.00)**					
Budg_Cat: Intergovernmental - R30		$0.00	($50,000.00)	($859,000.00)	($859,000.00)	($809,000.00)	1,618.00
1000.1.190.41991.3480.00000.00.000.	Misc Gen Govt - Dept Overhe	($931,446.12)	($954,647.00)	($966,939.00)	($966,939.00)	($12,292.00)	1.29
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Sewer Fund Admin Allocation	($515,498.00)					
Description:	Sewer Fund Public Works Facility Charge	($48,167.00)					
Description:	Water Fund Admin Allocation	($355,107.00)					
Description:	Water Fund Public Works Facility Charge	($48,167.00)					
Column Total:		**($966,939.00)**					
Budg_Cat: Charges for Services - R40		($931,446.12)	($954,647.00)	($966,939.00)	($966,939.00)	($12,292.00)	1.29
Func: Misc Gen Gov't - 41991		($931,446.12)	($1,004,647.00)	($1,825,939.00)	($1,825,939.00)	($821,292.00)	81.75

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Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42110.3299.00000.00.000	Police - Misc Licenses, Permit	($7,950.00)	($2,090.00)	($8,180.00)	($8,180.00)	($6,090.00)	291.39
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Alarms (original)		($1,000.00)					
Description: Alarms (renewals)		($6,800.00)					
Description: Dance Licenses		($350.00)					
Description: Pistol Permit (to sell)		($30.00)					
Column Total:		**($8,180.00)**					
Budg_Cat: Licenses & Permits - R20		($7,950.00)	($2,090.00)	($8,180.00)	($8,180.00)	($6,090.00)	291.39
1000.1.210.42110.3341.00000.00.000	Police - State Reimbursement	($1,746.62)	$0.00	($200.00)	($200.00)	($200.00)	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Witness Fees		($200.00)					
Column Total:		**($200.00)**					
Budg_Cat: Intergovernmental - R30		($1,746.62)	$0.00	($200.00)	($200.00)	($200.00)	0.00
1000.1.210.42110.3490.00000.00.000	Police - Misc Service Charges	($18,003.20)	($18,450.00)	($18,450.00)	($18,450.00)	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Fingerprints		($900.00)					
Description: Photos		($250.00)					
Description: Police Reports		($16,100.00)					
Description: Police VIN Checks		($1,150.00)					
Description: Record Check Fees		($50.00)					
Column Total:		**($18,450.00)**					
Budg_Cat: Charges for Services - R40		($18,003.20)	($18,450.00)	($18,450.00)	($18,450.00)	$0.00	0.00

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42110.3529.00000.00.000.	Police - Misc Fines & Forfeits	($7,225.00)	($14,900.00)	($14,900.00)	($14,900.00)	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: City Ordinance Fines		($5,600.00)					
Description: Dog Officer Fines		($1,300.00)					
Description: False Alarm Fees		($8,000.00)					
Column Total:		**($14,900.00)**					
1000.1.210.42110.3599.00000.00.000.	Police - Misc Revenue	($43,075.70)	($2,800.00)	($1,000.00)	($1,000.00)	$1,800.00	(64.29)
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Other Misc. Revenue		($1,000.00)					
Column Total:		**($1,000.00)**					
1000.1.210.42110.3611.00000.00.000.	Police - Interest on Arrears	($65.29)	$0.00	$0.00	$0.00	$0.00	0.00
Budg_Cat: Misc. Revenue - R50		($50,365.99)	($17,700.00)	($15,900.00)	($15,900.00)	$1,800.00	(10.17)
1000.1.210.42110.3912.00000.00.000.	Police - Transfer From Specia	($18,955.22)	($29,900.00)	($29,900.00)	($29,900.00)	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Parking Fund - Allocation for Custodial Services		($29,900.00)					
Column Total:		**($29,900.00)**					
Budg_Cat: Other Financing Sources - R90		($18,955.22)	($29,900.00)	($29,900.00)	($29,900.00)	$0.00	0.00
Func: Police Admin - 42110		($97,021.03)	($68,140.00)	($72,630.00)	($72,630.00)	($4,490.00)	6.59

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Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42120.3311.00000.00.000.	Police - Federal Grant Reimbr	$0.00	($186,500.00)	($294,500.00)	($294,500.00)	($108,000.00)	57.91
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Cybersecurity Grant Allocation	($100,000.00)					
Description:	Mental Health/Wellness Grant Allocation	($8,000.00)					
Description:	Police Staffing Grant Allocation - 100% 2 Officers	($186,500.00)					
Column Total:		**($294,500.00)**					
Budg_Cat: Intergovernmental - R30		$0.00	($186,500.00)	($294,500.00)	($294,500.00)	($108,000.00)	57.91
1000.1.210.42120.3410.00000.00.000.	Police - Sales & Service Char	$0.00	($120.00)	($120.00)	($120.00)	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Sales & Services Charges	($120.00)					
Column Total:		**($120.00)**					
Budg_Cat: Charges for Services - R40		$0.00	($120.00)	($120.00)	($120.00)	$0.00	0.00
1000.1.210.42120.3566.00000.00.000.	Police - Insurance Proceeds	($21,314.82)	$0.00	$0.00	$0.00	$0.00	0.00
Budg_Cat: Misc. Revenue - R50		($21,314.82)	$0.00	$0.00	$0.00	$0.00	0.00
1000.1.210.42120.3912.00000.00.000.	Police - Transfer From Specia	($7,562.57)	$0.00	$0.00	$0.00	$0.00	0.00
Budg_Cat: Operating Transfers In - R80		($7,562.57)	$0.00	$0.00	$0.00	$0.00	0.00
Func: Police Operations - 42120		($28,877.39)	($186,620.00)	($294,620.00)	($294,620.00)	($108,000.00)	57.87

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42150.3390.00000.00.000	Police - Misc Intergovernment	($93,280.00)	($93,280.00)	($93,280.00)	($93,280.00)	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	SAU Transfer - High School Resc Officer	($46,640.00)					
Description:	SAU Transfer - Middle School Resc Officer	($46,640.00)					
Column Total:		**($93,280.00)**					
Budg_Cat: Intergovernmental - R30		($93,280.00)	($93,280.00)	($93,280.00)	($93,280.00)	$0.00	0.00
1000.1.210.42150.3566.00000.00.000	Police - Insurance Proceeds	($21,672.63)	$0.00	$0.00	$0.00	$0.00	0.00
Budg_Cat: Misc. Revenue - R50		($21,672.63)	$0.00	$0.00	$0.00	$0.00	0.00
Func: Police Support - 42150		($114,952.63)	($93,280.00)	($93,280.00)	($93,280.00)	$0.00	0.00

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42180.3410.00000.00.000.	Police - Sales & Service Char	($11,862.00)	($7,745.00)	($7,990.00)	($7,990.00)	($245.00)	3.16
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Dispatch Service- Rollinsford 3.17% Increase	($7,990.00)					
Column Total:		**($7,990.00)**					
Budg_Cat: Charges for Services - R40		($11,862.00)	($7,745.00)	($7,990.00)	($7,990.00)	($245.00)	3.16
Func: PS Dispatch - 42180		($11,862.00)	($7,745.00)	($7,990.00)	($7,990.00)	($245.00)	3.16

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.220.42210.3425.00000.00.000	F&R Admin - Ambulance Serv	($1,138,239.23)	($1,299,000.00)	($1,400,010.00)	($1,400,010.00)	($101,010.00)	7.78
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Billing for Ambulance Services		($1,400,010.00)					
Column Total:		**($1,400,010.00)**					
1000.1.220.42210.3490.00000.00.000	F&R Admin - Misc Service Ch	($741.95)	($1,500.00)	($1,500.00)	($1,500.00)	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Fire Reports, EMS Reports		($1,500.00)					
Column Total:		**($1,500.00)**					
Budg_Cat: Charges for Services - R40		($1,138,981.18)	($1,300,500.00)	($1,401,510.00)	($1,401,510.00)	($101,010.00)	7.77
1000.1.220.42210.3599.00000.00.000	F&R Admin - Misc Revenue	($1,278.00)	$0.00	($250.00)	($250.00)	($250.00)	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: CPR classes, fire extinguisher classes, reimbursem		($250.00)					
Column Total:		**($250.00)**					
Budg_Cat: Misc. Revenue - R50		($1,278.00)	$0.00	($250.00)	($250.00)	($250.00)	0.00
Func: F&R Admin - 42210		($1,140,259.18)	($1,300,500.00)	($1,401,760.00)	($1,401,760.00)	($101,260.00)	7.79

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.220.42220.3236.00000.00.000.	F&R Suppression - Fire & Res	($12,722.76)	$0.00	$0.00	$0.00	$0.00	0.00
Budg_Cat:	Licenses & Permits - R20	($12,722.76)	$0.00	$0.00	$0.00	$0.00	0.00
1000.1.220.42220.3311.00000.00.000.	F&R Suppression - Federal G	$0.00	$0.00	($1,232,900.00)	($1,232,900.00)	($1,232,900.00)	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Ambulance Equipment Grant Allocation	($178,000.00)					
Description:	Cybersecurity Grant Allocation	($100,000.00)					
Description:	Fire Staffing Grant Allocation	($945,000.00)					
Description:	Mental Health/Wellness Grant Allocation	($9,900.00)					
Column Total:		**($1,232,900.00)**					
1000.1.220.42220.3390.00000.00.000.	F&R Suppression - Misc Interg	($4,371.66)	$0.00	($7,800.00)	($7,800.00)	($7,800.00)	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Reimbursement for Seacoast Technical Assistant Tea	($7,800.00)					
Column Total:		**($7,800.00)**					
Budg_Cat:	Intergovernmental - R30	($4,371.66)	$0.00	($1,240,700.00)	($1,240,700.00)	($1,240,700.00)	0.00
1000.1.220.42220.3566.00000.00.000.	F&R Suppression - Insurance	($86,784.22)	$0.00	$0.00	$0.00	$0.00	0.00
Budg_Cat:	Misc. Revenue - R50	($86,784.22)	$0.00	$0.00	$0.00	$0.00	0.00
1000.1.220.42220.3912.00000.00.000.	Transfer From Special Rev	($15,789.68)	$0.00	$0.00	$0.00	$0.00	0.00
Budg_Cat:	Other Financing Sources - R90	($15,789.68)	$0.00	$0.00	$0.00	$0.00	0.00
Func:	F&R Suppression - 42220	($119,668.32)	$0.00	($1,240,700.00)	($1,240,700.00)	($1,240,700.00)	0.00

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.220.42250.3211.00000.00.000.	Inspection - Health Licenses	($58,776.11)	($57,000.00)	($55,000.00)	($55,000.00)	$2,000.00	(3.51)
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Yearly Licenses and Permits		($55,000.00)					
Column Total:		**($55,000.00)**					
1000.1.220.42250.3231.00000.00.000.	Inspection - Building Permits	($546,535.19)	($561,000.00)	($550,000.00)	($550,000.00)	$11,000.00	(1.96)
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Building Permits		($550,000.00)					
Column Total:		**($550,000.00)**					
1000.1.220.42250.3232.00000.00.000.	Inspection - Electrical Permits	($87,676.17)	($110,000.00)	($110,000.00)	($110,000.00)	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Electrical Permits		($110,000.00)					
Column Total:		**($110,000.00)**					
1000.1.220.42250.3234.00000.00.000.	Inspection - Plumbing Permits	($107,202.69)	($141,000.00)	($141,000.00)	($141,000.00)	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Plumbing Permits		($141,000.00)					
Column Total:		**($141,000.00)**					
1000.1.220.42250.3235.00000.00.000.	Inspection - Trailer Park Perm	($124.68)	($175.00)	($175.00)	($175.00)	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Permits for Trailer Parks		($175.00)					
Column Total:		**($175.00)**					

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.220.42250.3236.00000.00.000	Inspection - Fire & Life Safety	($19,836.46)	($32,000.00)	($32,000.00)	($32,000.00)	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Fire Blasting Permits		($4,000.00)					
Description: Fireworks Permit Fees		($500.00)					
Description: Inspection Services-Fire Permit & Plan Review Fees		($27,500.00)					
Column Total:		**($32,000.00)**					
1000.1.220.42250.3299.00000.00.000	Inspection - Misc Licenses, Pe	($1,995.00)	($250.00)	($250.00)	($250.00)	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Operate Outdoor seating area on sidewalk 5 @ $50		($250.00)					
Column Total:		**($250.00)**					
Budg_Cat: Licenses & Permits - R20		($822,146.30)	($901,425.00)	($888,425.00)	($888,425.00)	$13,000.00	(1.44)
1000.1.220.42250.3410.00000.00.000	Inspection - Sales & Service C	($9,125.04)	($5,000.00)	($7,000.00)	($7,000.00)	($2,000.00)	40.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Fire Inspection Fees		($7,000.00)					
Column Total:		**($7,000.00)**					
1000.1.220.42250.3411.00000.00.000	Inspection - Copy and Scanni	($15.50)	($50.00)	($50.00)	($50.00)	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Inspection-Copy Sales		($50.00)					
Column Total:		**($50.00)**					
Budg_Cat: Charges for Services - R40		($9,140.54)	($5,050.00)	($7,050.00)	($7,050.00)	($2,000.00)	39.60
1000.1.220.42250.3566.00000.00.000	Inspection - Insurance Procee	($23,609.29)	$0.00	$0.00	$0.00	$0.00	0.00
1000.1.220.42250.3611.00000.00.000	Inspection - Interest on Arrear	($399.32)	$0.00	$0.00	$0.00	$0.00	0.00
Budg_Cat: Misc. Revenue - R50		($24,008.61)	$0.00	$0.00	$0.00	$0.00	0.00

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
Func: Inspection Services - 42250		($855,295.45)	($906,475.00)	($895,475.00)	($895,475.00)	$11,000.00	(1.21)

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.41941.3631.00000.00.000.	Gen Gov't Buildings - Facilities	$0.00	($5,000.00)	($12,000.00)	($12,000.00)	($7,000.00)	140.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Lease of Transportation Center		($12,000.00)					
Column Total:		**($12,000.00)**					
Budg_Cat: Misc. Revenue - R50		$0.00	($5,000.00)	($12,000.00)	($12,000.00)	($7,000.00)	140.00
1000.1.300.41941.3918.00000.00.000.	Gen Gov't Buildings - Transfer	$0.00	($35,507.00)	($35,507.00)	($35,507.00)	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Transfer from TIP Reserve for Train Station Costs		($35,507.00)					
Column Total:		**($35,507.00)**					
Budg_Cat: Operating Transfers In - R80		$0.00	($35,507.00)	($35,507.00)	($35,507.00)	$0.00	0.00
Func: Gen Govt Buildings - 41941		$0.00	($40,507.00)	($47,507.00)	($47,507.00)	($7,000.00)	17.28

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Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.41951.3410.00000.00.000	Cemetery - Sales & Service C	($950.00)	($800.00)	($800.00)	($800.00)	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Refund of Sale of Grave Lot service fees	($600.00)					
Description:	Transfer of Grave Lot service fees	($200.00)					
Column Total:		**($800.00)**					
1000.1.300.41951.3432.00000.00.000	Cemetery - Interment Charge	($49,545.00)	($41,700.00)	($48,800.00)	($48,800.00)	($7,100.00)	17.03
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Cremations - Summer 50 @ $350	($17,500.00)					
Description:	Cremations - Winter 5 @ $500	($2,500.00)					
Description:	Summer - Regular 24 @ $700	($16,800.00)					
Description:	Winter - Regular 12 @ $1,000	($12,000.00)					
Column Total:		**($48,800.00)**					
1000.1.300.41951.3434.00000.00.000	Cemetery - Headstone Found	($12,557.92)	($10,000.00)	($10,000.00)	($10,000.00)	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Headstone Foundation Construction	($10,000.00)					
Column Total:		**($10,000.00)**					
Budg_Cat:	Charges for Services - R40	($63,052.92)	($52,500.00)	($59,600.00)	($59,600.00)	($7,100.00)	13.52
1000.1.300.41951.3918.00000.00.000	Cemetery - Transfer From Tru	$0.00	($48,000.00)	($48,000.00)	($48,000.00)	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Transfer from Perpetual Care Trust Funds	($48,000.00)					
Column Total:		**($48,000.00)**					
Budg_Cat:	Operating Transfers In - R80	$0.00	($48,000.00)	($48,000.00)	($48,000.00)	$0.00	0.00

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Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
Func: CS - Cemetery - 41951		($63,052.92)	($100,500.00)	($107,600.00)	($107,600.00)	($7,100.00)	7.06

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Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43111.3311.00000.00.000.	CS Admin - Federal Grant Rei	$0.00	$0.00	($84,000.00)	($84,000.00)	($84,000.00)	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Cybersecurity Grant Allocation		($84,000.00)					
Column Total:		**($84,000.00)**					
1000.1.300.43111.3353.00000.00.000.	CS - Admin - Highway Block G	($596,421.06)	($596,410.00)	($604,000.00)	($604,000.00)	($7,590.00)	1.27
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: City Share Block Grant for Highway		($604,000.00)					
Column Total:		**($604,000.00)**					
Budg_Cat: Intergovernmental - R30		($596,421.06)	($596,410.00)	($688,000.00)	($688,000.00)	($91,590.00)	15.36
Func: CS - Admin - 43111		($596,421.06)	($596,410.00)	($688,000.00)	($688,000.00)	($91,590.00)	15.36

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Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43112.3299.00000.00.000.	Engineering - Misc Licenses, I	($23,917.00)	($34,795.00)	($30,160.00)	($30,160.00)	$4,635.00	(13.32)
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	CS - Engineering - Misc Licenses, Permits	($100.00)					
Description:	Driveway Permits 136 @ $75 each	($10,200.00)					
Description:	Monitoring Well License 1 @ $100	($100.00)					
Description:	Paving Contractor Licenses @ $20	($580.00)					
Description:	ROW Excavation Permits 85 @ $200	($17,000.00)					
Description:	ROW Obstruction Permit 5 @ $100	($500.00)					
Description:	Septic Review 14 @ $50	($700.00)					
Description:	Utility Contractor Licenses 49 @ $20	($980.00)					
Column Total:		**($30,160.00)**					
Budg_Cat: Licenses & Permits - R20		($23,917.00)	($34,795.00)	($30,160.00)	($30,160.00)	$4,635.00	(13.32)
1000.1.300.43112.3410.00000.00.000.	Engineering - Sales & Service	($34,696.43)	($38,550.00)	($36,255.00)	($36,255.00)	$2,295.00	(5.95)
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Blueprints and Misc. Copies	($100.00)					
Description:	Construction Inspections 423 hrs @ $85	($35,955.00)					
Description:	GIS Maps	($200.00)					
Column Total:		**($36,255.00)**					
Budg_Cat: Charges for Services - R40		($34,696.43)	($38,550.00)	($36,255.00)	($36,255.00)	$2,295.00	(5.95)
1000.1.300.43112.3611.00000.00.000.	Engineering - Interest on Arre	($638.99)	$0.00	$0.00	$0.00	$0.00	0.00
Budg_Cat: Misc. Revenue - R50		($638.99)	$0.00	$0.00	$0.00	$0.00	0.00
Func: CS - Engineering - 43112		($59,252.42)	($73,345.00)	($66,415.00)	($66,415.00)	$6,930.00	(9.45)

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43121.3299.00000.00.000.	Streets - Misc Licenses, Perm	($59,549.36)	($126,900.00)	($55,000.00)	($55,000.00)	$71,900.00	(56.66)
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Pavement life reduction fee	($8,000.00)					
Description:	Sidewalk degradation fee 3,428 sq ft @ $3.50	($12,000.00)					
Description:	Street degradation fee 5,000 sq ft @ $7.00	($35,000.00)					
Column Total:		**($55,000.00)**					
Budg_Cat: Licenses & Permits - R20		($59,549.36)	($126,900.00)	($55,000.00)	($55,000.00)	$71,900.00	(56.66)
1000.1.300.43121.3410.00000.00.000.	Streets - Sales & Service Cha	($5,012.00)	$0.00	$0.00	$0.00	$0.00	0.00
Budg_Cat: Charges for Services - R40		($5,012.00)	$0.00	$0.00	$0.00	$0.00	0.00
Func: CS - Streets - 43121		($64,561.36)	($126,900.00)	($55,000.00)	($55,000.00)	$71,900.00	(56.66)

General Fund Revenue Detail Report

Fiscal Year: 2022-2023

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
☐ Exclude inactive accounts with zero balance

From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43125.3912.00000.00.000.	Snow Rmvl - Transfer From S	($35,105.65)	($105,000.00)	($105,000.00)	($105,000.00)	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Downtown Parking Snow Removal	($50,000.00)					
Description:	Transportation Center Snow Removal	($55,000.00)					
Column Total:		**($105,000.00)**					
Budg_Cat: Operating Transfers In - R80		($35,105.65)	($105,000.00)	($105,000.00)	($105,000.00)	$0.00	0.00
Func: CS - Snow Rmvl - 43125		($35,105.65)	($105,000.00)	($105,000.00)	($105,000.00)	$0.00	0.00

City of Dover, New Hampshire

General Fund Revenue Detail Report

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☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43180.3599.00000.00.000.	Facilities & Grnds - Misc Reve	($140.04)	$0.00	$0.00	$0.00	$0.00	0.00
Budg_Cat: Misc. Revenue - R50		($140.04)	$0.00	$0.00	$0.00	$0.00	0.00
Func: CS - Facilities & Grnds - 43180		($140.04)	$0.00	$0.00	$0.00	$0.00	0.00

General Fund Revenue Detail Report

Fiscal Year: 2022-2023

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
☐ Exclude inactive accounts with zero balance

From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43240.3390.00000.00.000.	Recycling Mgmt - Misc Intergc	($18,825.00)	($13,207.00)	($18,739.00)	($18,739.00)	($5,532.00)	41.89
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Misc. Reimbursements	($5,000.00)					
Description:	Town of Madbury Recycling Center Use	($13,739.00)	4.0% Increase				
Column Total:		**($18,739.00)**					
Budg_Cat: Intergovernmental - R30		($18,825.00)	($13,207.00)	($18,739.00)	($18,739.00)	($5,532.00)	41.89
1000.1.300.43240.3410.00000.00.000.	Recycling Mgmt - Sales & Ser	($248,480.93)	($266,400.00)	($272,803.00)	($272,803.00)	($6,403.00)	2.40
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	2,548,000 lbs @ .10 lb Construction Debris	($254,803.00)					
Description:	40,000 lbs @ .15 lb Construction Debris	($6,000.00)					
Description:	Freon revenue (extraction) 600 @ $20	($12,000.00)					
Column Total:		**($272,803.00)**					
Budg_Cat: Charges for Services - R40		($248,480.93)	($266,400.00)	($272,803.00)	($272,803.00)	($6,403.00)	2.40
1000.1.300.43240.3621.00000.00.000.	Recycling Mgmt - Sale of City	($28,384.48)	($23,600.00)	($28,800.00)	($28,800.00)	($5,200.00)	22.03
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	180 tons @ $160 ton scrap metal	($28,800.00)					
Column Total:		**($28,800.00)**					
Budg_Cat: Misc. Revenue - R50		($28,384.48)	($23,600.00)	($28,800.00)	($28,800.00)	($5,200.00)	22.03

City of Dover, New Hampshire

General Fund Revenue Detail Report

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☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43240.3918.00000.00.000.	Recycling Mgmt - Transfer Frc	$0.00	($66,000.00)	($66,000.00)	($66,000.00)	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Transfer from Vehicle Reclamation Reserve	($66,000.00)					
Column Total:		**($66,000.00)**					
Budg_Cat: Operating Transfers In - R80		$0.00	($66,000.00)	($66,000.00)	($66,000.00)	$0.00	0.00
Func: CS - Recycling Mgmt - 43240		($295,690.41)	($369,207.00)	($386,342.00)	($386,342.00)	($17,135.00)	4.64

General Fund Revenue Detail Report

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☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
☐ Exclude inactive accounts with zero balance

From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45124.3410.00000.00.000	Indoor Pool - Sales & Service	($87.50)	($500.00)	($500.00)	($500.00)	$0.00	0.00

Column: [FY23CityManagerProposed]

	Budget	FTE	Position Desc.
Description: Caps	($250.00)		
Description: Misc. Items	($250.00)		
Column Total:	**($500.00)**		

City of Dover, New Hampshire

General Fund Revenue Detail Report

Fiscal Year: 2022-2023

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45124.3442.00000.00.000.	Indoor Pool - Recreation Char	($25,262.50)	($32,985.00)	($32,985.00)	($32,985.00)	$0.00	0.00

Column: [FY23CityManagerProposed] **Budget** **FTE** **Position Desc.**

Description:	Daily Admission Resident Adult 800 @ $5.00	($4,000.00)
Description:	Daily Admission Resident Senior 170@ $3.00	($510.00)
Description:	Daily Admission Resident Youth 900 @ $3.00	($2,700.00)
Description:	Membership Masters Resident 30 @ $100.00	($3,000.00)
Description:	Membership Resident Adult 55 @ $160	($8,800.00)
Description:	Membership Resident Adult-3 mo. 15 @ $50	($750.00)
Description:	Membership Resident Adult-6 mo. 21 @ $95	($2,000.00)
Description:	Membership Resident Senior 30 @ $75.00	($2,250.00)
Description:	Membership Resident Senior-3 mo. 10 @ $25	($250.00)
Description:	Membership Resident Senior-6 mo. 45 @ $40	($1,800.00)
Description:	Membership Resident Youth 10 @ $75.00	($750.00)
Description:	Membership Resident Youth-3 mo. 15 @ $25	($325.00)
Description:	Membership Resident Youth-6 mo. 5 @ $40	($200.00)
Description:	Punch Pass Resident Adult 64 @ $50.00	($3,200.00)
Description:	Punch Pass Resident Senior 66 @ $30.00	($2,000.00)
Description:	Punch Pass Resident Youth 15 @ $30.00	($450.00)
Column Total:		**($32,985.00)**

General Fund Revenue Detail Report

Fiscal Year: 2022-2023

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
☐ Exclude inactive accounts with zero balance

From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45124.3443.00000.00.000.	Indoor Pool - Non-Resident Cl	($33,598.20)	($31,214.00)	($31,214.00)	($31,214.00)	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Daily Admission Non-Resident Adult 390 @ $7	($2,730.00)					
Description:	Daily Admission Non-Resident Senior 200 @ $4	($800.00)					
Description:	Daily Admission Non-Resident Youth 375 @ $4	($1,500.00)					
Description:	Membership Masters Non-Resident 18 @ $160	($2,880.00)					
Description:	Membership Non-Resident Adult 20 @ $320	($6,400.00)					
Description:	Membership Non-Resident Adult-3 mo. 5 @ $100	($500.00)					
Description:	Membership Non-Resident Adult-6 mo. 14 @ $186	($2,604.00)					
Description:	Membership Non-Resident Senior 35 @ $150	($5,250.00)					
Description:	Membership Non-Resident Senior-3 mo. 10 @ $50	($500.00)					
Description:	Membership Non-Resident Senior-6 mo. 12 @ $84	($1,000.00)					
Description:	Membership Non-Resident Youth-3 mo. 5 @ $50	($250.00)					
Description:	Membership Non-Resident Youth-6 mo. 2 @ $84	($200.00)					
Description:	Punch Pass Non-Resident Adult 60 @ $70	($4,200.00)					
Description:	Punch Pass Non-Resident Senior 50 @ $40	($2,000.00)					
Description:	Punch Pass Non-Resident Youth 10 @ $40	($400.00)					
Column Total:		**($31,214.00)**					
Budg_Cat: Charges for Services - R40		($58,948.20)	($64,699.00)	($64,699.00)	($64,699.00)	$0.00	0.00

City of Dover, New Hampshire

General Fund Revenue Detail Report

Fiscal Year: 2022-2023

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45124.3611.00000.00.000.	Indoor Pool - Interest on Arrea	($106.20)	$0.00	$0.00	$0.00	$0.00	0.00
1000.1.350.45124.3631.00000.00.000.	Indoor Pool - Facilities Rental	($70,230.07)	($81,200.00)	($82,850.00)	($82,850.00)	($1,650.00)	2.03
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Dive Well 10 @ $42.00	($420.00)					
Description:	Lane Rentals 20 @ $42.00	($840.00)					
Description:	Misc. Rentals 50 @ $147.00	($7,350.00)					
Description:	Swim Teams In Season 40 @ $131.00	($5,240.00)					
Description:	Swim Teams Off Season 600 @ $115.00	($69,000.00)					
Column Total:		**($82,850.00)**					
1000.1.350.45124.3632.00000.00.000.	Indoor Pool - Equipment Rent	($250.00)	($2,000.00)	($2,000.00)	($2,000.00)	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Large Locker 8 @ $125.00	($1,000.00)					
Description:	Small Locker 13 @ $75.00	($1,000.00)					
Column Total:		**($2,000.00)**					
Budg_Cat: Misc. Revenue - R50		($70,586.27)	($83,200.00)	($84,850.00)	($84,850.00)	($1,650.00)	1.98
Func: Indoor Pool - 45124		($129,534.47)	($147,899.00)	($149,549.00)	($149,549.00)	($1,650.00)	1.12

General Fund Revenue Detail Report

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☐ Exclude inactive accounts with zero balance

From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45125.3410.00000.00.000	Thompson Pool - Sales & Ser	($2.00)	($150.00)	($150.00)	($150.00)	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Caps	($25.00)					
Description:	Goggles	($100.00)					
Description:	Misc. Items	($25.00)					
Column Total:		**($150.00)**					
1000.1.350.45125.3442.00000.00.000	Thompson Pool - Recreation (	($7,743.00)	($14,040.00)	($14,040.00)	($14,040.00)	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Daily Admission Resident Adult 1000 @ $5	($5,000.00)					
Description:	Daily Admission Resident Senior 40 @ $3	($120.00)					
Description:	Daily Admission Resident Youth 1,300 @ $3	($3,900.00)					
Description:	Membership Masters Resident 15 @ $100	($1,500.00)					
Description:	Membership Resident Adult 15 @ $70	($1,050.00)					
Description:	Membership Resident Senior 10 @ $40	($400.00)					
Description:	Membership Resident Youth 30 @ $40	($1,200.00)					
Description:	Punch Pass Resident Adult 12 @ $50	($600.00)					
Description:	Punch Pass Resident Senior 4 @ $30	($120.00)					
Description:	Punch Pass Resident Youth 5 @ $30	($150.00)					
Column Total:		**($14,040.00)**					

City of Dover, New Hampshire

General Fund Revenue Detail Report

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45125.3443.00000.00.000.	Thompson Pool - Non-Reside	($7,449.00)	($8,840.00)	($8,840.00)	($8,840.00)	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Daily Admission Non-Resident Adult 207 @ $7	($1,450.00)					
Description:	Daily Admission Non-Resident Senior 50 @ $4	($200.00)					
Description:	Daily Admission Non-Resident Youth 1,000 @ $4	($4,000.00)					
Description:	Membership Masters Non-Resident 5 @ $140.00	($700.00)					
Description:	Membership Non-Resident Adult 5 @ $140.00	($700.00)					
Description:	Membership Non-Resident Senior 2 @ $80	($160.00)					
Description:	Membership Non-Resident Youth 2 @ $80	($160.00)					
Description:	Punch Pass Non-Resident Adult 17 @ $70	($1,150.00)					
Description:	Punch Pass Non-Resident Senior 6 @ $40	($240.00)					
Description:	Punch Pass Non-Resident Youth 2 @ $40	($80.00)					
Column Total:		**($8,840.00)**					
Budg_Cat: Charges for Services - R40		($15,194.00)	($23,030.00)	($23,030.00)	($23,030.00)	$0.00	0.00
1000.1.350.45125.3631.00000.00.000.	Thompson Pool - Facilities Re	($28,431.87)	($42,080.00)	($41,450.00)	($41,450.00)	$630.00	(1.50)
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Seacoast Swim Assoc. 250 @ $121.00	($30,250.00)					
Description:	Swim Meet 8@ $1,400.00	($11,200.00)					
Column Total:		**($41,450.00)**					
Budg_Cat: Misc. Revenue - R50		($28,431.87)	($42,080.00)	($41,450.00)	($41,450.00)	$630.00	(1.50)
Func: Thompson Pool - 45125		($43,625.87)	($65,110.00)	($64,480.00)	($64,480.00)	$630.00	(0.97)

General Fund Revenue Detail Report

Fiscal Year: 2022-2023

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45149.3410.00000.00.000	Arena - Sales & Service Charg	($639,702.41)	($790,200.00)	($804,050.00)	($804,050.00)	($13,850.00)	1.75
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Contract Group Rental - Non-Prime 74 @ $185.00	($13,690.00)					
Description:	Contract Group Rental - Prime 1,670.0 @ $280.00	($467,600.00)					
Description:	Misc Ice Rental	($61,670.00)					
Description:	Regular Ice Rental - Non-Prime I 50 @ $205.00	($10,250.00)					
Description:	Regular Ice Rental - Non-Prime II 200 @ $245.00	($49,000.00)					
Description:	Regular Ice Rental - Prime 470 @ $312.00	($146,640.00)					
Description:	Summer Ice Day Rate 230 @ $240.00	($55,200.00)					
Column Total:		**($804,050.00)**					
1000.1.350.45149.3412.00000.00.000	Arena - Vending Machine Sale	($942.75)	($3,000.00)	$0.00	$0.00	$3,000.00	(100.00)
1000.1.350.45149.3413.00000.00.000	Arena - Commissions	$0.00	($4,000.00)	($4,000.00)	($4,000.00)	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Vending	($4,000.00)					
Column Total:		**($4,000.00)**					
1000.1.350.45149.3441.00000.00.000	Arena - Pro Shop	($222.00)	($11,000.00)	($6,000.00)	($6,000.00)	$5,000.00	(45.45)
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Pro Shop Sales,Sharpening, Skate Rentals	($6,000.00)					
Column Total:		**($6,000.00)**					

City of Dover, New Hampshire

General Fund Revenue Detail Report

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45149.3442.00000.00.000	Arena - Recreation Charge	($157,925.25)	($306,350.00)	($271,330.00)	($271,330.00)	$35,020.00	(11.43)

Column: [FY23CityManagerProposed] **Budget** **FTE** **Position Desc.**

Description:	3 on 3 Spring 120 @ $200.00	($24,000.00)
Description:	Adult Coed Pickup 1000 @ $10.00	($10,000.00)
Description:	Adult Intro to Hockey #1 20 @ $175.00	($3,500.00)
Description:	Adult Intro to Hockey #2 20 @ $200.00	($4,000.00)
Description:	Adult Womens #1 16 @ $175.00	($2,800.00)
Description:	Adult Womens #2 16 @ $200.00	($3,200.00)
Description:	Adult Womens #3 16 @ $200.00	($3,200.00)
Description:	Coed League Season #1 104 @ $290.00	($30,160.00)
Description:	Coed League Season #2 104 @ $250.00	($26,000.00)
Description:	Coed League Season #3 104 @ $280.00	($29,120.00)
Description:	Intro to Hockey-Fall 12 @ $175.00	($2,100.00)
Description:	Intro to Hockey-Spring 20 @ $175.00	($3,500.00)
Description:	Intro to Hockey-Summer 20 @ $175.00	($3,500.00)
Description:	Learn to Skate 60 @ $90.00	($5,400.00)
Description:	Public Skating (adult) 4,285 @ $7.00	($30,000.00)
Description:	Public Skating (youth) 2,600 @ $5.00	($13,000.00)
Description:	Public Stick Practice (adult) 2,335 @ $10.00	($23,350.00)
Description:	Public Stick Practice (high school) 250 @ $8.00	($2,000.00)
Description:	Public Stick Practice (youth) 416@ $6.00	($2,500.00)
Description:	Rock Night 3000 @ $10.00	($30,000.00)
Description:	Tournaments	($20,000.00)

General Fund Revenue Detail Report

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
Column Total:		**($271,330.00)**					
1000.1.350.45149.3444.00000.00.000.	Arena - Food Sales	$0.00	($37,000.00)	($37,000.00)	($37,000.00)	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Food Sales	($37,000.00)					
Column Total:		**($37,000.00)**					
1000.1.350.45149.3445.00000.00.000.	Arena - Vending Sales	($1,001.00)	($7,500.00)	$0.00	$0.00	$7,500.00	(100.00)
Budg_Cat:	Charges for Services - R40	($799,793.41)	($1,159,050.00)	($1,122,380.00)	($1,122,380.00)	$36,670.00	(3.16)
1000.1.350.45149.3599.00000.00.000.	Arena - Misc Revenue	$0.00	($600.00)	($600.00)	($600.00)	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Reimbursement for Damages	($600.00)					
Column Total:		**($600.00)**					
1000.1.350.45149.3611.00000.00.000.	Arena - Interest on Arrears	($490.43)	$0.00	$0.00	$0.00	$0.00	0.00
1000.1.350.45149.3631.00000.00.000.	Arena - Facilities Rental	($17,951.87)	($48,000.00)	($43,650.00)	($43,650.00)	$4,350.00	(9.06)
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Advertising	($28,000.00)					
Description:	Building Rental	($12,000.00)					
Description:	Parties	($3,650.00)					
Column Total:		**($43,650.00)**					
Budg_Cat:	Misc. Revenue - R50	($18,442.30)	($48,600.00)	($44,250.00)	($44,250.00)	$4,350.00	(8.95)
Func:	Arena - 45149	($818,235.71)	($1,207,650.00)	($1,166,630.00)	($1,166,630.00)	$41,020.00	(3.40)

City of Dover, New Hampshire

General Fund Revenue Detail Report

Fiscal Year: 2022-2023

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
☐ Exclude inactive accounts with zero balance

From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45220.3611.00000.00.000	Parks - Interest on Arrears	($1.48)	$0.00	$0.00	$0.00	$0.00	0.00
1000.1.350.45220.3631.00000.00.000	Parks - Facilities Rental	($4,688.52)	($12,000.00)	($12,000.00)	($12,000.00)	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Bellamy Park Disc Golf Rental		($6,000.00)					
Description: Guppey Park Rental (lighting)		($6,000.00)					
Column Total:		**($12,000.00)**					
Budg_Cat: Misc. Revenue - R50		($4,690.00)	($12,000.00)	($12,000.00)	($12,000.00)	$0.00	0.00
1000.1.350.45220.3918.00000.00.000	Parks - Transfer From Trust F	$0.00	($45,000.00)	$0.00	$0.00	$45,000.00	(100.00)
Budg_Cat: Other Financing Sources - R90		$0.00	($45,000.00)	$0.00	$0.00	$45,000.00	(100.00)
Func: Parks - 45220		($4,690.00)	($57,000.00)	($12,000.00)	($12,000.00)	$45,000.00	(78.95)

General Fund Revenue Detail Report

Fiscal Year: 2022-2023

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
☐ Exclude inactive accounts with zero balance

From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.390.45500.3443.00000.00.000.	Public Library - Non-Resident	($3,364.00)	($4,823.00)	($4,423.00)	($4,423.00)	$400.00	(8.29)
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Non-Resident 12 mo. Family Membership	($2,000.00)	10 @ $200				
Description:	Non-Resident 12 mo. Senior Membership	($900.00)	6 @ $150				
Description:	Non-Resident 6 mo. Family Membership	($720.00)	6 @ $120				
Description:	Non-Resident 6 mo. Senior Membership	($540.00)	6@ $90				
Description:	Non-Resident Senior Veteran 12 mo.	($113.00)	1 @ $112.50				
Description:	Non-Resident Veteran 12 mo.	($150.00)	1 @ $150				
Column Total:		**($4,423.00)**					
1000.1.390.45500.3490.00000.00.000.	Public Library - Misc Service C	($430.07)	($1,310.00)	($1,430.00)	($1,430.00)	($120.00)	9.16
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Exam Proctoring Fees	($300.00)	12 @ $25				
Description:	Genealogy research fee (non-local)	($500.00)	10 @ $50				
Description:	Lecture Hall rental by for-profits	($480.00)	8 @ $60				
Description:	Trustees Room rental by for-profits	($150.00)	5 @ $30				
Column Total:		**($1,430.00)**					
Budg_Cat: Charges for Services - R40		($3,794.07)	($6,133.00)	($5,853.00)	($5,853.00)	$280.00	(4.57)
1000.1.390.45500.3566.00000.00.000.	Public Library - Insurance Pro	($6,540.31)	$0.00	$0.00	$0.00	$0.00	0.00
Budg_Cat: Misc. Revenue - R50		($6,540.31)	$0.00	$0.00	$0.00	$0.00	0.00
Func: Public Library - 45500		($10,334.38)	($6,133.00)	($5,853.00)	($5,853.00)	$280.00	(4.57)

City of Dover, New Hampshire

General Fund Revenue Detail Report

Fiscal Year: 2022-2023

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
☐ Exclude inactive accounts with zero balance

From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.400.44410.3311.00000.00.000.	Welfare - Admin - Federal Gra	($6,072.67)	($10,000.00)	($110,000.00)	($110,000.00)	($100,000.00)	1,000.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Emergency Shelter/Homeless Services Grant Allocati	($100,000.00)					
Description:	Social Security Interim Assistance	($10,000.00)					
Column Total:		**($110,000.00)**					
Budg_Cat: Intergovernmental - R30		($6,072.67)	($10,000.00)	($110,000.00)	($110,000.00)	($100,000.00)	1,000.00
1000.1.400.44410.3599.00000.00.000.	Welfare - Admin - Misc Reven	($6,513.14)	($11,000.00)	($11,000.00)	($11,000.00)	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Client Repayment, Other towns, Liens	($11,000.00)					
Column Total:		**($11,000.00)**					
Budg_Cat: Misc. Revenue - R50		($6,513.14)	($11,000.00)	($11,000.00)	($11,000.00)	$0.00	0.00
Func: Public Welfare - Admin - 44410		($12,585.81)	($21,000.00)	($121,000.00)	($121,000.00)	($100,000.00)	476.19

General Fund Revenue Detail Report

Fiscal Year: 2022-2023

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
☐ Exclude inactive accounts with zero balance

From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.400.44430.3918.00000.00.000.	Welfare - Gen Asst - Transfer	$0.00	($20,000.00)	($20,000.00)	($20,000.00)	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Transfer from Trust Fund - Housing Assistance	($20,000.00)					
Column Total:		**($20,000.00)**					
Budg_Cat: Operating Transfers In - R80		$0.00	($20,000.00)	($20,000.00)	($20,000.00)	$0.00	0.00
Func: Public Welfare - Gen Asst - 44430		$0.00	($20,000.00)	($20,000.00)	($20,000.00)	$0.00	0.00

City of Dover, New Hampshire

General Fund Revenue Detail Report

Fiscal Year: 2022-2023

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
☐ Exclude inactive accounts with zero balance

From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.600.46900.3700.00000.00.000. Education - Revenues		$0.00	($18,182,086.00)	($19,595,763.00)	($19,595,763.00)	($1,413,677.00)	7.78
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Adult Basic Ed Reimbursement	($43,000.00)					
Description:	Advertising and Other Revenues	($38,000.00)					
Description:	Athletic Transportation Fees	($134,000.00)					
Description:	Career Tech Transportation Aid	($3,000.00)					
Description:	Career Technical Center - State Aid	($431,092.00)					
Description:	Indirect Costs	($110,000.00)					
Description:	Medicaid	($200,000.00)					
Description:	School Building Aid - State Aid	($389,462.00)					
Description:	Special Education Aid (formerly Catastrophic Aid)	($1,285,000.00)					
Description:	State Adequate Education Grant	($11,863,524.00)					
Description:	Tuition Revenue from Other Districts	($5,098,685.00)					
Column Total:		**($19,595,763.00)**					
Budg_Cat: Education - R70		$0.00	($18,182,086.00)	($19,595,763.00)	($19,595,763.00)	($1,413,677.00)	7.78
1000.1.600.46900.3914.00000.00.000. Education - Transfer From Ca		$0.00	$0.00	($250,000.00)	($250,000.00)	($250,000.00)	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Transfer from Facilities and SPED Capital Reserves	($250,000.00)					
Column Total:		**($250,000.00)**					
Budg_Cat: Operating Transfers In - R80		$0.00	$0.00	($250,000.00)	($250,000.00)	($250,000.00)	0.00
Func: Education - 46900		$0.00	($18,182,086.00)	($19,845,763.00)	($19,845,763.00)	($1,663,677.00)	9.15

General Fund Revenue Detail Report

Fiscal Year: 2022-2023

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
☐ Exclude inactive accounts with zero balance

From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
Fund: General Fund - 1000		($108,948,614.58)	($130,514,104.00)	($142,348,146.00)	($141,057,001.00)	($10,542,897.00)	8.08

City of Dover, New Hampshire

Education General Fund Revenue Detail Report

Fiscal Year: 2022-2023

From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted	FY23 Board Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.600.46900.3700.00000.00.000.000.R70	Education Revenue	($17,257,566)	($16,803,088)	($19,595,763)	($19,595,763)	($ 2,792,675)	16.62%
Detail: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Adult Basic Ed Reimbursement	**($43,000)**					
Description:	Advertising and Other Revenues	**($10,000)**					
Description:	Athletic Transportation Fees	**($134,000)**					
Description:	Career Tech Transportation Aid	**($ 3,000)**					
Description:	Career Technical Center - State Aid	**($431,092)**					
Description:	Special Education Aid (formerly named Catas	**($1,285,000)**					
Description:	Indirect Costs	**($110,000)**					
Description:	Medicaid	**($200,000)**					
Description:	School Building Aid - State Aid	**($389,462)**					
Description:	State Adequate Education Grant	**($11,863,524)**					
Description:	Tuition Revenue from Other Districts	**($5,126,685)**					
Detail Total:		**($19,595,763)**					
Budg_Cat: Education - R70		($19,595,763)	($16,803,088)	($19,595,763)	($19,595,763)	($ 2,792,675)	16.62%
1000.1.600.46900.3918.00000.00.000.000.R80	Transfer From Trust Funds	($)	($)	($250,000)	($250,000)	250,000	N/A
Budg_Cat: Operating Transfers In - R80		($)	($)	($250,000)	($250,000)	250,000	N/A
Func: Education - 46900		($17,257,566)	($16,803,088)	($19,845,763)	($19,845,763)	3,042,675	18.11%

HUD/CDBG Revenue Detail Report

Fiscal Year: 2022-2023

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
☐ Exclude inactive accounts with zero balance

From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
2100.1.180.46311.3311.06311.22.000.	CDBG Admin - Federal Grant	$0.00	($320,316.00)	($290,000.00)	($290,000.00)	$30,316.00	(9.46)
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Federal Entitlement Grant	($290,000.00)					
Column Total:		**($290,000.00)**					
2100.1.180.46311.3421.06311.22.000.	CDBG Admin - Parking Incom	$0.00	($4,000.00)	($9,000.00)	($9,000.00)	($5,000.00)	125.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	School Street Lot Lease Revenue	($9,000.00)					
Column Total:		**($9,000.00)**					
2100.1.180.46311.3933.06311.22.000.	CDBG Admin - Proceeds Fror	$0.00	$0.00	($15,801.00)	($15,801.00)	($15,801.00)	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	CARES Loan Repayment - Program Income	($12,540.00)					
Description:	HRL Loan Repayment - Program Income	($3,261.00)					
Column Total:		**($15,801.00)**					
Func: CDBG Admin - 46311		$0.00	($324,316.00)	($314,801.00)	($314,801.00)	$9,515.00	(2.93)
2100.1.180.46525.3599.06621.22.000.	DELP Misc Revenue	$0.00	($27,000.00)	($32,539.00)	($32,539.00)	($5,539.00)	20.51
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	DELP Program Income	($32,539.00)					
Column Total:		**($32,539.00)**					
Func: CDBG - Econ Dev Assist - 46525		$0.00	($27,000.00)	($32,539.00)	($32,539.00)	($5,539.00)	20.51
Grand Total:		$0.00	($351,316.00)	($347,340.00)	($347,340.00)	$3,976.00	(1.13)

End of Report

City of Dover, New Hampshire

Police COPS Grant Revenue Report

Fiscal Year: 2022-2023

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
☐ Exclude inactive accounts with zero balance

From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
2210.1.210.42150.3311.02301.22.000.	COPS Federal Grant Reimbur	$0.00	($64,620.00)	($64,620.00)	($64,620.00)	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	COPS Grant Year 1 of 4 Funding	($64,620.00)					
Column Total:		**($64,620.00)**					
Budg_Cat:	Intergovernmental - R30	$0.00	($64,620.00)	($64,620.00)	($64,620.00)	$0.00	0.00
2210.1.210.42150.3911.02301.22.000.	COPS Transfer from General	$0.00	($36,782.00)	($82,743.00)	($82,743.00)	($45,961.00)	124.96
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	City Match for COPS Grant year 1 of 4	($82,743.00)					
Column Total:		**($82,743.00)**					
Budg_Cat:	Operating Transfers In - R80	$0.00	($36,782.00)	($82,743.00)	($82,743.00)	($45,961.00)	124.96
Year:	FY22 - 22	$0.00	($101,402.00)	($147,363.00)	($147,363.00)	($45,961.00)	45.33

Police COPS Grant Revenue Report

Fiscal Year: 2022-2023

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
☐ Exclude inactive accounts with zero balance

From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
Proj_Grant: Police - Community Oriented Policing - 02301		$0.00	($101,402.00)	($147,363.00)	($147,363.00)	($45,961.00)	45.33
2210.1.210.42150.3311.02304.22.000. COPS Federal Grant Reimbur		$0.00	$0.00	($54,722.00)	($54,722.00)	($54,722.00)	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: COPS Social Worker Funding		($54,722.00)					
Column Total:		**($54,722.00)**					
Budg_Cat: Intergovernmental - R30		$0.00	$0.00	($54,722.00)	($54,722.00)	($54,722.00)	0.00
2210.1.210.42150.3911.02304.22.000. COPS Transfer from General		$0.00	$0.00	($45,788.00)	($45,788.00)	($45,788.00)	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: City Match for COPS Social Worker Grant		($45,788.00)					
Column Total:		**($45,788.00)**					
Budg_Cat: Operating Transfers In - R80		$0.00	$0.00	($45,788.00)	($45,788.00)	($45,788.00)	0.00
Year: FY22 - 22		$0.00	$0.00	($100,510.00)	($100,510.00)	($100,510.00)	0.00

City of Dover, New Hampshire

Police COPS Grant Revenue Report

Fiscal Year: 2022-2023

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
☐ Exclude inactive accounts with zero balance

From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
Proj_Grant: Police - Community Policing Development Microgrant - 02304		$0.00	$0.00	($100,510.00)	($100,510.00)	($100,510.00)	0.00
Grand Total:		$0.00	($101,402.00)	($247,873.00)	($247,873.00)	($146,471.00)	144.45

End of Report

Police DHA Grant Revenue Detail Report

Fiscal Year: 2022-2023

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
☐ Exclude inactive accounts with zero balance

From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
2220.1.210.42120.3390.02305.22.000.	DHA Misc Intergovernmental	$0.00	($60,000.00)	($60,000.00)	($60,000.00)	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	DHA Policing Grant FY2023	($60,000.00)					
Column Total:		**($60,000.00)**					
Budg_Cat:	Intergovernmental - R30	$0.00	($60,000.00)	($60,000.00)	($60,000.00)	$0.00	0.00
2220.1.210.42120.3911.02305.22.000.	DHA Transfer from General Fı	$0.00	($67,768.00)	($76,344.00)	($76,344.00)	($8,576.00)	12.65
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	DHA Policing Grant Local Share	($76,344.00)					
Column Total:		**($76,344.00)**					
Budg_Cat:	Operating Transfers In - R80	$0.00	($67,768.00)	($76,344.00)	($76,344.00)	($8,576.00)	12.65
Year:	FY22 - 22	$0.00	($127,768.00)	($136,344.00)	($136,344.00)	($8,576.00)	6.71

City of Dover, New Hampshire

Police DHA Grant Revenue Detail Report

Fiscal Year: 2022-2023

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
☐ Exclude inactive accounts with zero balance

From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
Proj_Grant: 02305	Police - Dover DHA Neighborhood Officer -	$0.00	($127,768.00)	($136,344.00)	($136,344.00)	($8,576.00)	6.71

Police DHA Grant Revenue Detail Report

Fiscal Year: 2022-2023

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
☐ Exclude inactive accounts with zero balance

From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
Func: Police Operations - 42120		$0.00	($127,768.00)	($136,344.00)	($136,344.00)	($8,576.00)	6.71
Grand Total:		$0.00	($127,768.00)	($136,344.00)	($136,344.00)	($8,576.00)	6.71

End of Report

City of Dover, New Hampshire

DHHS - Assistance Programs Revenues

Fiscal Year: 2022-2023

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
☐ Exclude inactive accounts with zero balance

From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
2245.1.210.42125.3311.02384.22.000.	Federal Grant Reimbrsmt	$0.00	$0.00	($45,943.00)	($45,943.00)	($45,943.00)	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: CARA Grant Funding		($45,943.00)					
Column Total:		**($45,943.00)**					
Proj_Grant: SAMHSA - CARA Grant - 02384		$0.00	$0.00	($45,943.00)	($45,943.00)	($45,943.00)	0.00
2245.1.210.42150.3311.02393.22.000.	GYA Federal Grant Reimburs	$0.00	($33,500.00)	($31,000.00)	($31,000.00)	$2,500.00	(7.46)
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Granite Youth Alliance Grant		($31,000.00)					
Column Total:		**($31,000.00)**					
2245.1.210.42150.3390.02393.22.000.	GYA Misc Intergovernmental	$0.00	($74,196.00)	$0.00	$0.00	$74,196.00	(100.00)
2245.1.210.42150.3911.02393.22.000.	GYA Transfer from General Fu	$0.00	($16,251.00)	$0.00	$0.00	$16,251.00	(100.00)
Proj_Grant: Granite Youth Alliance - 02393		$0.00	($123,947.00)	($31,000.00)	($31,000.00)	$92,947.00	(74.99)
Grand Total:		$0.00	($123,947.00)	($76,943.00)	($76,943.00)	$47,004.00	(37.92)

End of Report

Youth Tobacco & Alcohol Revenues

Fiscal Year: 2022-2023

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
☐ Exclude inactive accounts with zero balance

From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
2250.1.210.42150.3390.02345.22.000	Misc Intergovernmental	$0.00	$0.00	($118,314.00)	($118,314.00)	($118,314.00)	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: WDH Youth Empowerment Grant		($118,314.00)					
Column Total:		**($118,314.00)**					
Grand Total:		$0.00	$0.00	($118,314.00)	($118,314.00)	($118,314.00)	0.00

End of Report

City of Dover, New Hampshire

Education - Estimated Revenues School Cafeteria Fund

Fiscal Year: 2022-2023
From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted	FY23 Board Request	FY23 City Manager Proposed	Dollar Change	Percent Change
2800.1.600.46900.3700.00000.00.000.000.R70	Education Revenue	($ 674,778)	($1,650,000)	($1,650,000)	($1,650,000)	$ -	0.00%
Detail: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: School Cafeterias Revenue		($1,650,000)					
Detail Total:		**($1,650,000.00)**					
Budg_Cat: Education - R70		($ 674,778)	($1,650,000)	($1,650,000)	($1,650,000)	$ -	0.00%
Func: Education - 46900		($ 674,778)	($1,650,000)	($1,650,000)	($1,650,000)	$ -	0.00%
Fund: School Cafeteria Fund - 2800		($ 674,778)	($1,650,000)	($1,650,000)	($1,650,000)	$ -	0.00%

City of Dover, New Hampshire

Education - Estimated Revenues School DOE Federal Grants

Fiscal Year: 2022-2023

From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted	FY23 Board Request	FY23 City Manager Proposed	Dollar Change	Percent Change
2820.1.600.46900.3700.00000.00.000.000.R70	Education Revenue	($3,797,600)	($3,017,709)	($7,766,000)	($7,766,000)	($4,748,291)	157.35%
Detail: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Federal DOE Grant Revenues		($7,766,000)					
Detail Total:		**($7,766,000.00)**					
Budg_Cat: Education - R70		($3,797,600)	($3,017,709)	($7,766,000)	($7,766,000)	($4,748,291)	157.35%
Func: Education - 46900		($3,797,600)	($3,017,709)	($7,766,000)	($7,766,000)	($4,748,291)	157.35%
Fund: School - DOE Federal Grants - 2820		($3,797,600)	($3,017,709)	($7,766,000)	($7,766,000)	($4,748,291)	157.35%

rptGLGenBudgetRptUsingDefinition

City of Dover, New Hampshire

Education - Estimated Revenues School Special Pgms & Grants Fund

Fiscal Year: 2022-2023
From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted	FY23 Board Request	FY23 City Manager Proposed	Dollar Change	Percent Change
2900.1.600.46900.3700.00000.00.000.000.R70	Education Revenue	($ 464,386)	($ 175,000)	($ 175,000)	($ 175,000)	($)	0.00%
Detail: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Special Pgms & Grants Fund		($ 175,000)					
Detail Total:		**($ 175,000.00)**					
Budg_Cat: Education - R70		($ 464,386)	($ 175,000)	($ 175,000)	($ 175,000)	$ -	0.00%
Func: Education - 46900		($ 464,386)	($ 175,000)	($ 175,000)	($ 175,000)	$ -	0.00%
Fund: School - Special Pgms & Grants - 2900		($ 464,386)	($ 175,000)	($ 175,000)	($ 175,000)	$ -	0.00%

Police Special Details Fund Revenue Detail

Fiscal Year: 2022-2023

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
☐ Exclude inactive accounts with zero balance

From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
3207.1.210.42160.3424.00000.00.000	Outside Services	($134,033.25)	($311,837.00)	($310,821.00)	($310,821.00)	$1,016.00	(0.33)
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Police Overtime and Cruiser Surcharge	($310,821.00)					
Column Total:		**($310,821.00)**					
3207.1.210.42160.3611.00000.00.000	Interest on Arrears	($614.02)	$0.00	$0.00	$0.00	$0.00	0.00
Func: Police Sp Details - 42160		($134,647.27)	($311,837.00)	($310,821.00)	($310,821.00)	$1,016.00	(0.33)
Grand Total:		($134,647.27)	($311,837.00)	($310,821.00)	($310,821.00)	$1,016.00	(0.33)

End of Report

City of Dover, New Hampshire

Fire Special Details Fund Revenue Detail

Fiscal Year: 2022-2023

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
☐ Exclude inactive accounts with zero balance

From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
3207.1.220.42290.3424.00000.00.000.	Outside Services	$0.00	($6,851.00)	($6,851.00)	($6,851.00)	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Reimbursements for services performed	($6,851.00)					
Column Total:		**($6,851.00)**					
Func: F&R Special Details - 42290		$0.00	($6,851.00)	($6,851.00)	($6,851.00)	$0.00	0.00
Grand Total:		$0.00	($6,851.00)	($6,851.00)	($6,851.00)	$0.00	0.00

End of Report

Parking Activity Fund Revenue Detail Report

Fiscal Year: 2022-2023

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
☐ Exclude inactive accounts with zero balance

From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
3213.1.210.42130.3299.00000.00.000. Misc Licenses, Permits		($265,168.40)	($240,000.00)	($295,000.00)	($295,000.00)	($55,000.00)	22.92
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Parking Permit Fees		($295,000.00)					
Column Total:		**($295,000.00)**					
Budg_Cat: Licenses & Permits - R20		($265,168.40)	($240,000.00)	($295,000.00)	($295,000.00)	($55,000.00)	22.92
3213.1.210.42130.3421.00000.00.000. Parking Income		($676,714.53)	($860,325.00)	($892,231.00)	($892,231.00)	($31,906.00)	3.71
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Parking Meters-Credit Card, Coin and Tokens		($892,231.00)					
Column Total:		**($892,231.00)**					
Budg_Cat: Charges for Services - R40		($676,714.53)	($860,325.00)	($892,231.00)	($892,231.00)	($31,906.00)	3.71
3213.1.210.42130.3525.00000.00.000. Parking Fines		($160,519.50)	($180,000.00)	($184,000.00)	($184,000.00)	($4,000.00)	2.22
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Parking Tickets & Violation Notices		($184,000.00)					
Column Total:		**($184,000.00)**					
3213.1.210.42130.3566.00000.00.000. Insurance Proceeds		($4,685.03)	$0.00	$0.00	$0.00	$0.00	0.00
Budg_Cat: Misc. Revenue - R50		($165,204.53)	($180,000.00)	($184,000.00)	($184,000.00)	($4,000.00)	2.22
Func: Police Parking - 42130		($1,107,087.46)	($1,280,325.00)	($1,371,231.00)	($1,371,231.00)	($90,906.00)	7.10
Grand Total:		($1,107,087.46)	($1,280,325.00)	($1,371,231.00)	($1,371,231.00)	($90,906.00)	7.10

End of Report

City of Dover, New Hampshire

Solid Waste Fund Revenue Detail Report

Fiscal Year: 2022-2023

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
☐ Exclude inactive accounts with zero balance

From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
3320.1.300.43230.3341.00000.00.000. State Reimbursement		$0.00	($6,500.00)	($5,600.00)	($5,600.00)	$900.00	(13.85)
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: State reimbursement HHW grant		($5,600.00)					
Column Total:		**($5,600.00)**					
3320.1.300.43230.3390.00000.00.000. Misc Intergovernmental		$0.00	($5,880.00)	($3,984.00)	($3,984.00)	$1,896.00	(32.24)
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: HHW reimbursement-towns		($3,984.00)					
Column Total:		**($3,984.00)**					
Budg_Cat: Intergovernmental - R30		$0.00	($12,380.00)	($9,584.00)	($9,584.00)	$2,796.00	(22.58)
3320.1.300.43230.3410.00000.00.000. Sales & Service Charges		($1,675,531.02)	($1,783,105.00)	($1,804,395.00)	($1,804,395.00)	($21,290.00)	1.19
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Sale of Waste Bags, Tags		($1,804,395.00)					
Column Total:		**($1,804,395.00)**					
Budg_Cat: Charges for Services - R40		($1,675,531.02)	($1,783,105.00)	($1,804,395.00)	($1,804,395.00)	($21,290.00)	1.19
3320.1.300.43230.3611.00000.00.000. Interest on Arrears		($3,274.71)	$0.00	$0.00	$0.00	$0.00	0.00
Budg_Cat: Misc. Revenue - R50		($3,274.71)	$0.00	$0.00	$0.00	$0.00	0.00
Func: CS - Waste Mgmt - 43230		($1,678,805.73)	($1,795,485.00)	($1,813,979.00)	($1,813,979.00)	($18,494.00)	1.03
Grand Total:		($1,678,805.73)	($1,795,485.00)	($1,813,979.00)	($1,813,979.00)	($18,494.00)	1.03

End of Report

McConnell Center Revenue Detail Report

Fiscal Year: 2022-2023

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
☐ Exclude inactive accounts with zero balance

From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
3381.1.350.41941.3631.00000.00.000	Facilities Rental	($679,287.38)	($726,063.00)	($756,668.00)	($756,668.00)	($30,605.00)	4.22
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Cafeteria room for non profit orgs 70 @ $35	($2,450.00)					
Description:	Cafeteria room for profit orgs 40 @ $65	($2,600.00)					
Description:	CASA (839 sf)	($12,509.00)					
Description:	Community Partners (697 sf)	($10,392.00)					
Description:	Community Solutions (683 sf)	($10,245.00)					
Description:	Conference room for profit orgs 175 @ $25	($4,375.00)					
Description:	Conference Room non-profit orgs 100 @ $15	($1,500.00)					
Description:	Day Care Space (3,666 sf)	($55,099.00)					
Description:	Dover Adult Learning (5,000 sf)	($50,082.00)					
Description:	Dover Media Services (3,264 sf)	($48,666.00)					
Description:	Dover Police Outreach (5,964 sf)	($88,923.00)					
Description:	Dover Public Welfare (900 sf)	($13,419.00)					
Description:	Dover Recreation (16,058 sf)	($239,424.00)					
Description:	First Push Syndicate (696 sf)	($10,440.00)					
Description:	Food Service (849 sf)	($12,735.00)					
Description:	Granite State Independent Living (1,462 sf)	($21,798.00)					
Description:	NH Indonesian Community Support (285 sf)	($4,249.00)					
Description:	Northeast Ballet Theater (1,108 sf)	($16,520.00)					
Description:	Reach for the Top (4,422 sf)	($66,826.00)					
Description:	SAU 11 (5,562 sf)	($59,124.00)					
Description:	State of NH JPPO (1,676 sf,)	($25,292.00)					
Column Total:		**($756,668.00)**					
Budg_Cat: Misc. Revenue - R50		($679,287.38)	($726,063.00)	($756,668.00)	($756,668.00)	($30,605.00)	4.22

City of Dover, New Hampshire

McConnell Center Revenue Detail Report

Fiscal Year: 2022-2023

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
☐ Exclude inactive accounts with zero balance

From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
3381.1.350.41941.3911.00000.00.000	Transfer From General Fund	($131,603.96)	($139,664.00)	($72,304.00)	($72,304.00)	$67,360.00	(48.23)
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	City Council Vacant Space Subsidy	($11,451.00)	768 sq ft				
Description:	DALC-City Council Subsidy	($22,468.00)					
Description:	SAU11-City Council Subsidy	($23,812.00)					
Description:	School Portion - Building Debt	($14,573.00)	Year 15 of 18				
Column Total:		**($72,304.00)**					
Budg_Cat: Operating Transfers In - R80		($131,603.96)	($139,664.00)	($72,304.00)	($72,304.00)	$67,360.00	(48.23)
Func: Gen Govt Buildings - 41941		($810,891.34)	($865,727.00)	($828,972.00)	($828,972.00)	$36,755.00	(4.25)
Fund: McConnell Center - 3381		($810,891.34)	($865,727.00)	($828,972.00)	($828,972.00)	$36,755.00	(4.25)
Grand Total:		($810,891.34)	($865,727.00)	($828,972.00)	($828,972.00)	$36,755.00	(4.25)

End of Report

Recreation Special Revenue Revenue Detail

Fiscal Year: 2022-2023

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
☐ Exclude inactive accounts with zero balance

From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
3410.1.350.45120.3410.00000.00.000.	Sales & Service Charges	($14,129.65)	($82,650.00)	($82,650.00)	($82,650.00)	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	5th & 6th Grade Basketball 80 @ $100	($8,000.00)					
Description:	Basketball Clinics 50 @ $40	($2,000.00)					
Description:	Fun On Stage 35 @ $125	($4,375.00)					
Description:	High School Basketball 60 @ $100	($6,000.00)					
Description:	Jr. High Basketball 50 @ $100	($5,000.00)					
Description:	Kinder Shots 40 @ $70	($2,800.00)					
Description:	Lil Shots Basketball - grades 1 & 2, 90 @ $70	($6,300.00)					
Description:	Midget Basketball - grades 3 & 4, 80 @ $90	($7,200.00)					
Description:	Music Theater 35 @ $235	($8,225.00)					
Description:	On Track 20 @ $50	($1,000.00)					
Description:	Playground Memberships - Youth 80 @ $350	($28,000.00)					
Description:	Summer Sports Camps 50 @ $75	($3,750.00)					
Column Total:		**($82,650.00)**					
3410.1.350.45120.3443.00000.00.000.	Non-Resident Charge	$0.00	($1,150.00)	($1,150.00)	($1,150.00)	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Basketball HS, Non-Resident, 5 @ $130	($650.00)					
Description:	Lil Shots Basketball - Non Resident 5@ $100	($500.00)					
Column Total:		**($1,150.00)**					
Budg_Cat:	Charges for Services - R40	($14,129.65)	($83,800.00)	($83,800.00)	($83,800.00)	$0.00	0.00

City of Dover, New Hampshire

Recreation Special Revenue Revenue Detail

Fiscal Year: 2022-2023

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
☐ Exclude inactive accounts with zero balance

From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
3410.1.350.45120.3611.00000.00.000	Interest on Arrears	($5.65)	$0.00	$0.00	$0.00	$0.00	0.00
Budg_Cat: Misc. Revenue - R50		($5.65)	$0.00	$0.00	$0.00	$0.00	0.00
3410.1.350.45120.3911.00000.00.000	Transfer From General Fund	($13,000.00)	($20,000.00)	($20,000.00)	($20,000.00)	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Hardship Subsidy Program Scholarships	($20,000.00)					
Column Total:		**($20,000.00)**					
Budg_Cat: Operating Transfers In - R80		($13,000.00)	($20,000.00)	($20,000.00)	($20,000.00)	$0.00	0.00
Func: Recreation Programs - 45120		($27,135.30)	($103,800.00)	($103,800.00)	($103,800.00)	$0.00	0.00

Recreation Special Revenue Revenue Detail

Fiscal Year: 2022-2023

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
☐ Exclude inactive accounts with zero balance

From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
3410.1.350.45121.3442.00000.00.000	Recreation Charge	($29,019.00)	($55,140.00)	($55,140.00)	($55,140.00)	$0.00	0.00

Column: [FY23CityManagerProposed] **Budget** **FTE** **Position Desc.**

Description:	Daily Admission Resident Adult 1,200 @ $5	($6,000.00)
Description:	Daily Admission Resident Senior 40 @ $3	($120.00)
Description:	Daily Admission Resident Youth 1400 @ $3	($4,200.00)
Description:	Fitness Program 300 @ $48	($14,400.00)
Description:	Membership Corporate 15 @ $100	($1,500.00)
Description:	Membership Resident Adult 1 mo. 150 @ $20	($3,000.00)
Description:	Membership Resident Adult 50 @ $120	($6,000.00)
Description:	Membership Resident Adult-3 mo. 200 @ $40	($8,000.00)
Description:	Membership Resident Adult-6 mo. 50 @ $70	($3,500.00)
Description:	Membership Resident Senior 30 @ $80	($2,400.00)
Description:	Membership Resident Senior-3 mo. 15 @ $30	($450.00)
Description:	Membership Resident Senior-6 mo. 15 @ $50	($750.00)
Description:	Membership Resident Youth 20 @ $80	($1,600.00)
Description:	Membership Resident Youth-3 mo. 75@ $ 30	($2,250.00)
Description:	Membership Resident Youth-6 mo. 15 @ $50	($750.00)
Description:	Punch Passes Resident Adult 2 @ $50	($100.00)
Description:	Punch Passes Resident Senior 2 @ $30	($60.00)
Description:	Punch Passes Resident Youth 2 @ $30	($60.00)

City of Dover, New Hampshire

Recreation Special Revenue Revenue Detail

Fiscal Year: 2022-2023

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
☐ Exclude inactive accounts with zero balance

From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
Column Total:		**($55,140.00)**					

Recreation Special Revenue Revenue Detail

Fiscal Year: 2022-2023

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
☐ Exclude inactive accounts with zero balance

From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
3410.1.350.45121.3443.00000.00.000	Non-Resident Charge	($8,437.50)	($8,610.00)	($8,610.00)	($8,610.00)	$0.00	0.00

Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**
Description:	Daily Admission Non-Resident Adult 100 @ $7	($700.00)		
Description:	Daily Admission Non-Resident Senior 10 @ $4	($40.00)		
Description:	Daily Admission Non-Resident Youth 25 @ $4	($100.00)		
Description:	Fitness - Non Resident 35 @ $72	($2,520.00)		
Description:	Membership Non-Resident Adult 1 mo. 20 @ $25	($500.00)		
Description:	Membership Non-Resident Adult 5 @ $150	($750.00)		
Description:	Membership Non-Resident Adult-3 mo. 25 @ $50	($1,250.00)		
Description:	Membership Non-Resident Adult-6 mo. 5 @ $80	($400.00)		
Description:	Membership Non-Resident Senior 5 @ $100	($500.00)		
Description:	Membership Non-Resident Senior-3 mo. 5 @ $40	($200.00)		
Description:	Membership Non-Resident Senior-6 mo.5 @ $65	($325.00)		
Description:	Membership Non-Resident Youth 5 @ $100	($500.00)		
Description:	Membership Non-Resident Youth-3 mo. 5 @ $40	($200.00)		
Description:	Membership Non-Resident Youth-6 mo. 5 @ $65	($325.00)		
Description:	Punch Passes Non-Resident Adult 2 @ $70	($140.00)		
Description:	Punch Passes Non-Resident Senior 2 @ $40	($80.00)		
Description:	Punch Passes Non-Resident Youth 2 @ $40	($80.00)		
Column Total:		**($8,610.00)**		

City of Dover, New Hampshire

Recreation Special Revenue Revenue Detail

Fiscal Year: 2022-2023

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
☐ Exclude inactive accounts with zero balance

From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
Budg_Cat: Charges for Services - R40		($37,456.50)	($63,750.00)	($63,750.00)	($63,750.00)	$0.00	0.00
3410.1.350.45121.3631.00000.00.000. Facilities Rental		($5,640.00)	($5,500.00)	($5,500.00)	($5,500.00)	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Gym Rental 100 @ $55		($5,500.00)					
Column Total:		**($5,500.00)**					
3410.1.350.45121.3632.00000.00.000. Equipment Rental		($7.00)	$0.00	$0.00	$0.00	$0.00	0.00
Budg_Cat: Misc. Revenue - R50		($5,647.00)	($5,500.00)	($5,500.00)	($5,500.00)	$0.00	0.00
Func: McConnell Recreation - 45121		($43,103.50)	($69,250.00)	($69,250.00)	($69,250.00)	$0.00	0.00
3410.1.350.45124.3442.00000.00.000. Recreation Charge		($13,509.50)	($26,600.00)	($26,600.00)	($26,600.00)	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Lessons and Programs 425@ $60		($25,550.00)					
Description: Private Lessons 21 @ $50		($1,050.00)					
Column Total:		**($26,600.00)**					
3410.1.350.45124.3443.00000.00.000. Non-Resident Charge		($900.00)	($7,730.00)	($7,730.00)	($7,730.00)	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Private Lessons - Non Resident 3 @ $70		($210.00)					
Description: Swimming Lessons - Non Resident 94 @ $80		($7,520.00)					
Column Total:		**($7,730.00)**					
Budg_Cat: Charges for Services - R40		($14,409.50)	($34,330.00)	($34,330.00)	($34,330.00)	$0.00	0.00
Func: Indoor Pool - 45124		($14,409.50)	($34,330.00)	($34,330.00)	($34,330.00)	$0.00	0.00

Recreation Special Revenue Revenue Detail

Fiscal Year: 2022-2023

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
☐ Exclude inactive accounts with zero balance

From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
3410.1.350.45125.3442.00000.00.000.	Recreation Charge	($280.00)	$0.00	$0.00	$0.00	$0.00	0.00
Budg_Cat: Charges for Services - R40		($280.00)	$0.00	$0.00	$0.00	$0.00	0.00
Func: Thompson Pool - 45125		($280.00)	$0.00	$0.00	$0.00	$0.00	0.00
3410.1.350.45126.3410.00000.00.000.	Sales & Service Charges	($5,956.00)	($135,000.00)	($135,000.00)	($135,000.00)	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Sr. Travel Program		($135,000.00)					
Column Total:		**($135,000.00)**					
3410.1.350.45126.3442.00000.00.000.	Recreation Charge	($6,349.00)	($27,000.00)	($27,000.00)	($27,000.00)	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Sr. Center Memberships-Resident 600 @ $20		($12,000.00)					
Description: Sr. Center Misc. Program Revenue		($15,000.00)					
Column Total:		**($27,000.00)**					
3410.1.350.45126.3443.00000.00.000.	Non-Resident Charge	($4,350.00)	($7,500.00)	($7,500.00)	($7,500.00)	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Sr. Center Memberships- Non Resident 250 @ $30		($7,500.00)					
Column Total:		**($7,500.00)**					
Budg_Cat: Charges for Services - R40		($16,655.00)	($169,500.00)	($169,500.00)	($169,500.00)	$0.00	0.00
3410.1.350.45126.3599.00000.00.000.	Misc Revenue	($125.00)	($6,000.00)	($6,000.00)	($6,000.00)	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Misc. Revenue		($6,000.00)					
Column Total:		**($6,000.00)**					
Budg_Cat: Misc. Revenue - R50		($125.00)	($6,000.00)	($6,000.00)	($6,000.00)	$0.00	0.00

City of Dover, New Hampshire

Recreation Special Revenue Revenue Detail

Fiscal Year: 2022-2023

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
☐ Exclude inactive accounts with zero balance

From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
Func: McConnell Senior Programs/Travel - 45126		($16,780.00)	($175,500.00)	($175,500.00)	($175,500.00)	$0.00	0.00
3410.1.350.45149.3442.00000.00.000. Recreation Charge		($21,940.76)	($79,040.00)	($79,040.00)	($79,040.00)	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Camp Kool 8wks (52 campers/wk) 416@ $190	($79,040.00)					
Column Total:		**($79,040.00)**					
Budg_Cat: Charges for Services - R40		($21,940.76)	($79,040.00)	($79,040.00)	($79,040.00)	$0.00	0.00
3410.1.350.45149.3911.00000.00.000. Transfer From General Fund		($7,000.00)	$0.00	$0.00	$0.00	$0.00	0.00
Budg_Cat: Operating Transfers In - R80		($7,000.00)	$0.00	$0.00	$0.00	$0.00	0.00
Func: Arena - 45149		($28,940.76)	($79,040.00)	($79,040.00)	($79,040.00)	$0.00	0.00
Grand Total:		($130,649.06)	($461,920.00)	($461,920.00)	($461,920.00)	$0.00	0.00

End of Report

Public Library Fines Revenue Detail Report

Fiscal Year: 2022-2023

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
☐ Exclude inactive accounts with zero balance

From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
3455.1.390.45500.3529.00000.00.000	Misc Fines & Forfeits	($21,776.06)	($41,198.00)	($36,605.00)	($36,605.00)	$4,593.00	(11.15)
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Earbud & flashdrive sales	($25.00)					
Description:	Fines collected for overdue materials	($18,600.00)					
Description:	Lost library card fees	($240.00)					
Description:	Lost or damaged payments	($900.00)					
Description:	Passport application execution fees	($9,240.00)					
Description:	Public printing, faxing fees	($7,600.00)					
Column Total:		**($36,605.00)**					
Budg_Cat: Misc. Revenue - R50		($21,776.06)	($41,198.00)	($36,605.00)	($36,605.00)	$4,593.00	(11.15)
Func: Public Library - 45500		($21,776.06)	($41,198.00)	($36,605.00)	($36,605.00)	$4,593.00	(11.15)
Fund: Library Fines - 3455		($21,776.06)	($41,198.00)	($36,605.00)	($36,605.00)	$4,593.00	(11.15)
Grand Total:		($21,776.06)	($41,198.00)	($36,605.00)	($36,605.00)	$4,593.00	(11.15)

End of Report

City of Dover, New Hampshire

OPEB Liability Fund Revenue Detail Report

Fiscal Year: 2022-2023

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
☐ Exclude inactive accounts with zero balance

From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
3500.1.190.41991.3311.00000.00.000.	Federal Grant Reimbrsmt	($65,615.27)	($60,000.00)	($60,000.00)	($60,000.00)	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Medicare Part D Reimbursements	($60,000.00)					
Column Total:		**($60,000.00)**					
Budg_Cat:	Intergovernmental - R30	($65,615.27)	($60,000.00)	($60,000.00)	($60,000.00)	$0.00	0.00
3500.1.190.41991.3911.00000.00.000.	Transfer From General Fund	($1,769,344.19)	($1,579,532.00)	($1,722,034.00)	($1,722,034.00)	($142,502.00)	9.02
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	1 Retiree - Life Insurance Premiums	($4,065.00)					
Description:	11 Retirees - Dental Insurance Premiums	($11,616.00)					
Description:	51 Retirees - Health Insurance Premiums	($1,706,353.00)					
Column Total:		**($1,722,034.00)**					
3500.1.190.41991.3912.00000.00.000.	Transfer From Special Rev	($15,993.96)	($15,854.00)	($15,265.00)	($15,265.00)	$589.00	(3.72)
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	1 Retiree (Parking Fund) - Health Insurance	($15,265.00)					
Column Total:		**($15,265.00)**					
3500.1.190.41991.3915.00000.00.000.	Transfer From Enterprise	($149,857.28)	($119,369.00)	($139,010.00)	($139,010.00)	($19,641.00)	16.45
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	3 Retiree (Sewer Fund) - Health Insurance Premiums	($44,605.00)					
Description:	8 Retirees (Water Fund) - Health Insurance Premiu	($94,405.00)					
Column Total:		**($139,010.00)**					

OPEB Liability Fund Revenue Detail Report

Fiscal Year: 2022-2023

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
☐ Exclude inactive accounts with zero balance

From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
3500.1.190.41991.3916.00000.00.000.	Transfer From Intrnl Serv	($73,407.55)	($64,984.00)	($82,998.00)	($82,998.00)	($18,014.00)	27.72
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	4 Retirees (Fleet Mntc Fund) - Health Insurance Pr	($82,998.00)					
Column Total:		**($82,998.00)**					
Budg_Cat: Operating Transfers In - R80		($2,008,602.98)	($1,779,739.00)	($1,959,307.00)	($1,959,307.00)	($179,568.00)	10.09
Func: Misc Gen Gov't - 41991		($2,074,218.25)	($1,839,739.00)	($2,019,307.00)	($2,019,307.00)	($179,568.00)	9.76

City of Dover, New Hampshire

Downtown Dover TIF Fund - Revenues

Fiscal Year: 2022-2023

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
☐ Exclude inactive accounts with zero balance

From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
3710.1.190.41991.3110.00000.00.000	Property Taxes	($919,884.88)	($685,436.00)	($688,336.00)	($688,336.00)	($2,900.00)	0.42
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Property Tax TIF Increment		($688,336.00)					
Column Total:		**($688,336.00)**					
Budg_Cat: Taxes - R10		($919,884.88)	($685,436.00)	($688,336.00)	($688,336.00)	($2,900.00)	0.42
3710.1.190.41991.3912.00000.00.000	Transfer From Special Rev	($180,000.00)	($180,000.00)	($180,000.00)	($180,000.00)	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Transfer From Parking Activity Fund		($180,000.00)		Per TIF Plan			
Column Total:		**($180,000.00)**					
Budg_Cat: Operating Transfers In - R80		($180,000.00)	($180,000.00)	($180,000.00)	($180,000.00)	$0.00	0.00
Grand Total:		($1,099,884.88)	($865,436.00)	($868,336.00)	($868,336.00)	($2,900.00)	0.34

End of Report

Waterfront TIF Fund - Revenues

Fiscal Year: 2022-2023

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
☐ Exclude inactive accounts with zero balance

From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
3715.1.190.41991.3110.00000.00.000	Property Taxes	($150,136.25)	($150,136.00)	($243,520.00)	($243,520.00)	($93,384.00)	62.20
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Property Tax TIF Increment		($243,520.00)					
Column Total:		**($243,520.00)**					
Budg_Cat: Taxes - R10		($150,136.25)	($150,136.00)	($243,520.00)	($243,520.00)	($93,384.00)	62.20
3715.1.190.41991.3621.00000.00.000	Sale of City Property	$0.00	($257,037.00)	($545,000.00)	($545,000.00)	($287,963.00)	112.03
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Sale of Waterfront Parcels		($545,000.00)					
Column Total:		**($545,000.00)**					
Budg_Cat: Misc. Revenue - R50		$0.00	($257,037.00)	($545,000.00)	($545,000.00)	($287,963.00)	112.03
Grand Total:		($150,136.25)	($407,173.00)	($788,520.00)	($788,520.00)	($381,347.00)	93.66

End of Report

City of Dover, New Hampshire

Education - Estimated Revenues School Tuition Programs

Fiscal Year: 2022-2023

From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted	FY23 Board Request	FY23 City Manager Proposed	Dollar Change	Percent Change
3810.1.600.46900.3700.00000.00.000.000.R70	Education Revenue	($ 35,660)	($125,000)	($125,000)	($125,000)	$ -	0.00%
Detail: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Dover Adult Learning Center Tuition Revenue		($125,000)					
Detail Total:		**($125,000.00)**					
Budg_Cat: Education - R70		($ 35,660)	($125,000)	($125,000)	($125,000)	$ -	0.00%
Func: Education - 46900		($ 35,660)	($125,000)	($125,000)	($125,000)	$ -	0.00%
Fund: School Tuition Programs - DALC - 3810		($ 35,660)	($125,000)	($125,000)	($125,000)	$ -	0.00%

City of Dover, New Hampshire

Education - Estimated Revenues School Facilities Fund

Fiscal Year: 2022-2023

From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted	FY23 Board Request	FY23 City Manager Proposed	Dollar Change	Percent Change
3830.1.600.46900.3700.00000.00.000.000.R70	Education Revenue	($ 4,513)	($195,000)	($195,000)	($195,000)	($)	0.00%
Detail: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: School Facilities Rental Revenue		($195,000)					
Detail Total:		**($195,000.00)**					
Budg_Cat: Education - R70		($ 4,513)	($195,000)	($195,000)	($195,000)	($)	0.00%
Func: Education - 46900		($ 4,513)	($195,000)	($195,000)	($195,000)	($)	0.00%
Fund: School Facilities Fund - 3830		($ 4,513)	($195,000)	($195,000)	($195,000)	($)	0.00%

City of Dover, New Hampshire

Water Fund Revenue Detail Report

Fiscal Year: 2022-2023

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
☐ Exclude inactive accounts with zero balance

From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
5300.1.300.43320.3311.00000.00.000.	Federal Grant Reimbrsmt	$0.00	$0.00	($105,000.00)	($105,000.00)	($105,000.00)	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Infrastructure Grant Allocation	($105,000.00)					
Column Total:		**($105,000.00)**					
5300.1.300.43320.3390.00000.00.000.	Misc Intergovernmental	$0.00	($2,500.00)	($2,500.00)	($2,500.00)	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Somersworth Interconnection Reimbursement	($2,500.00)					
Column Total:		**($2,500.00)**					
Budg_Cat:	Intergovernmental - R30	$0.00	($2,500.00)	($107,500.00)	($107,500.00)	($105,000.00)	4,200.00
5300.1.300.43320.3410.00000.00.000.	Sales & Service Charges	($5,552,356.88)	($5,922,003.00)	($6,344,867.00)	($6,378,476.00)	($456,473.00)	7.71
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Charges for water - billable volume 994,941 HCF	($6,378,476.00)					
Column Total:		**($6,378,476.00)**					

Water Fund Revenue Detail Report

Fiscal Year: 2022-2023

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
☐ Exclude inactive accounts with zero balance

From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
5300.1.300.43320.3451.00000.00.000	Meter Rent	($211,123.90)	($225,749.00)	($246,316.00)	($246,316.00)	($20,567.00)	9.11
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	1 1/2" Galaxy Eseries 45 @ $51.77	($2,330.00)					
Description:	1 1/2" Galaxy Non Eseries 27 @ $52.68	($1,422.00)					
Description:	1 1/2" Orion Trace 11@ $43.10	($474.00)					
Description:	1" Galaxy Eseries 526 @ $29.70	($15,622.00)					
Description:	1" Galaxy Non Eseries 153 $30.00	($4,590.00)					
Description:	1" Orion Trace 115 @ $21.60	($2,484.00)					
Description:	2" Compound Galaxy Non Eseries 2 @ 236.04	($472.00)					
Description:	2" Galaxy Eseries 136@ $65.55	($8,915.00)					
Description:	2" Galaxy Non Eseries 59 @ $71.23	($4,203.00)					
Description:	2" Orion Trace 25 @ $56.90	($1,423.00)					
Description:	3" Turbo Galaxy Eseries 11 @ $215.16	($2,367.00)					
Description:	3" Compound Galaxy Eseries 9@ $217.37	($1,956.00)					
Description:	3" Compound Galaxy Non Eseries 2 @$325.84	($652.00)					
Description:	3" Compound Orion Trace 2 @ $248.71	($497.00)					
Description:	3" Turbo Galaxy Non Eseries 1@ $102.33	($102.00)					
Description:	3/4" Galaxy Eseries 940 @ $28.30	($26,602.00)					
Description:	3/4" Galaxy Non Eseries 286 @ $23.52	($6,727.00)					
Description:	3/4" Orion Trace 106 @ $19.20	($2,035.00)					
Description:	4" Compound Eseries 2 @ $381.55	($763.00)					
Description:	4" Compound Non Eseries 2 $406.60	($813.00)					
Description:	4" Turbo Galaxy Eseries 1 @ 264.62	($265.00)					
Description:	4" Turbo Orion Trace 5 @ $415.80	($2,079.00)					

City of Dover, New Hampshire

Water Fund Revenue Detail Report

Fiscal Year: 2022-2023

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
☐ Exclude inactive accounts with zero balance

From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
Description:	5/8" Galaxy Eseries 4,202 @ $26.45	($111,143.00)					
Description:	5/8" Galaxy Non Eseries 1,055 @ $20.79	($21,933.00)					
Description:	5/8" Orion Trace 1,468 @ $15.80	($23,194.00)					
Description:	6" Compound Orion Trace 1@ $581.70	($582.00)					
Description:	6" Compound Non Eseries 3 @ $652.76	($1,958.00)					
Description:	6" Turbo Galaxy Non Eseries 2 @ $356.39	($713.00)					
Column Total:		**($246,316.00)**					
5300.1.300.43320.3453.00000.00.000. Sprinkler Standby		($46,707.75)	($51,576.00)	($51,572.00)	($51,572.00)	$4.00	(0.01)
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	1" Line - 1 @ $4 per quarter	($16.00)					
Description:	2" Line - 52 monthly @ $8 qtr	($1,664.00)					
Description:	2" Line - 97 @ $8 per quarter	($3,104.00)					
Description:	4" Line - 18 monthly @ $16 qtr	($1,152.00)					
Description:	4" Line - 9 @ $16 per quarter	($576.00)					
Description:	6" Line - 126 monthly @ $35 per qtr	($17,640.00)					
Description:	6" Line - 57 @ $35 per quarter	($7,980.00)					
Description:	8" Line - 16 @ $60 per quarter	($3,840.00)					
Description:	8" Line - 65 monthly @ $60 qtr	($15,600.00)					
Column Total:		**($51,572.00)**					
5300.1.300.43320.3454.00000.00.000. Maintenance Charges		($91,167.11)	($99,000.00)	($95,000.00)	($95,000.00)	$4,000.00	(4.04)
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Maintenance charges	($95,000.00)					
Column Total:		**($95,000.00)**					
Budg_Cat: Charges for Services - R40		($5,901,355.64)	($6,298,328.00)	($6,737,755.00)	($6,771,364.00)	($473,036.00)	7.51

Water Fund Revenue Detail Report

Fiscal Year: 2022-2023

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
☐ Exclude inactive accounts with zero balance

From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
5300.1.300.43320.3555.00000.00.000	Special Assesments	$3,717.07	$0.00	$0.00	$0.00	$0.00	0.00
5300.1.300.43320.3566.00000.00.000	Insurance Proceeds	($319.24)	$0.00	$0.00	$0.00	$0.00	0.00
5300.1.300.43320.3599.00000.00.000	Misc Revenue	($50,337.29)	($20,500.00)	($36,000.00)	($36,000.00)	($15,500.00)	75.61
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Misc. Parts Sales to Outside Sources	($35,500.00)					
Description:	Miscellaneous Revenue	($500.00)					
Column Total:		**($36,000.00)**					
5300.1.300.43320.3611.00000.00.000	Interest on Arrears	($73,417.06)	($50,000.00)	($50,000.00)	($50,000.00)	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Interest charges for late payment (12%)	($50,000.00)					
Column Total:		**($50,000.00)**					
Budg_Cat: Misc. Revenue - R50		($120,356.52)	($70,500.00)	($86,000.00)	($86,000.00)	($15,500.00)	21.99
5300.1.300.43320.3915.00000.00.000	Transfer From Enterprise	($87,500.00)	($87,500.00)	($87,500.00)	($87,500.00)	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Transfer from Sewer Fund - share of meter replacem	($87,500.00)					
Column Total:		**($87,500.00)**					
Budg_Cat: Operating Transfers In - R80		($87,500.00)	($87,500.00)	($87,500.00)	($87,500.00)	$0.00	0.00
Func: CS - Water - 43320		($6,109,212.16)	($6,458,828.00)	($7,018,755.00)	($7,052,364.00)	($593,536.00)	9.19
Grand Total:		($6,109,212.16)	($6,458,828.00)	($7,018,755.00)	($7,052,364.00)	($593,536.00)	9.19

End of Report

City of Dover, New Hampshire

Sewer Fund Revenue Detail Report

Fiscal Year: 2022-2023

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
☐ Exclude inactive accounts with zero balance

From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
5320.1.300.43250.3311.00000.00.000.	Federal Grant Reimbursemen	$0.00	$0.00	($105,000.00)	($105,000.00)	($105,000.00)	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Infrastructure Grant Allocation	($105,000.00)					
Column Total:		**($105,000.00)**					
5320.1.300.43250.3341.00000.00.000.	CS - Sewer - State Reimburse	($3,540,711.00)	($28,394.00)	($86,013.00)	($86,013.00)	($57,619.00)	202.93
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Grant C-772 Varney Brook FM State Aid	($1,636.00)					
Description:	Grant C-872 Sludge Dewatering Upgrades State Aid	($25,008.00)					
Description:	Grant C-908 WWTF Upgrade/MLE Conversion	($52,503.00)					
Description:	Grant C-922 Richardson Drive project	($3,522.00)					
Description:	Grant C-923 Keating/Birchwood project	($3,344.00)					
Column Total:		**($86,013.00)**					
Budg_Cat:	Intergovernmental - R30	($3,540,711.00)	($28,394.00)	($191,013.00)	($191,013.00)	($162,619.00)	572.72
5320.1.300.43250.3410.00000.00.000.	CS - Sewer - Sales & Service	($8,123,675.54)	($8,343,091.00)	($9,067,015.00)	($9,100,624.00)	($757,533.00)	9.08
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Charges for Sewer - billable volume 928,032 HCF	($9,100,624.00)					
Column Total:		**($9,100,624.00)**					
Budg_Cat:	Charges for Services - R40	($8,123,675.54)	($8,343,091.00)	($9,067,015.00)	($9,100,624.00)	($757,533.00)	9.08
5320.1.300.43250.3555.00000.00.000.	CS - Sewer - Special Assesm	($6,312.27)	$0.00	$0.00	$0.00	$0.00	0.00

Sewer Fund Revenue Detail Report

Fiscal Year: 2022-2023

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
☐ Exclude inactive accounts with zero balance

From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
5320.1.300.43250.3566.00000.00.000.	CS - Sewer - Insurance Proce	($319.24)	$0.00	$0.00	$0.00	$0.00	0.00
5320.1.300.43250.3599.00000.00.000.	CS - Sewer - Misc Revenue	($5,999.78)	($5,000.00)	($5,000.00)	($5,000.00)	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Parts Sales to Outside Sources		($5,000.00)					
Column Total:		**($5,000.00)**					
5320.1.300.43250.3611.00000.00.000.	CS - Sewer - Interest on Arrea	($89,703.64)	($52,000.00)	($65,000.00)	($65,000.00)	($13,000.00)	25.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Interest on late payments (12%)		($65,000.00)					
Column Total:		**($65,000.00)**					
Budg_Cat: Misc. Revenue - R50		($102,334.93)	($57,000.00)	($70,000.00)	($70,000.00)	($13,000.00)	22.81
5320.1.300.43250.3998.00000.00.000.	CS - Sewer - Invested in Capi	$0.00	($520,992.00)	($520,992.00)	($520,992.00)	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: GASB 34 - Invested in Capital Assets		($520,992.00)					
Column Total:		**($520,992.00)**					
Budg_Cat: Other Financing Sources - R90		$0.00	($520,992.00)	($520,992.00)	($520,992.00)	$0.00	0.00
Func: CS - Sewer - 43250		($11,766,721.47)	($8,949,477.00)	($9,849,020.00)	($9,882,629.00)	($933,152.00)	10.43

City of Dover, New Hampshire

Sewer Fund Revenue Detail Report

Fiscal Year: 2022-2023

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
☐ Exclude inactive accounts with zero balance

From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
5320.1.300.43256.3410.00000.00.000.	CS - Sewer - WWTP - Sales &	($12,698.30)	($7,500.00)	($10,000.00)	($10,000.00)	($2,500.00)	33.33
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Lab services		($10,000.00)					
Column Total:		**($10,000.00)**					
5320.1.300.43256.3461.00000.00.000.	CS - Sewer - WWTP - Septic	($22,436.20)	($23,000.00)	($23,000.00)	($23,000.00)	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Septic Tank Discharges		($23,000.00)					
Column Total:		**($23,000.00)**					
5320.1.300.43256.3490.00000.00.000.	CS - Sewer - WWTP - Misc Se	($20,070.02)	($20,700.00)	($20,600.00)	($20,600.00)	$100.00	(0.48)
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Class I Permit 5 YR @ $1,500		($7,500.00)					
Description: Class II Permit 71 YR @ $100		($7,100.00)					
Description: Dentist 16 YR @ $100		($1,600.00)					
Description: Restaurant 88 YR @ $50		($4,400.00)					
Column Total:		**($20,600.00)**					
Budg_Cat: Charges for Services - R40		($55,204.52)	($51,200.00)	($53,600.00)	($53,600.00)	($2,400.00)	4.69
5320.1.300.43256.3529.00000.00.000.	WWTP - Non-Compliance Fee	($405.00)	$0.00	$0.00	$0.00	$0.00	0.00
5320.1.300.43256.3611.00000.00.000.	CS - Sewer - WWTP -Interest	($277.57)	$0.00	$0.00	$0.00	$0.00	0.00
Budg_Cat: Misc. Revenue - R50		($682.57)	$0.00	$0.00	$0.00	$0.00	0.00
Func: CS - Sewer - WWTP - 43256		($55,887.09)	($51,200.00)	($53,600.00)	($53,600.00)	($2,400.00)	4.69

Sewer Fund Revenue Detail Report

Fiscal Year: **2022-2023**

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
☐ Exclude inactive accounts with zero balance

From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
Grand Total:		($11,822,608.56)	($9,000,677.00)	($9,902,620.00)	($9,936,229.00)	($935,552.00)	10.39

End of Report

City of Dover, New Hampshire

DoverNet Revenue Detail Report

Fiscal Year: 2022-2023

☑ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
☐ Exclude inactive accounts with zero balance

From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
6100.1.550.49200.3410.09100.00.000	Sales & Service Charges	($1,054,579.08)	($1,342,533.00)	($1,496,823.00)	($1,698,481.00)	($355,948.00)	26.51

Column: [FY23CityManagerProposed]		Budget	FTE	Position Desc.
Description:	CS Public Works - IT Support	($127,265.00)		
Description:	CS Public Works - PC Repl & Maint	($7,404.00)		
Description:	CS-PW Share of Cybersecurity Support	($33,609.00)		
Description:	Executive - IT Support	($49,614.00)		
Description:	Executive - PC Repl & Maint	($4,795.00)		
Description:	Finance - IT Support	($94,950.00)		
Description:	Finance - PC Repl & Maint	($6,167.00)		
Description:	Fire & Rescue - IT Support	($97,847.00)		
Description:	Fire & Rescue - PC Repl & Maint	($7,742.00)		
Description:	Fire - Share of Cybersecurity Support	($50,000.00)		
Description:	Fleet Fund - IT Support	($20,902.00)		
Description:	Fleet Fund - PC Repl & Maint	($1,517.00)		
Description:	Misc. General Government - IT Support	($145,000.00)		
Description:	Planning - IT Support	($29,243.00)		
Description:	Planning - PC Repl & Maint	($2,605.00)		
Description:	Police - IT Support	($129,077.00)		
Description:	Police - PC Repl & Maint	($14,548.00)		
Description:	Police - Share of Cybersecurity Support	($50,000.00)		
Description:	Public Library - IT Support	($57,159.00)		
Description:	Public Library - PC Repl & Maint	($5,140.00)		
Description:	Public Welfare - IT Support	($14,583.00)		
Description:	Public Welfare - PC Repl & Maint	($835.00)		
Description:	Recreation - IT Support	($77,054.00)		
Description:	Recreation - PC Repl & Maint	($5,201.00)		

DoverNet Revenue Detail Report

Fiscal Year: 2022-2023

☑ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
☐ Exclude inactive accounts with zero balance

From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
Description:	Sewer Fund - IT Support	($318,290.00)					
Description:	Sewer Fund - PC Repl & Maint	($2,820.00)					
Description:	Sewer Fund - Share of Cybersecurity Support	($33,609.00)					
Description:	Water Fund - IT Support	($276,366.00)					
Description:	Water Fund - PC Repl & Maint	($1,530.00)					
Description:	Water Fund - Share of Cybersecurity Support	($33,609.00)					
Column Total:		**($1,698,481.00)**					
6100.1.550.49200.3411.09100.00.000.	Copy Sales	$0.00	$0.00	$0.00	$0.00	$0.00	0.00
6100.1.550.49200.3490.09100.00.000.	Misc Service Charges	$0.00	$0.00	$0.00	$0.00	$0.00	0.00
6100.1.550.49200.3633.09100.00.000.	Franchise Fees	$0.00	$0.00	$0.00	$0.00	$0.00	0.00
Budg_Cat: Charges for Services - R40		($1,054,579.08)	($1,342,533.00)	($1,496,823.00)	($1,698,481.00)	($355,948.00)	26.51
6100.1.550.49200.3566.09100.00.000.	Insurance Proceeds	$0.00	$0.00	$0.00	$0.00	$0.00	0.00
6100.1.550.49200.3599.09100.00.000.	Misc Revenue	($25,000.00)	($25,000.00)	($50,000.00)	($50,000.00)	($25,000.00)	100.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Breezeline Technology Grant	($25,000.00)					
Description:	Comcast Technology Grant	($25,000.00)					
Column Total:		**($50,000.00)**					
6100.1.550.49200.3611.09100.00.000.	Interest on Arrears	$0.00	$0.00	$0.00	$0.00	$0.00	0.00
Budg_Cat: Misc. Revenue - R50		($25,000.00)	($25,000.00)	($50,000.00)	($50,000.00)	($25,000.00)	100.00
6100.1.550.49200.3911.09100.00.000.	Transfer From General Fund	($84,485.00)	$0.00	$0.00	$0.00	$0.00	0.00
Budg_Cat: Operating Transfers In - R80		($84,485.00)	$0.00	$0.00	$0.00	$0.00	0.00
6100.1.550.49200.3999.09100.00.000.	Budgetary Use of Fund Balan	$0.00	$0.00	$0.00	$0.00	$0.00	0.00

City of Dover, New Hampshire

DoverNet Revenue Detail Report

Fiscal Year: 2022-2023

☑ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
☐ Exclude inactive accounts with zero balance

From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
Budg_Cat: Other Financing Sources - R90		$0.00	$0.00	$0.00	$0.00	$0.00	0.00
Proj_Grant: Administration - 09100		($1,164,064.08)	($1,367,533.00)	($1,546,823.00)	($1,748,481.00)	($380,948.00)	27.86
Grand Total:		($1,164,064.08)	($1,367,533.00)	($1,546,823.00)	($1,748,481.00)	($380,948.00)	27.86

End of Report

Central Stores Fund Revenue Detail Report

Fiscal Year: 2022-2023

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
☐ Exclude inactive accounts with zero balance

From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
6110.1.550.49200.3410.00000.00.000.	Central Stores - Sales & Servi	($76,354.34)	($100,472.00)	($94,608.00)	($94,608.00)	$5,864.00	(5.84)
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Bathroom paper products		($23,000.00)					
Description: Copy sale Charges to departments		($14,122.00)					
Description: Postage Charges to departments		($57,486.00)					
Column Total:		**($94,608.00)**					
Budg_Cat: Charges for Services - R40		($76,354.34)	($100,472.00)	($94,608.00)	($94,608.00)	$5,864.00	(5.84)
Func: Internal Service - 49200		($76,354.34)	($100,472.00)	($94,608.00)	($94,608.00)	$5,864.00	(5.84)

City of Dover, New Hampshire

Fleet Maintenance Fund Revenues

Fiscal Year: 2022-2023

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
☐ Exclude inactive accounts with zero balance

From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
6310.1.550.49200.3410.00000.00.000	Fleet Maint - Sales & Service	($51,992.31)	($51,000.00)	($59,130.00)	($59,130.00)	($8,130.00)	15.94
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Outside Contracted Services		($59,130.00)					
Column Total:		**($59,130.00)**					
6310.1.550.49200.3471.00000.00.000	Fleet Maint - Sale of Vehicle F	($314,585.93)	($440,490.00)	($443,132.00)	($443,132.00)	($2,642.00)	0.60
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: General Fund Dept Parts Costs		($274,494.00)					
Description: Outside Services Parts Costs		($86,553.00)					
Description: Parking Activity Fund Parts Costs		($883.00)					
Description: Sewer Fund Parts Costs		($34,558.00)					
Description: Water Fund Parts Costs		($46,644.00)					
Column Total:		**($443,132.00)**					
6310.1.550.49200.3473.00000.00.000	Fleet Maint - Vehicle Labor Cl	($542,229.04)	($542,229.00)	($661,452.00)	($661,452.00)	($119,223.00)	21.99
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: General Fund		($438,206.00)					
Description: Parking Activity Fund		($1,632.00)					
Description: Sewer Fund		($105,564.00)					
Description: Water Fund		($116,050.00)					
Column Total:		**($661,452.00)**					
Budg_Cat: Charges for Services - R40		($908,807.28)	($1,033,719.00)	($1,163,714.00)	($1,163,714.00)	($129,995.00)	12.58
6310.1.550.49200.3599.00000.00.000	Fleet Maint - Misc Revenue	($24,386.72)	($27,725.00)	$0.00	$0.00	$27,725.00	(100.00)
6310.1.550.49200.3611.00000.00.000	Fleet Maint - Interest on Arrea	($306.43)	$0.00	$0.00	$0.00	$0.00	0.00

Fleet Maintenance Fund Revenues

Fiscal Year: 2022-2023

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
☐ Exclude inactive accounts with zero balance

From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
6310.1.550.49200.3621.00000.00.000.	Fleet Maint - Sale of City Prop	$0.00	$0.00	($25,000.00)	($25,000.00)	($25,000.00)	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Sale of Surplus Vehicles		($25,000.00)					
Column Total:		**($25,000.00)**					
Budg_Cat: Misc. Revenue - R50		($24,693.15)	($27,725.00)	($25,000.00)	($25,000.00)	$2,725.00	(9.83)
6310.1.550.49200.3999.00000.00.000.	Fleet Maint - Budgetary Use o	$0.00	($43,176.00)	($68,711.00)	($68,711.00)	($25,535.00)	59.14
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Budgetary Use of Fund Balance		($68,711.00)					
Column Total:		**($68,711.00)**					
Budg_Cat: Other Financing Sources - R90		$0.00	($43,176.00)	($68,711.00)	($68,711.00)	($25,535.00)	59.14
Proj_Grant: UNDESIGNATED - 00000		($933,500.43)	($1,104,620.00)	($1,257,425.00)	($1,257,425.00)	($152,805.00)	13.83
Grand Total:		($933,500.43)	($1,104,620.00)	($1,257,425.00)	($1,257,425.00)	($152,805.00)	13.83

End of Report

City of Dover, New Hampshire

Workers Compensation Fund Revenue Detail Report

Fiscal Year: **2022-2023**

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
☐ Exclude inactive accounts with zero balance

From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
6800.1.550.49200.3341.09100.00.000.	State Reimbursement	($2,427.55)	($4,000.00)	($2,500.00)	($2,500.00)	$1,500.00	(37.50)
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	State Second Injury Fund Reimbursements	($2,500.00)					
Column Total:		**($2,500.00)**					
Budg_Cat: Intergovernmental - R30		($2,427.55)	($4,000.00)	($2,500.00)	($2,500.00)	$1,500.00	(37.50)

Workers Compensation Fund Revenue Detail Report

Fiscal Year: 2022-2023

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
☐ Exclude inactive accounts with zero balance

From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
6800.1.550.49200.3410.09100.00.000	Sales & Service Charges	($468,260.28)	($469,064.00)	($469,064.00)	($469,064.00)	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: CS-PW		($87,709.00)					
Description: DoverNet		($1,491.00)					
Description: Executive		($4,340.00)					
Description: Finance		($1,505.00)					
Description: Fire		($173,258.00)					
Description: Fleet		($10,615.00)					
Description: Library		($2,319.00)					
Description: McConnell Center		($1,460.00)					
Description: Parking		($2,593.00)					
Description: Planning		($604.00)					
Description: Planning CDBG Grant		($114.00)					
Description: Police		($93,759.00)					
Description: Police Grants		($3,523.00)					
Description: Public Welfare		($285.00)					
Description: Rec Special Revenue Programs		($5,663.00)					
Description: Recreation		($19,403.00)					
Description: Sewer		($34,803.00)					
Description: Solid Waste		($353.00)					
Description: Water		($25,267.00)					
Column Total:		**($469,064.00)**					
Budg_Cat: Charges for Services - R40		($468,260.28)	($469,064.00)	($469,064.00)	($469,064.00)	$0.00	0.00

City of Dover, New Hampshire

Workers Compensation Fund Revenue Detail Report

Fiscal Year: 2022-2023

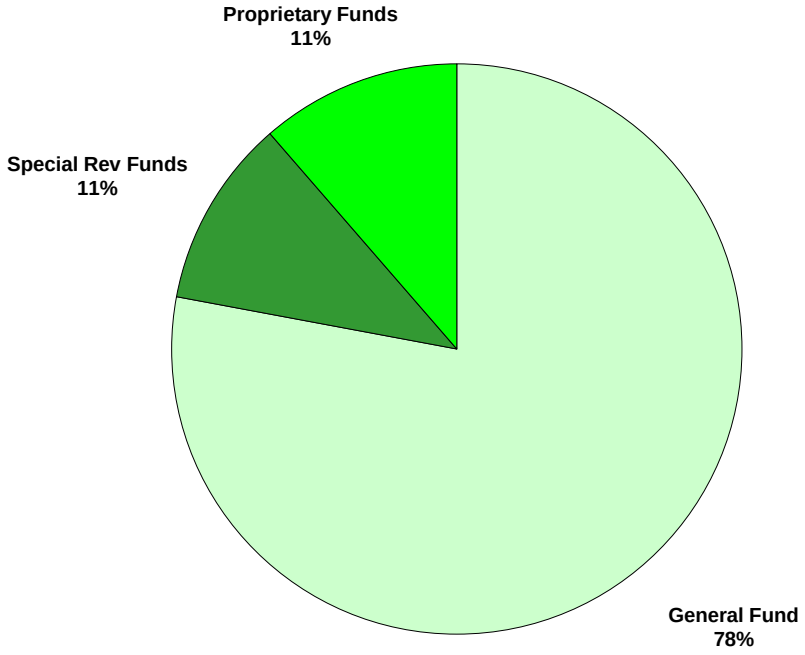
☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
☐ Exclude inactive accounts with zero balance

From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
6800.1.550.49200.3599.09100.00.000.	Workers Compensation Fund	($66,286.38)	($26,000.00)	($25,500.00)	($25,500.00)	$500.00	(1.92)
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: WC Insurance Premium Rebate		($25,500.00)					
Column Total:		**($25,500.00)**					
Budg_Cat: Misc. Revenue - R50		($66,286.38)	($26,000.00)	($25,500.00)	($25,500.00)	$500.00	(1.92)
Proj_Grant: Administration - 09100		($536,974.21)	($499,064.00)	($497,064.00)	($497,064.00)	$2,000.00	(0.40)
Fund: Workers Compensation Fund - 6800		($536,974.21)	($499,064.00)	($497,064.00)	($497,064.00)	$2,000.00	(0.40)
Grand Total:		($536,974.21)	($499,064.00)	($497,064.00)	($497,064.00)	$2,000.00	(0.40)

End of Report

APPROPRIATIONS ALL BUDGETED FUNDS



Fund Type	FY21 Actual Realized	FY22 Council Adopted	FY23 City Mgr Proposed	Dollar Increase (Decrease)	Percent Incr(Decr) City Mgr
General Fund	122,769,332	130,514,104	141,057,001	10,542,897	8.1%
Special Rev Funds	12,324,491	13,807,584	19,344,356	5,536,772	40.1%
Proprietary Funds	15,702,478	18,531,194	20,586,171	2,054,977	11.1%
Totals	150,796,301	162,852,882	180,987,528	18,134,646	11.1%

General Fund: Activities accounted for in the General Fund include Public Safety (Police and Fire & Rescue), Public Works functions such as upkeep of streets and drains, Recreation functions such as the Indoor Pool and the McConnell Center, the Public Library and Public Welfare. These are mainly Property Tax supported.

Special Revenue: Activities accounted for where revenues have been restricted to the activity. These include Federal and State grants as well as locally restricted money such as parking receipts for the Parking Activity Fund, the receipts for sale of waste bags restricted to the Residential Waste Fund and the OPEB Liability Fund. The Downtown Dover TIF and the Waterfront TIF are budgeted as special revenue funds.

Proprietary: Activities that are usually self supporting and accounted for in the same nature as private enterprise. These include Enterprise funds like the Water and Sewer Utility Funds. This Fund type also includes the Internal Service Funds which service departments.

City of Dover
Fiscal Year 2023 Budget
July 1, 2022 - June 30, 2023

Appropriations
Summary by Fund

Fund	Description	FY21 Prior Year Actual	FY22 Council Adopted	FY23 City Mgr. Proposed	Dollar Change	Percent Change
1000	**General Fund**					
	City Council	332,222	489,497	487,667	(1,830)	(0.4)
	Executive	1,722,903	1,845,857	2,169,947	324,090	17.6
	Finance	1,988,936	2,257,714	2,459,971	202,257	9.0
	Planning	765,107	928,562	966,396	37,834	4.1
	Misc. Gen Gov't	1,351,244	1,126,566	1,092,142	(34,424)	(3.1)
	Police	9,572,528	9,992,496	10,449,863	457,367	4.6
	Fire & Rescue	9,543,218	10,349,292	12,349,470	2,000,178	19.3
	Comm Serv PW	5,937,390	9,097,013	9,906,090	809,077	8.9
	Recreation	2,200,806	2,824,966	2,919,166	94,200	3.3
	Public Library	1,396,953	1,592,164	1,727,385	135,221	8.5
	Public Welfare	381,222	812,413	898,614	86,201	10.6
	Debt Service	6,222,246	12,648,107	12,653,111	5,004	0.0
	Other Financing Sources/Uses	6,515,189	3,755,288	4,152,324	397,036	10.6
	School	65,276,407	63,246,025	68,516,258	5,270,233	8.3
	Intergovernmental	9,562,961	9,548,144	10,308,597	760,453	8.0
	Total 1000 General Fund	**122,769,332**	**130,514,104**	**141,057,001**	**10,542,897**	**8.1**
2100	**CDBG - Entitlement**					
	Planning	234,580	351,316	347,340	(3,976)	(1.1)
	Total 2100 CDBG - Entitlement	**234,580**	**351,316**	**347,340**	**(3,976)**	**(1.1)**
2210	**DOJ - Drug Ed & Enforce**					
	Police	179,319	101,402	247,873	146,471	144.4
	Total 2210 DOJ - Drug Ed & Enforce	**179,319**	**101,402**	**247,873**	**146,471**	**144.4**
2220	**DHA - Policing**					
	Police	113,385	127,768	136,344	8,576	6.7
	Total 2220 DHA - Policing	**113,385**	**127,768**	**136,344**	**8,576**	**6.7**
2245	**DHHS - Assistance Programs**					
	Police	183,423	188,698	76,943	(111,755)	(59.2)
	Fire	40,504	0	0	0	0.0
	Total 2245 DHHS - Assistance Programs	**223,927**	**188,698**	**76,943**	**(111,755)**	**(59.2)**
2250	**Youth Tobacco & Alcohol Awareness**					
	Police	1,776	0	118,314	118,314	0.0
	Total 2250 Youth Tobacco & Alcohol	**1,776**	**0**	**118,314**	**118,314**	**0.0**
2800	**School Cafeteria Fund**					
	Education	666,406	1,650,000	1,650,000	0	0.0
	Total 2800 School Cafeteria Fund	**666,406**	**1,650,000**	**1,650,000**	**0**	**0.0**
2820	**School - DOE Federal Grants**					
	Education	3,802,853	3,017,709	7,766,000	4,748,291	157.3
	Total 2820 DOE Federal Grants	**3,802,853**	**3,017,709**	**7,766,000**	**4,748,291**	**157.3**

City of Dover
Fiscal Year 2023 Budget
July 1, 2022 - June 30, 2023

Appropriations
Summary by Fund

Fund	Description	FY21 Prior Year Actual	FY22 Council Adopted	FY23 City Mgr. Proposed	Dollar Change	Percent Change
2900	**Special Pgms & Grants**					
	Education	36,290	175,000	175,000	0	0.0
	Total 2900 Special Pgms & Grants	**36,290**	**175,000**	**175,000**	**0**	**0.0**
3207	**Public Safety Special Details**					
	Police	184,474	311,837	310,821	(1,016)	**(0.5)**
	Fire & Rescue	0	6,851	6,851	0	**0.0**
	Total 3207 Public Safety Special Details	**184,474**	**318,688**	**317,672**	**(1,016)**	**(0.3)**
3213	**Parking Activity Fund**					
	Police	1,091,109	1,280,325	1,371,231	90,906	7.1
	Total 3213 Parking Activity Fund	**1,091,109**	**1,280,325**	**1,371,231**	**90,906**	**7.1**
3320	**Residential Solid Waste**					
	Comm Serv PW	1,654,158	1,795,485	1,813,979	18,494	1.0
	Total 3320 Residential Solid Waste	**1,654,158**	**1,795,485**	**1,813,979**	**18,494**	**1.0**
3381	**McConnell Center**					
	Recreation	791,945	865,727	828,972	(36,755)	(4.2)
	Total 3381 McConnell Center	**791,945**	**865,727**	**828,972**	**(36,755)**	**(4.2)**
3410	**Recreation Programs Fund**					
	Recreation	89,297	461,920	461,920	0	0.0
	Total 3410 Recreation Programs	**89,297**	**461,920**	**461,920**	**0**	**0.0**
3455	**Library Fines**					
	Public Library	37,669	41,198	36,605	(4,593)	(11.1)
	Total 3455 Library Fines	**37,669**	**41,198**	**36,605**	**(4,593)**	**(11.1)**
3500	**OPEB Liability Fund**					
	Misc Gen Gov't	1,901,964	1,839,739	2,019,307	179,568	9.8
	Total 3500 OPEB Liability Fund	**1,901,964**	**1,839,739**	**2,019,307**	**179,568**	**9.8**
3710	**Downtown Dover TIF Fund**					
	Misc Gen Gov't	867,697	865,436	868,336	2,900	0.3
	Total 3710 Downtown Dover TIF Fund	**867,697**	**865,436**	**868,336**	**2,900**	**0.3**
3715	**Waterfront TIF Fund**					
	Misc Gen Gov't	299,528	407,173	788,520	381,347	93.7
	Total 3715 Waterfront TIF Fund	**299,528**	**407,173**	**788,520**	**381,347**	**93.7**
3810	**School Tuition Programs**					
	Education	36,670	125,000	125,000	0	0.0
	Total 3810 School Tuition Programs	**36,670**	**125,000**	**125,000**	**0**	**0.0**

City of Dover
Fiscal Year 2023 Budget
July 1, 2022 - June 30, 2023

Appropriations
Summary by Fund

Fund	Description	FY21 Prior Year Actual	FY22 Council Adopted	FY23 City Mgr. Proposed	Dollar Change	Percent Change
3830	**School Facilities Fund**					
	Education	111,444	195,000	195,000	0	0.0
	Total 3830 School Facilities Fund	**111,444**	**195,000**	**195,000**	**0**	**0.0**
5300	**Water Fund**					
	Comm Serv PW	5,011,758	6,458,828	7,052,364	593,536	9.2
	Total 5300 Water Fund	**5,011,758**	**6,458,828**	**7,052,364**	**593,536**	**9.2**
5320	**Sewer Fund**					
	Comm Serv PW	7,766,899	9,000,677	9,936,229	935,552	10.4
	Total 5320 Sewer Fund	**7,766,899**	**9,000,677**	**9,936,229**	**935,552**	**10.4**
6100	**DoverNet Fund**					
	Other Financing Sources/Uses	1,083,661	1,367,533	1,748,481	380,948	27.9
	Total 6100 DoverNet Fund	**1,083,661**	**1,367,533**	**1,748,481**	**380,948**	**27.9**
6110	**Central Stores Fund**					
	Other Financing Sources/Uses	80,715	100,472	94,608	(5,864)	(5.8)
	Total 6110 Central Stores Fund	**80,715**	**100,472**	**94,608**	**(5,864)**	**(5.8)**
6310	**Fleet Maintenance Fund**					
	Other Financing Sources/Uses	1,082,945	1,104,620	1,257,425	152,805	13.8
	Total 6310 Fleet Maintenance Fund	**1,082,945**	**1,104,620**	**1,257,425**	**152,805**	**13.8**
6800	**Workers Compensation Fund**					
	Other Financing Sources/Uses	676,500	499,064	497,064	(2,000)	(0.4)
	Total 6800 Workers Compensation Fund	**676,500**	**499,064**	**497,064**	**(2,000)**	**(0.4)**
	Total All Funds	**150,796,301**	**162,852,882**	**180,987,528**	**18,134,646**	**11.1%**

City of Dover
Fiscal Year 2023 Budget
July 1, 2022 - June 30, 2023

Appropriations
Summary by Department

Description		FY21 Prior Year Actual	FY22 Adopted Budget	FY23 City Mgr. Proposed	Dollar Change	% Chng
City Council						
1000	General Fund	332,222	489,497	487,667	(1,830)	(0.4)
Total	**City Council**	**332,222**	**489,497**	**487,667**	**(1,830)**	**(0.4)**
Executive						
1000	General Fund	1,722,903	1,845,857	2,169,947	324,090	17.6
Total	**Executive**	**1,722,903**	**1,845,857**	**2,169,947**	**324,090**	**17.6**
Finance						
1000	General Fund	1,988,936	2,257,714	2,459,971	202,257	9.0
Total	**Finance**	**1,988,936**	**2,257,714**	**2,459,971**	**202,257**	**9.0**
Planning						
1000	General Fund	765,107	928,562	966,396	37,834	4.1
2100	CDBG - Entitlement	234,580	351,316	347,340	(3,976)	(1.1)
Total	**Planning**	**999,687**	**1,279,878**	**1,313,736**	**33,858**	**2.6**
Misc. Gen Gov't						
1000	General Fund	1,351,244	1,126,566	1,092,142	(34,424)	(3.1)
3500	OPEB Liability Fund	1,901,964	1,839,739	2,019,307	179,568	9.8
3710	Downtown Dover TIF	867,697	865,436	868,336	2,900	0.3
3715	Waterfront TIF	299,528	407,173	788,520	381,347	93.7
Total	**Misc. Gen Gov't**	**4,420,433**	**4,238,914**	**4,768,305**	**529,391**	**12.5**
Police						
1000	General Fund	9,572,528	9,992,496	10,449,863	457,367	4.6
2210	DOJ - Drug Ed & Enforce	179,319	101,402	247,873	146,471	144.4
2220	DHA - Policing	113,385	127,768	136,344	8,576	6.7
2245	DHHS - Assistance Programs	223,927	188,698	76,943	(111,755)	(59.2)
2250	Youth Tobacco & Alcohol	1,776	0	118,314	118,314	0.0
3207	Public Safety Special Details	184,474	311,837	310,821	(1,016)	(0.3)
3213	Parking Activity Fund	1,091,109	1,280,325	1,371,231	90,906	7.1
Total	**Police**	**11,366,518**	**12,002,526**	**12,711,389**	**708,863**	**5.9**
Fire & Rescue						
1000	General Fund	9,543,218	10,349,292	12,349,470	2,000,178	19.3
3207	Public Safety Special details	0	6,851	6,851	0	0.0
Total	**Fire & Rescue**	**9,543,218**	**10,356,143**	**12,356,321**	**2,000,178**	**19.3**
Comm Serv PW						
1000	General Fund	5,937,390	9,097,013	9,906,090	809,077	8.9
3320	Residential Solid Waste	1,654,158	1,795,485	1,813,979	18,494	1.0
5300	Water Fund	5,011,758	6,458,828	7,052,364	593,536	9.2
5320	Sewer Fund	7,766,899	9,000,677	9,936,229	935,552	10.4
Total	**Comm Serv PW**	**20,370,205**	**26,352,003**	**28,708,662**	**2,356,659**	**8.9**

City of Dover
Fiscal Year 2023 Budget
July 1, 2022 - June 30, 2023

Appropriations
Summary by Department

Description		FY21 Prior Year Actual	FY22 Adopted Budget	FY23 City Mgr. Proposed	Dollar Change	% Chng
Recreation						
1000	General Fund	2,200,806	2,824,966	2,919,166	94,200	3.3
3381	McConnell Center	791,945	865,727	828,972	(36,755)	(4.2)
3410	Recreation Programs Fund	89,297	461,920	461,920	0	0.0
Total	**Recreation**	**3,082,048**	**4,152,613**	**4,210,058**	**57,445**	**1.4**
Public Library						
1000	General Fund	1,396,953	1,592,164	1,727,385	135,221	8.5
3455	Library Fines	37,669	41,198	36,605	(4,593)	(11.1)
Total	**Public Library**	**1,434,622**	**1,633,362**	**1,763,990**	**130,628**	**8.0**
Public Welfare						
1000	General Fund	381,222	812,413	898,614	86,201	10.6
Total	**Public Welfare**	**381,222**	**812,413**	**898,614**	**86,201**	**10.6**
Debt Service						
1000	General Fund	6,222,246	12,648,107	12,653,111	5,004	0.0
Total	**Debt Service**	**6,222,246**	**12,648,107**	**12,653,111**	**5,004**	**0.0**
Other Financing Uses						
1000	General Fund	6,515,189	3,755,288	4,152,324	397,036	10.6
6100	DoverNet Fund	1,083,661	1,367,533	1,748,481	380,948	27.9
6110	Central Stores Fund	80,715	100,472	94,608	(5,864)	(5.8)
6310	Fleet Maintenance Fund	1,082,945	1,104,620	1,257,425	152,805	13.8
6800	Workers Compensation Fund	676,500	499,064	497,064	(2,000)	(0.4)
Total	**Other Financing Sources/Uses**	**9,439,010**	**6,826,977**	**7,749,902**	**922,925**	**13.5**
Education						
1000	General Fund	65,276,407	63,246,025	68,516,258	5,270,233	8.3
2800	School Cafeteria Fund	666,406	1,650,000	1,650,000	0	0.0
2820	DOE Federal Grants	3,802,853	3,017,709	7,766,000	4,748,291	157.3
2900	School Special Pgms & Grants	36,290	175,000	175,000	0	0.0
3810	School Tuition Programs	36,670	125,000	125,000	0	0.0
3830	School Facilities Fund	111,444	195,000	195,000	0	0.0
Total	**Education**	**69,930,070**	**68,408,734**	**78,427,258**	**10,018,524**	**14.6**
Intergovernmental						
1000	General Fund	9,562,961	9,548,144	10,308,597	760,453	8.0
Total	**Intergovernmental**	**9,562,961**	**9,548,144**	**10,308,597**	**760,453**	**8.0**
Total	**All Funds**	**150,796,301**	**162,852,882**	**180,987,528**	**18,134,646**	**11.1**

Appropriations Summary by Object Code

Fiscal Year: 2022-2023

☐ Print accounts with zero balance ☑ Round to whole dollars ☐ Account on new page
☐ Exclude inactive accounts with zero balance

From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000 – General Fund							
1000.0.000.00000.4110.00000.00.000	Regular Salaried Employees	$3,443,944	$3,882,678	$4,532,574	$4,273,125	$390,447	10.06
1000.0.000.00000.4115.00000.00.000	Regular Hourly Employees	$11,598,520	$12,593,979	$13,928,960	$13,850,022	$1,256,043	9.97
1000.0.000.00000.4120.00000.00.000	Temporary Employees	$347,388	$427,492	$440,035	$440,035	$12,543	2.93
1000.0.000.00000.4125.00000.00.000	Elected Officials	$6,167	$14,884	$20,518	$20,518	$5,634	37.85
1000.0.000.00000.4130.00000.00.000	Overtime Pay	$1,466,018	$1,466,152	$1,529,693	$1,529,693	$63,541	4.33
1000.0.000.00000.4160.00000.00.000	Severance Pay	($5,979)	$0	$0	$0	$0	0.00
1000.0.000.00000.4170.00000.00.000	Longevity Pay	$241,473	$253,010	$235,903	$235,903	($17,107)	(6.76)
1000.0.000.00000.4211.00000.00.000	Health Insurance	$3,646,651	$3,721,447	$4,255,281	$4,152,636	$431,189	11.59
1000.0.000.00000.4212.00000.00.000	Dental Insurance	$124,131	$131,259	$143,440	$139,889	$8,630	6.57
1000.0.000.00000.4213.00000.00.000	Life Insurance	$28,864	$28,014	$31,312	$30,666	$2,652	9.47
1000.0.000.00000.4214.00000.00.000	Long Term Disability Ins	$66,070	$62,987	$68,571	$67,336	$4,349	6.90
1000.0.000.00000.4215.00000.00.000	Short Term Disability Ins	$110,620	$110,885	$179,256	$175,782	$64,897	58.53
1000.0.000.00000.4220.00000.00.000	FICA	$532,945	$591,757	$669,908	$655,295	$63,538	10.74
1000.0.000.00000.4225.00000.00.000	Medicare	$263,065	$280,481	$310,423	$305,890	$25,409	9.06
1000.0.000.00000.4230.00000.00.000	Retirement	$3,358,995	$4,268,019	$4,822,197	$4,760,597	$492,578	11.54
1000.0.000.00000.4240.00000.00.000	Staff Development	$56,040	$119,519	$148,743	$131,628	$12,109	10.13
1000.0.000.00000.4250.00000.00.000	Unemployment	$4,806	$8,000	$8,000	$8,000	$0	0.00
1000.0.000.00000.4260.00000.00.000	Workers Comp Insurance	$379,454	$384,182	$384,229	$384,229	$47	0.01
1000.0.000.00000.4290.00000.00.000	FSA Fees	$1,317	$4,134	$3,950	$3,950	($184)	(4.45)
1000.0.000.00000.4291.00000.00.000	Uniform & Cleaning Allowanc	$32,303	$45,743	$52,610	$52,435	$6,692	14.63
1000.0.000.00000.4295.00000.00.000	Compensated Absences	$478,442	$303,408	$400,000	$400,000	$96,592	31.84
Budg_Cat: Personal Services - 100		$26,181,233	$28,698,030	$32,165,603	$31,617,629	$2,919,599	10.17

City of Dover, New Hampshire

Appropriations Summary by Object Code

Fiscal Year: 2022-2023

☐ Print accounts with zero balance ☑ Round to whole dollars ☐ Account on new page
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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.0.000.00000.4311.00000.00.000	Administrative Services	$11,242	$12,684	$93,234	$12,684	$0	0.00
1000.0.000.00000.4312.00000.00.000	Management Services	$185,717	$240,349	$251,980	$251,980	$11,631	4.84
1000.0.000.00000.4334.00000.00.000	Legal Services	$132,224	$90,000	$190,000	$115,000	$25,000	27.78
1000.0.000.00000.4335.00000.00.000	Auditing Services	$14,822	$14,022	$14,522	$14,522	$500	3.57
1000.0.000.00000.4336.00000.00.000	Medical Services	$25,318	$38,189	$54,050	$53,895	$15,706	41.13
1000.0.000.00000.4337.00000.00.000	Dental Services	$0	$500	$500	$500	$0	0.00
1000.0.000.00000.4339.00000.00.000	Consulting Services	$39,467	$116,550	$83,825	$83,825	($32,725)	(28.08)
1000.0.000.00000.4341.00000.00.000	Technical Services	$46,978	$112,491	$127,252	$127,252	$14,761	13.12
1000.0.000.00000.4411.00000.00.000	Water & Sewer Expense	$48,009	$83,895	$79,203	$79,203	($4,692)	(5.59)
1000.0.000.00000.4420.00000.00.000	Waste Collection Services	$645,399	$724,454	$738,123	$738,123	$13,669	1.89
1000.0.000.00000.4421.00000.00.000	Waste Disposal Services	$177,457	$155,100	$174,317	$174,317	$19,217	12.39
1000.0.000.00000.4422.00000.00.000	Contract Snow Plowing	$75,566	$90,000	$90,000	$90,000	$0	0.00
1000.0.000.00000.4423.00000.00.000	Cleaning Services	$17,193	$3,599	$3,599	$3,599	$0	0.00
1000.0.000.00000.4424.00000.00.000	Contract Lawn Care	$1,430	$4,290	$4,290	$4,290	$0	0.00
1000.0.000.00000.4431.00000.00.000	Maint Chrgs - Buildings	$95,995	$241,038	$256,493	$248,993	$7,955	3.30
1000.0.000.00000.4432.00000.00.000	Maint Chrgs - Impr o/t Buildin g	$219,211	$376,130	$474,919	$449,919	$73,789	19.62
1000.0.000.00000.4433.00000.00.000	Maint Chrgs - Equipment	$70,801	$108,904	$119,428	$119,428	$10,524	9.66
1000.0.000.00000.4434.00000.00.000	Maint Chrgs - Vehicles	$71,188	$80,395	$93,529	$93,529	$13,134	16.34
1000.0.000.00000.4435.00000.00.000	Maint Chrgs - Office Equipm er	$791,589	$905,024	$1,083,111	$1,216,720	$311,696	34.44
1000.0.000.00000.4441.00000.00.000	Rental of Land & Buildings	$444,815	$756,980	$795,251	$795,251	$38,271	5.06
1000.0.000.00000.4443.00000.00.000	Rental of Equipment	$95,478	$110,895	$106,847	$106,847	($4,048)	(3.65)
1000.0.000.00000.4521.00000.00.000	Property Insurance	$61,399	$65,653	$67,584	$67,584	$1,931	2.94
1000.0.000.00000.4522.00000.00.000	Vehicle & Equip Insurance	$85,021	$87,693	$88,071	$88,071	$378	0.43
1000.0.000.00000.4523.00000.00.000	Police Liab Insurance	$47,600	$53,195	$55,691	$55,691	$2,496	4.69

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Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.0.000.00000.4524.00000.00.000	Public Liab Insurance	$162,070	$170,311	$183,930	$183,930	$13,619	8.00
1000.0.000.00000.4529.00000.00.000	Insurance Deductible Payme n	$7,890	$5,000	$10,000	$10,000	$5,000	100.00
1000.0.000.00000.4531.00000.00.000	Telecommunications	$150,462	$166,384	$170,877	$170,877	$4,493	2.70
1000.0.000.00000.4534.00000.00.000	Postage	$65,189	$93,385	$103,109	$103,109	$9,724	10.41
1000.0.000.00000.4540.00000.00.000	Advertising	$41,513	$40,200	$48,900	$44,900	$4,700	11.69
1000.0.000.00000.4550.00000.00.000	Printing & Binding	$11,145	$23,943	$25,443	$25,443	$1,500	6.26
1000.0.000.00000.4580.00000.00.000	Travel Expense	$2,229	$38,206	$36,866	$35,866	($2,340)	(6.12)
1000.0.000.00000.4591.00000.00.000	Special Programs	$10,258	$26,500	$24,250	$24,250	($2,250)	(8.49)
1000.0.000.00000.4592.00000.00.000	Emergency Shelter	$31,371	$75,000	$100,000	$100,000	$25,000	33.33
Budg_Cat: Purchased Services - 300		$3,886,044	$5,110,959	$5,749,194	$5,689,598	$578,639	11.32
1000.0.000.00000.4611.00000.00.000	Office Supplies	$70,286	$90,953	$90,771	$90,771	($182)	(0.20)
1000.0.000.00000.4612.00000.00.000	Operating Supplies	$256,439	$390,990	$396,619	$390,119	($871)	(0.22)
1000.0.000.00000.4615.00000.00.000	Clothing & Uniforms	$81,051	$100,421	$170,738	$163,738	$63,317	63.05
1000.0.000.00000.4619.00000.00.000	Supplies for Resale	$4,183	$5,750	$7,200	$6,000	$250	4.35
1000.0.000.00000.4621.00000.00.000	Natural Gas	$129,120	$188,833	$178,961	$178,961	($9,872)	(5.23)
1000.0.000.00000.4622.00000.00.000	Electricity	$601,323	$703,340	$678,007	$678,007	($25,333)	(3.60)
1000.0.000.00000.4623.00000.00.000	Propane	$3,391	$9,707	$9,707	$9,707	$0	0.00
1000.0.000.00000.4624.00000.00.000	Heating Oil	$6,154	$12,040	$12,565	$12,565	$525	4.36
1000.0.000.00000.4626.00000.00.000	Vehicle Fuels	$148,849	$169,304	$180,062	$180,062	$10,758	6.35
1000.0.000.00000.4631.00000.00.000	Food/Food Services	$9,338	$15,825	$18,575	$18,575	$2,750	17.38
1000.0.000.00000.4635.00000.00.000	Medicinal Supplies	$35,215	$63,965	$82,735	$64,700	$735	1.15
1000.0.000.00000.4640.00000.00.000	Books/Publications	$40,176	$46,519	$51,997	$51,997	$5,478	11.78
1000.0.000.00000.4651.00000.00.000	Maint Supplies - Buildings	$56,748	$69,428	$71,382	$71,382	$1,954	2.81

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1000.0.000.00000.4652.00000.00.000	Maint Supplies - Impr o/t Buil d	$121,677	$150,839	$158,408	$158,408	$7,569	5.02
1000.0.000.00000.4653.00000.00.000	Maint Supplies - Equipment	$20,340	$35,750	$36,350	$36,350	$600	1.68
1000.0.000.00000.4654.00000.00.000	Maint Supplies - Vehicles	$223,577	$265,194	$269,994	$269,994	$4,800	1.81
1000.0.000.00000.4661.00000.00.000	Fleet Maint Charge	$373,132	$336,541	$438,208	$438,208	$101,667	30.21
1000.0.000.00000.4681.00000.00.000	Minor Equip, Furniture & Fxtrs	$87,982	$105,418	$175,539	$150,539	$45,121	42.80
Budg_Cat: Supplies - 600		$2,268,983	$2,760,817	$3,027,818	$2,970,083	$209,266	7.58
1000.0.000.00000.4715.00000.00.000	Land Improvements	$397,383	$2,156,619	$2,591,451	$2,491,451	$334,832	15.53
1000.0.000.00000.4725.00000.00.000	Building Improvements	$17,706	$41,500	$41,500	$41,500	$0	0.00
1000.0.000.00000.4730.00000.00.000	Improvements o/t Buildings	$55,649	$125,000	$90,000	$90,000	($35,000)	(28.00)
1000.0.000.00000.4741.00000.00.000	Machinery & Equipment	$513,659	$163,543	$361,340	$301,340	$137,797	84.26
1000.0.000.00000.4742.00000.00.000	Light Vehicles	$0	$114,000	$18,000	$18,000	($96,000)	(84.21)
1000.0.000.00000.4744.00000.00.000	Furniture & Fixtures	$0	$1,000	$1,000	$1,000	$0	0.00
1000.0.000.00000.4745.00000.00.000	Computers & Communication s	$94,333	$142,608	$143,258	$143,258	$650	0.46
1000.0.000.00000.4748.00000.00.000	Books and Collections	$89,121	$117,922	$129,241	$129,241	$11,319	9.60
1000.0.000.00000.4752.00000.00.000	Bridges	$0	$160,000	$180,000	$180,000	$20,000	12.50
1000.0.000.00000.4753.00000.00.000	Sidewalks	$117,775	$121,664	$126,531	$126,531	$4,867	4.00
Budg_Cat: Capital Outlay - 700		$1,285,628	$3,143,856	$3,682,321	$3,522,321	$378,465	12.04
1000.0.000.00000.4810.00000.00.000	Membership Dues	$96,431	$105,177	$110,827	$110,757	$5,580	5.31
1000.0.000.00000.4819.00000.00.000	Fees & Charges	$29,415	$21,800	$23,550	$23,550	$1,750	8.03
1000.0.000.00000.4835.00000.00.000	Grants/Subsidy	$217,547	$396,593	$486,139	$486,139	$89,546	22.58
1000.0.000.00000.4840.00000.00.000	Contingency	$185,229	$284,298	$284,117	$284,117	($181)	(0.06)
1000.0.000.00000.4891.00000.00.000	Abatements	$484,223	$162,149	$50,000	$50,000	($112,149)	(69.16)

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Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.0.000.00000.4895.00000.00.000	Cost of Sales	$26	$1,500	$1,500	$1,500	$0	0.00
1000.0.000.00000.4896.00000.00.000	Cost of Sales - Food	$0	$25,000	$25,000	$25,000	$0	0.00
1000.0.000.00000.4897.00000.00.000	Cost of Sales - Misc	$1,561	$10,000	$10,000	$10,000	$0	0.00
Budg_Cat: Other Expenses - 800		$1,014,432	$1,006,517	$991,133	$991,063	($15,454)	(1.54)
1000.0.000.00000.4912.00000.00.000	Transfer to Special Rev	$2,848,229	$2,869,149	$3,046,797	$3,046,797	$177,648	6.19
1000.0.000.00000.4914.00000.00.000	Transfer To Capital Pjts	$3,001,185	$320,000	$794,814	$329,044	$9,044	2.83
1000.0.000.00000.4916.00000.00.000	Transfer To Internal Serv	$84,485	$0	$0	$0	$0	0.00
1000.0.000.00000.4918.00000.00.000	Transfer to Trust	$1,137,500	$1,962,500	$1,737,500	$1,737,500	($225,000)	(11.46)
Budg_Cat: Operating Transfers Out - 910		$7,071,399	$5,151,649	$5,579,111	$5,113,341	($38,308)	(0.74)
1000.0.000.00000.4920.00000.00.000	Principal Payments	$4,529,911	$4,529,911	$4,533,387	$4,533,387	$3,476	0.00
1000.0.000.00000.4921.00000.00.000	Interest - Bonds	$1,679,047	$1,678,861	$1,680,389	$1,680,389	$1,528	0.00
1000.0.000.00000.4923.00000.00.000	Interest - Tax Ant Notes	$13,288	$0	$0	$0	$0	0.00
Budg_Cat: Debt Service - 920		$6,222,246	$6,208,772	$6,213,776	$6,213,776	$5,004	0.00
1000.0.000.00000.4950.00000.00.000	Education	$65,276,407	$63,246,025	$68,191,258	$68,516,258	$5,745,233	8.30
Budg_Cat: Education - 950		$65,276,407	$63,246,025	$68,191,258	$68,516,258	$5,745,233	8.30
1000.0.000.00000.4990.00000.00.000	County Tax	$9,562,961	$9,548,144	$10,308,597	$10,308,597	$760,453	7.96
Budg_Cat: Intergovernmental - 990		$9,562,961	$9,548,144	$10,308,597	$10,308,597	$760,453	7.96
Fund: General Fund - 1000		$122,769,332	$130,514,104	$142,348,146	$141,057,001	$10,542,897	8.08

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Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
2100 – HUD/CDBG - Entitlement							
2100.0.000.00000.4110.00000.00.000	Regular Salaried Employees	$77,263	$82,276	$59,706	$59,706	($22,570)	(27.43)
2100.0.000.00000.4211.00000.00.000	Health Insurance	$10,593	$10,006	$6,595	$6,595	($3,411)	(34.09)
2100.0.000.00000.4212.00000.00.000	Dental Insurance	$725	$705	$458	$458	($247)	(35.04)
2100.0.000.00000.4213.00000.00.000	Life Insurance	$138	$137	$98	$98	($39)	(28.47)
2100.0.000.00000.4214.00000.00.000	Long Term Disability Ins	$302	$301	$217	$217	($84)	(27.91)
2100.0.000.00000.4215.00000.00.000	Short Term Disability Ins	$541	$573	$610	$610	$37	6.46
2100.0.000.00000.4220.00000.00.000	FICA	$5,330	$5,741	$4,104	$4,104	($1,637)	(28.51)
2100.0.000.00000.4225.00000.00.000	Medicare	$1,246	$1,342	$960	$960	($382)	(28.46)
2100.0.000.00000.4230.00000.00.000	Retirement	$8,708	$11,677	$8,422	$8,422	($3,255)	(27.88)
2100.0.000.00000.4240.00000.00.000	Staff Development	$550	$300	$200	$200	($100)	(33.33)
2100.0.000.00000.4260.00000.00.000	Workers Comp Insurance	$114	$114	$114	$114	$0	0.00
Budg_Cat: Personal Services - 100		$105,510	$113,172	$81,484	$81,484	($31,688)	(28.00)
2100.0.000.00000.4335.00000.00.000	Auditing Services	$4,655	$5,407	$5,407	$5,407	$0	0.00
2100.0.000.00000.4435.00000.00.000	Maint Chrgs - Office Equipm el	$3,826	$3,826	$4,451	$4,451	$625	16.34
2100.0.000.00000.4531.00000.00.000	Telecommunications	$227	$200	$150	$150	($50)	(25.00)
2100.0.000.00000.4540.00000.00.000	Advertising	$0	$166	$166	$166	$0	0.00
2100.0.000.00000.4580.00000.00.000	Travel Expense	$0	$145	$100	$100	($45)	(31.03)
Budg_Cat: Purchased Services - 300		$8,708	$9,744	$10,274	$10,274	$530	5.44
2100.0.000.00000.4611.00000.00.000	Office Supplies	$239	$900	$322	$322	($578)	(64.22)
Budg_Cat: Supplies - 600		$239	$900	$322	$322	($578)	(64.22)

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Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
2100.0.000.00000.4835.00000.00.000	Grants/Subsidy	$120,122	$227,500	$255,260	$255,260	$27,760	12.20
Budg_Cat: Other Expenses - 800		$120,122	$227,500	$255,260	$255,260	$27,760	12.20
Fund: HUD/CDBG - Entitlement - 2100		$234,580	$351,316	$347,340	$347,340	($3,976)	(1.13)

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Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
2210 – DOJ – Drug Ed & Enforcement							
2210.0.000.00000.4115.00000.00.000	Regular Hourly Employees	($2,781)	$63,110	$156,242	$156,242	$93,132	147.57
2210.0.000.00000.4130.00000.00.000	Overtime Pay	$38,741	$0	$0	$0	$0	0.00
2210.0.000.00000.4170.00000.00.000	Longevity Pay	$0	$900	$1,300	$1,300	$400	44.44
2210.0.000.00000.4211.00000.00.000	Health Insurance	($104)	$11,054	$36,637	$36,637	$25,583	231.44
2210.0.000.00000.4212.00000.00.000	Dental Insurance	($10)	$801	$1,578	$1,578	$777	97.00
2210.0.000.00000.4213.00000.00.000	Life Insurance	$0	$95	$251	$251	$156	164.21
2210.0.000.00000.4214.00000.00.000	Long Term Disability Ins	$0	$210	$552	$552	$342	162.86
2210.0.000.00000.4215.00000.00.000	Short Term Disability Ins	$0	$399	$1,552	$1,552	$1,153	288.97
2210.0.000.00000.4220.00000.00.000	FICA	$555	$0	$5,053	$5,053	$5,053	0.00
2210.0.000.00000.4225.00000.00.000	Medicare	$456	$879	$2,457	$2,457	$1,578	179.52
2210.0.000.00000.4230.00000.00.000	Retirement	$11,064	$21,517	$39,814	$39,814	$18,297	85.04
2210.0.000.00000.4260.00000.00.000	Workers Comp Insurance	$2,115	$1,762	$1,762	$1,762	$0	0.00
2210.0.000.00000.4290.00000.00.000	FSA Fees	$0	$75	$75	$75	$0	0.00
2210.0.000.00000.4291.00000.00.000	Uniform & Cleaning Allowanc e	$0	$600	$600	$600	$0	0.00
Budg_Cat: Personal Services - 100		$50,035	$101,402	$247,873	$247,873	$146,471	144.45
2210.0.000.00000.4612.00000.00.000	Operating Supplies	$4,561	$0	$0	$0	$0	0.00
2210.0.000.00000.4615.00000.00.000	Clothing & Uniforms	$5,043	$0	$0	$0	$0	0.00
2210.0.000.00000.4631.00000.00.000	Food/Food Services	$29	$0	$0	$0	$0	0.00
2210.0.000.00000.4635.00000.00.000	Medicinal Supplies	$22,965	$0	$0	$0	$0	0.00
2210.0.000.00000.4651.00000.00.000	Maint Supplies - Buildings	$288	$0	$0	$0	$0	0.00
2210.0.000.00000.4681.00000.00.000	Minor Equip, Furniture & Fxtrs	$1,052	$0	$0	$0	$0	0.00
Budg_Cat: Supplies - 600		$33,937	$0	$0	$0	$0	0.00

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2210.0.000.00000.4741.00000.00.000	Machinery & Equipment	$71,994	$0	$0	$0	$0	0.00
Budg_Cat: Capital Outlay - 700		$71,994	$0	$0	$0	$0	0.00
2210.0.000.00000.4911.00000.00.000	Transfer To General Fund	$23,352	$0	$0	$0	$0	0.00
Budg_Cat: Operating Transfers Out - 910		$23,352	$0	$0	$0	$0	0.00
Fund: DOJ - Drug Ed & Enforce - 2210		$179,319	$101,402	$247,873	$247,873	$146,471	144.45

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2220 – DHA - Policing							
2220.0.000.00000.4115.00000.00.000	Regular Hourly Employees	$75,221	$82,085	$88,274	$88,274	$6,189	7.54
2220.0.000.00000.4170.00000.00.000	Longevity Pay	$1,300	$1,300	$1,300	$1,300	$0	0.00
2220.0.000.00000.4211.00000.00.000	Health Insurance	$10,379	$10,607	$10,213	$10,213	($394)	(3.71)
2220.0.000.00000.4212.00000.00.000	Dental Insurance	$409	$410	$404	$404	($6)	(1.46)
2220.0.000.00000.4213.00000.00.000	Life Insurance	$120	$126	$137	$137	$11	8.73
2220.0.000.00000.4214.00000.00.000	Long Term Disability Ins	$274	$279	$301	$301	$22	7.89
2220.0.000.00000.4215.00000.00.000	Short Term Disability Ins	$490	$530	$849	$849	$319	60.19
2220.0.000.00000.4225.00000.00.000	Medicare	$1,075	$1,166	$1,256	$1,256	$90	7.72
2220.0.000.00000.4230.00000.00.000	Retirement	$21,245	$27,880	$30,178	$30,178	$2,298	8.24
2220.0.000.00000.4260.00000.00.000	Workers Comp Insurance	$1,754	$1,762	$1,762	$1,762	$0	0.00
2220.0.000.00000.4291.00000.00.000	Uniform & Cleaning Allowanc	$150	$600	$600	$600	$0	0.00
Budg_Cat: Personal Services - 100		$112,417	$126,745	$135,274	$135,274	$8,529	6.73
2220.0.000.00000.4335.00000.00.000	Auditing Services	$16	$19	$19	$19	$0	0.00
2220.0.000.00000.4523.00000.00.000	Police Liab Insurance	$952	$1,004	$1,051	$1,051	$47	4.68
Budg_Cat: Purchased Services - 300		$968	$1,023	$1,070	$1,070	$47	4.59
Fund: DHA - Policing - 2220		$113,385	$127,768	$136,344	$136,344	$8,576	6.71

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Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
2245 – DHHS – Assistance Programs							
2245.0.000.00000.4115.00000.00.000	Regular Hourly Employees	$127,798	$133,033	$56,925	$56,925	($76,108)	(57.21)
2245.0.000.00000.4170.00000.00.000	Longevity Pay	$1,200	$2,160	$414	$414	($1,746)	(80.83)
2245.0.000.00000.4211.00000.00.000	Health Insurance	$29,203	$29,845	$9,892	$9,892	($19,953)	(66.86)
2245.0.000.00000.4212.00000.00.000	Dental Insurance	$802	$801	$273	$273	($528)	(65.92)
2245.0.000.00000.4213.00000.00.000	Life Insurance	$218	$221	$92	$92	($129)	(58.37)
2245.0.000.00000.4214.00000.00.000	Long Term Disability Ins	$478	$487	$208	$208	($279)	(57.29)
2245.0.000.00000.4215.00000.00.000	Short Term Disability Ins	$855	$927	$586	$586	($341)	(36.79)
2245.0.000.00000.4220.00000.00.000	FICA	$7,824	$8,328	$3,539	$3,539	($4,789)	(57.50)
2245.0.000.00000.4225.00000.00.000	Medicare	$1,830	$1,947	$838	$838	($1,109)	(56.96)
2245.0.000.00000.4230.00000.00.000	Retirement	$8,274	$10,949	$4,176	$4,176	($6,773)	(61.86)
2245.0.000.00000.4240.00000.00.000	Staff Development	$250	$0	$0	$0	$0	0.00
2245.0.000.00000.4260.00000.00.000	Workers Comp Insurance	$589	$0	$0	$0	$0	0.00
Budg_Cat: Personal Services - 100		$179,320	$188,698	$76,943	$76,943	($111,755)	(59.22)
2245.0.000.00000.4341.00000.00.000	Technical Services	$4,662	$0	$0	$0	$0	0.00
2245.0.000.00000.4550.00000.00.000	Printing & Binding	$230	$0	$0	$0	$0	0.00
Budg_Cat: Purchased Services - 300		$4,892	$0	$0	$0	$0	0.00
2245.0.000.00000.4612.00000.00.000	Operating Supplies	$1,220	$0	$0	$0	$0	0.00
Budg_Cat: Personal Services - 100		$1,220	$0	$0	$0	$0	0.00
2245.0.000.00000.4612.00000.00.000	Operating Supplies	$4,103	$0	$0	$0	$0	0.00
Budg_Cat: Supplies - 600		$4,103	$0	$0	$0	$0	0.00

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Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
2245.0.000.00000.4741.00000.00.000	Machinery & Equipment	$34,392	$0	$0	$0	$0	0.00
Budg_Cat: Capital Outlay - 700		$34,392	$0	$0	$0	$0	0.00
Fund: DHHS - Assistance Programs - 2245		$223,928	$188,698	$76,943	$76,943	($111,755)	(59.22)

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Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
2250 – Youth Tobacco & Alcohol Awareness							
2250.0.000.00000.4115.00000.00.000	Regular Hourly Employees	$1,566	$0	$82,636	$82,636	$82,636	0.00
2250.0.000.00000.4170.00000.00.000	Longevity Pay	$0	$0	$1,146	$1,146	$1,146	0.00
2250.0.000.00000.4211.00000.00.000	Health Insurance	$0	$0	$18,846	$18,846	$18,846	0.00
2250.0.000.00000.4212.00000.00.000	Dental Insurance	$0	$0	$517	$517	$517	0.00
2250.0.000.00000.4213.00000.00.000	Life Insurance	$0	$0	$102	$102	$102	0.00
2250.0.000.00000.4214.00000.00.000	Long Term Disability Ins	$0	$0	$286	$286	$286	0.00
2250.0.000.00000.4215.00000.00.000	Short Term Disability Ins	$0	$0	$806	$806	$806	0.00
2250.0.000.00000.4220.00000.00.000	FICA	$97	$0	$4,909	$4,909	$4,909	0.00
2250.0.000.00000.4225.00000.00.000	Medicare	$23	$0	$1,138	$1,138	$1,138	0.00
2250.0.000.00000.4230.00000.00.000	Retirement	$0	$0	$7,928	$7,928	$7,928	0.00
2250.0.000.00000.4240.00000.00.000	Staff Development	($30)	$0	$0	$0	$0	0.00
Budg_Cat: Personal Services - 100		$1,656	$0	$118,314	$118,314	$118,314	0.00
2250.0.000.00000.4612.00000.00.000	Operating Supplies	$119	$0	$0	$0	$0	0.00
Budg_Cat: Supplies - 600		$119	$0	$0	$0	$0	0.00
Fund: Youth Tobacco & Alcohol Awareness - 2250		$1,776	$0	$118,314	$118,314	$118,314	0.00

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Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
2800 – School Cafeteria Fund							
2800.0.000.00000.4950.00000.00.000	Education	$0	$1,650,000	$1,650,000	$1,650,000	$0	0.00
Budg_Cat: Education - 950		$0	$1,650,000	$1,650,000	$1,650,000	$0	0.00
Fund: School Cafeteria Fund - 2800		$0	$1,650,000	$1,650,000	$1,650,000	$0	0.00

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Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
2820 – School – DOE Federal Grants							
2820.0.000.00000.4950.00000.00.000	Education	$0	$3,017,709	$7,766,000	$7,766,000	$4,748,291	157.35
Budg_Cat: Education - 950		$0	$3,017,709	$7,766,000	$7,766,000	$4,748,291	157.35
Fund: School - DOE Federal Grants - 2820		$0	$3,017,709	$7,766,000	$7,766,000	$4,748,291	157.35

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Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
2900 – Special Programs & Grants							
2950.0.000.00000.4950.00000.00.000	Education	$0	$175,000	$175,000	$175,000	$0	0.00
Budg_Cat: Education - 950		$0	$175,000	$175,000	$175,000	$0	0.00
Fund: OTHER GRANTS - 2950		$0	$175,000	$175,000	$175,000	$0	0.00

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Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
3207 – Public Safety Special Details							
3207.0.000.00000.4130.00000.00.000	Overtime Pay	$89,403	$178,547	$178,547	$178,547	$0	0.00
3207.0.000.00000.4211.00000.00.000	Health Insurance	$712	$0	$0	$0	$0	0.00
3207.0.000.00000.4212.00000.00.000	Dental Insurance	$73	$0	$0	$0	$0	0.00
3207.0.000.00000.4220.00000.00.000	FICA	$68	$100	$100	$100	$0	0.00
3207.0.000.00000.4225.00000.00.000	Medicare	$1,169	$2,616	$2,616	$2,616	$0	0.00
3207.0.000.00000.4230.00000.00.000	Retirement	$15,297	$60,449	$60,449	$60,449	$0	0.00
Budg_Cat: Personal Services - 100		$106,723	$241,712	$241,712	$241,712	$0	0.00
3207.0.000.00000.4335.00000.00.000	Auditing Services	$44	$51	$51	$51	$0	0.00
3207.0.000.00000.4524.00000.00.000	Public Liab Insurance	$2,707	$1,925	$909	$909	($1,016)	(52.78)
Budg_Cat: Purchased Services - 300		$2,751	$1,976	$960	$960	($1,016)	(51.42)
3207.0.000.00000.4918.00000.00.000	Transfer to Trust	$75,000	$75,000	$75,000	$75,000	$0	0.00
Budg_Cat: Operating Transfers Out - 910		$75,000	$75,000	$75,000	$75,000	$0	0.00
Fund: Public Safety Special Details - 3207		$184,474	$318,688	$317,672	$317,672	($1,016)	(0.32)

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Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
3213 – Parking Activity Fund							
3213.0.000.00000.4115.00000.00.000	Regular Hourly Employees	$280,163	$337,288	$403,043	$403,043	$65,755	19.50
3213.0.000.00000.4120.00000.00.000	Temporary Employees	$845	$0	$0	$0	$0	0.00
3213.0.000.00000.4130.00000.00.000	Overtime Pay	$852	$8,000	$8,000	$8,000	$0	0.00
3213.0.000.00000.4170.00000.00.000	Longevity Pay	$2,930	$3,090	$3,200	$3,200	$110	3.56
3213.0.000.00000.4211.00000.00.000	Health Insurance	$43,818	$72,724	$125,598	$125,598	$52,874	72.71
3213.0.000.00000.4212.00000.00.000	Dental Insurance	$1,597	$2,399	$3,948	$3,948	$1,549	64.57
3213.0.000.00000.4213.00000.00.000	Life Insurance	$407	$486	$668	$668	$182	37.45
3213.0.000.00000.4214.00000.00.000	Long Term Disability Ins	$890	$1,230	$1,472	$1,472	$242	19.67
3213.0.000.00000.4215.00000.00.000	Short Term Disability Ins	$1,592	$2,340	$4,141	$4,141	$1,801	76.97
3213.0.000.00000.4220.00000.00.000	FICA	$18,467	$21,574	$24,856	$24,856	$3,282	15.21
3213.0.000.00000.4225.00000.00.000	Medicare	$4,319	$5,045	$5,814	$5,814	$769	15.24
3213.0.000.00000.4230.00000.00.000	Retirement	$20,098	$37,713	$47,946	$47,946	$10,233	27.13
3213.0.000.00000.4260.00000.00.000	Workers Comp Insurance	$2,593	$2,593	$2,593	$2,593	$0	0.00
3213.0.000.00000.4290.00000.00.000	FSA Fees	$30	$75	$75	$75	$0	0.00
3213.0.000.00000.4291.00000.00.000	Uniform & Cleaning Allowanc	$2,433	$3,108	$3,720	$3,720	$612	19.69
Budg_Cat: Personal Services - 100		$381,033	$497,665	$635,074	$635,074	$137,409	27.61
3213.0.000.00000.4335.00000.00.000	Auditing Services	$855	$993	$993	$993	$0	0.00
3213.0.000.00000.4341.00000.00.000	Technical Services	$755	$5,731	$6,800	$6,800	$1,069	18.65
3213.0.000.00000.4422.00000.00.000	Contract Snow Plowing	$570	$12,000	$12,000	$12,000	$0	0.00
3213.0.000.00000.4431.00000.00.000	Maint Chrgs - Buildings	$715	$7,000	$7,000	$7,000	$0	0.00
3213.0.000.00000.4432.00000.00.000	Maint Chrgs - Impr o/t Buildin	$5,103	$6,000	$6,000	$6,000	$0	0.00
3213.0.000.00000.4433.00000.00.000	Maint Chrgs - Equipment	$46,630	$57,408	$57,408	$57,408	$0	0.00

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Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
3213.0.000.00000.4435.00000.00.000	Maint Chrgs - Office Equipm er	$9,418	$10,413	$12,400	$12,400	$1,987	19.08
3213.0.000.00000.4521.00000.00.000	Property Insurance	$6,651	$6,961	$7,022	$7,022	$61	0.88
3213.0.000.00000.4522.00000.00.000	Vehicle & Equip Insurance	$436	$424	$423	$423	($1)	(0.24)
3213.0.000.00000.4524.00000.00.000	Public Liab Insurance	$2,263	$2,638	$2,930	$2,930	$292	11.07
3213.0.000.00000.4529.00000.00.000	Insurance Deductible Payme n	$0	$500	$1,000	$1,000	$500	100.00
3213.0.000.00000.4531.00000.00.000	Telecommunications	$2,117	$3,455	$3,455	$3,455	$0	0.00
3213.0.000.00000.4534.00000.00.000	Postage	$1,374	$3,000	$3,000	$3,000	$0	0.00
3213.0.000.00000.4550.00000.00.000	Printing & Binding	$405	$4,000	$4,000	$4,000	$0	0.00
3213.0.000.00000.4580.00000.00.000	Travel Expense	$0	$400	$400	$400	$0	0.00
Budg_Cat: Purchased Services - 300		$77,292	$120,923	$124,831	$124,831	$3,908	3.23
3213.0.000.00000.4611.00000.00.000	Office Supplies	$1,539	$5,000	$5,000	$5,000	$0	0.00
3213.0.000.00000.4612.00000.00.000	Operating Supplies	$14,603	$28,700	$28,700	$28,700	$0	0.00
3213.0.000.00000.4615.00000.00.000	Clothing & Uniforms	$1,205	$2,500	$2,500	$2,500	$0	0.00
3213.0.000.00000.4622.00000.00.000	Electricity	$36,915	$48,380	$48,380	$48,380	$0	0.00
3213.0.000.00000.4626.00000.00.000	Vehicle Fuels	$1,551	$1,950	$3,225	$3,225	$1,275	65.38
3213.0.000.00000.4654.00000.00.000	Maint Supplies - Vehicles	$203	$883	$883	$883	$0	0.00
3213.0.000.00000.4661.00000.00.000	Fleet Maint Charge	$1,632	$1,632	$1,632	$1,632	$0	0.00
3213.0.000.00000.4681.00000.00.000	Minor Equip, Furniture & Fxtrs	$2,437	$3,000	$1,500	$1,500	($1,500)	(50.00)
Budg_Cat: Supplies - 600		$60,086	$92,045	$91,820	$91,820	($225)	(0.24)
3213.0.000.00000.4741.00000.00.000	Machinery & Equipment	$21,277	$5,000	$5,000	$5,000	$0	0.00
3213.0.000.00000.4745.00000.00.000	Computers & Communication s	$200	$32,405	$32,405	$32,405	$0	0.00
Budg_Cat: Capital Outlay - 700		$21,477	$37,405	$37,405	$37,405	$0	0.00

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Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
3213.0.000.00000.4810.00000.00.000	Membership Dues	$0	$200	$200	$200	$0	0.00
3213.0.000.00000.4819.00000.00.000	Fees & Charges	$70,199	$75,000	$75,000	$75,000	$0	0.00
3213.0.000.00000.4840.00000.00.000	Contingency	$0	$6,728	$6,728	$6,728	$0	0.00
Budg_Cat: Other Expenses - 800		$70,199	$81,928	$81,928	$81,928	$0	0.00
3213.0.000.00000.4911.00000.00.000	Transfer To General Fund	$54,061	$134,900	$134,900	$134,900	$0	0.00
3213.0.000.00000.4912.00000.00.000	Transfer to Special Rev	$200,765	$201,064	$195,265	$195,265	($5,799)	(2.88)
3213.0.000.00000.4918.00000.00.000	Transfer to Trust	$155,990	$35,000	$40,149	$40,149	$5,149	14.71
Budg_Cat: Operating Transfers Out - 910		$410,816	$370,964	$370,314	$370,314	($650)	(0.18)
3213.0.000.00000.4920.00000.00.000	Principal Payments	$61,341	$69,996	$22,319	$22,319	($47,677)	(68.11)
3213.0.000.00000.4921.00000.00.000	Interest - Bonds	$8,865	$9,399	$7,540	$7,540	($1,859)	(19.78)
Budg_Cat: Debt Service - 920		$70,206	$79,395	$29,859	$29,859	($49,536)	(62.39)
Fund: Parking Activity Fund - 3213		$1,091,109	$1,280,325	$1,371,231	$1,371,231	$90,906	7.10

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Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
3320 – Residential Sold Waste							
3320.0.000.00000.4110.00000.00.000	Regular Salaried Employees	$7,700	$6,521	$6,997	$6,997	$476	7.30
3320.0.000.00000.4115.00000.00.000	Regular Hourly Employees	$149,865	$152,172	$168,010	$168,010	$15,838	10.41
3320.0.000.00000.4130.00000.00.000	Overtime Pay	$4,368	$5,000	$5,000	$5,000	$0	0.00
3320.0.000.00000.4170.00000.00.000	Longevity Pay	$4,000	$4,000	$4,020	$4,020	$20	0.50
3320.0.000.00000.4211.00000.00.000	Health Insurance	$33,351	$34,231	$34,128	$34,128	($103)	(0.30)
3320.0.000.00000.4212.00000.00.000	Dental Insurance	$1,271	$1,313	$1,299	$1,299	($14)	(1.07)
3320.0.000.00000.4213.00000.00.000	Life Insurance	$274	$278	$306	$306	$28	10.07
3320.0.000.00000.4214.00000.00.000	Long Term Disability Ins	$590	$606	$669	$669	$63	10.40
3320.0.000.00000.4215.00000.00.000	Short Term Disability Ins	$1,027	$1,111	$1,807	$1,807	$696	62.65
3320.0.000.00000.4220.00000.00.000	FICA	$11,990	$12,255	$13,271	$13,271	$1,016	8.29
3320.0.000.00000.4225.00000.00.000	Medicare	$2,813	$2,867	$3,104	$3,104	$237	8.27
3320.0.000.00000.4230.00000.00.000	Retirement	$18,643	$23,588	$25,887	$25,887	$2,299	9.75
3320.0.000.00000.4240.00000.00.000	Staff Development	$50	$1,675	$1,675	$1,675	$0	0.00
3320.0.000.00000.4260.00000.00.000	Workers Comp Insurance	$353	$353	$353	$353	$0	0.00
3320.0.000.00000.4290.00000.00.000	FSA Fees	$30	$75	$75	$75	$0	0.00
Budg_Cat: Personal Services - 100		$236,325	$246,045	$266,601	$266,601	$20,556	8.35
3320.0.000.00000.4335.00000.00.000	Auditing Services	$884	$1,027	$1,027	$1,027	$0	0.00
3320.0.000.00000.4420.00000.00.000	Waste Collection Services	$605,325	$698,124	$703,133	$703,133	$5,009	0.72
3320.0.000.00000.4421.00000.00.000	Waste Disposal Services	$684,436	$722,705	$708,432	$708,432	($14,273)	(1.97)
3320.0.000.00000.4443.00000.00.000	Rental of Equipment	$720	$500	$500	$500	$0	0.00
3320.0.000.00000.4521.00000.00.000	Property Insurance	$0	$16	$16	$16	$0	0.00
3320.0.000.00000.4524.00000.00.000	Public Liab Insurance	$1,532	$1,601	$1,686	$1,686	$85	5.31

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Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
3320.0.000.00000.4531.00000.00.000	Telecommunications	$1,280	$1,315	$1,315	$1,315	$0	0.00
3320.0.000.00000.4534.00000.00.000	Postage	$0	$500	$500	$500	$0	0.00
Budg_Cat: Purchased Services - 300		$1,294,177	$1,425,788	$1,416,609	$1,416,609	($9,179)	(0.64)
3320.0.000.00000.4540.00000.00.000	Advertising	$1,110	$6,000	$3,200	$3,200	($2,800)	(46.67)
Budg_Cat: Supplies - 600		$1,110	$6,000	$3,200	$3,200	($2,800)	(46.67)
3320.0.000.00000.4580.00000.00.000	Travel Expense	$0	$200	$200	$200	$0	0.00
Budg_Cat: Purchased Services - 300		$0	$200	$200	$200	$0	0.00
3320.0.000.00000.4611.00000.00.000	Office Supplies	$165	$500	$500	$500	$0	0.00
3320.0.000.00000.4612.00000.00.000	Operating Supplies	$98,837	$100,000	$110,000	$110,000	$10,000	10.00
3320.0.000.00000.4615.00000.00.000	Clothing & Uniforms	$1,486	$1,700	$1,700	$1,700	$0	0.00
3320.0.000.00000.4626.00000.00.000	Vehicle Fuels	$255	$903	$820	$820	($83)	(9.19)
3320.0.000.00000.4631.00000.00.000	Food/Food Services	$50	$50	$50	$50	$0	0.00
3320.0.000.00000.4654.00000.00.000	Maint Supplies - Vehicles	$1,270	$0	$0	$0	$0	0.00
Budg_Cat: Supplies - 600		$102,062	$103,153	$113,070	$113,070	$9,917	9.61
3320.0.000.00000.4741.00000.00.000	Machinery & Equipment	$20,484	$5,000	$5,000	$5,000	$0	0.00
Budg_Cat: Capital Outlay - 700		$20,484	$5,000	$5,000	$5,000	$0	0.00
3320.0.000.00000.4840.00000.00.000	Contingency	$0	$9,299	$9,299	$9,299	$0	0.00
Budg_Cat: Other Expenses - 800		$0	$9,299	$9,299	$9,299	$0	0.00
Fund: Residential Solid Waste - 3320		$1,654,158	$1,795,485	$1,813,979	$1,813,979	$18,494	1.03

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Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
3381 – McConnell Center							
3381.0.000.00000.4110.00000.00.000	Regular Salaried Employees	$21,772	$23,615	$27,655	$27,655	$4,040	17.11
3381.0.000.00000.4115.00000.00.000	Regular Hourly Employees	$90,577	$95,467	$107,921	$107,921	$12,454	13.05
3381.0.000.00000.4120.00000.00.000	Temporary Employees	$27,084	$25,000	$23,000	$23,000	($2,000)	(8.00)
3381.0.000.00000.4130.00000.00.000	Overtime Pay	$268	$3,800	$3,800	$3,800	$0	0.00
3381.0.000.00000.4170.00000.00.000	Longevity Pay	$0	$500	$900	$900	$400	80.00
3381.0.000.00000.4211.00000.00.000	Health Insurance	$36,209	$37,005	$36,142	$36,142	($863)	(2.33)
3381.0.000.00000.4212.00000.00.000	Dental Insurance	$1,002	$1,002	$1,007	$1,007	$5	0.50
3381.0.000.00000.4213.00000.00.000	Life Insurance	$222	$240	$269	$269	$29	12.08
3381.0.000.00000.4214.00000.00.000	Long Term Disability Ins	$535	$530	$594	$594	$64	12.08
3381.0.000.00000.4215.00000.00.000	Short Term Disability Ins	$720	$837	$1,406	$1,406	$569	67.98
3381.0.000.00000.4220.00000.00.000	FICA	$8,344	$8,907	$9,813	$9,813	$906	10.17
3381.0.000.00000.4225.00000.00.000	Medicare	$1,952	$2,084	$2,295	$2,295	$211	10.12
3381.0.000.00000.4230.00000.00.000	Retirement	$7,404	$10,128	$11,529	$11,529	$1,401	13.83
3381.0.000.00000.4260.00000.00.000	Workers Comp Insurance	$1,460	$1,460	$1,460	$1,460	$0	0.00
Budg_Cat: Personal Services - 100		$197,549	$210,575	$227,791	$227,791	$17,216	8.18
3381.0.000.00000.4335.00000.00.000	Auditing Services	$490	$569	$569	$569	$0	0.00
3381.0.000.00000.4339.00000.00.000	Consulting Services	$0	$2,500	$2,500	$2,500	$0	0.00
3381.0.000.00000.4341.00000.00.000	Technical Services	$1,173	$1,500	$1,500	$1,500	$0	0.00
3381.0.000.00000.4411.00000.00.000	Water & Sewer Expense	$9,377	$25,000	$15,000	$15,000	($10,000)	(40.00)
3381.0.000.00000.4431.00000.00.000	Maint Chrgs - Buildings	$22,282	$27,000	$27,000	$27,000	$0	0.00
3381.0.000.00000.4432.00000.00.000	Maint Chrgs - Impr o/t Buildin	$0	$1,000	$1,000	$1,000	$0	0.00
3381.0.000.00000.4433.00000.00.000	Maint Chrgs - Equipment	$1,280	$5,000	$5,000	$5,000	$0	0.00

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Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
3381.0.000.00000.4521.00000.00.000	Property Insurance	$11,883	$12,926	$13,040	$13,040	$114	0.88
3381.0.000.00000.4522.00000.00.000	Vehicle & Equip Insurance	$434	$422	$421	$421	($1)	(0.24)
3381.0.000.00000.4524.00000.00.000	Public Liab Insurance	$1,284	$1,262	$1,451	$1,451	$189	14.98
3381.0.000.00000.4531.00000.00.000	Telecommunications	$3,451	$2,200	$2,200	$2,200	$0	0.00
Budg_Cat: Purchased Services - 300		$51,653	$79,379	$69,681	$69,681	($9,698)	(12.22)
3381.0.000.00000.4612.00000.00.000	Operating Supplies	$9,465	$15,000	$12,000	$12,000	($3,000)	(20.00)
3381.0.000.00000.4615.00000.00.000	Clothing & Uniforms	$293	$600	$600	$600	$0	0.00
3381.0.000.00000.4621.00000.00.000	Natural Gas	$52,039	$47,000	$52,000	$52,000	$5,000	10.64
3381.0.000.00000.4622.00000.00.000	Electricity	$46,368	$70,000	$60,000	$60,000	($10,000)	(14.29)
3381.0.000.00000.4651.00000.00.000	Maint Supplies - Buildings	$12,047	$10,000	$13,000	$13,000	$3,000	30.00
3381.0.000.00000.4652.00000.00.000	Maint Supplies - Impr o/t Buil d	$1,971	$5,000	$5,000	$5,000	$0	0.00
3381.0.000.00000.4681.00000.00.000	Minor Equip, Furniture & Fxtrs	$170	$3,200	$3,200	$3,200	$0	0.00
Budg_Cat: Supplies - 600		$122,352	$150,800	$145,800	$145,800	($5,000)	(3.32)
3381.0.000.00000.4725.00000.00.000	Building Improvements	$13,768	$20,000	$195,566	$195,566	$175,566	877.83
Budg_Cat: Capital Outlay - 700		$13,768	$20,000	$195,566	$195,566	$175,566	877.83
3381.0.000.00000.4840.00000.00.000	Contingency	$0	$4,307	$4,307	$4,307	$0	0.00
Budg_Cat: Other Expenses - 800		$0	$4,307	$4,307	$4,307	$0	0.00
3381.0.000.00000.4912.00000.00.000	Transfer to Special Rev	$763	$834	$0	$0	($834)	(100.00)
3381.0.000.00000.4918.00000.00.000	Transfer to Trust	$0	$0	$824	$824	$824	0.00
Budg_Cat: Operating Transfers Out - 910		$763	$834	$824	$824	($10)	(1.20)

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Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
3381.0.000.00000.4920.00000.00.000	Principal Payments	$347,322	$351,572	$153,772	$153,772	($197,800)	(56.26)
3381.0.000.00000.4921.00000.00.000	Interest - Bonds	$58,538	$48,260	$31,231	$31,231	($17,029)	(35.29)
Budg_Cat: Debt Service - 920		$405,859	$399,832	$185,003	$185,003	($214,829)	(53.73)
Fund: McConnell Center - 3381		$791,945	$865,727	$828,972	$828,972	($36,755)	(4.25)

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Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
3410 – Recreation Programs							
3410.0.000.00000.4110.00000.00.000	Regular Salaried Employees	$0	$0	$2,687	$2,687	$2,687	0.00
3410.0.000.00000.4115.00000.00.000	Regular Hourly Employees	($5,004)	$0	$0	$0	$0	0.00
3410.0.000.00000.4120.00000.00.000	Temporary Employees	$50,234	$135,602	$169,137	$169,137	$33,535	24.73
3410.0.000.00000.4130.00000.00.000	Overtime Pay	$1,811	$600	$600	$600	$0	0.00
3410.0.000.00000.4211.00000.00.000	Health Insurance	$108	$0	$511	$511	$511	0.00
3410.0.000.00000.4212.00000.00.000	Dental Insurance	$4	$0	$20	$20	$20	0.00
3410.0.000.00000.4213.00000.00.000	Life Insurance	$0	$29	$5	$5	($24)	(82.76)
3410.0.000.00000.4214.00000.00.000	Long Term Disability Ins	$0	$0	$10	$10	$10	0.00
3410.0.000.00000.4215.00000.00.000	Short Term Disability Ins	$0	$0	$28	$28	$28	0.00
3410.0.000.00000.4220.00000.00.000	FICA	$2,854	$8,603	$10,825	$10,825	$2,222	25.83
3410.0.000.00000.4225.00000.00.000	Medicare	$667	$2,016	$2,532	$2,532	$516	25.60
3410.0.000.00000.4230.00000.00.000	Retirement	$0	$0	$378	$378	$378	0.00
3410.0.000.00000.4260.00000.00.000	Workers Comp Insurance	$5,664	$5,664	$5,664	$5,664	$0	0.00
3410.0.000.00000.4290.00000.00.000	FSA Fees	$30	$75	$0	$0	($75)	(100.00)
Budg_Cat: Personal Services - 100		$56,369	$152,589	$192,397	$192,397	$39,808	26.09
3410.0.000.00000.4335.00000.00.000	Auditing Services	$69	$80	$80	$80	$0	0.00
3410.0.000.00000.4336.00000.00.000	Medical Services	$160	$0	$0	$0	$0	0.00
3410.0.000.00000.4431.00000.00.000	Maint Chrgs - Buildings	$0	$2,000	$2,000	$2,000	$0	0.00
3410.0.000.00000.4433.00000.00.000	Maint Chrgs - Equipment	$582	$3,100	$3,100	$3,100	$0	0.00
3410.0.000.00000.4435.00000.00.000	Maint Chrgs - Office Equipm el	$18,743	$18,684	$22,535	$22,535	$3,851	20.61
3410.0.000.00000.4441.00000.00.000	Rental of Land & Buildings	$0	$4,600	$4,600	$4,600	$0	0.00
3410.0.000.00000.4443.00000.00.000	Rental of Equipment	$280	$120,385	$120,385	$120,385	$0	0.00

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Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
3410.0.000.00000.4524.00000.00.000	Public Liab Insurance	$2,443	$1,775	$477	$477	($1,298)	(73.13)
3410.0.000.00000.4531.00000.00.000	Telecommunications	$0	$1,400	$1,400	$1,400	$0	0.00
3410.0.000.00000.4534.00000.00.000	Postage	$0	$50	$50	$50	$0	0.00
3410.0.000.00000.4550.00000.00.000	Printing & Binding	$0	$300	$300	$300	$0	0.00
3410.0.000.00000.4591.00000.00.000	Special Programs	$4,454	$14,000	$14,000	$14,000	$0	0.00
Budg_Cat: Purchased Services - 300		$26,730	$166,374	$168,927	$168,927	$2,553	1.53
3410.0.000.00000.4611.00000.00.000	Office Supplies	$39	$500	$500	$500	$0	0.00
3410.0.000.00000.4612.00000.00.000	Operating Supplies	$2,734	$11,400	$11,400	$11,400	$0	0.00
3410.0.000.00000.4615.00000.00.000	Clothing & Uniforms	$1,820	$5,730	$5,730	$5,730	$0	0.00
3410.0.000.00000.4619.00000.00.000	Supplies for Resale	$400	$0	$0	$0	$0	0.00
3410.0.000.00000.4635.00000.00.000	Medicinal Supplies	$104	$300	$300	$300	$0	0.00
3410.0.000.00000.4653.00000.00.000	Maint Supplies - Equipment	$830	$1,000	$1,000	$1,000	$0	0.00
Budg_Cat: Supplies - 600		$5,928	$18,930	$18,930	$18,930	$0	0.00
3410.0.000.00000.4741.00000.00.000	Machinery & Equipment	$0	$8,000	$10,000	$10,000	$2,000	25.00
Budg_Cat: Capital Outlay - 700		$0	$8,000	$10,000	$10,000	$2,000	25.00
3410.0.000.00000.4810.00000.00.000	Membership Dues	$270	$0	$0	$0	$0	0.00
3410.0.000.00000.4840.00000.00.000	Contingency	$0	$116,027	$71,666	$71,666	($44,361)	(38.23)
Budg_Cat: Other Expenses - 800		$270	$116,027	$71,666	$71,666	($44,361)	(38.23)
Fund: Recreation Pgms - 3410		$89,297	$461,920	$461,920	$461,920	$0	0.00

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Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
3455 – Library Fines							
3455.0.000.00000.4335.00000.00.000	Auditing Services	$300	$348	$348	$348	$0	0.00
3455.0.000.00000.4435.00000.00.000	Maint Chrgs - Office Equipm el	$2,231	$0	$0	$0	$0	0.00
3455.0.000.00000.4443.00000.00.000	Rental of Equipment	$7,113	$5,858	$2,400	$2,400	($3,458)	(59.03)
Budg_Cat: Purchased Services - 300		$9,644	$6,206	$2,748	$2,748	($3,458)	(55.72)
3455.0.000.00000.4611.00000.00.000	Office Supplies	$1,306	$3,275	$3,275	$3,275	$0	0.00
3455.0.000.00000.4640.00000.00.000	Books/Publications	$26,719	$28,017	$30,582	$30,582	$2,565	9.16
Budg_Cat: Supplies - 600		$28,024	$31,292	$33,857	$33,857	$2,565	8.20
3455.0.000.00000.4748.00000.00.000	Books and Collections	$0	$3,700	$0	$0	($3,700)	(100.00)
Budg_Cat: Capital Outlay - 700		$0	$3,700	$0	$0	($3,700)	(100.00)
Fund: Library Fines - 3455		$37,669	$41,198	$36,605	$36,605	($4,593)	(11.15)

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Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
3500 – OPEB Liability Fund							
3500.0.000.00000.4211.00000.00.000	Health Insurance	$1,885,032	$1,822,592	$2,002,929	$2,002,929	$180,337	9.89
3500.0.000.00000.4212.00000.00.000	Dental Insurance	$12,267	$12,385	$11,616	$11,616	($769)	(6.21)
3500.0.000.00000.4213.00000.00.000	Life Insurance	$4,065	$4,065	$4,065	$4,065	$0	0.00
Budg_Cat: Personal Services - 100		$1,901,364	$1,839,042	$2,018,610	$2,018,610	$179,568	9.76
3500.0.000.00000.4335.00000.00.000	Auditing Services	$600	$697	$697	$697	$0	0.00
Budg_Cat: Purchased Services - 300		$600	$697	$697	$697	$0	0.00
Fund: OPEB Liability Fund - 3500		$1,901,964	$1,839,739	$2,019,307	$2,019,307	$179,568	9.76

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Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
3710 – Downtown Dover TIF							
3710.0.000.00000.4335.00000.00.000	Auditing Services	$838	$973	$973	$973	$0	0.00
Budg_Cat: Purchased Services - 300		$838	$973	$973	$973	$0	0.00
3710.0.000.00000.4891.00000.00.000	Abatements	$147	$0	$0	$0	$0	0.00
Budg_Cat: Other Expenses - 800		$147	$0	$0	$0	$0	0.00
3710.0.000.00000.4920.00000.00.000	Principal Payments	$545,000	$570,000	$590,000	$590,000	$20,000	3.51
3710.0.000.00000.4921.00000.00.000	Interest - Bonds	$321,713	$294,463	$277,363	$277,363	($17,100)	(5.81)
Budg_Cat: Debt Service - 920		$866,713	$864,463	$867,363	$867,363	$2,900	0.34
Fund: Downtown Dover TIF - 3710		$867,697	$865,436	$868,336	$868,336	$2,900	0.34

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Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
3715 – Waterfront Tax Increment Finance District							
3715.0.000.00000.4335.00000.00.000	Auditing Services	$838	$974	$974	$974	$0	0.00
3715.0.000.00000.4339.00000.00.000	Consulting Services	$78,364	$0	$66,000	$66,000	$66,000	0.00
Budg_Cat: Purchased Services - 300		$79,202	$974	$66,974	$66,974	$66,000	6,776.18
3715.0.000.00000.4920.00000.00.000	Principal Payments	$122,542	$242,542	$439,142	$439,142	$196,600	81.06
3715.0.000.00000.4921.00000.00.000	Interest - Bonds	$97,784	$163,657	$282,404	$282,404	$118,747	72.56
Budg_Cat: Debt Service - 920		$220,326	$406,199	$721,546	$721,546	$315,347	77.63
Fund: Waterfront Tax Increment Finance District - 3715		$299,528	$407,173	$788,520	$788,520	$381,347	93.66

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Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
3810 – School Tuition Programs							
3810.0.000.00000.4950.00000.00.000	Education	$0	$125,000	$125,000	$125,000	$0	0.00
Budg_Cat: Education - 950		$0	$125,000	$125,000	$125,000	$0	0.00
Fund: School Tuition Programs - DALC - 3810		$0	$125,000	$125,000	$125,000	$0	0.00

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Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
3830 – School Facilities Fund							
3830.0.000.00000.4950.00000.00.000	Education	$0	$195,000	$195,000	$195,000	$0	0.00
Budg_Cat: Education - 950		$0	$195,000	$195,000	$195,000	$0	0.00
Fund: School Facilities Fund - 3830		$0	$195,000	$195,000	$195,000	$0	0.00

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Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
5300 – Water Fund							
5300.0.000.00000.4110.00000.00.000	Regular Salaried Employees	$86,243	$114,158	$146,252	$146,252	$32,094	28.11
5300.0.000.00000.4115.00000.00.000	Regular Hourly Employees	$592,912	$667,170	$831,509	$831,509	$164,339	24.63
5300.0.000.00000.4120.00000.00.000	Temporary Employees	$0	$7,000	$7,000	$7,000	$0	0.00
5300.0.000.00000.4130.00000.00.000	Overtime Pay	$67,693	$67,700	$67,700	$67,700	$0	0.00
5300.0.000.00000.4160.00000.00.000	Severance Pay	$28,674	$0	$0	$0	$0	0.00
5300.0.000.00000.4170.00000.00.000	Longevity Pay	$10,807	$11,085	$9,550	$9,550	($1,535)	(13.85)
5300.0.000.00000.4211.00000.00.000	Health Insurance	($136,625)	$222,883	$281,431	$281,431	$58,548	26.27
5300.0.000.00000.4212.00000.00.000	Dental Insurance	$7,283	$7,875	$9,553	$9,553	$1,678	21.31
5300.0.000.00000.4213.00000.00.000	Life Insurance	$1,137	$1,376	$1,738	$1,738	$362	26.31
5300.0.000.00000.4214.00000.00.000	Long Term Disability Ins	$2,401	$3,012	$3,653	$3,653	$641	21.28
5300.0.000.00000.4215.00000.00.000	Short Term Disability Ins	$4,126	$5,425	$10,276	$10,276	$4,851	89.42
5300.0.000.00000.4220.00000.00.000	FICA	$49,530	$54,090	$66,608	$66,608	$12,518	23.14
5300.0.000.00000.4225.00000.00.000	Medicare	$11,643	$12,650	$15,578	$15,578	$2,928	23.15
5300.0.000.00000.4230.00000.00.000	Retirement	$86,368	$111,786	$149,848	$149,848	$38,062	34.05
5300.0.000.00000.4240.00000.00.000	Staff Development	$4,440	$7,705	$7,705	$7,705	$0	0.00
5300.0.000.00000.4260.00000.00.000	Workers Comp Insurance	$25,268	$25,268	$25,268	$25,268	$0	0.00
5300.0.000.00000.4290.00000.00.000	FSA Fees	$179	$375	$375	$375	$0	0.00
5300.0.000.00000.4295.00000.00.000	Compensated Absences	$28,915	$20,000	$20,000	$20,000	$0	0.00
Budg_Cat: Personal Services - 100		$870,993	$1,339,558	$1,654,044	$1,654,044	$314,486	23.48
5300.0.000.00000.4335.00000.00.000	Auditing Services	$4,607	$5,351	$5,351	$5,351	$0	0.00
5300.0.000.00000.4336.00000.00.000	Medical Services	$941	$650	$1,000	$1,000	$350	53.85
5300.0.000.00000.4339.00000.00.000	Consulting Services	$7,386	$10,000	$10,000	$10,000	$0	0.00

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Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
5300.0.000.00000.4341.00000.00.000	Technical Services	$106,396	$144,674	$172,620	$172,620	$27,946	19.32
5300.0.000.00000.4411.00000.00.000	Water & Sewer Expense	$1,963	$2,000	$2,000	$2,000	$0	0.00
5300.0.000.00000.4431.00000.00.000	Maint Chrgs - Buildings	$2,962	$5,000	$5,000	$5,000	$0	0.00
5300.0.000.00000.4432.00000.00.000	Maint Chrgs - Impr o/t Buildin g	$55,988	$100,000	$100,000	$100,000	$0	0.00
5300.0.000.00000.4433.00000.00.000	Maint Chrgs - Equipment	$22,575	$46,612	$46,203	$46,203	($409)	(0.88)
5300.0.000.00000.4435.00000.00.000	Maint Chrgs - Office Equipm er	$209,331	$297,720	$305,103	$338,712	$40,992	13.77
5300.0.000.00000.4443.00000.00.000	Rental of Equipment	$3,744	$6,675	$7,504	$7,504	$829	12.42
5300.0.000.00000.4460.00000.00.000	Taxes	$13,067	$14,909	$14,914	$14,914	$5	0.03
5300.0.000.00000.4521.00000.00.000	Property Insurance	$11,880	$12,385	$13,978	$13,978	$1,593	12.86
5300.0.000.00000.4522.00000.00.000	Vehicle & Equip Insurance	$9,056	$8,848	$9,103	$9,103	$255	2.88
5300.0.000.00000.4524.00000.00.000	Public Liab Insurance	$7,532	$8,901	$8,016	$8,016	($885)	(9.94)
5300.0.000.00000.4531.00000.00.000	Telecommunications	$13,744	$13,600	$13,800	$13,800	$200	1.47
5300.0.000.00000.4534.00000.00.000	Postage	$16,516	$11,000	$14,500	$14,500	$3,500	31.82
5300.0.000.00000.4540.00000.00.000	Advertising	$533	$0	$0	$0	$0	0.00
5300.0.000.00000.4550.00000.00.000	Printing & Binding	$4,228	$1,800	$2,000	$2,000	$200	11.11
5300.0.000.00000.4580.00000.00.000	Travel Expense	$0	$1,000	$1,000	$1,000	$0	0.00
Budg_Cat: Purchased Services - 300		$492,449	$691,125	$732,092	$765,701	$74,576	10.79
5300.0.000.00000.4611.00000.00.000	Office Supplies	$1,922	$2,500	$2,500	$2,500	$0	0.00
5300.0.000.00000.4612.00000.00.000	Operating Supplies	$106,709	$130,000	$123,500	$123,500	($6,500)	(5.00)
5300.0.000.00000.4615.00000.00.000	Clothing & Uniforms	$7,444	$7,188	$7,300	$7,300	$112	1.56
5300.0.000.00000.4621.00000.00.000	Natural Gas	$5,822	$3,855	$4,617	$4,617	$762	19.77
5300.0.000.00000.4622.00000.00.000	Electricity	$237,935	$240,002	$250,745	$250,745	$10,743	4.48
5300.0.000.00000.4623.00000.00.000	Propane	$20,410	$20,052	$29,825	$29,825	$9,773	48.74

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Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
5300.0.000.00000.4626.00000.00.000	Vehicle Fuels	$15,213	$24,739	$24,696	$24,696	($43)	(0.17)
5300.0.000.00000.4631.00000.00.000	Food/Food Services	$347	$200	$200	$200	$0	0.00
5300.0.000.00000.4635.00000.00.000	Medicinal Supplies	$60	$360	$360	$360	$0	0.00
5300.0.000.00000.4640.00000.00.000	Books/Publications	$410	$400	$400	$400	$0	0.00
5300.0.000.00000.4651.00000.00.000	Maint Supplies - Buildings	$48	$0	$0	$0	$0	0.00
5300.0.000.00000.4652.00000.00.000	Maint Supplies - Impr o/t Buil d	$238,425	$87,000	$127,000	$127,000	$40,000	45.98
5300.0.000.00000.4653.00000.00.000	Maint Supplies - Equipment	$17,500	$15,000	$15,000	$15,000	$0	0.00
5300.0.000.00000.4654.00000.00.000	Maint Supplies - Vehicles	$20,172	$39,899	$46,644	$46,644	$6,745	16.91
5300.0.000.00000.4661.00000.00.000	Fleet Maint Charge	$88,851	$85,792	$116,050	$116,050	$30,258	35.27
5300.0.000.00000.4681.00000.00.000	Minor Equip, Furniture & Fxtrs	$4,847	$4,500	$4,500	$4,500	$0	0.00
Budg_Cat: Supplies - 600		$766,113	$661,487	$753,337	$753,337	$91,850	13.89
5300.0.000.00000.4741.00000.00.000	Machinery & Equipment	$187,743	$185,200	$185,200	$185,200	$0	0.00
5300.0.000.00000.4742.00000.00.000	Light Vehicles	$0	$15,000	$18,000	$18,000	$3,000	20.00
5300.0.000.00000.4743.00000.00.000	Heavy Vehicles	$15,000	$0	$0	$0	$0	0.00
5300.0.000.00000.4745.00000.00.000	Computers & Communication s	$2,855	$7,247	$119,580	$119,580	$112,333	1,550.06
5300.0.000.00000.4757.00000.00.000	Utility Systems	$4,887	$0	$0	$0	$0	0.00
5300.0.000.00000.4760.00000.00.000	Depreciation Expense	$1,281,803	$1,758,578	$1,705,977	$1,705,977	($52,601)	(2.99)
Budg_Cat: Capital Outlay - 700		$1,492,288	$1,966,025	$2,028,757	$2,028,757	$62,732	3.19
5300.0.000.00000.4810.00000.00.000	Membership Dues	$4,370	$5,268	$5,268	$5,268	$0	0.00
5300.0.000.00000.4819.00000.00.000	Fees & Charges	$539	$25,000	$10,000	$10,000	($15,000)	(60.00)
5300.0.000.00000.4820.00000.00.000	Dept Overhead Charges	$355,693	$380,693	$403,274	$403,274	$22,581	5.93
5300.0.000.00000.4840.00000.00.000	Contingency	$0	$56,047	$49,390	$49,390	($6,657)	(11.88)

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5300.0.000.00000.4891.00000.00.000	Abatements	$0	$10,000	$10,000	$10,000	$0	0.00
Budg_Cat: Other Expenses - 800		$360,602	$477,008	$477,932	$477,932	$924	0.19
5300.0.000.00000.4912.00000.00.000	Transfer to Special Rev	$168,324	$139,457	$94,405	$94,405	($45,052)	(32.31)
5300.0.000.00000.4918.00000.00.000	Transfer to Trust	$500,000	$500,000	$540,393	$540,393	$40,393	8.08
Budg_Cat: Operating Transfers Out - 910		$668,324	$639,457	$634,798	$634,798	($4,659)	(0.73)
5300.0.000.00000.4921.00000.00.000	Interest - Bonds	$360,989	$684,168	$737,795	$737,795	$53,627	7.84
Budg_Cat: Debt Service - 920		$360,989	$684,168	$737,795	$737,795	$53,627	7.84
Fund: Water Fund - 5300		$5,011,758	$6,458,828	$7,018,755	$7,052,364	$593,536	9.19

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Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
5320 – Sewer Fund							
5320.0.000.00000.4110.00000.00.000	Regular Salaried Employees	$377,154	$420,122	$446,974	$446,974	$26,852	6.39
5320.0.000.00000.4115.00000.00.000	Regular Hourly Employees	$827,388	$962,610	$1,043,541	$1,043,541	$80,931	8.41
5320.0.000.00000.4130.00000.00.000	Overtime Pay	$42,694	$53,700	$53,700	$53,700	$0	0.00
5320.0.000.00000.4160.00000.00.000	Severance Pay	$61,220	$0	$0	$0	$0	0.00
5320.0.000.00000.4170.00000.00.000	Longevity Pay	$13,667	$17,365	$13,630	$13,630	($3,735)	(21.51)
5320.0.000.00000.4211.00000.00.000	Health Insurance	$166,357	$393,184	$409,355	$409,355	$16,171	4.11
5320.0.000.00000.4212.00000.00.000	Dental Insurance	$11,202	$13,117	$13,577	$13,577	$460	3.51
5320.0.000.00000.4213.00000.00.000	Life Insurance	$1,987	$2,350	$2,570	$2,570	$220	9.36
5320.0.000.00000.4214.00000.00.000	Long Term Disability Ins	$4,226	$5,156	$5,708	$5,708	$552	10.71
5320.0.000.00000.4215.00000.00.000	Short Term Disability Ins	$7,393	$9,505	$16,058	$16,058	$6,553	68.94
5320.0.000.00000.4220.00000.00.000	FICA	$82,055	$91,890	$100,802	$100,802	$8,912	9.70
5320.0.000.00000.4225.00000.00.000	Medicare	$19,249	$21,491	$160,156	$160,156	$138,665	645.22
5320.0.000.00000.4230.00000.00.000	Retirement	$144,180	$194,929	$217,968	$217,968	$23,039	11.82
5320.0.000.00000.4240.00000.00.000	Staff Development	$4,510	$12,705	$12,705	$12,705	$0	0.00
5320.0.000.00000.4260.00000.00.000	Workers Comp Insurance	$34,803	$34,803	$34,803	$34,803	$0	0.00
5320.0.000.00000.4290.00000.00.000	FSA Fees	$179	$375	$375	$375	$0	0.00
5320.0.000.00000.4295.00000.00.000	Compensated Absences	$41,593	$28,000	$28,000	$28,000	$0	0.00
Budg_Cat: Personal Services - 100		$1,839,855	$2,261,302	$2,559,922	$2,559,922	$298,620	13.21
5320.0.000.00000.4334.00000.00.000	Legal Services	$45,619	$30,000	$45,000	$45,000	$15,000	50.00
5320.0.000.00000.4335.00000.00.000	Auditing Services	$6,124	$7,113	$7,113	$7,113	$0	0.00
5320.0.000.00000.4336.00000.00.000	Medical Services	$1,294	$1,000	$1,500	$1,500	$500	50.00
5320.0.000.00000.4341.00000.00.000	Technical Services	$220,430	$366,350	$424,282	$424,282	$57,932	15.81

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5320.0.000.00000.4411.00000.00.000	Water & Sewer Expense	$28,446	$22,000	$29,596	$29,596	$7,596	34.53
5320.0.000.00000.4421.00000.00.000	Waste Disposal Services	$380,441	$390,550	$407,255	$407,255	$16,705	4.28
5320.0.000.00000.4431.00000.00.000	Maint Chrgs - Buildings	$345	$0	$0	$0	$0	0.00
5320.0.000.00000.4432.00000.00.000	Maint Chrgs - Impr o/t Buildin g	$38,408	$40,500	$40,500	$40,500	$0	0.00
5320.0.000.00000.4433.00000.00.000	Maint Chrgs - Equipment	$27,096	$27,369	$26,960	$26,960	($409)	(1.49)
5320.0.000.00000.4435.00000.00.000	Maint Chrgs - Office Equipm er	$241,046	$334,797	$350,763	$384,372	$49,575	14.81
5320.0.000.00000.4443.00000.00.000	Rental of Equipment	$17,650	$10,461	$11,294	$11,294	$833	7.96
5320.0.000.00000.4521.00000.00.000	Property Insurance	$27,254	$28,780	$29,033	$29,033	$253	0.88
5320.0.000.00000.4522.00000.00.000	Vehicle & Equip Insurance	$9,272	$7,580	$8,357	$8,357	$777	10.25
5320.0.000.00000.4524.00000.00.000	Public Liab Insurance	$10,668	$12,588	$13,461	$13,461	$873	6.94
5320.0.000.00000.4531.00000.00.000	Telecommunications	$20,499	$17,148	$17,394	$17,394	$246	1.43
5320.0.000.00000.4534.00000.00.000	Postage	$10,559	$10,450	$11,000	$11,000	$550	5.26
5320.0.000.00000.4540.00000.00.000	Advertising	$0	$500	$500	$500	$0	0.00
5320.0.000.00000.4550.00000.00.000	Printing & Binding	$543	$900	$900	$900	$0	0.00
5320.0.000.00000.4580.00000.00.000	Travel Expense	$339	$2,500	$2,500	$2,500	$0	0.00
Budg_Cat: Purchased Services - 300		$1,086,032	$1,310,586	$1,427,408	$1,461,017	$150,431	11.48
5320.0.000.00000.4611.00000.00.000	Office Supplies	$2,518	$3,000	$3,000	$3,000	$0	0.00
5320.0.000.00000.4612.00000.00.000	Operating Supplies	$124,714	$110,000	$132,000	$132,000	$22,000	20.00
5320.0.000.00000.4615.00000.00.000	Clothing & Uniforms	$9,905	$12,275	$12,275	$12,275	$0	0.00
5320.0.000.00000.4621.00000.00.000	Natural Gas	$6,657	$7,400	$7,147	$7,147	($253)	(3.42)
5320.0.000.00000.4622.00000.00.000	Electricity	$393,799	$394,690	$404,467	$404,467	$9,777	2.48
5320.0.000.00000.4623.00000.00.000	Propane	$2,721	$4,445	$3,757	$3,757	($688)	(15.48)
5320.0.000.00000.4624.00000.00.000	Heating Oil	$19,210	$24,201	$14,075	$14,075	($10,126)	(41.84)

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5320.0.000.00000.4626.00000.00.000	Vehicle Fuels	$13,213	$15,489	$20,868	$20,868	$5,379	34.73
5320.0.000.00000.4631.00000.00.000	Food/Food Services	$334	$200	$300	$300	$100	50.00
5320.0.000.00000.4635.00000.00.000	Medicinal Supplies	$22	$500	$200	$200	($300)	(60.00)
5320.0.000.00000.4640.00000.00.000	Books/Publications	$382	$400	$500	$500	$100	25.00
5320.0.000.00000.4651.00000.00.000	Maint Supplies - Buildings	$1,611	$2,916	$2,916	$2,916	$0	0.00
5320.0.000.00000.4652.00000.00.000	Maint Supplies - Impr o/t Buil d	$197,687	$152,000	$155,000	$155,000	$3,000	1.97
5320.0.000.00000.4653.00000.00.000	Maint Supplies - Equipment	$19,483	$30,200	$30,200	$30,200	$0	0.00
5320.0.000.00000.4654.00000.00.000	Maint Supplies - Vehicles	$10,265	$19,000	$46,558	$46,558	$27,558	145.04
5320.0.000.00000.4661.00000.00.000	Fleet Maint Charge	$79,631	$76,572	$105,564	$105,564	$28,992	37.86
5320.0.000.00000.4681.00000.00.000	Minor Equip, Furniture & Fxtrs	$6,086	$7,000	$7,500	$7,500	$500	7.14
Budg_Cat: Supplies - 600		$888,238	$860,288	$946,327	$946,327	$86,039	10.00
5320.0.000.00000.4715.00000.00.000	Land Improvements	$0	$0	$0	$0	$0	0.00
5320.0.000.00000.4725.00000.00.000	Building Improvements	$0	$0	$0	$0	$0	0.00
5320.0.000.00000.4730.00000.00.000	Improvements o/t Buildings	$0	$0	$500,000	$500,000	$500,000	0.00
5320.0.000.00000.4741.00000.00.000	Machinery & Equipment	$54,431	$81,600	$84,720	$84,720	$3,120	3.82
5320.0.000.00000.4742.00000.00.000	Light Vehicles	$0	$15,000	$15,000	$15,000	$0	0.00
5320.0.000.00000.4743.00000.00.000	Heavy Vehicles	$15,000	$0	$0	$0	$0	0.00
5320.0.000.00000.4745.00000.00.000	Computers & Communication s	$3,751	$7,247	$116,968	$116,968	$109,721	1,514.02
5320.0.000.00000.4757.00000.00.000	Utility Systems	$0	$0	$0	$0	$0	0.00
5320.0.000.00000.4760.00000.00.000	Depreciation Expense	$2,040,728	$2,363,320	$2,186,194	$2,186,194	($177,126)	(7.49)
Budg_Cat: Capital Outlay - 700		$2,113,911	$2,467,167	$2,902,882	$2,902,882	$435,715	17.66
5320.0.000.00000.4810.00000.00.000	Membership Dues	$2,370	$4,670	$4,670	$4,670	$0	0.00

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Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
5320.0.000.00000.4819.00000.00.000	Fees & Charges	$7,289	$6,775	$8,225	$8,225	$1,450	21.40
5320.0.000.00000.4820.00000.00.000	Dept Overhead Charges	$575,753	$573,954	$563,665	$563,665	($10,289)	(1.79)
5320.0.000.00000.4840.00000.00.000	Contingency	$0	$62,200	$62,200	$62,200	$0	0.00
5320.0.000.00000.4891.00000.00.000	Abatements	$0	$10,000	$10,000	$10,000	$0	0.00
5320.0.000.00000.4893.00000.00.000	Loss on Sales	($3,561)	$0	$0	$0	$0	0.00
Budg_Cat: Other Expenses - 800		$581,851	$657,599	$648,760	$648,760	($8,839)	(1.34)
5320.0.000.00000.4912.00000.00.000	Transfer to Special Rev	$58,230	$63,659	$44,605	$44,605	($19,054)	(29.93)
5320.0.000.00000.4914.00000.00.000	Transfer To Capital Pjts	$200,000	$0	$0	$0	$0	0.00
5320.0.000.00000.4915.00000.00.000	Transfer to Enterprise	$87,500	$87,500	$87,500	$87,500	$0	0.00
5320.0.000.00000.4918.00000.00.000	Transfer to Trust	$500,000	$500,000	$542,386	$542,386	$42,386	8.48
Budg_Cat: Operating Transfers Out - 910		$845,730	$651,159	$674,491	$674,491	$23,332	3.58
5320.0.000.00000.4921.00000.00.000	Interest - Bonds	$411,283	$792,576	$742,830	$742,830	($49,746)	(6.28)
Budg_Cat: Debt Service - 920		$411,283	$792,576	$742,830	$742,830	($49,746)	(6.28)
Fund: Sewer Fund - 5320		$7,766,899	$9,000,677	$9,902,620	$9,936,229	$935,552	10.39

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Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
6100 – DoverNet Fund							
6100.0.000.00000.4110.00000.00.000	Regular Salaried Employees	$361,386	$386,545	$450,659	$580,241	$193,696	50.11
6100.0.000.00000.4115.00000.00.000	Regular Hourly Employees	$84,243	$91,775	$102,960	$102,960	$11,185	12.19
6100.0.000.00000.4160.00000.00.000	Severance Pay	($4,782)	$0	$0	$0	$0	0.00
6100.0.000.00000.4170.00000.00.000	Longevity Pay	$4,240	$4,240	$4,240	$4,240	$0	0.00
6100.0.000.00000.4211.00000.00.000	Health Insurance	$99,494	$102,712	$107,573	$148,427	$45,715	44.51
6100.0.000.00000.4212.00000.00.000	Dental Insurance	$3,144	$3,183	$3,510	$5,088	$1,905	59.85
6100.0.000.00000.4213.00000.00.000	Life Insurance	$578	$1,101	$1,108	$1,544	$443	40.24
6100.0.000.00000.4214.00000.00.000	Long Term Disability Ins	$1,607	$1,747	$1,803	$2,283	$536	30.68
6100.0.000.00000.4215.00000.00.000	Short Term Disability Ins	$2,876	$3,305	$5,074	$6,424	$3,119	94.37
6100.0.000.00000.4220.00000.00.000	FICA	$28,281	$30,129	$33,120	$40,542	$10,413	34.56
6100.0.000.00000.4225.00000.00.000	Medicare	$6,614	$7,047	$7,746	$9,482	$2,435	34.55
6100.0.000.00000.4230.00000.00.000	Retirement	$36,710	$50,338	$65,019	$83,239	$32,901	65.36
6100.0.000.00000.4240.00000.00.000	Staff Development	$6,313	$12,400	$12,400	$12,400	$0	0.00
6100.0.000.00000.4260.00000.00.000	Workers Comp Insurance	$1,024	$1,024	$1,024	$1,024	$0	0.00
6100.0.000.00000.4290.00000.00.000	FSA Fees	$61	$150	$150	$150	$0	0.00
Budg_Cat: Personal Services - 100		$631,788	$695,696	$796,386	$998,044	$302,348	43.46
6100.0.000.00000.4335.00000.00.000	Auditing Services	$390	$453	$453	$453	$0	0.00
6100.0.000.00000.4341.00000.00.000	Technical Services	$83,828	$118,600	$132,750	$132,750	$14,150	11.93
6100.0.000.00000.4435.00000.00.000	Maint Chrgs - Office Equipm el	$61,836	$105,557	$112,207	$112,207	$6,650	6.30
6100.0.000.00000.4524.00000.00.000	Public Liab Insurance	$4,746	$4,632	$4,523	$4,523	($109)	(2.35)
6100.0.000.00000.4531.00000.00.000	Telecommunications	$32,536	$37,250	$39,450	$39,450	$2,200	5.91
6100.0.000.00000.4534.00000.00.000	Postage	$0	$75	$75	$75	$0	0.00

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Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
6100.0.000.00000.4580.00000.00.000	Travel Expense	$0	$1,250	$1,250	$1,250	$0	0.00
Budg_Cat: Purchased Services - 300		$183,336	$267,817	$290,708	$290,708	$22,891	8.55
6100.0.000.00000.4611.00000.00.000	Office Supplies	$380	$800	$800	$800	$0	0.00
6100.0.000.00000.4612.00000.00.000	Operating Supplies	$111	$1,500	$3,000	$3,000	$1,500	100.00
6100.0.000.00000.4631.00000.00.000	Food/Food Services	$151	$550	$550	$550	$0	0.00
6100.0.000.00000.4640.00000.00.000	Books/Publications	$3,166	$3,150	$3,150	$3,150	$0	0.00
Budg_Cat: Supplies - 600		$3,808	$6,000	$7,500	$7,500	$1,500	25.00
6100.0.000.00000.4654.00000.00.000	Maint Supplies - Vehicles	$0	$500	$750	$750	$250	50.00
Budg_Cat: Purchased Services - 300		$0	$500	$750	$750	$250	50.00
6100.0.000.00000.4725.00000.00.000	Building Improvements	$3,380	$100,000	$100,000	$100,000	$0	0.00
6100.0.000.00000.4744.00000.00.000	Furniture & Fixtures	$116	$2,000	$2,000	$2,000	$0	0.00
6100.0.000.00000.4745.00000.00.000	Computers & Communication :	$233,190	$287,379	$341,117	$341,117	$53,738	18.70
Budg_Cat: Capital Outlay - 700		$236,687	$389,379	$443,117	$443,117	$53,738	13.80
6100.0.000.00000.4819.00000.00.000	Fees & Charges	$2,460	$0	$0	$0	$0	0.00
6100.0.000.00000.4840.00000.00.000	Contingency	$0	$7,504	$7,733	$7,733	$229	3.05
Budg_Cat: Other Expenses - 800		$2,460	$7,504	$7,733	$7,733	$229	3.05
6100.0.000.00000.4912.00000.00.000	Transfer to Special Rev	$583	$637	$0	$0	($637)	(100.00)
6100.0.000.00000.4918.00000.00.000	Transfer to Trust	$25,000	$0	$629	$629	$629	0.00
Budg_Cat: Operating Transfers Out - 910		$25,583	$637	$629	$629	($8)	(1.26)
Fund: DoverNet Fund - 6100		$1,083,661	$1,367,533	$1,546,823	$1,748,481	$380,948	27.86

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Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
6110 – Central Stores Fund							
6110.0.000.00000.4335.00000.00.000	Auditing Services	$160	$186	$186	$186	$0	0.00
6110.0.000.00000.4435.00000.00.000	Maint Chrgs - Office Equipm el	$6,346	$7,574	$8,260	$8,260	$686	9.06
6110.0.000.00000.4443.00000.00.000	Rental of Equipment	$6,071	$5,862	$5,862	$5,862	$0	0.00
6110.0.000.00000.4534.00000.00.000	Postage	$54,000	$50,400	$52,800	$52,800	$2,400	4.76
Budg_Cat: Purchased Services - 300		$66,577	$64,022	$67,108	$67,108	$3,086	4.82
6110.0.000.00000.4611.00000.00.000	Office Supplies	$2,249	$3,500	$3,500	$3,500	$0	0.00
6110.0.000.00000.4612.00000.00.000	Operating Supplies	$11,888	$32,950	$24,000	$24,000	($8,950)	(27.16)
Budg_Cat: Supplies - 600		$14,138	$36,450	$27,500	$27,500	($8,950)	(24.55)
Fund: Central Stores Fund - 6110		$80,715	$100,472	$94,608	$94,608	($5,864)	(5.84)

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Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
6310 – Fleet Services Fund							
6310.0.000.00000.4115.00000.00.000	Regular Hourly Employees	$308,509	$344,302	$388,655	$388,655	$44,353	12.88
6310.0.000.00000.4120.00000.00.000	Temporary Employees	$0	$2,142	$0	$0	($2,142)	(100.00)
6310.0.000.00000.4130.00000.00.000	Overtime Pay	$1,523	$3,000	$3,000	$3,000	$0	0.00
6310.0.000.00000.4160.00000.00.000	Severance Pay	($2,960)	$0	$0	$0	$0	0.00
6310.0.000.00000.4170.00000.00.000	Longevity Pay	$5,462	$6,000	$4,200	$4,200	($1,800)	(30.00)
6310.0.000.00000.4211.00000.00.000	Health Insurance	$78,613	$92,710	$98,003	$98,003	$5,293	5.71
6310.0.000.00000.4212.00000.00.000	Dental Insurance	$3,334	$3,820	$3,764	$3,764	($56)	(1.47)
6310.0.000.00000.4213.00000.00.000	Life Insurance	$487	$522	$588	$588	$66	12.64
6310.0.000.00000.4214.00000.00.000	Long Term Disability Ins	$1,099	$1,357	$1,422	$1,422	$65	4.79
6310.0.000.00000.4215.00000.00.000	Short Term Disability Ins	$1,960	$2,582	$3,999	$3,999	$1,417	54.88
6310.0.000.00000.4220.00000.00.000	FICA	$19,473	$21,980	$24,632	$24,632	$2,652	12.07
6310.0.000.00000.4225.00000.00.000	Medicare	$4,554	$5,140	$5,761	$5,761	$621	12.08
6310.0.000.00000.4230.00000.00.000	Retirement	$31,116	$45,193	$50,574	$50,574	$5,381	11.91
6310.0.000.00000.4240.00000.00.000	Staff Development	$165	$3,400	$3,550	$3,550	$150	4.41
6310.0.000.00000.4260.00000.00.000	Workers Comp Insurance	$10,615	$10,615	$10,615	$10,615	$0	0.00
6310.0.000.00000.4290.00000.00.000	FSA Fees	$0	$75	$75	$75	$0	0.00
Budg_Cat: Personal Services - 100		$463,950	$542,838	$598,838	$598,838	$56,000	10.32
6310.0.000.00000.4335.00000.00.000	Auditing Services	$258	$300	$300	$300	$0	0.00
6310.0.000.00000.4336.00000.00.000	Medical Services	$463	$50	$300	$300	$250	500.00
6310.0.000.00000.4341.00000.00.000	Technical Services	$0	$1,500	$0	$0	($1,500)	(100.00)
6310.0.000.00000.4433.00000.00.000	Maint Chrgs - Equipment	$4,176	$5,000	$7,000	$7,000	$2,000	40.00
6310.0.000.00000.4435.00000.00.000	Maint Chrgs - Office Equipm el	$18,828	$26,415	$31,714	$31,714	$5,299	20.06

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Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
6310.0.000.00000.4443.00000.00.000	Rental of Equipment	$480	$0	$960	$960	$960	0.00
6310.0.000.00000.4522.00000.00.000	Vehicle & Equip Insurance	$1,335	$1,300	$1,298	$1,298	($2)	(0.15)
6310.0.000.00000.4524.00000.00.000	Public Liab Insurance	$2,949	$3,379	$3,220	$3,220	($159)	(4.71)
6310.0.000.00000.4531.00000.00.000	Telecommunications	$1,461	$5,324	$2,324	$2,324	($3,000)	(56.35)
6310.0.000.00000.4534.00000.00.000	Postage	$9	$0	$0	$0	$0	0.00
Budg_Cat: Purchased Services - 300		$29,958	$43,268	$47,116	$47,116	$3,848	8.89
6310.0.000.00000.4611.00000.00.000	Office Supplies	$474	$800	$800	$800	$0	0.00
6310.0.000.00000.4612.00000.00.000	Operating Supplies	$3,032	$4,176	$5,176	$5,176	$1,000	23.95
6310.0.000.00000.4615.00000.00.000	Clothing & Uniforms	$4,124	$4,322	$4,322	$4,322	$0	0.00
6310.0.000.00000.4626.00000.00.000	Vehicle Fuels	$22,401	$5,000	$5,000	$5,000	$0	0.00
6310.0.000.00000.4653.00000.00.000	Maint Supplies - Equipment	$988	$1,000	$2,500	$2,500	$1,500	150.00
6310.0.000.00000.4654.00000.00.000	Maint Supplies - Vehicles	$1,005	$1,000	$1,000	$1,000	$0	0.00
6310.0.000.00000.4681.00000.00.000	Minor Equip, Furniture & Fxtrs	$3,815	$4,500	$4,500	$4,500	$0	0.00
Budg_Cat: Supplies - 600		$35,840	$20,798	$23,298	$23,298	$2,500	12.02
6310.0.000.00000.4742.00000.00.000	Light Vehicles	$125,983	$57,725	$57,725	$57,725	$0	0.00
6310.0.000.00000.4745.00000.00.000	Computers & Communication s	$2,820	$2,500	$2,500	$2,500	$0	0.00
Budg_Cat: Capital Outlay - 700		$128,803	$60,225	$60,225	$60,225	$0	0.00
6310.0.000.00000.4840.00000.00.000	Contingency	$1,399	$5,143	$6,256	$6,256	$1,113	21.64
6310.0.000.00000.4895.00000.00.000	Cost of Sales	$314,147	$328,667	$400,445	$400,445	$71,778	21.84
Budg_Cat: Other Expenses - 800		$315,546	$333,810	$406,701	$406,701	$72,891	21.84

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6310.0.000.00000.4912.00000.00.000	Transfer to Special Rev	$108,848	$103,681	$82,998	$82,998	($20,683)	(19.95)
6310.0.000.00000.4918.00000.00.000	Transfer to Trust	$0	$0	$38,249	$38,249	$38,249	0.00
Budg_Cat: Operating Transfers Out - 910		$108,848	$103,681	$121,247	$121,247	$17,566	16.94
Fund: Fleet Maintenance Fund - 6310		$1,082,945	$1,104,620	$1,257,425	$1,257,425	$152,805	13.83

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Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
6800 – Workers Compensation Fund							
6800.0.000.00000.4260.00000.00.000	Workers Comp Insurance	$436,889	$474,491	$480,491	$480,491	$6,000	1.26
6800.0.000.00000.4261.00000.00.000	Worker's Comp Claims	$139,884	$0	$0	$0	$0	0.00
Budg_Cat: Personal Services - 100		$576,773	$474,491	$480,491	$480,491	$6,000	1.26
6800.0.000.00000.4312.00000.00.000	Management Services	$4,722	$6,700	$6,700	$6,700	$0	0.00
6800.0.000.00000.4335.00000.00.000	Auditing Services	$838	$973	$973	$973	$0	0.00
6800.0.000.00000.4336.00000.00.000	Medical Services	$88,044	$0	$0	$0	$0	0.00
Budg_Cat: Purchased Services - 300		$93,604	$7,673	$7,673	$7,673	$0	0.00
6800.0.000.00000.4810.00000.00.000	Membership Dues	$0	$900	$900	$900	$0	0.00
Budg_Cat: Other Expenses - 800		$0	$900	$900	$900	$0	0.00
6800.0.000.00000.4819.00000.00.000	Fees & Charges	$5,903	$0	$0	$0	$0	0.00
Budg_Cat: Supplies - 600		$5,903	$0	$0	$0	$0	0.00
6800.0.000.00000.4819.00000.00.000	Fees & Charges	($30)	$14,000	$6,000	$6,000	($8,000)	(57.14)
6800.0.000.00000.4840.00000.00.000	Contingency	$250	$2,000	$2,000	$2,000	$0	0.00
Budg_Cat: Other Expenses - 800		$220	$16,000	$8,000	$8,000	($8,000)	(50.00)
Fund: Workers Compensation Fund - 6800		$676,500	$499,064	$497,064	$497,064	($2,000)	(0.40)

Appropriations Summary by Object Code

Fiscal Year: 2022-2023

☐ Print accounts with zero balance ☑ Round to whole dollars ☐ Account on new page
☐ Exclude inactive accounts with zero balance

From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
Grand Total:		$150,796,301	$162,852,882	$182,009,797	$180,987,528	$18,134,646	11.14

End of Report

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EXECUTIVE

Division: City Council — Function: 41110

Mission Statement:

To provide leadership and vision for the City of Dover. To ensure affordable, high quality services, and to provide opportunities through responsive and accessible government.

Major Services/Responsibilities:

- Establish policies and to set forth the long term direction of municipal services.
- Authorize a careful plan of expenditures and appropriations deemed necessary for municipal services. To work together in keeping communication open with other City Councilors, the City Manager, and citizens of Dover.
- Enact codes, ordinances and resolutions to preserve the general well-being of residents and businesses in the community

Key Fiscal Year Objectives:

- A financially stable and fiscally sound municipal operation
- Efficient and effective services
- A safe and secure community
- A diversity of cultural and recreational opportunities
- An enhanced physical and natural environment
- Support quality education

Performance Measures:

Description	FY21 Actual	FY22 Estimate	FY23 Estimate
Conduct Regular, Workshop, Special, Executive & Non-Public Council Meetings	54	55	55
Ordinances & Resolutions considered by Council	92	70	72
Conduct Public hearings	43	40	42

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2022-2023

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
☐ Exclude inactive accounts with zero balance

From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.100.41110.4125.00000.00.000. City Council - Elected Officials		$6,166.51	$9,250.00	$9,250.00	$9,250.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Carrier, Robert		$1,200.00		Mayor			
Description: Cullen, Fergus		$1,000.00		Ward 6 Councilo			
Description: Hackett, Debra		$1,000.00		Ward 4 Councilo			
Description: Hinkel, Robert		$1,000.00		Ward 2 Councilo			
Description: Muffett-Lipinski, Michelle		$1,000.00		Ward 1 Councilo			
Description: Nemeth, Linnea		$1,000.00		At Large Counci			
Description: Shanahan, Dennis		$1,050.00		Deputy Mayor			
Description: Thibodeaux, Deborah		$1,000.00		Ward 3 Councilo			
Description: Williams, Lindsey		$1,000.00		At Large Counci			
Column Total:		**$9,250.00**					
1000.1.100.41110.4213.00000.00.000. City Council - Life Insurance		$43.30	$104.00	$104.00	$104.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Life Premiums to HealthTrust		$104.00					
Column Total:		**$104.00**					
1000.1.100.41110.4220.00000.00.000. City Council - FICA		$382.50	$574.00	$574.00	$574.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Cost of FICA 6.2% of Wages		$574.00					
Column Total:		**$574.00**					
1000.1.100.41110.4225.00000.00.000. City Council - Medicare		$89.51	$134.00	$134.00	$134.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Cost of Medicare - 1.45% of wages		$134.00					
Column Total:		**$134.00**					

General Fund Expenditure Detail Report

Fiscal Year: 2022-2023

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.100.41110.4240.00000.00.000.	City Council - Staff Developm	$385.00	$1,000.00	$1,000.00	$1,000.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Conferences, Seminars-Boards & Commissions	$1,000.00					
Column Total:		**$1,000.00**					
Budg_Cat: Personal Services - 100		$7,066.82	$11,062.00	$11,062.00	$11,062.00	$0.00	0.00
1000.1.100.41110.4335.00000.00.000.	City Council - Auditing Service	$14,822.00	$14,022.00	$14,522.00	$14,522.00	$500.00	3.57
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Annual Independent Audit as required by law	$14,522.00					
Column Total:		**$14,522.00**					
1000.1.100.41110.4341.00000.00.000.	City Council - Technical Servi	$0.00	$0.00	$500.00	$500.00	$500.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Special Events	$500.00					
Column Total:		**$500.00**					
1000.1.100.41110.4524.00000.00.000.	City Council - Public Liab Insu	$89.16	$79.00	$63.00	$63.00	($16.00)	(20.25)
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Cost of Public Liability Insurance	$63.00					
Column Total:		**$63.00**					
1000.1.100.41110.4534.00000.00.000.	City Council - Postage	$0.00	$50.00	$50.00	$50.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Correspondence, express and parcel	$50.00					
Column Total:		**$50.00**					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2022-2023

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.100.41110.4550.00000.00.000.	City Council - Printing & Bindi	$8,543.84	$6,400.00	$6,400.00	$6,400.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: City Council Brochures		$1,000.00					
Description: City Council-Business Cards		$400.00					
Description: Community First Donation Envelopes		$5,000.00					
Column Total:		**$6,400.00**					
1000.1.100.41110.4580.00000.00.000.	City Council - Travel Expense	$0.00	$200.00	$200.00	$200.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Mileage Reimbursement		$200.00					
Column Total:		**$200.00**					
Budg_Cat: Purchased Services - 300		$23,455.00	$20,751.00	$21,735.00	$21,735.00	$984.00	4.74
1000.1.100.41110.4611.00000.00.000.	City Council - Office Supplies	$228.51	$1,000.00	$1,000.00	$1,000.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: City Council-Office Supplies		$1,000.00					
Column Total:		**$1,000.00**					
1000.1.100.41110.4631.00000.00.000.	City Council - Food/Food Serv	$0.00	$2,000.00	$2,000.00	$2,000.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Council Workshops		$500.00					
Description: Public Events		$1,500.00					
Column Total:		**$2,000.00**					
1000.1.100.41110.4640.00000.00.000.	City Council - Books/Publicati	$0.00	$500.00	$500.00	$500.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Educational Materials		$500.00					
Column Total:		**$500.00**					
Budg_Cat: Supplies - 600		$228.51	$3,500.00	$3,500.00	$3,500.00	$0.00	0.00

General Fund Expenditure Detail Report

Fiscal Year: 2022-2023

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.100.41110.4810.00000.00.000. City Council - Membership Du		$28,394.00	$29,000.00	$29,000.00	$29,000.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	NHMA Annual Membership Fee	$29,000.00					
Column Total:		**$29,000.00**					
1000.1.100.41110.4835.00000.00.000. City Council - Grants/Subsidy		$156,046.50	$300,093.00	$364,639.00	$364,639.00	$64,546.00	21.51
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	COAST Bus	$351,639.00		FY22 $286,093			
Description:	Dover Main Street	$10,000.00		FY22 $10,000			
Description:	Woodman Institute Museum Municipal Archive	$3,000.00		FY22 $3,000			
Column Total:		**$364,639.00**					
Budg_Cat: Other Expenses - 800		$184,440.50	$329,093.00	$393,639.00	$393,639.00	$64,546.00	19.61
1000.1.100.41110.4912.00000.00.000. City Council - Transfer to Spe		$117,030.96	$125,091.00	$57,731.00	$57,731.00	($67,360.00)	(53.85)
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	CC McConnell Vacant Space Subsidy	$11,451.00		FY22 $20,542			
Description:	McConnell DALC Tenant Subsidy	$22,468.00		FY22 $22,468			
Description:	McConnell SAU11 Tenant Subsidy	$23,812.00		FY22 $23,812			
Column Total:		**$57,731.00**					
Budg_Cat: Operating Transfers Out - 910		$117,030.96	$125,091.00	$57,731.00	$57,731.00	($67,360.00)	(53.85)
Func: City Council - 41110		$332,221.79	$489,497.00	$487,667.00	$487,667.00	($1,830.00)	(0.37)

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EXECUTIVE

Division: Office of the City Manager — Function 41320

Mission Statement:

To provide effective leadership and direction in the administration of policies established by the Mayor and City Council as well as to supervise and guide the efficient operation of all city departments.

Major Services/Responsibilities:

- Coordinate the development and analysis of policy recommendations presented to the Mayor and City Council.
- Implement policies enacted by the Mayor and City Council and manage the overall administrative affairs of the City.
- Directly lead the executive level staff relating to the City of Dover's Strategic Management Goals.
- Direct the technical, operational and administrative activities between departments based on the City of Dover's Core Values.

Key Fiscal Year Priorities/Objectives:

The Office of the City Manager will assure the continued economical, efficient and effective management of city government. This will include: advising the Mayor and City Council on policy making matters related to the overall administration of the city government; recommending proposals and programs, which address the long term needs of the community; coordinating City Departments in achieving goals identified in departmental strategic management plans and the overall community master plan; and promoting opportunities that reinforce the City of Dover's core values. Priorities for the upcoming fiscal year will include: continuing to address the ongoing public health and economic impacts of the COVID pandemic; promote continued collaboration and efficiency in the delivery of municipal services; prudently managing municipal operations and finances; and pursue available state and federal funds for infrastructure investments supporting responsible growth and the long-term well-being of community.

Performance Measures:

Description	2021 Actual	2022 Budget	2023 Estimate
Overall favorable quality of services delivered (NCS Survey) – maintain and improve upon prior year ratings	78%	80%	82%
Overall favorable quality of life (NCS Survey) – maintain and improve upon prior year ratings	87%	90%	92%
Employee job satisfaction (NES Survey) - maintain and improve upon prior year ratings	93%	89%	94%
Financial policy compliance (Financial Scorecard) - maintain and improve upon prior year ratings	70%	80%	85%
Policy recommendations presented and adopted (Council Meeting Agendas) – target of 100%	98%	100%	100%

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2022-2023

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.130.41320.4110.00000.00.000.	City Manager - Regular Salari	$164,067.87	$165,884.00	$171,359.00	$171,359.00	$5,475.00	3.30
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Joyal, J Michael		$171,359.00	1.0000	City Manager			
Column Total:		**$171,359.00**					
1000.1.130.41320.4115.00000.00.000.	City Manager - Regular Hourly	$65,091.60	$67,524.00	$73,039.00	$73,039.00	$5,515.00	8.17
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Bessette, Colleen E		$73,039.00	1.0000	Executive Assis			
Column Total:		**$73,039.00**					
1000.1.130.41320.4115.01500.20.000.	City Manager - Regular Hourly	$0.00	$7,850.00	$7,850.00	$7,850.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: NHMMA Fellowship		$7,850.00					
Column Total:		**$7,850.00**					
1000.1.130.41320.4130.00000.00.000.	City Manager - Overtime Pay	$88.20	$0.00	$0.00	$0.00	$0.00	0.00
1000.1.130.41320.4170.00000.00.000.	City Manager - Longevity Pay	$32,477.33	$35,565.00	$35,565.00	$35,565.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: 1 @ 20-24 years		$1,600.00		$1,600 each			
Description: ICMA-RC		$33,965.00					
Column Total:		**$35,565.00**					
1000.1.130.41320.4211.00000.00.000.	City Manager - Health Insuran	$49,654.56	$49,089.00	$50,376.00	$50,376.00	$1,287.00	2.62
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Medical Premiums to HealthTrust		$50,376.00					
Column Total:		**$50,376.00**					

General Fund Expenditure Detail Report

Fiscal Year: 2022-2023

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.130.41320.4212.00000.00.000.	City Manager - Dental Insuran	$3,028.00	$3,050.00	$3,004.00	$3,004.00	($46.00)	(1.51)
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Dental Premiums to HealthTrust		$3,004.00					
Column Total:		**$3,004.00**					
1000.1.130.41320.4213.00000.00.000.	City Manager - Life Insurance	$654.18	$1,251.00	$1,275.00	$1,275.00	$24.00	1.92
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Life Premiums to HealthTrust		$1,275.00					
Column Total:		**$1,275.00**					
1000.1.130.41320.4214.00000.00.000.	City Manager - Long Term Dis	$963.77	$1,518.00	$1,555.00	$1,555.00	$37.00	2.44
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Long Term Disability Premiums to Health Trust		$1,555.00					
Column Total:		**$1,555.00**					
1000.1.130.41320.4215.00000.00.000.	City Manager - Short Term Dis	$1,142.40	$1,249.00	$1,903.00	$1,903.00	$654.00	52.36
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Short Term Disability Premiums to Health Trust		$1,903.00					
Column Total:		**$1,903.00**					
1000.1.130.41320.4220.00000.00.000.	City Manager - FICA	$12,339.61	$12,975.00	$13,580.00	$13,580.00	$605.00	4.66
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Cost of FICA - 6.2% of Wages		$13,580.00					
Column Total:		**$13,580.00**					
1000.1.130.41320.4225.00000.00.000.	City Manager - Medicare	$3,634.06	$3,843.00	$3,954.00	$3,954.00	$111.00	2.89
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Cost of Medicare - 1.45% of wages		$3,954.00					
Column Total:		**$3,954.00**					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2022-2023

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.130.41320.4230.00000.00.000	City Manager - Retirement	$29,645.65	$38,283.00	$39,362.00	$39,362.00	$1,079.00	2.82
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Cost of NH Retirement System payments	$39,362.00					
Column Total:		**$39,362.00**					
1000.1.130.41320.4240.00000.00.000	City Manager - Staff Developn	$8,352.64	$7,000.00	$8,000.00	$8,000.00	$1,000.00	14.29
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	City Manager-Staff Development	$2,500.00					
Description:	Employee Recognition	$3,500.00					
Description:	Volunteer Acknowledgment	$2,000.00					
Column Total:		**$8,000.00**					
1000.1.130.41320.4260.00000.00.000	City Manager - Workers Comp	$2,429.04	$2,429.00	$2,429.00	$2,429.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Workers Comp allocation	$2,429.00					
Column Total:		**$2,429.00**					
1000.1.130.41320.4290.00000.00.000	City Manager - FSA Fees	$60.50	$150.00	$150.00	$150.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Admin fees - Flexible Spending Accts	$150.00					
Column Total:		**$150.00**					
Budg_Cat:	Personal Services - 100	$373,629.41	$397,660.00	$413,401.00	$413,401.00	$15,741.00	3.96
1000.1.130.41320.4341.00000.00.000	City Manager - Technical Serv	$0.00	$912.00	$950.00	$950.00	$38.00	4.17
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Desktop Publishing License	$950.00					
Column Total:		**$950.00**					

General Fund Expenditure Detail Report

Fiscal Year: 2022-2023

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.130.41320.4435.00000.00.000.	City Manager - Maint Chrgs - (	$10,264.60	$9,357.00	$10,968.00	$10,968.00	$1,611.00	17.22
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Division Share of DoverNet support	$10,379.00					
Description:	Division Share of PC Maintenance	$589.00					
Column Total:		**$10,968.00**					
1000.1.130.41320.4524.00000.00.000.	City Manager - Public Liab Ins	$2,364.02	$2,472.00	$2,660.00	$2,660.00	$188.00	7.61
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Cost of Public Liability Insur	$2,660.00					
Column Total:		**$2,660.00**					
1000.1.130.41320.4531.00000.00.000.	City Manager - Telecommunic	$2,539.06	$2,153.00	$2,153.00	$2,153.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Services/equipment for voice, data, wireless	$2,153.00					
Column Total:		**$2,153.00**					
1000.1.130.41320.4534.00000.00.000.	City Manager - Postage	$212.43	$400.00	$400.00	$400.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Correspondence - Express & Parcel Post	$400.00					
Column Total:		**$400.00**					
1000.1.130.41320.4540.00000.00.000.	City Manager - Advertising	$0.00	$500.00	$500.00	$500.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Communications with Public	$500.00					
Column Total:		**$500.00**					
1000.1.130.41320.4550.00000.00.000.	City Manager - Printing & Binc	$68.87	$100.00	$100.00	$100.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Documents/reports	$100.00					
Column Total:		**$100.00**					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2022-2023

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.130.41320.4580.00000.00.000	City Manager - Travel Expens	$0.00	$3,000.00	$4,000.00	$3,000.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Travel Expense for Conferences & Seminars	$4,000.00					
Description:	z City Manager General Reduction	($1,000.00)					
Column Total:		**$3,000.00**					
Budg_Cat:	Purchased Services - 300	$15,448.98	$18,894.00	$21,731.00	$20,731.00	$1,837.00	9.72
1000.1.130.41320.4611.00000.00.000	City Manager - Office Supplies	$1,564.34	$1,500.00	$1,800.00	$1,800.00	$300.00	20.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Color Copies & Black/White Copies - City Manager's	$1,000.00					
Description:	Various Supplies - City Manager's Office	$800.00					
Column Total:		**$1,800.00**					
1000.1.130.41320.4612.00000.00.000	City Manager - Operating Sup	$357.33	$1,000.00	$1,000.00	$1,000.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Office Software	$400.00					
Description:	Printer Cartridges/Refills	$600.00					
Column Total:		**$1,000.00**					
1000.1.130.41320.4631.00000.00.000	City Manager - Food/Food Se	$586.47	$700.00	$700.00	$700.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Public Events & Meetings	$700.00					
Column Total:		**$700.00**					

General Fund Expenditure Detail Report

Fiscal Year: 2022-2023

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
☐ Exclude inactive accounts with zero balance

From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account / Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.130.41320.4640.00000.00.000. City Manager - Books/Publica	$2,351.21	$2,700.00	$2,700.00	$2,700.00	$0.00	0.00
Column: [FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description: Fosters Daily Democrat	$600.00					
Description: NH Register	$100.00					
Description: NH Revised/Updated Statutes	$1,000.00					
Description: Training Books	$600.00					
Description: Union Leader	$400.00					
Column Total:	**$2,700.00**					
Budg_Cat: Supplies - 600	$4,859.35	$5,900.00	$6,200.00	$6,200.00	$300.00	5.08
1000.1.130.41320.4745.00000.00.000. City Manager - Computers & (	$269.44	$300.00	$590.00	$590.00	$290.00	96.67
Column: [FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description: PC, Printer, UPS	$590.00					
Column Total:	**$590.00**					
Budg_Cat: Capital Outlay - 700	$269.44	$300.00	$590.00	$590.00	$290.00	96.67
1000.1.130.41320.4810.00000.00.000. City Manager - Membership D	$2,162.74	$2,620.00	$2,640.00	$2,570.00	($50.00)	(1.91)
Column: [FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description: ASQ	$70.00					
Description: Chamber of Commerce	$320.00					
Description: Intl City Management Assoc.	$2,000.00					
Description: Municipal Management Assoc.	$250.00					
Description: z City Manager General Reduction	($70.00)					
Column Total:	**$2,570.00**					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2022-2023

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.130.41320.4819.00000.00.000.	City Manager - Fees & Charg	$0.00	$400.00	$400.00	$400.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Miscellaneous Fees		$400.00					
Column Total:		**$400.00**					
Budg_Cat: Other Expenses - 800		$2,162.74	$3,020.00	$3,040.00	$2,970.00	($50.00)	(1.66)
Func: City Manager - 41320		$396,369.92	$425,774.00	$444,962.00	$443,892.00	$18,118.00	4.26

EXECUTIVE

Division: Office of Human Resources — Function 41330

Mission Statement:

Support the goals and challenges of the City of Dover, NH, by providing services that promote a work environment characterized by fair treatment of staff, open communications, personal accountability, trust and mutual respect. Human Resources will seek and provide solutions to workplace issues that support and optimize the operating principles of the organization.

Major Services/Responsibilities:

- Human Resources Management
  - Employment Law Compliance and Reporting
  - Personnel Policy Administration
  - Payroll
  - Labor Relations
  - Risk Management & Safety

Key Fiscal Year Priorities/Objectives:

The Office of Human Resources will assure continued compliance with federal, state and local laws. This will include revising and implementing personnel policies; continue to provide a healthy and safe work environment for employees; and fine-tune the performance and learning management system to reap the most benefit from the system. Priorities for the upcoming year include revising the new hire onboarding process to ensure new employees are provided a solid foundation to start their career with the City and negotiating successor collective bargaining agreements with our seven unions to include the smooth transition to a new classification and pay.

Performance Measures:

Description	FY21 Actual	FY22 Estimate	FY23 Estimate
Full Time Equivalents – City (regular full- and part-time only)	309.8	319.5	319.5
Employees Paid – including School	1,495	1,520	1,520
Payroll Disbursements (Gross Wages) – including School	$55M	$57M	$59M

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2022-2023

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.130.41330.4110.00000.00.000.	HR - Regular Salaried Employ	$85,410.48	$88,510.00	$101,440.00	$101,440.00	$12,930.00	14.61
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: 457 Incentive Pay		$1,800.00		457 Incentive			
Description: Daudelin, Susan		$99,640.00	1.0000	HR Director			
Column Total:		**$101,440.00**					
1000.1.130.41330.4115.00000.00.000.	HR - Regular Hourly Employe	$61,444.90	$61,175.00	$97,994.00	$97,994.00	$36,819.00	60.19
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: 457 Incentive Pay		$1,800.00		457 Incentive			
Description: Dwyer, Allison		$26,622.00	0.6250	Secretary I			
Description: Tsouramanis, Jean		$69,572.00	1.0000	HR Assistant			
Column Total:		**$97,994.00**					
1000.1.130.41330.4170.00000.00.000.	HR - Longevity Pay	$3,200.00	$3,200.00	$3,200.00	$3,200.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: 2 @ 20-24 Years		$3,200.00		$1,600 each			
Column Total:		**$3,200.00**					
1000.1.130.41330.4211.00000.00.000.	HR - Health Insurance	$36,982.16	$36,138.00	$36,637.00	$36,637.00	$499.00	1.38
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Medical Premiums to Health Trust		$36,637.00					
Column Total:		**$36,637.00**					
1000.1.130.41330.4212.00000.00.000.	HR - Dental Insurance	$1,170.24	$1,170.00	$1,158.00	$1,158.00	($12.00)	(1.03)
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Dental Premiums to Health Trust		$1,158.00					
Column Total:		**$1,158.00**					

General Fund Expenditure Detail Report

Fiscal Year: 2022-2023

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.130.41330.4213.00000.00.000	HR - Life Insurance	$377.28	$392.00	$452.00	$452.00	$60.00	15.31
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Life Premiums to Health Trust		$452.00					
Column Total:		**$452.00**					
1000.1.130.41330.4214.00000.00.000	HR - Long Term Disability Insu	$753.40	$874.00	$1,103.00	$1,103.00	$229.00	26.20
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Long Term Disability Premiums to Health Trust		$1,103.00					
Column Total:		**$1,103.00**					
1000.1.130.41330.4215.00000.00.000	HR - Short Term Disability Ins	$931.90	$1,034.00	$2,039.00	$2,039.00	$1,005.00	97.20
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Short Term Disability Premiums to Health Trust		$2,039.00					
Column Total:		**$2,039.00**					
1000.1.130.41330.4220.00000.00.000	HR - FICA	$9,984.79	$10,038.00	$13,127.00	$13,127.00	$3,089.00	30.77
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Cost of FICA - 6.2% of Wages		$13,127.00					
Column Total:		**$13,127.00**					
1000.1.130.41330.4225.00000.00.000	HR - Medicare	$2,335.51	$2,348.00	$3,070.00	$3,070.00	$722.00	30.75
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Cost of Medicare - 1.45% of Wages		$3,070.00					
Column Total:		**$3,070.00**					
1000.1.130.41330.4230.00000.00.000	HR - Retirement	$16,652.45	$21,495.00	$24,747.00	$24,747.00	$3,252.00	15.13
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Cost of NH Retirement System payments		$24,747.00					
Column Total:		**$24,747.00**					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2022-2023

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.130.41330.4240.00000.00.000.	HR - Staff Development	$1,057.00	$4,000.00	$4,000.00	$4,000.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Employee Skills Training Programs	$3,000.00					
Description:	Labor Relations	$1,000.00					
Column Total:		**$4,000.00**					
1000.1.130.41330.4260.00000.00.000.	HR - Workers Comp Insuranc	$1,427.04	$1,427.00	$1,427.00	$1,427.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Workers Comp allocation	$1,427.00					
Column Total:		**$1,427.00**					
1000.1.130.41330.4290.00000.00.000.	HR - FSA Fees	$30.25	$75.00	$75.00	$75.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Admin fees - Flexible Spending Accts	$75.00					
Column Total:		**$75.00**					
Budg_Cat:	Personal Services - 100	$221,757.40	$231,876.00	$290,469.00	$290,469.00	$58,593.00	25.27
1000.1.130.41330.4339.00000.00.000.	HR - Consulting Services	$16,850.00	$18,000.00	$20,000.00	$20,000.00	$2,000.00	11.11
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	National Citizen Survey/Employee Survey	$20,000.00					
Column Total:		**$20,000.00**					
1000.1.130.41330.4341.00000.00.000.	HR - Technical Services	$1,078.55	$0.00	$0.00	$0.00	$0.00	0.00
1000.1.130.41330.4435.00000.00.000.	HR - Maint Chrgs - Office Equ	$9,099.46	$7,880.00	$9,695.00	$9,695.00	$1,815.00	23.03
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Division Share of DoverNet support	$9,144.00					
Description:	Division Share of PC Maintenance	$551.00					
Column Total:		**$9,695.00**					

General Fund Expenditure Detail Report

Fiscal Year: 2022-2023

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.130.41330.4443.00000.00.000	HR - Rental of Equipment	$1,632.00	$2,000.00	$2,000.00	$2,000.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Copier/scanner lease		$2,000.00					
Column Total:		**$2,000.00**					
1000.1.130.41330.4524.00000.00.000	HR - Public Liab Insurance	$1,297.02	$1,369.00	$1,525.00	$1,525.00	$156.00	11.40
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Cost of Public Liability Insurance		$1,525.00					
Column Total:		**$1,525.00**					
1000.1.130.41330.4531.00000.00.000	HR - Telecommunications	$1,175.18	$1,153.00	$1,153.00	$1,153.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Services/equipment for voice, fax, data, wireless		$1,153.00					
Column Total:		**$1,153.00**					
1000.1.130.41330.4534.00000.00.000	HR - Postage	$906.32	$400.00	$1,000.00	$1,000.00	$600.00	150.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Correspondence - Express & Parcel Post		$1,000.00					
Column Total:		**$1,000.00**					
1000.1.130.41330.4540.00000.00.000	HR - Advertising	$2,409.60	$3,000.00	$4,000.00	$4,000.00	$1,000.00	33.33
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Advertising Positions		$4,000.00					
Column Total:		**$4,000.00**					
1000.1.130.41330.4550.00000.00.000	HR - Printing & Binding	$371.03	$1,200.00	$1,200.00	$1,200.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Documents/reports		$200.00					
Description: Employee Safety Manual		$1,000.00					
Column Total:		**$1,200.00**					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2022-2023

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.130.41330.4580.00000.00.000	HR - Travel Expense	$0.00	$800.00	$800.00	$800.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Travel expense for Conferences & Seminars	$800.00					
Column Total:		**$800.00**					
Budg_Cat: Purchased Services - 300		$34,819.16	$35,802.00	$41,373.00	$41,373.00	$5,571.00	15.56
1000.1.130.41330.4611.00000.00.000	HR - Office Supplies	$1,742.93	$1,500.00	$2,500.00	$2,500.00	$1,000.00	66.67
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Color copies & Black/White Copies	$1,000.00					
Description:	Various office supplies	$1,500.00					
Column Total:		**$2,500.00**					
1000.1.130.41330.4612.00000.00.000	HR - Operating Supplies	($20.71)	$1,000.00	$0.00	$0.00	($1,000.00)	(100.00)
1000.1.130.41330.4631.00000.00.000	HR - Food/Food Services	$0.00	$500.00	$500.00	$500.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	HR events & meetings	$500.00					
Column Total:		**$500.00**					
1000.1.130.41330.4640.00000.00.000	HR - Books/Publications	$223.10	$860.00	$860.00	$860.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	HR Comply	$160.00					
Description:	Labor & Employment Supplement	$200.00					
Description:	Misc HR Publications	$500.00					
Column Total:		**$860.00**					
Budg_Cat: Supplies - 600		$1,945.32	$3,860.00	$3,860.00	$3,860.00	$0.00	0.00

General Fund Expenditure Detail Report

Fiscal Year: 2022-2023

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.130.41330.4745.00000.00.000	HR - Computers & Communic	$0.00	$0.00	$806.00	$806.00	$806.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: PC, Printer, UPS		$806.00					
Column Total:		**$806.00**					
Budg_Cat: Capital Outlay - 700		$0.00	$0.00	$806.00	$806.00	$806.00	0.00
1000.1.130.41330.4810.00000.00.000	HR - Membership Dues	$1,077.34	$2,010.00	$2,210.00	$2,210.00	$200.00	9.95
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: ICMA		$900.00					
Description: IPMA - Agency		$350.00					
Description: SHRA - HR Director & Assistant		$100.00					
Description: SHRM - HR Director & Assistant		$600.00					
Description: World At Work		$260.00					
Column Total:		**$2,210.00**					
1000.1.130.41330.4819.00000.00.000	HR - Fees & Charges	$0.00	$100.00	$1,200.00	$1,200.00	$1,100.00	1,100.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: New Hire Background 30 @ $25 each		$750.00					
Description: New Hire Motor Vehicle 30 @ $15 each		$450.00					
Column Total:		**$1,200.00**					
Budg_Cat: Other Expenses - 800		$1,077.34	$2,110.00	$3,410.00	$3,410.00	$1,300.00	61.61
Func: Human Resources - 41330		$259,599.22	$273,648.00	$339,918.00	$339,918.00	$66,270.00	24.22

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EXECUTIVE

Division: Office of Media Services — Function 41340

Mission Statement:

The Office of Media Services develops and manages the City of Dover's communications tools and resources, helps improve stakeholder relationships, public engagement and community outreach, and delivers accessible and responsive communication and public information about government operations and services.

Major Services/Responsibilities:

- Manage the City's two access television channels (Channels 22 and 95), including the broadcast and on-demand access of public meetings.
- Manage, maintain, update and improve the City's public-facing website.
- Create and distribute timely public information across all media platforms and systems, including public service announcements, informational content, media releases, City newsletters, special programming, printed material, and social media.
- Assess and develop new communications tools that enhance public access and open and transparent government.
- Distribute emergency alerts and special announcements, as needed, at all times.
- Create and implement consistent branding of City of Dover communication assets, including printed material, digital content, and facility signage.

Key Fiscal Year Objectives:

- Continue improvements to the City's broadcast infrastructure for all governmental and educational programming, including ongoing transition to high-definition distribution across all video systems.
- Continue redesign and organization of the City's website.
- Improve and integrate search tools on the City's website and other information portals.
- Develop and implement new programming and informational content across all media and communications platforms.
- Continue to work with Dover's public schools to help create educational content for the City's Education Channel and other media platforms.

Performance Measures:

Description	FY21 Actual	FY22 Estimate	FY23 Estimate
Subscribers to email distribution lists	12,204	14,220	18,500
Announcements, messages and media releases	3,865	4,000	4,300
Average monthly video views	73,971	80,000	85,000

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2022-2023

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.130.41340.4110.00000.00.000.	Media - Regular Salaried Emp	$129,739.53	$146,935.00	$170,075.00	$170,075.00	$23,140.00	15.75
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: 457 Incentive Pay		$2,763.00		457 Incentive P			
Description: Early, Brian		$68,696.00	1.0000	IT Administrato			
Description: Gillis, Michael		$98,616.00	1.0000	Director of Med			
Column Total:		**$170,075.00**					
1000.1.130.41340.4115.00000.00.000.	Media - Regular Hourly Emplc	$22,796.36	$42,618.00	$44,435.00	$44,435.00	$1,817.00	4.26
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Broadcast Operators		$20,880.00	0.2500	CATV Broadcast			
Description: Lynne Clement		$13,436.00	0.2500	IT Technician			
Description: Zimmerman, Thomas		$10,119.00	0.2000	IT Technician			
Column Total:		**$44,435.00**					
1000.1.130.41340.4170.00000.00.000.	Media - Longevity Pay	$800.00	$800.00	$900.00	$900.00	$100.00	12.50
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: 1 @ 10-14 Years		$800.00		$800 each			
Description: 1 @ 5-9 Years		$100.00		$400 prorated			
Column Total:		**$900.00**					
1000.1.130.41340.4211.00000.00.000.	Media - Health Insurance	$45,476.10	$43,414.00	$44,088.00	$44,088.00	$674.00	1.55
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Medical Premiums to Health Trust		$44,088.00					
Column Total:		**$44,088.00**					

General Fund Expenditure Detail Report

Fiscal Year: 2022-2023

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
☐ Exclude inactive accounts with zero balance

From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.130.41340.4212.00000.00.000	Media - Dental Insurance	$1,214.66	$1,189.00	$1,158.00	$1,158.00	($31.00)	(2.61)
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Dental Premium to Health Trust		$1,158.00					
Column Total:		**$1,158.00**					
1000.1.130.41340.4213.00000.00.000	Media - Life Insurance	$205.24	$246.00	$281.00	$281.00	$35.00	14.23
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Life Premium to Health Trust		$281.00					
Column Total:		**$281.00**					
1000.1.130.41340.4214.00000.00.000	Media - Long Term Disability I	$447.56	$691.00	$706.00	$706.00	$15.00	2.17
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Long Term Disability Premiums to Health Trust		$706.00					
Column Total:		**$706.00**					
1000.1.130.41340.4215.00000.00.000	Media - Short Term Disability	$807.30	$1,331.00	$2,205.00	$2,205.00	$874.00	65.66
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Short Term Disability Premiums to Health Trust		$2,205.00					
Column Total:		**$2,205.00**					
1000.1.130.41340.4220.00000.00.000	Media - FICA	$9,686.68	$12,629.00	$14,186.00	$14,186.00	$1,557.00	12.33
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Cost of FICA - 6.2% of Wages		$14,186.00					
Column Total:		**$14,186.00**					
1000.1.130.41340.4225.00000.00.000	Media - Medicare	$2,265.20	$2,953.00	$3,317.00	$3,317.00	$364.00	12.33
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Cost of Medicare - 1.45% of Wages		$3,317.00					
Column Total:		**$3,317.00**					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2022-2023

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account / Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.130.41340.4230.00000.00.000. Media - Retirement	$14,629.46	$20,772.00	$24,025.00	$24,025.00	$3,253.00	15.66
Column: [FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description: Cost of NH Retirement System	$24,025.00					
Column Total:	**$24,025.00**					
1000.1.130.41340.4240.00000.00.000. Media - Staff Development	$200.00	$1,500.00	$1,500.00	$1,500.00	$0.00	0.00
Column: [FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description: Online Training, 2 seats	$500.00					
Description: Staff Development	$1,000.00					
Column Total:	**$1,500.00**					
1000.1.130.41340.4260.00000.00.000. Media - Workers Comp Insura	$467.04	$467.00	$467.00	$467.00	$0.00	0.00
Column: [FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description: Workers Comp Allocation	$467.00					
Column Total:	**$467.00**					
1000.1.130.41340.4290.00000.00.000. Media - FSA Fees	$52.25	$0.00	$0.00	$0.00	$0.00	0.00
Budg_Cat: Personal Services - 100	$228,787.38	$275,545.00	$307,343.00	$307,343.00	$31,798.00	11.54
1000.1.130.41340.4336.00000.00.000. Media - Medical Services	$242.00	$204.00	$310.00	$310.00	$106.00	51.96
Column: [FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description: New Hire Medical Exams	$310.00		2 @ $155 each			
Column Total:	**$310.00**					

General Fund Expenditure Detail Report

Fiscal Year: 2022-2023

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.130.41340.4341.00000.00.000.	Media - Technical Services	$9,561.51	$34,435.00	$35,735.00	$35,735.00	$1,300.00	3.78
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Data Delivery-Channel 22 & 95	$1,000.00					
Description:	Email Subscriptions, Newsletters	$1,700.00					
Description:	Emergency Alert System	$9,300.00					
Description:	Media Production Applications - 3 licenses	$2,735.00					
Description:	Online Streaming of Channel 22	$3,000.00					
Description:	Programming Services Web & Video Development	$4,000.00					
Description:	Video & Audio Equipment Repair	$3,000.00					
Description:	Video on Demand	$4,500.00					
Description:	Webserver Site Search	$6,500.00					
Column Total:		**$35,735.00**					
1000.1.130.41340.4435.00000.00.000.	Media - Maint Chrgs - Office E	$6,833.24	$8,436.00	$14,401.00	$14,401.00	$5,965.00	70.71
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Division Share of DoverNet Support	$10,587.00					
Description:	Division Share of PC Maintenance	$2,314.00					
Description:	Maintenance Support	$1,500.00					
Column Total:		**$14,401.00**					
1000.1.130.41340.4441.00000.00.000.	Media - Rental of Land & Buil	$37,447.92	$38,065.00	$48,666.00	$48,666.00	$10,601.00	27.85
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	McConnell Center Rent (3,264 sq ft)	$48,666.00					
Column Total:		**$48,666.00**					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2022-2023

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.130.41340.4524.00000.00.000.	Media - Public Liab Insurance	$0.00	$653.00	$1,558.00	$1,558.00	$905.00	138.59
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Cost of Public Liab Insurance	$1,558.00					
Column Total:		**$1,558.00**					
1000.1.130.41340.4531.00000.00.000.	Media - Telecommunications	$2,865.91	$4,300.00	$4,300.00	$4,300.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Services/equipment for voice, fax, data, wireless	$4,300.00					
Column Total:		**$4,300.00**					
1000.1.130.41340.4540.00000.00.000.	Media - Advertising	$0.00	$500.00	$500.00	$500.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Social Media Promotions	$500.00					
Column Total:		**$500.00**					
1000.1.130.41340.4550.00000.00.000.	Media - Printing & Binding	$0.00	$1,000.00	$1,000.00	$1,000.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Newsletters, Brochures, Informational Print	$1,000.00					
Column Total:		**$1,000.00**					
1000.1.130.41340.4580.00000.00.000.	Media - Travel Expense	$0.00	$300.00	$300.00	$300.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Meetings/Conferences	$300.00					
Column Total:		**$300.00**					
Budg_Cat:	Purchased Services - 300	$56,950.58	$87,893.00	$106,770.00	$106,770.00	$18,877.00	21.48

General Fund Expenditure Detail Report

Fiscal Year: 2022-2023

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.130.41340.4611.00000.00.000	Media - Office Supplies	$0.00	$1,500.00	$1,500.00	$1,500.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Copies, Paper, Desk Supplies	$1,500.00					
Column Total:		**$1,500.00**					
1000.1.130.41340.4612.00000.00.000	Media - Operating Supplies	$2,318.93	$1,500.00	$1,500.00	$1,500.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Cables, Batteries, Production Expendables, Grip Su	$1,500.00					
Column Total:		**$1,500.00**					
1000.1.130.41340.4640.00000.00.000	Media - Books/Publications	$1,760.76	$1,715.00	$1,900.00	$1,900.00	$185.00	10.79
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Artists License - ASCAP	$400.00					
Description:	Artists License - BMI	$400.00					
Description:	Artists License - SESAC	$1,100.00					
Column Total:		**$1,900.00**					
Budg_Cat: Supplies - 600		$4,079.69	$4,715.00	$4,900.00	$4,900.00	$185.00	3.92
1000.1.130.41340.4725.00000.00.000	Media - Building Improvement	$0.00	$1,000.00	$1,000.00	$1,000.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Media Access Center, Council Chambers, Council Con	$1,000.00					
Column Total:		**$1,000.00**					
1000.1.130.41340.4744.00000.00.000	Media - Furniture & Fixtures	$0.00	$1,000.00	$1,000.00	$1,000.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Media Access Center, Council Chambers, Council Con	$1,000.00					
Column Total:		**$1,000.00**					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2022-2023

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.130.41340.4745.00000.00.000.	Media - Computers & Commu	$1,140.22	$14,000.00	$27,314.00	$27,314.00	$13,314.00	95.10
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Broadcast System Equipment		$15,000.00					
Description: PC, Printer, UPS		$2,314.00					
Description: Replacement Server		$10,000.00					
Column Total:		**$27,314.00**					
Budg_Cat: Capital Outlay - 700		$1,140.22	$16,000.00	$29,314.00	$29,314.00	$13,314.00	83.21
1000.1.130.41340.4810.00000.00.000.	Media - Studio - Membership	$1,347.00	$950.00	$950.00	$950.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: NATOA		$800.00					
Description: NHCCM		$150.00					
Column Total:		**$950.00**					
1000.1.130.41340.4819.00000.00.000.	Media - Fees & Charges	$80.00	$100.00	$100.00	$100.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Fees and Charges		$100.00					
Column Total:		**$100.00**					
Budg_Cat: Other Expenses - 800		$1,427.00	$1,050.00	$1,050.00	$1,050.00	$0.00	0.00
1000.1.130.41340.4916.00000.00.000.	Transfer To Internal Serv	$84,485.00	$0.00	$0.00	$0.00	$0.00	0.00
Budg_Cat: Operating Transfers Out - 910		$84,485.00	$0.00	$0.00	$0.00	$0.00	0.00
Func: Media Services - 41340		$376,869.87	$385,203.00	$449,377.00	$449,377.00	$64,174.00	16.66

EXECUTIVE

Division: Office of the City Attorney — Function 41530

Mission Statement:

The mission of the City Attorney is to provide proactive, high quality, efficient, timely and cost effective legal services, advocacy and advice to the City of Dover through its City Manager, City Council and all departments, delivered with a focus on the client, integrity, innovation, accountability and stewardship.

Major Services/Responsibilities:

- Represent and advocate for the City in court and administrative proceedings
- Draft and review ordinances and resolutions to assure legal compliance
- Assist staff in the lawful completion of their duties and responsibilities
- Draft and review contracts, deeds, leases and other documents to minimize risk
- Conduct legal research and render legal opinions to support the decision-making of the City
- Attend City Council meetings
- Assist Boards, Commissions and Committees with procedures and laws

Key Fiscal Year Objectives:

- Provide timely and efficient legal services on a diverse array of legal issues
- Keep outside legal costs to a reasonable level

Performance Measures (exclusive of all litigation activities):

Description	FY21 Actual	FY22 Estimate	FY23 Estimate
Claims Processed: Auto, Property, Liability	132	130	140
Resolutions & Ordinances	92	110	100
Document Review/Misc.	1,053	1,000	1,000
91-A Requests	51	75	80

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2022-2023

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.130.41530.4110.00000.00.000.	Legal - Regular Salaried Empl	$172,332.10	$210,466.00	$235,932.00	$235,932.00	$25,466.00	12.10
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: 457 Incentive Pay		$3,600.00		457 Incentive			
Description: Perez, Jennifer		$95,818.00	1.0000	Deputy City Att			
Description: Wyatt, Joshua		$136,514.00	1.0000	City Attorney			
Column Total:		**$235,932.00**					
1000.1.130.41530.4115.00000.00.000.	Legal - Regular Hourly Emplo	$55,369.27	$58,151.00	$63,438.00	$63,438.00	$5,287.00	9.09
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: 457 Incentive Pay		$1,800.00		457 Incentive			
Description: Moniello, Patricia		$61,638.00	1.0000	Admin Assistant			
Column Total:		**$63,438.00**					
1000.1.130.41530.4211.00000.00.000.	Legal - Health Insurance	$59,226.76	$71,478.00	$72,825.00	$72,825.00	$1,347.00	1.88
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Medical Premiums to HealthTrust		$72,825.00					
Column Total:		**$72,825.00**					
1000.1.130.41530.4212.00000.00.000.	Legal - Dental Insurance	$1,953.90	$1,973.00	$1,948.00	$1,948.00	($25.00)	(1.27)
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Dental Premiums to HealthTrust		$1,948.00					
Column Total:		**$1,948.00**					
1000.1.130.41530.4213.00000.00.000.	Legal - Life Insurance	$556.96	$801.00	$884.00	$884.00	$83.00	10.36
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Life Premiums to HealthTrust		$884.00					
Column Total:		**$884.00**					

General Fund Expenditure Detail Report

Fiscal Year: 2022-2023

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.130.41530.4214.00000.00.000	Legal - Long Term Disability Ir	$1,061.41	$1,358.00	$1,492.00	$1,492.00	$134.00	9.87
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Long Term Disability Premiums to Health Trust	$1,492.00					
Column Total:		**$1,492.00**					
1000.1.130.41530.4215.00000.00.000	Legal - Short Term Disability I	$1,322.10	$1,956.00	$2,927.00	$2,927.00	$971.00	49.64
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Short Term Disability Premiums to Health Trust	$2,927.00					
Column Total:		**$2,927.00**					
1000.1.130.41530.4220.00000.00.000	Legal - FICA	$14,305.54	$16,939.00	$18,933.00	$18,933.00	$1,994.00	11.77
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Cost of FICA - 6.2% of Wages	$18,933.00					
Column Total:		**$18,933.00**					
1000.1.130.41530.4225.00000.00.000	Legal - Medicare	$3,345.68	$3,961.00	$4,428.00	$4,428.00	$467.00	11.79
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Cost of Medicare - 1.45% of wages	$4,428.00					
Column Total:		**$4,428.00**					
1000.1.130.41530.4230.00000.00.000	Legal - Retirement	$24,847.90	$37,978.00	$42,091.00	$42,091.00	$4,113.00	10.83
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Cost of NH Retirement System payments	$42,091.00					
Column Total:		**$42,091.00**					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.130.41530.4240.00000.00.000	Legal - Staff Development	$1,059.00	$2,000.00	$4,000.00	$3,000.00	$1,000.00	50.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Bar Association & Miscellaneous	$3,000.00					
Description:	City Manager General Reduction	($1,000.00)					
Description:	Continuing Education	$1,000.00					
Column Total:		**$3,000.00**					
1000.1.130.41530.4260.00000.00.000	Legal - Workers Comp Insurai	$483.00	$483.00	$483.00	$483.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Workers Comp allocation	$483.00					
Column Total:		**$483.00**					
1000.1.130.41530.4290.00000.00.000	Legal - FSA Fees	$60.50	$150.00	$150.00	$150.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Admin Fees-Flexible Spending Acct	$150.00					
Column Total:		**$150.00**					
Budg_Cat:	Personal Services - 100	$335,924.12	$407,694.00	$449,531.00	$448,531.00	$40,837.00	10.02
1000.1.130.41530.4334.00000.00.000	Legal - Legal Services	$128,223.91	$50,000.00	$150,000.00	$75,000.00	$25,000.00	50.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Legal services and opinions	$150,000.00					
Description:	z City Manager General Reduction	($75,000.00)					
Column Total:		**$75,000.00**					
1000.1.130.41530.4336.00000.00.000	Legal - Medical Services	$242.00	$0.00	$0.00	$0.00	$0.00	0.00
1000.1.130.41530.4339.00000.00.000	Legal - Consulting Services	$0.00	$500.00	$500.00	$500.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Legal - Consulting Services	$500.00					
Column Total:		**$500.00**					

General Fund Expenditure Detail Report

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.130.41530.4341.00000.00.000	Legal - Technical Services	$7,866.91	$8,000.00	$11,000.00	$11,000.00	$3,000.00	37.50
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	General Code Ecode360 Annual Maintenance & Fees	$10,000.00					
Description:	Technical Services-Specialty Legal Research	$1,000.00					
Column Total:		**$11,000.00**					
1000.1.130.41530.4435.00000.00.000	Legal - Maint Chrgs - Office E	$7,788.96	$8,015.00	$10,447.00	$10,447.00	$2,432.00	30.34
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Division Share of DoverNet Support	$9,650.00					
Description:	Division Share PC Maintenance	$797.00					
Column Total:		**$10,447.00**					
1000.1.130.41530.4524.00000.00.000	Legal - Public Liab Insurance	$1,488.98	$1,625.00	$2,314.00	$2,314.00	$689.00	42.40
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Cost of Public Liability Insur	$2,314.00					
Column Total:		**$2,314.00**					
1000.1.130.41530.4531.00000.00.000	Legal - Telecommunications	$2,113.44	$1,903.00	$1,903.00	$1,903.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Services/equipment for voice, data, wireless	$1,903.00					
Column Total:		**$1,903.00**					
1000.1.130.41530.4534.00000.00.000	Legal - Postage	$82.79	$500.00	$500.00	$500.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Correspondence, express and parcel	$500.00					
Column Total:		**$500.00**					
1000.1.130.41530.4540.00000.00.000	Legal - Advertising	$105.00	$0.00	$0.00	$0.00	$0.00	0.00

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2022-2023

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
☐ Exclude inactive accounts with zero balance

From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.130.41530.4550.00000.00.000	Legal - Printing & Binding	$182.87	$500.00	$500.00	$500.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Printing Services		$500.00					
Column Total:		**$500.00**					
1000.1.130.41530.4580.00000.00.000	Legal - Travel Expense	$0.00	$1,000.00	$1,000.00	$1,000.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Travel expenses for seminars, conferences, mileage		$1,000.00					
Column Total:		**$1,000.00**					
Budg_Cat: Purchased Services - 300		$148,094.86	$72,043.00	$178,164.00	$103,164.00	$31,121.00	43.20
1000.1.130.41530.4611.00000.00.000	Legal - Office Supplies	$525.95	$2,000.00	$2,000.00	$2,000.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Office Supplies		$2,000.00					
Column Total:		**$2,000.00**					
1000.1.130.41530.4612.00000.00.000	Legal - Operating Supplies	$130.00	$300.00	$300.00	$300.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Printer & Scanner Supplies		$300.00					
Column Total:		**$300.00**					
1000.1.130.41530.4631.00000.00.000	Legal - Food/Food Services	$87.24	$0.00	$0.00	$0.00	$0.00	0.00
1000.1.130.41530.4640.00000.00.000	Legal - Books/Publications	$862.66	$2,000.00	$2,000.00	$2,000.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Law Books, Publications and Updates		$2,000.00					
Column Total:		**$2,000.00**					
Budg_Cat: Supplies - 600		$1,605.85	$4,300.00	$4,300.00	$4,300.00	$0.00	0.00

General Fund Expenditure Detail Report

Fiscal Year: 2022-2023

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.130.41530.4745.00000.00.000	Legal - Computers & Commur	$1,828.52	$0.00	$797.00	$797.00	$797.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: PC, Printer, UPS		$797.00					
Column Total:		**$797.00**					
Budg_Cat: Capital Outlay - 700		$1,828.52	$0.00	$797.00	$797.00	$797.00	0.00
1000.1.130.41530.4810.00000.00.000	Legal - Membership Dues	$535.00	$2,000.00	$2,000.00	$2,000.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Membership dues		$2,000.00					
Column Total:		**$2,000.00**					
1000.1.130.41530.4819.00000.00.000	Legal - Fees & Charges	$1,295.72	$1,200.00	$1,200.00	$1,200.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Legal - Filing & Service Fees		$1,200.00					
Column Total:		**$1,200.00**					
Budg_Cat: Other Expenses - 800		$1,830.72	$3,200.00	$3,200.00	$3,200.00	$0.00	0.00
Func: Legal - 41530		$489,284.07	$487,237.00	$635,992.00	$559,992.00	$72,755.00	14.93

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EXECUTIVE

Division: Office of Business Development Function 46510

Mission Statement:

- To sustain and grow our City's vibrant businesses and outstanding quality of life, by providing leadership and resources for business creation, expansion, retention, new business recruitment and community development.

Major Services/Responsibilities:

- Encourage local economic development and growth by interacting with local firms on issues pertinent to their continued success
- Recruitment of new businesses and industry
- Connect school and college training with local industry needs
- Quality job growth
- Work to enhance the quality of development Dover experiences and ensure that development is consistent with the Master Plan

Key Fiscal Year Objectives:

Through the highest ethical and professional standards, demonstrating respect for our customers and the public, the Business Outreach Office will work to increase Dover's commercial tax base, through outreach and recruitment of new businesses, and a commitment to working to retain existing businesses. Working with the Planning Department, the office will develop and implement innovative land use regulations which support the Master Plan goals/objectives. General activities will include: assisting private development and property owners with coordination with City departments and State and Federal agencies.

Priorities for the upcoming fiscal year will include: implementing recommendations from the office's strategic plan; partnering with private property owners and developers to leverage public infrastructure improvements which create economic opportunities; coordinating and overseeing downtown infill projects; support and recommend initiatives for economic development within the City including waterfront development; continue to increase interaction with citizens and community organizations in an ongoing effort to familiarize the department with the wants and needs of the community; securing the financial flexibility to capture potential development opportunities as they arise.

Performance Measures:

Description	FY21 Actual	FY22 Estimate	FY23 Estimate
Internal Contacts – assisting Dover businesses regarding various topics	307	440	500
External Contacts - businesses looking to relocate expand via mail, phone, email	163	170	125

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2022-2023

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.130.46510.4110.00000.00.000.	Business Development - Regu	$139,732.58	$174,612.00	$278,607.00	$240,783.00	$66,171.00	37.90
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	457 Incentive Pay	$1,800.00		457 Incentive			
Description:	Amy, Reid	$59,445.00	1.0000	Bus. Devlp Spec			
Description:	Parker, Christopher	$141,714.00	1.0000	Deputy City Man			
Description:	TBD - New Position	$75,648.00	1.0000	Bus. Devlp Coor			
Description:	z CM Reduction - New Position for Half Year	($37,824.00)					
Column Total:		**$240,783.00**					
1000.1.130.46510.4130.00000.00.000.	Business Development - Over	$13.96	$0.00	$0.00	$0.00	$0.00	0.00
1000.1.130.46510.4170.00000.00.000.	Business Development - Long	$0.00	$0.00	$1,600.00	$1,600.00	$1,600.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	1 @ 20-24 years	$1,600.00		$1,600 each			
Column Total:		**$1,600.00**					
1000.1.130.46510.4211.00000.00.000.	Business Development - Heal	$13,506.60	$21,764.00	$49,589.00	$35,801.00	$14,037.00	64.50
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Medical Premiums to Health Trust	$49,589.00					
Description:	z CM Reduction - New Position for Half Year	($13,788.00)					
Column Total:		**$35,801.00**					
1000.1.130.46510.4212.00000.00.000.	Business Development - Dent	$980.73	$1,210.00	$1,562.00	$1,167.00	($43.00)	(3.55)
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Dental Premiums to Health Trust	$1,562.00					
Description:	z CM Reduction - New Position for Half Year	($395.00)					
Column Total:		**$1,167.00**					

General Fund Expenditure Detail Report

Fiscal Year: 2022-2023

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Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.130.46510.4213.00000.00.000.	Business Development - Life I	$154.12	$288.00	$465.00	$402.00	$114.00	39.58
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Life Premiums to Health Trust	$465.00					
Description:	z CM Reduction - New Position for Half Year	($63.00)					
Column Total:		**$402.00**					
1000.1.130.46510.4214.00000.00.000.	Business Develop - Long Terr	$496.92	$634.00	$1,563.00	$1,423.00	$789.00	124.45
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Long Term Disability Premiums to Health Trust	$1,563.00					
Description:	z CM Reduction - New Position for Half Year	($140.00)					
Column Total:		**$1,423.00**					
1000.1.130.46510.4215.00000.00.000.	Business Develop - Short Ter	$865.82	$1,207.00	$2,882.00	$2,488.00	$1,281.00	106.13
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Short Term Disability Premiums to Health Trust	$2,882.00					
Description:	z CM Reduction - New Position for Half Year	($394.00)					
Column Total:		**$2,488.00**					
1000.1.130.46510.4220.00000.00.000.	Business Development - FICA	$9,160.23	$11,488.00	$17,588.00	$15,474.00	$3,986.00	34.70
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Cost of FICA - 6.2% of Wages	$17,588.00					
Description:	z CM Reduction - New Position for Half Year	($2,114.00)					
Column Total:		**$15,474.00**					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2022-2023

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.130.46510.4225.00000.00.000.	Business Development - Medi	$2,142.21	$2,687.00	$4,113.00	$3,619.00	$932.00	34.69
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Cost of Medicare - 1.45% of Wages	$4,113.00					
Description:	z CM Reduction - New Position for Half Year	($494.00)					
Column Total:		**$3,619.00**					
1000.1.130.46510.4230.00000.00.000.	Business Development - Retir	$15,388.30	$24,632.00	$39,397.00	$34,079.00	$9,447.00	38.35
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Cost of NH Retirement System payments	$39,397.00					
Description:	z CM Reduction - New Position for Half Year	($5,318.00)					
Column Total:		**$34,079.00**					
1000.1.130.46510.4240.00000.00.000.	Business Development - Staff	$5.00	$1,000.00	$1,000.00	$1,000.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Seminar & Conference Registration fees	$1,000.00					
Column Total:		**$1,000.00**					
1000.1.130.46510.4260.00000.00.000.	Business Development - Work	$483.00	$650.00	$650.00	$650.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Workers Comp Allocation	$650.00					
Column Total:		**$650.00**					
1000.1.130.46510.4290.00000.00.000.	Business Development - FSA	$5.50	$0.00	$0.00	$0.00	$0.00	0.00
Budg_Cat: Personal Services - 100		$182,934.97	$240,172.00	$399,016.00	$338,486.00	$98,314.00	40.93

General Fund Expenditure Detail Report

Fiscal Year: 2022-2023

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.130.46510.4336.00000.00.000	Business Development - Medi	$121.00	$0.00	$155.00	$155.00	$155.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Pre-employment physical		$155.00	1 @ $155				
Column Total:		**$155.00**					
1000.1.130.46510.4339.00000.00.000	Business Development - Cons	$0.00	$5,000.00	$5,000.00	$5,000.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Consulting Services		$5,000.00					
Column Total:		**$5,000.00**					
1000.1.130.46510.4341.00000.00.000	Business Development - Tech	$622.00	$500.00	$500.00	$500.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Technical Services		$500.00					
Column Total:		**$500.00**					
1000.1.130.46510.4424.00000.00.000	Business Development - Cont	$1,430.00	$4,290.00	$4,290.00	$4,290.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Enterprise Park		$4,290.00					
Column Total:		**$4,290.00**					
1000.1.130.46510.4435.00000.00.000	Business Developm - Maint C	$7,776.96	$7,769.00	$9,567.00	$9,567.00	$1,798.00	23.14
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Division Share of DoverNet Support		$9,023.00					
Description: Division Share of PC Maintenance		$544.00					
Column Total:		**$9,567.00**					
1000.1.130.46510.4524.00000.00.000	Business Development- Publi	$1,439.43	$1,384.00	$1,420.00	$1,420.00	$36.00	2.60
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Cost of Public Liability Insurance		$1,420.00					
Column Total:		**$1,420.00**					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.130.46510.4531.00000.00.000.	Business Development - Tele	$1,188.77	$1,650.00	$1,650.00	$1,650.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Services/equipment for voice, fax, data, wireless	$1,650.00					
Column Total:		**$1,650.00**					
1000.1.130.46510.4534.00000.00.000.	Business Development - Post	$475.27	$110.00	$110.00	$110.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Correspondence, express and parcel delivery	$110.00					
Column Total:		**$110.00**					
1000.1.130.46510.4540.00000.00.000.	Business Development - Adve	$3,529.79	$4,500.00	$4,500.00	$2,500.00	($2,000.00)	(44.44)
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Advertising Services	$4,500.00					
Description:	z City Manager General Reduction	($2,000.00)					
Column Total:		**$2,500.00**					
1000.1.130.46510.4550.00000.00.000.	Business Development - Print	$114.00	$3,500.00	$3,500.00	$3,500.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Printing & Binding Services	$3,500.00					
Column Total:		**$3,500.00**					
1000.1.130.46510.4580.00000.00.000.	Business Development - Trav	$0.00	$500.00	$500.00	$500.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Travel for seminars & conferences	$500.00					
Column Total:		**$500.00**					
Budg_Cat:	Purchased Services - 300	$16,697.22	$29,203.00	$31,192.00	$29,192.00	($11.00)	(0.04)

General Fund Expenditure Detail Report

Fiscal Year: 2022-2023

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.130.46510.4611.00000.00.000.	Business Development - Offic	$340.24	$1,200.00	$1,200.00	$1,200.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: General Office Supplies, Copies		$1,200.00					
Column Total:		**$1,200.00**					
1000.1.130.46510.4631.00000.00.000.	Business Development - Fooc	$327.87	$2,500.00	$2,500.00	$2,500.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Public Events & Meetings		$2,500.00					
Column Total:		**$2,500.00**					
1000.1.130.46510.4640.00000.00.000.	Business Development - Book	$120.00	$300.00	$300.00	$300.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Books & Publications		$300.00					
Column Total:		**$300.00**					
Budg_Cat: Supplies - 600		$788.11	$4,000.00	$4,000.00	$4,000.00	$0.00	0.00
1000.1.130.46510.4745.00000.00.000.	Business Develo - Computers	$199.99	$0.00	$2,500.00	$2,500.00	$2,500.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: PC Replacement Program		$2,500.00					
Column Total:		**$2,500.00**					
Budg_Cat: Capital Outlay - 700		$199.99	$0.00	$2,500.00	$2,500.00	$2,500.00	0.00

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.130.46510.4810.00000.00.000	Business Development - Mem	$160.00	$500.00	$2,470.00	$2,470.00	$1,970.00	394.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: American Planning Association		$850.00					
Description: Coordinator Position Prof. Dues		$500.00					
Description: ICMA Professional Dues		$1,120.00					
Column Total:		**$2,470.00**					
1000.1.130.46510.4819.00000.00.000	Business Development - Fees	$0.00	$120.00	$120.00	$120.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Fees & Charges		$120.00					
Column Total:		**$120.00**					
Budg_Cat: Other Expenses - 800		$160.00	$620.00	$2,590.00	$2,590.00	$1,970.00	317.74
Func: Business Development - 46510		$200,780.29	$273,995.00	$439,298.00	$376,768.00	$102,773.00	37.51

FINANCE

Division: Finance and Accounting — Function 41511

Mission Statement:

Handle the financial resources of the City in a safe, fair, accurate, efficient and professional manner to meet all areas of responsibilities, including compliance with Federal, State and local laws and generally accepted accounting principals, and to timely report the financial position and performance of the City to the City Council, management, debt underwriters and rating agencies.

Major Services/Responsibilities:

- Cash management
- Financial projections
- Electronic transfer of funds
- Debt financing
- Annual budget preparation and control
- Tax and utility rate setting
- Compliance to generally accepted accounting principles
- Preparation of financial statements
- Preparation of Federal, State and misc. reports and surveys
- Capital Improvements Program preparation
- Trust Fund Administration
- Preparation of bid solicitations, analysis and resolutions
- Contract Processing
- Audit and processing of accounts payable, payroll and cash receipts
- Accounting accruals
- Assist independent auditors
- Account and bank reconciliations
- Reconciliation of receivable subledgers accounts to general ledger
- Research and analysis
- Property-Liability Claims Management
- Purchase Order approvals and creation

Key Fiscal Year Objectives:

- Expand the use of electronic processing, imaging and record retention.
- Continue to work on developing future revenue sources.
- Continue to implement accounting, processing upgrades and training for same.
- Improve utilization of online and mail-in payment services.

Performance Measures:

Description	FY21 Actual	FY22 Estimate	FY23 Estimate
Average Daily Cash Balance (includes major bond issue)	$52M	$53M	$55M
Purchase Requisitions handled over $1,000	1,519	1,500	1,500
Competitive Bids solicited	90	80	80
Formal Quotes solicited	22	25	25
Purchase Orders issued	6,591	6,600	6,600
Separate funds administered	436	440	443
General Ledger Accounts Administered (Including School)	24,652	26,086	26,200
General Ledger transactions processed	669,270	670,000	672,500
Batches processed	8,270	8,300	8,300
Electronic Funds Transfers initiated	$89M	$85M	$85M
Accounts Payable Invoices processed (City and School)	20,278	21,500	21,750
Accounts Payable disbursements (City and School)	$82M	$85M	$85M
Total checks reconciled (Including School)	11,446	12,000	12,000

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2022-2023

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
☐ Exclude inactive accounts with zero balance

From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41511.4110.00000.00.000.	Finance - Regular Salaried Er	$424,027.45	$483,678.00	$529,737.00	$529,737.00	$46,059.00	9.52
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: 457 Incentive Plan		$5,526.00		457 Incentive			
Description: Labonte, Julie M		$77,152.00	1.0000	Treasurer			
Description: Legere, Ann M		$107,010.00	1.0000	Deputy Director			
Description: Lynch, Daniel R		$136,701.00	1.0000	Director of Fin			
Description: Madden, Kevin J		$105,422.00	1.0000	Accountant II			
Description: Simmons, Libby		$97,926.00	1.0000	Purchasing Agen			
Column Total:		**$529,737.00**					
1000.1.150.41511.4115.00000.00.000.	Finance - Regular Hourly Emp	$159,632.99	$158,954.00	$172,970.00	$172,970.00	$14,016.00	8.82
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: 457 Incentive Plan		$3,600.00		457 Incentive			
Description: Blackden, Vickie		$66,378.00	1.0000	Accountant I			
Description: Goelzer, Leah		$52,179.00	1.0000	Exec Secretary			
Description: Treadwell, Cynthia L		$50,813.00	0.9250	Bookkeeper			
Column Total:		**$172,970.00**					
1000.1.150.41511.4130.00000.00.000.	Finance - Overtime Pay	$704.73	$0.00	$0.00	$0.00	$0.00	0.00
1000.1.150.41511.4170.00000.00.000.	Finance - Longevity Pay	$6,800.00	$6,400.00	$6,800.00	$6,800.00	$400.00	6.25
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: 1 @ 10-14 Years		$800.00		$800 each			
Description: 1 @ 20 - 24 years		$1,600.00		$1,600 each			
Description: 2 @ 5-9 Years		$800.00		$400 each			
Description: 3 @ 15-19 Years		$3,600.00		$1,200 each			
Column Total:		**$6,800.00**					

General Fund Expenditure Detail Report

Fiscal Year: 2022-2023

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41511.4211.00000.00.000.	Finance - Health Insurance	$144,209.81	$147,480.00	$132,754.00	$132,754.00	($14,726.00)	(9.99)
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Medical Premiums to HealthTrust	$132,754.00					
Column Total:		**$132,754.00**					
1000.1.150.41511.4212.00000.00.000.	Finance - Dental Insurance	$5,416.10	$5,588.00	$5,124.00	$5,124.00	($464.00)	(8.30)
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Dental Premiums to HealthTrust	$5,124.00					
Column Total:		**$5,124.00**					
1000.1.150.41511.4213.00000.00.000.	Finance - Life Insurance	$1,264.56	$1,274.00	$1,395.00	$1,395.00	$121.00	9.50
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Life Premiums to HealthTrust	$1,395.00					
Column Total:		**$1,395.00**					
1000.1.150.41511.4214.00000.00.000.	Finance - Long Term Disabilit	$2,463.67	$2,820.00	$3,086.00	$3,086.00	$266.00	9.43
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Long Term Disability Premiums to Health Trust	$3,086.00					
Column Total:		**$3,086.00**					
1000.1.150.41511.4215.00000.00.000.	Finance - Short Term Disabilit	$3,994.54	$4,383.00	$6,940.00	$6,940.00	$2,557.00	58.34
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Short Term Disability Premiums to Health Trust	$6,940.00					
Column Total:		**$6,940.00**					
1000.1.150.41511.4220.00000.00.000.	Finance - FICA	$37,986.33	$41,399.00	$45,329.00	$45,329.00	$3,930.00	9.49
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Cost of FICA - 6.2% of Wages	$45,329.00					
Column Total:		**$45,329.00**					

City of Dover, New Hampshire

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41511.4225.00000.00.000	Finance - Medicare	$8,883.76	$9,683.00	$10,601.00	$10,601.00	$918.00	9.48
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Cost of Medicare - 1.45% of wages	$10,601.00					
Column Total:		**$10,601.00**					
1000.1.150.41511.4230.00000.00.000	Finance - Retirement	$66,269.90	$91,254.00	$99,482.00	$99,482.00	$8,228.00	9.02
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Cost of NH Retirement System payments	$99,482.00					
Column Total:		**$99,482.00**					
1000.1.150.41511.4240.00000.00.000	Finance - Staff Development	$1,090.00	$5,370.00	$5,640.00	$5,640.00	$270.00	5.03
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Annual GAAP Update 2 @ $35 each	$70.00					
Description:	GFOA Online Seminars 6 @ $75	$450.00					
Description:	NESGFOA Annual Conf 4 @ $200 each	$800.00					
Description:	NESGFOA Spring Seminar 4 @ $150 each	$600.00					
Description:	NHGFOA Annual Conf 4 @ $175	$700.00					
Description:	NHMA Annual Conf 2 @ $130 each	$260.00					
Description:	NIGP Annual Conference	$975.00					
Description:	NIGP Online Seminars 3 @ $595 each	$1,785.00					
Column Total:		**$5,640.00**					
1000.1.150.41511.4260.00000.00.000	Finance - Workers Comp Insu	$722.04	$722.00	$722.00	$722.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Workers Comp allocation	$722.00					
Column Total:		**$722.00**					

General Fund Expenditure Detail Report

Fiscal Year: 2022-2023

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41511.4290.00000.00.000	Finance - FSA Fees	$151.25	$375.00	$375.00	$375.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Admin fees - Flexible Spending Accts	$375.00					
Column Total:		**$375.00**					
Budg_Cat:	Personal Services - 100	$863,617.13	$959,380.00	$1,020,955.00	$1,020,955.00	$61,575.00	6.42
1000.1.150.41511.4336.00000.00.000	Finance - Medical Services	$121.00	$0.00	$0.00	$0.00	$0.00	0.00
1000.1.150.41511.4341.00000.00.000	Finance - Technical Services	$242.55	$600.00	$600.00	$600.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Electronic Bid Solicitation	$600.00					
Column Total:		**$600.00**					
1000.1.150.41511.4435.00000.00.000	Finance - Maint Chrgs - Office	$72,282.29	$73,868.00	$82,256.00	$82,256.00	$8,388.00	11.36
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Division Share of DoverNet support	$33,020.00					
Description:	Division Share of PC Maintenance	$2,133.00					
Description:	Finance legacy system maintenance	$1,229.00					
Description:	Financial System Software Support (split w/ School	$45,754.00					
Description:	Typewriter Annual Maintenance	$120.00					
Column Total:		**$82,256.00**					
1000.1.150.41511.4443.00000.00.000	Finance - Rental of Equipmen	$921.60	$1,840.00	$1,840.00	$1,840.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Copier Scaner Printer 4 Qtrs @ $460.80 each	$1,840.00					
Column Total:		**$1,840.00**					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41511.4524.00000.00.000.	Finance - Public Liab Insuranc	$5,044.98	$5,530.00	$6,432.00	$6,432.00	$902.00	16.31
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Cost of Public Liability Insur	$6,432.00					
Column Total:		**$6,432.00**					
1000.1.150.41511.4531.00000.00.000.	Finance - Telecommunications	$3,032.32	$3,200.00	$3,200.00	$3,200.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Services/equipment for voice, fax, data, wireless	$3,200.00					
Column Total:		**$3,200.00**					
1000.1.150.41511.4534.00000.00.000.	Finance - Postage	$597.98	$3,773.00	$3,902.00	$3,902.00	$129.00	3.42
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	1099 Information returns 375 EA $0.58	$218.00					
Description:	Bad check notifications-Rest/Certifd 150 EA $6.96	$1,044.00					
Description:	Bid Invitations 300 EA $0.90	$270.00					
Description:	FedEx Stnd Overnight services 6 EA $18	$108.00					
Description:	General Correspondence 600 EA $0.58	$348.00					
Description:	Monthly statements 100 EA $0.58	$58.00					
Description:	Special mailings 100 EA $0.58	$58.00					
Description:	Vendor Payments 3,000 EA $0.58	$1,740.00					
Description:	W-9 verifications 100 EA $0.58	$58.00					
Column Total:		**$3,902.00**					

General Fund Expenditure Detail Report

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41511.4540.00000.00.000	Finance - Advertising	$8,812.60	$6,025.00	$6,025.00	$6,025.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Bid Notices w/prebid 20 @ $91 each	$1,820.00					
Description:	Bid solicitations 50 EA $79	$3,950.00					
Description:	Online Auctions 3 @ $85.00 each	$255.00					
Column Total:		**$6,025.00**					
1000.1.150.41511.4550.00000.00.000	Finance - Printing & Binding	$0.00	$393.00	$393.00	$393.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Binders for Council Budgets 15 @ $8.75ea	$131.00					
Description:	Binding materials for Budget books	$150.00					
Description:	Binding materials for CIP books	$112.00					
Column Total:		**$393.00**					
1000.1.150.41511.4580.00000.00.000	Finance - Travel Expense	$0.00	$600.00	$600.00	$600.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Travel expenses for seminars, conferences	$600.00					
Column Total:		**$600.00**					
Budg_Cat:	Purchased Services - 300	$91,055.32	$95,829.00	$105,248.00	$105,248.00	$9,419.00	9.83

City of Dover, New Hampshire

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41511.4611.00000.00.000	Finance - Office Supplies	$2,849.01	$6,535.00	$3,895.00	$3,895.00	($2,640.00)	(40.40)

Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**
Description:	Copies Annl Comp Fin Rpt (25 copies) 4,000 EA $.06	$240.00		
Description:	Copies Budget Book (37 copies) 837 ea $.06	$1,858.00		
Description:	Copies of Budget Sum (25 copies) 2,500 EA $.06	$150.00		
Description:	Copies of Cap Imp. Bgt. (30 copies) 3,900 EA $.06	$234.00		
Description:	Duplexer 1 EA $250	$250.00		
Description:	Fee Schedule (25 copies) 1,000 EA $.06	$60.00		
Description:	File Folders 10 BX $14 ea	$140.00		
Description:	Micro Toner 3 ea @ $290	$870.00		
Description:	Paper 3 CS $31.10	$93.00		
Column Total:		**$3,895.00**		

General Fund Expenditure Detail Report

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41511.4612.00000.00.000	Finance - Operating Supplies	$2,679.62	$4,372.00	$4,372.00	$4,372.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	1099 Information Returns	$200.00					
Description:	Binding Materials 92 EA $.65	$60.00					
Description:	Check Stock 24,000 @ $34.10 per 1,000	$818.00					
Description:	Copies - Misc 16,000 EA $.06	$960.00					
Description:	Copies of invoices to departments 4,700 EA @ $.10	$470.00					
Description:	Envelopes 6X9 (4 boxes) 4 EA @ $20	$80.00					
Description:	Envelopes 9 X12 (4 boxes) 4 EA @ $23	$92.00					
Description:	Laid Buff Paper for report 6 EA @ $24.6	$148.00					
Description:	Paper for laser printer 24 CS @ $31.10	$746.00					
Description:	Statements 100 EA @ $.02	$2.00					
Description:	W-2 Wage Statements	$310.00					
Description:	Window envelopes for checks 4 CS @ $50	$200.00					
Description:	Window Envelopes for Statements 1,300 EA $.22	$286.00					
Column Total:		**$4,372.00**					
1000.1.150.41511.4631.00000.00.000	Finance - Food/Food Services	$141.13	$0.00	$0.00	$0.00	$0.00	0.00
1000.1.150.41511.4640.00000.00.000	Finance - Books/Publications	$99.50	$585.00	$585.00	$585.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	GASB/ GAAP publications	$300.00					
Description:	GFOA Treasury Management Newsletter	$85.00					
Description:	NIGP Publications	$200.00					
Column Total:		**$585.00**					

City of Dover, New Hampshire

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
Budg_Cat: Supplies - 600		$5,769.26	$11,492.00	$8,852.00	$8,852.00	($2,640.00)	(22.97)
1000.1.150.41511.4810.00000.00.000	Finance - Membership Dues	$1,834.00	$1,990.00	$2,090.00	$2,090.00	$100.00	5.03
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	GFOA ACFR Filing Fee 1 @ $680	$680.00					
Description:	Government Fin Officers Association 2 @ $250	$500.00					
Description:	National Institute of Govt Purchasing 2 @ $280 ea	$560.00					
Description:	NE GFOA 5 @ $20 ea	$100.00					
Description:	NH GFOA 5 @ $50 ea	$250.00					
Column Total:		**$2,090.00**					
1000.1.150.41511.4819.00000.00.000	Finance - Fees & Charges	$115.00	$0.00	$0.00	$0.00	$0.00	0.00
Budg_Cat: Other Expenses - 800		$1,949.00	$1,990.00	$2,090.00	$2,090.00	$100.00	5.03
Func: Finance - 41511		$962,390.71	$1,068,691.00	$1,137,145.00	$1,137,145.00	$68,454.00	6.41

FINANCE

Division: Tax Assessment — Function 41513

Mission Statement:

To increase the quantity and quality of professional appraisal and assessment services to the taxpayers and the public at large, through the application of advanced technology and modern management practices. To ensure equity and fairness in assessments each year, and to do this in a cost-effective manner.

Major Services/Responsibilities:

- Annual assessment of properties at market value
- Administration of tax exemptions and credits
- Field inspection of all properties -> property inspections on a cyclical basis
- Field appraisal reviews
- Valuation of new building construction and subdivisions/mergers
- Maintain CAMA database (property database)
- Process and resolve abatement applications
- Represent the City at the Board of Tax and Land Appeals and Superior Court
- Administer timber cutting and excavation permits and tax
- Administer current use assessments and land use change tax
- Preparation of reports to the State
- 5- Year re-certification process

Key Fiscal Year Objectives:

- Continue annual assessment changes to maintain consistency with market value

Performance Measures:

Description	FY21/TY20 Actual	FY22/TY21 Estimate	FY23/TY22 Estimate
Assessment to Market Ratio	92.9%	92.5%(est)	95%
Coefficient of Dispersion (measure of equity)	7.6%	8.8% (est)	7%
Taxable parcels	10,306	10,365	10,430
# Parcels related to abatement applications filed	46	150 (est)	150
% of abatement appl. parcels to taxable parcels	.45%	1.5% (est)	1.5%
Elderly, disabled, deaf and blind exemptions	402	428	450
Tax credits - Veterans	1,105	1,115	1,125
Property transfers	924	1,138 (est)	1,000
Number of inspections taxable & exempt parcels (per EQ year)	1,802	1,831	2,000
Percent of parcels inspected	16.9%	17.1%	20%

City of Dover, New Hampshire

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41513.4110.00000.00.000.	Assessing - Regular Salaried	$81,585.00	$84,957.00	$97,096.00	$97,096.00	$12,139.00	14.29
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: 457 Incentive Plan		$1,800.00		457 Incentive			
Description: Langley, Donna L		$95,296.00	1.0000	Assessor			
Column Total:		**$97,096.00**					
1000.1.150.41513.4115.00000.00.000.	Assessing - Regular Hourly Er	$94,411.70	$95,100.00	$102,927.00	$102,927.00	$7,827.00	8.23
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: 457 Incentive Plan		$3,600.00		457 Incentive			
Description: Blonigen, Rachel		$50,843.00	1.0000	Account Clerk I			
Description: Parise, Robina R		$48,484.00	1.0000	Account Clerk I			
Column Total:		**$102,927.00**					
1000.1.150.41513.4170.00000.00.000.	Assessing - Longevity Pay	$2,400.00	$3,200.00	$2,000.00	$2,000.00	($1,200.00)	(37.50)
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: 1 @ 20-24 Years		$1,600.00		$1,600 each			
Description: 1 @ 5-9 Years		$400.00		$400 each			
Column Total:		**$2,000.00**					
1000.1.150.41513.4211.00000.00.000.	Assessing - Health Insurance	$68,595.60	$66,364.00	$71,664.00	$71,664.00	$5,300.00	7.99
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Medical Premiums to HealthTrust		$71,664.00					
Column Total:		**$71,664.00**					
1000.1.150.41513.4212.00000.00.000.	Assessing - Dental Insurance	$2,404.80	$2,405.00	$1,948.00	$1,948.00	($457.00)	(19.00)
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Dental Premiums to HealthTrust		$1,948.00					
Column Total:		**$1,948.00**					

General Fund Expenditure Detail Report

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41513.4213.00000.00.000	Assessing - Life Insurance	$288.94	$295.00	$327.00	$327.00	$32.00	10.85
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Life Premiums to HealthTrust		$327.00					
Column Total:		**$327.00**					
1000.1.150.41513.4214.00000.00.000	Assessing - Long Term Disabi	$530.27	$650.00	$721.00	$721.00	$71.00	10.92
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Long Term Disability Premiums to Health Trust		$721.00					
Column Total:		**$721.00**					
1000.1.150.41513.4215.00000.00.000	Assessing - Short Term Disab	$1,131.65	$1,237.00	$2,026.00	$2,026.00	$789.00	63.78
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Short Term Disability Premiums to Health Trust		$2,026.00					
Column Total:		**$2,026.00**					
1000.1.150.41513.4220.00000.00.000	Assessing - FICA	$11,106.25	$11,422.00	$12,853.00	$12,853.00	$1,431.00	12.53
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Cost of FICA - 6.2% of Wages		$12,853.00					
Column Total:		**$12,853.00**					
1000.1.150.41513.4225.00000.00.000	Assessing - Medicare	$2,597.36	$2,671.00	$3,006.00	$3,006.00	$335.00	12.54
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Cost of Medicare - 1.45% of wages		$3,006.00					
Column Total:		**$3,006.00**					
1000.1.150.41513.4230.00000.00.000	Assessing - Retirement	$19,704.05	$25,766.00	$28,278.00	$28,278.00	$2,512.00	9.75
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Cost of NH Retirement System payments		$28,278.00					
Column Total:		**$28,278.00**					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2022-2023

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41513.4240.00000.00.000.	Assessing - Staff Developmer	$1,205.00	$2,180.00	$2,880.00	$2,880.00	$700.00	32.11
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: AI or IAAO Courses 3 EA $600		$1,800.00					
Description: IAAO Conference 1 EA $900		$900.00					
Description: NHMA Conference 2 EA $90		$180.00					
Column Total:		**$2,880.00**					
1000.1.150.41513.4260.00000.00.000.	Assessing - Workers Comp In	$317.04	$317.00	$317.00	$317.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Workers Comp allocation		$317.00					
Column Total:		**$317.00**					
1000.1.150.41513.4290.00000.00.000.	Assessing - FSA Fees	$30.25	$75.00	$75.00	$75.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Admin fees - Flexible Spending Accts		$75.00					
Column Total:		**$75.00**					
Budg_Cat: Personal Services - 100		$286,307.91	$296,639.00	$326,118.00	$326,118.00	$29,479.00	9.94
1000.1.150.41513.4312.00000.00.000.	Assessing - Management Ser	$167,889.96	$173,349.00	$184,980.00	$184,980.00	$11,631.00	6.71
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Contract Assessing Services 1 @ $99,689		$99,689.00		FY22 $96,504			
Description: Data Collection 1 @ $85,291		$85,291.00		FY22 $82,566			
Column Total:		**$184,980.00**					
1000.1.150.41513.4334.00000.00.000.	Assessing - Legal Services	$0.00	$15,000.00	$15,000.00	$15,000.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Legal Services		$15,000.00					
Column Total:		**$15,000.00**					

General Fund Expenditure Detail Report

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41513.4341.00000.00.000	Assessing - Technical Service	$1,371.80	$2,500.00	$4,060.00	$4,060.00	$1,560.00	62.40
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Address Verification Software	$1,560.00					
Description:	Mailing Notifications Changed Assessments	$2,000.00					
Description:	Map Imagery	$500.00					
Column Total:		**$4,060.00**					
1000.1.150.41513.4435.00000.00.000	Assessing - Maint Chrgs - Offi	$39,391.96	$38,854.00	$46,194.00	$46,194.00	$7,340.00	18.89
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	CAMA Software Maintenance	$12,206.00					
Description:	Division Share of DoverNet support	$28,169.00					
Description:	Division Share of PC Replacement Costs	$1,659.00					
Description:	GIS License User Fee	$600.00					
Description:	Online Mapping Software	$1,000.00					
Description:	PC Software Upgrades	$100.00					
Description:	Permitting Software License Fee	$2,400.00					
Description:	Typewriter Annual Maintenance 1 @ $60 ea	$60.00					
Column Total:		**$46,194.00**					
1000.1.150.41513.4524.00000.00.000	Assessing - Public Liab Insura	$1,554.70	$1,661.00	$1,813.00	$1,813.00	$152.00	9.15
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Cost of Public Liability Insurance	$1,813.00					
Column Total:		**$1,813.00**					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2022-2023

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41513.4531.00000.00.000	Assessing - Telecommunicatic	$1,619.30	$1,900.00	$1,900.00	$1,900.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Services/equipment for voice, fax, data, wireless	$1,900.00					
Column Total:		**$1,900.00**					
1000.1.150.41513.4534.00000.00.000	Assessing - Postage	$6,583.24	$9,854.00	$10,392.00	$10,392.00	$538.00	5.46
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Abatement Notifications 250 @ $0.58 ea	$145.00					
Description:	Charitable Exemptions Forms 100 @ $0.58 ea	$58.00					
Description:	Cycle Inspection Notices 2,100 @ $0.58 ea	$1,218.00					
Description:	General Correspondence 1,500 @ $0.58 ea	$870.00					
Description:	Inc & Exp Forms to Commercials 940 @ $1.16 ea	$1,091.00					
Description:	New Owner/Sales Verification 1,000 @ $0.58 ea	$580.00					
Description:	Notifications for Changed Assessmnt 10,300 @ $0.58	$5,974.00					
Description:	Re-mailing of returned Tax Bills 500 @ $0.58 ea	$290.00					
Description:	Tax Exemption & Credit Applications 285 @ $0.58 ea	$166.00					
Column Total:		**$10,392.00**					
1000.1.150.41513.4540.00000.00.000	Assessing - Advertising	$0.00	$75.00	$75.00	$75.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Newspaper ads and legal notices	$75.00					
Column Total:		**$75.00**					

General Fund Expenditure Detail Report

Fiscal Year: 2022-2023

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41513.4580.00000.00.000	Assessing - Travel Expense	$0.00	$500.00	$500.00	$500.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Travel expenses for seminars, conferences, mileage	$500.00					
Column Total:		**$500.00**					
Budg_Cat: Purchased Services - 300		$218,410.96	$243,693.00	$264,914.00	$264,914.00	$21,221.00	8.71
1000.1.150.41513.4611.00000.00.000	Assessing - Office Supplies	$2,016.67	$4,200.00	$4,209.00	$4,209.00	$9.00	0.21
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Assessment notice stuffers 10,430 @ $.04 ea	$417.00					
Description:	Copies 24,200 @ $.06 ea	$1,452.00					
Description:	Envlps for notification notices 10,430 @ $.03 ea	$313.00					
Description:	Envlps I&E rspns (940 every oth yr) 940 @ $.03 ea	$28.00					
Description:	Envlps I&E stuff (940 every oth yr) 940 @ $.03 ea	$28.00					
Description:	HP 1100 Laser Cartridges 4 @ $45 ea	$180.00					
Description:	HP 1320 Cartridges 1 @ $156 ea	$156.00					
Description:	HP 4000N Laser Cartridges 4 @ $123 ea	$492.00					
Description:	HP M404dn 3 @ $156 each	$468.00					
Description:	I&E stuffers (940 pcs every other year) 940 @ $.04	$38.00					
Description:	Paper, pencils, envelopes, folders	$300.00					
Description:	Tax Bill Info Stuffer 3417 @ $.04 ea	$137.00					
Description:	Tax Map Supplies	$200.00					
Column Total:		**$4,209.00**					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41513.4640.00000.00.000.	Assessing - Books/Publicatior	$1,088.59	$2,005.00	$2,020.00	$2,020.00	$15.00	0.75
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Marshall Swift Commercial data manuals	$680.00					
Description:	Marshall Swift Residential data manuals	$375.00					
Description:	Mathew Bender RSA Supplements	$75.00					
Description:	Registry Review (Warren Group)	$440.00					
Description:	RS Means	$450.00					
Column Total:		**$2,020.00**					
1000.1.150.41513.4681.00000.00.000.	Assessing - Minor Equip, Furr	$0.00	$200.00	$200.00	$200.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Camera Supplies	$100.00					
Description:	Measuring Tapes & Refills 4 @ $25 ea	$100.00					
Column Total:		**$200.00**					
Budg_Cat:	Supplies - 600	$3,105.26	$6,405.00	$6,429.00	$6,429.00	$24.00	0.37
1000.1.150.41513.4745.00000.00.000.	Assessing - Computers & Cor	$0.00	$33,000.00	$37,000.00	$37,000.00	$4,000.00	12.12
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	CAMA Software Replacement	$37,000.00		Per Adopted CIP			
Column Total:		**$37,000.00**					
Budg_Cat:	Capital Outlay - 700	$0.00	$33,000.00	$37,000.00	$37,000.00	$4,000.00	12.12

General Fund Expenditure Detail Report

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41513.4810.00000.00.000.	Assessing - Membership Dues	$2,992.46	$3,440.00	$3,463.00	$3,463.00	$23.00	0.67
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Board of Realtors	$220.00					
Description:	CoStar Commercial Property data	$2,446.00					
Description:	IAAO 1 @ $225	$225.00					
Description:	NHAAO 1 @ $20 city and 3 employees @ $30	$100.00					
Description:	NNREN 1 @ $432 ea	$432.00					
Description:	NRAAO 1 @ $40	$40.00					
Column Total:		**$3,463.00**					
1000.1.150.41513.4819.00000.00.000.	Assessing - Fees & Charges	$110.00	$450.00	$450.00	$450.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Current use, tax deeds, recording	$450.00					
Column Total:		**$450.00**					
Budg_Cat: Other Expenses - 800		$3,102.46	$3,890.00	$3,913.00	$3,913.00	$23.00	0.59
Func: Tax Assessment - 41513		$510,926.59	$583,627.00	$638,374.00	$638,374.00	$54,747.00	9.38

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FINANCE

Division: City Clerk/Tax Collection Office — Function 41520

Mission Statement:

To serve all our customers in a timely and professional manner; which includes the governing body, legislative body, residents and city staff. To dutifully record and preserve the Vital Records of this community for historical continuity as mandated by New Hampshire Statute and serve as an election official for all elections held in Dover. The safe and accurate collection and timely deposit of city moneys while serving customers in a profession and courteous manner

Major Services/Responsibilities:

- Provide quality service to the public
- Record, change and issue vital records
- Record and maintain city records
- Record financial statements (liens, releases, writs)
- Record Cemetery Deeds, Contracts, Road changes
- Utility bill payment processing
- Licensing Bureau for marriages, dogs, parades, raffles, peddlers, videos and taxi cabs
- Processing and issuance of motor vehicle permits and title applications
- Collection and deposit of property taxes, motor vehicle permits, utility payments and departmental deposits
- Daily deposit of and accounting of collections
- Preparation of reports to the State

Key Fiscal Year Objectives:

- To provide efficient quality service to the Public.
- Improve online Transaction processing functions for our motor vehicle, registrations and dog licensing customers.
- To preserve public records through utilization of the Treeno System for easier public accessibility.
- To continue to update the City's website with items of overall interest to our customers.
- Investigate expansion of online payment for other types of transactions.
- To continue to work with the Department of Motor Vehicles as Municipal agents for Motor vehicle registrations

Performance Measures:

Description	FY21 Act	FY22 Est	FY23 Est
Increase the number of licensed dogs	3,633	4,500	4,500
Departmental Cash Balancing Reports Processed	4,253	4,700	4,700
Total deposit items to bank	75,687	88,500	88,500
Vital Records Document Requests	6,285	6,750	6,750
Notary Public & Justice of the Peace Service Request	689	700	700
Motor Vehicle Permits issued	34,236	35,000	35,000
Motor Vehicle Permits processed per full time employee	6,987	7,000	7,000
Portion of Motor Vehicles Permits Renewed by mail	4,453	4,000	4,000
Portion of Vehicle Permits renewed thru website	7,645	8,000	8,000
Percent of vehicles renewed by mail & website	35%	35%	35%

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41520.4110.00000.00.000.	CC & TC - Regular Salaried E	$67,886.56	$74,726.00	$84,715.00	$84,715.00	$9,989.00	13.37
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: 457 Incentive Plan		$1,800.00		457 Incentive			
Description: Mistretta, Susan M		$82,915.00	1.0000	City Clerk Tax			
Column Total:		**$84,715.00**					
1000.1.150.41520.4115.00000.00.000.	CC & TC - Regular Hourly Em	$194,380.55	$218,183.00	$257,945.00	$244,298.00	$26,115.00	11.97
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: 457 Incentive Plan		$3,195.00		457 Incentive			
Description: Bernier, Amy		$29,186.00	0.7250	Account Clerk I			
Description: Fontaine, Lauren		$34,288.00	0.7250	Account Clerk I			
Description: McCassey, Holly		$34,288.00	0.7250	Account Clerk I			
Description: Murphy, Connie		$44,955.00	1.0000	Account Clerk I			
Description: Pitts, Caitlyn		$47,836.00	1.0000	Deputy City Cle			
Description: TBD - New Position		$13,647.00	0.4000	Clerk Typist II			
Description: Vansylyvong, Jerrica		$50,550.00	1.0000	Deputy Tax Coll			
Description: z CM Reduction - Remove New Position		($13,647.00)					
Column Total:		**$244,298.00**					
1000.1.150.41520.4130.00000.00.000.	CC & TC - Overtime Pay	$75.99	$1,000.00	$1,000.00	$1,000.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Leave Coverage		$1,000.00					
Column Total:		**$1,000.00**					

General Fund Expenditure Detail Report

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Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41520.4170.00000.00.000	CC & TC - Longevity Pay	$1,780.00	$3,200.00	$3,200.00	$3,200.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	1 @ 15 - 19 Years	$1,200.00	$1,200 each				
Description:	5 @ 5 - 9 Years	$2,000.00	$400 each				
Column Total:		**$3,200.00**					
1000.1.150.41520.4211.00000.00.000	CC & TC - Health Insurance	$56,902.55	$63,341.00	$64,588.00	$64,588.00	$1,247.00	1.97
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Medical Premiums to HealthTrust	$64,588.00					
Column Total:		**$64,588.00**					
1000.1.150.41520.4212.00000.00.000	CC & TC - Dental Insurance	$2,063.11	$2,382.00	$2,352.00	$2,352.00	($30.00)	(1.26)
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Dental Premiums to HealthTrust	$2,352.00					
Column Total:		**$2,352.00**					
1000.1.150.41520.4213.00000.00.000	CC & TC - Life Insurance	$592.42	$608.00	$684.00	$684.00	$76.00	12.50
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Life Premiums to HealthTrust	$684.00					
Column Total:		**$684.00**					
1000.1.150.41520.4214.00000.00.000	CC & TC - Long Term Disabili	$1,238.26	$1,447.00	$1,565.00	$1,515.00	$68.00	4.70
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Long Term Disability Premiums to Health Trust	$1,565.00					
Description:	z CM Reduction - Remove New Clerk Typist Position	($50.00)					
Column Total:		**$1,515.00**					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41520.4215.00000.00.000.	CC & TC - Short Term Disabil	$1,831.84	$2,036.00	$3,515.00	$3,373.00	$1,337.00	65.67
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Short Term Disability Premiums to Health Trust	$3,515.00					
Description:	z CM Reduction - Remove New Clerk Typist Position	($142.00)					
Column Total:		**$3,373.00**					
1000.1.150.41520.4220.00000.00.000.	CC & TC - FICA	$17,986.83	$18,960.00	$21,992.00	$21,146.00	$2,186.00	11.53
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Cost of FICA - 6.2% of Wages	$21,992.00					
Description:	z CM Reduction - Remove New Clerk Typist Position	($846.00)					
Column Total:		**$21,146.00**					
1000.1.150.41520.4225.00000.00.000.	CC & TC - Medicare	$4,206.87	$4,435.00	$5,143.00	$4,945.00	$510.00	11.50
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Cost of Medicare - 1.45% of wages	$5,143.00					
Description:	z CM Reduction - Remove New Clerk Typist Position	($198.00)					
Column Total:		**$4,945.00**					
1000.1.150.41520.4230.00000.00.000.	CC & TC - Retirement	$22,231.76	$29,491.00	$32,717.00	$32,717.00	$3,226.00	10.94
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Cost of NH Retirement System payments	$32,717.00					
Column Total:		**$32,717.00**					

General Fund Expenditure Detail Report

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41520.4240.00000.00.000.	CC & TC - Staff Development	$0.00	$1,650.00	$1,650.00	$1,650.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Annual Workshop 3 @ $50 ea	$150.00					
Description:	Computer training, quality customer Continuing Ed	$1,000.00					
Description:	Tax Convention 2 @ $250 (Mandated per RSA 31:8)	$500.00					
Column Total:		**$1,650.00**					
1000.1.150.41520.4260.00000.00.000.	CC & TC - Workers Comp Ins	$419.04	$419.00	$419.00	$419.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Workers Comp allocation	$419.00					
Column Total:		**$419.00**					
1000.1.150.41520.4290.00000.00.000.	CC & TC - FSA Fees	$30.25	$0.00	$0.00	$0.00	$0.00	0.00
Budg_Cat:	Personal Services - 100	$371,626.03	$421,878.00	$481,485.00	$466,602.00	$44,724.00	10.60
1000.1.150.41520.4336.00000.00.000.	CC & TC - Medical Services	$0.00	$180.00	$155.00	$0.00	($180.00)	(100.00)
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Medical Services- New Hire pre employment	$155.00	1 @ $155 ea				
Description:	z City Manager Reduction	($155.00)					
Column Total:		**$0.00**					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2022-2023

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41520.4341.00000.00.000.	CC & TC - Technical Services	$5,623.74	$7,348.00	$8,920.00	$8,920.00	$1,572.00	21.39
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Address Verification Software	$1,560.00					
Description:	Community First Envelope Insert 2 @ $628	$1,256.00					
Description:	Mail Svc for Motor Vehicle Renewa 35,000 @ $.05 ea	$1,750.00					
Description:	MV Folding Fee 12 @ $125 ea	$1,500.00					
Description:	Pickup of billings 15 @ $15 ea	$225.00					
Description:	Proc Tax Bill mailing (twice a year) 20,765 @ $.10	$2,077.00					
Description:	Process lien notices 1,200 @ $.46 ea	$552.00					
Column Total:		**$8,920.00**					
1000.1.150.41520.4435.00000.00.000.	CC & TC - Maint Chrgs - Offic	$43,031.09	$44,694.00	$51,346.00	$51,346.00	$6,652.00	14.88
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Computerized MV Registration Support and License	$14,530.00					
Description:	Division Share of DoverNet support	$33,761.00					
Description:	Division Share of PC Replacement Costs	$2,375.00					
Description:	Misc Office Machine Repairs	$200.00					
Description:	Sentry System rental/maintenance	$480.00					
Column Total:		**$51,346.00**					
1000.1.150.41520.4443.00000.00.000.	CC & TC - Rental of Equipmer	$1,108.80	$1,479.00	$1,479.00	$1,479.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Copier Rental $369.60 per Quarter	$1,479.00					
Column Total:		**$1,479.00**					

General Fund Expenditure Detail Report

Fiscal Year: 2022-2023

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41520.4524.00000.00.000.	CC & TC - Public Liab Insurar	$2,443.33	$2,626.00	$2,876.00	$2,876.00	$250.00	9.52
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Cost of Public Liability Insurance		$2,876.00					
Column Total:		**$2,876.00**					
1000.1.150.41520.4531.00000.00.000.	CC & TC - Telecommunicatior	$5,539.84	$5,140.00	$5,140.00	$5,140.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Services/equipment for voice, fax, data, wireless		$5,140.00					
Column Total:		**$5,140.00**					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41520.4534.00000.00.000	CC & TC - Postage	$31,857.34	$42,252.00	$43,820.00	$43,820.00	$1,568.00	3.71

Column: [FY23CityManagerProposed]		Budget	FTE	Position Desc.
Description:	Annual 1st class presort fee	$185.00		
Description:	Cert Impending Deeding Notices 125 @ $7.33 ea	$917.00		
Description:	Cert Impending Deeding to Lienhldr 125 @ $7.33 ea	$917.00		
Description:	Certified Lien Notice to Mortgagee 200 @ $7.33 ea	$1,466.00		
Description:	Certified Tax Lien Notices 650 @ $7.33 ea	$4,765.00		
Description:	Dog Notices Civil Forfeitures 100 @$0.58	$58.00		
Description:	Lock Box Rental	$410.00		
Description:	Misc postage for correspondence 1,560 @ $0.58 ea	$905.00		
Description:	Prop Tax Bills (mail twice a year) 20,765 @ $0.58	$12,044.00		
Description:	Prop Tax Bills (other mailings) 888 @ $0.58 ea	$516.00		
Description:	Tax Delinquent Notices 1,800 @ $0.58 ea	$1,044.00		
Description:	Vehicle Renewal by Mail - Other 4,325 @ $0.58 ea	$2,509.00		
Description:	Vehicle Renewal by Mail 35,000 @ $0.43 ea	$15,050.00		
Description:	Vehicle Renewal no post enclosed 570 @ $0.58 ea	$331.00		
Description:	Vital Record Mailings 4,660 @ $0.58 ea	$2,703.00		
Column Total:		**$43,820.00**		

General Fund Expenditure Detail Report

Fiscal Year: 2022-2023

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41520.4540.00000.00.000.	CC & TC - Advertising	$10,233.76	$5,000.00	$10,000.00	$8,000.00	$3,000.00	60.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Council Meetings 30 @ $125 each	$3,750.00					
Description:	Passage of Ordinances 50 @ $125 each	$6,250.00					
Description:	z City Manager General Reduction	($2,000.00)					
Column Total:		**$8,000.00**					
1000.1.150.41520.4550.00000.00.000.	CC & TC - Printing & Binding	$410.00	$1,000.00	$1,550.00	$1,550.00	$550.00	55.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Binding-Certs, Ordinances, Resolutions	$1,000.00					
Description:	Printing of Ordinances for Resale	$300.00					
Description:	Printing Various Flyers/Notices	$250.00					
Column Total:		**$1,550.00**					
1000.1.150.41520.4580.00000.00.000.	CC & TC - Travel Expense	$0.00	$600.00	$600.00	$600.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Travel expenses for seminars, confrences, mileage	$600.00					
Column Total:		**$600.00**					
Budg_Cat:	Purchased Services - 300	$100,247.90	$110,319.00	$125,886.00	$123,731.00	$13,412.00	12.16
1000.1.150.41520.4611.00000.00.000.	CC & TC - Office Supplies	$8,997.06	$11,030.00	$11,030.00	$11,030.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Central Stores Copies 130,500 @ $.06 ea	$7,830.00					
Description:	Stationery, envelopes, forms, toner, pen	$3,200.00					
Column Total:		**$11,030.00**					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2022-2023

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41520.4612.00000.00.000.	CC & TC - Operating Supplies	$5,317.87	$6,362.00	$6,452.00	$6,452.00	$90.00	1.41
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	#10 Billing envelopes (taxes) 22,000 @ $.03	$660.00					
Description:	#10 Window Envelopes (liens) 1,100 @ $.04 ea	$44.00					
Description:	#9 Return envelopes (white) 19,200 @ $.04	$768.00					
Description:	10 Billing Envelopes-Vehicle Renew 35,000 @ $.03 e	$1,050.00					
Description:	10 Plain Envelopes- Misc Corresp 1,000 @ $.04 ea	$40.00					
Description:	2-part receipts 2,500 @ $.10 ea	$250.00					
Description:	9 Retn Env Vhicle Renewal Yellow 35,000 @ $.04 ea	$1,400.00					
Description:	Automobile "Red" Books 6 @ $75	$450.00					
Description:	Dog Tags 4,500 @ $.18 ea	$810.00					
Description:	E Reg Check Stock 3,000 @ $.18 ea	$540.00					
Description:	Property Tax bill forms 22,000 @ $.02 ea	$440.00					
Column Total:		**$6,452.00**					
1000.1.150.41520.4619.00000.00.000.	CC & TC - Supplies for Resale	$3,113.00	$5,000.00	$6,200.00	$5,000.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Bulky Items & Freon Tags for resale to customers	$6,200.00					
Description:	z City Manager General Reduction	($1,200.00)					
Column Total:		**$5,000.00**					
1000.1.150.41520.4640.00000.00.000.	CC & TC - Books/Publications	$0.00	$150.00	$150.00	$150.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Various Publications	$150.00					
Column Total:		**$150.00**					

General Fund Expenditure Detail Report

Fiscal Year: 2022-2023

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41520.4681.00000.00.000.	CC & TC - Minor Equip, Furnit	$4,825.00	$700.00	$700.00	$700.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Minor Equipment		$200.00					
Description: Minor Furniture		$500.00					
Column Total:		**$700.00**					
Budg_Cat: Supplies - 600		$22,252.93	$23,242.00	$24,532.00	$23,332.00	$90.00	0.39
1000.1.150.41520.4810.00000.00.000.	CC & TC - Membership Dues	$80.00	$210.00	$210.00	$210.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: NH Municipal Clerk Association 3 @ $30		$90.00					
Description: NH Town & City Clerks 3 @ $20		$60.00					
Description: NHTCA 3 @ $20		$60.00					
Column Total:		**$210.00**					
1000.1.150.41520.4819.00000.00.000.	CC & TC - Fees & Charges	$5,077.10	$9,100.00	$9,100.00	$9,100.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Current Use, Tax deeds, etc.		$175.00					
Description: Mortgagee search 245 @ $25.00 ea		$6,125.00					
Description: Redemptions 700 @ $2 ea		$1,400.00					
Description: Tax lien recording 700 @ $2 ea		$1,400.00					
Column Total:		**$9,100.00**					
Budg_Cat: Other Expenses - 800		$5,157.10	$9,310.00	$9,310.00	$9,310.00	$0.00	0.00
Func: Finance - City Clerk & Tax Collection - 41520		$499,283.96	$564,749.00	$641,213.00	$622,975.00	$58,226.00	10.31

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FINANCE

Division: Election Division — Function 41525

Mission Statement:

To act as an agent for the State of New Hampshire for the purpose of administering elections in an efficient and professional manner and to uphold the rules and laws of the City and State with the new Statewide Voter Registration System (SVRS).(Moved from Executive, Function 1000-41430)

Major Services/Responsibilities:

- Provide election services to the public so that each person's vote will count.
- Record, change and update voter registration information in accordance with state law.
- Provide registration opportunities for new voters, including same day registration.
- Plan, organize and administer all local, state and federal elections.
- Provide training to election volunteers and/or workers so that Election Day is carried out in an organized and efficient manner.

Key Fiscal Year Objectives:

- To continue to recruit able volunteers to assist in managing the elections when vacancies exist.
- To provide better education for citizens on the local and state changes in the election law process.
- To ensure smooth procedures are in place to secure accurate and timely election results.
- Continue ongoing training of all election staff

Performance Measures:

Description	FY21 Actual	FY22 Actual	FY23 Est
Total number of new registered voters	3,852	277	5,000
Manage Municipal, State, Federal elections	2	1	2
Recruit and train staff for election activities	200	60	120
Total number of voters that registered on election day	2,572	200	3,000

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2022-2023

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41525.4120.00000.00.000.	Elections - Temporary Employ	$0.00	$3,348.00	$6,696.00	$6,696.00	$3,348.00	100.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	12 Counters - 4 hrs per election 12 PD $33.00	$792.00		Two Elections			
Description:	24 Inspectors 15 hours per election 24 PD $123.00	$5,904.00		Two Elections			
Column Total:		**$6,696.00**					
1000.1.150.41525.4125.00000.00.000.	Elections - Elected Officials	$0.00	$5,634.00	$11,268.00	$11,268.00	$5,634.00	100.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	1 Supervr of ChrcklistChair 13 hr/elec 1 PD $222	$444.00		Two Elections			
Description:	18 Selectmen - 15 hours per election 18 PD $131	$4,716.00		Two Elections			
Description:	5 Supervr of Checklist 13 hrs/election 5 PD $222	$2,220.00		Two Elections			
Description:	6 Clerks - 15 hrs ea per election 6 PD $139	$1,668.00		Two Elections			
Description:	6 Moderators - 15 hrs ea per election 6 PD $185	$2,220.00		Two Elections			
Column Total:		**$11,268.00**					
1000.1.150.41525.4130.00000.00.000.	Elections - Overtime Pay	$0.00	$1,800.00	$3,600.00	$3,600.00	$1,800.00	100.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Set up / Dismantling of voting booths, chairs, tab	$3,600.00		Two Elections			
Column Total:		**$3,600.00**					
1000.1.150.41525.4220.00000.00.000.	Elections - FICA	$0.00	$669.00	$1,338.00	$1,338.00	$669.00	100.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Cost of FICA - 6.2% of wages	$1,338.00					
Column Total:		**$1,338.00**					

General Fund Expenditure Detail Report

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41525.4225.00000.00.000.	Elections - Medicare	$0.00	$157.00	$314.00	$314.00	$157.00	100.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Cost of Medicare - 1.45% of wages	$314.00					
Column Total:		**$314.00**					
1000.1.150.41525.4230.00000.00.000.	Elections - Retirement	$0.00	$254.00	$508.00	$508.00	$254.00	100.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	NH Retirement System payments for Overtime wages	$508.00					
Column Total:		**$508.00**					
1000.1.150.41525.4260.00000.00.000.	Elections - Workers Comp Ins	$0.00	$47.00	$94.00	$94.00	$47.00	100.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Workers Comp allocation	$94.00					
Column Total:		**$94.00**					
Budg_Cat:	Personal Services - 100	$0.00	$11,909.00	$23,818.00	$23,818.00	$11,909.00	100.00
1000.1.150.41525.4341.00000.00.000.	Elections - Technical Services	$9,781.00	$4,575.00	$6,150.00	$6,150.00	$1,575.00	34.43
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Accu Vote - Set-up charges-Coding, & Memory cards	$2,700.00					
Description:	Accu Vote batteries	$300.00					
Description:	Programming- Ballot Coding 7 @ $225 each	$3,150.00		Two Elections			
Column Total:		**$6,150.00**					
1000.1.150.41525.4435.00000.00.000.	Elections - Maint Chrgs - Offic	$0.00	$2,400.00	$2,400.00	$2,400.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Accu Vote Annual Maintenance Agreement	$2,400.00					
Column Total:		**$2,400.00**					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41525.4524.00000.00.000	Elections - Public Liab Insurar	$0.00	$163.00	$269.00	$269.00	$106.00	65.03
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Cost of Public Liability Insur	$269.00					
Column Total:		**$269.00**					
1000.1.150.41525.4534.00000.00.000	Elections - Postage	$0.00	$6,600.00	$13,840.00	$13,840.00	$7,240.00	109.70
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Absentee ballots 1,000 @ $0.58	$580.00					
Description:	Correspondence, express and parcel delivery	$500.00					
Description:	Notice Ward boundaries 22,000@$0.58	$12,760.00					
Column Total:		**$13,840.00**					
1000.1.150.41525.4540.00000.00.000	Elections - Advertising	$0.00	$1,000.00	$3,500.00	$3,500.00	$2,500.00	250.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Advertising as required by law 1 @ $500 ea	$500.00					
Description:	Advertising of wards and Voting locations	$3,000.00					
Column Total:		**$3,500.00**					
1000.1.150.41525.4550.00000.00.000	Elections - Printing & Binding	$0.00	$3,000.00	$4,000.00	$4,000.00	$1,000.00	33.33
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Printing ballots, check lists, letters for voters	$4,000.00					
Column Total:		**$4,000.00**					
Budg_Cat:	Purchased Services - 300	$9,781.00	$17,738.00	$30,159.00	$30,159.00	$12,421.00	70.02

General Fund Expenditure Detail Report

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Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41525.4611.00000.00.000.	Elections - Office Supplies	$77.59	$2,500.00	$2,500.00	$2,500.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Color Copies, Black/White Copies	$1,000.00					
Description:	Supplies, forms, etc.	$1,500.00					
Column Total:		**$2,500.00**					
1000.1.150.41525.4631.00000.00.000.	Elections - Food/Food Service	$3,295.32	$1,500.00	$4,000.00	$4,000.00	$2,500.00	166.67
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Meals for Elections 2 @ $2,000 ea	$4,000.00		Two Elections			
Column Total:		**$4,000.00**					
1000.1.150.41525.4681.00000.00.000.	Elections - Minor Equip, Furnit	$3,180.59	$7,000.00	$13,000.00	$1,000.00	($6,000.00)	(85.71)
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Accessibility Ramps for 2 Wards	$12,000.00		Two Elections			
Description:	Voting Booths, Signs, Tables, Cones Stanchions	$1,000.00					
Description:	z City Manager General Reduction	($12,000.00)					
Column Total:		**$1,000.00**					
Budg_Cat: Supplies - 600		$6,553.50	$11,000.00	$19,500.00	$7,500.00	($3,500.00)	(31.82)
Func: Finance - Elections - 41525		$16,334.50	$40,647.00	$73,477.00	$61,477.00	$20,830.00	51.25

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PLANNING

Division: Planning — Function 41910

Mission Statement:

To be a trusted provider of innovative solutions and collaborate with the stakeholders to pursue residents' vision.

Major Services/Responsibilities:

- Maintain and implement the City's Master Plan.
- Foster context-sensitive development by working with residents to identify the community's character, and tailoring regulations that support that character.
- Maintain and administer the approval process for commercial and industrial development, subdivision of land, and extraction of gravel.
- Advise the Planning Board, Open Lands Committee, Zoning Board of Adjustment, City Council, Conservation and Energy Commissions and other land use boards for their respective land use and development issues.
- Participate in the review and improvement of Dover's parking and transportation network
- Serve as a resource on the City and the development process for stakeholders.
- Monitor and oversee conservation easements and land preservation efforts within Dover
- Facilitate communications between the development community, the City and the public
- Work with property/business owners to understand and operate within the land use ordinances in place.
- Represent the City on regional and state committees and projects.
- Conduct research and grant writing.
- Oversee and maintain an efficient and customer oriented zoning enforcement process.
- Conduct special projects as assigned by the City Manager.

Key Fiscal Year Objectives:

Through the highest ethical and professional standards, demonstrating respect for our customers and the public the Planning Office will work to develop and implement and enforce land use changes which support the Master Plan goals/objectives, and propose and coordinate long range strategic planning initiatives. General activities will include: assisting other City departments, and the School District with program development and long-range planning, including capital infrastructure investment; asserting Dover's priorities in regional and state projects such as the State Ten Year Transportation Improvement Plan, Little Bay Bridge/Toll Booth Projects, Regional Economic Development, COAST, climate change planning, and the preservation of open space by supporting the efforts of the Open Lands Committee and Conservation Commission.

Priorities for the upcoming fiscal year will include: Complete the Vision chapter of Master Plan; Complete the Resilience Plan; Review and update impact fee methodologies; Coordinate and oversee the Capital Improvements Program; coordinate and oversee design work on the downtown pedestrian and vehicular access project; support and recommend initiatives for affordable housing and for economic development within the City including waterfront development; continue to increase interaction with citizens and community organizations in an ongoing effort to familiarize the department with the wants and needs of the community.

Performance Measures:

Description	FY21 Act	FY22 Est	FY23 Est
Interact and Process Public Inquiries	70,500	70,850	71,450
Subdivision: Number of Lots/Housing units:	96 lots 316 units	32 lots 690 units	25 lots 125 units
Site Review: Building Square Footage	344,770	298,143	300,000
Site Review: Parking Lot Square Footage	283,255	220,401	275,000

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2022-2023

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
☐ Exclude inactive accounts with zero balance

From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.180.41910.4110.00000.00.000	Planning - Regular Salaried E	$350,200.22	$441,998.00	$434,935.00	$434,935.00	($7,063.00)	(1.60)
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: 457 Incentive Payment		$4,885.00		457 Incentive			
Description: Benton, Donna		$102,813.00	1.0000	Director of Pla			
Description: Carpenter, David		($58,626.00)	-0.5800	CDBG Allocation			
Description: Carpenter, David		$101,580.00	1.0000	City Planner			
Description: Kaspari, Jackson		$75,649.00	1.0000	City Planner			
Description: Kypfer, Natasha		$67,547.00	1.0000	Asst City Plann			
Description: TBD - Asst City Planner		$65,438.00	1.0000	Asst City Plann			
Description: TBD - City Planner		$75,649.00	1.0000	City Planner			
Column Total:		**$434,935.00**					
1000.1.180.41910.4115.00000.00.000	Planning - Regular Hourly Em	$93,442.39	$91,555.00	$102,483.00	$102,483.00	$10,928.00	11.94
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: 457 Incentive Payment		$1,800.00		457 Incentive P			
Description: Glidden, Jean M		$57,837.00	1.0000	Office Manager			
Description: Usbelger, Nancy		$42,846.00	1.0000	Clerk Typist II			
Column Total:		**$102,483.00**					
1000.1.180.41910.4170.00000.00.000	Planning - Longevity Pay	$9,120.77	$4,848.00	$2,400.00	$2,400.00	($2,448.00)	(50.50)
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: 1 @ 15-19 Years		$1,200.00		$1,200 each			
Description: 3 @ 5-9 Years		$1,200.00		$400 each			
Column Total:		**$2,400.00**					

General Fund Expenditure Detail Report

Fiscal Year: 2022-2023

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.180.41910.4211.00000.00.000.	Planning - Health Insurance	$90,370.21	$123,469.00	$132,717.00	$132,717.00	$9,248.00	7.49
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Medical Premiums to HealthTrust	$132,717.00					
Column Total:		**$132,717.00**					
1000.1.180.41910.4212.00000.00.000.	Planning - Dental Insurance	$3,132.46	$4,058.00	$4,665.00	$4,665.00	$607.00	14.96
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Dental Premiums to HealthTrust	$4,665.00					
Column Total:		**$4,665.00**					
1000.1.180.41910.4213.00000.00.000.	Planning - Life Insurance	$864.50	$1,092.00	$1,000.00	$1,000.00	($92.00)	(8.42)
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Life Premiums to HealthTrust	$1,000.00					
Column Total:		**$1,000.00**					
1000.1.180.41910.4214.00000.00.000.	Planning - Long Term Disabili	$1,869.86	$2,418.00	$1,572.00	$1,572.00	($846.00)	(34.99)
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Long Term Disability Premiums to Health Trust	$1,572.00					
Column Total:		**$1,572.00**					
1000.1.180.41910.4215.00000.00.000.	Planning - Short Term Disabili	$2,759.75	$3,625.00	$5,955.00	$5,955.00	$2,330.00	64.28
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Short Term Disability Premiums to Health Trust	$5,955.00					
Column Total:		**$5,955.00**					
1000.1.180.41910.4220.00000.00.000.	Planning - FICA	$29,363.61	$36,250.00	$34,275.00	$34,275.00	($1,975.00)	(5.45)
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Cost of FICA 6.2% of wages	$34,275.00					
Column Total:		**$34,275.00**					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2022-2023

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.180.41910.4225.00000.00.000.	Planning - Medicare	$6,928.02	$8,478.00	$7,987.00	$7,987.00	($491.00)	(5.79)
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Cost of Medicare - 1.45% of wages	$7,987.00					
Column Total:		**$7,987.00**					
1000.1.180.41910.4230.00000.00.000.	Planning - Retirement	$50,370.08	$72,569.00	$75,547.00	$75,547.00	$2,978.00	4.10
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Cost of NH Retirement System payments	$75,547.00					
Column Total:		**$75,547.00**					
1000.1.180.41910.4240.00000.00.000.	Planning - Staff Development	$631.25	$6,000.00	$9,000.00	$9,000.00	$3,000.00	50.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Seminars & conf. for staff/board members	$9,000.00					
Column Total:		**$9,000.00**					
1000.1.180.41910.4260.00000.00.000.	Planning - Workers Comp Insu	$603.96	$604.00	$604.00	$604.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Workers Comp allocation	$604.00					
Column Total:		**$604.00**					
1000.1.180.41910.4290.00000.00.000.	Planning - FSA Fees	$145.75	$384.00	$275.00	$275.00	($109.00)	(28.39)
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Admin fees - Flexible Spending Accts	$275.00					
Column Total:		**$275.00**					
Budg_Cat:	Personal Services - 100	$639,802.83	$797,348.00	$813,415.00	$813,415.00	$16,067.00	2.02

General Fund Expenditure Detail Report

Fiscal Year: 2022-2023

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.180.41910.4311.00000.00.000.	Planning - Administrative Serv	$3,600.00	$3,600.00	$3,600.00	$3,600.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Meeting Minutes		$3,600.00					
Column Total:		**$3,600.00**					
1000.1.180.41910.4336.00000.00.000.	Planning - Medical Services	$110.00	$0.00	$0.00	$0.00	$0.00	0.00
1000.1.180.41910.4339.00000.00.000.	Planning - Consulting Service	$15,700.61	$25,000.00	$40,000.00	$40,000.00	$15,000.00	60.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Impact Fee		$15,000.00		Methodology Rev			
Description: Master Plan Implementation		$25,000.00					
Column Total:		**$40,000.00**					
1000.1.180.41910.4341.00000.00.000.	Planning - Technical Services	$100.00	$3,000.00	$3,000.00	$3,000.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Peer Review		$3,000.00		Traffic Studies			
Column Total:		**$3,000.00**					
1000.1.180.41910.4435.00000.00.000.	Planning - Maint Chrgs - Offic	$20,813.04	$26,752.00	$33,966.00	$33,966.00	$7,214.00	26.97
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Division Share of DoverNet Support		$25,046.00					
Description: Division Share of PC Maintenance		$2,352.00					
Description: Electronic Plan Review		$218.00					
Description: GIS User License		$1,200.00					
Description: Permit Inspections App Maintenance		$5,150.00					
Column Total:		**$33,966.00**					
1000.1.180.41910.4524.00000.00.000.	Planning - Public Liab Insuran	$4,918.14	$5,176.00	$5,389.00	$5,389.00	$213.00	4.12
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Cost of Public Liability Insur		$5,389.00					
Column Total:		**$5,389.00**					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2022-2023

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.180.41910.4531.00000.00.000.	Planning - Telecommunicatior	$2,427.07	$2,800.00	$2,800.00	$2,800.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Services/equipment for voice, fax, data, wireless	$2,800.00					
Column Total:		**$2,800.00**					
1000.1.180.41910.4534.00000.00.000.	Planning - Postage	$14,521.22	$12,500.00	$12,500.00	$12,500.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Correspondence, express and parcel delivery	$4,000.00					
Description:	Planning Postage	$8,500.00					
Column Total:		**$12,500.00**					
1000.1.180.41910.4540.00000.00.000.	Planning - Advertising	$16,367.19	$16,000.00	$16,000.00	$16,000.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Legal ads for posting public hearings	$12,000.00					
Description:	ZBA Advertising (partially reimbursed)	$4,000.00					
Column Total:		**$16,000.00**					
1000.1.180.41910.4550.00000.00.000.	Planning - Printing & Binding	$1,453.91	$2,500.00	$2,500.00	$2,500.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Pamphlets for rezoning information, legal records	$2,000.00					
Description:	Stewardship Outreach/education	$500.00					
Column Total:		**$2,500.00**					
1000.1.180.41910.4580.00000.00.000.	Planning - Travel Expense	$0.00	$2,500.00	$2,500.00	$2,500.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Travel Expenses for seminars, conferences, mileage	$2,500.00					
Column Total:		**$2,500.00**					
Budg_Cat: Purchased Services - 300		$80,011.18	$99,828.00	$122,255.00	$122,255.00	$22,427.00	22.47

General Fund Expenditure Detail Report

Fiscal Year: 2022-2023

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.180.41910.4611.00000.00.000	Planning - Office Supplies	$2,992.16	$3,000.00	$3,000.00	$3,000.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Planning-Office Supplies		$3,000.00					
Column Total:		**$3,000.00**					
1000.1.180.41910.4612.00000.00.000	Planning - Operating Supplies	$737.18	$500.00	$500.00	$500.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Planning - Operating Supplies		$500.00					
Column Total:		**$500.00**					
1000.1.180.41910.4631.00000.00.000	Planning - Food/Food Service	$98.61	$1,000.00	$1,000.00	$1,000.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Land Use Joint Meeting		$500.00					
Description: Public events and meetings		$500.00					
Column Total:		**$1,000.00**					
1000.1.180.41910.4640.00000.00.000	Planning - Books/Publications	$309.69	$300.00	$300.00	$300.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Technical planning books/publications		$300.00					
Column Total:		**$300.00**					
Budg_Cat: Supplies - 600		$4,137.64	$4,800.00	$4,800.00	$4,800.00	$0.00	0.00
1000.1.180.41910.4745.00000.00.000	Planning - Computers & Comr	$1,635.81	$400.00	$400.00	$400.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Planning - Computers & Communications Equip		$400.00					
Column Total:		**$400.00**					
Budg_Cat: Capital Outlay - 700		$1,635.81	$400.00	$400.00	$400.00	$0.00	0.00

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2022-2023

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.180.41910.4810.00000.00.000. Planning - Membership Dues		$26,056.51	$26,086.00	$25,426.00	$25,426.00	($660.00)	(2.53)
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	American Planning Association	$1,390.00		Dir | City Plan			
Description:	Clean Energy NH	$250.00		Municipal Membe			
Description:	NH Assocation of Conservation Commissions	$1,053.00		Municipal Membe			
Description:	NH Planning Association	$480.00		6 Planners			
Description:	PlanNH	$250.00		Municipal Membe			
Description:	Strafford Regional Planning	$22,003.00		FY22 $22,003			
Column Total:		**$25,426.00**					
1000.1.180.41910.4819.00000.00.000. Planning - Fees & Charges		$13,462.96	$100.00	$100.00	$100.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Deed recording costs	$100.00					
Column Total:		**$100.00**					
Budg_Cat: Other Expenses - 800		$39,519.47	$26,186.00	$25,526.00	$25,526.00	($660.00)	(2.52)
Func: Planning - 41910		$765,106.93	$928,562.00	$966,396.00	$966,396.00	$37,834.00	4.07

PLANNING

Division: Community Development Fund Function: 2100-46311

Mission Statement:

Create a viable urban environment through the improvement of facilities, essential services and employment opportunities for very-low, low and moderate income households and through improving and/or expanding public facilities and services.

Major Services/Responsibilities:

- Coordinate the Dover Economic Loan Program.
- Coordinate and monitor Dover CARES Business Loans and Grants.
- Preparation of all documents and payment administration of all approved loans and grants.
- Prepare scope of work, solicit bids, prepare bid analysis/results, contracts and change orders and inspection reports of projects.
- Develop annual CDBG grant application to HUD.
- Solicit CDBG grant proposals.
- Verify compliance with Federal laws for all CDBG-funded projects.
- Develop the quarterly and semi-annual Grantee Performance Reports for HUD.
- Create the Consolidated Annual Performance and Evaluation Report for HUD.
- Monitor 25 to 35 outstanding loans, grants, projects and sub recipients.

Key Fiscal Year Objectives:

The Community Development Division will work within the HUD framework to provide increased employment opportunities to very-low, low and moderate income households through loans and grants to local businesses and will assist organizations that provide services for the City's very-low, low and moderate income households.

Priorities for the upcoming fiscal year will include: Close out all public facility projects and human service contracts by year's end; Provide increased education, health and human services to Dover's very-low, low and moderate income households; Report on Performance Measures integrated into the CDBG process; Set-up and draw down of Federal funds owed to the City as required for the program; Implement and monitor the FY2021 – 2025 Consolidated Plan; Complete FY2023 Action Plan; Complete required federal reporting; Expand the economic development portion of the Program

Performance Measures:

Description	FY21 Actual	FY22 Projected	FY23 Estimated
Public Services Grants: CDBG	$58,378	$46,500	$51,000
Public Services Grants: CDBG-CARES	$54,300	$41,330	$0
Public Facilities Grants: CDBG	$24,540	$484,375	$182,000
Public Facilities Grants: CDBG-CARES	$0	$100,000	$0
Economic Development: CDBG	$0	$19,618	$52,560
Economic Development: CDBG-CARES	$10,000	$30,000	$0

City of Dover, New Hampshire

HUD/CDBG Expenditure Detail Report

Fiscal Year: 2022-2023

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
2100.1.180.46311.4110.06311.22.000.	CDBG Admin - Regular Salari	$0.00	$59,157.00	$59,706.00	$59,706.00	$549.00	0.93
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: 457 Incentive Payment		$1,080.00		457 Incentive			
Description: Carpenter, David		($42,454.00)	-0.4200	Planning Alloca			
Description: Carpenter, David		$101,080.00	1.0000	Program Coordin			
Column Total:		**$59,706.00**					
2100.1.180.46311.4211.06311.22.000.	CDBG Admin - Health Insurar	$0.00	$7,163.00	$6,595.00	$6,595.00	($568.00)	(7.93)
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Medical Premiums to Health Trust		$6,595.00					
Column Total:		**$6,595.00**					
2100.1.180.46311.4212.06311.22.000.	CDBG Admin - Dental Insurar	$0.00	$505.00	$458.00	$458.00	($47.00)	(9.31)
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Dental Premiums to Health Trust		$458.00					
Column Total:		**$458.00**					
2100.1.180.46311.4213.06311.22.000.	CDBG Admin - Life Insurance	$0.00	$98.00	$98.00	$98.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Life Insurance Premiums to Health Trust		$98.00					
Column Total:		**$98.00**					
2100.1.180.46311.4214.06311.22.000.	CDBG Admin - Long Term Dis	$0.00	$215.00	$217.00	$217.00	$2.00	0.93
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Long Term Disability Premiums to Health Trust		$217.00					
Column Total:		**$217.00**					

HUD/CDBG Expenditure Detail Report

Fiscal Year: 2022-2023

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
2100.1.180.46311.4215.06311.22.000.	CDBG Admin - Short Term Di	$0.00	$410.00	$610.00	$610.00	$200.00	48.78
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Short Term Disability Premiums to Health Trust	$610.00					
Column Total:		**$610.00**					
2100.1.180.46311.4220.06311.22.000.	CDBG Admin - FICA	$0.00	$4,110.00	$4,104.00	$4,104.00	($6.00)	(0.15)
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Cost of FICA - 6.2% of wages	$4,104.00					
Column Total:		**$4,104.00**					
2100.1.180.46311.4225.06311.22.000.	CDBG Admin - Medicare	$0.00	$961.00	$960.00	$960.00	($1.00)	(0.10)
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Cost of Medicare - 1.45% of wages	$960.00					
Column Total:		**$960.00**					
2100.1.180.46311.4230.06311.22.000.	CDBG Admin - Retirement	$0.00	$8,360.00	$8,422.00	$8,422.00	$62.00	0.74
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Cost of NH Retirement System payments	$8,422.00					
Column Total:		**$8,422.00**					
2100.1.180.46311.4240.06311.22.000.	CDBG Admin - Staff Developr	$0.00	$300.00	$200.00	$200.00	($100.00)	(33.33)
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Seminars & Conference for Staff	$200.00					
Column Total:		**$200.00**					
2100.1.180.46311.4260.06311.22.000.	CDBG Admin - Workers Comp	$0.00	$114.00	$114.00	$114.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Workers Comp Allocation	$114.00					
Column Total:		**$114.00**					

City of Dover, New Hampshire

HUD/CDBG Expenditure Detail Report

Fiscal Year: 2022-2023

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
2100.1.180.46311.4335.06311.22.000.	CDBG Admin - Auditing Servi	$0.00	$5,407.00	$5,407.00	$5,407.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Auditing Services Allocation	$5,407.00					
Column Total:		**$5,407.00**					
2100.1.180.46311.4435.06311.22.000.	CDBG Admin - Maint Chrgs -	$0.00	$3,826.00	$4,451.00	$4,451.00	$625.00	16.34
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Division share of DoverNet support	$4,198.00					
Description:	Division share of PC replacement and repair costs	$253.00					
Column Total:		**$4,451.00**					
2100.1.180.46311.4531.06311.22.000.	CDBG Admin - Telecommunic	$0.00	$200.00	$150.00	$150.00	($50.00)	(25.00)
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Services/equipment for voice, fax, data, wireless	$150.00					
Column Total:		**$150.00**					
2100.1.180.46311.4540.06311.22.000.	CDBG Admin - Advertising	$0.00	$166.00	$166.00	$166.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Legal Ads	$166.00					
Column Total:		**$166.00**					
2100.1.180.46311.4580.06311.22.000.	CDBG Admin - Travel Expens	$0.00	$145.00	$100.00	$100.00	($45.00)	(31.03)
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Travel to seminars/conferences	$100.00					
Column Total:		**$100.00**					
2100.1.180.46311.4611.06311.22.000.	CDBG Admin - Office Supplies	$0.00	$900.00	$322.00	$322.00	($578.00)	(64.22)
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Office Supplies - Administration	$322.00					
Column Total:		**$322.00**					

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
Func: CDBG Admin - 46311		$0.00	$92,037.00	$92,080.00	$92,080.00	$43.00	0.05
2100.1.180.46323.4835.06335.22.000.	Grants/Subsidy - CAP Weathe	$0.00	$40,000.00	$27,000.00	$27,000.00	($13,000.00)	(32.50)
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: CAP Weatherization		$27,000.00	FY23 Recommend				
Column Total:		**$27,000.00**					
Func: Housing Rehab - 46323		$0.00	$40,000.00	$27,000.00	$27,000.00	($13,000.00)	(32.50)
2100.1.180.46341.4835.06346.22.000.	Grants/Subsidy - My Friends F	$0.00	$0.00	$40,000.00	$40,000.00	$40,000.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: MFP Transitional Housing - Windows		$40,000.00	FY23 Recommend				
Column Total:		**$40,000.00**					
2100.1.180.46341.4835.06388.22.000.	Grants/Subsidy - City Hall Bar	$0.00	$141,000.00	$0.00	$0.00	($141,000.00)	(100.00)
2100.1.180.46341.4835.06399.22.000.	Grants/Subsidy - Rental Units	$0.00	$0.00	$90,000.00	$90,000.00	$90,000.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Rental Unit Rehab Project		$90,000.00	FY23 Recommend				
Column Total:		**$90,000.00**					
Func: Public Facilities - 46341		$0.00	$141,000.00	$130,000.00	$130,000.00	($11,000.00)	(7.80)
2100.1.180.46348.4835.06333.22.000.	Grants/Subsidy - Community I	$0.00	$5,500.00	$4,000.00	$4,000.00	($1,500.00)	(27.27)
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Community Partners		$4,000.00	FY23 Recommend				
Column Total:		**$4,000.00**					

City of Dover, New Hampshire

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
2100.1.180.46348.4835.06342.22.000.	Grants/Subsidy - My Friends F	$0.00	$11,000.00	$10,000.00	$10,000.00	($1,000.00)	(9.09)
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: My Friends Place		$10,000.00		FY23 Recommend			
Column Total:		**$10,000.00**					
2100.1.180.46348.4835.06360.22.000.	Grants/Subsidy - Welfare Sec	$0.00	$3,000.00	$3,000.00	$3,000.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Welfare Security Depositis		$3,000.00		FY23 Recommend			
Column Total:		**$3,000.00**					
2100.1.180.46348.4835.06361.22.000.	Grants/Subsidy - Haven A Saf	$0.00	$0.00	$5,000.00	$5,000.00	$5,000.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: HAVEN A Safe Place		$5,000.00		FY23 Recommend			
Column Total:		**$5,000.00**					
2100.1.180.46348.4835.06362.22.000.	Grant/Subsidy - CASA of NH	$0.00	$0.00	$3,000.00	$3,000.00	$3,000.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: CASA of NH		$3,000.00		FY23 Recommend			
Column Total:		**$3,000.00**					
2100.1.180.46348.4835.06367.22.000.	Grants/Subsidy - Aids Respor	$0.00	$6,500.00	$6,000.00	$6,000.00	($500.00)	(7.69)
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: AIDS Response		$6,000.00		FY23 Recommend			
Column Total:		**$6,000.00**					

HUD/CDBG Expenditure Detail Report

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
2100.1.180.46348.4835.06377.22.000.	Grants/Subsidy - Cross Roads	$0.00	$9,000.00	$9,000.00	$9,000.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Cross Roads House	$9,000.00		FY23 Recommend			
Column Total:		**$9,000.00**					
2100.1.180.46348.4835.06380.22.000.	Grants/Subsidy - Strafford Cty	$0.00	$7,500.00	$7,000.00	$7,000.00	($500.00)	(6.67)
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Homeless Center for Strafford County	$7,000.00		FY23 Recommend			
Column Total:		**$7,000.00**					
2100.1.180.46348.4835.06398.22.000.	Grants/Subsidy - Alliance for C	$0.00	$4,000.00	$4,000.00	$4,000.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Alliance for Community Transportation	$4,000.00		FY23 Recommend			
Column Total:		**$4,000.00**					
Func: Public Services - 46348		$0.00	$46,500.00	$51,000.00	$51,000.00	$4,500.00	9.68
2100.1.180.46525.4110.06621.22.000.	DELP Regular Salaried Emplc	$0.00	$23,119.00	$0.00	$0.00	($23,119.00)	(100.00)
2100.1.180.46525.4211.06621.22.000.	DELP Health Insurance	$0.00	$2,843.00	$0.00	$0.00	($2,843.00)	(100.00)
2100.1.180.46525.4212.06621.22.000.	DELP Dental Insurance	$0.00	$200.00	$0.00	$0.00	($200.00)	(100.00)
2100.1.180.46525.4213.06621.22.000.	DELP Life Insurance	$0.00	$39.00	$0.00	$0.00	($39.00)	(100.00)
2100.1.180.46525.4214.06621.22.000.	DELP Long Term Disability Ins	$0.00	$86.00	$0.00	$0.00	($86.00)	(100.00)
2100.1.180.46525.4215.06621.22.000.	DELP Short Term Disability In	$0.00	$163.00	$0.00	$0.00	($163.00)	(100.00)
2100.1.180.46525.4220.06621.22.000.	DELP FICA	$0.00	$1,631.00	$0.00	$0.00	($1,631.00)	(100.00)
2100.1.180.46525.4225.06621.22.000.	DELP Medicare	$0.00	$381.00	$0.00	$0.00	($381.00)	(100.00)
2100.1.180.46525.4230.06621.22.000.	DELP Retirement	$0.00	$3,317.00	$0.00	$0.00	($3,317.00)	(100.00)

City of Dover, New Hampshire

HUD/CDBG Expenditure Detail Report

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
2100.1.180.46525.4835.06622.22.000	Grants/Subsidy - Economic D	$0.00	$0.00	$47,260.00	$47,260.00	$47,260.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Dover Economic Loan Pool & Job Training	$47,260.00		FY23 Recommend			
Column Total:		**$47,260.00**					
Func: CDBG - Econ Dev Assist - 46525		$0.00	$31,779.00	$47,260.00	$47,260.00	$15,481.00	48.71
Grand Total:		$0.00	$351,316.00	$347,340.00	$347,340.00	($3,976.00)	(1.13)

End of Report

POLICE

Division: Administration — Function 42110

Mission Statement:

To plan, manage and direct the overall delivery of services provided to the community by field and supporting services in a manner that is appropriate, cost effective, coordinated with other City Services and responsive to the needs and concerns of the citizens of Dover.

Major Services/Responsibilities:

- Budget preparation and management
- Planning
- Purchasing
- Oversight of grants
- Administration of collective bargaining agreements
- Oversight of agency discipline and morale of employees
- Overall direction, management and administration of the agency
- Long Term Strategic Planning

Key Fiscal Year Objectives:

Continue to ensure that the department provides high quality and efficient police services to the community within the resources provided, while making full use of alternative funding sources and superior management practices.

Performance Measures:

Description	FY21 Act	FY22 Est	FY23 Est
Continuously review all written directives	Ongoing	Ongoing	Ongoing
Complete staff inspections of all major units & functions	Complete	Ongoing	Ongoing
Re-Accreditation of Police Department	Ongoing	Ongoing	Ongoing
Complete FY23 Budget per City Schedule	Completed	Completed	In Progress

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42110.4110.00000.00.000.	Police - Regular Salaried Emp	$129,328.00	$136,903.00	$144,862.00	$144,862.00	$7,959.00	5.81
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Breault, William	$136,701.00	1.0000	Police Chief			
Description:	Educational Incentive	$2,400.00					
Description:	Holiday Pay	$5,761.00					
Column Total:		**$144,862.00**					
1000.1.210.42110.4115.00000.00.000.	Police - Regular Hourly Emplc	$53,056.00	$54,509.00	$60,373.00	$60,373.00	$5,864.00	10.76
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Education Incentive	$1,400.00					
Description:	Sick Buy Out	$393.00					
Description:	Young, Melissa A	$58,580.00	0.8750	Executive Secre			
Column Total:		**$60,373.00**					
1000.1.210.42110.4170.00000.00.000.	Police - Longevity Pay	$3,350.00	$3,350.00	$3,350.00	$3,350.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	1 @ 20-24 years	$1,600.00		$1,600 each			
Description:	1 @ 25 years	$1,750.00		$2,000 pro-rate			
Column Total:		**$3,350.00**					
1000.1.210.42110.4211.00000.00.000.	Police - Health Insurance	$30,700.00	$30,700.00	$30,700.00	$30,700.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Medical Premiums to HealthTrust	$30,700.00					
Column Total:		**$30,700.00**					

General Fund Expenditure Detail Report

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42110.4212.00000.00.000	Police - Dental Insurance	$1,170.24	$1,171.00	$1,158.00	$1,158.00	($13.00)	(1.11)
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Dental Premiums to HealthTrust		$1,158.00					
Column Total:		**$1,158.00**					
1000.1.210.42110.4213.00000.00.000	Police - Life Insurance	$499.80	$523.00	$558.00	$558.00	$35.00	6.69
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Life Premiums to HealthTrust		$558.00					
Column Total:		**$558.00**					
1000.1.210.42110.4214.00000.00.000	Police - Long Term Disability I	$925.47	$1,164.00	$1,242.00	$1,242.00	$78.00	6.70
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Long Term Disability Premiums to Health Trust		$1,242.00					
Column Total:		**$1,242.00**					
1000.1.210.42110.4215.00000.00.000	Police - Short Term Disability	$1,074.05	$1,090.00	$1,752.00	$1,752.00	$662.00	60.73
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Short Term Disability Premiums to Health Trust		$1,752.00					
Column Total:		**$1,752.00**					
1000.1.210.42110.4220.00000.00.000	Police - FICA	$4,391.64	$5,390.00	$5,754.00	$5,754.00	$364.00	6.75
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Cost of FICA - 6.2% of Wages		$5,754.00					
Column Total:		**$5,754.00**					
1000.1.210.42110.4225.00000.00.000	Police - Medicare	$3,114.72	$3,252.00	$3,453.00	$3,453.00	$201.00	6.18
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Cost of Medicare - 1.45% of wages		$3,453.00					
Column Total:		**$3,453.00**					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42110.4230.00000.00.000	Police - Retirement	$43,404.71	$54,786.00	$58,301.00	$58,301.00	$3,515.00	6.42
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Cost of NH Retirement System payments	$58,301.00					
Column Total:		**$58,301.00**					
1000.1.210.42110.4240.00000.00.000	Police - Staff Development	$250.00	$700.00	$700.00	$700.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	IACP Conference and NH Chiefs of Police Conf	$700.00					
Column Total:		**$700.00**					
1000.1.210.42110.4260.00000.00.000	Police - Workers Comp Insura	$3,519.52	$3,532.00	$3,532.00	$3,532.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Workers Comp allocation	$3,532.00					
Column Total:		**$3,532.00**					
1000.1.210.42110.4291.00000.00.000	Police - Uniform & Cleaning A	$315.00	$315.00	$315.00	$315.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Young, Melissa A	$315.00		Clothing Allow			
Column Total:		**$315.00**					
Budg_Cat:	Personal Services - 100	$275,099.15	$297,385.00	$316,050.00	$316,050.00	$18,665.00	6.28
1000.1.210.42110.4435.00000.00.000	Police - Maint Chrgs - Office E	$744.00	$1,177.00	$519.00	$519.00	($658.00)	(55.90)
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Division Share of PC Maintenance	$512.00					
Description:	UPS Maintenance	$7.00					
Column Total:		**$519.00**					

General Fund Expenditure Detail Report

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Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42110.4523.00000.00.000.	Police - Police Liab Insurance	$0.00	$1,004.00	$1,051.00	$1,051.00	$47.00	4.68
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Cost of Police Liability Insurance	$1,051.00					
Column Total:		**$1,051.00**					
1000.1.210.42110.4524.00000.00.000.	Police - Public Liab Insurance	$1,589.54	$1,764.00	$1,935.00	$1,935.00	$171.00	9.69
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Cost of Public Liability Insur	$1,935.00					
Column Total:		**$1,935.00**					
1000.1.210.42110.4531.00000.00.000.	Police - Telecommunications	$1,238.88	$1,045.00	$1,045.00	$1,045.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Services/equipment for voice, fax, data, wireless	$1,045.00					
Column Total:		**$1,045.00**					
1000.1.210.42110.4534.00000.00.000.	Police - Postage	$0.00	$65.00	$65.00	$65.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Correspondence, express and parcel delivery	$65.00					
Column Total:		**$65.00**					
1000.1.210.42110.4580.00000.00.000.	Police - Travel Expense	$0.00	$1,575.00	$1,575.00	$1,575.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	IACP and NHCOP Conferences	$1,575.00					
Column Total:		**$1,575.00**					
Budg_Cat:	Purchased Services - 300	$3,572.42	$6,630.00	$6,190.00	$6,190.00	($440.00)	(6.64)

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2022-2023

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42110.4626.00000.00.000.	Police - Vehicle Fuels	$486.92	$577.00	$637.00	$637.00	$60.00	10.40
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Vehicle Fuel 296 gal @ $2.15/gallon		$637.00					
Column Total:		**$637.00**					
1000.1.210.42110.4640.00000.00.000.	Police - Books/Publications	$0.00	$225.00	$225.00	$225.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Police Admin-Books & Publications		$225.00					
Column Total:		**$225.00**					
1000.1.210.42110.4654.00000.00.000.	Police - Maint Supplies - Vehi	$1,821.67	$222.00	$222.00	$222.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Tires, parts, maintenance		$222.00					
Column Total:		**$222.00**					
1000.1.210.42110.4661.00000.00.000.	Police - Fleet Maint Charge	$1,805.58	$1,633.00	$2,120.00	$2,120.00	$487.00	29.82
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Allocation of Fleet Maintenance Budget		$2,120.00					
Column Total:		**$2,120.00**					
Budg_Cat: Supplies - 600		$4,114.17	$2,657.00	$3,204.00	$3,204.00	$547.00	20.59
1000.1.210.42110.4810.00000.00.000.	Police - Membership Dues	$510.00	$400.00	$400.00	$400.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: IACP, NHCOP, FBINA Dues		$400.00					
Column Total:		**$400.00**					
Budg_Cat: Other Expenses - 800		$510.00	$400.00	$400.00	$400.00	$0.00	0.00
Func: Police Admin - 42110		$283,295.74	$307,072.00	$325,844.00	$325,844.00	$18,772.00	6.11

POLICE

Division: Field Operations — Function 42120

Mission Statement:

To provide high quality, exceptional, police services to the community in a manner that is helpful, caring and responsive to the actual needs of our citizens and consistent with the overall goal of improving the quality of life in the City of Dover.

Major Services/Responsibilities:

- Respond to routine and emergency service requests
- Accident investigation
- Traffic management and direction
- Criminal investigation
- Crime prevention
- Animal Control Services
- Traffic/Pedestrian safety and enforcement

Key Fiscal Year Objectives:

- Secure grant funding for a minimum of 300 man hours of overtime enforcement patrols to target pedestrian, speed, traffic signal and DWI related violations.
- Reduce the propensity for traffic collisions on municipally controlled roadways in the city through traffic enforcement programs, high visibility patrols, and effective prosecution of offenders.
- Promote traffic safety by enforcement of traffic laws, education, and safety inspection programs.
- Enforce City of Dover Dog Ordinances and educate the public of animal related health issues.
- Respond to Priority One calls for service, which are those calls requiring an immediate response-such as crimes in progress, accidents, involving injury, and alarms in six (6) minutes or less.

Performance Measures:

Description	FY21 Act	FY22 Est	FY23 Est
Total Calls For Service Responded To	34,600	35,000	35,500
Directed Patrol Man Hours	285	350	350
Motor Vehicle Collisions Investigated	903	1,200	1,200
Animal Calls Responded To By The Animal Control Officer	191	250	250
Child Restraint Inspection / Education	52	65	65
Percentage of Priority 1 Calls Responded to in Under 6 Minutes.	73%	75%	80%
Total Motor Vehicle Stops	10,960	8,400	10,000

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2022-2023

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42120.4110.00000.00.000.	Police - Regular Salaried Emp	$116,425.78	$117,032.00	$129,056.00	$129,056.00	$12,024.00	10.27

Column: [FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**
Description: Educational Incentive	$2,000.00		
Description: Gould, Brad	$121,917.00	1.0000	Police Captain
Description: Holiday Pay	$5,139.00		
Column Total:	**$129,056.00**		

General Fund Expenditure Detail Report

Fiscal Year: 2022-2023

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42120.4115.00000.00.000	Police - Regular Hourly Emplc	$2,135,594.15	$2,462,020.00	$2,366,845.00	$2,366,845.00	($95,175.00)	(3.87)

Column: [FY23CityManagerProposed]		Budget	FTE	Position Desc.
Description:	457 Incentive Pay	$25,541.00		457 Incentive
Description:	Anderson, David	$60,072.00	1.0000	Police Officer
Description:	Anderson, Ryan	$50,592.00	1.0000	Police Officer
Description:	Berdecia, Luis	$63,225.00	1.0000	Police Officer
Description:	Brown, Matthew	$84,939.00	1.0000	Police Sergeant
Description:	Burgess, Colin	$49,026.00	1.0000	Police Officer
Description:	Cusick, Carmenrose	$53,745.00	1.0000	Police Officer
Description:	David, Timothy	$55,332.00	1.0000	Police Officer
Description:	DiChiara, Joseph	$52,179.00	1.0000	Police Officer
Description:	Dolleman, Brant	$105,966.00	1.0000	Police Lieutena
Description:	Driscoll, Erin	$50,592.00	1.0000	Police Officer
Description:	Elbert, Dennis	$56,898.00	1.0000	Police Officer
Description:	Gebers, Daniel W	$79,009.00	1.0000	Police Officer
Description:	Gibbons, Christopher	$55,332.00	1.0000	Police Officer
Description:	Goard, Nathan	$87,612.00	1.0000	Police Sergeant
Description:	Gore, Brian	$71,117.00	1.0000	Police Officer
Description:	Gurnsey, Nathan	$55,332.00	1.0000	Police Officer
Description:	Keefe, James	$60,072.00	1.0000	Police Officer
Description:	Keefe, Timothy	$81,462.00	1.0000	Police Sergeant
Description:	Kitchen, Todd	$52,179.00	1.0000	Police Officer
Description:	Ladisheff, Kathy M	$59,298.00	1.0000	Animal Control
Description:	Lluberes, Isaac	$52,179.00	1.0000	Police Officer
Description:	Madsen, Brendan	$53,745.00	1.0000	Police Officer
Description:	Malsbury, Tyler	$53,745.00	1.0000	Police Officer
Description:	McGee, Michael	$61,638.00	1.0000	Police Officer

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
Description:	Morse, Morgan	$56,898.00	1.0000 Police Officer				
Description:	O'Neil, Derek	$56,898.00	1.0000 Police Officer				
Description:	Plummer, Christopher	$90,850.00	1.0000 Police Sergeant				
Description:	Schwab, Jacob	$53,810.00	1.0000 Police Officer				
Description:	Sobel, Adin	$61,638.00	1.0000 Police Officer				
Description:	Tarmey, John	$95,997.00	1.0000 Police Lieutena				
Description:	Turner, Gregory	$91,948.00	1.0000 Police Sergeant				
Description:	Watkins, Jacob	$50,592.00	1.0000 Police Officer				
Description:	z Police Education Incentive	$62,533.00					
Description:	z Police Holiday pay	$111,192.00					
Description:	z Sick Buy Out	$5,610.00					
Description:	z TBD - Police Officer	$49,026.00	1.0000 Police Officer				
Description:	zz TBD - Police Officer	$49,026.00	1.0000 Police Officer				
Column Total:		**$2,366,845.00**					
1000.1.210.42120.4130.00000.00.000	Police - Overtime Pay	$179,961.58	$178,175.00	$183,175.00	$183,175.00	$5,000.00	2.81
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Callback	$11,000.00					
Description:	Court Time	$11,150.00					
Description:	Extended workday	$12,800.00					
Description:	Leave Coverage	$77,650.00					
Description:	Sick Leave Coverage	$4,775.00					
Description:	Special Assignment/Events	$19,300.00					
Description:	Training	$46,500.00					
Column Total:		**$183,175.00**					

General Fund Expenditure Detail Report

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42120.4170.00000.00.000	Police - Longevity Pay	$26,900.00	$34,200.00	$27,300.00	$27,300.00	($6,900.00)	(20.18)
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: 1 @ 10-14 years		$800.00	$800 each				
Description: 1 @ 15-19 years		$1,200.00	$1,200 each				
Description: 1 @ 25 plus years		$2,000.00	$2,000 each				
Description: 2 @ 5-9 years		$800.00	$400 each				
Description: 29 Retention Bonuses		$14,500.00	$500 each				
Description: 5 @ 20-24 years		$8,000.00	$1,600 each				
Column Total:		**$27,300.00**					
1000.1.210.42120.4211.00000.00.000	Police - Health Insurance	$512,790.92	$540,153.00	$551,311.00	$551,311.00	$11,158.00	2.07
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Medical Premiums to HealthTrust		$551,311.00					
Column Total:		**$551,311.00**					
1000.1.210.42120.4212.00000.00.000	Police - Dental Insurance	$16,842.82	$18,848.00	$18,413.00	$18,413.00	($435.00)	(2.31)
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Dental Premiums to HealthTrust		$18,413.00					
Column Total:		**$18,413.00**					
1000.1.210.42120.4213.00000.00.000	Police - Life Insurance	$3,474.08	$4,105.00	$3,840.00	$3,840.00	($265.00)	(6.46)
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Life Premiums to HealthTrust		$3,840.00					
Column Total:		**$3,840.00**					
1000.1.210.42120.4214.00000.00.000	Police - Long Term Disability I	$7,623.97	$9,320.00	$8,456.00	$8,456.00	($864.00)	(9.27)
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Long Term Disability Premiums to Health Trust		$8,456.00					
Column Total:		**$8,456.00**					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42120.4215.00000.00.000	Police - Short Term Disability	$13,612.03	$17,741.00	$23,793.00	$23,793.00	$6,052.00	34.11
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Short Term Disability Premiums to Health Trust	$23,793.00					
Column Total:		**$23,793.00**					
1000.1.210.42120.4220.00000.00.000	Police - FICA	$3,266.57	$6,600.00	$12,335.00	$12,335.00	$5,735.00	86.89
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Cost of FICA - 6.2% of Wages	$12,335.00					
Column Total:		**$12,335.00**					
1000.1.210.42120.4225.00000.00.000	Police - Medicare	$35,815.35	$43,302.00	$41,298.00	$41,298.00	($2,004.00)	(4.63)
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Cost of Medicare - 1.45% of wages	$41,298.00					
Column Total:		**$41,298.00**					
1000.1.210.42120.4230.00000.00.000	Police - Retirement	$673,340.47	$943,167.00	$899,696.00	$899,696.00	($43,471.00)	(4.61)
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Cost of NH Retirement System payments	$899,696.00					
Column Total:		**$899,696.00**					

General Fund Expenditure Detail Report

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42120.4240.00000.00.000	Police - Staff Development	$3,880.00	$4,344.00	$6,803.00	$6,803.00	$2,459.00	56.61
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Advanced Breach Recertification 2@$1425 ea	$2,850.00					
Description:	Advanced Crisis Negotiations	$495.00					
Description:	Hostage Negotiation Conference 1@$300 ea	$300.00					
Description:	NTOA Command Decision-Making 2@574	$1,148.00					
Description:	NTOA Leadership Development 3@670	$2,010.00					
Column Total:		**$6,803.00**					
1000.1.210.42120.4260.00000.00.000	Police - Workers Comp Insura	$51,839.14	$52,003.00	$52,003.00	$52,003.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Workers Comp allocation	$52,003.00					
Column Total:		**$52,003.00**					
1000.1.210.42120.4290.00000.00.000	Police - FSA Fees	$99.00	$675.00	$675.00	$675.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Admin fees - Flexible Spending Accts	$675.00					
Column Total:		**$675.00**					
1000.1.210.42120.4291.00000.00.000	Police - Uniform & Cleaning A	$17,435.34	$19,900.00	$22,800.00	$22,800.00	$2,900.00	14.57
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Police Cleaning Allowance	$22,800.00		Per Contract			
Column Total:		**$22,800.00**					
Budg_Cat: Personal Services - 100		$3,798,901.20	$4,451,585.00	$4,347,799.00	$4,347,799.00	($103,786.00)	(2.33)

City of Dover, New Hampshire

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Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42120.4336.00000.00.000	Police - Medical Services	$7,605.00	$9,300.00	$10,285.00	$10,285.00	$985.00	10.59
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Annual Mental Health/Wellness 35@$125	$4,375.00					
Description:	Critical Incident Debriefings 6 @ $125 each	$750.00					
Description:	Entry Level Medical Exam (sworn) 6@$360	$2,160.00					
Description:	Entry Level Psych Exam 6@$500	$3,000.00					
Column Total:		**$10,285.00**					
1000.1.210.42120.4339.00000.00.000	Police - Consulting Services	$6,083.08	$12,850.00	$13,125.00	$13,125.00	$275.00	2.14
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Annual fee, services @ K9 Kaos	$6,700.00					
Description:	Miscellaneous Veterinary Services	$4,500.00					
Description:	Polygraph Services 7@275	$1,925.00					
Column Total:		**$13,125.00**					
1000.1.210.42120.4435.00000.00.000	Police - Maint Chrgs - Office E	$3,607.04	$5,072.00	$4,813.00	$4,813.00	($259.00)	(5.11)
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Division Share of PC Replacement	$2,869.00					
Description:	Radar Maintenance	$1,840.00					
Description:	UPS 15@ $6.93ea	$104.00					
Column Total:		**$4,813.00**					
1000.1.210.42120.4521.00000.00.000	Police - Property Insurance	$9.66	$0.00	$0.00	$0.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Cost of Property Insurance	$0.00					
Column Total:		**$0.00**					

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Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42120.4522.00000.00.000	Police - Vehicle & Equip Insur	$13,210.12	$14,773.00	$12,047.00	$12,047.00	($2,726.00)	(18.45)
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Cost of Vehicle Insur		$12,047.00					
Column Total:		**$12,047.00**					
1000.1.210.42120.4523.00000.00.000	Police - Police Liab Insurance	$32,368.00	$34,125.00	$35,726.00	$35,726.00	$1,601.00	4.69
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Cost of Police Liability Insur		$35,726.00					
Column Total:		**$35,726.00**					
1000.1.210.42120.4524.00000.00.000	Police - Public Liab Insurance	$25,294.96	$28,388.00	$28,760.00	$28,760.00	$372.00	1.31
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Cost of Public Liability Insur		$28,760.00					
Column Total:		**$28,760.00**					
1000.1.210.42120.4531.00000.00.000	Police - Telecommunications	$4,846.92	$6,410.00	$6,410.00	$6,410.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Services/equipment for voice, fax, data, wireless		$6,410.00					
Column Total:		**$6,410.00**					
1000.1.210.42120.4580.00000.00.000	Police - Travel Expense	$0.00	$2,750.00	$3,060.00	$3,060.00	$310.00	11.27
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Advanced Breacher Recertification		$2,800.00					
Description: Hostage Negotiator Conference		$260.00					
Column Total:		**$3,060.00**					
Budg_Cat: Purchased Services - 300		$93,024.78	$113,668.00	$114,226.00	$114,226.00	$558.00	0.49

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42120.4611.00000.00.000	Police - Office Supplies	$856.09	$950.00	$950.00	$950.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Office, Copier and Range Supplies	$950.00					
Column Total:		**$950.00**					
1000.1.210.42120.4612.00000.00.000	Police - Operating Supplies	$9,040.80	$20,161.00	$19,680.00	$19,680.00	($481.00)	(2.39)
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Ammunition Supplies	$10,250.00					
Description:	TASER Supplies	$4,280.00					
Description:	Traffic Signs/Misc Supplies/Barricades	$5,150.00					
Column Total:		**$19,680.00**					
1000.1.210.42120.4615.00000.00.000	Police - Clothing & Uniforms	$19,169.84	$20,230.00	$24,800.00	$24,800.00	$4,570.00	22.59
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Uniform, accessories & clothing	$24,800.00					
Column Total:		**$24,800.00**					
1000.1.210.42120.4626.00000.00.000	Police - Vehicle Fuels	$48,748.50	$40,560.00	$45,795.00	$45,795.00	$5,235.00	12.91
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Vehicle Fuels 21,300 gallons @ $2.15/gallon	$45,795.00					
Column Total:		**$45,795.00**					
1000.1.210.42120.4631.00000.00.000	Police - Food/Food Services	$0.00	$750.00	$750.00	$750.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Public events and meetings	$750.00					
Column Total:		**$750.00**					

General Fund Expenditure Detail Report

Fiscal Year: 2022-2023

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
☐ Exclude inactive accounts with zero balance

From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42120.4635.00000.00.000.	Police - Medicinal Supplies	$0.00	$200.00	$200.00	$200.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	First aid supplies & pharmaceuticals	$200.00					
Column Total:		**$200.00**					
1000.1.210.42120.4654.00000.00.000.	Police - Maint Supplies - Vehi	$22,090.00	$20,000.00	$25,000.00	$25,000.00	$5,000.00	25.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Oil, lube, filters, tires, replacement	$25,000.00					
Column Total:		**$25,000.00**					
1000.1.210.42120.4661.00000.00.000.	Police - Fleet Maint Charge	$58,919.97	$53,272.00	$69,147.00	$69,147.00	$15,875.00	29.80
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Fleet maintenance budget allocation	$69,147.00					
Column Total:		**$69,147.00**					
1000.1.210.42120.4681.00000.00.000.	Police - Minor Equip, Furniture	$30,003.83	$24,848.00	$32,293.00	$27,293.00	$2,445.00	9.84
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Optics for Patrol Rifles 10@472.50	$4,725.00					
Description:	Pole Mounted RADAR Speed Displays2@5,000	$10,000.00					
Description:	Replacement RADAR Units 2@2200	$4,400.00					
Description:	TASER replacement 8@$1,646 ea	$13,168.00					
Description:	z City Manager General Reduction	($5,000.00)					
Column Total:		**$27,293.00**					
Budg_Cat: Supplies - 600		$188,829.03	$180,971.00	$218,615.00	$213,615.00	$32,644.00	18.04
1000.1.210.42120.4741.00000.00.000.	Police - Machinery & Equipme	$487,444.00	$0.00	$0.00	$0.00	$0.00	0.00

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42120.4745.00000.00.000.	Police - Computers & Commu	$10,362.80	$10,500.00	$12,338.00	$12,338.00	$1,838.00	17.50
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	12v DC to AC Inverter Kits 8@ $36ea	$288.00					
Description:	Rugged Keyboards for Cruisers 5@250	$1,250.00					
Description:	Tablets for Cruisers 3 @ $3,600 ea	$10,800.00					
Column Total:		**$12,338.00**					
Budg_Cat: Capital Outlay - 700		$497,806.80	$10,500.00	$12,338.00	$12,338.00	$1,838.00	17.50
1000.1.210.42120.4810.00000.00.000.	Police - Membership Dues	$1,550.00	$1,215.00	$1,385.00	$1,385.00	$170.00	13.99
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	National Tactical Officers Assoc 6@35	$210.00					
Description:	New England State Police Info Network	$100.00					
Description:	SCRTOU Member Dues	$1,000.00					
Description:	State of NH-Justice of Peace Renewal	$75.00					
Column Total:		**$1,385.00**					
Budg_Cat: Other Expenses - 800		$1,550.00	$1,215.00	$1,385.00	$1,385.00	$170.00	13.99
1000.1.210.42120.4912.00000.00.000.	Police - Transfer to Special Re	$5,673.24	$0.00	$0.00	$0.00	$0.00	0.00
Budg_Cat: Operating Transfers Out - 910		$5,673.24	$0.00	$0.00	$0.00	$0.00	0.00
Func: Police Operations - 42120		$4,585,785.05	$4,757,939.00	$4,694,363.00	$4,689,363.00	($68,576.00)	(1.44)

POLICE

Division: Support Services Division – Special Services Bureau **Function 1000-42150**

Mission Statement:

To provide technical investigative support to the agency by assisting officers with the more complicated investigations.
To investigate major crimes as thoroughly as possible in order to increase the chances of a successful resolution.
To participate in crime prevention activities including providing training to local business and groups on specific prevention topics like scams, robbery and burglary.

Major Services/Responsibilities:

- Conduct preliminary and follow-up investigations of complex and specialized cases.
- To conduct all major crimes investigations.
- To provide technical assistance in the form of crime scene investigation or sharing of specialized equipment or investigative personnel working with other members of the agency.
- To conduct crime prevention education and training.
- To thoroughly investigate complicated white collar and financial crimes investigations.
- To monitor and investigate high risk or recurring domestic violence cases.

Key Fiscal Year Objectives:

- To participate with crime scene support, equipment, and/or investigative support with at least 75% of all Burglary investigations.
- To participate with crime scene support, equipment, and/or investigative support in at least 80% of all Robbery investigations.
- To participate in at least 25% of all complex investigations such as forgery and fraud.
- To prosecute offenses involving a summons or an arrest to achieve the best outcome for all involved.

Performance Measures:

Description	FY21 Act	FY22 Est	FY23 Est
Percentage of Burglary investigations participated in	46%	75%	75%
Percentage of Robbery investigations participated in	100%	85%	85%
Percentage of Complex Cases participated in	18%	30%	30%
Number of Prosecution Cases	632	700	750

POLICE

Division: Support Services — Function 42150

Mission Statement:

To provide various technical and advanced services necessary to support, or ensure the success of field units and operations.

Major Services/Responsibilities:

- Maintain records of investigations, criminal records, arrests, and other activities of the department
- Provide personnel services, to include: recruitment, selection, equipment procurement and management, training, testing, and related responsibilities
- Maintain CALEA Accreditation
- Provide Information Technology support and computer system administration services

Key Fiscal Year Objectives:

- Aggressively recruit certified officers and quality entry level candidates through participation in regional testing, recruitment mailings, and job fairs.
- Actively participate in and attend CALEA and NNEPAC related meeting and conferences.
- Research best practices and equipment annually to enhance technology.
- Maintain the department's computer systems by replacing aging systems with new systems
- Process all police reports and ensure that they are stored and disseminated as necessary
- Ensure that statistical reports are sent to state and federal authorities as appropriate.
- Process right to know requests.
- Implement and manage body worn and in cruiser video systems

Performance Measures:

Description	FY21 Act	FY22 Est	FY23 Est
Recruitment Activities	12	14	16
CALEA/NNEPAC Meetings/Conferences Attended	14	14	14
Computer Systems Purchased	16	17	14
Electronically Process and Store All Police Reports	325,890 pages	323,940 pages	326,400 pages
Right to Know Requests	390	415	520

General Fund Expenditure Detail Report

Fiscal Year: 2022-2023

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42150.4110.00000.00.000.	Police - Regular Salaried Emp	$114,880.61	$117,432.00	$129,456.00	$129,456.00	$12,024.00	10.24

Column: [FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**
Description: Terlemezian, David A	$121,917.00	1.0000	Police Captain
Description: z Educational Incentive	$2,400.00		
Description: z Holiday Pay	$5,139.00		
Column Total:	**$129,456.00**		

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2022-2023

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42150.4115.00000.00.000	Police - Regular Hourly Emplc	$1,808,820.77	$1,885,195.00	$2,032,474.00	$1,967,183.00	$81,988.00	4.35

Column: [FY23CityManagerProposed]		Budget	FTE	Position Desc.
Description:	457 Incentive Pay	$20,763.00		457 Incentive
Description:	Bedsole, Jennifer	$30,318.00	0.8000	Police Secretar
Description:	Bortz, Brian D	$82,892.00	1.0000	Information Tec
Description:	Burt, Timothy J	$81,462.00	1.0000	Police Ofc II
Description:	Clark, Ann M	$56,479.00	1.0000	Personnel Assis
Description:	Coffin, Felicia	$53,745.00	1.0000	Exec Sec-Pros
Description:	Crowley, Lisa	$39,403.00	0.7750	Secretary I
Description:	Cummings, Ann Marie	$31,253.00	0.8000	Secretary I
Description:	Dalton, Lisa	$44,897.00	0.8125	Secretary II
Description:	Donais, Jenna	$60,072.00	1.0000	Police Officer
Description:	Driscoll, Chelsea	$87,738.00	1.0000	Police Prosecut
Description:	Dunne, Brynn	$81,462.00	1.0000	Police Officer
Description:	Gaudreault, Adam	$79,567.00	1.0000	Police Ofc II
Description:	Harnish, Matthew	$77,216.00	1.0000	Police Officer
Description:	Lynch, Bryon	$75,321.00	1.0000	Police Officer
Description:	Martuscello, Molly	$60,072.00	1.0000	Police Officer
Description:	Mitrushi, Alexander	$91,949.00	1.0000	Police Sergeant
Description:	Nadeau, Mark	$90,850.00	1.0000	Police Sergeant
Description:	Pappajohn, Stephen	$80,721.00	1.0000	Teen Center Cou
Description:	Pettingill, Scott	$105,966.00	1.0000	Police Lieutena
Description:	Powers, Patti	$59,844.00	0.8125	Police Victim W
Description:	Shoer, Molly	$56,898.00	1.0000	Police Officer
Description:	Speidel, Marn	$95,997.00	1.0000	Police Lieutena
Description:	Travaglini, Matthew	$90,850.00	1.0000	Police Sergeant
Description:	Wingren, Diana L	$79,009.00	1.0000	Police Records

General Fund Expenditure Detail Report

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
Description:	z Police Education Incentives	$42,560.00					
Description:	z Police Holiday Pay	$58,211.00					
Description:	z Sick Buy Out	$4,590.00					
Description:	z TBD - Information Tech Admin	$65,291.00	1.0000 Information Tec				
Description:	z TBD - Police Officer	$49,026.00	1.0000 Police Officer				
Description:	zz TBD - Police Officer	$49,026.00	1.0000 Police Officer				
Description:	zzz TBD - Police Officer	$49,026.00	1.0000 Police Officer				
Description:	zzzz CM Reduction - IT Administrator Position	($65,291.00)					
Column Total:		**$1,967,183.00**					
1000.1.210.42150.4130.00000.00.000. Police - Overtime Pay		$53,522.59	$39,700.00	$41,700.00	$41,700.00	$2,000.00	5.04
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Call back	$12,500.00					
Description:	Extended workday	$7,600.00					
Description:	Leave Coverage	$1,800.00					
Description:	Special Assignment/Events	$11,600.00					
Description:	Training	$8,200.00					
Column Total:		**$41,700.00**					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42150.4170.00000.00.000	Police - Longevity Pay	$32,065.00	$32,350.00	$27,035.00	$27,035.00	($5,315.00)	(16.43)
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	1 @ 20-24 years proration	$1,300.00	$1,600 prorated				
Description:	1 @ 25+ years prorated	$1,625.00	$2,000 prorated				
Description:	1@ 5-9 years	$310.00	$400 prorated				
Description:	11 Retention Bonuses	$5,000.00	$500 each				
Description:	3 @ 10-14 years	$2,400.00	$800 each				
Description:	3 @ 15-19 years	$3,600.00	$1,200 each				
Description:	3 @ 20-24 years	$4,800.00	$1600 each				
Description:	3 @ 25+ years	$6,000.00	$2000 each				
Description:	5 @ 5-9 years	$2,000.00	$400 each				
Column Total:		**$27,035.00**					
1000.1.210.42150.4211.00000.00.000	Police - Health Insurance	$370,158.35	$355,193.00	$428,616.00	$408,189.00	$52,996.00	14.92
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Medical Premiums to HealthTrust	$428,616.00					
Description:	z CM Reduction - Remove IT Administrator Position	($20,427.00)					
Column Total:		**$408,189.00**					
1000.1.210.42150.4212.00000.00.000	Police - Dental Insurance	$14,615.81	$14,523.00	$16,167.00	$15,378.00	$855.00	5.89
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Dental Premiums to HealthTrust	$16,167.00					
Description:	z CM Reduction - Remove IT Administrator Position	($789.00)					
Column Total:		**$15,378.00**					

General Fund Expenditure Detail Report

Fiscal Year: 2022-2023

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Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42150.4213.00000.00.000	Police - Life Insurance	$2,894.10	$3,069.00	$3,409.00	$3,299.00	$230.00	7.49
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Life Premiums to HealthTrust	$3,409.00					
Description:	z CM Reduction - Remove IT Administrator Position	($110.00)					
Column Total:		**$3,299.00**					
1000.1.210.42150.4214.00000.00.000	Police - Long Term Disability I	$6,730.75	$7,455.00	$7,510.00	$7,268.00	($187.00)	(2.51)
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Long Term Disability Premiums to Health Trust	$7,510.00					
Description:	z CM Reduction - Remove IT Administrator Position	($242.00)					
Column Total:		**$7,268.00**					
1000.1.210.42150.4215.00000.00.000	Police - Short Term Disability	$11,870.83	$14,190.00	$21,132.00	$20,452.00	$6,262.00	44.13
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Short Term Disability Premiums to Health Trust	$21,132.00					
Description:	z CM Reduction - Remove IT Administrator Position	($680.00)					
Column Total:		**$20,452.00**					
1000.1.210.42150.4220.00000.00.000	Police - FICA	$42,673.30	$42,778.00	$50,087.00	$46,349.00	$3,571.00	8.35
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Cost of FICA - 6.2% of Wages	$50,087.00					
Description:	z CM Reduction - Remove IT Administrator Position	($3,738.00)					
Column Total:		**$46,349.00**					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42150.4225.00000.00.000	Police - Medicare	$31,454.36	$30,753.00	$33,528.00	$32,654.00	$1,901.00	6.18
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Cost of Medicare - 1.45% of wages	$33,528.00					
Description:	z CM Reduction - Remove IT Administrator Position	($874.00)					
Column Total:		**$32,654.00**					
1000.1.210.42150.4230.00000.00.000	Police - Retirement	$411,432.52	$499,035.00	$576,962.00	$567,782.00	$68,747.00	13.78
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Cost of NH Retirement System payments	$576,962.00					
Description:	z CM Reduction - Remove IT Administrator Position	($9,180.00)					
Column Total:		**$567,782.00**					

General Fund Expenditure Detail Report

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Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42150.4240.00000.00.000	Police - Staff Development	$9,248.18	$8,665.00	$10,165.00	$10,165.00	$1,500.00	17.31
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	3 day Blood Stain Pattern Analysis 1@$400	$400.00					
Description:	3 day Latent Processing Trng 1@$400	$400.00					
Description:	5 day Crime Scene Invest Trng 2@$600	$1,200.00					
Description:	CALEA Conference 2@$700	$1,400.00					
Description:	CPR Recertifications 45@$15	$675.00					
Description:	DLG Use of Force Summit 1@$750	$750.00					
Description:	FBI LEEDA Command Training	$700.00					
Description:	FBI LEEDA Supervisor Training 2@$700	$1,400.00					
Description:	IAI Conference 1@$595	$595.00					
Description:	Medicolegal Death Inv Training 1@$850	$850.00					
Description:	Nat'l Cybercrime Conference	$395.00					
Description:	NEDIAI Conference 4@$200	$800.00					
Description:	NH Atty Gen's Domestic Violence/Child Abuse Confer	$100.00					
Description:	NH Bar Assoc CLE Course 1@$500	$500.00					
Column Total:		**$10,165.00**					
1000.1.210.42150.4260.00000.00.000	Police - Workers Comp Insura	$28,134.44	$28,230.00	$28,230.00	$28,230.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Workers Comp allocation	$28,230.00					
Column Total:		**$28,230.00**					

City of Dover, New Hampshire

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42150.4290.00000.00.000.	Police - FSA Fees	$151.25	$675.00	$675.00	$675.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Admin fees - Flexible Spending Accts	$675.00					
Column Total:		**$675.00**					
1000.1.210.42150.4291.00000.00.000.	Police - Uniform & Cleaning A	$10,390.46	$11,216.00	$13,441.00	$13,441.00	$2,225.00	19.84
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Police Cleaning Allowances	$13,441.00					
Column Total:		**$13,441.00**					
Budg_Cat:	Personal Services - 100	$2,949,043.32	$3,090,459.00	$3,420,587.00	$3,319,256.00	$228,797.00	7.40
1000.1.210.42150.4336.00000.00.000.	Police - Medical Services	$522.00	$4,525.00	$2,405.00	$2,405.00	($2,120.00)	(46.85)
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Annual Mental Health/Wellness Exams 18@$125	$2,250.00					
Description:	Entry Level Medical Exams (civilian) 1@$155	$155.00					
Column Total:		**$2,405.00**					
1000.1.210.42150.4433.00000.00.000.	Police - Maint Chrgs - Equipm	$730.20	$1,000.00	$1,000.00	$1,000.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Maintenance on Gym equipment	$1,000.00					
Column Total:		**$1,000.00**					

General Fund Expenditure Detail Report

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Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42150.4435.00000.00.000	Police - Maint Chrgs - Office E	$141,058.33	$122,153.00	$188,414.00	$238,414.00	$116,261.00	95.18

Column: [FY23CityManagerProposed]		Budget	FTE	Position Desc.
Description:	Access Control	$2,380.00		
Description:	CAD/RMS Maintenance	$49,010.00		
Description:	Copier Maintenance	$1,130.00		
Description:	Dept Share of DoverNet support	$99,333.00		
Description:	DIMS Maintenance	$5,066.00		
Description:	Division Share of PC Maintenance	$9,117.00		
Description:	Footwear Database Subscription	$4,500.00		
Description:	GIS Public Safety Maintenance Cost	$600.00		
Description:	GIS User Licenses	$600.00		
Description:	Lexis/Nexis Software	$3,800.00		
Description:	Printer Maintenance 1@$66.67	$67.00		
Description:	SAFE Evidence/Property Management	$9,300.00		
Description:	Server Maintenance	$2,689.00		
Description:	Typewriters, Shredder, Printer Maintenance	$600.00		
Description:	UPS Maintenance 32@6.93ea	$222.00		
Description:	z CM Addition - Division Share of Cybersecurity Su	$50,000.00		
Column Total:		**$238,414.00**		

1000.1.210.42150.4441.00000.00.000	Police - Rental of Land & Buil	$86,835.00	$88,267.00	$88,923.00	$88,923.00	$656.00	0.74

Column: [FY23CityManagerProposed]		Budget	FTE	Position Desc.
Description:	Rent McConnell Center Police Outreach 1 Yr	$88,923.00	5,964 sq ft	
Column Total:		**$88,923.00**		

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2022-2023

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42150.4522.00000.00.000.	Police - Vehicle & Equip Insur	$5,086.03	$5,413.00	$4,674.00	$4,674.00	($739.00)	(13.65)
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Cost of Vehicle Insurance		$4,674.00					
Column Total:		**$4,674.00**					
1000.1.210.42150.4523.00000.00.000.	Police - Police Liab Insurance	$15,232.00	$18,066.00	$18,914.00	$18,914.00	$848.00	4.69
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Cost of Police Liability Insurance		$18,914.00					
Column Total:		**$18,914.00**					
1000.1.210.42150.4524.00000.00.000.	Police - Public Liab Insurance	$20,365.41	$20,757.00	$21,341.00	$21,341.00	$584.00	2.81
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Cost of Public Liability Insurance		$21,341.00					
Column Total:		**$21,341.00**					
1000.1.210.42150.4531.00000.00.000.	Police - Telecommunications	$19,670.16	$16,960.00	$16,971.00	$16,971.00	$11.00	0.06
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Services/equipment for voice, fax, data, wireless		$16,971.00					
Column Total:		**$16,971.00**					
1000.1.210.42150.4534.00000.00.000.	Police - Postage	$4,674.53	$4,800.00	$4,800.00	$4,800.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Correspondence, express and parcel delivery		$4,800.00					
Column Total:		**$4,800.00**					
1000.1.210.42150.4540.00000.00.000.	Police - Advertising	$0.00	$250.00	$250.00	$250.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Personnel recruitment and legal ads		$250.00					
Column Total:		**$250.00**					

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Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42150.4580.00000.00.000	Police - Travel Expense	$0.00	$10,306.00	$9,981.00	$9,981.00	($325.00)	(3.15)
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	CALEA Conference 2 @ $2000	$4,000.00					
Description:	DLG Use of Force Summit	$465.00					
Description:	IAI Conference 1@$937	$937.00					
Description:	ICAC Symposium	$950.00					
Description:	Medicolegal Death Investigator Trng	$1,225.00					
Description:	Nat'l Cybercrime Conference	$820.00					
Description:	NEDIAI Conference 4@$396 ea	$1,584.00					
Column Total:		**$9,981.00**					
Budg_Cat:	Purchased Services - 300	$294,173.66	$292,497.00	$357,673.00	$407,673.00	$115,176.00	39.38
1000.1.210.42150.4611.00000.00.000	Police - Office Supplies	$14,744.62	$17,406.00	$17,500.00	$17,500.00	$94.00	0.54
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Computer, copier & office supplies	$17,500.00					
Column Total:		**$17,500.00**					
1000.1.210.42150.4612.00000.00.000	Police - Operating Supplies	$8,779.25	$9,800.00	$9,700.00	$9,700.00	($100.00)	(1.02)
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Forms and other operation supplies	$6,000.00					
Description:	Lab and Photography Supplies	$3,000.00					
Description:	Miscellaneous Supplies	$700.00					
Column Total:		**$9,700.00**					
1000.1.210.42150.4615.00000.00.000	Police - Clothing & Uniforms	$2,107.60	$2,300.00	$2,150.00	$2,150.00	($150.00)	(6.52)
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Uniforms, accessories	$2,150.00					
Column Total:		**$2,150.00**					

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Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42150.4623.00000.00.000.	Police - Propane	$8.01	$250.00	$250.00	$250.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Crime Scene and Tactical Team Van	$250.00					
Column Total:		**$250.00**					
1000.1.210.42150.4626.00000.00.000.	Police - Vehicle Fuels	$3,200.21	$6,728.00	$7,418.00	$7,418.00	$690.00	10.26
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Vehicle Fuel 3,450 gallons @ $2.15/gallon	$7,418.00					
Column Total:		**$7,418.00**					
1000.1.210.42150.4631.00000.00.000.	Police - Food/Food Services	$1,154.98	$1,000.00	$1,000.00	$1,000.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Public events and meetings	$1,000.00					
Column Total:		**$1,000.00**					
1000.1.210.42150.4640.00000.00.000.	Police - Books/Publications	$480.80	$600.00	$600.00	$600.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Criminal/Motor Vehicle and other Legal Publication	$600.00					
Column Total:		**$600.00**					
1000.1.210.42150.4654.00000.00.000.	Police - Maint Supplies - Vehi	$8,193.68	$5,000.00	$5,000.00	$5,000.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Tires, lube, oil & maintenance	$5,000.00					
Column Total:		**$5,000.00**					
1000.1.210.42150.4661.00000.00.000.	Police - Fleet Maint Charge	$40,152.12	$37,218.00	$48,309.00	$48,309.00	$11,091.00	29.80
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Division share of fleet maint. budget	$48,309.00					
Column Total:		**$48,309.00**					

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Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42150.4681.00000.00.000	Police - Minor Equip, Furniture	$2,197.45	$1,100.00	$1,500.00	$1,500.00	$400.00	36.36
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	MIsc. Office Equipment	$1,500.00					
Column Total:		**$1,500.00**					
Budg_Cat: Supplies - 600		$81,018.72	$81,402.00	$93,427.00	$93,427.00	$12,025.00	14.77
1000.1.210.42150.4745.00000.00.000	Police - Computers & Commu	$12,024.98	$12,700.00	$14,900.00	$14,900.00	$2,200.00	17.32
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Annual Monitor Upgrades 6@$250	$1,500.00					
Description:	Backup Server	$10,850.00					
Description:	Backup Storage Hard Drive 5@$200	$1,000.00					
Description:	Scanners 2@$500	$1,000.00					
Description:	UPS Not Covered by DoverNet 5@$250	$250.00					
Description:	Wireless Keyboard/Mouse Combos 10@$30	$300.00					
Column Total:		**$14,900.00**					
Budg_Cat: Capital Outlay - 700		$12,024.98	$12,700.00	$14,900.00	$14,900.00	$2,200.00	17.32

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Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42150.4810.00000.00.000	Police - Membership Dues	$5,649.00	$7,695.00	$11,485.00	$11,485.00	$3,790.00	49.25
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	CALEA Membership Fees	$4,065.00					
Description:	IAI Dues 6@$80	$480.00					
Description:	IAI Testing/Certification 5@$300 ea	$1,500.00					
Description:	NEDIAI Dues 6@$25	$150.00					
Description:	NH Bar Assocation Dues	$600.00					
Description:	NNEPAC Fees	$75.00					
Description:	Online Training Subscription 65@ $66 ea	$4,290.00					
Description:	Proficiency Testing	$325.00					
Column Total:		**$11,485.00**					
Budg_Cat: Other Expenses - 800		$5,649.00	$7,695.00	$11,485.00	$11,485.00	$3,790.00	49.25
1000.1.210.42150.4912.00000.00.000	Police - Transfer to Special Re	$110,655.07	$131,270.00	$229,242.00	$229,242.00	$97,972.00	74.63
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	2301 - COPS Officer	$82,743.00		Local Share			
Description:	2304 - COPS Social Worker	$45,788.00		Local Share			
Description:	2305 - DHA Officer	$76,344.00		Local Share			
Description:	2393 - GYA Local Share	$24,367.00					
Column Total:		**$229,242.00**					
Budg_Cat: Operating Transfers Out - 910		$110,655.07	$131,270.00	$229,242.00	$229,242.00	$97,972.00	74.63
Func: Police Support - 42150		$3,452,564.75	$3,616,023.00	$4,127,314.00	$4,075,983.00	$459,960.00	12.72

POLICE

Division: Police Buildings — Function 42170

Mission Statement:

To provide and maintain safe and cost effective buildings and facilities for the citizens and department employees.

Major Services/Responsibilities:

- Maintain police department and parking garage
- Repair buildings as needed.
- Perform cosmetic duties needed to ensure a high quality appearance of police department facilities.
- Perform all custodial duties with current police department staff.
- Ensure longevity of all police department facilities.
- Assess all facilities per current City Council goals

Key Fiscal Year Objectives:

- Continue to maintain buildings in a cost effective manner
- Improve appearance and efficiency of department facilities

Performance Measures:

Description	FY21 Act	FY22 Est	FY23 Est
Number of Buildings Maintained	2	2	2
Maintain Police Facility and Public Parking Garage	Ongoing	Ongoing	Ongoing

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Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42170.4115.00000.00.000.	Police - Regular Hourly Emplc	$54,929.20	$54,701.00	$62,343.00	$62,343.00	$7,642.00	13.97
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: 457 Plan Incentive Payment		$1,800.00		457 Incentive			
Description: Daley, Daniel		$42,846.00	1.0000	Building Mntc M			
Description: Tweedy, Samuel M		$17,697.00	0.4000	Custodian			
Column Total:		**$62,343.00**					
1000.1.210.42170.4170.00000.00.000.	Police - Longevity Pay	$640.00	$800.00	$800.00	$800.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: 1 @ 25+ years prorated		$800.00		$2,000 prorated			
Column Total:		**$800.00**					
1000.1.210.42170.4211.00000.00.000.	Police - Health Insurance	$15,350.00	$15,350.00	$15,350.00	$15,350.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Medical Premiums to HealthTrust		$15,350.00					
Column Total:		**$15,350.00**					
1000.1.210.42170.4212.00000.00.000.	Police - Dental Insurance	$409.44	$410.00	$404.00	$404.00	($6.00)	(1.46)
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Dental Premiums to HealthTrust		$404.00					
Column Total:		**$404.00**					
1000.1.210.42170.4213.00000.00.000.	Police - Life Insurance	$62.90	$65.00	$72.00	$72.00	$7.00	10.77
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Life Premiums to HealthTrust		$72.00					
Column Total:		**$72.00**					

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Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42170.4214.00000.00.000	Police - Long Term Disability I	$138.17	$202.00	$224.00	$224.00	$22.00	10.89
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Long Term Disability Premiums to Health Trust	$224.00					
Column Total:		**$224.00**					
1000.1.210.42170.4215.00000.00.000	Police - Short Term Disability	$247.35	$385.00	$630.00	$630.00	$245.00	63.64
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Short Term Disability Premiums to Health Trust	$630.00					
Column Total:		**$630.00**					
1000.1.210.42170.4220.00000.00.000	Police - FICA	$4,392.10	$4,382.00	$4,855.00	$4,855.00	$473.00	10.79
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Cost of FICA - 6.2% of wages	$4,855.00					
Column Total:		**$4,855.00**					
1000.1.210.42170.4225.00000.00.000	Police - Medicare	$1,027.10	$1,025.00	$1,136.00	$1,136.00	$111.00	10.83
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Cost of Medicare - 1.45% of wages	$1,136.00					
Column Total:		**$1,136.00**					
1000.1.210.42170.4230.00000.00.000	Police - Retirement	$4,283.67	$5,447.00	$6,024.00	$6,024.00	$577.00	10.59
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Cost of NH Retirement System payments	$6,024.00					
Column Total:		**$6,024.00**					
1000.1.210.42170.4291.00000.00.000	Police - Uniform & Cleaning A	$104.00	$104.00	$104.00	$104.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Uniform & Cleaning Allowance	$104.00					
Column Total:		**$104.00**					

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Budg_Cat: Personal Services - 100		$81,583.93	$82,871.00	$91,942.00	$91,942.00	$9,071.00	10.95
1000.1.210.42170.4411.00000.00.000	Police - Water & Sewer Exper	$1,394.75	$1,800.00	$1,650.00	$1,650.00	($150.00)	(8.33)
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Water and Sewer charges - Police Station	$1,650.00					
Column Total:		**$1,650.00**					
1000.1.210.42170.4431.00000.00.000	Police - Maint Chrgs - Building	$3,681.80	$2,580.00	$2,537.00	$2,537.00	($43.00)	(1.67)
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Fire Alarm and Sprinkler System Inspection	$652.00					
Description:	Fire Extinguishers Inspections	$214.00					
Description:	Generator Inspections	$1,671.00					
Column Total:		**$2,537.00**					
1000.1.210.42170.4433.00000.00.000	Police - Maint Chrgs - Equipm	$9,350.05	$16,840.00	$16,840.00	$16,840.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Elevator Inspection/Maintenance	$3,850.00					
Description:	HVAC System Maintenance/Repairs	$11,134.00					
Description:	Overhead Doors Maintenance/Repairs	$1,856.00					
Column Total:		**$16,840.00**					
1000.1.210.42170.4521.00000.00.000	Police - Property Insurance	$7,490.88	$7,953.00	$8,023.00	$8,023.00	$70.00	0.88
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Cost of Property Insurance	$8,023.00					
Column Total:		**$8,023.00**					

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1000.1.210.42170.4524.00000.00.000.	Police - Public Liab Insurance	$527.80	$484.00	$565.00	$565.00	$81.00	16.74
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Cost of Public Liability Insurance	$565.00					
Column Total:		**$565.00**					
1000.1.210.42170.4531.00000.00.000.	Police - Telecommunications	$0.00	$661.00	$661.00	$661.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Services/equipment for voice, fax, data, wireless	$661.00					
Column Total:		**$661.00**					
Budg_Cat:	Purchased Services - 300	$22,445.28	$30,318.00	$30,276.00	$30,276.00	($42.00)	(0.14)
1000.1.210.42170.4611.00000.00.000.	Police - Office Supplies	$1,307.98	$0.00	$0.00	$0.00	$0.00	0.00
1000.1.210.42170.4612.00000.00.000.	Police - Operating Supplies	$0.00	$800.00	$1,120.00	$1,120.00	$320.00	40.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Diesel for generator 400 gal @ $2.80/gallon	$1,120.00					
Column Total:		**$1,120.00**					
1000.1.210.42170.4621.00000.00.000.	Police - Natural Gas	$3,330.63	$5,000.00	$4,785.00	$4,785.00	($215.00)	(4.30)
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Natural Gas 4350 Therms @ $1.10 per therm	$4,785.00					
Column Total:		**$4,785.00**					
1000.1.210.42170.4622.00000.00.000.	Police - Electricity	$72,467.47	$71,885.00	$74,655.00	$74,655.00	$2,770.00	3.85
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Police Station 414,750 KWH@ .18 per	$74,655.00					
Column Total:		**$74,655.00**					

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1000.1.210.42170.4651.00000.00.000	Police - Maint Supplies - Build	$4,329.55	$7,000.00	$7,000.00	$7,000.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Janitorial and Minor Repairs Supplies		$7,000.00					
Column Total:		**$7,000.00**					
Budg_Cat: Supplies - 600		$81,435.63	$84,685.00	$87,560.00	$87,560.00	$2,875.00	3.39
Func: Police Buildings - 42170		$185,464.84	$197,874.00	$209,778.00	$209,778.00	$11,904.00	6.02

POLICE

Division: Public Safety Dispatch — Function 42180

Mission Statement:

To provide the means for 24 hour emergency and routine communications between the community and police/fire and ambulance services. Provide a pathway for the expeditious flow of information to and from police and fire units in the field, other outside agencies, and those requesting assistance.

Major Services/Responsibilities:

- Provide 24 hour monitoring of emergency and non-emergency calls for service for police, fire and rescue
- Continuous monitoring of police/fire radio systems
- Management of over 900 police/fire alarms
- Handling of walk-up lobby business and routine telephone calls
- Process information received and sent over state and local computer systems
- Monitor prisoners temporarily confined in the holding facility
- Track the status of police/fire field units and dispatch appropriate resources to requests for services

Key Fiscal Year Objectives:

- Continue to provide a full range of emergency and routine communications services to the public and to emergency field units
- Maintain continual communications with police and fire units via radio, telephone and mobile data terminals
- Field/Handle 10,000+ telephone calls per month
- Field/Handle 400+ 911 calls per month
- Process/Handle 35,000+ calls for service per year
- Process/Handle warrant entries, missing person entries
- Provide 24 hour Communications Center staffing coverage with a minimum of two dispatchers

Performance Measures:

Description	FY21 Act	FY22 Est	FY23 Est
Telecommunications System	300,676	318,830	336,984
Security alarms handled	978	1,094	1,210
Total 911 calls received	4,952	5,182	5,412
Total calls for service dispatched	37,926	39,600	41,274
Total DPD Calls dispatched	32,978	33,612	34,246
Total DFD Calls dispatched	6,104	6,219	6,334
Total Rollinsford Fire calls for service dispatched	116	126	136

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2022-2023

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
☐ Exclude inactive accounts with zero balance

From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42180.4115.00000.00.000.	Police - Regular Hourly Emplc	$598,317.86	$637,792.00	$624,422.00	$624,422.00	($13,370.00)	(2.10)

Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**
Description:	457 Incentive Pay	$5,050.00		457 Incentive
Description:	Dwyer, Stephen R	$65,165.00	1.0000	PD Dispatch II
Description:	Mirrer, Angelica	$40,695.00	1.0000	PD Dispatch I
Description:	Myers, Jennifer	$52,116.00	1.0000	PD Dispatch I
Description:	Nelson, John R	$65,165.00	1.0000	PD Dispatch II
Description:	Reed, Christian	$52,116.00	1.0000	PD Dispatch I
Description:	Salantri, Lyndsay	$77,025.00	1.0000	Comm Supervisor
Description:	TBD-Deputy Communications Supervisor	$54,372.00	1.0000	Deputy Comm Sup
Description:	TBD-Dispatcher 1	$40,695.00	1.0000	PD Dispatch I
Description:	TBD-Dispatcher 2	$40,695.00	1.0000	PD Dispatch I
Description:	TBD-Dispatcher 3	$40,695.00	1.0000	PD Dispatch I
Description:	TBD-Dispatcher 4	$40,695.00	1.0000	PD Dispatch I
Description:	z Police Education Incentive	$19,200.00		
Description:	z Police Holiday Pay	$29,208.00		
Description:	z Sick Buy Out	$1,530.00		
Column Total:		**$624,422.00**		

General Fund Expenditure Detail Report

Fiscal Year: 2022-2023

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42180.4130.00000.00.000	Police - Overtime Pay	$29,140.26	$30,000.00	$30,000.00	$30,000.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Call Back		$2,000.00					
Description: Extended workday		$1,600.00					
Description: Leave Coverage		$20,500.00					
Description: Sick Leave Coverage		$4,700.00					
Description: Special Assignment/Events		$400.00					
Description: Training		$800.00					
Column Total:		**$30,000.00**					
1000.1.210.42180.4170.00000.00.000	Police - Longevity Pay	$10,300.00	$11,100.00	$7,400.00	$7,400.00	($3,700.00)	(33.33)
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: 1@ 25+ years		$2,000.00		$2,000 each			
Description: 2 @ 15-19 years		$2,400.00		$1,200 each			
Description: 6 Retention bonuses		$3,000.00		$500 each			
Column Total:		**$7,400.00**					
1000.1.210.42180.4211.00000.00.000	Police - Health Insurance	$160,209.20	$162,112.00	$223,997.00	$223,997.00	$61,885.00	38.17
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Medical Premiums to HealthTrust		$223,997.00					
Column Total:		**$223,997.00**					
1000.1.210.42180.4212.00000.00.000	Police - Dental Insurance	$5,976.58	$6,203.00	$7,681.00	$7,681.00	$1,478.00	23.83
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Dental Premiums to HealthTrust		$7,681.00					
Column Total:		**$7,681.00**					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2022-2023

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42180.4213.00000.00.000	Police - Life Insurance	$951.16	$993.00	$1,025.00	$1,025.00	$32.00	3.22
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Life Premiums to HealthTrust		$1,025.00					
Column Total:		**$1,025.00**					
1000.1.210.42180.4214.00000.00.000	Police - Long Term Disability I	$2,032.97	$2,187.00	$2,109.00	$2,109.00	($78.00)	(3.57)
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Long Term Disability Premiums to Health Trust		$2,109.00					
Column Total:		**$2,109.00**					
1000.1.210.42180.4215.00000.00.000	Police - Short Term Disability	$3,618.08	$4,163.00	$5,930.00	$5,930.00	$1,767.00	42.45
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Short Term Disability Premiums to Health Trust		$5,930.00					
Column Total:		**$5,930.00**					
1000.1.210.42180.4220.00000.00.000	Police - FICA	$40,395.79	$44,653.00	$45,071.00	$45,071.00	$418.00	0.94
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Cost of FICA - 6.2% of Wages		$45,071.00					
Column Total:		**$45,071.00**					
1000.1.210.42180.4225.00000.00.000	Police - Medicare	$9,913.66	$10,443.00	$10,541.00	$10,541.00	$98.00	0.94
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Cost of Medicare - 1.45% of wages		$10,541.00					
Column Total:		**$10,541.00**					
1000.1.210.42180.4230.00000.00.000	Police - Retirement	$70,219.78	$95,740.00	$97,528.00	$97,528.00	$1,788.00	1.87
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Cost of NH Retirement System payments		$97,528.00					
Column Total:		**$97,528.00**					

General Fund Expenditure Detail Report

Fiscal Year: 2022-2023

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42180.4240.00000.00.000	Police - Staff Development	$2,188.50	$3,000.00	$2,925.00	$2,925.00	($75.00)	(2.50)
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: APCO Training 7 @$400 ea		$2,800.00					
Description: Dispatch Supervisor Training		$125.00					
Column Total:		**$2,925.00**					
1000.1.210.42180.4260.00000.00.000	Police - Workers Comp Insura	$9,993.96	$9,994.00	$9,994.00	$9,994.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Workers Comp allocation		$9,994.00					
Column Total:		**$9,994.00**					
1000.1.210.42180.4290.00000.00.000	Police - FSA Fees	$8.25	$75.00	$75.00	$75.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Admin fees - Flexible Spending Accts		$75.00					
Column Total:		**$75.00**					
1000.1.210.42180.4291.00000.00.000	Police - Uniform & Cleaning A	$4,020.00	$4,320.00	$4,400.00	$4,400.00	$80.00	1.85
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Cleaning Allowances		$4,400.00					
Column Total:		**$4,400.00**					
Budg_Cat: Personal Services - 100		$947,286.05	$1,022,775.00	$1,073,098.00	$1,073,098.00	$50,323.00	4.92
1000.1.210.42180.4336.00000.00.000	Police - Medical Services	$121.00	$2,050.00	$2,150.00	$2,150.00	$100.00	4.88
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Annual Mental Health/wellness Exam 11@$125		$1,375.00					
Description: Entry Level Medical Exam 5@$155 ea		$775.00					
Column Total:		**$2,150.00**					
1000.1.210.42180.4341.00000.00.000	Police - Technical Services	$0.00	$5,000.00	$0.00	$0.00	($5,000.00)	(100.00)

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2022-2023

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42180.4435.00000.00.000.	Police - Maint Chrgs - Office E	$37,753.99	$37,907.00	$31,316.00	$31,316.00	($6,591.00)	(17.39)
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Division Share of DoverNet support		$18,151.00					
Description: Division Share of PC Maintenance		$1,264.00					
Description: Two-Way Communications $991.70/month		$11,901.00					
Column Total:		**$31,316.00**					
1000.1.210.42180.4521.00000.00.000.	Police - Property Insurance	$792.04	$938.00	$946.00	$946.00	$8.00	0.85
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Insurance for Towers		$946.00					
Column Total:		**$946.00**					
1000.1.210.42180.4524.00000.00.000.	Police - Public Liab Insurance	$5,675.88	$5,636.00	$6,482.00	$6,482.00	$846.00	15.01
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Cost of Public Liability Insur		$6,482.00					
Column Total:		**$6,482.00**					
1000.1.210.42180.4531.00000.00.000.	Police - Telecommunications	$15,655.07	$16,675.00	$15,750.00	$15,750.00	($925.00)	(5.55)
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Services/equipment for voice, fax, data, wireless		$15,750.00					
Column Total:		**$15,750.00**					
1000.1.210.42180.4580.00000.00.000.	Police - Travel Expense	$0.00	$1,150.00	$575.00	$575.00	($575.00)	(50.00)
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Dispatch Supervisor Training		$575.00					
Column Total:		**$575.00**					
Budg_Cat: Purchased Services - 300		$59,997.98	$69,356.00	$57,219.00	$57,219.00	($12,137.00)	(17.50)
1000.1.210.42180.4681.00000.00.000.	Police - Minor Equip, Furniture	$244.00	$0.00	$0.00	$0.00	$0.00	0.00

General Fund Expenditure Detail Report

Fiscal Year: 2022-2023

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
Budg_Cat: Supplies - 600		$244.00	$0.00	$0.00	$0.00	$0.00	0.00
1000.1.210.42180.4745.00000.00.000. Police - Computers & Commu		$57,739.58	$21,126.00	$18,247.00	$18,247.00	($2,879.00)	(13.63)
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Cordless Push to Talk Adapter	$410.00					
Description:	Multi-charger for Portable Radios 5@$115	$575.00					
Description:	Noise Cancelling Headsets 4@$69	$276.00					
Description:	Portable Radios w/ Microphone 4@$3,667	$14,668.00					
Description:	Replacement Antenna for Portable Radios 6@$28	$168.00					
Description:	Replacement Batteries for Headsets	$350.00					
Description:	Replacement Batteries for Portable Radios 6@$107	$1,284.00					
Description:	Replacement Speaker Microphones 6@$86	$516.00					
Column Total:		**$18,247.00**					
Budg_Cat: Capital Outlay - 700		$57,739.58	$21,126.00	$18,247.00	$18,247.00	($2,879.00)	(13.63)
1000.1.210.42180.4810.00000.00.000. Police -Membership Dues		$150.00	$331.00	$331.00	$331.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	APCO Membership Fees	$331.00					
Column Total:		**$331.00**					
Budg_Cat: Other Expenses - 800		$150.00	$331.00	$331.00	$331.00	$0.00	0.00
Func: PS Dispatch - 42180		$1,065,417.61	$1,113,588.00	$1,148,895.00	$1,148,895.00	$35,307.00	3.17

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POLICE

Division: Support Services- Community Response & Engagement

Functions 42120/42150

Mission Statement:

To respond to the law enforcement needs of the city through the application of community policing principles.

Major Services/Responsibilities:

- Patrol the Dover Housing Authority properties and assist in the development and implementation of specialized programs for the DHA residents including youth and the elderly
- Crime deterrence and police presence in downtown business district
- Target quality of life issues citywide in Problem Oriented Policing model
- Provide policing services to the Dover Middle and High Schools
- Provide DARE instruction to 5th grade classes at Dover Middle School
- Provide Drug and alcohol awareness programming to 5th grade parents (PACT)
- Provide referral services through the police Social Worker.

Key Fiscal Year Objectives:

- Continue to provide targeted services enhancing the quality of life in the Dover Housing Authority.
- Provide youth activities with safety related resources, like bike helmets, as well as crime and drug and alcohol abuse prevention.
- Enhance the safety and atmosphere in the Downtown Business District and Community Trail through use of the Downtown Liaison Officer and involvement with various downtown businesses
- To emphasize Community Policing through DARE, crime prevention programs, problem oriented policing, and other programs designed to help residents participate in making their neighborhoods safe and crime-free.
- Increase Problem Oriented Policing partnerships and maintain existing partnerships
- Conduct community crime prevention education training covering robbery, burglary, scam and workplace violence prevention for Dover organizations and groups.

Performance Measures:

Description	FY21 Act	FY22 Est	FY23 Est
Maintain proactive patrol in downtown and community trail	Ongoing	Ongoing	Ongoing
Number of 5th grade students attending DARE Classes	0	300	300
PACT Program Attendees	0	55	90
Establish new and maintain existing POP Partnerships	Ongoing	Ongoing	Ongoing
Community Crime Prevention/Education Events/Talks	18	50	65
Referrals for services made by social worker	N/A	50	150

POLICE

Division: Support Services- Drug Enforcement

Function 2210-42150

Mission Statement:

To reduce the availability of dangerous and illegal drugs through the enforcement of the laws and arrest of violators.

Major Services/Responsibilities:

- To coordinate information and drug investigations to the DEA's Tactical Diversion Squad and the FBI's Safe Streets Task Force.
- To participate on these task forces as staffing and availability of positions allow.
- Conduct long-term investigations resulting in arrests and seizure of drugs.
- To support police agencies in seacoast communities with their drug investigations.

Key Fiscal Year Objectives:

- To continue to provide drug related information to the DEA's Tactical Diversion Squad, the FBI's Safe Streets Task Force as well as any other local drug units as applicable.
- To continue to cooperate with the FBI's Safe Streets Task Force, and the Strafford County Sheriff's Department with manpower as necessary for specific cases and operations as well as the opioid reduction grant enforcement with the Strafford County Sheriff's Department.
- To continue to gather intelligence for local operations using city or grant funded overtime as necessary and when those funds are available.

Performance Measures:

Description	FY21 Act	FY22 Est	FY23 Est
Participation in Opioid Reduction Grant	Ongoing	Ongoing	Ongoing
Participation in FBI's Safe Streets Task Force	Ongoing	Ongoing	Ongoing
Provide information and manpower to task forces as necessary	Ongoing	Ongoing	Ongoing

Police COPS Grant Expenditure Report

Fiscal Year: 2022-2023

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
2210.1.210.42150.4115.02301.22.000.	COPS Regular Hourly Employ	$0.00	$63,110.00	$88,674.00	$88,674.00	$25,564.00	40.51
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: 457 Incentive Pay		$1,800.00		457 Incentive			
Description: Collis, David		$81,462.00	1.0000	Police Officer			
Description: Educational Incentive		$2,000.00					
Description: Holiday Pay		$3,412.00					
Column Total:		**$88,674.00**					
2210.1.210.42150.4170.02301.22.000.	COPS Longevity Pay	$0.00	$900.00	$1,300.00	$1,300.00	$400.00	44.44
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: 1 Retention Bonus		$500.00		$500 each			
Description: 1@ 10-14 years		$800.00		$800 each			
Column Total:		**$1,300.00**					
2210.1.210.42150.4211.02301.22.000.	COPS Health Insurance	$0.00	$11,054.00	$21,287.00	$21,287.00	$10,233.00	92.57
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Medical Premiums to Health Trust		$21,287.00					
Column Total:		**$21,287.00**					
2210.1.210.42150.4212.02301.22.000.	COPS Dental Insurance	$0.00	$801.00	$789.00	$789.00	($12.00)	(1.50)
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Dental Premiums to Health Trust		$789.00					
Column Total:		**$789.00**					

City of Dover, New Hampshire

Police COPS Grant Expenditure Report

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
2210.1.210.42150.4213.02301.22.000.	COPS Life Insurance	$0.00	$95.00	$137.00	$137.00	$42.00	44.21
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Life Premiums to Health Trust	$137.00					
Column Total:		**$137.00**					
2210.1.210.42150.4214.02301.22.000.	COPS Long Term Disability In	$0.00	$210.00	$302.00	$302.00	$92.00	43.81
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Long Term Disability Premiums to Health Trust	$302.00					
Column Total:		**$302.00**					
2210.1.210.42150.4215.02301.22.000.	COPS Short Term Disability Ir	$0.00	$399.00	$848.00	$848.00	$449.00	112.53
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Short Term Disability Premiums to Health Trust	$848.00					
Column Total:		**$848.00**					
2210.1.210.42150.4225.02301.22.000.	COPS Medicare	$0.00	$879.00	$1,275.00	$1,275.00	$396.00	45.05
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Cost of Medicare - 1.45% of wages	$1,275.00					
Column Total:		**$1,275.00**					
2210.1.210.42150.4230.02301.22.000.	COPS Retirement	$0.00	$21,517.00	$30,314.00	$30,314.00	$8,797.00	40.88
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Cost of NH Retirement System payments	$30,314.00					
Column Total:		**$30,314.00**					
2210.1.210.42150.4260.02301.22.000.	COPS Workers Comp Insurar	$0.00	$1,762.00	$1,762.00	$1,762.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Worker's Comp Allocation	$1,762.00					
Column Total:		**$1,762.00**					

Police COPS Grant Expenditure Report

Fiscal Year: 2022-2023

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
2210.1.210.42150.4290.02301.22.000.	COPS FSA Fees	$0.00	$75.00	$75.00	$75.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: FSA Fees		$75.00					
Column Total:		**$75.00**					
2210.1.210.42150.4291.02301.22.000.	COPS Uniform & Cleaning All	$0.00	$600.00	$600.00	$600.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Uniform & Cleaning Allowance		$600.00					
Column Total:		**$600.00**					
Budg_Cat: Personal Services - 100		$0.00	$101,402.00	$147,363.00	$147,363.00	$45,961.00	45.33

City of Dover, New Hampshire

Police COPS Grant Expenditure Report

Fiscal Year: 2022-2023

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
Year: FY22 - 22		$0.00	$101,402.00	$147,363.00	$147,363.00	$45,961.00	45.33

Police COPS Grant Expenditure Report

Fiscal Year: 2022-2023

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
Proj_Grant: Police - Community Oriented Policing - 02301		$0.00	$101,402.00	$147,363.00	$147,363.00	$45,961.00	45.33
2210.1.210.42150.4115.02304.22.000. COPS Regular Hourly Employ		$0.00	$0.00	$67,568.00	$67,568.00	$67,568.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Jones, Kaitlin		$67,568.00	1.0000	Social Worker			
Column Total:		**$67,568.00**					
2210.1.210.42150.4211.02304.22.000. COPS Health Insurance		$0.00	$0.00	$15,350.00	$15,350.00	$15,350.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Medical Premiums to Health Trust		$15,350.00					
Column Total:		**$15,350.00**					
2210.1.210.42150.4212.02304.22.000. COPS Dental Insurance		$0.00	$0.00	$789.00	$789.00	$789.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Dental Premiums to HealthTrust		$789.00					
Column Total:		**$789.00**					
2210.1.210.42150.4213.02304.22.000. COPS Life Insurance		$0.00	$0.00	$114.00	$114.00	$114.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Life Premiums to Health Trust		$114.00					
Column Total:		**$114.00**					
2210.1.210.42150.4214.02304.22.000. COPS Long Term Disability In		$0.00	$0.00	$250.00	$250.00	$250.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Long Term Disability Premiums to Health Trust		$250.00					
Column Total:		**$250.00**					

City of Dover, New Hampshire

Police COPS Grant Expenditure Report

Fiscal Year: 2022-2023

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
2210.1.210.42150.4215.02304.22.000.	COPS Short Term Disability Ir	$0.00	$0.00	$704.00	$704.00	$704.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Short Term Disability Premiums to Health Trust	$704.00					
Column Total:		**$704.00**					
2210.1.210.42150.4220.02304.22.000.	COPS FICA	$0.00	$0.00	$5,053.00	$5,053.00	$5,053.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Cost of FICA - 6.2% of Wages	$5,053.00					
Column Total:		**$5,053.00**					
2210.1.210.42150.4225.02304.22.000.	COPS Medicare	$0.00	$0.00	$1,182.00	$1,182.00	$1,182.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Cost of Medcare - 1.45% of wages	$1,182.00					
Column Total:		**$1,182.00**					
2210.1.210.42150.4230.02304.22.000.	COPS Retirement	$0.00	$0.00	$9,500.00	$9,500.00	$9,500.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Cost of NH Retirement System Payments	$9,500.00					
Column Total:		**$9,500.00**					
Budg_Cat:	Personal Services - 100	$0.00	$0.00	$100,510.00	$100,510.00	$100,510.00	0.00

Police COPS Grant Expenditure Report

Fiscal Year: 2022-2023

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
Year: FY22 - 22		$0.00	$0.00	$100,510.00	$100,510.00	$100,510.00	0.00

City of Dover, New Hampshire

Police COPS Grant Expenditure Report

Fiscal Year: 2022-2023

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
☐ Exclude inactive accounts with zero balance

From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
Proj_Grant: Police - Community Policing Development Microgrant - 02304		$0.00	$0.00	$100,510.00	$100,510.00	$100,510.00	0.00
Grand Total:		$0.00	$101,402.00	$247,873.00	$247,873.00	$146,471.00	144.45

End of Report

Police DHA Grant Expenditure Detail Report

Fiscal Year: 2022-2023

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
☐ Exclude inactive accounts with zero balance

From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
2220.1.210.42120.4115.02305.22.000. DHA Regular Hourly Employe		$0.00	$82,085.00	$88,274.00	$88,274.00	$6,189.00	7.54
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: 457 Incentive Pay		$1,800.00		457 Incentive			
Description: Cooper, Juel		$81,462.00	1.0000	Police Officer			
Description: Police Educational Incentives		$1,600.00					
Description: Police Holiday Pay		$3,412.00					
Column Total:		**$88,274.00**					
2220.1.210.42120.4170.02305.22.000. DHA Longevity Pay		$0.00	$1,300.00	$1,300.00	$1,300.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: 1 Retention Bonus		$500.00		$500 each			
Description: 1@ 10-14 Years		$800.00		$800 each			
Column Total:		**$1,300.00**					
2220.1.210.42120.4211.02305.22.000. DHA Health Insurance		$0.00	$10,607.00	$10,213.00	$10,213.00	($394.00)	(3.71)
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Medical Preimums to Health Trust		$10,213.00					
Column Total:		**$10,213.00**					
2220.1.210.42120.4212.02305.22.000. DHA Dental Insurance		$0.00	$410.00	$404.00	$404.00	($6.00)	(1.46)
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Dental Premiums to Health Trust		$404.00					
Column Total:		**$404.00**					

City of Dover, New Hampshire

Police DHA Grant Expenditure Detail Report

Fiscal Year: 2022-2023

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
2220.1.210.42120.4213.02305.22.000.	DHA Life Insurance	$0.00	$126.00	$137.00	$137.00	$11.00	8.73
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Life Premiums to Health Trust	$137.00					
Column Total:		**$137.00**					
2220.1.210.42120.4214.02305.22.000.	DHA Long Term Disability Insu	$0.00	$279.00	$301.00	$301.00	$22.00	7.89
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Long Term Disability Premiums to Health Trust	$301.00					
Column Total:		**$301.00**					
2220.1.210.42120.4215.02305.22.000.	DHA Short Term Disability Ins	$0.00	$530.00	$849.00	$849.00	$319.00	60.19
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Short Term Disability Premiums to Health Trust	$849.00					
Column Total:		**$849.00**					
2220.1.210.42120.4225.02305.22.000.	DHA Medicare	$0.00	$1,166.00	$1,256.00	$1,256.00	$90.00	7.72
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Cost of Medicare - 1.45% of wages	$1,256.00					
Column Total:		**$1,256.00**					
2220.1.210.42120.4230.02305.22.000.	DHA Retirement	$0.00	$27,880.00	$30,178.00	$30,178.00	$2,298.00	8.24
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Cost of NH Retirement System payments	$30,178.00					
Column Total:		**$30,178.00**					
2220.1.210.42120.4260.02305.22.000.	DHA Workers Comp Insuranc	$0.00	$1,762.00	$1,762.00	$1,762.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Workers Comp Allocation	$1,762.00					
Column Total:		**$1,762.00**					

Police DHA Grant Expenditure Detail Report

Fiscal Year: 2022-2023

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
☐ Exclude inactive accounts with zero balance

From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
2220.1.210.42120.4291.02305.22.000.	DHA Uniform & Cleaning Allo	$0.00	$600.00	$600.00	$600.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Uniform and Cleaning Allowance	$600.00					
Column Total:		**$600.00**					
Budg_Cat: Personal Services - 100		$0.00	$126,745.00	$135,274.00	$135,274.00	$8,529.00	6.73
2220.1.210.42120.4335.02305.22.000.	DHA Auditing Services	$0.00	$19.00	$19.00	$19.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Auditing Services allocation	$19.00					
Column Total:		**$19.00**					
2220.1.210.42120.4523.02305.22.000.	DHA Police Liab Insurance	$0.00	$1,004.00	$1,051.00	$1,051.00	$47.00	4.68
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Police Liability Insurance Allocation	$1,051.00					
Column Total:		**$1,051.00**					
Budg_Cat: Purchased Services - 300		$0.00	$1,023.00	$1,070.00	$1,070.00	$47.00	4.59
Year: FY22 - 22		$0.00	$127,768.00	$136,344.00	$136,344.00	$8,576.00	6.71
Proj_Grant: Police - Dover DHA Neighborhood Officer - 02305		$0.00	$127,768.00	$136,344.00	$136,344.00	$8,576.00	6.71
Grand Total:		$0.00	$127,768.00	$136,344.00	$136,344.00	$8,576.00	6.71

End of Report

City of Dover, New Hampshire

DHHS - Assistance Programs Expenditures

Fiscal Year: 2022-2023

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
2245.1.210.42125.4115.02384.22.000. Regular Hourly Employees		$0.00	$0.00	$28,542.00	$28,542.00	$28,542.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: 457 Incentive Payment		$621.00		457 Incentive			
Description: Harris, Victoria		$80,930.00	1.0000	Prevention Coor			
Description: Harris, Victoria		($53,009.00)	-0.6500	WDH Grant Alloc			
Column Total:		**$28,542.00**					
2245.1.210.42125.4170.02384.22.000. Longevity Pay		$0.00	$0.00	$414.00	$414.00	$414.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: 1@ 15-19 Years Allocated		$414.00		$1,200 ea alloc			
Column Total:		**$414.00**					
2245.1.210.42125.4211.02384.22.000. Health Insurance		$0.00	$0.00	$9,892.00	$9,892.00	$9,892.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Medical Preimums to Health Trust		$9,892.00					
Column Total:		**$9,892.00**					
2245.1.210.42125.4212.02384.22.000. Dental Insurance		$0.00	$0.00	$273.00	$273.00	$273.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Dental Premiums to Health Trust		$273.00					
Column Total:		**$273.00**					
2245.1.210.42125.4213.02384.22.000. Life Insurance		$0.00	$0.00	$47.00	$47.00	$47.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Life Premiums to Health Trust		$47.00					
Column Total:		**$47.00**					

DHHS - Assistance Programs Expenditures

Fiscal Year: 2022-2023

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
2245.1.210.42125.4214.02384.22.000. Long Term Disability Insuranc		$0.00	$0.00	$103.00	$103.00	$103.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Long Term Disability Premiums to Health Trust	$103.00					
Column Total:		**$103.00**					
2245.1.210.42125.4215.02384.22.000. Short Term Disability Insuranc		$0.00	$0.00	$291.00	$291.00	$291.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Short Term Disability Premiums to Health Trust	$291.00					
Column Total:		**$291.00**					
2245.1.210.42125.4220.02384.22.000. FICA		$0.00	$0.00	$1,779.00	$1,779.00	$1,779.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Cost of FICA - 6.2% of wages	$1,779.00					
Column Total:		**$1,779.00**					
2245.1.210.42125.4225.02384.22.000. Medicare		$0.00	$0.00	$426.00	$426.00	$426.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Cost of Medicare - 1.45% of wages	$426.00					
Column Total:		**$426.00**					
2245.1.210.42125.4230.02384.22.000. Retirement		$0.00	$0.00	$4,176.00	$4,176.00	$4,176.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Cost of NH Retirement System payments	$4,176.00					
Column Total:		**$4,176.00**					
Proj_Grant: SAMHSA - CARA Grant - 02384		$0.00	$0.00	$45,943.00	$45,943.00	$45,943.00	0.00

City of Dover, New Hampshire

DHHS - Assistance Programs Expenditures

Fiscal Year: 2022-2023

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
2245.1.210.42150.4115.02393.22.000.	GYA Regular Hourly Employe	$0.00	$74,518.00	$28,383.00	$28,383.00	($46,135.00)	(61.91)
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Wiley, Conor		$34,613.00	0.7500	Prevention Prog			
Description: Wiley, Conor		($6,230.00)	-0.1400	WDH Grant Alloc			
Column Total:		**$28,383.00**					
2245.1.210.42150.4170.02393.22.000.	GYA Longevity Pay	$0.00	$1,200.00	$0.00	$0.00	($1,200.00)	(100.00)
2245.1.210.42150.4211.02393.22.000.	GYA Health Insurance	$0.00	$29,845.00	$0.00	$0.00	($29,845.00)	(100.00)
2245.1.210.42150.4212.02393.22.000.	GYA Dental Insurance	$0.00	$801.00	$0.00	$0.00	($801.00)	(100.00)
2245.1.210.42150.4213.02393.22.000.	GYA Life Insurance	$0.00	$123.00	$45.00	$45.00	($78.00)	(63.41)
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Life Premiums to Health Trust		$45.00					
Column Total:		**$45.00**					
2245.1.210.42150.4214.02393.22.000.	GYA Long Term Disability Insu	$0.00	$270.00	$105.00	$105.00	($165.00)	(61.11)
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Long Term Disability Premiums to Health Trust		$105.00					
Column Total:		**$105.00**					
2245.1.210.42150.4215.02393.22.000.	GYA Short Term Disability Ins	$0.00	$515.00	$295.00	$295.00	($220.00)	(42.72)
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Short Term Disability Premiums to Health Trust		$295.00					
Column Total:		**$295.00**					
2245.1.210.42150.4220.02393.22.000.	GYA FICA	$0.00	$4,641.00	$1,760.00	$1,760.00	($2,881.00)	(62.08)
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Cost of FICA - 6.2% of wages		$1,760.00					
Column Total:		**$1,760.00**					

DHHS - Assistance Programs Expenditures

Fiscal Year: 2022-2023

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
2245.1.210.42150.4225.02393.22.000. GYA Medicare		$0.00	$1,085.00	$412.00	$412.00	($673.00)	(62.03)
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Cost of Medicare - 1.45% of wages		$412.00					
Column Total:		**$412.00**					
2245.1.210.42150.4230.02393.22.000. GYA Retirement		$0.00	$10,949.00	$0.00	$0.00	($10,949.00)	(100.00)
Proj_Grant: Granite Youth Alliance - 02393		$0.00	$123,947.00	$31,000.00	$31,000.00	($92,947.00)	(74.99)
Grand Total:		$0.00	$123,947.00	$76,943.00	$76,943.00	($47,004.00)	(37.92)

End of Report

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POLICE

Division: Support Services-
Youth Drug & Alcohol Abuse Prevention Function 42150

Mission Statement:

To reduce substance abuse by youth in our community through prevention programming support and coordination.

Major Services/Responsibilities:

- Provide youth empowerment programming in grades 6-12
- Work with community partners as a coalition
- Operate a teen center providing at risk teens in grades 6-12 a safe afterschool alternative.

Key Fiscal Year Objectives:

- Increase capacity in Dover Youth to Youth activities and programs
- Work with Youth to Youth groups in surrounding communities and assist them with establishing their own Youth to Youth programs.
- Coordinate Youth Risk Behavior Survey.
- Create Dover specific prevention materials and media (PSA, Webinars, Social Media posts)
- Increase daily average attendance at the Dover Teen Center
- Provide drug and alcohol awareness training to parents of fifth grade students.
- Provide drug and alcohol awareness training to children at all levels in the Dover school system.
- Evaluate Dover Youth to Youth program to determine if it is still evidence based.

Performance Measures:

Description	FY21 Act	FY22 Est	FY23 Est
Number of students active in Dover Youth to Youth	45	45	70
Number of active Youth to Youth teams in region	6	6	10
Prevention Program attendees	1,250	2,330	3,200
Prevention Materials and Media produced	20	22	22
Daily attendees At-Risk Teen Center during the school year	15	26	33
Number of new teen center signups	35	60	90

City of Dover, New Hampshire

Youth Tobacco & Alcohol Expenditures

Fiscal Year: 2022-2023

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
2250.1.210.42150.4115.02345.22.000.	Regular Hourly Employees	$0.00	$0.00	$82,636.00	$82,636.00	$82,636.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	457 Incentive Pay	$1,179.00		457 Incentive			
Description:	Harris, Victoria	($27,921.00)	-0.3400	CARA Grant Allo			
Description:	Harris, Victoria	$80,930.00	1.0000	Prevention Coor			
Description:	Mitchell, Dana	$22,218.00	0.3000	Prevention Prog			
Description:	Wiley, Conor	($28,383.00)	-0.6100	GYA Grant Alloc			
Description:	Wiley, Conor	$34,613.00	0.7500	Prevention Prog			
Column Total:		**$82,636.00**					
2250.1.210.42150.4170.02345.22.000.	Longevity Pay	$0.00	$0.00	$1,146.00	$1,146.00	$1,146.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	1@ 15-19 Years Allocated	$786.00		$1,200 ea alloc			
Description:	1@ 15-19 Years Prorated	$360.00		$1,200 ea prora			
Column Total:		**$1,146.00**					
2250.1.210.42150.4211.02345.22.000.	Health Insurance	$0.00	$0.00	$18,846.00	$18,846.00	$18,846.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Medical Premiums to Health Trust	$18,846.00					
Column Total:		**$18,846.00**					
2250.1.210.42150.4212.02345.22.000.	Dental Insurance	$0.00	$0.00	$517.00	$517.00	$517.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Dental Premiums to Health Trust	$517.00					
Column Total:		**$517.00**					

Youth Tobacco & Alcohol Expenditures

Fiscal Year: 2022-2023

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
☐ Exclude inactive accounts with zero balance

From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
2250.1.210.42150.4213.02345.22.000. Life Insurance		$0.00	$0.00	$102.00	$102.00	$102.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Life Premiums to Health Trust		$102.00					
Column Total:		**$102.00**					
2250.1.210.42150.4214.02345.22.000. Long Term Disability Insuranc		$0.00	$0.00	$286.00	$286.00	$286.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Long Term Disability Premiums to Health Trust		$286.00					
Column Total:		**$286.00**					
2250.1.210.42150.4215.02345.22.000. Short Term Disability Insuranc		$0.00	$0.00	$806.00	$806.00	$806.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Short Term Disability Premiums to Health Trust		$806.00					
Column Total:		**$806.00**					
2250.1.210.42150.4220.02345.22.000. FICA		$0.00	$0.00	$4,909.00	$4,909.00	$4,909.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Cost of FICA - 6.2% of wages		$4,909.00					
Column Total:		**$4,909.00**					
2250.1.210.42150.4225.02345.22.000. Medicare		$0.00	$0.00	$1,138.00	$1,138.00	$1,138.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Cost of Medicare - 1.45% of wages		$1,138.00					
Column Total:		**$1,138.00**					
2250.1.210.42150.4230.02345.22.000. Retirement		$0.00	$0.00	$7,928.00	$7,928.00	$7,928.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Cost of NH Retirement System payments		$7,928.00					
Column Total:		**$7,928.00**					

City of Dover, New Hampshire

Youth Tobacco & Alcohol Expenditures

Fiscal Year: 2022-2023

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
Budg_Cat: Personal Services - 100		$0.00	$0.00	$118,314.00	$118,314.00	$118,314.00	0.00
Grand Total:		$0.00	$0.00	$118,314.00	$118,314.00	$118,314.00	0.00

End of Report

POLICE

Division: Special Details — Function 42160

Mission Statement:

Provide the mechanism for outside entities to contract for police services through the City.

Major Services/Responsibilities:

- Receipt of funds from outside entities for payment of contracted police services
- Provide Police services for outside entities as requested or required by City Code.

Key Fiscal Year Objectives:

Account for costs for Police services for outside entities and the corresponding payment from the outside entities for the services.

Performance Measures:

Description	FY21 Act	FY22 Est	FY23 Est
Not applicable			

City of Dover, New Hampshire

Police Special Details Fund Expenditure Detail

Fiscal Year: 2022-2023

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
☐ Exclude inactive accounts with zero balance

From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
3207.1.210.42160.4130.00000.00.000	Overtime Pay	$88,879.59	$173,547.00	$173,547.00	$173,547.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Cost of work performed for contractors	$173,547.00					
Column Total:		**$173,547.00**					
3207.1.210.42160.4211.00000.00.000	Health Insurance	$712.44	$0.00	$0.00	$0.00	$0.00	0.00
3207.1.210.42160.4212.00000.00.000	Dental Insurance	$72.66	$0.00	$0.00	$0.00	$0.00	0.00
3207.1.210.42160.4220.00000.00.000	FICA	$68.18	$0.00	$0.00	$0.00	$0.00	0.00
3207.1.210.42160.4225.00000.00.000	Medicare	$1,161.36	$2,516.00	$2,516.00	$2,516.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Cost of Medicare - 1.45% of wages	$2,516.00					
Column Total:		**$2,516.00**					
3207.1.210.42160.4230.00000.00.000	Retirement	$15,148.57	$58,798.00	$58,798.00	$58,798.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Cost of NH Retirement System payments	$58,798.00					
Column Total:		**$58,798.00**					
3207.1.210.42160.4335.00000.00.000	Auditing Services	$44.00	$51.00	$51.00	$51.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Police Special Detail Auditing Services allocation	$51.00					
Column Total:		**$51.00**					
3207.1.210.42160.4524.00000.00.000	Public Liab Insurance	$2,706.95	$1,925.00	$909.00	$909.00	($1,016.00)	(52.78)
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Cost of Public Liability Insur	$909.00					
Column Total:		**$909.00**					

Police Special Details Fund Expenditure Detail

Fiscal Year: 2022-2023

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
☐ Exclude inactive accounts with zero balance

From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
3207.1.210.42160.4918.00000.00.000	Transfer to Trust	$75,000.00	$75,000.00	$75,000.00	$75,000.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Funding for 2 1/2 Police Vehicles		$75,000.00					
Column Total:		**$75,000.00**					
Func: Police Sp Details - 42160		$183,793.75	$311,837.00	$310,821.00	$310,821.00	($1,016.00)	(0.33)
Grand Total:		$183,793.75	$311,837.00	$310,821.00	$310,821.00	($1,016.00)	(0.33)

End of Report

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POLICE

Division: Parking Activity Fund — Function 3213-42130

Mission Statement:

Maximize the proper use of the downtown parking system to increase customers and visitors, as well as facilitate new development, through effective supervision of all City owned and controlled downtown parking areas and programs.

Major Services/Responsibilities:

- Enforce time-limit and metered parking regulations in 2,500 parking spaces in the downtown.
- Collect and account for all parking revenue
- Work closely with the Parking Commission to ensure smooth operation of the downtown parking function
- Collect fees for and issue 700+ parking permits for downtown parking areas
- Maintain parking meter systems
- Process and collect overdue fine revenue
- Enforcing all appropriate state and local parking laws and ordinances

Key Fiscal Year Objectives:

- Maintain a high level of enforcement in the downtown to encourage frequent turnover of on-street parking supply while also meeting the needs of employees for long term parking in surface lots and in the parking garage.
- Continue to locate and evaluate potential increased parking capacity throughout the downtown
- Actively pursue scofflaws and identify new methods to entice scofflaws to pay unpaid fines
- Explore and evaluate potential parking structures for the downtown
- Work with downtown businesses to create a welcoming and well structured parking program
- Coordinate parking garage maintenance and explore new technologies to extend the life of the facility and reduce costs.

Performance Measures:

Description	FY21 Act	FY22 Est	FY23 Est
Parking Meter Transactions	385,006	480,000	500,000
Total parking revenue generated	$1,107,087	$1,200,000	$1,350,000

City of Dover, New Hampshire

Parking Activity Fund Expenditure Detail Report

Fiscal Year: 2022-2023

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
3213.1.210.42130.4115.00000.00.000.	Regular Hourly Employees	$280,162.94	$337,288.00	$403,043.00	$403,043.00	$65,755.00	19.50
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	457 Incentive Pay	$1,890.00		457 Incentive			
Description:	Cicchese, Michael	$61,721.00	1.0000	Deputy Park Mgr			
Description:	Hawthorne, Beth	$46,479.00	1.0000	Downtown Mainte			
Description:	Hunter, Karen	$46,145.00	1.0000	Parking Control			
Description:	Jerard, Jason E	$51,343.00	1.0000	Parking Control			
Description:	Simons, William C	$70,941.00	0.8000	Parking Manager			
Description:	TBD- New Position	$39,442.00	1.0000	Secretary II			
Description:	TBD-PEO FT - Vacancy	$37,897.00	1.0000	Parking Control			
Description:	Tobichuk, Michael	$43,785.00	1.0000	Parking Control			
Description:	z Police Education Incentives	$3,200.00					
Description:	z Sick Buy Out	$200.00					
Column Total:		**$403,043.00**					
3213.1.210.42130.4120.00000.00.000.	Temporary Employees	$844.75	$0.00	$0.00	$0.00	$0.00	0.00
3213.1.210.42130.4130.00000.00.000.	Overtime Pay	$852.14	$8,000.00	$8,000.00	$8,000.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Overtime Pay	$8,000.00					
Column Total:		**$8,000.00**					
3213.1.210.42130.4170.00000.00.000.	Longevity Pay	$2,930.00	$3,090.00	$3,200.00	$3,200.00	$110.00	3.56
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	2 @ 5-9 years	$800.00		$400 each			
Description:	3 @ 10-14 years	$2,400.00		$800 each			
Column Total:		**$3,200.00**					

Parking Activity Fund Expenditure Detail Report

Fiscal Year: 2022-2023

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
3213.1.210.42130.4211.00000.00.000	Health Insurance	$43,817.52	$72,724.00	$125,598.00	$125,598.00	$52,874.00	72.71
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Medical Premiums to HealthTrust	$125,598.00					
Column Total:		**$125,598.00**					
3213.1.210.42130.4212.00000.00.000	Dental Insurance	$1,596.96	$2,399.00	$3,948.00	$3,948.00	$1,549.00	64.57
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Dental Pemiums HealthTrust	$3,948.00					
Column Total:		**$3,948.00**					
3213.1.210.42130.4213.00000.00.000	Life Insurance	$406.68	$486.00	$668.00	$668.00	$182.00	37.45
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Life Premiums to HealthTrust	$668.00					
Column Total:		**$668.00**					
3213.1.210.42130.4214.00000.00.000	Long Term Disability Insuranc	$889.62	$1,230.00	$1,472.00	$1,472.00	$242.00	19.67
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Long Term Disability Premiums to Health Trust	$1,472.00					
Column Total:		**$1,472.00**					
3213.1.210.42130.4215.00000.00.000	Short Term Disability Insuranc	$1,591.75	$2,340.00	$4,141.00	$4,141.00	$1,801.00	76.97
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Short Term Disability Premiums to Health Trust	$4,141.00					
Column Total:		**$4,141.00**					
3213.1.210.42130.4220.00000.00.000	FICA	$18,467.30	$21,574.00	$24,856.00	$24,856.00	$3,282.00	15.21
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Cost of FICA - 6.2% of Wages	$24,856.00					
Column Total:		**$24,856.00**					

City of Dover, New Hampshire

Parking Activity Fund Expenditure Detail Report

Fiscal Year: 2022-2023

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
3213.1.210.42130.4225.00000.00.000	Medicare	$4,319.08	$5,045.00	$5,814.00	$5,814.00	$769.00	15.24
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Cost of Medicare - 1.45% of wages	$5,814.00					
Column Total:		**$5,814.00**					
3213.1.210.42130.4230.00000.00.000	Retirement	$20,098.14	$37,713.00	$47,946.00	$47,946.00	$10,233.00	27.13
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Cost of NH Retirement System payments	$47,946.00					
Column Total:		**$47,946.00**					
3213.1.210.42130.4260.00000.00.000	Workers Comp Insurance	$2,592.96	$2,593.00	$2,593.00	$2,593.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Workers Comp allocation	$2,593.00					
Column Total:		**$2,593.00**					
3213.1.210.42130.4290.00000.00.000	FSA Fees	$30.25	$75.00	$75.00	$75.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	FSA Fees	$75.00					
Column Total:		**$75.00**					

Parking Activity Fund Expenditure Detail Report

Fiscal Year: 2022-2023

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
3213.1.210.42130.4291.00000.00.000.	Uniform & Cleaning Allowance	$2,433.00	$3,108.00	$3,720.00	$3,720.00	$612.00	19.69
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Cicchese, Michael	$400.00	1.0000	Police Clothing			
Description:	Hunter, Karen	$600.00	1.0000	Police Clothing			
Description:	Jerard, Jason E	$600.00	1.0000	Police Clothing			
Description:	Simons, William C	$320.00	0.8000	Police Clothing			
Description:	TBD PEO - Vacancy	$600.00	1.0000	Police Clothing			
Description:	TBD-Secretary II	$600.00	1.0000	Police Clothing			
Description:	Tobichuk, Michael	$600.00	1.0000	Police Clothing			
Column Total:		**$3,720.00**					
3213.1.210.42130.4335.00000.00.000.	Auditing Services	$855.00	$993.00	$993.00	$993.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Parking Activity Fund Auditing Services allocation	$993.00					
Column Total:		**$993.00**					
3213.1.210.42130.4341.00000.00.000.	Technical Services	$754.96	$5,731.00	$6,800.00	$6,800.00	$1,069.00	18.65
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	City Clerk scofflaw file	$400.00					
Description:	GIS Parking Map Editing Software	$200.00					
Description:	Ticket System	$6,200.00					
Column Total:		**$6,800.00**					
3213.1.210.42130.4422.00000.00.000.	Contract Snow Plowing	$570.00	$12,000.00	$12,000.00	$12,000.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Contract Services, Shovel Access Lanes	$12,000.00					
Column Total:		**$12,000.00**					

City of Dover, New Hampshire

Parking Activity Fund Expenditure Detail Report

Fiscal Year: 2022-2023

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
3213.1.210.42130.4431.00000.00.000.	Maint Chrgs - Buildings	$715.00	$7,000.00	$7,000.00	$7,000.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Elevator Inspections/Maintenance	$7,000.00					
Column Total:		**$7,000.00**					
3213.1.210.42130.4432.00000.00.000.	Maint Chrgs - Impr o/t Building	$5,102.93	$6,000.00	$6,000.00	$6,000.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Repairs Transportation Ctr Lot/Garage	$6,000.00					
Column Total:		**$6,000.00**					
3213.1.210.42130.4433.00000.00.000.	Maint Chrgs - Equipment	$46,630.00	$57,408.00	$57,408.00	$57,408.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Maint of Pay Stations	$57,408.00					
Column Total:		**$57,408.00**					
3213.1.210.42130.4435.00000.00.000.	Maint Chrgs - Office Equipmer	$9,417.66	$10,413.00	$12,400.00	$12,400.00	$1,987.00	19.08
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Division Share DoverNet PC Maintenance	$786.00					
Description:	Division share of DoverNet support allocation	$11,593.00					
Description:	UPS Maintenance	$21.00					
Column Total:		**$12,400.00**					
3213.1.210.42130.4521.00000.00.000.	Property Insurance	$6,650.78	$6,961.00	$7,022.00	$7,022.00	$61.00	0.88
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Cost of Property Insurance	$7,022.00					
Column Total:		**$7,022.00**					

Parking Activity Fund Expenditure Detail Report

Fiscal Year: 2022-2023

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
3213.1.210.42130.4522.00000.00.000	Vehicle & Equip Insurance	$435.97	$424.00	$423.00	$423.00	($1.00)	(0.24)
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Vehicle & Equip Insurance		$423.00					
Column Total:		**$423.00**					
3213.1.210.42130.4524.00000.00.000	Public Liab Insurance	$2,263.33	$2,638.00	$2,930.00	$2,930.00	$292.00	11.07
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Cost of Public Liability Insur		$2,930.00					
Column Total:		**$2,930.00**					
3213.1.210.42130.4529.00000.00.000	Insurance Deductible Paymen	$0.00	$500.00	$1,000.00	$1,000.00	$500.00	100.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Insurance Deductible		$1,000.00					
Column Total:		**$1,000.00**					
3213.1.210.42130.4531.00000.00.000	Telecommunications	$2,117.45	$3,455.00	$3,455.00	$3,455.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Services/equipment for voice, fax, data, wireless		$3,455.00					
Column Total:		**$3,455.00**					
3213.1.210.42130.4534.00000.00.000	Postage	$1,374.26	$3,000.00	$3,000.00	$3,000.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Correspondence, express & parcel delivery service		$3,000.00					
Column Total:		**$3,000.00**					
3213.1.210.42130.4550.00000.00.000	Printing & Binding	$404.58	$4,000.00	$4,000.00	$4,000.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Ticket Envelopes, Tickets, Permits, other printing		$4,000.00					
Column Total:		**$4,000.00**					

City of Dover, New Hampshire

Parking Activity Fund Expenditure Detail Report

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☐ Exclude inactive accounts with zero balance

From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
3213.1.210.42130.4580.00000.00.000	Travel Expense	$0.00	$400.00	$400.00	$400.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Parking Conference	$400.00					
Column Total:		**$400.00**					
3213.1.210.42130.4611.00000.00.000	Office Supplies	$1,539.47	$5,000.00	$5,000.00	$5,000.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Ticket Rolls, other supplies	$5,000.00					
Column Total:		**$5,000.00**					
3213.1.210.42130.4612.00000.00.000	Operating Supplies	$14,602.95	$28,700.00	$28,700.00	$28,700.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Batteries, Carriers, Misc. Parts	$500.00					
Description:	Cones, Parking Signs, Barricades	$1,500.00					
Description:	Non Salt mixture for Ice removal	$1,700.00		Parking Garage			
Description:	Pay & Display Parts Not Under Warranty	$20,000.00					
Description:	Pay and Display Paper Rolls	$5,000.00					
Column Total:		**$28,700.00**					
3213.1.210.42130.4615.00000.00.000	Clothing & Uniforms	$1,205.26	$2,500.00	$2,500.00	$2,500.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Clothing & Uniforms	$2,500.00					
Column Total:		**$2,500.00**					
3213.1.210.42130.4622.00000.00.000	Electricity	$36,915.42	$48,380.00	$48,380.00	$48,380.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Lighting City Parking Lots 87,452 KWH	$14,000.00					
Description:	Parking Garage	$34,380.00					
Column Total:		**$48,380.00**					

Parking Activity Fund Expenditure Detail Report

Fiscal Year: 2022-2023

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
3213.1.210.42130.4626.00000.00.000	Vehicle Fuels	$1,551.24	$1,950.00	$3,225.00	$3,225.00	$1,275.00	65.38
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: 1500 Gallons @$2.15/gallon		$3,225.00					
Column Total:		**$3,225.00**					
3213.1.210.42130.4654.00000.00.000	Maint Supplies - Vehicles	$202.71	$883.00	$883.00	$883.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Tires, parts & maint. of vehicles		$883.00					
Column Total:		**$883.00**					
3213.1.210.42130.4661.00000.00.000	Fleet Maint Charge	$1,632.00	$1,632.00	$1,632.00	$1,632.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Allocation of Fleet Maintenance Budget		$1,632.00					
Column Total:		**$1,632.00**					
3213.1.210.42130.4681.00000.00.000	Minor Equip, Furniture & Fxtrs	$2,436.75	$3,000.00	$1,500.00	$1,500.00	($1,500.00)	(50.00)
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Storage Cabinets, Shelving/ Data Drop		$1,500.00					
Column Total:		**$1,500.00**					
3213.1.210.42130.4741.00000.00.000	Machinery & Equipment	$21,277.09	$5,000.00	$5,000.00	$5,000.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: TPAL Upgrade		$5,000.00					
Column Total:		**$5,000.00**					
3213.1.210.42130.4745.00000.00.000	Computers & Communications	$199.97	$32,405.00	$32,405.00	$32,405.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Ticket Handheld System Upgrade		$32,405.00					
Column Total:		**$32,405.00**					

City of Dover, New Hampshire

Parking Activity Fund Expenditure Detail Report

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
3213.1.210.42130.4810.00000.00.000	Membership Dues	$0.00	$200.00	$200.00	$200.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	NE Parking Council	$200.00					
Column Total:		**$200.00**					
3213.1.210.42130.4819.00000.00.000	Fees & Charges	$70,199.06	$75,000.00	$75,000.00	$75,000.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Credit Processing Fees & Charges	$75,000.00					
Column Total:		**$75,000.00**					
3213.1.210.42130.4840.00000.00.000	Contingency	$0.00	$6,728.00	$6,728.00	$6,728.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Contingency for Unforeseen Expenses	$6,728.00		0.5% Policy Lev			
Column Total:		**$6,728.00**					
3213.1.210.42130.4911.00000.00.000	Transfer To General Fund	$54,060.87	$134,900.00	$134,900.00	$134,900.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Downtown Snow Removal	$50,000.00					
Description:	Maintenance Mechanic Position Allocation	$29,900.00		30% Parking			
Description:	Transportation Ctr/garage Snow Removal	$55,000.00					
Column Total:		**$134,900.00**					
3213.1.210.42130.4912.00000.00.000	Transfer to Special Rev	$200,764.96	$201,064.00	$195,265.00	$195,265.00	($5,799.00)	(2.88)
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Insurance Premium Cost for 1 retiree OPEB	$15,265.00					
Description:	Transfer to Downtown TIF for Debt Service	$180,000.00		Per TIF Plan			
Column Total:		**$195,265.00**					

Parking Activity Fund Expenditure Detail Report

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
3213.1.210.42130.4918.00000.00.000	Transfer to Trust	$155,990.27	$35,000.00	$40,149.00	$40,149.00	$5,149.00	14.71
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	30% of Parking Share of OPEB ADC	$5,149.00		Policy 30% FY23			
Description:	Indoor Pool Lot - Henry Law Park	$35,000.00					
Column Total:		**$40,149.00**					
3213.1.210.42130.4920.00000.00.000	Principal Payments	$61,340.95	$69,996.00	$22,319.00	$22,319.00	($47,677.00)	(68.11)
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Principal Payments on Long Term Debt	$22,319.00					
Column Total:		**$22,319.00**					
3213.1.210.42130.4921.00000.00.000	Interest - Bonds	$8,865.13	$9,399.00	$7,540.00	$7,540.00	($1,859.00)	(19.78)
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Interest payments on Long Term Debt	$7,540.00					
Column Total:		**$7,540.00**					
Func: Police Parking - 42130		$1,091,109.11	$1,280,325.00	$1,371,231.00	$1,371,231.00	$90,906.00	7.10
Fund: Parking Activity Fund - 3213		$1,091,109.11	$1,280,325.00	$1,371,231.00	$1,371,231.00	$90,906.00	7.10

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FIRE AND RESCUE

Division: Administration **Function 42210**

Mission Statement:

It is the mission of Dover Fire & Rescue to be a quality-of-life resource for anyone in need, and to assist community members in achieving health and safety through community risk reduction.

Major Services/Responsibilities:

- Support primary cost centers through long range planning, operational budgetary management and Capital Improvements planning.
- Emergency Management; prevention, preparedness, mitigation, response, and recovery
- Identify and pursue increased revenue and grant funding opportunities
- Strategic Plan maintenance

Key Fiscal Year Objectives:

Fire & Rescue Administration will focus on supporting the operational needs of other Cost Centers in the organization, primarily Suppression and Building Inspection Services. In working to meet the objectives outlined in our Strategic Plan (Public Outreach; Workforce Development/Management; Customer Service; Infrastructure & Technological Assets), Administration, through responsible fiscal management and planning, will provide the other Cost Centers the resources they need to meet their functional objectives.

Separately, Administrative staff will ensure the needs of the community are addressed in the event of large scale disasters or public health emergencies that may require the coordination with the State of NH's Emergency Management functions.

Performance Measures:

Description	FY21 Act	FY22 Est	FY23 Est
Provide efficient Fire department services at a cost not to exceed $260 per capita.	$224	$243	$260
Provide efficient Fire department services at a cost not to exceed $2.35 per $1,000 of protected Value	$1.87	$1.93	$1.95
Maintain personnel certification levels	Maintain	Maintain	Maintain
Increase ambulance billing collection rate	76%	80%	80%

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2022-2023

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.220.42210.4110.00000.00.000.	F&R Admin - Regular Salaried	$510,686.08	$595,548.00	$791,741.00	$634,907.00	$39,359.00	6.61

Column: [FY23CityManagerProposed]		Budget	FTE	Position Desc.
Description:	457 Incentive Pay	$6,487.00		457 Incentive
Description:	Chabot, Craig	$102,797.00	1.0000	Division Chief
Description:	Dale Spainhower	$112,909.00	1.0000	Assistant Chief
Description:	Irwin, Keith	$104,862.00	1.0000	Division Chief
Description:	McShane, Michael	$126,501.00	1.0000	Fire Chief
Description:	TBD - Deputy Chief	$121,696.00	1.0000	Deputy Chief
Description:	TBD - New Position	$79,431.00	1.0000	Fire Marshal
Description:	TBD - New Position	$72,621.00	1.0000	It Administrato
Description:	z Credential Fire Officer Incentive	$4,200.00		
Description:	z Educational Incentives	$25,756.00		
Description:	z Holiday Pay	$34,481.00		
Description:	zz CM Reduction - New Fire Marshal	($4,782.00)		
Description:	zz CM Reduction - New Fire Marshal Position	($79,431.00)	-1.0000	
Description:	zz CM Reduction - New IT Administrator Position	($72,621.00)	-1.0000	
Column Total:		**$634,907.00**		

1000.1.220.42210.4115.00000.00.000.	F&R Admin - Regular Hourly E	$68,806.77	$68,774.00	$78,504.00	$78,504.00	$9,730.00	14.15

Column: [FY23CityManagerProposed]		Budget	FTE	Position Desc.
Description:	457 Incentive Plan	$1,800.00		457 Incentive
Description:	Conway, Lynn M	$26,717.00	0.6250	Clerk Typist I
Description:	Sukduang, Nicole	$49,987.00	1.0000	Office Manager
Column Total:		**$78,504.00**		

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.220.42210.4130.00000.00.000.	F&R Admin - Overtime Pay	$361.08	$750.00	$750.00	$750.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Special Projects	$750.00					
Column Total:		**$750.00**					
1000.1.220.42210.4170.00000.00.000.	F&R Admin - Longevity Pay	$6,350.00	$7,950.00	$6,750.00	$6,750.00	($1,200.00)	(15.09)
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	1 @ 5-9 years	$400.00	$400 each				
Description:	1 prorated @15-19 years	$750.00	1,200 prorated				
Description:	2 @ 15-19	$2,400.00	$1,200 each				
Description:	2 @ 20-24 years	$3,200.00	$1,600 each				
Column Total:		**$6,750.00**					
1000.1.220.42210.4211.00000.00.000.	F&R Admin - Health Insurance	$88,951.64	$102,616.00	$164,570.00	$116,567.00	$13,951.00	13.60
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Medical Premiums to HealthTrust	$164,570.00					
Description:	z CM Reduction - New Fire Marshal Position	($27,576.00)					
Description:	z CM Reduction - New IT Administrator Position	($20,427.00)					
Column Total:		**$116,567.00**					
1000.1.220.42210.4212.00000.00.000.	F&R Admin - Dental Insurance	$3,081.48	$3,552.00	$5,509.00	$3,931.00	$379.00	10.67
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Dental Premiums to HealthTrust	$5,509.00					
Description:	z CM Reduction - New Fire Marshal Position	($789.00)					
Description:	z CM Reduction - New IT Administrator Position	($789.00)					
Column Total:		**$3,931.00**					

City of Dover, New Hampshire

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.220.42210.4213.00000.00.000	F&R Admin - Life Insurance	$885.28	$980.00	$1,295.00	$1,040.00	$60.00	6.12
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Life Premiums to HealthTrust	$1,295.00					
Description:	z CM Reduction - New Fire Marshal Position	($133.00)					
Description:	z CM Reduction - New IT Administrator Position	($122.00)					
Column Total:		**$1,040.00**					
1000.1.220.42210.4214.00000.00.000	F&R Admin - Long Term Disal	$2,681.77	$2,747.00	$3,432.00	$2,869.00	$122.00	4.44
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Long Term Disability Premiums to Health Trust	$3,432.00					
Description:	z CM Reduction - New Fire Marshal Position	($294.00)					
Description:	z CM Reduction - New IT Administrator Position	($269.00)					
Column Total:		**$2,869.00**					
1000.1.220.42210.4215.00000.00.000	F&R Admin - Short Term Disa	$3,423.85	$4,275.00	$8,302.00	$6,719.00	$2,444.00	57.17
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Short Term Disability Premiums to Health Trust	$8,302.00					
Description:	z CM Reduction - New Fire Marshal Position	($827.00)					
Description:	z CM Reduction - New IT Administrator Position	($756.00)					
Column Total:		**$6,719.00**					

General Fund Expenditure Detail Report

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.220.42210.4220.00000.00.000	F&R Admin - FICA	$4,286.71	$4,285.00	$9,011.00	$4,807.00	$522.00	12.18
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Cost of FICA - 6.2% of Wages	$9,011.00					
Description:	z CM Reduction - New IT Administrator Position	($4,204.00)					
Column Total:		**$4,807.00**					
1000.1.220.42210.4225.00000.00.000	F&R Admin - Medicare	$8,773.08	$10,104.00	$12,414.00	$10,315.00	$211.00	2.09
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Cost of Medicare - 1.45% of wages	$12,414.00					
Description:	z CM Reduction - New Fire Marshal Position	($1,116.00)					
Description:	z CM Reduction - New IT Administrator Position	($983.00)					
Column Total:		**$10,315.00**					
1000.1.220.42210.4230.00000.00.000	F&R Admin - Retirement	$154,675.21	$207,378.00	$254,272.00	$216,280.00	$8,902.00	4.29
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Cost of NH Retirement System payments	$254,272.00					
Description:	z CM Reduction - New Fire Marshal Position	($27,782.00)					
Description:	z CM Reduction - New IT Administrator Position	($10,210.00)					
Column Total:		**$216,280.00**					
1000.1.220.42210.4240.00000.00.000	F&R Admin - Staff Developme	$231.74	$2,900.00	$6,000.00	$3,000.00	$100.00	3.45
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Seminars, Conference Reg., Tuition	$6,000.00					
Description:	z City Manager General Reduction	($3,000.00)					
Column Total:		**$3,000.00**					

City of Dover, New Hampshire

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.220.42210.4260.00000.00.000.	F&R Admin - Workers Comp I	$5,912.97	$5,963.00	$5,963.00	$5,963.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Workers Comp allocation		$5,963.00					
Column Total:		**$5,963.00**					
1000.1.220.42210.4291.00000.00.000.	F&R Admin - Uniform & Clean	$37.90	$350.00	$1,050.00	$875.00	$525.00	150.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Chief Officers 6 @ $175.00 allowance		$1,050.00		Contractual			
Description: z City Manager General Reduction		($175.00)					
Column Total:		**$875.00**					
Budg_Cat: Personal Services - 100		$859,145.56	$1,018,172.00	$1,349,563.00	$1,093,277.00	$75,105.00	7.38
1000.1.220.42210.4311.00000.00.000.	F&R Admin - Administrative S	$0.00	$0.00	$80,550.00	$0.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: CPSE Technical Advisory Program Facilitation		$79,900.00					
Description: EMS QA/QI Image Trend program		$650.00					
Description: z City Manager General Reduction		($80,550.00)					
Column Total:		**$0.00**					

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Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.220.42210.4341.00000.00.000.	F&R Admin - Technical Servic	$3,440.00	$14,350.00	$16,724.00	$16,724.00	$2,374.00	16.54
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	CAD License	$6,750.00					
Description:	Fire Response Analytical Software	$3,300.00					
Description:	GIS Software User Fee	$1,700.00					
Description:	Lock Box Connect	$524.00					
Description:	Rescue Training Software	$4,300.00					
Description:	Simulation Training Software	$150.00					
Column Total:		**$16,724.00**					
1000.1.220.42210.4435.00000.00.000.	F&R Admin - Maint Chrgs - Of	$72,233.76	$68,765.00	$83,141.00	$133,141.00	$64,376.00	93.62
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	CAD Maintenance	$4,400.00					
Description:	Division Share of DoverNet support	$71,866.00					
Description:	Division share of PC replacement	$5,675.00					
Description:	GIS Maintenance	$1,200.00					
Description:	z CM Addition - Division Share of Cybersecurity Su	$50,000.00					
Column Total:		**$133,141.00**					
1000.1.220.42210.4443.00000.00.000.	F&R Admin - Rental of Equipr	$782.08	$1,260.00	$1,552.00	$1,552.00	$292.00	23.17
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Copy machine lease	$1,552.00					
Column Total:		**$1,552.00**					
1000.1.220.42210.4524.00000.00.000.	F&R Admin - Public Liab Insu	$5,338.56	$4,942.00	$6,060.00	$6,060.00	$1,118.00	22.62
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Cost of Public Liability Insur	$6,060.00					
Column Total:		**$6,060.00**					

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.220.42210.4531.00000.00.000.	F&R Admin - Telecommunicat	$33,791.77	$41,808.00	$46,214.00	$46,214.00	$4,406.00	10.54
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Services/equipment for voice fax, data, wireless	$46,214.00					
Column Total:		**$46,214.00**					
1000.1.220.42210.4534.00000.00.000.	F&R Admin - Postage	$781.16	$2,000.00	$1,500.00	$1,500.00	($500.00)	(25.00)
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Correspondence, express and parcel delivery	$1,500.00					
Column Total:		**$1,500.00**					
1000.1.220.42210.4540.00000.00.000.	F&R Admin - Advertising	$0.00	$200.00	$1,500.00	$1,500.00	$1,300.00	650.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Advertising & Recruitment	$1,500.00					
Column Total:		**$1,500.00**					
1000.1.220.42210.4580.00000.00.000.	F&R Admin - Travel Expense	$1,665.92	$3,000.00	$3,000.00	$3,000.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Travel Expense for conferences	$3,000.00					
Column Total:		**$3,000.00**					
Budg_Cat:	Purchased Services - 300	$118,033.25	$136,325.00	$240,241.00	$209,691.00	$73,366.00	53.82

General Fund Expenditure Detail Report

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.220.42210.4611.00000.00.000.	F&R Admin - Office Supplies	$4,434.77	$5,535.00	$5,535.00	$5,535.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Binders, reports		$340.00					
Description: Misc. office supplies		$1,750.00					
Description: Paper		$820.00					
Description: Print cartridges for 3 stations		$2,000.00					
Description: Stationery, envelopes		$625.00					
Column Total:		**$5,535.00**					
1000.1.220.42210.4612.00000.00.000.	F&R Admin - Operating Suppl	$756.77	$900.00	$900.00	$900.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Ambulance bill return envelopes		$900.00					
Column Total:		**$900.00**					
1000.1.220.42210.4631.00000.00.000.	F&R Admin - Food/Food Serv	$0.00	$0.00	$250.00	$250.00	$250.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Special Events		$250.00					
Column Total:		**$250.00**					
1000.1.220.42210.4654.00000.00.000.	F&R Admin - Maint Supplies -	$317.53	$222.00	$222.00	$222.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Tires, parts, maintenance		$222.00					
Column Total:		**$222.00**					
Budg_Cat: Supplies - 600		$5,509.07	$6,657.00	$6,907.00	$6,907.00	$250.00	3.76
1000.1.220.42210.4745.00000.00.000.	F&R Admin - Computers & Cc	$643.55	$2,250.00	$8,174.00	$8,174.00	$5,924.00	263.29
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: PC replacement program		$8,174.00					
Column Total:		**$8,174.00**					

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Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
Budg_Cat: Capital Outlay - 700		$643.55	$2,250.00	$8,174.00	$8,174.00	$5,924.00	263.29
Func: F&R Admin - 42210		$983,331.43	$1,163,404.00	$1,604,885.00	$1,318,049.00	$154,645.00	13.29

FIRE AND RESCUE

Division: Suppression — Function 42220

Mission Statement:

It is the mission of Dover Fire & Rescue to be a quality-of-life resource for anyone in need, and to assist community members in achieving health and safety through community risk reduction.

Major Services/Responsibilities:

- Response to emergencies, including firefighting, emergency medical care, search and rescue, hazardous materials response, and other specialized responses.
- Training to ensure competency and readiness.
- Station, vehicle, equipment maintenance.
- Public education and community risk reduction activities.
- Public service
- Completion of Incident Reports, utilizing new technology resources for maximum efficiency and accurate data capture.

Key Fiscal Year Objectives:

The Suppression Division will be responsible for the delivery of all Fire & Rescue core services as needed by the public. In addition, Suppression will be responsible for the maintenance and upkeep of all vehicles and equipment that are required in the delivery of these services. Training and continuing education will be required components of maintaining a state of readiness, in addition to staying appraised of the latest skills, techniques and protocols made available for the delivery of service.

Priorities for the upcoming year will be to continue integrating changes in technology and reporting software into daily service delivery, with the goal of providing a more efficient service, while utilizing available data for both efficient application to the service model, and accurate reporting for future improvements.

Performance Measures:

Description	FY21 Act	FY22 Est	FY23 Est
Fires, building, auto, brush, etc.	152	164	175
Emergency Medical Responses	3,702	3,768	4,220
Hazardous Conditions	282	263	305
Good Intent/False Alarms	900	1,000	1,000
Service Calls	872	585	1,000
Total Calls	5,913	5,780	6,700

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Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.220.42220.4115.00000.00.000.	F&R Suppression - Regular H	$3,600,264.28	$3,877,312.00	$4,735,918.00	$4,735,918.00	$858,606.00	22.14

Column: [FY23CityManagerProposed]		Budget	FTE	Position Desc.
Description:	457 Incentive Pay	$91,855.00		457 Incentive
Description:	Adams, Matthew	$86,512.00	1.0000	Fire Lieutenant
Description:	Ambrose, Joshua R	$77,190.00	1.0000	Firefighter PAR
Description:	Anagnos, James M	$70,196.00	1.0000	Firefighter AEM
Description:	Anderson, J. Eric	$87,012.00	1.0000	Fire Lieutenant
Description:	Babel, Patrick	$68,530.00	1.0000	Firefighter AEM
Description:	Bouchard, Jared	$57,265.00	1.0000	Firefighter AEM
Description:	Brown, Maxwell	$54,788.00	1.0000	Firefighter AEM
Description:	Brown, Troy T	$98,150.00	1.0000	Fire Captain
Description:	Calderone, James	$65,202.00	1.0000	Firefighter PAR
Description:	Carey, William T.	$56,432.00	1.0000	Firefighter AEM
Description:	Carney, Matthew S	$70,196.00	1.0000	Firefighter AEM
Description:	Chase, Ryan	$65,202.00	1.0000	Firefighter PAR
Description:	Colarusso, Anthony A	$65,202.00	1.0000	Firefighter PAR
Description:	Comeau, Craig T	$95,782.00	1.0000	Fire Captain
Description:	Couturier, Christopher	$65,202.00	1.0000	Firefighter PAR
Description:	Croteau, Shawn A	$87,012.00	1.0000	Fire Lieutenant
Description:	Cunningham, Brandon	$57,265.00	1.0000	Firefighter AEM
Description:	Demers, Jonathan	$54,788.00	1.0000	Firefighter BAS
Description:	Dionne, Megan R.	$57,265.00	1.0000	Firefighter AEM
Description:	Donnelly, Christopher	$76,690.00	1.0000	Firefighter PAR
Description:	Downs, Robert	$76,690.00	1.0000	Firefighter PAR
Description:	Driscoll, Brendan C	$86,512.00	1.0000	Fire Lieutenant
Description:	Duffy, Quinn	$65,202.00	1.0000	Firefighter PAR
Description:	Duquette, David	$60,744.00	0.7500	Fire Mechanic

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Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
Description:	Ferullo, Michael	$86,512.00	1.0000	Fire Lieutenant			
Description:	Golding, David	$87,012.00	1.0000	Fire Lieutenant			
Description:	Gorman, Bradley	$53,122.00	1.0000	Firefighter AEM			
Description:	Hanna, E. David	$98,150.00	1.0000	Fire Captain			
Description:	Heath, Cody	$54,788.00	1.0000	Firefighter AEM			
Description:	Hoffman, Joshua	$77,190.00	1.0000	Firefighter PAR			
Description:	Holt, Hunter	$65,202.00	1.0000	Firefighter PAR			
Description:	Hudick, Jeffrey	$65,307.00	1.0000	Firefighter BAS			
Description:	Jacques, Brian D	$77,190.00	1.0000	Firefighter PAR			
Description:	Jacques, Christopher J	$98,150.00	1.0000	Fire Captain			
Description:	Kilday, Micheal	$67,131.00	1.0000	Firefighter PAR			
Description:	McLean, Matthew	$76,690.00	1.0000	Firefighter PAR			
Description:	Michaud, Matthew L	$82,912.00	1.0000	Fire Lieutenant			
Description:	Nason, Cody	$65,202.00	1.0000	Firefighter PAR			
Description:	Nelson, Jeffrey T	$58,932.00	1.0000	Firefighter AEM			
Description:	Nicoll, Jason R	$65,202.00	1.0000	Firefighter PAR			
Description:	Orringer, Scott L	$70,196.00	1.0000	Firefighter AEM			
Description:	Plante, Marc A	$87,012.00	1.0000	Fire Lieutenant			
Description:	Poth, Cole	$54,788.00	1.0000	Firefighter AEM			
Description:	PT Fire Mechanic Assistant Pay	$32,612.00	0.6250	Fire Mechanic			
Description:	Reno, Kayla	$59,480.00	1.0000	Firefighter AEM			
Description:	Reynolds, Alexander	$76,690.00	1.0000	Firefighter PAR			
Description:	Roesch, Benjamin E	$67,131.00	1.0000	Firefighter PAR			
Description:	Ryan, Michael E.	$58,099.00	1.0000	Firefighter AEM			
Description:	Ryder, Bradley	$59,480.00	1.0000	Firefighter AEM			
Description:	Schrempf, Derick W.	$68,863.00	1.0000	Firefighter AEM			
Description:	Simmons, Patrick	$72,853.00	1.0000	Firefighter PAR			
Description:	Staiti, Thomas M Jr	$58,932.00	1.0000	Firefighter AEM			

City of Dover, New Hampshire

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
Description:	TBD - New Positions	$205,910.00	4.0000	4 FT FF AEM			
Description:	TBD - New Positions	$237,919.00	4.0000	4 FT FF PAR			
Description:	Thunstrom, Stephen	$67,131.00	1.0000	Firefighter PAR			
Description:	West, Robert	$54,788.00	1.0000	Firefighter AEM			
Description:	y Contractual Educational Incentives	$214,437.00		Department			
Description:	y Holiday Pay	$214,021.00		Department			
Column Total:		**$4,735,918.00**					
1000.1.220.42220.4130.00000.00.000.	F&R Suppression - Overtime I	$1,009,345.63	$933,592.00	$982,333.00	$982,333.00	$48,741.00	5.22
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	ALS Refresher for all medics (contractual))	$8,755.00					
Description:	Details, Special Projects	$6,951.00					
Description:	Engineer Training (contractual)	$8,064.00					
Description:	Mandatory state fire training	$2,617.00					
Description:	Mental Health Program	$8,211.00					
Description:	Off-duty training	$19,800.00					
Description:	Paramedic Rounds (contractual)	$6,336.00					
Description:	Professional Time (contractual)	$32,256.00					
Description:	SWAT Medics Off-duty training and callouts	$9,075.00					
Description:	Unscheduled OT, vacations, sick leave	$880,268.00					
Column Total:		**$982,333.00**					

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Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.220.42220.4170.00000.00.000	F&R Suppression - Longevity	$57,160.00	$59,400.00	$65,000.00	$65,000.00	$5,600.00	9.43
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: 1 @ 10-14 years		$600.00	$800 prorated				
Description: 15 @ 5-9 years		$6,000.00	$400 each				
Description: 2 @ 25 plus years		$4,000.00	$2,000 each				
Description: 56 Retention Bonuses		$28,000.00	$500 each				
Description: 6 @ 20 - 24 years		$9,600.00	$1,600 each				
Description: 8 @ 15 -19 years		$9,600.00	$1,200 each				
Description: 9 @ 10-14 years		$7,200.00	$800 each				
Column Total:		**$65,000.00**					
1000.1.220.42220.4211.00000.00.000	F&R Suppression - Health Ins	$1,020,251.06	$970,016.00	$1,152,674.00	$1,152,674.00	$182,658.00	18.83
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Medical Premiums to HealthTrust		$1,152,674.00					
Column Total:		**$1,152,674.00**					
1000.1.220.42220.4212.00000.00.000	F&R Suppression - Dental Ins	$31,141.75	$31,406.00	$37,287.00	$37,287.00	$5,881.00	18.73
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Dental Premiums to HealthTrust		$37,287.00					
Column Total:		**$37,287.00**					
1000.1.220.42220.4213.00000.00.000	F&R Suppression - Life Insura	$5,390.08	$5,722.00	$7,127.00	$7,127.00	$1,405.00	24.55
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Life Premiums to HealthTrust		$7,127.00					
Column Total:		**$7,127.00**					

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Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.220.42220.4214.00000.00.000.	F&R Suppression - Long Tern	$11,813.10	$12,514.00	$15,597.00	$15,597.00	$3,083.00	24.64
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Long Term Disability Premiums to Health Trust	$15,597.00					
Column Total:		**$15,597.00**					
1000.1.220.42220.4215.00000.00.000.	F&R Suppression - Short Terr	$21,126.66	$23,820.00	$43,889.00	$43,889.00	$20,069.00	84.25
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Short Term Disability Premiums to Health Trust	$43,889.00					
Column Total:		**$43,889.00**					
1000.1.220.42220.4220.00000.00.000.	F&R Suppression - FICA	$3,506.56	$5,186.00	$5,825.00	$5,825.00	$639.00	12.32
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Cost of FICA - 6.2% of Wages	$5,825.00					
Column Total:		**$5,825.00**					
1000.1.220.42220.4225.00000.00.000.	F&R Suppression - Medicare	$68,131.96	$67,978.00	$81,414.00	$81,414.00	$13,436.00	19.77
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Cost of Medicare - 1.45% of wages	$81,414.00					
Column Total:		**$81,414.00**					
1000.1.220.42220.4230.00000.00.000.	F&R Suppression - Retiremen	$1,316,027.31	$1,530,976.00	$1,875,542.00	$1,875,542.00	$344,566.00	22.51
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Cost of NH Retirement system payments	$1,875,542.00					
Column Total:		**$1,875,542.00**					

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Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.220.42220.4240.00000.00.000.	F&R Suppression - Staff Deve	$20,637.78	$34,700.00	$51,830.00	$38,715.00	$4,015.00	11.57
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	College courses	$6,400.00					
Description:	CPR/ACLS/PALS Instructor	$700.00					
Description:	Fire Investigation Team education Anselms Arson S	$1,000.00					
Description:	Mandatory Testing fees for EMS	$1,200.00					
Description:	Misc. training supplies-Fire	$900.00					
Description:	NH Safety Council	$100.00					
Description:	Outside Instructors	$10,000.00					
Description:	Paramedic school (2 @$13,115.00)	$26,230.00					
Description:	RTP Manuals	$300.00					
Description:	State Certification fees	$2,500.00					
Description:	Weekend courses and special courses	$2,500.00					
Description:	z City Manager General Reduction	($13,115.00)					
Column Total:		**$38,715.00**					
1000.1.220.42220.4260.00000.00.000.	F&R Suppression - Workers C	$155,304.44	$159,437.00	$159,437.00	$159,437.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Workers Comp allocation	$159,437.00					
Column Total:		**$159,437.00**					
1000.1.220.42220.4290.00000.00.000.	F&R Suppression - FSA Fees	$297.00	$1,050.00	$1,050.00	$1,050.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Admin fees - Flexible Spending Accts	$1,050.00					
Column Total:		**$1,050.00**					

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Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.220.42220.4291.00000.00.000.	F&R Suppression - Uniform &	$0.00	$9,538.00	$10,500.00	$10,500.00	$962.00	10.09
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Fire Officers 12 @ $175	$2,100.00	contractual				
Description:	Firefighters 48 @ $175	$8,400.00	contractual				
Column Total:		**$10,500.00**					
Budg_Cat: Personal Services - 100		$7,320,397.61	$7,722,647.00	$9,225,423.00	$9,212,308.00	$1,489,661.00	19.29
1000.1.220.42220.4336.00000.00.000.	F&R Suppression - Medical S	$8,823.40	$14,150.00	$27,600.00	$27,600.00	$13,450.00	95.05
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Mental Health Program (66@150)	$9,900.00					
Description:	Pre-Employment Physicals 15@ $1,100ea	$16,500.00					
Description:	Stress debriefs	$1,200.00					
Column Total:		**$27,600.00**					
1000.1.220.42220.4341.00000.00.000.	F&R Suppression - Technical	$0.00	$524.00	$7,980.00	$7,980.00	$7,456.00	1,422.90
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Pre-Employment Background Investigation Services	$3,780.00					
Description:	Pre-Employment Polygraph Services	$4,200.00					
Column Total:		**$7,980.00**					
1000.1.220.42220.4423.00000.00.000.	F&R Suppression - Cleaning S	$2,404.99	$2,099.00	$2,099.00	$2,099.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Cleaning of Medical equipment and supplies	$999.00					
Description:	Uniform cleaning	$1,100.00					
Column Total:		**$2,099.00**					

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Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.220.42220.4433.00000.00.000	F&R Suppression - Maint Chr	$47,478.23	$62,500.00	$74,244.00	$74,244.00	$11,744.00	18.79
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Air Monitoring Equipment repairs	$7,000.00					
Description:	Amkus service agreement	$6,000.00					
Description:	EMS equipment preventative maint.	$1,250.00					
Description:	Extinguishers	$800.00					
Description:	Hose replacement	$5,000.00					
Description:	Maint. of airpacks/flow checks	$6,850.00					
Description:	Radio Batteries and Chargers	$3,500.00					
Description:	Radio infrastructure maintenace (split with PD)	$13,000.00					
Description:	Radio Maintenance Agreement	$2,125.00					
Description:	Service agreement (Autopulse, monitors, vent	$25,719.00					
Description:	Small equipment & Power tools	$3,000.00					
Column Total:		**$74,244.00**					
1000.1.220.42220.4434.00000.00.000	F&R Suppression - Maint Chr	$71,187.72	$80,395.00	$93,529.00	$93,529.00	$13,134.00	16.34
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Annual certification & testing of apparatus	$5,622.00					
Description:	Major repairs--pump overhaul, brakes, transmission	$37,565.00					
Description:	Mobile radio repair	$2,750.00					
Description:	Regular maintenance of apparatus	$22,093.00					
Description:	Scan tool and software	$1,365.00					
Description:	Tire Mounting & wheel balancing Machine	$5,500.00					
Description:	Tubes, tires, chains, batteries	$18,634.00					
Column Total:		**$93,529.00**					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2022-2023

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.220.42220.4521.00000.00.000.	F&R Suppression - Property Ir	$2.58	$3.00	$3.00	$3.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Cost of Property Insurance		$3.00					
Column Total:		**$3.00**					
1000.1.220.42220.4522.00000.00.000.	F&R Suppression - Vehicle &	$25,737.71	$25,321.00	$26,337.00	$26,337.00	$1,016.00	4.01
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Cost of Vehicle Insur		$26,337.00					
Column Total:		**$26,337.00**					
1000.1.220.42220.4524.00000.00.000.	F&R Suppression - Public Lial	$43,741.66	$46,386.00	$50,762.00	$50,762.00	$4,376.00	9.43
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Cost of Public Liability Insur		$50,762.00					
Column Total:		**$50,762.00**					
1000.1.220.42220.4550.00000.00.000.	F&R Suppression - Printing &	$0.00	$1,000.00	$1,000.00	$1,000.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Public Education publications		$1,000.00					
Column Total:		**$1,000.00**					
1000.1.220.42220.4580.00000.00.000.	F&R Suppression - Travel Exp	$74.50	$1,300.00	$1,300.00	$1,300.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: EMS/Paramedic School Mileage		$1,300.00					
Column Total:		**$1,300.00**					
Budg_Cat: Purchased Services - 300		$199,450.79	$233,678.00	$284,854.00	$284,854.00	$51,176.00	21.90

General Fund Expenditure Detail Report

Fiscal Year: 2022-2023

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.220.42220.4612.00000.00.000	F&R Suppression - Operating	$6,063.30	$6,850.00	$6,850.00	$6,850.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Foam (90 gals)	$2,800.00					
Description:	Junior Fire Hats	$2,000.00					
Description:	Misc. Public Education Supplies	$1,200.00					
Description:	Photography supplies	$350.00					
Description:	Smoke detectors	$500.00					
Column Total:		**$6,850.00**					
1000.1.220.42220.4615.00000.00.000	F&R Suppression - Clothing &	$37,144.13	$46,041.00	$111,868.00	$104,868.00	$58,827.00	127.77
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	7 Class "A" Uniforms	$5,308.00					
Description:	9 Class A uniforms: New personnel	$6,825.00					
Description:	9 personnel Turnout gear	$43,841.00					
Description:	9 personnel Uniform	$9,000.00					
Description:	9 personnel winter jackets, mittens	$2,925.00					
Description:	Badges, collar brass, insignias	$5,355.00					
Description:	Boot replacement (contractual)	$6,000.00					
Description:	Forestry Gear replacement	$800.00					
Description:	Gloves, mittens and hoods	$1,450.00					
Description:	Honor Guard supplies/equipment	$200.00					
Description:	Jackets replacement	$2,500.00					
Description:	Job Shirt replacement	$1,764.00					
Description:	PT Gear	$1,400.00					
Description:	PT sneakers (contractual)	$6,000.00					
Description:	Uniform replacement	$18,500.00					
Description:	z City Manager General Reduction	($7,000.00)					
Column Total:		**$104,868.00**					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.220.42220.4626.00000.00.000	F&R Suppression - Vehicle Fu	$40,248.27	$38,838.00	$48,994.00	$48,994.00	$10,156.00	26.15
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Vehicle Fuels 15,206 Diesel $2.42/g	$36,799.00					
Description:	Vehicle Fuels 45672 Gasoline $2.15/g	$12,195.00					
Column Total:		**$48,994.00**					
1000.1.220.42220.4631.00000.00.000	F&R Suppression - Food/Food	$1,609.59	$1,200.00	$1,200.00	$1,200.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Fire ground Rehab and Events	$1,200.00					
Column Total:		**$1,200.00**					
1000.1.220.42220.4635.00000.00.000	F&R Suppression - Medicinal	$34,882.01	$54,265.00	$73,035.00	$55,000.00	$735.00	1.35
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Medical supplies for stocking ambulances and truck	$56,978.00					
Description:	New Ambulance medical supplies	$8,000.00					
Description:	Nitrous Oxide	$1,390.00					
Description:	Oxygen	$6,667.00					
Description:	z City Manager General Reduction	($18,035.00)					
Column Total:		**$55,000.00**					
1000.1.220.42220.4640.00000.00.000	F&R Suppression - Books/Pul	$1,578.95	$1,600.00	$1,600.00	$1,600.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Codes, replacement training manuals	$1,600.00					
Column Total:		**$1,600.00**					
1000.1.220.42220.4651.00000.00.000	F&R Suppression - Maint Sup	$127.94	$0.00	$0.00	$0.00	$0.00	0.00

General Fund Expenditure Detail Report

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.220.42220.4654.00000.00.000	F&R Suppression - Maint Sup	$851.30	$1,938.00	$1,938.00	$1,938.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Cleaners, soap, waxes, rags	$1,938.00					
Column Total:		**$1,938.00**					
1000.1.220.42220.4681.00000.00.000	F&R Suppression - Minor Equ	$7,611.09	$28,550.00	$64,146.00	$59,146.00	$30,596.00	107.17
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	9 New personnel - Portable radios	$42,642.00					
Description:	Air monitor/gas meter replacements	$2,304.00					
Description:	Fire Prevention Trailer	$1,900.00					
Description:	Power equipment replacement & parts	$8,900.00					
Description:	Small tool replacement & parts	$8,400.00					
Description:	z City Manager General Reduction	($5,000.00)					
Column Total:		**$59,146.00**					
Budg_Cat: Supplies - 600		$130,116.58	$179,282.00	$309,631.00	$279,596.00	$100,314.00	55.95

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.220.42220.4741.00000.00.000	F&R Suppression - Machinery	$21,797.18	$68,543.00	$266,340.00	$221,340.00	$152,797.00	222.92

Column: [FY23CityManagerProposed]		Budget	FTE	Position Desc.
Description:	(8) AC Hot Stick detectors	$3,400.00		
Description:	Adult & Pediatric video laryngoscope	$17,725.00		
Description:	Electric-Hydraulic extrication tools	$23,000.00		
Description:	Fire Investigation tools & personal protective eq	$3,448.00		
Description:	Fire Prevention Training props & equipment	$30,000.00		
Description:	Knox Box Key Secure	$1,321.00		
Description:	Knox Medication Vault	$1,880.00		
Description:	Mobile Radio-Dual Head	$6,000.00		
Description:	New Amb. Medical equipment & devices	$6,910.00		
Description:	New Amb. Rescue & suppression equipment	$7,574.00		
Description:	New Amb. SCBA (2) Air Packs	$15,320.00		
Description:	Portable radio chargers	$700.00		
Description:	Powercot stretcher	$17,000.00		
Description:	Refurb. Cardiac monitor	$32,236.00		
Description:	Refurb. CPR assist device	$14,983.00		
Description:	Rescue Task Force Ballistics protection equipment	$5,000.00		
Description:	Respiratory ventilator	$16,050.00		
Description:	SCOTT SCBA masks (9)	$3,987.00		
Description:	Stair Chair	$4,300.00		
Description:	Stretcher Auto-Load system	$30,898.00		
Description:	Training: Adult and child rescue manniquins	$2,175.00		
Description:	Training: Adult, infant, neonate-Advanced airway m	$3,633.00		

General Fund Expenditure Detail Report

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
Description:	Training: Belay safety device	$1,300.00					
Description:	Training: Standpipe training prop	$2,000.00					
Description:	Water rescue boat, trailer, and equipment	$15,500.00					
Description:	z City Manager General Reduction	($45,000.00)					
Column Total:		**$221,340.00**					
Budg_Cat: Capital Outlay - 700		$21,797.18	$68,543.00	$266,340.00	$221,340.00	$152,797.00	222.92
1000.1.220.42220.4810.00000.00.000. F&R Suppression - Membersh		$15,789.72	$17,800.00	$17,250.00	$17,250.00	($550.00)	(3.09)
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	EAP	$1,800.00					
Description:	EMS Lab Certification (CLIA)	$700.00					
Description:	Internatinal Association of Fire Chiefs	$275.00					
Description:	NFPA Membership-Fire	$175.00					
Description:	NHAA, ISFSI, IEU, NEFMA, NEFCA	$1,140.00					
Description:	S.T.A.R.T Hazmat membership	$12,100.00					
Description:	Seacoast Chief's Air Trailer Dues	$1,060.00					
Column Total:		**$17,250.00**					
Budg_Cat: Other Expenses - 800		$15,789.72	$17,800.00	$17,250.00	$17,250.00	($550.00)	(3.09)
Func: F&R Suppression - 42220		$7,687,551.88	$8,221,950.00	$10,103,498.00	$10,015,348.00	$1,793,398.00	21.81

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FIRE AND RESCUE

Division: Building Inspection Services — Function: 42250

Mission Statement:

Administer the City's Codes, Ordinances, and Regulations in a fair, efficient, and professional manner to ensure the quality of the building stock and to preserve the tax base of Dover. Provide assistance in a timely manner to the applicants seeking approvals and permits. Additionally, to enhance the quality of our community through the enforcement of life safety fire codes and the delivery of progressive fire safety education to its members, ensuring compliance through cooperation.

Major Services/Responsibilities:

- Provide a high level of customer service through availability and cooperation throughout the permitting process
- Building, electrical, plumbing, mechanical and fire/life safety plan review and permit issuance
- On-site inspections of construction in progress and conduct fire & life safety inspections of businesses, schools and places of assembly
- Administer and interpret Building Codes, Health Regulations and Fire and Life Safety Codes
- Initiate and enforce state and local ordinance for compliance
- Provide technical assistance for all areas of responsibility
- Investigate consumer complaints, providing appropriate enforcement as needed and follow up to ensure all concerns are being addressed.

Key Fiscal Year Objectives:

The Inspection Services Division will work to ensure that the processes required in the planning, permit application and approval processes are met, and that required assistance for any public and/or commercial applicants will be available in a timely manner. Restaurant inspections will occur throughout the year, with transparent results being made available to the public via the City website. Places of Assembly will be inspected annually, to ensure the safety of the public when visiting such spaces.

Priorities for the coming year will be to oversee the implementation of new permitting software, with the goal of providing for a more efficient internal process, and a more convenient and transparent system designed to efficiently meet the needs of our customers.

Performance Measures:

Description	FY21 Act	FY22 Est	FY23 Est
Building Permits	578	556	580
Electrical Permits	569	633	575
Plumbing/Mechanical Permits	935	1,044	1,050
Health Licenses/Permits	465	377	425
Building Inspections	2,390	1,990	2,200
Electrical Inspections	1,304	939	1,200
Plumbing/Mechanical Inspections	1,606	1,150	1,200
Health Inspections	880	844	860
Fire & Life Safety Inspections	1,089	987	1,100

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.220.42250.4110.00000.00.000	Inspection - Regular Salaried	$90,025.68	$94,315.00	$102,270.00	$102,270.00	$7,955.00	8.43
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Maxfield, James		$102,270.00	1.0000	Building Offici			
Column Total:		**$102,270.00**					
1000.1.220.42250.4115.00000.00.000	Inspection - Regular Hourly Ei	$389,576.42	$394,409.00	$414,731.00	$414,731.00	$20,322.00	5.15
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: 457 Incentive Pay		$7,200.00		457 Incentive			
Description: Abbott, Thomas		$71,222.00	1.0000	Building Insp			
Description: Donovan, Jaimie S		$57,504.00	0.7500	Fire Health Ins			
Description: Dube, Michelle		$56,354.00	1.0000	Office Manager			
Description: Jalbert, Rebecca F		$80,825.00	1.0000	Fire Life Safet			
Description: Tompson, Eric		$61,699.00	1.0000	Plumbing Inspec			
Description: Worden, Clarence W Jr		$79,927.00	1.0000	Electrical Insp			
Column Total:		**$414,731.00**					
1000.1.220.42250.4130.00000.00.000	Inspection - Overtime Pay	$7,186.18	$8,000.00	$8,000.00	$8,000.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Overtime, Night/After Hours Inspections		$8,000.00					
Column Total:		**$8,000.00**					

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.220.42250.4170.00000.00.000	Inspection - Longevity Pay	$6,400.00	$6,200.00	$5,000.00	$5,000.00	($1,200.00)	(19.35)
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: 1 @ 10 - 14 years; 1 prorated		$1,400.00	$800 each				
Description: 1 @ 25+ years		$2,000.00	$2,000 each				
Description: 1 @ 5 - 9 years		$400.00	$400 each				
Description: 1 @15 - 19 years		$1,200.00	$1,200 each				
Column Total:		**$5,000.00**					
1000.1.220.42250.4211.00000.00.000	Inspection - Health Insurance	$118,627.20	$115,259.00	$117,714.00	$117,714.00	$2,455.00	2.13
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Medical Premiums to HealthTrust		$117,714.00					
Column Total:		**$117,714.00**					
1000.1.220.42250.4212.00000.00.000	Inspection - Dental Insurance	$3,211.36	$3,079.00	$3,055.00	$3,055.00	($24.00)	(0.78)
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Dental Premiums to HealthTrust		$3,055.00					
Column Total:		**$3,055.00**					
1000.1.220.42250.4213.00000.00.000	Inspection - Life Insurance	$798.70	$811.00	$856.00	$856.00	$45.00	5.55
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Life Premiums to HealthTrust		$856.00					
Column Total:		**$856.00**					
1000.1.220.42250.4214.00000.00.000	Inspection - Long Term Disabi	$1,757.17	$1,786.00	$1,887.00	$1,887.00	$101.00	5.66
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Long Term Disability Premiums to Health Trust		$1,887.00					
Column Total:		**$1,887.00**					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.220.42250.4215.00000.00.000	Inspection - Short Term Disab	$3,147.13	$3,400.00	$5,308.00	$5,308.00	$1,908.00	56.12
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Short Term Disability Premiums to Health Trust	$5,308.00					
Column Total:		**$5,308.00**					
1000.1.220.42250.4220.00000.00.000	Inspection - FICA	$33,334.74	$34,090.00	$36,072.00	$36,072.00	$1,982.00	5.81
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Cost of FICA - 6.2% of Wages	$36,072.00					
Column Total:		**$36,072.00**					
1000.1.220.42250.4225.00000.00.000	Inspection - Medicare	$7,756.93	$7,973.00	$8,437.00	$8,437.00	$464.00	5.82
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Cost of Medicare - 1.45% of wages	$8,437.00					
Column Total:		**$8,437.00**					
1000.1.220.42250.4230.00000.00.000	Inspection - Retirement	$44,182.37	$63,072.00	$66,268.00	$66,268.00	$3,196.00	5.07
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Cost of NH Retirement System payments	$66,268.00					
Column Total:		**$66,268.00**					

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.220.42250.4240.00000.00.000	Inspection - Staff Developmer	$435.00	$6,810.00	$6,810.00	$6,810.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Certified Fire Inspection	$1,000.00					
Description:	Certified Inspector classes NHTI	$2,400.00					
Description:	Electrical Code Update	$150.00					
Description:	Misc. Code Classes	$1,000.00					
Description:	N.E. Food & Drug Officers Association	$20.00					
Description:	N.H. Building Official	$25.00					
Description:	N.H. Health Officer Association Mtg	$15.00					
Description:	NFPA Code Classes	$1,200.00					
Description:	Seminars and Workshops for staff	$1,000.00					
Column Total:		**$6,810.00**					
1000.1.220.42250.4260.00000.00.000	Inspection - Workers Comp In	$7,799.60	$7,859.00	$7,859.00	$7,859.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Workers Comp allocation	$7,859.00					
Column Total:		**$7,859.00**					
1000.1.220.42250.4290.00000.00.000	Inspection - FSA Fees	$60.50	$150.00	$150.00	$150.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	FSA Fees	$150.00					
Column Total:		**$150.00**					
Budg_Cat: Personal Services - 100		$714,298.98	$747,213.00	$784,417.00	$784,417.00	$37,204.00	4.98

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.220.42250.4341.00000.00.000	Inspection - Technical Service	$0.00	$4,627.00	$3,013.00	$3,013.00	($1,614.00)	(34.88)
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	ICC - IBC, IRC, IEBC, plumbing, mechanical, energy	$650.00					
Description:	NFPA on line Codes & Handbooks	$2,263.00					
Description:	State Lab Lead & Asbestos Testing	$100.00					
Column Total:		**$3,013.00**					
1000.1.220.42250.4435.00000.00.000	Inspection - Maint Chrgs - Offi	$22,992.96	$34,894.00	$41,149.00	$41,149.00	$6,255.00	17.93
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Division Share of DoverNet Support	$25,981.00					
Description:	Division share of PC Replacement	$2,068.00					
Description:	Electronic Plan Review	$900.00					
Description:	Permit/Inspection Application	$12,200.00					
Column Total:		**$41,149.00**					
1000.1.220.42250.4522.00000.00.000	Inspection - Vehicle & Equip I	$2,433.86	$2,821.00	$2,816.00	$2,816.00	($5.00)	(0.18)
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Cost of Vehicle Insurance	$2,816.00					
Column Total:		**$2,816.00**					
1000.1.220.42250.4524.00000.00.000	Inspection - Public Liab Insura	$4,288.03	$4,475.00	$5,108.00	$5,108.00	$633.00	14.15
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Cost of Public Liability Insurance	$5,108.00					
Column Total:		**$5,108.00**					
1000.1.220.42250.4531.00000.00.000	Inspection - Telecommunicatic	$5,645.90	$8,580.00	$9,180.00	$9,180.00	$600.00	6.99
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Services/equipment for voice, fax, data, wireless	$9,180.00					
Column Total:		**$9,180.00**					

General Fund Expenditure Detail Report

Fiscal Year: 2022-2023

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
☐ Exclude inactive accounts with zero balance

From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.220.42250.4534.00000.00.000.	Inspection - Postage	$781.79	$1,600.00	$1,000.00	$1,000.00	($600.00)	(37.50)
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Correspondence, express and parcel delivery	$1,000.00					
Column Total:		**$1,000.00**					
1000.1.220.42250.4550.00000.00.000.	Inspection - Printing & Binding	$0.00	$1,000.00	$1,000.00	$1,000.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Building Dept Envelopes	$100.00					
Description:	Building Dept Stationery	$150.00					
Description:	Building Permit Applications	$140.00					
Description:	Building Permit Cards	$120.00					
Description:	Business Cards for Inspectors	$100.00					
Description:	Electrical Permit Applications	$140.00					
Description:	Health Department Inspection Reports	$110.00					
Description:	Plumbing Permit Applications	$140.00					
Column Total:		**$1,000.00**					
1000.1.220.42250.4580.00000.00.000.	Inspection - Travel expense	$0.00	$200.00	$200.00	$200.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Travel expenses for seminars, conferences, mileage	$200.00					
Column Total:		**$200.00**					
Budg_Cat:	Purchased Services - 300	$36,142.54	$58,197.00	$63,466.00	$63,466.00	$5,269.00	9.05
1000.1.220.42250.4611.00000.00.000.	Inspection - Office Supplies	$2,800.46	$2,775.00	$3,000.00	$3,000.00	$225.00	8.11
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Office, computer and misc. supplies	$3,000.00					
Column Total:		**$3,000.00**					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2022-2023

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.220.42250.4612.00000.00.000	Inspection - Operating Supplie	$271.46	$395.00	$395.00	$395.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Fire & Life Safety printing	$300.00					
Description:	Toner for printer	$95.00					
Column Total:		**$395.00**					
1000.1.220.42250.4615.00000.00.000	Inspection - Clothing & Uniforr	$1,119.14	$3,300.00	$3,300.00	$3,300.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Uniforms/ jackets/outerware	$3,300.00					
Column Total:		**$3,300.00**					
1000.1.220.42250.4626.00000.00.000	Inspection - Vehicle Fuels	$1,520.63	$3,139.00	$3,139.00	$3,139.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	7 Vehicles Fuel 1,460 gallons gasoline $2.15/g	$3,139.00					
Column Total:		**$3,139.00**					
1000.1.220.42250.4640.00000.00.000	Inspection - Books/Publicatior	$0.00	$873.00	$873.00	$873.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	ICC 3 ea @ 86	$258.00					
Description:	ICC 3 EA 62	$186.00					
Description:	IRC 3 EA 43	$129.00					
Description:	Misc. (Elect. Plumb. & Mech.)	$150.00					
Description:	NEC 1 EA	$150.00					
Column Total:		**$873.00**					
1000.1.220.42250.4654.00000.00.000	Inspection - Maint Supplies - \	$2,522.91	$1,800.00	$2,600.00	$2,600.00	$800.00	44.44
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Tires, parts, lubricants & repair 6 veh.	$2,600.00					
Column Total:		**$2,600.00**					

General Fund Expenditure Detail Report

Fiscal Year: 2022-2023

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.220.42250.4661.00000.00.000	Inspection - Fleet Maint Charg	$9,028.12	$8,165.00	$10,598.00	$10,598.00	$2,433.00	29.80
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Div share of vehicle maint. charges		$10,598.00					
Column Total:		**$10,598.00**					
Budg_Cat: Supplies - 600		$17,262.72	$20,447.00	$23,905.00	$23,905.00	$3,458.00	16.91
1000.1.220.42250.4745.00000.00.000	Inspection - Computers & Cor	$0.00	$8,150.00	$3,000.00	$3,000.00	($5,150.00)	(63.19)
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: PC Replacement program		$2,000.00					
Description: Replacement Mobile Inspection Report device		$1,000.00					
Column Total:		**$3,000.00**					
Budg_Cat: Capital Outlay - 700		$0.00	$8,150.00	$3,000.00	$3,000.00	($5,150.00)	(63.19)
1000.1.220.42250.4810.00000.00.000	Inspection - Membership Dues	$1,430.00	$1,569.00	$1,569.00	$1,569.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: BOCA Cert. Renewal		$80.00					
Description: Electrical License (2)		$420.00					
Description: IAEI (Electrical) (2)		$240.00					
Description: ICC (2)		$270.00					
Description: Justice/notary licenses		$75.00					
Description: NH Fire Prevention		$24.00					
Description: NH Health Officers Association		$10.00					
Description: NHBOA		$100.00					
Description: NHSCOA		$25.00					
Description: Plumbing License		$325.00					
Column Total:		**$1,569.00**					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
Budg_Cat: Other Expenses - 800		$1,430.00	$1,569.00	$1,569.00	$1,569.00	$0.00	0.00
Func: Inspection Services - 42250		$769,134.24	$835,576.00	$876,357.00	$876,357.00	$40,781.00	4.88

FIRE AND RESCUE

Division: Buildings — Function 42280

Mission Statement:

To provide and maintain safe and cost-effective buildings and facilities for the citizens and department employees.

Major Services/Responsibilities:

- Maintain and repair fire department facilities, ensuring appropriate operation, appearance and longevity.
- Perform routine custodial duties with current fire department staff.
- Assess all Facilities per current City Council Goals

Key Fiscal Year Objectives:

Continue to monitor, maintain and oversee the repair of all buildings as necessary. Assess organizational needs against utilization of current space, to ensure efficient utilization of available space.

Priorities for the upcoming fiscal year include an assessment of Administrative space needs, in accordance with planned Capital Improvement expenditures in building upgrades and renovation.

Performance Measures:

Description	FY21 Act	FY22 Act	FY23 Est
Buildings Maintained	3	4	4

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2022-2023

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.220.42280.4411.00000.00.000.	F&R Buildings -Water & Sewe	$7,849.83	$7,780.00	$7,780.00	$7,780.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Water/Sewer usage 574 hcf	$7,780.00					
Column Total:		**$7,780.00**					
1000.1.220.42280.4431.00000.00.000.	F&R Buildings -Maint Chrgs -	$8,388.44	$18,040.00	$27,040.00	$22,040.00	$4,000.00	22.17
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Building Repairs	$1,500.00					
Description:	Contract expenses to maintain buildings	$8,140.00					
Description:	Oil/Grease Sep. Cleaning	$10,500.00					
Description:	Pest control	$2,500.00					
Description:	Sprinkler System Tests at stations	$1,150.00					
Description:	Station Generators maintenance	$3,250.00					
Description:	z City Manager General Reduction	($5,000.00)					
Column Total:		**$22,040.00**					
1000.1.220.42280.4521.00000.00.000.	F&R Buildings -Property Insur	$4,496.84	$4,756.00	$4,798.00	$4,798.00	$42.00	0.88
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Cost of Property Insurance	$4,798.00					
Column Total:		**$4,798.00**					
Budg_Cat:	Purchased Services - 300	$20,735.11	$30,576.00	$39,618.00	$34,618.00	$4,042.00	13.22

General Fund Expenditure Detail Report

Fiscal Year: 2022-2023

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.220.42280.4621.00000.00.000.	F&R Buildings -Natural Gas	$18,199.91	$25,488.00	$23,760.00	$23,760.00	($1,728.00)	(6.78)
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Natural gas service 1.10 @ 21,600 Therms	$23,760.00					
Column Total:		**$23,760.00**					
1000.1.220.42280.4622.00000.00.000.	F&R Buildings -Electricity	$33,585.73	$39,598.00	$44,638.00	$44,638.00	$5,040.00	12.73
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Electrical service $0.186/kwh @ 239,990 KWH	$44,638.00					
Column Total:		**$44,638.00**					
1000.1.220.42280.4651.00000.00.000.	F&R Buildings -Maint Supplies	$13,288.09	$14,200.00	$14,200.00	$14,200.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Custodial supplies, paint, repairs	$14,200.00					
Column Total:		**$14,200.00**					
1000.1.220.42280.4681.00000.00.000.	F&R Buildings -Minor Equip, F	$5,219.29	$3,500.00	$10,500.00	$7,500.00	$4,000.00	114.29
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Replace worn furniture items at 3 stations	$10,500.00					
Description:	z City Manager General Reduction	($3,000.00)					
Column Total:		**$7,500.00**					
Budg_Cat: Supplies - 600		$70,293.02	$82,786.00	$93,098.00	$90,098.00	$7,312.00	8.83
1000.1.220.42280.4725.00000.00.000.	F&R Buildings -Building Impro	$12,171.98	$15,000.00	$15,000.00	$15,000.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Flooring replacement, heat systems, ceiling tiles	$15,000.00					
Column Total:		**$15,000.00**					
Budg_Cat: Capital Outlay - 700		$12,171.98	$15,000.00	$15,000.00	$15,000.00	$0.00	0.00

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2022-2023

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
Func: F&R Buildings - 42280		$103,200.11	$128,362.00	$147,716.00	$139,716.00	$11,354.00	8.85

FIRE AND RESCUE

Division: Special Details — Function 42290

Mission Statement:

To provide a mechanism for entities to contract for fire and rescue services through the City.

Major Services/Responsibilities:

- Maintain specialized training for Seabrook Station as a host community
- Continue training for Emergency Management
- Provide a fire watch for outside agencies as requested or required by Code.

Key Fiscal Year Objectives:

Maintain a funding source for annual Emergency Management training opportunities, while seeking all available reimbursement opportunities through State and Federal resources for similar trainings.

Fund fire watch and similar details for outside agencies, reimbursing as appropriate.

Performance Measures:

Description	FY21 Act	FY22 Est	FY23 Est
Provide fire watch for outside agencies	0	0	3
Host community training drills	1	1	3

City of Dover, New Hampshire

Fire Special Details Fund Expenditure Detail

Fiscal Year: 2022-2023

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
3207.1.220.42290.4130.00000.00.000. Overtime Pay		$0.00	$5,000.00	$5,000.00	$5,000.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Unschedule reimburseable overtime		$5,000.00					
Column Total:		**$5,000.00**					
3207.1.220.42290.4220.00000.00.000. FICA		$0.00	$100.00	$100.00	$100.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Cost of FICA 6.2%		$100.00					
Column Total:		**$100.00**					
3207.1.220.42290.4225.00000.00.000. Medicare		$0.00	$100.00	$100.00	$100.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Cost of Medicare - 1.45% of wages		$100.00					
Column Total:		**$100.00**					
3207.1.220.42290.4230.00000.00.000. Retirement		$0.00	$1,651.00	$1,651.00	$1,651.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Cost of NH Retirement System payments		$1,651.00					
Column Total:		**$1,651.00**					
Func: F&R Special Details - 42290		$0.00	$6,851.00	$6,851.00	$6,851.00	$0.00	0.00
Grand Total:		$0.00	$6,851.00	$6,851.00	$6,851.00	$0.00	0.00

End of Report

COMMUNITY SERVICES

Division: General Government Buildings — Function 41941

Mission Statement:

Provide and maintain safe and clean city buildings, equipment and other facilities for the safety and quality of life to the community, while ensuring their long-term sustainability through proper maintenance and management.

Major Services/Responsibilities:

- Design, construct, install and repair equipment and facilities
- Construct, repair and maintain all buildings using carpentry, mechanical, plumbing, electrical, sheet metal and welding skills
- Perform landscape maintenance at City facilities
- Perform custodial duties at City facilities
- Monitor facility conditions and oversee preventative maintenance schedules

Key Fiscal Year Objectives:

Community Services will continue to ensure that all City buildings and facilities remain ready and available for public use, through proper maintenance and implementation of recommendations of the recently completed Facilities Master Plan. Goals will be to develop digital-based maintenance and tracking programs for all electrical, plumbing, heating, mechanical and telephone systems. This will ensure there is a computerized maintenance inventory scheduled and should help monitor the Energy Management Systems of facilities to improve efficiency and achieve cost savings. Staff will work to complete condition assessments of facilities in order to prioritize possible repairs or replacements.

Specific priorities for the upcoming fiscal year will be the improved aesthetics of City Hall via projects to renovate the dome and tower clock. The abandoned communications antenna will be removed and the roof will be patched. Additional work will include enhanced plantings and trees in front of City Hall. City Hall structural and safety improvements will also be considered. Custodial services will be expanded during the pandemic to ensure enhanced sanitation and disinfection practices are occurring throughout the day, and both before and after any scheduled public meetings.

Performance Measures:

Description	FY21 Act	FY22 Est	FY23 Est
Buildings maintained	20	21	21
Service calls	356	383	383
Work Orders	617	663	663
Major HVAC components	589	608	608

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2022-2023

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.41941.4115.00000.00.000.	Gen Gov't Buildings - Regular	$74,296.73	$73,086.00	$83,548.00	$83,548.00	$10,462.00	14.31
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Flanagan, Lois E		$34,894.00	0.7250	Custodian			
Description: Lane, Mark		$23,767.00	0.7250	Custodian			
Description: Whitten, Jeffrey A		$24,887.00	0.7250	Custodian			
Column Total:		**$83,548.00**					
1000.1.300.41941.4130.00000.00.000.	Gen Gov't Buildings - Overtim	$1,104.54	$750.00	$750.00	$750.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Emergency calls & City Hall Rentals		$750.00					
Column Total:		**$750.00**					
1000.1.300.41941.4170.00000.00.000.	Gen Gov't Buildings - Longevi	$1,600.00	$580.00	$640.00	$640.00	$60.00	10.34
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: 1 @ 10 -14 years Prorated		$640.00		$800 ea prorate			
Column Total:		**$640.00**					
1000.1.300.41941.4213.00000.00.000.	Gen Gov't Buildings - Life Insu	$88.12	$123.00	$140.00	$140.00	$17.00	13.82
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Life Premiums to Health Trust		$140.00					
Column Total:		**$140.00**					
1000.1.300.41941.4214.00000.00.000.	Gen Gov't Buildings - Long Te	$239.83	$271.00	$309.00	$309.00	$38.00	14.02
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Long Term Disability Premiums to Health Trust		$309.00					
Column Total:		**$309.00**					

General Fund Expenditure Detail Report

Fiscal Year: 2022-2023

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.41941.4215.00000.00.000.	Gen Gov't Buildings - Short Te	$428.01	$515.00	$870.00	$870.00	$355.00	68.93
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Short Term Disability Premiums to Health Trust	$870.00					
Column Total:		**$870.00**					
1000.1.300.41941.4220.00000.00.000.	Gen Gov't Buildings - FICA	$4,773.72	$4,614.00	$5,266.00	$5,266.00	$652.00	14.13
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Cost of FICA - 6.2% of Wages	$5,266.00					
Column Total:		**$5,266.00**					
1000.1.300.41941.4225.00000.00.000.	Gen Gov't Buildings - Medicar	$1,116.63	$1,079.00	$1,232.00	$1,232.00	$153.00	14.18
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Cost of Medicare - 1.45% of wages	$1,232.00					
Column Total:		**$1,232.00**					
1000.1.300.41941.4260.00000.00.000.	Gen Gov't Buildings - Workers	$2,390.04	$2,390.00	$2,390.00	$2,390.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Workers Comp allocation	$2,390.00					
Column Total:		**$2,390.00**					
Budg_Cat: Personal Services - 100		$86,037.62	$83,408.00	$95,145.00	$95,145.00	$11,737.00	14.07
1000.1.300.41941.4411.00000.00.000.	Gen Gov't Buildings - Water &	$2,496.75	$4,000.00	$4,565.00	$4,565.00	$565.00	14.12
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	City Hall - 152 Units	$3,304.00					
Description:	Train Station - 57 Units	$1,239.00					
Description:	Veterans Bldg - 2 Units	$22.00					
Column Total:		**$4,565.00**					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2022-2023

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.41941.4431.00000.00.000.	Gen Gov't Buildings - Maint C	$5,789.21	$13,500.00	$13,500.00	$13,500.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Contract Maintenance Work- HVAC and Plumbing	$13,500.00					
Column Total:		**$13,500.00**					
1000.1.300.41941.4433.00000.00.000.	Gen Gov't Buildings - Maint C	$1,934.00	$2,750.00	$2,750.00	$2,750.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	City Hall Tower clock preventative maintenance	$250.00					
Description:	Generator Maintenance	$2,500.00					
Column Total:		**$2,750.00**					
1000.1.300.41941.4441.00000.00.000.	Gen Gov't Buildings - Rental c	$4,669.52	$4,670.00	$4,819.00	$4,819.00	$149.00	3.19
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Train Station Platform Lease	$4,819.00					
Column Total:		**$4,819.00**					
1000.1.300.41941.4521.00000.00.000.	Gen Gov't Buildings - Property	$28,050.70	$30,255.00	$30,373.00	$30,373.00	$118.00	0.39
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Cost of Property Insur	$13,551.00					
Description:	Platform Liability Ins (Train Station)	$16,822.00					
Column Total:		**$30,373.00**					
1000.1.300.41941.4524.00000.00.000.	Gen Gov't Buildings - Public L	$766.52	$784.00	$783.00	$783.00	($1.00)	(0.13)
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Cost of Public Liability Insur	$783.00					
Column Total:		**$783.00**					

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.41941.4531.00000.00.000.	Gen Gov't Buildings - Telecon	$2,057.06	$2,064.00	$2,100.00	$2,100.00	$36.00	1.74
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Services/equipment for voice, fax, data, wireless	$2,100.00					
Column Total:		**$2,100.00**					
Budg_Cat: Purchased Services - 300		$45,763.76	$58,023.00	$58,890.00	$58,890.00	$867.00	1.49
1000.1.300.41941.4612.00000.00.000.	Gen Gov't Buildings - Operatir	$5,656.72	$5,000.00	$5,000.00	$5,000.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	City Hall and other bldgs supplies	$5,000.00					
Column Total:		**$5,000.00**					
1000.1.300.41941.4615.00000.00.000.	Gen Gov't Buildings - Clothing	$265.00	$750.00	$750.00	$750.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Employee Uniforms	$450.00					
Description:	Work boots per union contract 3 PR $100	$300.00					
Column Total:		**$750.00**					
1000.1.300.41941.4621.00000.00.000.	Gen Gov't Buildings - Natural	$19,047.35	$27,954.00	$27,008.00	$27,008.00	($946.00)	(3.38)
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	City hall new boiler 23,183 Therms	$25,501.00					
Description:	Train Station 407 Therms	$448.00					
Description:	Veterans Bldg 963 Therms	$1,059.00					
Column Total:		**$27,008.00**					

City of Dover, New Hampshire

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.41941.4622.00000.00.000.	Gen Gov't Buildings - Electrici	$53,452.78	$43,631.00	$57,831.00	$57,831.00	$14,200.00	32.55
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: City Hall 254,170 KWH		$47,276.00					
Description: Train Station 56,749 KWH		$10,555.00					
Column Total:		**$57,831.00**					
1000.1.300.41941.4626.00000.00.000.	Gen Gov't Buildings - Vehicle	$258.24	$900.00	$900.00	$900.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: City Hall generator 321 gals @ $2.80 gal		$900.00					
Column Total:		**$900.00**					
1000.1.300.41941.4651.00000.00.000.	Gen Gov't Buildings - Maint Sı	$7,008.19	$10,350.00	$11,264.00	$11,264.00	$914.00	8.83
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: City Hall mats		$3,264.00					
Description: City Hall, Vet Bldg, Train Station		$8,000.00					
Column Total:		**$11,264.00**					
1000.1.300.41941.4681.00000.00.000.	Gen Gov't Buildings Minor Eqı	$11,286.81	$0.00	$0.00	$0.00	$0.00	0.00
Budg_Cat: Supplies - 600		$96,975.09	$88,585.00	$102,753.00	$102,753.00	$14,168.00	15.99
1000.1.300.41941.4819.00000.00.000.	Gen Gov't Buildings - Fees &	$1,500.00	$0.00	$0.00	$0.00	$0.00	0.00
Budg_Cat: Other Expenses - 800		$1,500.00	$0.00	$0.00	$0.00	$0.00	0.00
Func: Gen Govt Buildings - 41941		$230,276.47	$230,016.00	$256,788.00	$256,788.00	$26,772.00	11.64

COMMUNITY SERVICES

Division: Cemetery — Function 41951

Mission Statement:

To provide for the comprehensive and continuous operation and maintenance of the City Cemetery in an efficient, safe, accurate and professional manner.

Major Services/Responsibilities:

- Perform interments
- Perform landscape work (including mowing, trimming, leaf removal, tree work)
- Maintain equipment, buildings and roads
- Perform cement foundation work for memorialization
- Record and computerize burial information

Key Fiscal Year Objectives:

Community Services will continue to oversee the efficient care and maintenance of all its cemetery properties. A logistical focus of the coming year will be to complete the transition to the new maintenance facility, while completing decommissioning and abandoning the old maintenance garage and related facilities. Per recommendations of the Cemetery Master Plan, staff will start working on the exterior restoration of the Chapel masonry and roof. Work will also commence on maintenance of existing columbarium, and procurement of two matching 48 niche columbarium(s).

To embrace technology enhancements, staff plan to continue computerizing or digitizing burial information, including GPS mapping of headstones and cemetery sections. Ongoing work will continue to restore and reset fallen/damaged headstones, implement and designate layout of new burial areas, continue tree maintenance, and turf treatments. Historic tree maintenance will continue, along with necessary plantings to secure annual “Tree City” status via the Arbor Day Foundation. Staff hope to work with volunteers on a historic preservation project. Efforts continue on establishing a Children’s/Infant’s Garden memorial area.

Performance Measures:

Description	FY21 Act	FY22 Est	FY23 Est
Acres maintained	85	85	85
Interments	90	85	85

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2022-2023

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.41951.4115.00000.00.000.	Cemetery - Regular Hourly Er	$51,236.50	$52,740.00	$59,137.00	$59,137.00	$6,397.00	12.13
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: 457 Plan Incentive Payment		$1,800.00		457 Incentive			
Description: TBD - Office Manager		$57,337.00	1.0000	Office Manager			
Column Total:		**$59,137.00**					
1000.1.300.41951.4120.00000.00.000.	Cemetery - Temporary Emplo	$8,228.35	$47,811.00	$47,811.00	$47,811.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Seasonal Maint. Worker III 4,810 hr		$47,811.00					
Column Total:		**$47,811.00**					
1000.1.300.41951.4130.00000.00.000.	Cemetery - Overtime Pay	$12,800.98	$10,000.00	$10,000.00	$10,000.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: OT, weekends, funerals, Memorial Day		$10,000.00					
Column Total:		**$10,000.00**					
1000.1.300.41951.4170.00000.00.000.	Cemetery - Longevity Pay	$1,200.00	$1,200.00	$1,200.00	$1,200.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: 1 @ 15-19 years		$1,200.00		$1,200 each			
Column Total:		**$1,200.00**					
1000.1.300.41951.4211.00000.00.000.	Cemetery - Health Insurance	$15,507.19	$15,350.00	$15,350.00	$15,350.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Medical Premiums to HealthTrust		$15,350.00					
Column Total:		**$15,350.00**					

General Fund Expenditure Detail Report

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.41951.4212.00000.00.000.	Cemetery - Dental Insurance	$374.87	$369.00	$369.00	$369.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Cost of Dental Insurance	$369.00					
Column Total:		**$369.00**					
1000.1.300.41951.4213.00000.00.000.	Cemetery - Life Insurance	$81.60	$87.00	$96.00	$96.00	$9.00	10.34
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Life Premiums to HealthTrust	$96.00					
Column Total:		**$96.00**					
1000.1.300.41951.4214.00000.00.000.	Cemetery - Long Term Disabil	$179.64	$191.00	$212.00	$212.00	$21.00	10.99
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Long Term Disability Premiums to Health Trust	$212.00					
Column Total:		**$212.00**					
1000.1.300.41951.4215.00000.00.000.	Cemetery - Short Term Disabi	$321.29	$361.00	$597.00	$597.00	$236.00	65.37
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Short Term Disability Premiums to Health Trust	$597.00					
Column Total:		**$597.00**					
1000.1.300.41951.4220.00000.00.000.	Cemetery - FICA	$5,494.78	$7,904.00	$8,300.00	$8,300.00	$396.00	5.01
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Cost of FICA - 6.2% of Wages	$8,300.00					
Column Total:		**$8,300.00**					
1000.1.300.41951.4225.00000.00.000.	Cemetery - Medicare	$1,285.01	$1,848.00	$1,941.00	$1,941.00	$93.00	5.03
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Cost of Medicare - 1.45% of wages	$1,941.00					
Column Total:		**$1,941.00**					

City of Dover, New Hampshire

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.41951.4230.00000.00.000	Cemetery - Retirement	$7,071.49	$8,990.00	$9,889.00	$9,889.00	$899.00	10.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Cost of NH Retirement System payments	$9,889.00					
Column Total:		**$9,889.00**					
1000.1.300.41951.4240.00000.00.000	Cemetery - Staff Developmen	$0.00	$240.00	$240.00	$240.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	NE & NH Cemetery Assoc. Meetings	$240.00					
Column Total:		**$240.00**					
1000.1.300.41951.4260.00000.00.000	Cemetery - Workers Comp Ins	$6,933.96	$6,934.00	$6,934.00	$6,934.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Workers Comp allocation	$6,934.00					
Column Total:		**$6,934.00**					
Budg_Cat:	Personal Services - 100	$110,715.66	$154,025.00	$162,076.00	$162,076.00	$8,051.00	5.23
1000.1.300.41951.4336.00000.00.000	Cemetery - Medical Services	$0.00	$550.00	$550.00	$550.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Pre-employment Medical Exams	$550.00					
Column Total:		**$550.00**					
1000.1.300.41951.4411.00000.00.000	Cemetery - Water & Sewer Ex	$535.62	$650.00	$398.00	$398.00	($252.00)	(38.77)
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Water/Sewer Charges - 25 Units	$398.00					
Column Total:		**$398.00**					

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Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.41951.4431.00000.00.000.	Cemetery - Maint Chrgs - Buil	$0.00	$2,440.00	$2,440.00	$2,440.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Alarm system fee 2 EA $150	$300.00					
Description:	Fire alarm maintenance	$140.00					
Description:	Maintenance for F&G Cemetery Bldg	$2,000.00					
Column Total:		**$2,440.00**					
1000.1.300.41951.4432.00000.00.000.	Cemetery - Maint Chrgs - Imp	$4,603.00	$15,900.00	$13,800.00	$13,800.00	($2,100.00)	(13.21)
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Grub Control	$5,300.00					
Description:	Pot hole repair	$2,500.00					
Description:	Repair of stone markers,	$1,000.00					
Description:	Tree Maintenance	$5,000.00					
Column Total:		**$13,800.00**					
1000.1.300.41951.4435.00000.00.000.	Cemetery - Maint Chrgs - Offi	$0.00	$250.00	$250.00	$250.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	General Office Equipment Maintenance	$250.00					
Column Total:		**$250.00**					
1000.1.300.41951.4443.00000.00.000.	Cemetery - Rental of Equipme	$240.00	$500.00	$800.00	$800.00	$300.00	60.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	1/2 Copier Rental (split with F&G)	$800.00					
Column Total:		**$800.00**					
1000.1.300.41951.4521.00000.00.000.	Cemetery - Property Insuranc	$1,046.58	$1,113.00	$1,123.00	$1,123.00	$10.00	0.90
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Cost of Property Insurance	$1,123.00					
Column Total:		**$1,123.00**					

City of Dover, New Hampshire

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Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.41951.4522.00000.00.000.	Cemetery - Vehicle & Equip Ir	$429.91	$418.00	$417.00	$417.00	($1.00)	(0.24)
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Cost of Vehicle Insur		$417.00					
Column Total:		**$417.00**					
1000.1.300.41951.4524.00000.00.000.	Cemetery - Public Liab Insura	$975.98	$840.00	$748.00	$748.00	($92.00)	(10.95)
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Cost of Public Liability Insur		$748.00					
Column Total:		**$748.00**					
1000.1.300.41951.4531.00000.00.000.	Cemetery - Telecommunicatio	$237.52	$249.00	$249.00	$249.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Services/equipment for voice, fax, data, wireless		$249.00					
Column Total:		**$249.00**					
1000.1.300.41951.4534.00000.00.000.	Cemetery - Postage	$15.26	$0.00	$0.00	$0.00	$0.00	0.00
Budg_Cat: Purchased Services - 300		$8,083.87	$22,910.00	$20,775.00	$20,775.00	($2,135.00)	(9.32)
1000.1.300.41951.4611.00000.00.000.	Cemetery - Office Supplies	$493.79	$500.00	$500.00	$500.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Computer and office supplies; paper		$500.00					
Column Total:		**$500.00**					
1000.1.300.41951.4612.00000.00.000.	Cemetery - Operating Supplie	$409.92	$800.00	$800.00	$800.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Plow markers, grass, stakes and supplies		$800.00					
Column Total:		**$800.00**					

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Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.41951.4615.00000.00.000	Cemetery - Clothing & Uniforn	$312.71	$800.00	$800.00	$800.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Raingear, gloves and safety goggles	$200.00					
Description:	Safety shoes seasonal emp. 6 @ $100	$600.00					
Column Total:		**$800.00**					
1000.1.300.41951.4621.00000.00.000	Cemetery - Natural Gas	$4,887.00	$3,466.00	$4,840.00	$4,840.00	$1,374.00	39.64
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	F&G Facility 4,400 Therms @ $1.10	$4,840.00					
Column Total:		**$4,840.00**					
1000.1.300.41951.4622.00000.00.000	Cemetery - Electricity	$7,193.78	$6,648.00	$8,923.00	$8,923.00	$2,275.00	34.22
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Cemetery Chapel 25,319 KWH	$1,800.00					
Description:	F&G/Cemetery Building 33,758 KWH	$7,023.00					
Description:	Maintenance Barn 4,756 KWH	$100.00					
Column Total:		**$8,923.00**					
1000.1.300.41951.4623.00000.00.000	Cemetery - Propane	$0.00	$157.00	$157.00	$157.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Frost removal (winter burials) 100 gal @ $1.57	$157.00					
Column Total:		**$157.00**					
1000.1.300.41951.4624.00000.00.000	Cemetery - Heating Oil	$4,690.61	$2,540.00	$2,565.00	$2,565.00	$25.00	0.98
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Chapel 1,026 gals @ $2.50	$2,565.00					
Column Total:		**$2,565.00**					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2022-2023

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.41951.4626.00000.00.000.	Cemetery - Vehicle Fuels	$1,081.34	$2,928.00	$2,984.00	$2,984.00	$56.00	1.91
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	595 gal Unleaded fuel @ $2.15	$1,279.00					
Description:	793 gal. Mowers, blowers & equipment @ $2.15	$1,705.00					
Column Total:		**$2,984.00**					
1000.1.300.41951.4651.00000.00.000.	Cemetery - Maint Supplies - B	$838.81	$1,000.00	$1,000.00	$1,000.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Chapel, Maintenance Bldg. & Tomb	$1,000.00					
Column Total:		**$1,000.00**					
1000.1.300.41951.4652.00000.00.000.	Cemetery - Maint Supplies - Ir	$4,265.01	$2,500.00	$4,000.00	$4,000.00	$1,500.00	60.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Grade stakes, cement for markers	$4,000.00					
Column Total:		**$4,000.00**					
1000.1.300.41951.4653.00000.00.000.	Cemetery - Maint Supplies - E	$293.68	$2,000.00	$2,000.00	$2,000.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Supplies to maintain equipment	$2,000.00					
Column Total:		**$2,000.00**					
1000.1.300.41951.4654.00000.00.000.	Cemetery - Maint Supplies - V	$1,888.27	$5,500.00	$5,500.00	$5,500.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Parts to maintain vehicles	$5,500.00					
Column Total:		**$5,500.00**					
1000.1.300.41951.4661.00000.00.000.	Cemetery - Fleet Maint Charg	$14,139.79	$12,788.00	$16,599.00	$16,599.00	$3,811.00	29.80
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Division share of Fleet Maint. charges	$16,599.00					
Column Total:		**$16,599.00**					

General Fund Expenditure Detail Report

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
Budg_Cat: Supplies - 600		$40,494.71	$41,627.00	$50,668.00	$50,668.00	$9,041.00	21.72
1000.1.300.41951.4741.00000.00.000. Cemetery - Machinery & Equi		$6,000.00	$6,000.00	$6,000.00	$6,000.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Division share of new mower		$6,000.00	Split w/ F&G				
Column Total:		**$6,000.00**					
1000.1.300.41951.4742.00000.00.000. Cemetery - Light Vehicles		$0.00	$7,500.00	$9,000.00	$9,000.00	$1,500.00	20.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Division share of 1/2 new truck every other year		$9,000.00	Split with F&G				
Column Total:		**$9,000.00**					
Budg_Cat: Capital Outlay - 700		$6,000.00	$13,500.00	$15,000.00	$15,000.00	$1,500.00	11.11
1000.1.300.41951.4810.00000.00.000. Cemetery - Membership Dues		$0.00	$75.00	$75.00	$75.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: NE and NH Cemetery Associations		$75.00					
Column Total:		**$75.00**					
Budg_Cat: Other Expenses - 800		$0.00	$75.00	$75.00	$75.00	$0.00	0.00
Func: CS - Cemetery - 41951		$165,294.24	$232,137.00	$248,594.00	$248,594.00	$16,457.00	7.09

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COMMUNITY SERVICES

Division: Administration — Function 43111

Mission Statement:

To provide administrative oversight, support and direction to develop and implement the services, programs and projects that are the responsibility of the Community Services Department.

Major Services/Responsibilities:

- Oversight of operations, including workforce development, mentoring and succession programs.
- Budget preparation, oversight and management.
- Support and assist the various boards and commissions involved in departmental activities including the Cemetery Board of Trustees, Dover Utilities Commission, Solid Waste Advisory Commission, Planning Board, Zoning Board and Conservation Commission and Traffic Advisory Committee
- Improve operational efficiency between program activities and to foster positive relations within the department and other departments in the City, with Dover citizens, construction and home building industry and other public agencies.
- Improve community credibility and awareness through successful and timely implementation of assigned programs, capital improvement projects and other publication relations efforts.

Key Fiscal Year Objectives:

Administration will continue with the responsible development, oversight, and subsequent execution of the approved operations budget. This includes collaboration with all division supervisors to ensure effective, continuous operations of all priority functions.

Consistent with the objectives of the Department's Strategic Plan, focus this coming fiscal year will be on enhanced workforce development, either through initiation of mentoring programs, additional training, or completing succession plans for department staff. Dealing with the impacts of the ongoing pandemic, there have been significant department retirements, thus putting an emphasis on training and educating new workers. Concurrently, will also be focusing on Strategic Plan objective to continue to digitally document public infrastructure assets, thus hoping to avoid the loss of any institutional knowledge. A final priority will be to enhance customer service, either by expanding payment options such as credit cards, but ensuring citizen inquiries are properly directed and addressed, with timely follow up by appropriate staff.

Performance Measures:

Description	FY21 Act	FY22 Est	FY23 Est
Maintain Personnel Certification Levels	Maintained	Maintain	Increase
Department Performance Evaluations Completed	Maintained	Increase	Increase
Complete Budget per City Schedule	Maintained	Maintain	Maintain

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2022-2023

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43111.4110.00000.00.000.	CS - Admin - Regular Salaried	$33,419.35	$34,101.00	$101,576.00	$36,785.00	$2,684.00	7.87
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	457 Incentive pay	$1,800.00		457 Incentive			
Description:	Storer, John	$139,938.00	1.0000	CS Director			
Description:	Storer, John	($48,978.00)	-0.3500	Prorate Sewer			
Description:	Storer, John	($6,997.00)	-0.0500	Prorate Solid W			
Description:	Storer, John	($48,978.00)	-0.3500	Prorate Water			
Description:	TBD - New Position	$64,791.00	1.0000	IT Administrato			
Description:	z CM Reduction - New IT Administrator Position	($64,791.00)					
Column Total:		**$36,785.00**					
1000.1.300.43111.4115.00000.00.000.	CS - Admin - Regular Hourly E	$33,142.38	$34,149.00	$38,129.00	$38,129.00	$3,980.00	11.65
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Hager, Stacey A	$71,618.00	1.0000	Admin Assistant			
Description:	Hager, Stacey A	($17,904.00)	-0.2500	Prorate Sewer			
Description:	Hager, Stacey A	($17,904.00)	-0.2500	Prorate Water			
Description:	Hager, Stacey A	($17,904.00)	-0.2500	Solid Waste %			
Description:	Miranda, Louis	$20,223.00	0.5000	Custodian			
Column Total:		**$38,129.00**					
1000.1.300.43111.4130.00000.00.000.	CS - Admin - Overtime Pay	$673.83	$0.00	$0.00	$0.00	$0.00	0.00
1000.1.300.43111.4170.00000.00.000.	CS - Admin - Longevity Pay	$666.72	$400.00	$500.00	$500.00	$100.00	25.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	1 @ 20-24 Years (allocated)	$400.00		$1,600 each			
Description:	1 @ 5-9 Years (allocated)	$100.00		$400 each			
Column Total:		**$500.00**					

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43111.4211.00000.00.000.	CS - Admin - Health Insuranc	$17,992.49	$6,436.00	$26,925.00	$6,498.00	$62.00	0.96
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Medical Premiums to HealthTrust		$26,925.00					
Description: z CM Reduction - New IT Administrator Position		($20,427.00)					
Column Total:		**$6,498.00**					
1000.1.300.43111.4212.00000.00.000.	CS - Admin - Dental Insuranc	$468.96	$303.00	$1,087.00	$298.00	($5.00)	(1.65)
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Dental Premiums to HealthTrust		$1,087.00					
Description: z CM Reduction - New IT Administrator Position		($789.00)					
Column Total:		**$298.00**					
1000.1.300.43111.4213.00000.00.000.	CS - Admin - Life Insurance	$158.03	$167.00	$400.00	$182.00	$15.00	8.98
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Life Premiums to HealthTrust		$400.00					
Description: z CM Reduction - New IT Administrator Position		($218.00)					
Column Total:		**$182.00**					
1000.1.300.43111.4214.00000.00.000.	CS - Admin - Long Term Disal	$302.95	$344.00	$611.00	$371.00	$27.00	7.85
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Long Term Disability Premiums to Health Trust		$611.00					
Description: z CM Reduction - New IT Administrator Position		($240.00)					
Column Total:		**$371.00**					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43111.4215.00000.00.000.	CS - Admin - Short Term Disa	$396.69	$434.00	$1,359.00	$684.00	$250.00	57.60
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Short Term Disability Premiums to Health Trust	$1,359.00					
Description:	z CM Reduction - New IT Administrator Position	($675.00)					
Column Total:		**$684.00**					
1000.1.300.43111.4220.00000.00.000.	CS - Admin - FICA	$4,828.38	$5,106.00	$9,223.00	$5,512.00	$406.00	7.95
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Cost of FICA - 6.2% of Wages	$9,223.00					
Description:	z CM Reduction - New IT Administrator Position	($3,711.00)					
Column Total:		**$5,512.00**					
1000.1.300.43111.4225.00000.00.000.	CS - Admin - Medicare	$1,181.11	$1,195.00	$2,157.00	$1,289.00	$94.00	7.87
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Cost of Medicare - 1.45% of wages	$2,157.00					
Description:	z CM Reduction - New IT Administrator Position	($868.00)					
Column Total:		**$1,289.00**					
1000.1.300.43111.4230.00000.00.000.	CS - Admin - Retirement	$5,579.38	$6,915.00	$16,680.00	$7,570.00	$655.00	9.47
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Cost of NH Retirement System payments	$16,680.00					
Description:	z CM Reduction - New IT Administrator Position	($9,110.00)					
Column Total:		**$7,570.00**					

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Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43111.4240.00000.00.000.	CS - Admin - Staff Developme	$369.00	$2,200.00	$1,700.00	$1,700.00	($500.00)	(22.73)
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	APWA Natl. Conf., NEWEA & Conference for certific	$1,200.00					
Description:	Employee Recognition	$500.00					
Column Total:		**$1,700.00**					
1000.1.300.43111.4260.00000.00.000.	CS - Admin - Workers Comp I	$1,229.04	$1,229.00	$1,229.00	$1,229.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Workers Comp allocation	$1,229.00					
Column Total:		**$1,229.00**					
Budg_Cat: Personal Services - 100		$100,408.31	$92,979.00	$201,576.00	$100,747.00	$7,768.00	8.35
1000.1.300.43111.4336.00000.00.000.	CS - Admin - Medical Service	$0.00	$120.00	$120.00	$120.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Drug Testing Consortium Renewal	$120.00					
Column Total:		**$120.00**					
1000.1.300.43111.4411.00000.00.000.	CS - Admin - Water & Sewer I	$1,317.23	$2,000.00	$2,000.00	$2,000.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Public Works facility water and sewer usage charge	$2,000.00					
Column Total:		**$2,000.00**					
1000.1.300.43111.4431.00000.00.000.	CS - Admin - Maint Chrgs - Bu	$7,715.00	$11,631.00	$14,131.00	$11,631.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Generator maintenance agreement	$1,631.00					
Description:	Upkeep of Public Works Facility	$12,500.00					
Description:	z City Manager General Reduction	($2,500.00)					
Column Total:		**$11,631.00**					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43111.4433.00000.00.000.	CS - Admin - Maint Chrgs - Ec	$0.00	$300.00	$300.00	$300.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Division share of copier/scanner	$300.00					
Column Total:		**$300.00**					
1000.1.300.43111.4435.00000.00.000.	CS - Admin - Maint Chrgs - Of	$19,349.04	$19,939.00	$24,769.00	$58,378.00	$38,439.00	192.78
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Division share of DoverNet PC replacement	$1,555.00					
Description:	Division share of DoverNet support	$22,814.00					
Description:	Division share of software upgrades	$400.00					
Description:	z CM Addition - Division Share of Cybersecurity Su	$33,609.00					
Column Total:		**$58,378.00**					
1000.1.300.43111.4522.00000.00.000.	CS - Admin - Vehicle & Equip	$413.27	$402.00	$401.00	$401.00	($1.00)	(0.25)
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Cost of Vehicle Insurance	$401.00					
Column Total:		**$401.00**					
1000.1.300.43111.4524.00000.00.000.	CS - Admin - Public Liab Insu	$608.09	$663.00	$701.00	$701.00	$38.00	5.73
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Cost of Public Liability Insur	$701.00					
Column Total:		**$701.00**					
1000.1.300.43111.4531.00000.00.000.	CS - Admin - Telecommunicat	$807.82	$752.00	$800.00	$800.00	$48.00	6.38
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Services/equipment for voice, fax, data, wireless	$800.00					
Column Total:		**$800.00**					

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Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43111.4534.00000.00.000.	CS - Admin - Postage	$2,000.63	$3,000.00	$3,000.00	$3,000.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Correspondence, express and parcel	$3,000.00					
Column Total:		**$3,000.00**					
1000.1.300.43111.4540.00000.00.000.	CS - Admin - Advertising	$0.00	$200.00	$200.00	$200.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Advertising for public notices	$200.00					
Column Total:		**$200.00**					
1000.1.300.43111.4580.00000.00.000.	CS - Admin - Travel Expense	$0.00	$675.00	$675.00	$675.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Travel expenses for seminars	$675.00					
Column Total:		**$675.00**					
Budg_Cat:	Purchased Services - 300	$32,211.08	$39,682.00	$47,097.00	$78,206.00	$38,524.00	97.08
1000.1.300.43111.4611.00000.00.000.	CS - Admin - Office Supplies	$1,252.58	$1,100.00	$1,100.00	$1,100.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Computer, copier & office supplies	$1,100.00					
Column Total:		**$1,100.00**					
1000.1.300.43111.4612.00000.00.000.	CS - Admin - Operating Suppl	$3,996.15	$5,400.00	$5,400.00	$5,400.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Public Works Weeks/Public outreach	$700.00					
Description:	PWF janitorial supplies & other misc. supplies	$4,700.00					
Column Total:		**$5,400.00**					

City of Dover, New Hampshire

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Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43111.4621.00000.00.000.	CS - Admin - Natural Gas	$18,796.70	$19,825.00	$21,338.00	$21,338.00	$1,513.00	7.63
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	PW Facility 19,398 Therms @ $1.10	$21,338.00					
Column Total:		**$21,338.00**					
1000.1.300.43111.4622.00000.00.000.	CS - Admin - Electricity	$36,954.25	$33,515.00	$41,111.00	$41,111.00	$7,596.00	22.66
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Public Works Facility 221,032 KWH	$41,111.00					
Column Total:		**$41,111.00**					
1000.1.300.43111.4626.00000.00.000.	CS - Admin - Vehicle Fuels	$843.23	$1,245.00	$849.00	$849.00	($396.00)	(31.81)
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Vehicle Fuel 395 gals @ $2.15 unleaded fuel	$849.00					
Column Total:		**$849.00**					
1000.1.300.43111.4631.00000.00.000.	CS - Admin - Food/Food Serv	$714.48	$700.00	$1,200.00	$1,200.00	$500.00	71.43
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Employee appreciation	$700.00					
Description:	Public events and meetings	$500.00					
Column Total:		**$1,200.00**					
1000.1.300.43111.4640.00000.00.000.	CS - Admin - Books/Publicatic	$159.35	$100.00	$100.00	$100.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Publications and subscriptions	$100.00					
Column Total:		**$100.00**					

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43111.4651.00000.00.000.	CS - Admin - Maint Supplies -	$4,198.84	$6,364.00	$6,364.00	$6,364.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Mats for Public Works Facility		$1,364.00					
Description: Public Works facility maintenance supplies		$5,000.00					
Column Total:		**$6,364.00**					
1000.1.300.43111.4654.00000.00.000.	CS - Admin - Maint Supplies -	$321.26	$1,000.00	$1,000.00	$1,000.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Vehicle parts maintenance/repairs		$1,000.00					
Column Total:		**$1,000.00**					
1000.1.300.43111.4661.00000.00.000.	CS - Admin - Fleet Maint Chai	$1,805.58	$1,633.00	$2,120.00	$2,120.00	$487.00	29.82
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Division share of Fleet Maint. Budget		$2,120.00					
Column Total:		**$2,120.00**					
1000.1.300.43111.4681.00000.00.000.	CS - Admin - Minor Equip, Fui	$0.00	$200.00	$200.00	$200.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Office Equipment		$200.00					
Column Total:		**$200.00**					
Budg_Cat: Supplies - 600		$69,042.42	$71,082.00	$80,782.00	$80,782.00	$9,700.00	13.65
1000.1.300.43111.4725.00000.00.000.	CS - Admin - Building Improve	$4,891.43	$10,000.00	$10,000.00	$10,000.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Building Repairs & additional privacy cubicles		$10,000.00					
Column Total:		**$10,000.00**					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2022-2023

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43111.4745.00000.00.000.	CS - Admin - Computers & Cc	$0.00	$1,697.00	$1,697.00	$1,697.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: 1 Computer Replacement		$1,697.00					
Column Total:		**$1,697.00**					
Budg_Cat: Capital Outlay - 700		$4,891.43	$11,697.00	$11,697.00	$11,697.00	$0.00	0.00
1000.1.300.43111.4810.00000.00.000.	CS - Admin - Membership Du	$75.00	$500.00	$500.00	$500.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: APWA, NHPWA, Mutual Aid		$500.00					
Column Total:		**$500.00**					
1000.1.300.43111.4819.00000.00.000.	CS - Admin - Fees & Charges	$1,522.50	$0.00	$0.00	$0.00	$0.00	0.00
Budg_Cat: Other Expenses - 800		$1,597.50	$500.00	$500.00	$500.00	$0.00	0.00
Func: CS - Admin - 43111		$208,150.74	$215,940.00	$341,652.00	$271,932.00	$55,992.00	25.93

COMMUNITY SERVICES

Division: Engineering — Function 43112

Mission Statement:

To provide professional engineering services that ensure long-range comprehensive planning, sound project design, quality construction management, and to provide technical engineering assistance to other Departments of the City.

Major Services/Responsibilities:

- Maintain Public Works plans and records
- Identify needed capital projects
- Design and oversee projects in the Capital Improvements program
- Review projects for the Planning Board and City Departments
- Inspect projects for compliance with ordinances and regulations
- Issue obstruction, excavation and driveway permits
- Oversee pavement markings
- Conduct septic system review
- Provide cost estimates for City projects
- Oversee environmental activities in the community

Key Fiscal Year Objectives:

The Engineering Division will continue to oversee the implementation of the ongoing Capital Improvements Program, with major projects involving the annual street paving bid, Broadway Drainage, Court Street Reconstruction, Henry Law Reconstruction, and various other projects. Staff will continue to provide assistance to the Transportation Advisory Committee, with a deliberate focus this coming fiscal year on traffic calming measures, such as pedestrian warning beacons, at certain crosswalks. Another priority will be on a comprehensive assessment of the sidewalk inventory, both assessing current condition and identifying critical gaps that might help improve overall connectivity and walkability.

Priorities for the coming year will be to provide assistance to the Inspections Division for modifying the outdoor dining regulations due to the ongoing pandemic. In regards to environmental matters, staff will focus on additional remediation work required at the Tolend Road Landfill, compliance with the new Great Bay General Permit in regards to nutrient loadings and taking a leadership role among the communities within the Great Bay Watershed, and serving as a liaison to the City's Ad-Hoc Committee on Stormwater Funding.

Performance Measures:

Description	FY21 Act	FY22 Est	FY23 Est
Review Septic Sewer Design Plans	14	16	18
Administer Excavation Permits	85	93	98
Driveway Permits Issued	133	135	141

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2022-2023

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43112.4110.00000.00.000.	Engineering - Regular Salarie	$38,901.19	$70,755.00	$56,049.00	$56,049.00	($14,706.00)	(20.78)
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: 457 Plan Incentive Payment		$1,800.00		457 Incentive P			
Description: Mavrogeorge, Kenneth		$98,616.00	1.0000	City Engineer			
Description: Mavrogeorge, Kenneth		($49,308.00)	-0.5000	Prorate Sewer			
Description: Mavrogeorge, Kenneth		($19,723.00)	-0.2000	Prorate Water			
Description: Young, Gretchen		$98,658.00	1.0000	Environ Eng			
Description: Young, Gretchen		($54,262.00)	-0.5500	Prorate Sewer			
Description: Young, Gretchen		($19,732.00)	-0.2000	Prorate Water			
Column Total:		**$56,049.00**					
1000.1.300.43112.4115.00000.00.000.	Engineering - Regular Hourly	$107,891.28	$117,027.00	$187,519.00	$187,519.00	$70,492.00	60.24
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: 457 Incentive Pay		$4,120.00		457 incentive P			
Description: Bretz, Jennifer		($25,964.00)	-0.5000	Prorate Water			
Description: Bretz, Jennifer		$51,927.00	1.0000	Secretary I			
Description: Healy, Kenneth		$71,222.00	1.0000	Engineering Tec			
Description: Semprini, Jillian		$86,214.00	1.0000	Asst City Eng			
Column Total:		**$187,519.00**					
1000.1.300.43112.4130.00000.00.000.	Engineering - Overtime Pay	$1,235.65	$2,000.00	$2,000.00	$2,000.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: After hours meetings/inspections		$2,000.00					
Column Total:		**$2,000.00**					

General Fund Expenditure Detail Report

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43112.4170.00000.00.000	Engineering - Longevity Pay	$3,000.00	$3,180.00	$580.00	$580.00	($2,600.00)	(81.76)
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: 1 @ 10 - 14 years prorated		$400.00	$800 Allocated				
Description: 1 @ 5-9 years prorated		$180.00	$400 Allocated				
Column Total:		**$580.00**					
1000.1.300.43112.4211.00000.00.000	Engineering - Health Insuranc	$51,744.50	$53,758.00	$80,679.00	$80,679.00	$26,921.00	50.08
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Medical Premiums to HealthTrust		$80,679.00					
Column Total:		**$80,679.00**					
1000.1.300.43112.4212.00000.00.000	Engineering - Dental Insuranc	$1,402.68	$1,515.00	$2,166.00	$2,166.00	$651.00	42.97
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Dental Premiums to HealthTrust		$2,166.00					
Column Total:		**$2,166.00**					
1000.1.300.43112.4213.00000.00.000	Engineering - Life Insurance	$238.73	$320.00	$432.00	$432.00	$112.00	35.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Life Premiums to HealthTrust		$432.00					
Column Total:		**$432.00**					
1000.1.300.43112.4214.00000.00.000	Engineering - Long Term Disa	$520.52	$504.00	$881.00	$881.00	$377.00	74.80
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Long Term Disability Premiums to Health Trust		$881.00					
Column Total:		**$881.00**					
1000.1.300.43112.4215.00000.00.000	Engineering - Short Term Disa	$930.79	$1,340.00	$2,002.00	$2,002.00	$662.00	49.40
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Short Term Disability Premiums to Health Trust		$2,002.00					
Column Total:		**$2,002.00**					

City of Dover, New Hampshire

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43112.4220.00000.00.000	Engineering - FICA	$9,829.18	$12,872.00	$16,590.00	$16,590.00	$3,718.00	28.88
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Cost of FICA - 6.2% of Wages	$16,590.00					
Column Total:		**$16,590.00**					
1000.1.300.43112.4225.00000.00.000	Engineering - Medicare	$2,298.97	$2,585.00	$3,880.00	$3,880.00	$1,295.00	50.10
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Cost of Medicare - 1.45% of wages	$3,880.00					
Column Total:		**$3,880.00**					
1000.1.300.43112.4230.00000.00.000	Engineering - Retirement	$16,934.01	$27,630.00	$37,044.00	$37,044.00	$9,414.00	34.07
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Cost of NH Retirement System payments	$37,044.00					
Column Total:		**$37,044.00**					
1000.1.300.43112.4240.00000.00.000	Engineering - Staff Developm	$275.00	$2,400.00	$2,400.00	$2,400.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Courses: GIS, water, wastewater design, APWA	$2,400.00	3 @ $800 each				
Column Total:		**$2,400.00**					
1000.1.300.43112.4260.00000.00.000	Engineering - Workers Comp	$5,736.96	$5,737.00	$5,737.00	$5,737.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Workers Comp allocation	$5,737.00					
Column Total:		**$5,737.00**					
Budg_Cat:	Personal Services - 100	$240,939.46	$301,623.00	$397,959.00	$397,959.00	$96,336.00	31.94

General Fund Expenditure Detail Report

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43112.4336.00000.00.000.	Engineering - Medical Service	$252.00	$100.00	$155.00	$155.00	$55.00	55.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	New Employee Physical	$155.00	1 @ $155				
Column Total:		**$155.00**					
1000.1.300.43112.4341.00000.00.000.	Engineering - Technical Servi	$200.00	$0.00	$0.00	$0.00	$0.00	0.00
1000.1.300.43112.4435.00000.00.000.	Engineering - Maint Chrgs - O	$30,929.05	$37,068.00	$42,049.00	$42,049.00	$4,981.00	13.44
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	CAD User license	$1,500.00					
Description:	Computer mapping maintenance agreement	$3,500.00					
Description:	Division share of DoverNet PC replacement	$1,776.00					
Description:	Division share of DoverNet support	$26,514.00					
Description:	GPS maint. agreement $4,590 split w/ water & sewer	$1,530.00					
Description:	Permit/Inspection Application	$5,900.00					
Description:	Plan Reader license	$349.00					
Description:	Plotter maintenance agreement	$980.00					
Column Total:		**$42,049.00**					
1000.1.300.43112.4443.00000.00.000.	Engineering - Rental of Equipı	$0.00	$300.00	$300.00	$300.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Division share of copier/scanner	$300.00					
Column Total:		**$300.00**					
1000.1.300.43112.4522.00000.00.000.	Engineering - Vehicle & Equip	$1,223.66	$1,643.00	$1,653.00	$1,653.00	$10.00	0.61
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Cost of Vehicle Insur	$1,653.00					
Column Total:		**$1,653.00**					

City of Dover, New Hampshire

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43112.4524.00000.00.000.	Engineering - Public Liab Insu	$1,380.06	$1,413.00	$1,535.00	$1,535.00	$122.00	8.63
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Cost of Public Liability Insur	$1,535.00					
Column Total:		**$1,535.00**					
1000.1.300.43112.4531.00000.00.000.	Engineering - Telecommunica	$2,972.15	$3,358.00	$3,572.00	$3,572.00	$214.00	6.37
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Services/equipment for voice, fax, data, wireless	$3,572.00					
Column Total:		**$3,572.00**					
1000.1.300.43112.4580.00000.00.000.	Engineering - Travel Expense	$0.00	$1,500.00	$1,500.00	$1,500.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	National Conference/APWA	$1,500.00					
Column Total:		**$1,500.00**					
Budg_Cat:	Purchased Services - 300	$36,956.92	$45,382.00	$50,764.00	$50,764.00	$5,382.00	11.86
1000.1.300.43112.4611.00000.00.000.	Engineering - Office Supplies	$920.30	$1,600.00	$1,600.00	$1,600.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	General office supplies	$800.00					
Description:	Plotter ink/paper	$800.00					
Column Total:		**$1,600.00**					
1000.1.300.43112.4612.00000.00.000.	Engineering - Operating Supp	$213.20	$300.00	$300.00	$300.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Marking paint and other misc. supplies	$300.00					
Column Total:		**$300.00**					

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Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43112.4615.00000.00.000	Engineering - Clothing & Unifc	$511.18	$1,600.00	$1,600.00	$1,600.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Uniforms	$400.00					
Description:	Work Boots - Per DPEA contract 4 @ $300	$1,200.00					
Column Total:		**$1,600.00**					
1000.1.300.43112.4626.00000.00.000	Engineering - Vehicle Fuels	$1,007.47	$1,341.00	$1,185.00	$1,185.00	($156.00)	(11.63)
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Vehicle fuels 551 gal @ $2.15 unleaded fuel	$1,185.00					
Column Total:		**$1,185.00**					
1000.1.300.43112.4640.00000.00.000	Engineering - Books/Publicati	$159.35	$300.00	$300.00	$300.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Reference manuals & journals- Daily newspaper	$300.00					
Column Total:		**$300.00**					
1000.1.300.43112.4654.00000.00.000	Engineering - Maint Supplies -	$957.45	$1,800.00	$1,800.00	$1,800.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Parts for division vehicles	$1,800.00					
Column Total:		**$1,800.00**					
1000.1.300.43112.4661.00000.00.000	Engineering - Fleet Maint Cha	$5,416.85	$4,899.00	$6,359.00	$6,359.00	$1,460.00	29.80
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Division share of fleet expenses	$6,359.00					
Column Total:		**$6,359.00**					

City of Dover, New Hampshire

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Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43112.4681.00000.00.000.	Engineering - Minor Equip, Fu	$0.00	$200.00	$200.00	$200.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Misc. survey equipment & field tools	$200.00					
Column Total:		**$200.00**					
Budg_Cat:	Supplies - 600	$9,185.80	$12,040.00	$13,344.00	$13,344.00	$1,304.00	10.83
1000.1.300.43112.4810.00000.00.000.	Engineering - Membership Du	$1,514.00	$1,156.00	$1,156.00	$1,156.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	APWA	$245.00					
Description:	CPESC	$141.00					
Description:	LEED	$50.00					
Description:	PE license renewal x 3 employees	$450.00					
Description:	Pro Erosion & Sediment Control	$125.00					
Description:	Septic designers permits	$80.00					
Description:	US Green Building Council	$65.00					
Column Total:		**$1,156.00**					
1000.1.300.43112.4819.00000.00.000.	Engineering - Fees & Charges	$43.00	$0.00	$0.00	$0.00	$0.00	0.00
Budg_Cat:	Other Expenses - 800	$1,557.00	$1,156.00	$1,156.00	$1,156.00	$0.00	0.00
1000.1.300.43112.4914.00000.00.000.	Engineering - Transfer To Cap	$200,000.00	$320,000.00	$794,814.00	$329,044.00	$9,044.00	2.83
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Tolend Landfill Technical Services	$794,814.00					
Description:	z City Manager General Reduction	($465,770.00)					
Column Total:		**$329,044.00**					
Budg_Cat:	Operating Transfers Out - 910	$200,000.00	$320,000.00	$794,814.00	$329,044.00	$9,044.00	2.83
Func:	CS - Engineering - 43112	$488,639.18	$680,201.00	$1,258,037.00	$792,267.00	$112,066.00	16.48

COMMUNITY SERVICES

Division: Streets — Function 43121

Mission Statement:

To efficiently and effectively maintain all of Dover's roadways, sidewalks, bridges, and other public works related infrastructure.

Major Services/Responsibilities:

- Repair of all public roads and sidewalks
- Oversee Cut and Patch program
- Monitor trouble spot areas of roads, sidewalks
- Maintain guard rails and bridges
- Sweep and clean roads and sidewalks
- Support other divisions as needed during emergencies or heavy workloads, such as water and sewer line breaks, storm-water maintenance, grounds maintenance and building repairs
- Oversee Capital Improvement Projects

Key Fiscal Year Objectives:

Community Services will continue to monitor and economically manage all public roads, sidewalks and bridges to ensure reliable and safe travel. Staff will implement recommendations per the pavement management program to help preserve and maintain the roadways. Strategies will include crack-sealing, patching, and full overlays.

Priorities for the upcoming year will include completion of a complete sidewalk inventory and analysis to develop a comprehensive asset management plan which will help target priority repairs and replacements. Per objectives of the Transportation Master Plan, efforts will identify gaps in sidewalk connectivity, and will explore land availability and easements to help close gaps. Staff will also partner with Engineering to either install, or oversee installation of traffic calming measures, such as pedestrian warning beacons, at certain crosswalks. Depending on the impacts of the ongoing pandemic, public engagement and outreach initiatives will be explored such as a touch-a-truck event, promoting services offered through Public Works Week, and equipment demonstrations at Schools and Career Day events.

Performance Measures:

Description	FY21 Act	FY22 Est	FY23 Est
Street paving funding	$1,735,189	$1,956,619	$2,341,451
Miles of roadway maintained	134	135	135
Miles of sidewalk maintained	74	75	76
Crosswalks painted	178	257	257
Lane miles of streets swept	268	270	270
Traffic Light Systems	32	32	32

City of Dover, New Hampshire

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43121.4110.00000.00.000.	Streets - Regular Salaried Em	$38,208.74	$36,139.00	$39,178.00	$39,178.00	$3,039.00	8.41
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Boulanger, William L		$118,723.00	1.0000	Deputy CS Direc			
Description: Boulanger, William L		($59,362.00)	-0.5000	Prorate Sewer			
Description: Boulanger, William L		($20,183.00)	-0.1700	Prorate Water			
Column Total:		**$39,178.00**					
1000.1.300.43121.4115.00000.00.000.	Streets - Regular Hourly Empl	$220,953.84	$258,354.00	$283,365.00	$283,365.00	$25,011.00	9.68
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: 457 Incentive Pay		$4,828.00		457 Incentive			
Description: Barham, Michael		$43,869.00	1.0000	Truck Driver			
Description: Hilton, Warren		$55,143.00	1.0000	Truck Driver			
Description: Jacobson, Maxwell		$41,342.00	1.0000	Truck Driver			
Description: Landry, Brian		$53,244.00	1.0000	Heavy Equipment			
Description: TBD - Public Works Supervisor		$84,939.00	1.0000	Public Works Su			
Column Total:		**$283,365.00**					
1000.1.300.43121.4130.00000.00.000.	Streets - Overtime Pay	$24,172.15	$25,000.00	$27,000.00	$27,000.00	$2,000.00	8.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: On call		$8,200.00					
Description: Striping and Paving Overtime Pay		$4,000.00					
Description: Unscheduled Overtime Pay		$14,800.00					
Column Total:		**$27,000.00**					

General Fund Expenditure Detail Report

Fiscal Year: 2022-2023

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43121.4170.00000.00.000	Streets - Longevity Pay	$5,552.09	$4,260.00	$3,060.00	$3,060.00	($1,200.00)	(28.17)
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: 1 @ 20-24 years		$1,600.00	$1,600 each				
Description: 1 @ 25 plus years prorated		$660.00	$2,000 prorated				
Description: 2 @ 5-9 years		$800.00	$400 each				
Column Total:		**$3,060.00**					
1000.1.300.43121.4211.00000.00.000	Streets - Health Insurance	$72,255.93	$79,835.00	$80,742.00	$80,742.00	$907.00	1.14
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Medical Premiums to HealthTrust		$80,742.00					
Column Total:		**$80,742.00**					
1000.1.300.43121.4212.00000.00.000	Streets - Dental Insurance	$3,017.44	$3,015.00	$2,981.00	$2,981.00	($34.00)	(1.13)
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Dental Premiums to HealthTrust		$2,981.00					
Column Total:		**$2,981.00**					
1000.1.300.43121.4213.00000.00.000	Streets - Life Insurance	$421.52	$485.00	$534.00	$534.00	$49.00	10.10
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Life Premiums to HealthTrust		$534.00					
Column Total:		**$534.00**					
1000.1.300.43121.4214.00000.00.000	Streets - Long Term Disability	$902.70	$1,062.00	$1,176.00	$1,176.00	$114.00	10.73
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Long Term Disability Premiums to Health Trust		$1,176.00					
Column Total:		**$1,176.00**					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43121.4215.00000.00.000	Streets - Short Term Disability	$1,607.70	$2,021.00	$3,308.00	$3,308.00	$1,287.00	63.68
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Short Term Disability Premiums to Health Trust	$3,308.00					
Column Total:		**$3,308.00**					
1000.1.300.43121.4220.00000.00.000	Streets - FICA	$19,439.52	$22,458.00	$24,131.00	$24,131.00	$1,673.00	7.45
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Cost of FICA - 6.2% of Wages	$24,131.00					
Column Total:		**$24,131.00**					
1000.1.300.43121.4225.00000.00.000	Streets - Medicare	$4,546.12	$5,253.00	$5,644.00	$5,644.00	$391.00	7.44
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Cost of Medicare - 1.45% of wages	$5,644.00					
Column Total:		**$5,644.00**					
1000.1.300.43121.4230.00000.00.000	Streets - Retirement	$32,096.84	$45,520.00	$49,295.00	$49,295.00	$3,775.00	8.29
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Cost of NH Retirement System payments	$49,295.00					
Column Total:		**$49,295.00**					
1000.1.300.43121.4240.00000.00.000	Streets - Staff Development	$756.00	$3,650.00	$3,650.00	$3,650.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	1 @ $800 4 @ $650	$3,400.00		Per Contract			
Description:	Employee recognition	$250.00					
Column Total:		**$3,650.00**					
1000.1.300.43121.4260.00000.00.000	Streets - Workers Comp Insur	$23,604.96	$23,605.00	$23,605.00	$23,605.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Workers Comp allocation	$23,605.00					
Column Total:		**$23,605.00**					

General Fund Expenditure Detail Report

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
Budg_Cat: Personal Services - 100		$447,535.55	$510,657.00	$547,669.00	$547,669.00	$37,012.00	7.25
1000.1.300.43121.4336.00000.00.000	Streets - Medical Services	$1,663.50	$600.00	$1,000.00	$1,000.00	$400.00	66.67
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Onsite drug testing		$500.00					
Description: Physicals for new employees		$500.00					
Column Total:		**$1,000.00**					
1000.1.300.43121.4411.00000.00.000	Streets - Water & Sewer Expe	$237.07	$200.00	$200.00	$200.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: 1/2 water usage hydrant for sweeper		$200.00					
Column Total:		**$200.00**					
1000.1.300.43121.4432.00000.00.000	Streets - Maint Chrgs - Impr o	$54,132.71	$184,905.00	$267,928.00	$242,928.00	$58,023.00	31.38
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Center line roadway markings		$58,410.00					
Description: Curbside Weed Control		$65,000.00					
Description: Detail/handwork roadway markings		$112,518.00					
Description: Guardrail repair		$5,000.00					
Description: Traffic Control		$7,000.00					
Description: Traffic Light Maintenance		$20,000.00					
Description: z City Manager General Reduction		($25,000.00)					
Column Total:		**$242,928.00**					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43121.4433.00000.00.000	Streets - Maint Chrgs - Equipr	$2,188.26	$1,669.00	$1,260.00	$1,260.00	($409.00)	(24.51)
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Communication Tower generator maintenance	$760.00	split w/ W/S				
Description:	Maint. & repair of radios and equipment	$500.00					
Column Total:		**$1,260.00**					
1000.1.300.43121.4435.00000.00.000	Streets - Maint Chrgs - Office	$30,183.84	$29,328.00	$34,398.00	$34,398.00	$5,070.00	17.29
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Division share Communcation Tower maint	$1,575.00	split w/ W/S				
Description:	Division share of DoverNet PC replacement	$1,394.00					
Description:	Division share of DoverNet support	$31,429.00					
Column Total:		**$34,398.00**					
1000.1.300.43121.4443.00000.00.000	Streets - Rental of Equipment	$261.81	$3,525.00	$3,525.00	$3,525.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Divison Share of Ikon copier	$525.00					
Description:	Equip. rental from private companies	$3,000.00					
Column Total:		**$3,525.00**					
1000.1.300.43121.4521.00000.00.000	Streets - Property Insurance	$408.17	$418.00	$292.00	$292.00	($126.00)	(30.14)
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Cost of Property Insur	$292.00					
Column Total:		**$292.00**					
1000.1.300.43121.4522.00000.00.000	Streets - Vehicle & Equip Insu	$19,095.28	$19,738.00	$23,940.00	$23,940.00	$4,202.00	21.29
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Cost of Vehicle Insur	$23,940.00					
Column Total:		**$23,940.00**					

General Fund Expenditure Detail Report

Fiscal Year: 2022-2023

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43121.4524.00000.00.000.	Streets - Public Liab Insuranc	$3,005.90	$3,135.00	$2,936.00	$2,936.00	($199.00)	(6.35)
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Cost of Public Liability Insur	$2,936.00					
Column Total:		**$2,936.00**					
1000.1.300.43121.4531.00000.00.000.	Streets - Telecommunications	$4,695.21	$4,984.00	$4,984.00	$4,984.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Services/equipment for voice, fax, data, wireless	$4,984.00					
Column Total:		**$4,984.00**					
Budg_Cat:	Purchased Services - 300	$115,871.75	$248,502.00	$340,463.00	$315,463.00	$66,961.00	26.95
1000.1.300.43121.4611.00000.00.000.	Streets - Office Supplies	$361.86	$500.00	$500.00	$500.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	General Office Supplies	$500.00					
Column Total:		**$500.00**					
1000.1.300.43121.4612.00000.00.000.	Streets - Operating Supplies	$1,558.89	$1,800.00	$2,300.00	$2,300.00	$500.00	27.78
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Public outreach - Apple Harvest Day	$300.00					
Description:	Spray paint, gloves, safety glasses, misc. supplie	$2,000.00					
Column Total:		**$2,300.00**					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43121.4615.00000.00.000	Streets - Clothing & Uniforms	$4,987.95	$4,395.00	$4,465.00	$4,465.00	$70.00	1.59
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Employee Uniforms & unreturned uniforms	$2,715.00					
Description:	Raingear and gloves	$250.00					
Description:	Safety Shoes AFSCME 4 @ $300	$1,200.00					
Description:	Safety Shoes DPEA 1 @ $300	$300.00					
Column Total:		**$4,465.00**					
1000.1.300.43121.4626.00000.00.000	Streets - Vehicle Fuels	$19,107.21	$26,508.00	$24,323.00	$24,323.00	($2,185.00)	(8.24)
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	1,580 gals off road diesel @ $2.80	$4,424.00					
Description:	2277 gals unleaded fuel @ $2.15	$4,895.00					
Description:	6,200 gals diesel @ $2.42	$15,004.00					
Column Total:		**$24,323.00**					
1000.1.300.43121.4631.00000.00.000	Streets - Food/Food Services	$321.09	$250.00	$250.00	$250.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Public events and meetings	$250.00					
Column Total:		**$250.00**					
1000.1.300.43121.4635.00000.00.000	Streets - Medicinal Supplies	$2.65	$200.00	$200.00	$200.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	CS Streets - Medicinal Supplies	$200.00					
Column Total:		**$200.00**					
1000.1.300.43121.4652.00000.00.000	Streets - Maint Supplies - Imp	$37,943.42	$49,739.00	$50,808.00	$50,808.00	$1,069.00	2.15
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Pothole patch, gravel, grass seed, curb, mortar	$50,808.00					
Column Total:		**$50,808.00**					

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43121.4653.00000.00.000.	Streets - Maint Supplies - Equ	$258.47	$1,500.00	$1,500.00	$1,500.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Maint supplies pumps, chain/pipe saw, compactors	$1,500.00					
Column Total:		**$1,500.00**					
1000.1.300.43121.4654.00000.00.000.	Streets - Maint Supplies - Veh	$76,856.67	$90,000.00	$90,000.00	$90,000.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Parts and supplies for division vehicles	$90,000.00					
Column Total:		**$90,000.00**					
1000.1.300.43121.4661.00000.00.000.	Streets - Fleet Maint Charge	$77,704.95	$69,372.00	$90,045.00	$90,045.00	$20,673.00	29.80
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Division share of Fleet Maint. Budget	$90,045.00					
Column Total:		**$90,045.00**					
1000.1.300.43121.4681.00000.00.000.	Streets - Minor Equip, Furnitu	$535.48	$2,650.00	$2,650.00	$2,650.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Pipe saw	$650.00					
Description:	Safety eq. ladders, disposal containers etc...	$500.00					
Description:	Shovels, carbide saw blades, brooms	$750.00					
Description:	Small tools & hardware under $500	$750.00					
Column Total:		**$2,650.00**					
Budg_Cat: Supplies - 600		$219,638.64	$246,914.00	$267,041.00	$267,041.00	$20,127.00	8.15

City of Dover, New Hampshire

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43121.4715.00000.00.000.	Streets - Land Improvements	$259,705.33	$1,956,619.00	$2,341,451.00	$2,241,451.00	$284,832.00	14.56
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	General Street Improvements	$2,341,451.00		Adopted CIP			
Description:	z City Manager General Reduction	($100,000.00)					
Column Total:		**$2,241,451.00**					
1000.1.300.43121.4730.00000.00.000.	Streets - Improvements o/t Bu	$55,649.43	$90,000.00	$90,000.00	$90,000.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Traffic Signals/Controls	$90,000.00		Adopted CIP			
Column Total:		**$90,000.00**					
1000.1.300.43121.4741.00000.00.000.	Streets - Machinery & Equipm	$0.00	$7,000.00	$7,000.00	$7,000.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Tool boxes, lift gates, safety eq.	$7,000.00					
Column Total:		**$7,000.00**					
1000.1.300.43121.4745.00000.00.000.	Streets - Computers & Comm	$0.00	$2,500.00	$2,500.00	$2,500.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	GPS location devices	$2,500.00					
Column Total:		**$2,500.00**					
1000.1.300.43121.4752.00000.00.000.	Streets - Bridges	$0.00	$160,000.00	$180,000.00	$180,000.00	$20,000.00	12.50
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	General Bridge Improvements	$180,000.00		Adopted CIP			
Column Total:		**$180,000.00**					
1000.1.300.43121.4753.00000.00.000.	Streets - Sidewalks	$117,774.89	$121,664.00	$126,531.00	$126,531.00	$4,867.00	4.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	General Sidewalk Improvements	$126,531.00		Adopted CIP			
Column Total:		**$126,531.00**					
Budg_Cat:	Capital Outlay - 700	$433,129.65	$2,337,783.00	$2,747,482.00	$2,647,482.00	$309,699.00	13.25

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43121.4810.00000.00.000.	Streets - Membership Dues	$100.00	$100.00	$150.00	$150.00	$50.00	50.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: NHPWA Membership		$100.00					
Description: Operator Certification		$50.00					
Column Total:		**$150.00**					
1000.1.300.43121.4819.00000.00.000.	Streets - Fees & Charges	$148.00	$100.00	$0.00	$0.00	($100.00)	(100.00)
Budg_Cat: Other Expenses - 800		$248.00	$200.00	$150.00	$150.00	($50.00)	(25.00)
Func: CS - Streets - 43121		$1,216,423.59	$3,344,056.00	$3,902,805.00	$3,777,805.00	$433,749.00	12.97

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COMMUNITY SERVICES

Division: Snow Removal — Function 43125

Mission Statement:

To provide a timely and cost-effective snow & ice removal program which protects the integrity of our public ways, ensures safe travel, and complies with budget appropriations.

Major Services/Responsibilities:

- Plow, salt and sand roadways and designated sidewalks during snow and ice conditions.
- Remove snow in city parking lots.
- Haul and remove snow from downtown area as needed.
- Work with Dover Police on emergency response issues, such as road conditions and parking bans.

Key Fiscal Year Objectives:

Community Services will provide timely and effective snow removal and roadway treatments following winter storm events to meet the objectives of the City's recently updated Snow Removal & Ice Control Policy, which is to have sufficient treatment to achieve bare pavement on all priority streets within 24 hours following a snowstorm.

Priorities for the coming year will be to: enhance application of salt-reduction strategies, such as the expanded use of brine, or pre-wetting using saddle tanks on trucks; expanded tracking and monitoring of plowing routes via GPS to ensure effective and efficient coverage; optimization of outside contractors for enhanced sidewalk coverage, and to expand source of available resources should pandemic concerns linger; and continued collaboration with Police and Parking on possible amendments of storm-based Parking Ban regulations.

Performance Measures:

Description	FY21 Act	FY22 Est	FY23 Est
Inches of snow per year	52.5	44.25	50
Tons of salt and sand used	4,494	2,889	3,000
Storm events	22	23	25
Number of parking lots plowed	24	24	24
Miles of sidewalks plowed	36	36	36

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2022-2023

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43125.4130.00000.00.000	Snow Rmvl - Overtime Pay	$84,643.57	$167,000.00	$167,000.00	$167,000.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Minimum 5 Year average		$167,000.00					
Column Total:		**$167,000.00**					
1000.1.300.43125.4220.00000.00.000	Snow Rmvl - FICA	$5,170.86	$8,854.00	$8,854.00	$8,854.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Cost of FICA - 6.20% of Wages		$8,854.00					
Column Total:		**$8,854.00**					
1000.1.300.43125.4225.00000.00.000	Snow Rmvl - Medicare	$1,209.28	$2,422.00	$2,422.00	$2,422.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Cost of Medicare - 1.45% of wages		$2,422.00					
Column Total:		**$2,422.00**					
1000.1.300.43125.4230.00000.00.000	Snow Rmvl - Retirement	$9,368.72	$23,480.00	$23,480.00	$23,480.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Cost of NH Retirement System payments		$23,480.00					
Column Total:		**$23,480.00**					
Budg_Cat: Personal Services - 100		$100,392.43	$201,756.00	$201,756.00	$201,756.00	$0.00	0.00
1000.1.300.43125.4422.00000.00.000	Snow Rmvl - Contract Snow F	$75,565.90	$90,000.00	$90,000.00	$90,000.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Contracted snow plowing & weather services		$90,000.00					
Column Total:		**$90,000.00**					

General Fund Expenditure Detail Report

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43125.4521.00000.00.000.	Snow Rmvl - Property Insuran	$245.39	$257.00	$260.00	$260.00	$3.00	1.17
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Cost of Property Insur		$260.00					
Column Total:		**$260.00**					
1000.1.300.43125.4524.00000.00.000.	Snow Rmvl - Public Liab Insur	$1,219.33	$1,108.00	$860.00	$860.00	($248.00)	(22.38)
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Cost of Public Liability Insur		$860.00					
Column Total:		**$860.00**					
Budg_Cat: Purchased Services - 300		$77,030.62	$91,365.00	$91,120.00	$91,120.00	($245.00)	(0.27)
1000.1.300.43125.4612.00000.00.000.	Snow Rmvl - Operating Suppl	$161,067.91	$264,500.00	$271,000.00	$264,500.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Road salt, minimum 5 year average		$225,000.00					
Description: Sand 2,000 CY @ $23		$46,000.00					
Description: z City Manager General Reduction		($6,500.00)					
Column Total:		**$264,500.00**					
1000.1.300.43125.4631.00000.00.000.	Snow Rmvl - Food/Food Servi	$388.95	$1,300.00	$1,300.00	$1,300.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Annual snow meeting		$300.00					
Description: Overnight snow storm food allowance		$1,000.00					
Column Total:		**$1,300.00**					
1000.1.300.43125.4654.00000.00.000.	Snow Rmvl - Maint Supplies -	$1,738.81	$15,000.00	$15,000.00	$15,000.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Parts/supplies to repair div. vehicles		$15,000.00					
Column Total:		**$15,000.00**					

City of Dover, New Hampshire

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43125.4681.00000.00.000.	Snow Rmvl - Minor Equip, Fur	$12,906.91	$20,000.00	$20,000.00	$20,000.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Cutting Edges		$20,000.00					
Column Total:		**$20,000.00**					
Budg_Cat: Supplies - 600		$176,102.58	$300,800.00	$307,300.00	$300,800.00	$0.00	0.00
Func: CS - Snow Rmvl - 43125		$353,525.63	$593,921.00	$600,176.00	$593,676.00	($245.00)	(0.04)

COMMUNITY SERVICES

Division: Storm Water — Function 43155

Mission Statement:

To improve water quality, reduce flooding hazards, while efficiently and effectively maintaining all of Dover's storm drainage systems. Efforts include comprehensive planning, public education, and proper management of infrastructure.

Major Services/Responsibilities:

- Satisfy requirements of the Federal EPA MS4 (Municipal Separate Storm Sewer System) Permit
- Operate, maintain, and repair drainage system infrastructure
- Implement BMP (Best Management Practices) maintenance
- Catch Basin Cleaning
- Monitor ground water sampling
- Complete and update drainage system mapping
- Review designs, inspect installation, and track ongoing operations and maintenance of all private stormwater systems

Key Fiscal Year Objectives:

Community Services staff will continue to oversee the proper operation and maintenance of all storm water related infrastructure. There are numerous ongoing activities mandated via regulatory compliance per the EPA MS4 permit, which includes cleaning all catch basins every 2 years, continued implementation of a Public Education and Outreach Campaign, testing of stormwater outfalls to investigate potential presence of illicit connections, and completion of thorough mapping and documentation of all assets and infrastructure. Staff will also support the Ad-Hoc Stormwater Funding Committee created by the City Council.

The City will continue to be a leader via the implementation of new, or creative BMP's that will either help improve water quality, or help reduce possible flooding hazards. This will protect water quality and our natural resources, as recommended per the Stewardship of Resources Master Plan. With a pending new EPA general permit to regulate both point and non-point nitrogen sources taking effect in the coming fiscal year, staff will prioritize efforts to identify appropriate BMP measures that can be installed either in conjunction with planned CIP projects, or possibly as a stand-alone project. Collaboration is expected with multiple communities within the Great Bay Watershed to track land use patterns, BMP installations, and results on water quality.

Performance Measures:

Description	FY21 Act	FY22 Est	FY23 Est
Compliance with MS4 Permit	Yes	Yes	Yes
Catch Basin Cleaning 50% of Total Annually	1,405	1,528	1,580
Review Private O&M Annual Reports	35	35	35

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2022-2023

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43155.4115.00000.00.000.	Storm Water - Regular Hourly	$276,946.59	$277,419.00	$306,087.00	$306,087.00	$28,668.00	10.33
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	457 Incentive Pay	$4,100.00	1.0000	457 Incentive			
Description:	Gunnison, Robert	$40,695.00	1.0000	Truck Driver			
Description:	Hicks, Morris	$45,122.00	1.0000	Maintenance Mec			
Description:	Kahler, Benjamin	$41,969.00	1.0000	Truck Driver			
Description:	Sullivan, Kevin	$52,576.00	1.0000	Heavy Equipment			
Description:	Sullivan, Micheal	$40,695.00	1.0000	Truck Driver			
Description:	Truax, Dean	$80,930.00	1.0000	Working Foreman			
Column Total:		**$306,087.00**					
1000.1.300.43155.4120.00000.00.000.	Storm Water - Temporary Em	$6,126.92	$12,000.00	$12,000.00	$12,000.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	923 hrs @ $13 hr intern MS4 permit data collection	$12,000.00					
Column Total:		**$12,000.00**					
1000.1.300.43155.4130.00000.00.000.	Storm Water - Overtime Pay	$2,366.61	$5,000.00	$5,000.00	$5,000.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Unscheduled Overtime pay	$5,000.00					
Column Total:		**$5,000.00**					
1000.1.300.43155.4170.00000.00.000.	Storm Water - Longevity Pay	$2,800.00	$2,000.00	$2,000.00	$2,000.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	1 @ 20-24 years	$1,600.00		$1,600 each			
Description:	1 @ 5-9 years	$400.00		$400 each			
Column Total:		**$2,000.00**					

General Fund Expenditure Detail Report

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43155.4211.00000.00.000.	Storm Water - Health Insuranc	$75,154.92	$111,080.00	$95,717.00	$95,717.00	($15,363.00)	(13.83)
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Medical premiums to Health Trust		$95,717.00					
Column Total:		**$95,717.00**					
1000.1.300.43155.4212.00000.00.000.	Storm Water - Dental Insuranc	$2,536.09	$3,592.00	$3,124.00	$3,124.00	($468.00)	(13.03)
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Dental premiums to Health Trust		$3,124.00					
Column Total:		**$3,124.00**					
1000.1.300.43155.4213.00000.00.000.	Storm Water - Life Insurance	$409.93	$459.00	$507.00	$507.00	$48.00	10.46
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Life premiums to Health Trust		$507.00					
Column Total:		**$507.00**					
1000.1.300.43155.4214.00000.00.000.	Storm Water - Long Term Disa	$971.43	$1,011.00	$1,118.00	$1,118.00	$107.00	10.58
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Long Term Disability Premiums to Health Trust		$1,118.00					
Column Total:		**$1,118.00**					
1000.1.300.43155.4215.00000.00.000.	Storm Water - Short Term Dis	$1,606.19	$1,925.00	$3,146.00	$3,146.00	$1,221.00	63.43
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Short Term Disability Premiums to Health Trust		$3,146.00					
Column Total:		**$3,146.00**					
1000.1.300.43155.4220.00000.00.000.	Storm Water - FICA	$17,391.56	$18,879.00	$21,437.00	$21,437.00	$2,558.00	13.55
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Cost of FICA - 6.2% of Wages		$21,437.00					
Column Total:		**$21,437.00**					

City of Dover, New Hampshire

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account / Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43155.4225.00000.00.000. Storm Water - Medicare	$4,067.37	$4,415.00	$5,013.00	$5,013.00	$598.00	13.54
Column: [FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description: Cost of Medicare - 1.45% of Wages	$5,013.00					
Column Total:	**$5,013.00**					
1000.1.300.43155.4230.00000.00.000. Storm Water - Retirement	$29,362.37	$39,861.00	$44,114.00	$44,114.00	$4,253.00	10.67
Column: [FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description: Cost of NH Retirement System Payments	$44,114.00					
Column Total:	**$44,114.00**					
1000.1.300.43155.4240.00000.00.000. Storm Water - Staff Developm	$185.00	$3,400.00	$3,400.00	$3,400.00	$0.00	0.00
Column: [FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description: 1 @ $800 4 @ $650	$3,400.00		Per Contract			
Column Total:	**$3,400.00**					
1000.1.300.43155.4260.00000.00.000. Storm Water - Workers Comp	$28,797.00	$28,797.00	$28,797.00	$28,797.00	$0.00	0.00
Column: [FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description: Workers Comp allocation	$28,797.00					
Column Total:	**$28,797.00**					
Budg_Cat: Personal Services - 100	$448,721.98	$509,838.00	$531,460.00	$531,460.00	$21,622.00	4.24
1000.1.300.43155.4339.00000.00.000. Storm Water - Consulting Ser	$833.25	$5,000.00	$5,000.00	$5,000.00	$0.00	0.00
Column: [FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description: NHDES Groundwater Sampling (River St. Mast Rd.)	$5,000.00					
Column Total:	**$5,000.00**					

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Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43155.4432.00000.00.000.	Storm Water - Maint Chrgs - Ir	$10,069.00	$14,000.00	$14,000.00	$14,000.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Traffic Control (includes catch basin cleaning)	$9,000.00					
Description:	Trench patching	$5,000.00					
Column Total:		**$14,000.00**					
1000.1.300.43155.4433.00000.00.000.	Storm Water - Maint Chrgs - E	$663.00	$1,669.00	$500.00	$500.00	($1,169.00)	(70.04)
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Repairs to radios & equipment	$500.00					
Column Total:		**$500.00**					
1000.1.300.43155.4435.00000.00.000.	Storm Water - Maint Chrgs - C	$13,025.76	$12,170.00	$15,665.00	$15,665.00	$3,495.00	28.72
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Division Share of DoverNet PC Replacement	$1,394.00					
Description:	Division Share of DoverNet support	$14,271.00					
Column Total:		**$15,665.00**					
1000.1.300.43155.4443.00000.00.000.	Storm Water - Rental of Equip	$73,745.00	$88,512.00	$83,512.00	$83,512.00	($5,000.00)	(5.65)
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Catch Basin Cleaning	$80,000.00					
Description:	Division share copier/scanner	$262.00					
Description:	Eq. Rental Private Contractors	$3,250.00					
Column Total:		**$83,512.00**					
1000.1.300.43155.4521.00000.00.000.	Storm Water - Property Insura	$84.68	$86.00	$86.00	$86.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Cost of Property Insurance	$86.00					
Column Total:		**$86.00**					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43155.4522.00000.00.000.	Storm Water - Vehicle & Equip	$7,152.63	$8,013.00	$7,505.00	$7,505.00	($508.00)	(6.34)
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Cost of Vehicle Insurance		$7,505.00					
Column Total:		**$7,505.00**					
1000.1.300.43155.4524.00000.00.000.	Storm Water - Public Liab Insu	$2,625.92	$2,616.00	$2,947.00	$2,947.00	$331.00	12.65
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Cost of Liability Insurance		$2,947.00					
Column Total:		**$2,947.00**					
1000.1.300.43155.4531.00000.00.000.	Storm Water - Telecommunica	$2,813.72	$2,812.00	$2,812.00	$2,812.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Services/equipment for voice, fax, data, wireless		$2,812.00					
Column Total:		**$2,812.00**					
1000.1.300.43155.4580.00000.00.000.	Storm Water - Travel Expense	$0.00	$500.00	$500.00	$500.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Stormwater Conferences		$500.00					
Column Total:		**$500.00**					
Budg_Cat: Purchased Services - 300		$111,012.96	$135,378.00	$132,527.00	$132,527.00	($2,851.00)	(2.11)
1000.1.300.43155.4611.00000.00.000.	Storm Water - Office Supplies	$149.08	$500.00	$500.00	$500.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Misc. office supplies		$500.00					
Column Total:		**$500.00**					

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Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43155.4612.00000.00.000	Storm Water - Operating Supp	$2,737.79	$1,800.00	$2,100.00	$2,100.00	$300.00	16.67
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Gloves, batteries, safety gear, cleaning supplies	$1,500.00					
Description:	Public outreach- Apple Harvest Day	$600.00					
Column Total:		**$2,100.00**					
1000.1.300.43155.4615.00000.00.000	Storm Water - Clothing & Unif	$4,761.70	$5,148.00	$5,148.00	$5,148.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Raingear & gloves	$250.00					
Description:	Safety Shoes AFSCME 5 @ $300	$1,500.00					
Description:	Safety Shoes DPEA 1 @ $300	$300.00					
Description:	Uniforms	$3,098.00					
Column Total:		**$5,148.00**					
1000.1.300.43155.4626.00000.00.000	Storm Water - Vehicle Fuels	$17,603.59	$26,508.00	$24,323.00	$24,323.00	($2,185.00)	(8.24)
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	1,580 gals off road diesel @ $2.80	$4,424.00					
Description:	2,277 gals @ $2.15 unleaded	$4,895.00					
Description:	6200 gals @ $2.42 diesel	$15,004.00					
Column Total:		**$24,323.00**					
1000.1.300.43155.4631.00000.00.000	Storm Water - Food/Food Ser	$308.12	$250.00	$250.00	$250.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Public events and meetings	$250.00					
Column Total:		**$250.00**					

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43155.4652.00000.00.000.	Storm Water - Maint Supplies	$55,655.97	$50,000.00	$55,000.00	$55,000.00	$5,000.00	10.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Pavement for drainage and catch basins	$10,000.00					
Description:	Pipe, structures, gravel, stone, mortar	$45,000.00					
Column Total:		**$55,000.00**					
1000.1.300.43155.4653.00000.00.000.	Storm Water - Maint Supplies	$245.27	$1,500.00	$1,500.00	$1,500.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Maint supplies to maintain small tools and equip.	$1,500.00					
Column Total:		**$1,500.00**					
1000.1.300.43155.4654.00000.00.000.	Storm Water - Maint Supplies	$76,751.34	$90,000.00	$90,000.00	$90,000.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Parts & Supplies Division vehicles	$90,000.00					
Column Total:		**$90,000.00**					
1000.1.300.43155.4661.00000.00.000.	Storm Water - Fleet Maint Cha	$77,704.95	$69,372.00	$90,045.00	$90,045.00	$20,673.00	29.80
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Division share of Fleet Maint. Budget	$90,045.00					
Column Total:		**$90,045.00**					
1000.1.300.43155.4681.00000.00.000.	Storm Water - Minor Equip, Fu	$625.54	$2,150.00	$2,150.00	$2,150.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Pipe saw	$650.00					
Description:	Shovels carbide saw blades	$750.00					
Description:	Small tools & hardware under $500	$750.00					
Column Total:		**$2,150.00**					
Budg_Cat: Supplies - 600		$236,543.35	$247,228.00	$271,016.00	$271,016.00	$23,788.00	9.62

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43155.4715.00000.00.000.	Storm Water - Land Improvem	$137,677.82	$200,000.00	$250,000.00	$250,000.00	$50,000.00	25.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: General Drainage Improvements		$250,000.00	Adopted CIP				
Column Total:		**$250,000.00**					
1000.1.300.43155.4745.00000.00.000.	Storm Water - Computers & C	$227.69	$2,500.00	$2,500.00	$2,500.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: GPS location devices		$2,500.00					
Column Total:		**$2,500.00**					
Budg_Cat: Capital Outlay - 700		$137,905.51	$202,500.00	$252,500.00	$252,500.00	$50,000.00	24.69
1000.1.300.43155.4810.00000.00.000.	Storm Water - Membership Du	$0.00	$250.00	$250.00	$250.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Southeast Watershed Alliance		$250.00					
Column Total:		**$250.00**					
1000.1.300.43155.4819.00000.00.000.	Storm Water - Fees & Charge	$1,270.00	$1,250.00	$1,150.00	$1,150.00	($100.00)	(8.00)
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Annual Dam Registration		$1,150.00					
Column Total:		**$1,150.00**					
Budg_Cat: Other Expenses - 800		$1,270.00	$1,500.00	$1,400.00	$1,400.00	($100.00)	(6.67)
Func: CS - Storm Water - 43155		$935,453.80	$1,096,444.00	$1,188,903.00	$1,188,903.00	$92,459.00	8.43

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COMMUNITY SERVICES

Division: Street Lighting — Function 43160

Mission Statement:

To provide adequate and reliable street lighting on City streets to keep the traveling public safe.

Major Services/Responsibilities:

- Maintain all City street lights and repair/replace as necessary.
- Evaluate lightning needs to continue optimization of lighting.
- Respond and investigate concerns of inadequate lighting.

Key Fiscal Year Objectives:

The Facilities & Grounds Division will assure the continued effective operation of all City streetlights, both utility pole mounted and ornamental lights. One objective for the coming fiscal year will be to expand the functionality of the "smart" controls on the LED lights, looking to find ways to possibly reduce the electrical costs of lighting, while still maintaining adequate illumination for safety. This will entail periodic light intensity audits to see if lighting fixtures can be repositioned, or possibly reduced.

A priority focus will be to ensure every single light is operational, and that the control system is checked on a regular basis to actively monitor for any defective or inoperable lights. This will include regular coordination with the public electrical supplier to ensure street lights are properly replaced either when a utility pole is damaged, or a utility pole is replaced due to planned construction or maintenance.

Performance Measures:

Description	FY21 Act	FY22 Est	FY23 Est
Street lights maintained	1,779	1,780	1,783
Decorative lighting maintained	314	314	314
Service calls	42	42	42
Work orders	30	20	17

City of Dover, New Hampshire

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43160.4435.00000.00.000	Street Lighting - Maint Chrgs - Office Equip	$0.00	$0.00	$2,157.00	$2,157.00	$2,157.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Affinity maintenance agreement		$2,157.00					
Column Total:		**$2,157.00**					
Budg_Cat: Purchased Services - 300		$0.00	$0.00	$2,157.00	$2,157.00	$2,157.00	0.00
1000.1.300.43160.4622.00000.00.000	Street Lighting - Electricity	$169,893.19	$234,663.00	$185,000.00	$185,000.00	($49,663.00)	(21.16)
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: 691,282KWH Eversource		$185,000.00	1,954	Lights			
Column Total:		**$185,000.00**					
1000.1.300.43160.4653.00000.00.000	Street Lighting - Maint Supplies - Equip	$11,990.75	$11,250.00	$11,250.00	$11,250.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: 15 PSNH street light repairs @ $350 each		$5,250.00					
Description: Bulbs and supplies		$1,000.00					
Description: Downtown decorative lights		$5,000.00					
Column Total:		**$11,250.00**					
Budg_Cat: Supplies - 600		$181,883.94	$245,913.00	$196,250.00	$196,250.00	($49,663.00)	(20.20)
Func: CS - Street Lighting - 43160		$181,883.94	$245,913.00	$198,407.00	$198,407.00	($47,506.00)	(19.32)

COMMUNITY SERVICES

Division: Facilities and Grounds — Function 43180

Mission Statement:

Provide and maintain safe and clean city buildings, parks, playgrounds, ball fields, trails, equipment and other facilities for the safety and quality of life to the community, while ensuring their sustainability and longevity through proper maintenance. Additionally, maintain all municipal traffic light systems, city trees, and traffic signs.

Major Services/Responsibilities:

- Design, construct, install and repair equipment and facilities.
- Construct, repair and maintain facilities using carpentry, mechanical, plumbing, electrical, sheet metal, and welding skills.
- Monitor and maintain all traffic control signal systems, including crosswalk signals
- Perform landscaping, brush and tree removal at all City facilities.
- Groom, mow and line ball fields, maintain public turf areas and flower beds.
- Perform custodial duties at all City facilities.
- Maintain and install all City signage.
- Maintain general street lighting through the City, and décor lighting in the urban area

Key Fiscal Year Objectives:

Community Services will continue to ensure that all City facilities, grounds, public spaces, and parks, remain ready for public use through proper maintenance and implementation of recommendations of the recently completed Facilities Master Plan. Staff will be developing detailed condition assessments of all facilities, along with suggested maintenance plans. A significant number of traffic signals have been recently replaced, so oversight will be required to ensure the enhanced traffic monitoring equipment is properly optimized, such that vehicle flow through certain critical corridors is also subsequently optimized.

Other priorities for the coming year include the continued, successful transition to a fully-organic turf maintenance program of all City properties and ballfields. This includes ongoing modifications of the program to enhance treatments, while adjusting for cost or fiscal implications. Additional mowing is recommended to properly adjust the cut height of grass to support public use, while maintaining organic treatments. Concurrently, efforts will be focused on enhanced, organic-based options for curbside weed treatments. This is consistent with prior City Council Resolution and Master Plan goals for Stewardship of Resources. A further enhancement supporting the Stewardship of Resources Master Plan will be a focus on replanting numerous street trees within the downtown. A final maintenance objective will be to replace mid-1970's vintage wooden benches with the City's new standard, which is a Scarborough-style, as installed along Sliver Street.

Performance Measures:

Description	FY21 Act	FY22 Est	FY23 Est
Acres of grounds maintained	326	326	326
Buildings maintained	20	21	21
Miles of curb line weed control	33	33	33
Service calls	662	713	713
Work orders	1,147	1,232	1,232

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43180.4110.00000.00.000.	Facilities & Grnds - Regular Salaried	$182,218.64	$184,765.00	$190,759.00	$190,759.00	$5,994.00	3.24
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Sanderson, Eric	$85,337.00	1.0000	Fac Project Mgr			
Description:	Sirois, Sharon	$105,422.00	1.0000	Fac -Ground-Cem			
Column Total:		**$190,759.00**					
1000.1.300.43180.4115.00000.00.000.	Facilities & Grnds - Regular Hourly	$350,014.47	$374,721.00	$406,697.00	$406,697.00	$31,976.00	8.53
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	457 Incentive Pay	$5,965.00		457 Incentive			
Description:	Colonna, Mark	$56,480.00	1.0000	Maintenance Spe			
Description:	Gerrish, Andrew	$45,122.00	1.0000	Maintenance Spe			
Description:	Grace, Richard	$84,439.00	1.0000	Plant Superviso			
Description:	Grace, Richard	($33,776.00)	-0.4000	Prorate Sewer			
Description:	Grace, Richard	($33,776.00)	-0.4000	Prorate Water			
Description:	Karen Bowker	$26,257.00	0.6250	Secretary I			
Description:	Lang, Paul	$49,193.00	1.0000	Maintenance Spe			
Description:	Neenan, Ryan	$47,836.00	1.0000	Maintenance Spe			
Description:	Rabideau, Matthew	$56,479.00	1.0000	Maintenance Spe			
Description:	TBD - Laborer I	$35,225.00	1.0000	Laborer I			
Description:	Wilson, Michael T	$67,253.00	1.0000	Maintenance Spe			
Column Total:		**$406,697.00**					
1000.1.300.43180.4120.00000.00.000.	Facilities & Grnds - Temporary Employ.	$49,478.84	$47,811.00	$47,811.00	$47,811.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	4 Snl Maint Worker III SFT 4,810 hrs/yr	$47,811.00					
Column Total:		**$47,811.00**					

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43180.4130.00000.00.000	Facilities & Grnds - Overtime Pay	$15,078.71	$18,000.00	$18,000.00	$18,000.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Special Events and emergency calls		$18,000.00					
Column Total:		**$18,000.00**					
1000.1.300.43180.4170.00000.00.000	Facilities & Grnds - Longevity Pay	$8,000.00	$8,000.00	$7,600.00	$7,600.00	($400.00)	(5.00)
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: 1 @ 15-19 years		$1,200.00	$1,200 each				
Description: 1 @ 20-24 years		$1,600.00	$1,600 each				
Description: 2 @ 25 plus years		$4,000.00	$2,000 each				
Description: 2 @ 5-9 years		$800.00	$400 each				
Column Total:		**$7,600.00**					
1000.1.300.43180.4211.00000.00.000	Facilities & Grnds - Health Insurance	$150,348.73	$138,139.00	$166,975.00	$166,975.00	$28,836.00	20.87
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Medical Premiums to HealthTrust		$166,975.00					
Column Total:		**$166,975.00**					
1000.1.300.43180.4212.00000.00.000	Facilities & Grnds - Dental Insurance	$5,704.63	$5,669.00	$5,952.00	$5,952.00	$283.00	4.99
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Dental Premiums to HealthTrust		$5,952.00					
Column Total:		**$5,952.00**					
1000.1.300.43180.4213.00000.00.000	Facilities & Grnds - Life Insurance	$891.38	$892.00	$950.00	$950.00	$58.00	6.50
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Life Premiums to HealthTrust		$950.00					
Column Total:		**$950.00**					

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43180.4214.00000.00.000.	Facilities & Grnds - Long Term Disability	$2,058.97	$2,276.00	$2,189.00	$2,189.00	($87.00)	(3.82)
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Long Term Disability Premiums to Health Trust	$2,189.00					
Column Total:		**$2,189.00**					
1000.1.300.43180.4215.00000.00.000.	Facilities & Grnds - Short Term Disability	$3,501.12	$4,333.00	$6,157.00	$6,157.00	$1,824.00	42.10
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Short Term Disability Premiums to Health Trust	$6,157.00					
Column Total:		**$6,157.00**					
1000.1.300.43180.4220.00000.00.000.	Facilities & Grnds - FICA	$39,897.10	$42,031.00	$44,579.00	$44,579.00	$2,548.00	6.06
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Cost of FICA - 6.2% of Wages	$44,579.00					
Column Total:		**$44,579.00**					
1000.1.300.43180.4225.00000.00.000.	Facilities & Grnds - Medicare	$9,329.76	$9,830.00	$10,426.00	$10,426.00	$596.00	6.06
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Cost of Medicare - 1.45% of wages	$10,426.00					
Column Total:		**$10,426.00**					
1000.1.300.43180.4230.00000.00.000.	Facilities & Grnds - Retirement	$60,844.68	$78,828.00	$83,707.00	$83,707.00	$4,879.00	6.19
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Cost of NH Retirement System payments	$83,707.00					
Column Total:		**$83,707.00**					
1000.1.300.43180.4240.00000.00.000.	Facilities & Grnds - Staff Development	$639.00	$6,950.00	$6,950.00	$6,950.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	3 DPEA @ $800 7 AFSCME @ $650	$6,950.00		Per Contract			
Column Total:		**$6,950.00**					

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43180.4260.00000.00.000.	Facilities & Grnds - Workers Comp Insurance	$16,371.00	$16,371.00	$16,371.00	$16,371.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Workers Comp allocation		$16,371.00					
Column Total:		**$16,371.00**					
1000.1.300.43180.4290.00000.00.000.	Facilities & Grnds - FSA Fees	$30.25	$0.00	$0.00	$0.00	$0.00	0.00
Budg_Cat: Personal Services - 100		$894,407.28	$938,616.00	$1,015,123.00	$1,015,123.00	$76,507.00	8.15
1000.1.300.43180.4336.00000.00.000.	Facilities & Grnds - Medical Services	$1,530.00	$500.00	$1,120.00	$1,120.00	$620.00	124.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Onsite drug testing		$500.00					
Description: Physical exams for new employees		$620.00	4 @ $155 each				
Column Total:		**$1,120.00**					
1000.1.300.43180.4411.00000.00.000.	Fac & Grnds - Water & Sewer Expense	$2,580.45	$3,158.00	$3,556.00	$3,556.00	$398.00	12.60
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Facilities/Grounds Bldg - 25 Units		$398.00					
Description: Guppy Park - Service ID 19105		$50.00					
Description: Henry Law Rotary Park - Service ID12489		$1,000.00					
Description: Long Hill Road Park - Service ID 18521		$1,958.00					
Description: Orchard Street - Service ID 19378		$75.00					
Description: Silver Street-Service ID 20048		$75.00					
Column Total:		**$3,556.00**					

City of Dover, New Hampshire

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43180.4431.00000.00.000	Fac & Grnds - Maint Chrgs - Buildings	$30,893.74	$141,822.00	$148,820.00	$148,820.00	$6,998.00	4.93
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	HVAC Maintenance	$118,820.00		Per Bid			
Description:	Various building maintenance	$30,000.00					
Column Total:		**$148,820.00**					
1000.1.300.43180.4432.00000.00.000	Fac & Grnds -Maint Chrgs-Impr o/t Buildings	$150,406.48	$159,325.00	$177,191.00	$177,191.00	$17,866.00	11.21
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Contract field maint./mowing	$50,330.00					
Description:	Contract tree removal	$40,000.00					
Description:	Field and lawn treatments	$78,361.00					
Description:	Misc. maintenance	$1,500.00					
Description:	Rodent Control	$5,000.00					
Description:	Stump grinding	$2,000.00					
Column Total:		**$177,191.00**					
1000.1.300.43180.4433.00000.00.000	Facilities & Grnds - Maint Chrgs - Equipme	$750.00	$1,000.00	$1,000.00	$1,000.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Repairs to small tools & equipment	$1,000.00					
Column Total:		**$1,000.00**					
1000.1.300.43180.4435.00000.00.000	Fac & Grnds -Maint Chrgs - Office Equipment	$30,597.00	$30,806.00	$34,023.00	$34,023.00	$3,217.00	10.44
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Division share of DoverNet PC replacement	$1,285.00					
Description:	Division share of DoverNet support	$32,238.00					
Description:	Division share of software upgrade	$350.00					
Description:	Imron IS 2000 Maint agreement	$150.00					
Column Total:		**$34,023.00**					

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Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43180.4443.00000.00.000.	Facilities & Grnds - Rental of Equipment	$240.00	$740.00	$1,100.00	$1,100.00	$360.00	48.65
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	1/2 Copier Rental (shared with Cemetery)	$600.00					
Description:	Tools & Equipment	$500.00					
Column Total:		**$1,100.00**					
1000.1.300.43180.4521.00000.00.000.	Facilities & Grnds - Property Insurance	$1,986.91	$2,137.00	$3,788.00	$3,788.00	$1,651.00	77.26
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Cost of Property Insur	$3,788.00					
Column Total:		**$3,788.00**					
1000.1.300.43180.4522.00000.00.000	Facilities & Grnds - Vehicle & Equip Insur	$6,355.09	$5,350.00	$5,363.00	$5,363.00	$13.00	0.24
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Cost of Vehicle Insur	$5,363.00					
Column Total:		**$5,363.00**					
1000.1.300.43180.4524.00000.00.000.	Facilities & Grnds - Public Liab Insur	$5,418.26	$5,978.00	$6,221.00	$6,221.00	$243.00	4.06
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Cost of Public Liability Insur	$6,221.00					
Column Total:		**$6,221.00**					
1000.1.300.43180.4531.00000.00.000.	Facilities & Grnds - Telecommunications	$4,471.07	$4,983.00	$4,983.00	$4,983.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Services/equipment for voice, fax, data, wireless	$4,983.00					
Column Total:		**$4,983.00**					
Budg_Cat: Purchased Services - 300		$235,229.00	$355,799.00	$387,165.00	$387,165.00	$31,366.00	8.82

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2022-2023

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43180.4611.00000.00.000	Facilities & Grnds - Office Supplies	$1,290.74	$800.00	$800.00	$800.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	General office supplies	$800.00					
Column Total:		**$800.00**					
1000.1.300.43180.4612.00000.00.000	Facilities & Grnds - Operating Supplies	$807.27	$700.00	$700.00	$700.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Gauze, bandages, tape, cold packs, etc.	$100.00					
Description:	Safety supplies, marking paint, gloves, shop suppl	$600.00					
Column Total:		**$700.00**					
1000.1.300.43180.4615.00000.00.000	Facilities & Grnds - Clothing & Uniforms	$6,616.29	$7,737.00	$7,737.00	$7,737.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Safety boots - seasonal staff 5 @ $100 ea	$500.00					
Description:	Safety boots- per union contract DPEA 3 @ $300 ea	$900.00					
Description:	Safety boots-per union contract AFSCME 7 @ $300 ea	$2,100.00					
Description:	Uniforms	$4,237.00					
Column Total:		**$7,737.00**					
1000.1.300.43180.4621.00000.00.000	Facilities & Grnds - Natural Gas	$0.00	$5,875.00	$0.00	$0.00	($5,875.00)	(100.00)

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Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43180.4622.00000.00.000	Facilities & Grnds - Electricity	$3,772.10	$8,410.00	$4,121.00	$4,121.00	($4,289.00)	(51.00)
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	1271 KWH Henry Law Park irrigation system	$236.00					
Description:	16,946 KWH Shaw's Lane irrigation system & lightin	$3,152.00					
Description:	1843 KWH Hancock Park irrigation system	$343.00					
Description:	2095 KWH Holiday lighting	$390.00					
Column Total:		**$4,121.00**					
1000.1.300.43180.4626.00000.00.000	Facilities & Grnds - Vehicle Fuels	$8,768.93	$10,371.00	$10,380.00	$10,380.00	$9.00	0.09
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	3,833 gls unleaded fuel @ $2.15	$8,240.00					
Description:	65 gls diesel @ 2.42	$157.00					
Description:	793 gals fuel for mowers @ $2.50	$1,983.00					
Column Total:		**$10,380.00**					
1000.1.300.43180.4631.00000.00.000	Facilities & Grnds - Food/Food Services	$229.61	$100.00	$100.00	$100.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Public Events & Meetings	$100.00					
Column Total:		**$100.00**					
1000.1.300.43180.4640.00000.00.000	Facilities & Grnds - Books/Publications	$48.00	$0.00	$0.00	$0.00	$0.00	0.00
1000.1.300.43180.4651.00000.00.000	Fac & Grnds - Maint Supplies - Buildings	$297.68	$2,500.00	$2,500.00	$2,500.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	City Facilities	$2,500.00					
Column Total:		**$2,500.00**					

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Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43180.4652.00000.00.000.	Fac & Grnd Maint Supplies-Impr o/t Building	$21,339.69	$43,750.00	$43,750.00	$43,750.00	$0.00	0.00

Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**
Description:	15 new trees	$2,250.00		
Description:	Bark mulch - landscape all facilities	$8,000.00		
Description:	Bark mulch - playground grade	$2,500.00		
Description:	Benches, playground, ball field, community trail m	$10,000.00		
Description:	Community Trail striping & signage	$1,000.00		
Description:	Holiday lighting supplies	$200.00		
Description:	Materials & supplies for landscaping	$4,000.00		
Description:	Outdoor pool maintenance	$800.00		
Description:	Signs and posts	$12,000.00		
Description:	Supplies & equipment for park maintenance	$3,000.00		
Column Total:		**$43,750.00**		

1000.1.300.43180.4653.00000.00.000.	Facilities & Grnds - Maint Supplies - Equip	$752.81	$7,600.00	$7,600.00	$7,600.00	$0.00	0.00

Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**
Description:	Mower maintenance supplies	$7,600.00		
Column Total:		**$7,600.00**		

1000.1.300.43180.4654.00000.00.000	Facilities & Grnds - Maint Supplies - Vehicl	$12,545.98	$7,462.00	$7,462.00	$7,462.00	$0.00	0.00

Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**
Description:	Parts & supplies to maintain vehicles	$7,462.00		
Column Total:		**$7,462.00**		

1000.1.300.43180.4661.00000.00.000.	Facilities & Grnds - Fleet Maint Charge	$43,392.48	$39,244.00	$50,939.00	$50,939.00	$11,695.00	29.80

Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**
Description:	Division share of Fleet Maint. Budget	$50,939.00		
Column Total:		**$50,939.00**		

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Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43180.4681.00000.00.000	Fac & Grnds -Minor Equip, Furniture & Fxtrs	$2,995.68	$3,000.00	$3,000.00	$3,000.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Landscaping and grooming tools		$3,000.00					
Column Total:		**$3,000.00**					
Budg_Cat: Supplies - 600		$102,857.26	$137,549.00	$139,089.00	$139,089.00	$1,540.00	1.12
1000.1.300.43180.4730.00000.00.000	Facilities & Grnds - Improvements o/t Buildi	$0.00	$35,000.00	$0.00	$0.00	($35,000.00)	(100.00)
1000.1.300.43180.4741.00000.00.000	Facilities & Grnds - Machinery & Equipmen	$2,872.79	$6,000.00	$6,000.00	$6,000.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Division share of mower replacement		$6,000.00		split w/ Cem.			
Column Total:		**$6,000.00**					
1000.1.300.43180.4742.00000.00.000	Facilities & Grnds - Light Vehicles	$0.0	$7,500.00	$9,000.00	$9,000.00	$1,500.00	20.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Division share of 1/2 new truck every other year		$9,000.00		split w/ Cem.			
Column Total:		**$9,000.00**					
1000.1.300.43180.4745.00000.00.000	Facilities & Grnds - Computers & Communi	$29.99	$0.00	$0.00	$0.00	$0.00	0.00
Budg_Cat: Capital Outlay - 700		$2,902.78	$48,500.00	$15,000.00	$15,000.00	($33,500.00)	(69.07)
1000.1.300.43180.4810.00000.00.000	Facilities & Grnds - Membership Dues	$370.00	$15.00	$385.00	$385.00	$370.00	2,466.67
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Arbor Day Foundation		$15.00					
Description: Electrician's license		$270.00					
Description: Operator certifications		$100.00					
Column Total:		**$385.00**					

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Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43180.4819.00000.00.000	Facilities & Grnds - Fees & Charges	$457.50	$2,200.00	$2,000.00	$2,000.00	($200.00)	(9.09)
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Boiler & Elevator Permits 40 @ $50		$2,000.00					
Column Total:		**$2,000.00**					
Budg_Cat: Other Expenses - 800		$827.50	$2,215.00	$2,385.00	$2,385.00	$170.00	7.67
Func: CS - Facilities & Grnds - 43180		$1,236,223.82	$1,482,679.00	$1,558,762.00	$1,558,762.00	$76,083.00	5.13

COMMUNITY SERVICES

Division: Recycling & Waste Management — Function 43240

Mission Statement:

To efficiently manage and implement the recycling and waste management programs of the City to provide reduction, reuse, recycling, and ultimate disposal options for our residents and businesses. Programs will comply with all Federal, State and local laws, and will ensure curbside single-stream recycling remains viable, while providing options for disposal of household hazardous wastes, yard waste, compostable materials, and recyclables.

Major Services/Responsibilities:

- Coordinate/oversee curbside recycling and management of recycling center.
- Conduct recycling education and provide support for recycling operations.
- Provide household hazardous waste collection and coordinate trash disposal.
- Collection/composting of yard waste.
- Tracking of waste stream and budget.
- Coordinate with State and Federal agencies to insure compliance with all applicable laws.
- Track recycling markets to insure cost effective disposal of recyclable goods.
- Apply for and administer available grant money to aid in programs.

Key Fiscal Year Objectives:

Community Services will assure the continued economical and effective operations of the curbside single-stream recycling program, as well as successful operation of the Recycling Center for disposal of additional wastes or recyclables.

Priorities for the coming year will be: continued education of proper recycling practices to ensure the contamination rates of the curbside collection program for single-stream recycling remain below 10% in order to avoid any fiscal penalties; continued provision of responsible disposal options for household hazardous waste (fluorescent bulbs, waste oil, or Freon containing items) or electronic wastes (televisions, computer monitors, etc.) that support resource extraction or lead to environmentally friendly disposal; expansion of compost options for food waste and certain packaging items to divert volume from solid waste stream; exploration of additional yard waste disposal or compost options.

Performance Measures:

Description	FY21 Act	FY22 Est	FY23 Est
Recycling Cost Per Ton	$140.00	$148.00	$156.00
Recycling From Curb - Tons	2,248	2,500	2,600
Construction Debris - Tons	994	1,000	1,050
Light Iron - Tons	356	365	375
Yard Waste - Tons	1,193	1,300	1,350

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Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43240.4130.00000.00.000.	Recycling Mgmt - Overtime Pay	$34,215.17	$28,800.00	$33,800.00	$33,800.00	$5,000.00	17.36
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Center Coverage (6 Sundays)		$1,800.00					
Description: Center Coverage (Saturday's)		$30,000.00					
Description: Fall Leaf Collection		$2,000.00					
Column Total:		**$33,800.00**					
1000.1.300.43240.4220.00000.00.000.	Recycling Mgmt - FICA	$2,025.70	$1,247.00	$2,096.00	$2,096.00	$849.00	68.08
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Cost of FICA -6.2% of Wages		$2,096.00					
Column Total:		**$2,096.00**					
1000.1.300.43240.4225.00000.00.000.	Recycling Mgmt - Medicare	$473.91	$292.00	$490.00	$490.00	$198.00	67.81
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Cost of Medicare - 1.45% of wages		$490.00					
Column Total:		**$490.00**					
1000.1.300.43240.4230.00000.00.000.	Recycling Mgmt - Retirement	$3,848.59	$4,049.00	$4,752.00	$4,752.00	$703.00	17.36
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Cost of NH Retirement System payments		$4,752.00					
Column Total:		**$4,752.00**					
1000.1.300.43240.4260.00000.00.000.	Recycling Mgmt - Workers Comp Ins	$2,526.96	$2,527.00	$2,527.00	$2,527.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Workers Comp allocation		$2,527.00					
Column Total:		**$2,527.00**					
Budg_Cat: Personal Services - 100		$43,090.33	$36,915.00	$43,665.00	$43,665.00	$6,750.00	18.29

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Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43240.4411.00000.00.000	Recycling Mgmt - Water & Sewer Expense	$33.73	$200.00	$100.00	$100.00	($100.00)	(50.00)
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Water & Sewer Expense Service ID 18706	$100.00					
Column Total:		**$100.00**					
1000.1.300.43240.4420.00000.00.000	Recycling Mgmt - Waste Collection Service	$645,398.70	$724,454.00	$738,123.00	$738,123.00	$13,669.00	1.89
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Compactors & containers Recycling Center	$11,458.00					
Description:	Curbside recycling contract	$641,558.00					
Description:	Food waste composting	$5,000.00					
Description:	Hauling containers from center	$60,471.00					
Description:	Recycling totters	$14,636.00					
Description:	Special waste	$5,000.00					
Column Total:		**$738,123.00**					
1000.1.300.43240.4421.00000.00.000	Recycling Mgmt - Waste Disposal Services	$177,456.77	$155,100.00	$174,317.00	$174,317.00	$19,217.00	12.39
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Anti-freeze/oil filters recycling	$1,300.00					
Description:	Brush grinding 60 @ $750	$45,000.00					
Description:	Construction debris 1,242 tons x $87.97	$109,265.00					
Description:	Freon recycling 102,104 @ .12	$12,252.00					
Description:	Yard Waste recycling & stump grinding	$6,500.00					
Column Total:		**$174,317.00**					

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1000.1.300.43240.4433.00000.00.000	Recycling Mgmt - Maint Chrgs - Equipment	$1,900.00	$1,500.00	$1,800.00	$1,800.00	$300.00	20.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Scale maintenance & calibration		$1,800.00					
Column Total:		**$1,800.00**					
1000.1.300.43240.4443.00000.00.000	Recycling Mgmt - Rental of Equipment	$11,697.92	$0.00	$0.00	$0.00	$0.00	0.00
1000.1.300.43240.4521.00000.00.000	Recycling Mgmt - Property Ins	$177.03	$167.00	$168.00	$168.00	$1.00	0.60
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Cost of Property Insur		$168.00					
Column Total:		**$168.00**					
1000.1.300.43240.4522.00000.00.000	Recycling Mgmt - Vehicle & Equip Insuranc	$2,010.68	$1,964.00	$1,523.00	$1,523.00	($441.00)	(22.45)
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Cost of Vehicle Insur		$1,523.00					
Column Total:		**$1,523.00**					
1000.1.300.43240.4524.00000.00.000	Recycling Mgmt - Public Liab Insurance	$358.37	$394.00	$348.00	$348.00	($46.00)	(11.68)
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Cost of Public Liability Insur		$348.00					
Column Total:		**$348.00**					
1000.1.300.43240.4531.00000.00.000	Recycling Mgmt - Telecommunications	$2,046.74	$1,947.00	$2,050.00	$2,050.00	$103.00	5.29
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Services/equipment for voice, fax, data, wireless		$2,050.00					
Column Total:		**$2,050.00**					
1000.1.300.43240.4534.00000.00.000	Recycling Mgmt - Postage	$0.00	$1,000.00	$1,000.00	$1,000.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Mailers		$1,000.00					
Column Total:		**$1,000.00**					

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1000.1.300.43240.4540.00000.00.000.	Recycling Mgmt - Advertising	$0.00	$1,000.00	$200.00	$200.00	($800.00)	(80.00)
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Flyers		$200.00					
Column Total:		**$200.00**					
Budg_Cat: Purchased Services - 300		$841,079.94	$887,726.00	$919,629.00	$919,629.00	$31,903.00	3.59
1000.1.300.43240.4611.00000.00.000.	Recycling Mgmt - Office Supp	$1,912.97	$2,465.00	$2,465.00	$2,465.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Computer, copier & office supplies		$500.00					
Description: Scale tickets		$1,965.00					
Column Total:		**$2,465.00**					
1000.1.300.43240.4612.00000.00.000.	Recycling Mgmt - Operating Supplies	$904.82	$1,500.00	$2,000.00	$2,000.00	$500.00	33.33
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Misc. Supplies to maintain center		$2,000.00					
Column Total:		**$2,000.00**					
1000.1.300.43240.4615.00000.00.000.	Recycling Mgmt - Clothing & Uniforms	$0.00	$200.00	$200.00	$200.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Rain gear		$200.00					
Column Total:		**$200.00**					
1000.1.300.43240.4626.00000.00.000.	Recycling Mgmt - Vehicle Fuels	$5,138.13	$5,162.00	$5,317.00	$5,317.00	$155.00	3.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: 115 gals unleaded fuel @ $2.15		$247.00					
Description: 2,095 gals diesel @ $2.42		$5,070.00					
Column Total:		**$5,317.00**					

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1000.1.300.43240.4631.00000.00.000.	Recycling Mgmt - Food/Food Services	$75.00	$75.00	$75.00	$75.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Public events and meetings	$75.00					
Column Total:		**$75.00**					
1000.1.300.43240.4651.00000.00.000.	Recycling Mgmt - Maint Supplies - Building	$294.00	$1,275.00	$1,275.00	$1,275.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Building maintenance	$1,000.00					
Description:	Mats for recycling center building	$275.00					
Column Total:		**$1,275.00**					
1000.1.300.43240.4653.00000.00.000.	Recycling Mgmt - Maint Supplies - Equipme	$46.83	$500.00	$500.00	$500.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Maintenance repairs to tools/equipment	$500.00					
Column Total:		**$500.00**					
1000.1.300.43240.4654.00000.00.000.	Recycling Mgmt - Maint Supplies - Vehicles	$11,514.63	$15,000.00	$15,000.00	$15,000.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Parts/supplies for division vehicles	$15,000.00					
Column Total:		**$15,000.00**					
1000.1.300.43240.4661.00000.00.000.	Recycling Mgmt - Fleet Maint Charge	$14,626.22	$13,228.00	$17,170.00	$17,170.00	$3,942.00	29.80
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Division share of Fleet Maint. Budget	$17,170.00					
Column Total:		**$17,170.00**					
Budg_Cat:	Supplies - 600	$34,512.60	$39,405.00	$44,002.00	$44,002.00	$4,597.00	11.67

General Fund Expenditure Detail Report

Fiscal Year: 2022-2023

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
☐ Exclude inactive accounts with zero balance

From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43240.4741.00000.00.000.	Recycling Mgmt - Machinery & Equipment	$0.00	$7,000.00	$7,000.00	$7,000.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Roll off container replacement - 1/2 the cost of 1	$7,000.00					
Column Total:		**$7,000.00**					
Budg_Cat: Capital Outlay - 700		$0.00	$7,000.00	$7,000.00	$7,000.00	$0.00	0.00
1000.1.300.43240.4810.00000.00.000.	Recycling Mgmt - Membership Dues	$2,426.00	$2,000.00	$2,000.00	$2,000.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	NRRA	$2,000.00					
Column Total:		**$2,000.00**					
1000.1.300.43240.4819.00000.00.000.	Recycling Mgmt - Fees & Charges	$410.00	$2,660.00	$2,660.00	$2,660.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Annual Scale Inspection/License	$700.00					
Description:	NH Solid Waste operator/weighmaster license	$1,460.00					
Description:	State permit requirements	$500.00					
Column Total:		**$2,660.00**					
Budg_Cat: Other Expenses - 800		$2,836.00	$4,660.00	$4,660.00	$4,660.00	$0.00	0.00
Func: CS - Recycling Mgmt - 43240		$921,518.87	$975,706.00	$1,018,956.00	$1,018,956.00	$43,250.00	4.43

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COMMUNITY SERVICES

Division: Residential Solid Waste Fund — Function 3320-43230

Mission Statement:

To oversee the reliable execution of the City's curbside collection program, and to efficiently and equitably manage the City's pay-as-you-throw Bag & Tag program to: incentivize recycling; divert solid waste from landfilling; and to help generate adequate funding to cover all related program expenses.

Major Services/Responsibilities:

- Track revenues and expenses of the Bag & Tag program
- Monitor the reductions in the waste stream
- Supply stores with bags for sale to the public
- Make recommendations to the Solid Waste Advisory Commission and City Council on the bag prices necessary to maintain the program
- Provide public information about the program
- Insure compliance with the City ordinance governing waste disposal
- Manage contract with waste hauler

Key Fiscal Year Objectives:

Community Services will assure the continued economical and effective operations of the curbside collection program, while tracking disposal volumes and bag & tag sales to ensure adequate revenue is generated to sustain the program. Entering the second year of a 5-year contract, City Staff will work with the collections contractor to ensure collection routes are fully covered and optimized.

Priorities for the upcoming fiscal year will include: diversion of food waste and compostable materials from the solid waste stream; review and verification of stop-counts based on either new customers joining, or existing customers dropping off to pursue private disposal options; continued hosting of household hazardous waste day to provide safe and environmentally friendly disposal options for residents; reduction in illegal dumping complaints through enhanced monitoring and investigations; and improved cleanliness at City-maintained properties and throughout the general Downtown area.

Performance Measures:

Description	FY21 Act	FY22 Est	FY23 Est
Cost Per Ton for disposal	$72.00	$74.00	$77.50
Total Trash Collected – Tons	4,430	4,650	4,700
15 Gallon Bag Sales	180,500	198,000	217,000
30 Gallon Bag Sales	359,750	360,000	374,000
Bulky Item Tag Sales	9,425	9,500	9,520

City of Dover, New Hampshire

Solid Waste Fund Expenditure Detail Report

Fiscal Year: 2022-2023

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
☐ Exclude inactive accounts with zero balance

From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
3320.1.300.43230.4110.00000.00.000.	Regular Salaried Employees	$7,699.52	$6,521.00	$6,997.00	$6,997.00	$476.00	7.30
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Storer, John	($34,985.00)	-0.2500	25% CS Admin			
Description:	Storer, John	($48,978.00)	-0.3500	35% Sewer			
Description:	Storer, John	($48,978.00)	-0.3500	35% Water			
Description:	Storer, John	$139,938.00	1.0000	CS Director			
Column Total:		**$6,997.00**					
3320.1.300.43230.4115.00000.00.000.	Regular Hourly Employees	$149,865.41	$152,172.00	$168,010.00	$168,010.00	$15,838.00	10.41
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Cormier, Todd A	$65,165.00	1.0000	Solid Waste Ast			
Description:	Hager, Stacey A	$71,618.00	1.0000	Admin Assistant			
Description:	Hager, Stacey A	($17,904.00)	-0.2500	CS Admin			
Description:	Hager, Stacey A	($17,904.00)	-0.2500	Sewer Fund			
Description:	Hager, Stacey A	($17,904.00)	-0.2500	Water Fund			
Description:	Moore, Michael T	$84,939.00	1.0000	Solid Waste Coo			
Column Total:		**$168,010.00**					
3320.1.300.43230.4130.00000.00.000.	Overtime Pay	$4,367.54	$5,000.00	$5,000.00	$5,000.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	HHWD	$2,000.00					
Description:	Illegal dumping	$3,000.00					
Column Total:		**$5,000.00**					

Solid Waste Fund Expenditure Detail Report

Fiscal Year: 2022-2023

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☐ Exclude inactive accounts with zero balance

From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
3320.1.300.43230.4170.00000.00.000	Longevity Pay	$4,000.00	$4,000.00	$4,020.00	$4,020.00	$20.00	0.50
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	1 @ 20-24 years	$1,600.00	$1,600 each				
Description:	1 @ 20-24 years @ 25%	$400.00	$1,600 prorated				
Description:	1 @ 25 plus years	$2,000.00	$2,000 each				
Description:	1 @ 5-9 years prorated	$20.00	$400 prorated				
Column Total:		**$4,020.00**					
3320.1.300.43230.4211.00000.00.000	Health Insurance	$33,351.09	$34,231.00	$34,128.00	$34,128.00	($103.00)	(0.30)
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Medical Premiums to HealthTrust	$34,128.00					
Column Total:		**$34,128.00**					
3320.1.300.43230.4212.00000.00.000	Dental Insurance	$1,271.23	$1,313.00	$1,299.00	$1,299.00	($14.00)	(1.07)
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Dental Premiums to HealthTrust	$1,299.00					
Column Total:		**$1,299.00**					
3320.1.300.43230.4213.00000.00.000	Life Insurance	$274.35	$278.00	$306.00	$306.00	$28.00	10.07
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Life Premiums to HealthTrust	$306.00					
Column Total:		**$306.00**					
3320.1.300.43230.4214.00000.00.000	Long Term Disability Insurance	$590.15	$606.00	$669.00	$669.00	$63.00	10.40
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Long Term Disability Premiums to Health Trust	$669.00					
Column Total:		**$669.00**					

City of Dover, New Hampshire

Solid Waste Fund Expenditure Detail Report

Fiscal Year: 2022-2023

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
3320.1.300.43230.4215.00000.00.000	Short Term Disability Insurance	$1,027.06	$1,111.00	$1,807.00	$1,807.00	$696.00	62.65
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Short Term Disability Premiums to Health Trust	$1,807.00					
Column Total:		**$1,807.00**					
3320.1.300.43230.4220.00000.00.000	FICA	$11,989.90	$12,255.00	$13,271.00	$13,271.00	$1,016.00	8.29
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Cost of FICA - 6.2% of Wages	$13,271.00					
Column Total:		**$13,271.00**					
3320.1.300.43230.4225.00000.00.000	Medicare	$2,812.88	$2,867.00	$3,104.00	$3,104.00	$237.00	8.27
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Cost of Medicare - 1.45% of wages	$3,104.00					
Column Total:		**$3,104.00**					
3320.1.300.43230.4230.00000.00.000	Retirement	$18,642.94	$23,588.00	$25,887.00	$25,887.00	$2,299.00	9.75
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Cost of NH Retirement System payments	$25,887.00					
Column Total:		**$25,887.00**					
3320.1.300.43230.4240.00000.00.000	Staff Development	$50.00	$1,675.00	$1,675.00	$1,675.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Hazmat Conferences & Training	$925.00					
Description:	Solid Waste National Conference	$750.00					
Column Total:		**$1,675.00**					
3320.1.300.43230.4260.00000.00.000	Workers Comp Insurance	$353.04	$353.00	$353.00	$353.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Workers Comp Allocation	$353.00					
Column Total:		**$353.00**					

Solid Waste Fund Expenditure Detail Report

Fiscal Year: 2022-2023

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
3320.1.300.43230.4290.00000.00.000	FSA Fees	$30.25	$75.00	$75.00	$75.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Admin Fees - Flexible Spending Accounts	$75.00					
Column Total:		**$75.00**					
Budg_Cat:	Personal Services - 100	$236,325.36	$246,045.00	$266,601.00	$266,601.00	$20,556.00	8.35
3320.1.300.43230.4335.00000.00.000	Auditing Services	$884.00	$1,027.00	$1,027.00	$1,027.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Division share of auditing fees	$1,027.00					
Column Total:		**$1,027.00**					
3320.1.300.43230.4420.00000.00.000	Waste Collection Services	$605,325.40	$698,124.00	$703,133.00	$703,133.00	$5,009.00	0.72
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Curbside collection refuse	$526,344.00					
Description:	Downtown collection	$25,122.00					
Description:	GPS monitoring	$1,591.00					
Description:	Miscellaneous dumpsters	$2,069.00					
Description:	Municipal dumpsters	$90,718.00					
Description:	Yard waste	$57,289.00					
Column Total:		**$703,133.00**					

City of Dover, New Hampshire

Solid Waste Fund Expenditure Detail Report

Fiscal Year: 2022-2023

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account / Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
3320.1.300.43230.4421.00000.00.000. Waste Disposal Services	$684,435.79	$722,705.00	$708,432.00	$708,432.00	($14,273.00)	(1.97)
Column: [FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description: Contaminated Recycling Disposal 2,600 @ $125	$325,000.00					
Description: Household Hazardous Waste	$28,682.00					
Description: Illegal Dumping Fees	$6,000.00					
Description: Waste Disposal 4,700 @ $77.50	$348,750.00					
Column Total:	**$708,432.00**					
3320.1.300.43230.4443.00000.00.000. Rental of Equipment	$719.99	$500.00	$500.00	$500.00	$0.00	0.00
Column: [FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description: Division share of copier/scanner	$500.00					
Column Total:	**$500.00**					
3320.1.300.43230.4521.00000.00.000. Property Insurance	$0.00	$16.00	$16.00	$16.00	$0.00	0.00
Column: [FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description: Cost of Property Insurance	$16.00					
Column Total:	**$16.00**					
3320.1.300.43230.4524.00000.00.000. Public Liab Insurance	$1,531.78	$1,601.00	$1,686.00	$1,686.00	$85.00	5.31
Column: [FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description: Cost of Public Liability Insur	$1,686.00					
Column Total:	**$1,686.00**					
3320.1.300.43230.4531.00000.00.000. Telecommunications	$1,280.02	$1,315.00	$1,315.00	$1,315.00	$0.00	0.00
Column: [FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description: Services/equipment for voice, fax, data, wireless	$1,315.00					
Column Total:	**$1,315.00**					

Solid Waste Fund Expenditure Detail Report

Fiscal Year: 2022-2023

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
3320.1.300.43230.4534.00000.00.000. Postage		$0.00	$500.00	$500.00	$500.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Correspondence, express and parcel, delivery	$500.00					
Column Total:		**$500.00**					
Budg_Cat: Purchased Services - 300		$1,294,176.98	$1,425,788.00	$1,416,609.00	$1,416,609.00	($9,179.00)	(0.64)
3320.1.300.43230.4540.00000.00.000. Advertising		$1,110.00	$6,000.00	$3,200.00	$3,200.00	($2,800.00)	(46.67)
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	HHW day advertisement	$1,200.00					
Description:	Solid Waste advisory notices	$2,000.00					
Column Total:		**$3,200.00**					
Budg_Cat: Supplies - 600		$1,110.00	$6,000.00	$3,200.00	$3,200.00	($2,800.00)	(46.67)
3320.1.300.43230.4580.00000.00.000. Travel Expense		$0.00	$200.00	$200.00	$200.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Travel expenses for National Conference	$200.00					
Column Total:		**$200.00**					
Budg_Cat: Purchased Services - 300		$0.00	$200.00	$200.00	$200.00	$0.00	0.00
3320.1.300.43230.4611.00000.00.000. Office Supplies		$164.98	$500.00	$500.00	$500.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Computer, copier & office supplies	$500.00					
Column Total:		**$500.00**					

City of Dover, New Hampshire

Solid Waste Fund Expenditure Detail Report

Fiscal Year: 2022-2023

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
3320.1.300.43230.4612.00000.00.000	Operating Supplies	$98,837.11	$100,000.00	$110,000.00	$110,000.00	$10,000.00	10.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Trash bags & Bulky item stickers		$110,000.00					
Column Total:		**$110,000.00**					
3320.1.300.43230.4615.00000.00.000	Clothing & Uniforms	$1,485.58	$1,700.00	$1,700.00	$1,700.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Boot allowance 2 @ $300		$600.00					
Description: Clothing & Uniforms		$1,100.00					
Column Total:		**$1,700.00**					
3320.1.300.43230.4626.00000.00.000	Vehicle Fuels	$254.59	$903.00	$820.00	$820.00	($83.00)	(9.19)
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: 339 gals unleaded fuel @ $2.42		$820.00					
Column Total:		**$820.00**					
3320.1.300.43230.4631.00000.00.000	Food/Food Services	$50.00	$50.00	$50.00	$50.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: HHW Day		$50.00					
Column Total:		**$50.00**					
3320.1.300.43230.4654.00000.00.000	Maint Supplies - Vehicles	$1,269.99	$0.00	$0.00	$0.00	$0.00	0.00
Budg_Cat: Supplies - 600		$102,062.25	$103,153.00	$113,070.00	$113,070.00	$9,917.00	9.61
3320.1.300.43230.4741.00000.00.000	Machinery & Equipment	$4,383.64	$5,000.00	$5,000.00	$5,000.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Replace misc. receptacles		$5,000.00					
Column Total:		**$5,000.00**					
3320.1.300.43230.4741.00000.99.000	Machinery & Equipment	$16,100.00	$0.00	$0.00	$0.00	$0.00	0.00
Budg_Cat: Capital Outlay - 700		$20,483.64	$5,000.00	$5,000.00	$5,000.00	$0.00	0.00

Solid Waste Fund Expenditure Detail Report

Fiscal Year: 2022-2023

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☐ Exclude inactive accounts with zero balance

From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
Budg_Cat: Capital Outlay - 700							
3320.1.300.43230.4840.00000.00.000.	Contingency	$0.00	$9,299.00	$9,299.00	$9,299.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Contingency for Unforeseen Expenses	$9,299.00		FY23 0.5% Polic			
Column Total:		**$9,299.00**					
Budg_Cat: Other Expenses - 800		$0.00	$9,299.00	$9,299.00	$9,299.00	$0.00	0.00
Func: CS - Waste Mgmt - 43230		$1,654,158.23	$1,795,485.00	$1,813,979.00	$1,813,979.00	$18,494.00	1.03
Grand Total:		$1,654,158.23	$1,795,485.00	$1,813,979.00	$1,813,979.00	$18,494.00	1.03

End of Report

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COMMUNITY SERVICES

Division: Water Fund — Function 5300-43320

Mission Statement:

To provide and maintain a safe and adequate supply of water for all residents, businesses, fire protection and any emergency needs, while fully complying with, or exceeding any standards set by state and federal regulatory agencies.

Major Services/Responsibilities:

- Monitor any potential pollution threats or encroachments onto the water supply aquifers.
- Operate and maintain well sites, pumps, treatment equipment, water lines, valves and other related facilities and equipment.
- Regularly test water quality and maintain treatment equipment to ensure compliance with State and Federal water quality standards.
- Inspect and certify back-flow protection devices.
- Perform billing for industrial and residential water users.
- Assist the Water and Sewer billing office with abatement review analysis.
- Maintain state-of-the-art water meters to improve efficiency of the Department.

Key Fiscal Year Objectives:

Community Services will continue to oversee the treatment, supply and distribution of safe water to all residential and commercial customers, while ensuring there is an adequate supply to meet all demands, including fire protection coverage, and any potential emergencies. Continued focus will be on the Third Phase of a multi-year water system master plan program of infrastructure improvements which will include: the design of an additional water storage tank; design and construction of a new water treatment plant for Pudding Hill Aquifer; water main replacement projects on Central Avenue, Main Street and lower Washington Street; design of water main projects for Littleworth Road, Court Street, 5th Street and Grove Street.

Priorities for the upcoming year will focus on potential water quality issues either due to emerging contaminants at our Pudding Hill aquifer, or impacts on the Hoppers aquifer (Calderwood & Campbell Wells) due to encroachment of gravel mining operations. Ongoing work will also focus on evaluating the long-term sustainable yield at well points, and an overall aquifer management plan to guide operations staff. Staff will continue to closely monitor on-going drought conditions and prepare for conservation measures. A final point of emphasis will be to accelerate meter upgrades to switch all water meters to newest radio-read technology. Staffing impacts will be under review with the pending construction of a new state of the art water treatment plant for the Pudding Hill aquifer.

Performance Measures:

Description	FY21 Act	FY22 Est	FY23 Est
Total gallons of water produced per year (in millions)	730	730	750
Miles of water mains	174	174	174
Number of water system gate valves	3,388	3,390	3,390
Changed out water meters to direct read	1,132	2,500	2,800
Fire hydrants maintained	1,209	1,246	1,250
Water-related Work Orders (distribution, meters, wells)	1,375	1,400	1,400

City of Dover, New Hampshire

Water Fund Expenditure Detail Report

Fiscal Year: 2022-2023

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
5300.1.300.43320.4110.00000.00.000.	CS - Water - Regular Salaried	$86,242.84	$114,158.00	$146,252.00	$146,252.00	$32,094.00	28.11

Column: [FY23CityManagerProposed]		Budget	FTE	Position Desc.
Description:	Boucher, Joseph	($69,896.00)	-0.6500	65% Sewer Fund
Description:	Boucher, Joseph	$107,532.00	1.0000	Utility Superin
Description:	Boulanger, William L	($39,178.00)	-0.3300	33% Streets
Description:	Boulanger, William L	($59,362.00)	-0.5000	50% Sewer
Description:	Boulanger, William L	$118,723.00	1.0000	Deputy CS Direc
Description:	Mavrogeorge, Kenneth	($29,585.00)	-0.3000	30% CS Engineer
Description:	Mavrogeorge, Kenneth	($49,308.00)	-0.5000	50% Sewer Fund
Description:	Mavrogeorge, Kenneth	$98,616.00	1.0000	City Engineer
Description:	Storer, John	($34,985.00)	-0.2500	25% CS Admin
Description:	Storer, John	($48,978.00)	-0.3500	35% Sewer Fund
Description:	Storer, John	($6,997.00)	-0.0500	5% Solid Waste
Description:	Storer, John	$139,938.00	1.0000	CS Director
Description:	Young, Gretchen	($24,664.00)	-0.2500	25% CS Engineer
Description:	Young, Gretchen	($54,262.00)	-0.5500	55% Sewer Fund
Description:	Young, Gretchen	$98,658.00	1.0000	Enviro. Eng.
Column Total:		**$146,252.00**		

Water Fund Expenditure Detail Report

Fiscal Year: 2022-2023

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
5300.1.300.43320.4115.00000.00.000	CS - Water - Regular Hourly	$592,912.37	$667,170.00	$831,509.00	$831,509.00	$164,339.00	24.63

Column: [FY23CityManagerProposed]		Budget	FTE	Position Desc.
Description:	457 Incentive Pay	$11,475.00		457 Incentive
Description:	Bailey, Jennifer	($16,672.00)	-0.5000	50% Sewer Fund
Description:	Bailey, Jennifer	$33,345.00	1.0000	Clerk Typist I
Description:	Banester, Michael	($33,376.00)	-0.5000	50% Sewer Fund
Description:	Banester, Michael	$66,753.00	1.0000	Working Foreman
Description:	Bretz, Jennifer	($25,964.00)	-0.5000	50% CS Engineer
Description:	Bretz, Jennifer	$51,927.00	1.0000	Secretary I
Description:	Chambers, Jordan	($22,561.00)	-0.5000	50% Sewer Fund
Description:	Chambers, Jordan	$45,122.00	1.0000	Maintenance Mec
Description:	DeGrace, Amelia	($43,357.00)	-0.5000	50% Sewer Fund
Description:	DeGrace, Amelia	$86,714.00	1.0000	Asst City Engnr
Description:	DiOrio, Anthony	($21,298.00)	-0.5000	50% Sewer Fund
Description:	DiOrio, Anthony	$42,595.00	1.0000	Truck Driver
Description:	Dwyer, Cheryl	($13,472.00)	-0.2500	25% Sewer Fund
Description:	Dwyer, Cheryl	($26,946.00)	-0.5000	50% Fleet Servi
Description:	Dwyer, Cheryl	$53,890.00	1.0000	Secretary II
Description:	Eaton, Bethany	($24,993.00)	-0.5000	50% Sewer Fund
Description:	Eaton, Bethany	$49,987.00	1.0000	Bookkeeper
Description:	Glidden, Quinten	($26,486.00)	-0.5000	50% Sewer Fund
Description:	Glidden, Quinten	$52,973.00	1.0000	Pump Station Op
Description:	Grace, Richard	($16,887.00)	-0.2000	20% CS F&G
Description:	Grace, Richard	($33,776.00)	-0.4000	40% Sewer
Description:	Grace, Richard	$84,439.00	1.0000	Plant Superviso
Description:	Grass, Ryan	($27,989.00)	-0.5000	50% Sewer Fund
Description:	Grass, Ryan	$55,979.00	1.0000	Maintenance Mec

City of Dover, New Hampshire

Water Fund Expenditure Detail Report

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
Description:	Gray, Janet	($16,296.00)	-0.3625	50% Sewer Fund			
Description:	Gray, Janet	$32,592.00	0.7250	Account Clerk I			
Description:	Hager, Stacey A	($17,904.00)	-0.2500	25% CS Admin			
Description:	Hager, Stacey A	($17,904.00)	-0.2500	25% Sewer			
Description:	Hager, Stacey A	($17,904.00)	-0.2500	25% Solid Waste			
Description:	Hager, Stacey A	$71,618.00	1.0000	Admin Assistant			
Description:	Mandigo, Alan R	($33,439.00)	-0.5000	50% Sewer Fund			
Description:	Mandigo, Alan R	$66,878.00	1.0000	Pump Station Op			
Description:	McCulloch, Jamie	($28,918.00)	-0.5000	50% Sewer Fund			
Description:	McCulloch, Jamie	$57,836.00	1.0000	Office Manager			
Description:	Mitchell, Matthew	($20,347.00)	-0.5000	50% Sewer Fund			
Description:	Mitchell, Matthew	$40,695.00	1.0000	Truck Driver			
Description:	Mountain, Fulton T	($30,275.00)	-0.5000	50% Sewer Fund			
Description:	Mountain, Fulton T	$60,551.00	1.0000	Heavy Equipment			
Description:	Murphy, Ben	($20,984.00)	0.5000	50% Sewer Fund			
Description:	Murphy, Ben	$41,969.00	1.0000	Truck Driver			
Description:	Nadeau, Michael P	($37,186.00)	-0.5000	50% Sewer Fund			
Description:	Nadeau, Michael P	$74,373.00	1.0000	Maintenance Mec			
Description:	Pilewski, Patrick	($33,439.00)	-0.5000	50% Sewer Fund			
Description:	Pilewski, Patrick	$66,878.00	1.0000	Pump Station Op			
Description:	Plante, Steven	($22,561.00)	-0.5000	50% Sewer Fund			
Description:	Plante, Steven	$45,122.00	1.0000	Maintenance Mec			
Description:	Purpura, William J	($31,852.00)	-0.5000	50% Sewer Fund			
Description:	Purpura, William J	$63,704.00	1.0000	Inventory Coord			
Description:	Roy, Ross	($22,561.00)	-0.5000	50% Sewer Fund			
Description:	Roy, Ross	$45,122.00	1.0000	Maintenance Mec			
Description:	Savageau, Timothy	($20,984.00)	-0.5000	50% Sewer Fund			
Description:	Savageau, Timothy	$41,969.00	1.0000	Truck Driver			

Water Fund Expenditure Detail Report

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
Description:	SCADA Pay 6,920 hrs @ $3	$20,760.00					
Description:	Steneri, Denise	($26,266.00)	-0.5000	50% Sewer Fund			
Description:	Steneri, Denise	$52,533.00	1.0000	Account Clerk I			
Description:	Stevens, Jamie	($36,560.00)	-0.5000	50% Sewer Fund			
Description:	Stevens, Jamie	$73,121.00	1.0000	Pump Station Op			
Description:	TBD - Vacancy	$60,281.00	1.0000	Pump Station Op			
Description:	Ward, John	($21,892.00)	-0.5000	50% Sewer Fund			
Description:	Ward, John	$43,785.00	1.0000	Heavy Equipment			
Description:	Young, Edward W Jr	($27,571.00)	-0.5000	50% Sewer Fund			
Description:	Young, Edward W Jr	$55,143.00	1.0000	Truck Driver			
Column Total:		**$831,509.00**					
5300.1.300.43320.4120.00000.00.000.	CS - Water - Temporary Empl	$0.00	$7,000.00	$7,000.00	$7,000.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Seasonal Maintenance Laborer	$7,000.00					
Column Total:		**$7,000.00**					
5300.1.300.43320.4130.00000.00.000.	CS - Water - Overtime Pay	$67,692.57	$67,700.00	$67,700.00	$67,700.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Emergencies and weekend standby	$67,700.00					
Column Total:		**$67,700.00**					
5300.1.300.43320.4160.00000.00.000.	CS - Water - Severance Pay	$28,673.85	$0.00	$0.00	$0.00	$0.00	0.00

City of Dover, New Hampshire

Water Fund Expenditure Detail Report

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
5300.1.300.43320.4170.00000.00.000.	CS - Water - Longevity Pay	$10,806.64	$11,085.00	$9,550.00	$9,550.00	($1,535.00)	(13.85)
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: 1 @ 10-14 years prorated		$400.00	$800 ea prorate				
Description: 1 @ 15-19 years prorated		$300.00	$1,200 ea prora				
Description: 1 @ 20-24 years prorated		$400.00	$1,600 ea prora				
Description: 1 @ 25 plus years prorated		$340.00	$2,000 ea prora				
Description: 1 @ 5-9 years allocated		$290.00	$400 ea allocat				
Description: 2 @ 10-14 years allocated		$800.00	$800 ea allocat				
Description: 2 @ 25 plus years allocated		$2,000.00	$2,000 ea alloc				
Description: 2 @ 5-9 years prorated		$220.00	$400 ea prorate				
Description: 3 @ 20-24 years allocated		$2,400.00	$1,600 ea alloc				
Description: 4 @ 15-19 years allocated		$2,400.00	$1,200 ea alloc				
Column Total:		**$9,550.00**					
5300.1.300.43320.4211.00000.00.000.	CS - Water - Health Insurance	($136,625.28)	$222,883.00	$281,431.00	$281,431.00	$58,548.00	26.27
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Medical Premiums to HealthTrust		$281,431.00					
Column Total:		**$281,431.00**					
5300.1.300.43320.4212.00000.00.000.	CS - Water - Dental Insurance	$7,283.15	$7,875.00	$9,553.00	$9,553.00	$1,678.00	21.31
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Dental Premium HealthTrust		$9,553.00					
Column Total:		**$9,553.00**					
5300.1.300.43320.4213.00000.00.000.	CS - Water - Life Insurance	$1,137.02	$1,376.00	$1,738.00	$1,738.00	$362.00	26.31
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Life Premiums to HealthTrust		$1,738.00					
Column Total:		**$1,738.00**					

Water Fund Expenditure Detail Report

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
5300.1.300.43320.4214.00000.00.000	CS - Water - Long Term Disability Insur	$2,401.18	$3,012.00	$3,653.00	$3,653.00	$641.00	21.28
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Long Term Disability Premiums to Health Trust		$3,653.00					
Column Total:		**$3,653.00**					
5300.1.300.43320.4215.00000.00.000	CS - Water - Short Term Disability Insur	$4,125.76	$5,425.00	$10,276.00	$10,276.00	$4,851.00	89.42
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Short Term Disability Premiums to Health Trust		$10,276.00					
Column Total:		**$10,276.00**					
5300.1.300.43320.4220.00000.00.000	CS - Water - FICA	$49,529.99	$54,090.00	$66,608.00	$66,608.00	$12,518.00	23.14
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Cost of FICA - 6.2% of Wages		$66,608.00					
Column Total:		**$66,608.00**					
5300.1.300.43320.4225.00000.00.000	CS - Water - Medicare	$11,642.59	$12,650.00	$15,578.00	$15,578.00	$2,928.00	23.15
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Cost of Medicare - 1.45% of wages		$15,578.00					
Column Total:		**$15,578.00**					
5300.1.300.43320.4230.00000.00.000	CS - Water - Retirement	$86,368.30	$111,786.00	$149,848.00	$149,848.00	$38,062.00	34.05
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Cost of NH Retirement System payments		$149,848.00					
Column Total:		**$149,848.00**					

City of Dover, New Hampshire

Water Fund Expenditure Detail Report

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
5300.1.300.43320.4240.00000.00.000.	CS - Water - Staff Development	$4,440.00	$7,705.00	$7,705.00	$7,705.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Employee Recognition	$500.00					
Description:	Training for Operator Certification	$7,205.00					
Column Total:		**$7,705.00**					
5300.1.300.43320.4260.00000.00.000.	CS - Water - Workers Comp Insurance	$25,268.04	$25,268.00	$25,268.00	$25,268.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Workers Comp allocation	$25,268.00					
Column Total:		**$25,268.00**					
5300.1.300.43320.4290.00000.00.000.	CS - Water - FSA Fees	$178.75	$375.00	$375.00	$375.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Admin fees - Flexible Spending Accts	$375.00					
Column Total:		**$375.00**					
5300.1.300.43320.4295.00000.00.000.	CS - Water - Compensated Absences	$28,914.92	$20,000.00	$20,000.00	$20,000.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Payment of unused annual leave	$20,000.00					
Column Total:		**$20,000.00**					
Budg_Cat:	Personal Services - 100	$870,992.69	$1,339,558.00	$1,654,044.00	$1,654,044.00	$314,486.00	23.48
5300.1.300.43320.4335.00000.00.000.	CS - Water - Auditing Services	$4,607.00	$5,351.00	$5,351.00	$5,351.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Water Division share of auditing costs	$5,351.00					
Column Total:		**$5,351.00**					

Water Fund Expenditure Detail Report

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Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
5300.1.300.43320.4336.00000.00.000.	CS - Water - Medical Services	$941.00	$650.00	$1,000.00	$1,000.00	$350.00	53.85
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Doctors Certificates/ Drug testing		$500.00					
Description: On site drug testing		$500.00					
Column Total:		**$1,000.00**					
5300.1.300.43320.4339.00000.00.000.	CS - Water - Consulting Services	$7,386.34	$10,000.00	$10,000.00	$10,000.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: General Consulting Services		$10,000.00					
Column Total:		**$10,000.00**					

City of Dover, New Hampshire

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
5300.1.300.43320.4341.00000.00.000.	CS - Water - Technical Services	$106,396.00	$144,674.00	$172,620.00	$172,620.00	$27,946.00	19.32
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	29 PFAS lithium testing	$10,000.00					
Description:	Address Verification Software	$780.00	Split w/Sewer				
Description:	Bacteria Testing	$3,600.00					
Description:	City-wide ground water monitoring & PFAS testing	$110,000.00					
Description:	Compaction Testing	$500.00					
Description:	Dig Safe Charges	$3,888.00					
Description:	Fluoride Testing	$100.00					
Description:	General system testing	$1,664.00					
Description:	Implementation of firewall split 1/3 w sewer	$6,666.00					
Description:	Lead and Copper testing	$1,960.00					
Description:	Mail services utility invoices	$1,420.00					
Description:	Nitrites/Nitrates Testing	$392.00					
Description:	Other contracted technical services	$25,000.00					
Description:	SOC Testing	$3,250.00					
Description:	TTHM/HAA5 Testing	$2,800.00					
Description:	VOC Testing	$600.00					
Column Total:		**$172,620.00**					
5300.1.300.43320.4411.00000.00.000.	CS - Water - Water & Sewer Expense	$1,963.44	$2,000.00	$2,000.00	$2,000.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Lowell Ave	$500.00					
Description:	Pre-treatment Permit Fee	$1,500.00					
Column Total:		**$2,000.00**					

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Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
5300.1.300.43320.4431.00000.00.000.	CS - Water - Maint Chrgs - Buildings	$2,961.50	$5,000.00	$5,000.00	$5,000.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Maint. & building repairs for 3 water treatment	$5,000.00					
Column Total:		**$5,000.00**					
5300.1.300.43320.4432.00000.00.000.	CS - Water - Maint Chrgs - Impr o/t Building	$55,987.74	$100,000.00	$100,000.00	$100,000.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Clean/repair two wells	$60,000.00					
Description:	Traffic Control	$5,000.00					
Description:	Trench patch	$35,000.00					
Column Total:		**$100,000.00**					
5300.1.300.43320.4433.00000.00.000.	CS - Water - Maint Chrgs - Equipment	$22,574.83	$46,612.00	$46,203.00	$46,203.00	($409.00)	(0.88)
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Generator Repairs & Maintenance	$10,765.00					
Description:	Hach maintenance agreement	$8,428.00					
Description:	Radio Calibration	$1,250.00					
Description:	Repairs to motors/alarms, elec. system & chem. fee	$20,000.00					
Description:	SCADA Service	$5,000.00					
Description:	Tower generator maintenance	$760.00	Division share				
Column Total:		**$46,203.00**					

City of Dover, New Hampshire

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
5300.1.300.43320.4435.00000.00.000.	CS - Water - Maint Chrgs - Office Equipmer	$209,331.38	$297,720.00	$305,103.00	$338,712.00	$40,992.00	13.77

Column: [FY23CityManagerProposed]		Budget	FTE	Position Desc.
Description:	Communication Tower maintenance	$1,575.00		split w/streets
Description:	Distribution System Flow Modeling Software N End W	$1,000.00		
Description:	Division share GIS user license	$233.00		
Description:	Division share GPS equipment maintenance	$500.00		
Description:	Division share of Communication Tower Maintenance	$1,575.00		streets/sewers
Description:	Division share of DoverNet PC replacement	$772.00		
Description:	Division share of DoverNet support	$276,363.00		
Description:	Division share of SCADA radio maint. agreement	$2,000.00		
Description:	Division share of Smart Net split with Eng & sewer	$1,530.00		
Description:	Division share UB Billing Software	$9,623.00		
Description:	Inventory software yearly service agreement	$198.00		
Description:	Meter reading software	$5,250.00		
Description:	Meter yearly service fee per meter	$3,600.00		
Description:	SCADA Division share of DoverNet PC replacement	$759.00		
Description:	SCADA Reporter Support Renewal	$125.00		
Description:	z CM Addition - Division Share of Cybersecurity Su	$33,609.00		
Column Total:		**$338,712.00**		

Water Fund Expenditure Detail Report

Fiscal Year: 2022-2023

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
☐ Exclude inactive accounts with zero balance

From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
5300.1.300.43320.4443.00000.00.000	CS - Water - Rental of Equipment	$3,743.82	$6,675.00	$7,504.00	$7,504.00	$829.00	12.42
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Contractor rentals; excavators	$5,000.00					
Description:	Copier/Printer in foremans office	$420.00					
Description:	Div. Share CS Copier Rental	$783.00					
Description:	Multi-function Copier/Printer (Utility Billing off	$1,301.00					
Column Total:		**$7,504.00**					
5300.1.300.43320.4460.00000.00.000	CS - Water - Taxes	$13,067.00	$14,909.00	$14,914.00	$14,914.00	$5.00	0.03
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	B & M Railroad Lease	$830.00					
Description:	Madbury land/building taxes	$11,670.00					
Description:	Rochester land/building taxes	$685.00					
Description:	Somersworth land taxes	$1,729.00					
Column Total:		**$14,914.00**					
5300.1.300.43320.4521.00000.00.000	CS - Water - Property Insurance	$11,879.68	$12,385.00	$13,978.00	$13,978.00	$1,593.00	12.86
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Cost of Property Insur	$13,978.00					
Column Total:		**$13,978.00**					
5300.1.300.43320.4522.00000.00.000	CS - Water - Vehicle & Equip Insurance	$9,056.44	$8,848.00	$9,103.00	$9,103.00	$255.00	2.88
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Cost of Vehicle Insur	$9,103.00					
Column Total:		**$9,103.00**					

City of Dover, New Hampshire

Water Fund Expenditure Detail Report

Fiscal Year: 2022-2023

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
5300.1.300.43320.4524.00000.00.000.	CS - Water - Public Liab Insurance	$7,531.84	$8,901.00	$8,016.00	$8,016.00	($885.00)	(9.94)
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Cost of Public Liability Insur	$8,016.00					
Column Total:		**$8,016.00**					
5300.1.300.43320.4531.00000.00.000.	CS - Water - Telecommunications	$13,743.84	$13,600.00	$13,800.00	$13,800.00	$200.00	1.47
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Services/equipment for voice, fax, data, wireless	$13,800.00					
Column Total:		**$13,800.00**					
5300.1.300.43320.4534.00000.00.000.	CS - Water - Postage	$16,515.81	$11,000.00	$14,500.00	$14,500.00	$3,500.00	31.82
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Correspondence, permits, express & parcels	$3,500.00					
Description:	Utility bills	$9,000.00					
Description:	Water conservation post cards	$2,000.00					
Column Total:		**$14,500.00**					
5300.1.300.43320.4540.00000.00.000.	CS - Water - Advertising	$532.94	$0.00	$0.00	$0.00	$0.00	0.00
5300.1.300.43320.4550.00000.00.000.	CS - Water - Printing & Binding	$4,228.30	$1,800.00	$2,000.00	$2,000.00	$200.00	11.11
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Various forms & permits	$2,000.00					
Column Total:		**$2,000.00**					
5300.1.300.43320.4580.00000.00.000.	CS - Water - Travel Expense	$0.00	$1,000.00	$1,000.00	$1,000.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Travel expenses for seminars	$1,000.00					
Column Total:		**$1,000.00**					
Budg_Cat:	Purchased Services - 300	$492,448.90	$691,125.00	$732,092.00	$765,701.00	$74,576.00	10.79

Water Fund Expenditure Detail Report

Fiscal Year: 2022-2023

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
5300.1.300.43320.4611.00000.00.000.	CS - Water - Office Supplies	$1,921.67	$2,500.00	$2,500.00	$2,500.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Office, copy and computer supplies	$2,500.00					
Column Total:		**$2,500.00**					
5300.1.300.43320.4612.00000.00.000.	CS - Water - Operating Supplies	$106,708.95	$130,000.00	$123,500.00	$123,500.00	($6,500.00)	(5.00)
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Caustic to control PH of water	$55,000.00					
Description:	Chlorination Pucks	$30,000.00					
Description:	Chlorine	$5,000.00					
Description:	Industrial supplies for cleaning/service	$2,000.00					
Description:	Phosphates	$500.00					
Description:	Potassium Permanganate	$7,500.00					
Description:	Safety glasses, gloves, misc supplies	$10,000.00					
Description:	Sodium Fluoride	$4,500.00					
Description:	Water testing supplies	$4,000.00					
Description:	Zinc Ortho	$5,000.00					
Column Total:		**$123,500.00**					
5300.1.300.43320.4615.00000.00.000.	CS - Water - Clothing & Uniforms	$7,443.75	$7,188.00	$7,300.00	$7,300.00	$112.00	1.56
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Rain gear	$300.00					
Description:	Safety shoes 1/2 13 employees @ $300 per CBA	$1,950.00					
Description:	Safety shoes 1/2 3 emplyees 1/3 1 employee @ $300	$550.00					
Description:	Uniforms	$4,500.00					
Column Total:		**$7,300.00**					

City of Dover, New Hampshire

Water Fund Expenditure Detail Report

Fiscal Year: 2022-2023

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
5300.1.300.43320.4621.00000.00.000.	CS - Water - Natural Gas	$5,822.33	$3,855.00	$4,617.00	$4,617.00	$762.00	19.77
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Natural Gas - Lowell Ave 4,197 therms @ $1.10	$4,617.00					
Column Total:		**$4,617.00**					
5300.1.300.43320.4622.00000.00.000.	CS - Water - Electricity	$237,934.51	$240,002.00	$250,745.00	$250,745.00	$10,743.00	4.48
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Power for wells &Treatment Plants, Booster St.	$250,745.00	1,489,587 KWH				
Column Total:		**$250,745.00**					
5300.1.300.43320.4623.00000.00.000.	CS - Water - Propane	$20,410.05	$20,052.00	$29,825.00	$29,825.00	$9,773.00	48.74
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	11,930 Gals @ $2.50	$29,825.00					
Column Total:		**$29,825.00**					
5300.1.300.43320.4626.00000.00.000.	CS - Water - Vehicle Fuels	$15,213.13	$24,739.00	$24,696.00	$24,696.00	($43.00)	(0.17)
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	1,155 gals diesel @ $2.42	$2,795.00					
Description:	1,580 gals off road diesel @ $2.80	$4,424.00					
Description:	7,222 gals unleaded fuel @ $2.42	$17,477.00					
Column Total:		**$24,696.00**					
5300.1.300.43320.4631.00000.00.000.	CS - Water - Food/Food Services	$347.24	$200.00	$200.00	$200.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Employee appreciation	$100.00					
Description:	Public events and meetings	$100.00					
Column Total:		**$200.00**					

Water Fund Expenditure Detail Report

Fiscal Year: 2022-2023

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
5300.1.300.43320.4635.00000.00.000.	CS - Water - Medicinal Supplies	$59.89	$360.00	$360.00	$360.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	CS water- Medicinal Supplies	$360.00					
Column Total:		**$360.00**					
5300.1.300.43320.4640.00000.00.000.	CS - Water - Books/Publications	$409.57	$400.00	$400.00	$400.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Technical publications/trade journals	$400.00					
Column Total:		**$400.00**					
5300.1.300.43320.4651.00000.00.000.	CS - Water - Maint Supplies - Buildings	$48.21	$0.00	$0.00	$0.00	$0.00	0.00
5300.1.300.43320.4652.00000.00.000.	CS - Water - Maint Supplies - Impr o/t Build	$238,424.56	$87,000.00	$127,000.00	$127,000.00	$40,000.00	45.98
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Asphalt water breaks/repairs	$27,000.00					
Description:	Water system maint. supplies	$100,000.00					
Column Total:		**$127,000.00**					
5300.1.300.43320.4653.00000.00.000.	CS - Water - Maint Supplies - Equipment	$17,499.80	$15,000.00	$15,000.00	$15,000.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Well seals, repairs to chemical pumps	$15,000.00					
Column Total:		**$15,000.00**					
5300.1.300.43320.4654.00000.00.000.	CS - Water - Maint Supplies - Vehicles	$20,171.94	$39,899.00	$46,644.00	$46,644.00	$6,745.00	16.91
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Repairs/Parts for dept. vehicles	$46,644.00					
Column Total:		**$46,644.00**					

City of Dover, New Hampshire

Water Fund Expenditure Detail Report

Fiscal Year: 2022-2023

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
5300.1.300.43320.4661.00000.00.000.	CS - Water - Fleet Maint Charge	$88,850.96	$85,792.00	$116,050.00	$116,050.00	$30,258.00	35.27
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Division share of Fleet Maint. Budget	$116,050.00					
Column Total:		**$116,050.00**					
5300.1.300.43320.4681.00000.00.000.	CS - Water - Minor Equip, Furniture & Fxtrs	$4,846.66	$4,500.00	$4,500.00	$4,500.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Diamond cutting blades, comp. bits	$250.00					
Description:	Shovels, brooms, hoses for pumps, small tools	$4,250.00					
Column Total:		**$4,500.00**					
Budg_Cat: Supplies - 600		$766,113.22	$661,487.00	$753,337.00	$753,337.00	$91,850.00	13.89
5300.1.300.43320.4741.00000.00.000.	CS - Water - Machinery & Equipment	$175,000.00	$185,200.00	$185,200.00	$185,200.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Asphalt and/or pipe saw	$1,200.00					
Description:	Pipe threading machine	$9,000.00					
Description:	Water Meters	$175,000.00	Adopted CIP				
Column Total:		**$185,200.00**					
5300.1.300.43320.4742.00000.00.000.	CS - Water - Light Vehicles	$0.00	$15,000.00	$18,000.00	$18,000.00	$3,000.00	20.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Vehicle Replacement Program	$18,000.00	Per CIP				
Column Total:		**$18,000.00**					

Water Fund Expenditure Detail Report

Fiscal Year: 2022-2023

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
5300.1.300.43320.4745.00000.00.000.	CS - Water - Computers & Communication	$1,771.30	$7,247.00	$119,580.00	$119,580.00	$112,333.00	1,550.06
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Division share of new tablets	$1,500.00					
Description:	Division share of PC replacement	$1,697.00					
Description:	SCADA radio replacements & upgrades	$100,000.00	Adopted CIP				
Description:	SCADA replacement of firewall	$12,333.00					
Description:	Tablets (meter software)	$4,050.00	division share				
Column Total:		**$119,580.00**					
5300.1.300.43320.4757.00000.00.000.	CS - Water - Utility Systems	$4,887.06	$0.00	$0.00	$0.00	$0.00	0.00
5300.1.300.43320.4760.00000.00.000.	CS - Water - Depreciation Expense	$1,281,803.38	$1,758,578.00	$1,705,977.00	$1,705,977.00	($52,601.00)	(2.99)
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	1/2 yr depreciation on antic. additions	$190,661.00					
Description:	Existing capital assets depreciation	$1,338,185.00					
Description:	Full yr deprec on current year additions	$177,131.00					
Column Total:		**$1,705,977.00**					
Budg_Cat: Capital Outlay - 700		$1,463,461.74	$1,966,025.00	$2,028,757.00	$2,028,757.00	$62,732.00	3.19

City of Dover, New Hampshire

Water Fund Expenditure Detail Report

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
5300.1.300.43320.4810.00000.00.000.	CS - Water - Membership Dues	$4,370.00	$5,268.00	$5,268.00	$5,268.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	American Water Works	$1,978.00					
Description:	NE Rural Water Assoc.	$50.00					
Description:	NE Water Works Member/Cert.	$820.00					
Description:	NH Water Pollution Control	$70.00					
Description:	NH Water Works & Council	$1,550.00					
Description:	State Certification	$800.00					
Column Total:		**$5,268.00**					
5300.1.300.43320.4819.00000.00.000.	CS - Water - Fees & Charges	$538.80	$25,000.00	$10,000.00	$10,000.00	($15,000.00)	(60.00)
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Pavement Degradation Charges	$10,000.00					
Column Total:		**$10,000.00**					
5300.1.300.43320.4820.00000.00.000.	CS - Water - Dept Overhead Charges	$355,693.08	$380,693.00	$403,274.00	$403,274.00	$22,581.00	5.93
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Cost Allocation - Public Works Facility Charge	$48,167.00					
Description:	Indirect Costs Allocation - Admin. Charge	$355,107.00					
Column Total:		**$403,274.00**					
5300.1.300.43320.4840.00000.00.000.	CS - Water - Contingency	$0.00	$56,047.00	$49,390.00	$49,390.00	($6,657.00)	(11.88)
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	To Address Unanticipated Needs 0.50% Policy Target	$24,390.00					
Description:	Working Capital	$25,000.00					
Column Total:		**$49,390.00**					

Water Fund Expenditure Detail Report

Fiscal Year: 2022-2023

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
5300.1.300.43320.4891.00000.00.000.	CS - Water - Abatements	$0.00	$10,000.00	$10,000.00	$10,000.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Estimated expense for uncollectibles	$10,000.00					
Column Total:		**$10,000.00**					
Budg_Cat:	Other Expenses - 800	$360,601.88	$477,008.00	$477,932.00	$477,932.00	$924.00	0.19
5300.1.300.43320.4912.00000.00.000.	CS - Water - Transfer to Special Rev	$168,324.42	$139,457.00	$94,405.00	$94,405.00	($45,052.00)	(32.31)
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Insurance Premium Costs for 8 Retirees to OPEB Li	$94,405.00					
Column Total:		**$94,405.00**					
5300.1.300.43320.4918.00000.00.000.	CS - Water - Transfer to Trust	$500,000.00	$500,000.00	$540,393.00	$540,393.00	$40,393.00	8.08
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	30% of Water Fund Share of OPEB ADC	$40,393.00		Policy 30% FY23			
Description:	Allocation to Capital Reserve per Policy Target	$500,000.00		Adopted CIP			
Column Total:		**$540,393.00**					
Budg_Cat:	Operating Transfers Out - 910	$668,324.42	$639,457.00	$634,798.00	$634,798.00	($4,659.00)	(0.73)
5300.1.300.43320.4921.00000.00.000.	CS - Water - Interest - Bonds	$360,989.11	$684,168.00	$737,795.00	$737,795.00	$53,627.00	7.84
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Accrued cost of bond interest (current)	$486,045.00					
Description:	Anticipated new debt Interest	$251,750.00					
Column Total:		**$737,795.00**					
Budg_Cat:	Debt Service - 920	$360,989.11	$684,168.00	$737,795.00	$737,795.00	$53,627.00	7.84
Func:	CS - Water - 43320	$4,982,931.96	$6,458,828.00	$7,018,755.00	$7,052,364.00	$593,536.00	9.19

City of Dover, New Hampshire

Water Fund Expenditure Detail Report

Fiscal Year: 2022-2023

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
Grand Total:		$4,982,931.96	$6,458,828.00	$7,018,755.00	$7,052,364.00	$593,536.00	9.19

End of Report

COMMUNITY SERVICES

Division: Sewer Fund — Function 5320-43250

Mission Statement:

To safely and efficiently operate and maintain the City's sewer collection system and pump stations while protecting public health and the environment.

Major Services/Responsibilities:

- Aggressively implement the findings of the Inflow and Infiltration (I/I) Study.
- Monitor & enhance efficiency of the City's lift stations, through updated performance monitoring and replacement of wear items.
- Implement regular flushing and cleaning of sewer mains to ensure proper function.
- Continue the operation of the SCADA system, which will allow efficient monitoring of the sewer facilities.

Key Fiscal Year Objectives:

Community Services will continue to oversee the collection, pre-treatment and conveyance of all sanitary sewer waste to the centralized wastewater treatment plant located on Middle Road. Essential in the sewer collection process are 23 pump stations and approximately 130 miles of piping. All require routine and ongoing maintenance to ensure proper function. Continued focus will be placed on inspections and televising of sewer lines to identify and prevent inflow and infiltration problems, thereby preserving system capacity for future development.

Priorities for the upcoming budget year will be the continued development of an Asset Management Program, which will use a national rating system to assign condition assessments of piping. In conjunction with the Facilities Master Plan, staff will implement and update a sewer collection system preventative maintenance program. With the proposed Waterfront development pending, staff will review and implement odor control upgrades and other improvements at the River Street Pump Station. Remediation work will advance to address I/I issues through the grouting and sealing of pipelines. Staff will continue to work with the NH Department of Environmental Services for grant assistance to integrate all asset information, and operations & maintenance recommendations in the City's digital work order system.

Performance Measures:

Description	FY21 Act	FY22 Est	FY23 Est
Miles of Gravity Sewer	120	120	120
Sewer Manholes Maintained	3,438	3,438	3,438
Pump Stations Operated & Maintained	23	23	23
Number of Sewer System related Work Orders	1,064	1,100	1,100

City of Dover, New Hampshire

Sewer Fund Expenditure Detail Report

Fiscal Year: 2022-2023

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
5320.1.300.43250.4110.00000.00.000	CS - Sewer - Regular Salaried Employees	$218,630.40	$255,402.00	$281,807.00	$281,807.00	$26,405.00	10.34

Column: [FY23CityManagerProposed]		Budget	FTE	Position Desc.
Description:	Boucher, Joseph	($37,636.00)	-0.3500	35% Water Fund
Description:	Boucher, Joseph	$107,532.00	1.0000	Utility Superin
Description:	Boulanger, William L	($20,183.00)	-0.1700	17% Water Fund
Description:	Boulanger, William L	($39,178.00)	-0.3300	33% CS Streets
Description:	Boulanger, William L	$118,723.00	1.0000	Deputy CS Direc
Description:	Mavrogeorge, Kenneth	($19,723.00)	-0.2000	20% Water Fund
Description:	Mavrogeorge, Kenneth	($29,584.00)	-0.3000	30% CS Engineer
Description:	Mavrogeorge, Kenneth	$98,616.00	1.0000	City Engineer
Description:	Storer, John	($34,985.00)	-0.2500	25% CS Admin
Description:	Storer, John	($48,978.00)	-0.3500	35% Water Fund
Description:	Storer, John	($6,997.00)	-0.0500	5% Solid Waste
Description:	Storer, John	$139,938.00	1.0000	CS Director
Description:	Young, Gretchen	($19,732.00)	-0.2000	20% Water Fund
Description:	Young, Gretchen	($24,664.00)	-0.2500	25% CS Engineer
Description:	Young, Gretchen	$98,658.00	1.0000	Environmental M
Column Total:		**$281,807.00**		

Sewer Fund Expenditure Detail Report

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☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
5320.1.300.43250.4115.00000.00.000	CS - Sewer - Regular Hourly Employees	$595,982.29	$685,667.00	$744,745.00	$744,745.00	$59,078.00	8.62

Column: [FY23CityManagerProposed]

		Budget	FTE	Position Desc.
Description:	457 Incentive Pay	$10,955.00		457 Incentive
Description:	Bailey, Jennifer	($16,672.00)	-0.5000	50% Water Fund
Description:	Bailey, Jennifer	$33,345.00	1.0000	Clerk Typist I
Description:	Banester, Michael	($33,376.00)	-0.5000	50% Water Fund
Description:	Banester, Michael	$66,753.00	1.0000	Working Foreman
Description:	Chambers, Jordan	($22,561.00)	-0.5000	50% Water Fund
Description:	Chambers, Jordan	$45,122.00	1.0000	Maintenance Mec
Description:	DeGrace, Amelia	($43,357.00)	-0.5000	50% Water Fund
Description:	DeGrace, Amelia	$86,714.00	1.0000	Asst City Engin
Description:	DiOrio, Anthony	($21,298.00)	-0.5000	50% Water Fund
Description:	DiOrio, Anthony	$42,595.00	1.0000	Truck Driver
Description:	Dwyer, Cheryl	($13,472.00)	-0.2500	25% Water Fund
Description:	Dwyer, Cheryl	($26,946.00)	-0.5000	50% Fleet Maint
Description:	Dwyer, Cheryl	$53,890.00	1.0000	Secretary II
Description:	Eaton, Bethany	($24,993.00)	-0.5000	50% Water Fund
Description:	Eaton, Bethany	$49,987.00	1.0000	Bookkeeper
Description:	Glidden, Quinten	($26,486.00)	-0.5000	50% Water Fund
Description:	Glidden, Quinten	$52,973.00	1.0000	Pump Station Op
Description:	Grace, Richard	($16,887.00)	-0.2000	20% General Fun
Description:	Grace, Richard	($33,776.00)	-0.4000	40% Water Fund
Description:	Grace, Richard	$84,439.00	1.0000	Plant Superviso
Description:	Grass, Ryan	($27,989.00)	-0.5000	50% Water Fund
Description:	Grass, Ryan	$55,979.00	1.0000	Maintenance Mec
Description:	Gray, Janet	($16,296.00)	-0.3625	50% Water Fund
Description:	Gray, Janet	$32,592.00	0.7250	Account Clerk I

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
Description:	Hager, Stacey A	($17,904.00)	-0.2500	25% CS Admin			
Description:	Hager, Stacey A	($17,904.00)	-0.2500	25% Solid Waste			
Description:	Hager, Stacey A	($17,904.00)	-0.2500	25% Water Fund			
Description:	Hager, Stacey A	$71,618.00	1.0000	Admin Assistant			
Description:	Mandigo, Alan R	($33,439.00)	-0.5000	50% Water Fund			
Description:	Mandigo, Alan R	$66,878.00	1.0000	Pump Station Op			
Description:	McCulloch, Jamie	($28,918.00)	-0.5000	50% Water Fund			
Description:	McCulloch, Jamie	$57,836.00	1.0000	Office Manager			
Description:	Mitchell, Matthew	($20,347.00)	0.5000	50% Water Fund			
Description:	Mitchell, Matthew	$40,695.00	1.0000	Truck Driver			
Description:	Mountain, Fulton T	($30,275.00)	-0.5000	50% Water Fund			
Description:	Mountain, Fulton T	$60,551.00	1.0000	Heavy Equipment			
Description:	Murphy, Ben	($20,984.00)	-0.5000	50% Water Fund			
Description:	Murphy, Ben	$41,969.00	1.0000	Truck Driver			
Description:	Nadeau, Michael P	($37,186.00)	-0.5000	50% Water Fund			
Description:	Nadeau, Michael P	$74,373.00	1.0000	Maintenance Mec			
Description:	Pilewski, Patrick	($33,439.00)	-0.5000	50% Water Fund			
Description:	Pilewski, Patrick	$66,878.00	1.0000	Pump Station Op			
Description:	Plante, Steven	($22,561.00)	-0.5000	50% Water Fund			
Description:	Plante, Steven	$45,122.00	1.0000	Maintenance Mec			
Description:	Purpura, William J	($31,852.00)	-0.5000	50% Water Fund			
Description:	Purpura, William J	$63,704.00	1.0000	Inventory Coord			
Description:	Roy, Ross	($22,561.00)	-0.5000	50% Water Fund			
Description:	Roy, Ross	$45,122.00	1.0000	Maintenance Mec			
Description:	Savageau, Timothy	($20,984.00)	-0.5000	50% Water Fund			
Description:	Savageau, Timothy	$41,969.00	1.0000	Truck Driver			
Description:	SCADA Pay 6,920 hrs @ $3	$20,760.00					
Description:	Steneri, Denise	($26,266.00)	-0.5000	50% Water Fund			

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
Description:	Steneri, Denise	$52,533.00	1.0000	Account Clerk I			
Description:	Stevens, Jamie	($36,560.00)	-0.5000	50% Water Fund			
Description:	Stevens, Jamie	$73,121.00	1.0000	Pump Station Op			
Description:	Ward, John	($21,892.00)	-0.5000	50% Water Fund			
Description:	Ward, John	$43,785.00	1.0000	Heavy Equipment			
Description:	Young, Edward W Jr	($27,571.00)	-0.5000	50% Water Fund			
Description:	Young, Edward W Jr	$55,143.00	1.0000	Heavy Equipment			
Column Total:		**$744,745.00**					
5320.1.300.43250.4130.00000.00.000.	CS - Sewer - Overtime Pay	$39,517.34	$47,700.00	$47,700.00	$47,700.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Weekend, holiday and emergency call backs	$47,700.00					
Column Total:		**$47,700.00**					
5320.1.300.43250.4160.00000.00.000.	CS - Sewer - Severance Pay	$61,219.57	$0.00	$0.00	$0.00	$0.00	0.00
5320.1.300.43250.4170.00000.00.000.	CS - Sewer - Longevity Pay	$8,466.64	$12,165.00	$10,030.00	$10,030.00	($2,135.00)	(17.55)
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	1 @ 15-19 years prorated	$300.00		$1,200 ea prora			
Description:	1 @ 20-24 years allocated	$400.00		$1,600 ea alloc			
Description:	1 @ 25 plus years prorated	$1,000.00		$2,000 ea prora			
Description:	1 @ 5-9 years allocated	$290.00		$400 ea allocat			
Description:	2 @ 10-14 years allocated	$800.00		$800 ea allocat			
Description:	2 @ 25 plus years allocated	$2,000.00		$2,000 ea alloc			
Description:	2 @ 5-9 years prorated	$440.00		$400 ea prorate			
Description:	3 @ 20-24 years allocated	$2,400.00		$1,600 ea alloc			
Description:	4 @ 15-19 years allocated	$2,400.00		$1,200 ea alloc			
Column Total:		**$10,030.00**					

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
5320.1.300.43250.4211.00000.00.000.	CS - Sewer - Health Insurance	$49,313.64	$255,225.00	$269,984.00	$269,984.00	$14,759.00	5.78
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Medical Premiums to HealthTrust	$269,984.00					
Column Total:		**$269,984.00**					
5320.1.300.43250.4212.00000.00.000.	CS - Sewer - Dental Insurance	$7,480.13	$8,763.00	$9,278.00	$9,278.00	$515.00	5.88
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Dental Premiums to HealthTrust	$9,278.00					
Column Total:		**$9,278.00**					
5320.1.300.43250.4213.00000.00.000.	CS - Sewer - Life Insurance	$1,345.80	$1,613.00	$1,799.00	$1,799.00	$186.00	11.53
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Life Premiums to HealthTrust	$1,799.00					
Column Total:		**$1,799.00**					
5320.1.300.43250.4214.00000.00.000.	CS - Sewer - Long Term Disability Insuranc	$2,827.65	$3,533.00	$3,789.00	$3,789.00	$256.00	7.25
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Long Term Disability Premiums to Health Trust	$3,789.00					
Column Total:		**$3,789.00**					
5320.1.300.43250.4215.00000.00.000.	CS - Sewer - Short Term Disability Insuranc	$4,895.93	$6,416.00	$10,658.00	$10,658.00	$4,242.00	66.12
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Short Term Disability Premiums to Health Trust	$10,658.00					
Column Total:		**$10,658.00**					
5320.1.300.43250.4220.00000.00.000.	CS - Sewer - FICA	$54,465.87	$62,589.00	$70,475.00	$70,475.00	$7,886.00	12.60
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Cost of FICA - 6.2% of Wages	$70,475.00					
Column Total:		**$70,475.00**					

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
5320.1.300.43250.4225.00000.00.000	CS - Sewer - Medicare	$12,796.23	$14,638.00	$153,063.00	$153,063.00	$138,425.00	945.66
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Cost of Medicare - 1.45% of wages	$153,063.00					
Column Total:		**$153,063.00**					
5320.1.300.43250.4230.00000.00.000	CS - Sewer - Retirement	$96,849.33	$131,256.00	$151,385.00	$151,385.00	$20,129.00	15.34
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Cost of NH Retirement System payments	$151,385.00					
Column Total:		**$151,385.00**					
5320.1.300.43250.4240.00000.00.000	CS - Sewer - Staff Development	$3,384.00	$7,705.00	$7,705.00	$7,705.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Employee Recognition	$500.00					
Description:	Training for Operator Certification	$7,205.00					
Column Total:		**$7,705.00**					
5320.1.300.43250.4260.00000.00.000	CS - Sewer - Workers Comp Insurance	$20,913.96	$20,914.00	$20,914.00	$20,914.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Workers Comp allocation	$20,914.00					
Column Total:		**$20,914.00**					
5320.1.300.43250.4290.00000.00.000	CS - Sewer - FSA Fees	$178.75	$300.00	$300.00	$300.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Admin fees - Flexible Spending Accts	$300.00					
Column Total:		**$300.00**					
5320.1.300.43250.4295.00000.00.000	CS - Sewer - Compensated Absences	$16,852.87	$10,000.00	$10,000.00	$10,000.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Payment of unused annual leave	$10,000.00					
Column Total:		**$10,000.00**					

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Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
Budg_Cat: Personal Services - 100		$1,195,120.40	$1,523,886.00	$1,793,632.00	$1,793,632.00	$269,746.00	17.70
5320.1.300.43250.4335.00000.00.000.	CS - Sewer - Auditing Service	$6,124.00	$7,113.00	$7,113.00	$7,113.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Sewer Division share of auditing services	$7,113.00					
Column Total:		**$7,113.00**					
5320.1.300.43250.4336.00000.00.000.	CS - Sewer - Medical Services	$936.00	$500.00	$1,000.00	$1,000.00	$500.00	100.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	New Employee Physicals/Drug Testing	$500.00					
Description:	Onsite drug testing	$500.00					
Column Total:		**$1,000.00**					
5320.1.300.43250.4341.00000.00.000.	CS - Sewer - Technical Services	$118,865.38	$205,802.00	$213,734.00	$213,734.00	$7,932.00	3.85
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Address Verification Software	$780.00	Split w/Water				
Description:	Compaction Testing	$500.00					
Description:	Dig Safe Charges	$4,368.00					
Description:	Mailing services utility invoices	$1,420.00					
Description:	SCADA Firewall implementation	$6,666.00					
Description:	Technical Services Tolend Pump Station	$200,000.00					
Column Total:		**$213,734.00**					
5320.1.300.43250.4411.00000.00.000.	CS - Sewer - Water & Sewer Expense	$16,367.08	$10,000.00	$17,596.00	$17,596.00	$7,596.00	75.96
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Cost of water usage at Pump Stations	$17,596.00					
Column Total:		**$17,596.00**					

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Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
5320.1.300.43250.4421.00000.00.000.	CS - Sewer - Waste Disposal Services	$7,396.76	$11,000.00	$11,000.00	$11,000.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Grit Disposal/Screenings disposal	$11,000.00					
Column Total:		**$11,000.00**					
5320.1.300.43250.4431.00000.00.000.	CS - Sewer - Maint Chrgs - Buildings	$345.00	$0.00	$0.00	$0.00	$0.00	0.00
5320.1.300.43250.4432.00000.00.000.	CS - Sewer - Maint Chrgs - Impr o/t Buildin	$38,408.47	$40,500.00	$40,500.00	$40,500.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Mowing ROW	$10,000.00					
Description:	Pave after sewer line repairs	$9,000.00					
Description:	Problem Services	$2,500.00					
Description:	Root Control	$15,000.00					
Description:	Traffic Control	$4,000.00					
Column Total:		**$40,500.00**					
5320.1.300.43250.4433.00000.00.000.	CS - Sewer - Maint Chrgs - Equipment	$24,853.95	$27,369.00	$26,960.00	$26,960.00	($409.00)	(1.49)
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Communication Tower generator maintenance	$760.00		Division share			
Description:	Contract repair services	$20,000.00					
Description:	Radio Calibrations	$1,200.00					
Description:	SCADA Maintenance	$5,000.00					
Column Total:		**$26,960.00**					

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Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
5320.1.300.43250.4435.00000.00.000	CS - Sewer - Maint Chrgs - Office Equipme	$172,999.56	$266,544.00	$278,310.00	$311,919.00	$45,375.00	17.02

Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**
Description:	Division share GIS user software	$233.00		
Description:	Division share of DoverNet PC Replacement	$1,011.00		
Description:	Division share of DoverNet support	$248,140.00		
Description:	Division share of SCADA radio maintenance agreemen	$1,400.00		
Description:	Division share of UB Billing Software	$9,623.00		
Description:	Division share SCADA DoverNet PC Replacement	$506.00		
Description:	GPS Eq. maint	$500.00		
Description:	GPS license	$1,530.00		
Description:	Inventory Software support	$198.00		
Description:	Meter Reading Software	$5,252.00		
Description:	Meter yearly service fee per meter	$2,050.00		
Description:	SCADA division share firewall replacement	$6,167.00		
Description:	SCADA division share of Comm. Tower maint	$1,575.00		
Description:	SCADA Reporter Support Renewal	$125.00		
Description:	z CM Addition - Division Share of Cybersecurity Su	$33,609.00		
Column Total:		**$311,919.00**		

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Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
5320.1.300.43250.4443.00000.00.000	CS - Sewer - Rental of Equipment	$17,583.67	$9,461.00	$10,294.00	$10,294.00	$833.00	8.80
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Contractor Rentals & Excavation Eq.	$8,000.00					
Description:	Copier/Printer in Foremans Office	$210.00					
Description:	Div. Share CS Copier Rental	$783.00					
Description:	Multi-function Copier/Printer Utility billing	$1,301.00					
Column Total:		**$10,294.00**					
5320.1.300.43250.4521.00000.00.000	CS - Sewer - Property Insurance	$9,409.86	$9,945.00	$10,032.00	$10,032.00	$87.00	0.87
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Cost of Property Insur	$10,032.00					
Column Total:		**$10,032.00**					
5320.1.300.43250.4522.00000.00.000	CS - Sewer - Vehicle & Equip Insurance	$7,212.23	$5,568.00	$5,908.00	$5,908.00	$340.00	6.11
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Cost of Vehicle Insur	$5,908.00					
Column Total:		**$5,908.00**					
5320.1.300.43250.4524.00000.00.000	CS - Sewer - Public Liab Insurance	$6,884.13	$8,728.00	$9,413.00	$9,413.00	$685.00	7.85
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Cost of Public Liability Insur	$9,413.00					
Column Total:		**$9,413.00**					
5320.1.300.43250.4531.00000.00.000	CS - Sewer - Telecommunications	$11,938.61	$8,833.00	$8,833.00	$8,833.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Services/equipment for voice, fax, data, wireless	$8,833.00					
Column Total:		**$8,833.00**					

City of Dover, New Hampshire

Sewer Fund Expenditure Detail Report

Fiscal Year: 2022-2023

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
5320.1.300.43250.4534.00000.00.000.	CS - Sewer - Postage	$10,502.11	$9,950.00	$10,500.00	$10,500.00	$550.00	5.53
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Correspondence, express & parcel	$3,000.00					
Description:	Utility invoices	$7,500.00					
Column Total:		**$10,500.00**					
5320.1.300.43250.4540.00000.00.000.	CS - Sewer - Advertising	$0.00	$200.00	$200.00	$200.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Legal advertising and notices	$200.00					
Column Total:		**$200.00**					
5320.1.300.43250.4550.00000.00.000.	CS - Sewer - Printing & Binding	$444.83	$500.00	$500.00	$500.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Misc. printing/notifications	$500.00					
Column Total:		**$500.00**					
5320.1.300.43250.4580.00000.00.000.	CS - Sewer - Travel Expense	$0.00	$500.00	$500.00	$500.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Travel expenses for seminars	$500.00					
Column Total:		**$500.00**					
Budg_Cat:	Purchased Services - 300	$450,271.64	$622,513.00	$652,393.00	$686,002.00	$63,489.00	10.20
5320.1.300.43250.4611.00000.00.000.	CS - Sewer - Office Supplies	$1,537.23	$2,000.00	$2,000.00	$2,000.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	General Office Supplies	$2,000.00					
Column Total:		**$2,000.00**					

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Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
5320.1.300.43250.4612.00000.00.000	CS - Sewer - Operating Supplies	$51,696.81	$40,000.00	$52,000.00	$52,000.00	$12,000.00	30.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Chemicals for River St. Pump Station	$42,000.00					
Description:	Custodial, operating & safety supplies	$10,000.00					
Column Total:		**$52,000.00**					
5320.1.300.43250.4615.00000.00.000	CS - Sewer - Clothing & Uniforms	$6,648.78	$7,888.00	$7,888.00	$7,888.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Rain gear/special protective gear	$1,000.00					
Description:	Safety shoes 1/2 13 employees @ $300 per CBA	$1,950.00					
Description:	Safety shoes 1/2 of 3 emp. 1/3 of 1 emp. @ $300	$550.00					
Description:	Uniforms	$4,388.00					
Column Total:		**$7,888.00**					
5320.1.300.43250.4621.00000.00.000	CS - Sewer - Natural Gas	$6,657.03	$7,400.00	$7,147.00	$7,147.00	($253.00)	(3.42)
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Natural Gas 6,497 Therms @ $1.10	$7,147.00					
Column Total:		**$7,147.00**					
5320.1.300.43250.4622.00000.00.000	CS - Sewer - Electricity	$166,617.93	$170,114.00	$170,114.00	$170,114.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	24 pump stations 1,041,538 KWH	$170,114.00					
Column Total:		**$170,114.00**					
5320.1.300.43250.4623.00000.00.000	CS - Sewer - Propane	$2,721.34	$4,445.00	$3,757.00	$3,757.00	($688.00)	(15.48)
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Lift Stations 1,503gls @ $2.50	$3,757.00					
Column Total:		**$3,757.00**					

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Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
5320.1.300.43250.4624.00000.00.000.	CS - Sewer - Heating Oil	$0.00	$9,657.00	$0.00	$0.00	($9,657.00)	(100.00)
5320.1.300.43250.4626.00000.00.000.	CS - Sewer - Vehicle Fuels	$11,517.47	$12,376.00	$18,005.00	$18,005.00	$5,629.00	45.48
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: 1,547 gals diesel @ $2.42		$3,744.00					
Description: 1,731 gals unleaded fuel @ $2.42		$4,189.00					
Description: 3,597 gals off road diesel @ $2.80		$10,072.00					
Column Total:		**$18,005.00**					
5320.1.300.43250.4631.00000.00.000.	CS - Sewer - Food/Food Services	$283.26	$100.00	$200.00	$200.00	$100.00	100.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Employee appreciation		$200.00					
Column Total:		**$200.00**					
5320.1.300.43250.4635.00000.00.000.	CS - Sewer - Medicinal Supplies	$21.95	$500.00	$200.00	$200.00	($300.00)	(60.00)
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Medical/First Aid Supplies		$200.00					
Column Total:		**$200.00**					
5320.1.300.43250.4640.00000.00.000.	CS - Sewer - Books/Publications	$381.85	$200.00	$300.00	$300.00	$100.00	50.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Federal Register, EPA manuals		$300.00					
Column Total:		**$300.00**					
5320.1.300.43250.4651.00000.00.000.	CS - Sewer - Maint Supplies - Buildings	$1,196.69	$2,500.00	$2,500.00	$2,500.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Paint & general upkeep of PS		$2,500.00					
Column Total:		**$2,500.00**					

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Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
5320.1.300.43250.4652.00000.00.000.	CS - Sewer - Maint Supplies - Impr o/t Build	$76,900.71	$27,000.00	$30,000.00	$30,000.00	$3,000.00	11.11
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Maintenance materials to repair and maintain sewer	$30,000.00					
Column Total:		**$30,000.00**					
5320.1.300.43250.4653.00000.00.000.	CS - Sewer - Maint Supplies - Equipment	$19,483.45	$30,200.00	$30,200.00	$30,200.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Parts & supplies to maintain 24 pump stations	$30,200.00					
Column Total:		**$30,200.00**					
5320.1.300.43250.4654.00000.00.000.	CS - Sewer - Maint Supplies - Vehicles	$8,007.87	$15,000.00	$40,558.00	$40,558.00	$25,558.00	170.39
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Repairs & parts for sewer dept. vehicles	$40,558.00					
Column Total:		**$40,558.00**					
5320.1.300.43250.4661.00000.00.000.	CS - Sewer - Fleet Maint Charge	$56,957.00	$53,898.00	$82,890.00	$82,890.00	$28,992.00	53.79
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Division share of Fleet Maint. Budget	$82,890.00					
Column Total:		**$82,890.00**					
5320.1.300.43250.4681.00000.00.000.	CS - Sewer - Minor Equip, Furniture & Fxtrs	$4,323.13	$4,000.00	$4,500.00	$4,500.00	$500.00	12.50
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Small tools and equipment	$4,500.00					
Column Total:		**$4,500.00**					
Budg_Cat: Supplies - 600		$414,952.50	$387,278.00	$452,259.00	$452,259.00	$64,981.00	16.78

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Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
5320.1.300.43250.4741.00000.00.000.	CS - Sewer - Machinery & Equipment	$14,423.97	$81,600.00	$84,720.00	$84,720.00	$3,120.00	3.82
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Asphalt/Pipe saw	$1,200.00					
Description:	Hydraulic Equipment	$2,400.00					
Description:	Pump Station Equipment Replacement/Maint.	$81,120.00	Adopted CIP				
Column Total:		**$84,720.00**					
5320.1.300.43250.4742.00000.00.000.	CS - Sewer - Light Vehicles	$0.00	$15,000.00	$15,000.00	$15,000.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Vehicle Replacement Program	$15,000.00	Adopted CIP				
Column Total:		**$15,000.00**					
5320.1.300.43250.4745.00000.00.000.	CS - Sewer - Computers & Communication	$905.63	$7,247.00	$113,414.00	$113,414.00	$106,167.00	1,464.98
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Division share of PC replacement	$1,697.00					
Description:	Division share to replace SCADA firewall	$6,167.00					
Description:	New or replace tablets	$1,500.00					
Description:	SCADA Radio Replacements & Upgrades	$100,000.00	Adopted CIP				
Description:	Trimble tablets	$4,050.00					
Column Total:		**$113,414.00**					
5320.1.300.43250.4760.00000.00.000.	CS - Sewer - Depreciation Expense	$2,040,728.25	$2,363,320.00	$2,186,194.00	$2,186,194.00	($177,126.00)	(7.49)
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	1/2 yr depreciation on antic. additions	$83,251.00					
Description:	Existing capital assets depreciation	$1,983,511.00					
Description:	Full yr deprec on current year additions	$119,432.00					
Column Total:		**$2,186,194.00**					
Budg_Cat: Capital Outlay - 700		$2,056,057.85	$2,467,167.00	$2,399,328.00	$2,399,328.00	($67,839.00)	(2.75)

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Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
Budg_Cat: Capital Outlay - 700							
5320.1.300.43250.4810.00000.00.000.	CS - Sewer - Membership Dues	$800.00	$2,789.00	$2,789.00	$2,789.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Certification renewals	$1,000.00					
Description:	Chemical Consortium	$125.00					
Description:	Nassco	$295.00					
Description:	NHWPC	$35.00					
Description:	River St. State generator permit renewal	$1,279.00					
Description:	Water Environment Federation	$55.00					
Column Total:		**$2,789.00**					
5320.1.300.43250.4819.00000.00.000.	CS - Sewer - Fees & Charges	$4,723.80	$5,500.00	$5,600.00	$5,600.00	$100.00	1.82
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	New employee records	$100.00					
Description:	Pavement Degradation Charges	$5,000.00					
Description:	Registry of deeds	$500.00					
Column Total:		**$5,600.00**					
5320.1.300.43250.4820.00000.00.000.	CS - Sewer - Dept Overhead Charges	$575,753.04	$573,954.00	$563,665.00	$563,665.00	($10,289.00)	(1.79)
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Cost Allocation - Public Works Facility Charge	$48,167.00					
Description:	Indirect Cost Allocation - Admin. Charge	$515,498.00					
Column Total:		**$563,665.00**					

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Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
5320.1.300.43250.4840.00000.00.000.	CS - Sewer - Contingency	$0.00	$62,200.00	$62,200.00	$62,200.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	To Address Unanticipated Needs Policy Target 0.50%	$37,200.00					
Description:	Working Capital	$25,000.00					
Column Total:		**$62,200.00**					
5320.1.300.43250.4891.00000.00.000.	CS - Sewer - Abatements	$0.00	$10,000.00	$10,000.00	$10,000.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Estimated expense for uncollectible acct	$10,000.00					
Column Total:		**$10,000.00**					
5320.1.300.43250.4893.00000.00.000.	CS - Sewer - Loss on Sales (Credits)	($3,560.96)	$0.00	$0.00	$0.00	$0.00	0.00
Budg_Cat: Other Expenses - 800		$577,715.88	$654,443.00	$644,254.00	$644,254.00	($10,189.00)	(1.56)
5320.1.300.43250.4912.00000.00.000.	CS - Sewer - Transfer to Special Rev	$58,229.86	$63,659.00	$44,605.00	$44,605.00	($19,054.00)	(29.93)
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Insurance Premium Costs for 3 Retiree to OPEB Liab	$44,605.00					
Column Total:		**$44,605.00**					
5320.1.300.43250.4914.00000.00.000.	CS - Sewer - Transfer To Capital Pjts	$200,000.00	$0.00	$0.00	$0.00	$0.00	0.00
5320.1.300.43250.4915.00000.00.000.	CS - Sewer - Transfer to Enterprise	$87,500.00	$87,500.00	$87,500.00	$87,500.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Sewer Fund Meter Replacement Share	$87,500.00		Per CIP			
Column Total:		**$87,500.00**					

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Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
5320.1.300.43250.4918.00000.00.000.	CS - Sewer - Transfer to Trust	$500,000.00	$500,000.00	$542,386.00	$542,386.00	$42,386.00	8.48
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	30% of Sewer Fund Share of OPEB ADC	$42,386.00		Policy 30% FY23			
Description:	Allocation to Capital Reserve per Policy Target	$500,000.00		Adopted CIP			
Column Total:		**$542,386.00**					
Budg_Cat:	Operating Transfers Out - 910	$845,729.86	$651,159.00	$674,491.00	$674,491.00	$23,332.00	3.58
5320.1.300.43250.4921.00000.00.000.	CS - Sewer - Interest - Bonds	$411,282.89	$792,576.00	$742,830.00	$742,830.00	($49,746.00)	(6.28)
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Accrued cost of bond interest (existing)	$595,579.00					
Description:	Anticipated new debt Interest	$147,251.00					
Column Total:		**$742,830.00**					
Budg_Cat:	Debt Service - 920	$411,282.89	$792,576.00	$742,830.00	$742,830.00	($49,746.00)	(6.28)
Func:	CS - Sewer - 43250	$5,951,131.02	$7,099,022.00	$7,359,187.00	$7,392,796.00	$293,774.00	4.14

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COMMUNITY SERVICES

Division: Wastewater Treatment Facility — Function: 5320-43256

Mission Statement:

To safely and efficiently treat wastewater and dispose of biosolids generated from Dover's residents and businesses, while protecting public health and the environment.

Major Services/Responsibilities:

- Operate and maintain the Wastewater Treatment Facility
- Receive domestic septage from residents and surrounding communities.
- Oversee and maintain the Industrial Discharge Program, including field inspections Perform inspections on industrial sewer users and restaurants.
- Effectively treat approximately 900 million gallons of wastewater.
- Process and dispose of approximately 3,000 Wet Tons of Biosolids.
- Receive and process over 500,000 gallons of residential Septage.

Key Fiscal Year Objectives:

The continued successful operation of the wastewater facility provides proper discharge of sanitary sewer waste, while minimizing impacts to the environment and public health. With the new General Permit, facility staff will continue to optimize the performance of our biological nitrogen reduction process. A key factor in order to optimize long-term operations will be the continuous identification and elimination of wet-weather inflow and infiltration. To help buffer this issue and add redundancy, we will be exploring the design and construction of a third secondary clarifier.

With the catch basin screenings/grit handling facility nearly complete, staff will start up and operate the system in the spring of 2022. This year's focus will be on the replacement of our ultra-violet light disinfection system. This provides a non-chemical means of effluent disinfection. In the incoming months pilot testing of an innovative biosolids drying technology to reduce moisture and disposal costs will be taking place. As PFAS concentrating in biosolids continue to significantly increased disposal costs, thus putting an emphasis on enhanced drying and dewatering.

Performance Measures:

Description	FY21 Act	FY22 Est	FY23 Est
Compliance of Discharge Permit	Yes	Yes	Yes
Average Daily Treatment in Millions of Gallons	2.45MGD	2.5MGD	2.5MGD
Total Gallons Septage Received	597,000	500,000	500,000
Wet Tons of Biosolids Processed	3,075	3,000	3,000

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5320.1.300.43256.4110.00000.00.000.	CS - Sewer - WWTP -Regular Salaried Em	$158,523.52	$164,720.00	$165,167.00	$165,167.00	$447.00	0.27
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Casey, James	$67,241.00	1.0000	WWTP Lab Indust			
Description:	Vermette, Raymond A Jr	$97,926.00	1.0000	WWTP Supervisor			
Column Total:		**$165,167.00**					
5320.1.300.43256.4115.00000.00.000.	CS - Sewer - WWTP -Regular Hourly Empl	$231,405.87	$276,943.00	$298,796.00	$298,796.00	$21,853.00	7.89
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	457 Incentive Pay	$4,960.00		457 Incentive			
Description:	Houde, Dale	$57,754.00	1.0000	Pump Station Op			
Description:	Johnstone, Allan	$66,690.00	1.0000	WWTP Operator I			
Description:	Mitchell, Casey	$57,754.00	1.0000	WWTP Operator I			
Description:	TBD - Vacancy	$50,592.00	1.0000	WWTP Lab Techni			
Description:	TBD - Vacancy	$61,046.00	1.0000	WWTP OperatorII			
Column Total:		**$298,796.00**					
5320.1.300.43256.4130.00000.00.000.	CS - Sewer - WWTP -Overtime Pay	$3,176.68	$6,000.00	$6,000.00	$6,000.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Weekend, holiday and emergency call backs	$6,000.00					
Column Total:		**$6,000.00**					
5320.1.300.43256.4170.00000.00.000.	CS - Sewer - WWTP -Longevity Pay	$5,200.00	$5,200.00	$3,600.00	$3,600.00	($1,600.00)	(30.77)
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	1 @ 5-9 years	$400.00		$400 each			
Description:	2 @ 20-24 years	$3,200.00		$1,600 each			
Column Total:		**$3,600.00**					

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
5320.1.300.43256.4211.00000.00.000.	CS - Sewer - WWTP -Health Insurance	$117,043.13	$137,959.00	$139,371.00	$139,371.00	$1,412.00	1.02
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Medical Premiums to HealthTrust	$139,371.00					
Column Total:		**$139,371.00**					
5320.1.300.43256.4212.00000.00.000.	CS - Sewer - WWTP -Dental Insurance	$3,722.12	$4,354.00	$4,299.00	$4,299.00	($55.00)	(1.26)
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Dental Premiums to HealthTrust	$4,299.00					
Column Total:		**$4,299.00**					
5320.1.300.43256.4213.00000.00.000.	CS - Sewer - WWTP -Life Insurance	$640.92	$737.00	$771.00	$771.00	$34.00	4.61
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Life Premiums to HealthTrust	$771.00					
Column Total:		**$771.00**					
5320.1.300.43256.4214.00000.00.000.	CS - Sewer - WWTP -Long Term Disability	$1,397.90	$1,623.00	$1,919.00	$1,919.00	$296.00	18.24
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Long Term Disability Premiums to Health Trust	$1,919.00					
Column Total:		**$1,919.00**					
5320.1.300.43256.4215.00000.00.000.	CS - Sewer - WWTP -Short Term Disability	$2,497.09	$3,089.00	$5,400.00	$5,400.00	$2,311.00	74.81
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Short Term Disability Premiums to Health Trust	$5,400.00					
Column Total:		**$5,400.00**					
5320.1.300.43256.4220.00000.00.000.	CS - Sewer - WWTP -FICA	$27,589.46	$29,301.00	$30,327.00	$30,327.00	$1,026.00	3.50
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Cost of FICA - 6.2% of Wages	$30,327.00					
Column Total:		**$30,327.00**					

City of Dover, New Hampshire

Sewer Fund Expenditure Detail Report

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
5320.1.300.43256.4225.00000.00.000	CS - Sewer - WWTP -Medicare	$6,452.43	$6,853.00	$7,093.00	$7,093.00	$240.00	3.50
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Cost of Medicare - 1.45% of wages		$7,093.00					
Column Total:		**$7,093.00**					
5320.1.300.43256.4230.00000.00.000	CS - Sewer - WWTP -Retirement	$47,330.60	$63,673.00	$66,583.00	$66,583.00	$2,910.00	4.57
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Cost of NH Retirement System payments		$66,583.00					
Column Total:		**$66,583.00**					
5320.1.300.43256.4240.00000.00.000	CS - Sewer - WWTP -Staff Development	$1,125.99	$5,000.00	$5,000.00	$5,000.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Local, state and national seminars		$5,000.00					
Column Total:		**$5,000.00**					
5320.1.300.43256.4260.00000.00.000	CS - Sewer - WWTP -Workers Comp	$13,889.04	$13,889.00	$13,889.00	$13,889.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Workers Comp allocation		$13,889.00					
Column Total:		**$13,889.00**					
5320.1.300.43256.4290.00000.00.000	CS - Sewer - WWTP -FSA Fees	$0.00	$75.00	$75.00	$75.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Administrative cost Flexible Spending Acct.		$75.00					
Column Total:		**$75.00**					
5320.1.300.43256.4295.00000.00.000	CS - Sewer - WWTP -Compensated Absen	$24,739.77	$18,000.00	$18,000.00	$18,000.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: CS - Sewer - WWTP - Compensated Absences		$18,000.00					
Column Total:		**$18,000.00**					

Sewer Fund Expenditure Detail Report

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
Budg_Cat: Personal Services - 100		$644,734.52	$737,416.00	$766,290.00	$766,290.00	$28,874.00	3.92
5320.1.300.43256.4334.00000.00.000	CS - Sewer - WWTP -Legal Services	$45,618.82	$30,000.00	$45,000.00	$45,000.00	$15,000.00	50.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Nutrient Permit		$45,000.00					
Column Total:		**$45,000.00**					
5320.1.300.43256.4336.00000.00.000	CS - Sewer - WWTP -Medical Services	$357.50	$500.00	$500.00	$500.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: New employee physicals, random screening		$500.00					
Column Total:		**$500.00**					
5320.1.300.43256.4341.00000.00.000	CS - Sewer - WWTP -Technical Services	$101,564.41	$160,548.00	$210,548.00	$210,548.00	$50,000.00	31.14
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Municipal Alliance Adaptive Management Contributio		$150,000.00					
Description: Nitrogen Testing		$2,548.00					
Description: Sludge SQC Testing		$4,500.00					
Description: Toxicity Testing		$2,000.00					
Description: Water Quality Monitoring		$50,000.00					
Description: WP and WS studies		$1,500.00					
Column Total:		**$210,548.00**					
5320.1.300.43256.4411.00000.00.000	CS - Sewer - WWTP -Water & Sewer Expe	$12,078.80	$12,000.00	$12,000.00	$12,000.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Water/Sewer Use		$12,000.00					
Column Total:		**$12,000.00**					

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
5320.1.300.43256.4421.00000.00.000.	CS - Sewer - WWTP -Waste D	$373,044.33	$379,550.00	$396,255.00	$396,255.00	$16,705.00	4.40
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	3,041 tons @ $130.14	$395,755.00					
Description:	UV Bulb Disposal	$500.00					
Column Total:		**$396,255.00**					
5320.1.300.43256.4433.00000.00.000.	CS - Sewer - WWTP -Maint C	$2,242.01	$0.00	$0.00	$0.00	$0.00	0.00
5320.1.300.43256.4435.00000.00.000.	CS - Sewer - WWTP -Maint C	$68,046.24	$68,253.00	$72,453.00	$72,453.00	$4,200.00	6.15
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Division share of DoverNet PC Replacement	$1,303.00					
Description:	Division share of DoverNet support	$70,150.00					
Description:	Software to upgrade two computers	$1,000.00					
Column Total:		**$72,453.00**					
5320.1.300.43256.4443.00000.00.000.	CS - Sewer - WWTP -Rental c	$66.00	$1,000.00	$1,000.00	$1,000.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Odor Control - crane/boom rental	$1,000.00					
Column Total:		**$1,000.00**					
5320.1.300.43256.4521.00000.00.000.	CS - Sewer - WWTP -Property	$17,843.78	$18,835.00	$19,001.00	$19,001.00	$166.00	0.88
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Cost of Property Insur	$19,001.00					
Column Total:		**$19,001.00**					
5320.1.300.43256.4522.00000.00.000.	CS - Sewer - WWTP -Vehicle	$2,059.33	$2,012.00	$2,449.00	$2,449.00	$437.00	21.72
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Cost of Vehicle Insur	$2,449.00					
Column Total:		**$2,449.00**					

Sewer Fund Expenditure Detail Report

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
5320.1.300.43256.4524.00000.00.000.	CS - Sewer - WWTP -Public L	$3,783.64	$3,860.00	$4,048.00	$4,048.00	$188.00	4.87
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Cost of Public Liability Insur		$4,048.00					
Column Total:		**$4,048.00**					
5320.1.300.43256.4531.00000.00.000.	CS - Sewer - WWTP -Telecon	$8,560.80	$8,315.00	$8,561.00	$8,561.00	$246.00	2.96
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Services/equipment for voice, fax, data, wireless		$8,561.00					
Column Total:		**$8,561.00**					
5320.1.300.43256.4534.00000.00.000.	CS - Sewer - WWTP -Postage	$56.64	$500.00	$500.00	$500.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Correspondence, express and parcel		$500.00					
Column Total:		**$500.00**					
5320.1.300.43256.4540.00000.00.000.	CS - Sewer - WWTP -Advertis	$0.00	$300.00	$300.00	$300.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Notice Advertising		$300.00					
Column Total:		**$300.00**					
5320.1.300.43256.4550.00000.00.000.	CS - Sewer - WWTP -Printing	$98.61	$400.00	$400.00	$400.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Brochures and pamphlets		$400.00					
Column Total:		**$400.00**					
5320.1.300.43256.4580.00000.00.000.	CS - Sewer - WWTP -Travel E	$339.08	$2,000.00	$2,000.00	$2,000.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Travel expenses for seminars/conferences		$2,000.00					
Column Total:		**$2,000.00**					
Budg_Cat: Purchased Services - 300		$635,759.99	$688,073.00	$775,015.00	$775,015.00	$86,942.00	12.64

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
5320.1.300.43256.4611.00000.00.000.	CS - Sewer - WWTP -Office S	$980.79	$1,000.00	$1,000.00	$1,000.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: General office supplies		$1,000.00					
Column Total:		**$1,000.00**					
5320.1.300.43256.4612.00000.00.000.	CS - Sewer - WWTP -Operati	$73,017.29	$70,000.00	$80,000.00	$80,000.00	$10,000.00	14.29
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Lab supplies, chemicals		$80,000.00					
Column Total:		**$80,000.00**					
5320.1.300.43256.4615.00000.00.000.	CS - Sewer - WWTP -Clothing	$3,256.12	$4,387.00	$4,387.00	$4,387.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Safety gear		$200.00					
Description: Safety shoes 7 @ $300		$2,100.00					
Description: Uniforms		$2,087.00					
Column Total:		**$4,387.00**					
5320.1.300.43256.4622.00000.00.000.	CS - Sewer - WWTP -Electrici	$227,181.07	$224,576.00	$234,353.00	$234,353.00	$9,777.00	4.35
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: 1,797,600 KWH		$234,353.00					
Column Total:		**$234,353.00**					
5320.1.300.43256.4624.00000.00.000.	CS - Sewer - WWTP -Heating	$19,209.62	$14,544.00	$14,075.00	$14,075.00	($469.00)	(3.22)
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Heating/generator oil 5,630 gals @ $2.50 gal		$14,075.00					
Column Total:		**$14,075.00**					

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
5320.1.300.43256.4626.00000.00.000.	CS - Sewer - WWTP -Vehicle	$1,696.01	$3,113.00	$2,863.00	$2,863.00	($250.00)	(8.03)
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Off road diesel for loader 300 gals @ $2.80	$840.00					
Description:	Vehicle fuels 836 gals unleaded @ $2.42	$2,023.00					
Column Total:		**$2,863.00**					
5320.1.300.43256.4631.00000.00.000.	CS - Sewer - WWTP -Food/Fc	$50.47	$100.00	$100.00	$100.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Public events and meetings	$100.00					
Column Total:		**$100.00**					
5320.1.300.43256.4640.00000.00.000.	CS - Sewer - WWTP -Books/F	$0.00	$200.00	$200.00	$200.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Technical publications & trade journals	$200.00					
Column Total:		**$200.00**					
5320.1.300.43256.4651.00000.00.000.	CS - Sewer - WWTP -Maint S	$413.99	$416.00	$416.00	$416.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Shop towels	$416.00					
Column Total:		**$416.00**					
5320.1.300.43256.4652.00000.00.000.	CS - Sewer - WWTMaint Supp	$120,786.07	$125,000.00	$125,000.00	$125,000.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Repair parts as need to support plant	$70,000.00					
Description:	UV Bulbs and sleeves	$55,000.00					
Column Total:		**$125,000.00**					

City of Dover, New Hampshire

Sewer Fund Expenditure Detail Report

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
5320.1.300.43256.4654.00000.00.000.	CS - Sewer - WWTP -Maint S	$2,257.04	$4,000.00	$6,000.00	$6,000.00	$2,000.00	50.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Parts for division vehicles		$6,000.00					
Column Total:		**$6,000.00**					
5320.1.300.43256.4661.00000.00.000.	CS - Sewer - WWTP -Fleet M	$22,674.00	$22,674.00	$22,674.00	$22,674.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Division share of Fleet Maint. Budget		$22,674.00					
Column Total:		**$22,674.00**					
5320.1.300.43256.4681.00000.00.000.	CS - Sewer - WWTP -Minor E	$1,762.86	$3,000.00	$3,000.00	$3,000.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Small tools and equipment		$3,000.00					
Column Total:		**$3,000.00**					
Budg_Cat: Supplies - 600		$473,285.33	$473,010.00	$494,068.00	$494,068.00	$21,058.00	4.45
5320.1.300.43256.4730.00000.00.000.	CS - Sewer - WWTP -Improve	$0.00	$0.00	$500,000.00	$500,000.00	$500,000.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: WWTP General Permit Compliance		$500,000.00	Adopted CIP				
Column Total:		**$500,000.00**					
5320.1.300.43256.4745.00000.00.000.	CS - Sewer - WWTP Compute	$0.00	$0.00	$3,554.00	$3,554.00	$3,554.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Upgrade two windows 7 computers		$3,554.00					
Column Total:		**$3,554.00**					
Budg_Cat: Capital Outlay - 700		$0.00	$0.00	$503,554.00	$503,554.00	$503,554.00	0.00

Sewer Fund Expenditure Detail Report

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
5320.1.300.43256.4810.00000.00.000.	CS - Sewer - WWTP -Membe	$1,570.00	$1,881.00	$1,881.00	$1,881.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Lab Accreditation	$416.00					
Description:	NEBRA	$750.00					
Description:	NERPCA	$120.00					
Description:	NHWPCA	$210.00					
Description:	NHWWA	$75.00					
Description:	Operator Certifications	$200.00					
Description:	Water Environment Federation	$110.00					
Column Total:		**$1,881.00**					
5320.1.300.43256.4819.00000.00.000.	CS - Sewer - WWTP -Fees &	$2,564.98	$1,275.00	$2,625.00	$2,625.00	$1,350.00	105.88
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	New employee background checks	$100.00					
Description:	NH E LAP	$915.00					
Description:	NHDES Annual Lab Audit/Certification	$1,500.00					
Description:	Water Environment Federation	$110.00					
Column Total:		**$2,625.00**					
Budg_Cat: Other Expenses - 800		$4,134.98	$3,156.00	$4,506.00	$4,506.00	$1,350.00	42.78
Func: CS - Sewer - WWTP - 43256		$1,757,914.82	$1,901,655.00	$2,543,433.00	$2,543,433.00	$641,778.00	33.75

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
Grand Total:		$7,709,045.84	$9,000,677.00	$9,902,620.00	$9,936,229.00	$935,552.00	10.39

End of Report

RECREATION

Division: Recreation Administration — Function 1000-45110

Mission Statement:

To provide the highest quality recreation services at reasonable costs for the Citizens of Dover. To build partnerships with volunteers, businesses, City staff and program participants in order to maximize the efficiency and economy of service delivery. To continually meet or exceed community expectations.

Major Services/Responsibilities:

- Provide administrative support for all recreation divisions
- Coordinate all program development and promotion
- Hire and train all recreation personnel
- Handle all recreation personnel records and processing
- Account for all recreation revenue and expenditures by all divisions
- Develop and monitor annual recreation budget
- Plan and implement recreation improvements in both facilities and programs
- Work with other public and private entities to solicit support and cooperation
- Follow through on Recreation Master Plan

Key Fiscal Year Objectives:

- Continue renovations of athletic fields and facilities
- Work on plans to develop active recreation facilities on the Waterfront
- Adopt new Master Plan recommendations to improve programs and parks
- Work with other McConnell Center tenants to develop new programs
- Work closely with the School Department to schedule spaces in the new High School and athletic fields and facilities for the community to use
- Recover from pandemic impacted areas throughout the entire department

Performance Measures:

Description	FY21 Act	FY22 Est	FY23 Est
Solicitation of Sponsors for 4th of July program	3	1	2
Growth of donor base for facility improvements	2	2	3
Trail systems integrated into parks	0	1	2
Special Events program growth	2	0	3
Growth of recreation programs in the McConnell Center	2	0	4

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2022-2023

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45110.4110.00000.00.000.	Rec - Admin - Regular Salarie	$201,760.45	$208,087.00	$277,480.00	$277,480.00	$69,393.00	33.35
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: 457 Incentive Pay		$4,563.00		457 Incentive			
Description: Bannon, Gary S		($24,967.00)	-0.2500	25% McConnell			
Description: Bannon, Gary S		$99,869.00	1.0000	Director of Rec			
Description: Conway, Richard		($2,688.00)	-0.0500	5 % Rec Program			
Description: Conway, Richard		($2,687.00)	-0.0500	5% McConnell Ce			
Description: Conway, Richard		$53,745.00	1.0000	Rec Program Sup			
Description: Jarvis, Linda		$62,931.00	1.0000	Rec Program Sup			
Description: Trefethen, Krista S		$86,714.00	1.0000	Asst Rec Direct			
Column Total:		**$277,480.00**					
1000.1.350.45110.4115.00000.00.000.	Rec - Admin - Regular Hourly	$77,324.77	$77,883.00	$88,043.00	$88,043.00	$10,160.00	13.05
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: 457 Incentive Pay		$1,360.00		457 Incentive			
Description: Gingras, Brenda L		$36,014.00	0.7250	Secretary I			
Description: Lavertu, Karen		$50,669.00	0.8750	Office Manager			
Column Total:		**$88,043.00**					
1000.1.350.45110.4120.00000.00.000.	Rec - Admin - Temporary Emp	$2,606.76	$6,266.00	$0.00	$0.00	($6,266.00)	(100.00)

General Fund Expenditure Detail Report

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45110.4170.00000.00.000	Rec - Admin - Longevity Pay	$4,980.00	$4,770.00	$5,570.00	$5,570.00	$800.00	16.77
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: 1 @ 15 - 19 years Prorated		$870.00		$1,200 Prorated			
Description: 1 @ 20 - 24 years		$1,600.00		$1,600 Each			
Description: 1 @ 25 plus years 75%		$1,500.00		$2,000 Allocate			
Description: 1 @ 5 - 9 years		$400.00		$400 Each			
Description: 1@ 15 - 19 years		$1,200.00		$1,200 Each			
Column Total:		**$5,570.00**					
1000.1.350.45110.4211.00000.00.000	Rec - Admin - Health Insuranc	$70,977.12	$68,209.00	$97,562.00	$97,562.00	$29,353.00	43.03
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Medical Premiums to HealthTrust		$97,562.00					
Column Total:		**$97,562.00**					
1000.1.350.45110.4212.00000.00.000	Rec - Admin - Dental Insuranc	$2,221.92	$2,222.00	$2,938.00	$2,938.00	$716.00	32.22
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Dental Premiums to HealthTrust		$2,938.00					
Column Total:		**$2,938.00**					
1000.1.350.45110.4213.00000.00.000	Rec - Admin - Life Insurance	$570.39	$541.00	$669.00	$669.00	$128.00	23.66
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Life Premiums to HealthTrust		$669.00					
Column Total:		**$669.00**					
1000.1.350.45110.4214.00000.00.000	Rec - Admin - Long Term Disa	$1,251.73	$1,316.00	$1,615.00	$1,615.00	$299.00	22.72
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Long Term Disability Premiums to Health Trust		$1,615.00					
Column Total:		**$1,615.00**					

City of Dover, New Hampshire

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45110.4215.00000.00.000.	Rec - Admin - Short Term Dis	$1,798.09	$1,994.00	$3,744.00	$3,744.00	$1,750.00	87.76
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Short Term Disability Premiums to Health Trust		$3,744.00					
Column Total:		**$3,744.00**					
1000.1.350.45110.4220.00000.00.000.	Rec - Admin - FICA	$16,828.16	$17,512.00	$22,355.00	$22,355.00	$4,843.00	27.66
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Cost of FICA - 6.2% of Wages		$22,355.00					
Column Total:		**$22,355.00**					
1000.1.350.45110.4225.00000.00.000.	Rec - Admin - Medicare	$3,936.01	$4,096.00	$5,228.00	$5,228.00	$1,132.00	27.64
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Cost of Medicare - 1.45% of wages		$5,228.00					
Column Total:		**$5,228.00**					
1000.1.350.45110.4230.00000.00.000.	Rec - Admin - Retirement	$28,266.39	$36,320.00	$46,588.00	$46,588.00	$10,268.00	28.27
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Cost of NH Retirement System payments		$46,588.00					
Column Total:		**$46,588.00**					
1000.1.350.45110.4240.00000.00.000.	Rec - Admin - Staff Developm	$275.00	$1,200.00	$1,200.00	$1,200.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: NRPA Conf.,computer trng. mgmt. seminars		$1,200.00					
Column Total:		**$1,200.00**					
1000.1.350.45110.4260.00000.00.000.	Rec - Admin - Workers Comp	$2,475.00	$2,475.00	$2,475.00	$2,475.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Workers Comp allocation		$2,475.00					
Column Total:		**$2,475.00**					

General Fund Expenditure Detail Report

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45110.4290.00000.00.000.	Rec - Admin - FSA Fees	$30.25	$75.00	$75.00	$75.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Admin fees - Flexible Spending Accts		$75.00					
Column Total:		**$75.00**					
Budg_Cat: Personal Services - 100		$415,302.04	$432,966.00	$555,542.00	$555,542.00	$122,576.00	28.31
1000.1.350.45110.4336.00000.00.000.	Rec - Admin - Medical Service	$121.00	$228.00	$310.00	$310.00	$82.00	35.96
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Pre-employment physicals 2 @ $155		$310.00					
Column Total:		**$310.00**					
1000.1.350.45110.4433.00000.00.000.	Rec - Admin - Maint Chrgs - E	$0.00	$1,500.00	$1,500.00	$1,500.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Equipment repairs		$1,500.00					
Column Total:		**$1,500.00**					
1000.1.350.45110.4435.00000.00.000.	Rec - Admin - Maint Chrgs - C	$13,787.30	$14,519.00	$17,515.00	$17,515.00	$2,996.00	20.64
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Division share of DoverNet support		$14,191.00					
Description: Division Share of PC Replacement		$824.00					
Description: Regular maint. for office equip.		$1,200.00					
Description: Service Contract-Rec Software		$1,300.00					
Column Total:		**$17,515.00**					
1000.1.350.45110.4441.00000.00.000.	Rec - Admin - Rental of Land	$233,803.92	$237,658.00	$239,424.00	$239,424.00	$1,766.00	0.74
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: McConnell Center (16,058 sq ft)		$239,424.00					
Column Total:		**$239,424.00**					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45110.4443.00000.00.000.	Rec - Admin - Rental of Equip	$1,089.00	$1,439.00	$1,439.00	$1,439.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Copy Machine Rental		$1,439.00					
Column Total:		**$1,439.00**					
1000.1.350.45110.4524.00000.00.000.	Rec - Admin - Public Liab Insu	$1,810.56	$2,216.00	$2,914.00	$2,914.00	$698.00	31.50
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Cost of Public Liability Insur		$2,914.00					
Column Total:		**$2,914.00**					
1000.1.350.45110.4531.00000.00.000.	Rec - Admin - Telecommunica	$5,873.01	$6,500.00	$6,500.00	$6,500.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Services/equipment for voice, fax, data, wireless		$6,500.00					
Column Total:		**$6,500.00**					
1000.1.350.45110.4534.00000.00.000.	Rec - Admin - Postage	$787.12	$1,200.00	$1,200.00	$1,200.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Correspondence, express and parcel delivery		$1,200.00					
Column Total:		**$1,200.00**					
1000.1.350.45110.4540.00000.00.000.	Rec - Admin - Advertising	$0.00	$200.00	$200.00	$200.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Program Publicity		$200.00					
Column Total:		**$200.00**					
1000.1.350.45110.4550.00000.00.000.	Rec - Admin - Printing & Bindi	$0.00	$500.00	$0.00	$0.00	($500.00)	(100.00)

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45110.4580.00000.00.000.	Rec - Admin - Travel Expense	$0.00	$1,000.00	$500.00	$500.00	($500.00)	(50.00)
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Travel expenses for seminars, conferences, mileage		$500.00					
Column Total:		**$500.00**					
Budg_Cat: Purchased Services - 300		$257,271.91	$266,960.00	$271,502.00	$271,502.00	$4,542.00	1.70
1000.1.350.45110.4611.00000.00.000.	Rec - Admin - Office Supplies	$2,524.96	$2,500.00	$2,500.00	$2,500.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Copier, computer and office supplies		$2,500.00					
Column Total:		**$2,500.00**					
1000.1.350.45110.4612.00000.00.000.	Rec - Admin - Operating Supp	$524.81	$1,500.00	$1,500.00	$1,500.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Program Support Materials		$1,500.00					
Column Total:		**$1,500.00**					
1000.1.350.45110.4615.00000.00.000.	Rec - Admin - Clothing & Unif	$0.00	$400.00	$400.00	$400.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Footwear (per contract)		$400.00					
Column Total:		**$400.00**					
1000.1.350.45110.4626.00000.00.000.	Rec - Admin - Vehicle Fuels	$173.80	$1,799.00	$1,118.00	$1,118.00	($681.00)	(37.85)
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Gas for staff car 520 gallons @ $2.15		$1,118.00					
Column Total:		**$1,118.00**					
1000.1.350.45110.4631.00000.00.000.	Rec - Admin - Food/Food Ser	$0.00	$500.00	$0.00	$0.00	($500.00)	(100.00)

City of Dover, New Hampshire

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45110.4640.00000.00.000.	Rec - Admin - Books/Publicati	$545.95	$500.00	$500.00	$500.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Professional journals & subscriptions		$500.00					
Column Total:		**$500.00**					
1000.1.350.45110.4654.00000.00.000.	Rec - Admin - Maint Supplies	$0.00	$250.00	$250.00	$250.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Vehicle Repair Parts		$250.00					
Column Total:		**$250.00**					
1000.1.350.45110.4661.00000.00.000.	Rec - Admin - Fleet Maint Cha	$1,805.58	$1,633.00	$2,120.00	$2,120.00	$487.00	29.82
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Division share of Fleet Maint. Budget		$2,120.00					
Column Total:		**$2,120.00**					
Budg_Cat: Supplies - 600		$5,575.10	$9,082.00	$8,388.00	$8,388.00	($694.00)	(7.64)
1000.1.350.45110.4745.00000.00.000.	Rec - Admin - Computers & C	$1,828.52	$23,000.00	$2,000.00	$2,000.00	($21,000.00)	(91.30)
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Computer Replacement		$2,000.00					
Column Total:		**$2,000.00**					
Budg_Cat: Capital Outlay - 700		$1,828.52	$23,000.00	$2,000.00	$2,000.00	($21,000.00)	(91.30)
1000.1.350.45110.4810.00000.00.000.	Rec - Admin - Membership Du	$337.50	$750.00	$750.00	$750.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Dues and Memberships		$750.00					
Column Total:		**$750.00**					

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Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45110.4819.00000.00.000.	Rec - Admin - Fees & Charge	$3,698.66	$3,760.00	$4,700.00	$4,700.00	$940.00	25.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Credit Card Processing Fees		$4,700.00					
Column Total:		**$4,700.00**					
Budg_Cat: Other Expenses - 800		$4,036.16	$4,510.00	$5,450.00	$5,450.00	$940.00	20.84
Func: Recreation Administration - 45110		$684,013.73	$736,518.00	$842,882.00	$842,882.00	$106,364.00	14.44

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RECREATION

Division: Recreation Programs — Function 1000-45120

Mission Statement:

Provide administrative support and direction to our paid staff and volunteers in an effort to better serve the general public and provide a variety of affordable recreation opportunities to the entire community, and to enhance the quality of life in Dover.

Major Services/Responsibilities:

- Perform fundraising and solicit donations
- Support and assist adult & youth sport leagues
- Support and assist senior citizens groups
- Provide programming for special needs population
- Organize and conduct special events
- Provide coaches training for youth sports
- Coordinate city-wide and neighborhood projects for recreation facility development

Key Fiscal Year Objectives:

- Continue recreation facility and field development with community involvement
- Continue to improve customer service/public relations
- Cultivate employee excellence
- Continue to evaluate existing programs
- Maximize efficiency in manpower usage
- Recover from pandemic related program cancellations

Performance Measures:

Description	FY21 Act	FY22 Est	FY23 Est
Expand Publicity for Programs, (E-Newsletter, Social Media, Website, etc.)	600	600	850
Increase Networking of Various Sports Leagues	1	3	3
Develop New Athletic and Park Facilities	-	0	1
Develop Plans to Move Skate park	1	1	1
Expand Walking Trails and Outdoor Exercise Systems	1	1	2

City of Dover, New Hampshire

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45120.4336.00000.00.000.	Rec Prgms - Medical Services	$473.00	$500.00	$0.00	$0.00	($500.00)	(100.00)
1000.1.350.45120.4411.00000.00.000.	Rec Prgms - Water & Sewer E	$197.76	$250.00	$250.00	$250.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Water & Sewer Usage		$250.00					
Column Total:		**$250.00**					
1000.1.350.45120.4431.00000.00.000.	Rec Prgms - Maint Chrgs - Bu	$616.00	$1,000.00	$1,000.00	$1,000.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Rec Program Maintenance Chrgs Buildings		$1,000.00					
Column Total:		**$1,000.00**					
1000.1.350.45120.4435.00000.00.000.	Rec Prgms - Maint Chrgs - Of	$1,300.00	$1,300.00	$1,300.00	$1,300.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Service Contract-Rec Software		$1,300.00					
Column Total:		**$1,300.00**					
1000.1.350.45120.4443.00000.00.000.	Rec Prgms - Rental of Equipm	$598.00	$3,000.00	$3,000.00	$3,000.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Portable toilet charges		$3,000.00					
Column Total:		**$3,000.00**					
1000.1.350.45120.4521.00000.00.000.	Rec Prgms - Property Insuran	$426.31	$475.00	$479.00	$479.00	$4.00	0.84
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Cost of Property Insur		$479.00					
Column Total:		**$479.00**					

General Fund Expenditure Detail Report

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Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45120.4522.00000.00.000.	Rec Prgms - Vehicle & Equip	$1,374.64	$1,339.00	$1,395.00	$1,395.00	$56.00	4.18
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Cost of Vehicle Insur		$1,395.00					
Column Total:		**$1,395.00**					
1000.1.350.45120.4524.00000.00.000.	Rec Prgms - Public Liab Insur	$0.00	$0.00	$23.00	$23.00	$23.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Rec Prgms - Public Liab Insurance		$23.00					
Column Total:		**$23.00**					
1000.1.350.45120.4531.00000.00.000.	Rec Prgms - Telecommunicat	$687.50	$1,500.00	$1,500.00	$1,500.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Services/equipment for voice, fax, data, wireless		$1,500.00					
Column Total:		**$1,500.00**					
1000.1.350.45120.4550.00000.00.000.	Rec Prgms - Printing & Bindin	$0.00	$500.00	$0.00	$0.00	($500.00)	(100.00)
1000.1.350.45120.4591.00000.00.000.	Rec Prgms - Special Program	$7,257.60	$20,500.00	$18,000.00	$18,000.00	($2,500.00)	(12.20)
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Arts Commission Projects		$5,000.00					
Description: Garrison Hill & Skate Park and misc		$1,000.00					
Description: July 4th/Special Events		$12,000.00					
Column Total:		**$18,000.00**					
Budg_Cat: Purchased Services - 300		$12,930.81	$30,364.00	$26,947.00	$26,947.00	($3,417.00)	(11.25)
1000.1.350.45120.4612.00000.00.000.	Rec Prgms - Operating Suppli	$55.53	$2,000.00	$1,000.00	$1,000.00	($1,000.00)	(50.00)
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Various Supplies		$1,000.00					
Column Total:		**$1,000.00**					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45120.4622.00000.00.000	Rec Prgms - Electricity	$3,301.73	$12,000.00	$9,000.00	$9,000.00	($3,000.00)	(25.00)
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Band Shell,Shaws Lane,BellamyBldg,Guppy Park23,790		$9,000.00					
Column Total:		**$9,000.00**					
1000.1.350.45120.4623.00000.00.000	Rec Prgms - Propane	$0.00	$1,000.00	$0.00	$0.00	($1,000.00)	(100.00)
1000.1.350.45120.4624.00000.00.000	Rec Prgms - Heating Oil	$1,213.37	$1,500.00	$2,000.00	$2,000.00	$500.00	33.33
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Heating Oil - Bellamy Park Building		$2,000.00					
Column Total:		**$2,000.00**					
1000.1.350.45120.4626.00000.00.000	Rec Prgms - Vehicle Fuels	$60.43	$1,200.00	$1,200.00	$1,200.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Vehicle Fuel 486.31 gallons gasoline		$1,200.00					
Column Total:		**$1,200.00**					
1000.1.350.45120.4651.00000.00.000	Rec Prgms - Maint Supplies -	$157.43	$250.00	$250.00	$250.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Cleaning Supplies		$250.00					
Column Total:		**$250.00**					
1000.1.350.45120.4654.00000.00.000	Rec Prgms - Maint Supplies -	$1,028.20	$2,000.00	$1,000.00	$1,000.00	($1,000.00)	(50.00)
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Parts for division vehicles		$1,000.00					
Column Total:		**$1,000.00**					
1000.1.350.45120.4661.00000.00.000	Rec Prgms - Fleet Maint Char	$12,322.01	$11,144.00	$14,465.00	$14,465.00	$3,321.00	29.80
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Division share of Fleet Maint. Budget		$14,465.00					
Column Total:		**$14,465.00**					

General Fund Expenditure Detail Report

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
Budg_Cat: Supplies - 600		$18,138.70	$31,094.00	$28,915.00	$28,915.00	($2,179.00)	(7.01)
1000.1.350.45120.4835.00000.00.000. Rec Prgms - Grants/Subsidy		$50,000.00	$85,000.00	$110,000.00	$110,000.00	$25,000.00	29.41
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Cocheco Arts Festival		$10,000.00	FY22 $10,000				
Description: Dover's 400th Celebration		$100,000.00	FY22 $75,000				
Column Total:		**$110,000.00**					
Budg_Cat: Other Expenses - 800		$50,000.00	$85,000.00	$110,000.00	$110,000.00	$25,000.00	29.41
1000.1.350.45120.4912.00000.00.000. Rec Prgms - Transfer to Spec		$20,000.00	$20,000.00	$20,000.00	$20,000.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Hardship Fee Subsidies		$20,000.00					
Column Total:		**$20,000.00**					
Budg_Cat: Operating Transfers Out - 910		$20,000.00	$20,000.00	$20,000.00	$20,000.00	$0.00	0.00
Func: Recreation Programs - 45120		$101,069.51	$166,458.00	$185,862.00	$185,862.00	$19,404.00	11.66

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RECREATION

Division: Indoor Pool — Function 1000-45124

Mission Statement:

Provide a safe, sanitary and affordable year round indoor swimming facility for the purpose of educating the public in water safety and provide programs in fitness, learn-to-swim, recreation and competitive swimming.

Major Services/Responsibilities:

- Ensure safety of the patrons
- Plan, organize and instruct swimming programs
- Support special programs for rehabilitation and therapy
- Maintain a clean and sanitary facility
- Coordinate pool rentals scheduling
- Plan, organize and conduct fitness class and special events

Key Fiscal Year Objectives:

- Promote and market the programs and facility
- Increase the number of users
- Review the current swimming lesson offerings and determine changes needed
- Continue to computerize schedules, memberships and registrations
- Promote birthday party packages utilizing activity room
- Continue work with the Pool Advisory Committee to further outreach and marketing
- Recover from pandemic related impacts to facility use and program cuts

Performance Measures:

Description	FY21 Act	FY22 Est	FY23 Est
Increase memberships and attendance	56,100	28,500	61,000
Develop more hydro fitness & therapeutic programs	5 hrs/wk	2 hrs/wk	8 hrs/wk
Add more lifeguard training and WSI classes	2/yr	2/yr	3/yr
Add more swimming classes	1 added	0	2 added

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45124.4110.00000.00.000	Indoor Pool - Regular Salaried	$116,335.54	$120,812.00	$134,614.00	$134,614.00	$13,802.00	11.42
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Boese, Kelsey M		$56,126.00	1.0000	Rec Prog Suprvs			
Description: Friedman, Erika		$78,488.00	1.0000	Aquatics Facili			
Column Total:		**$134,614.00**					
1000.1.350.45124.4115.00000.00.000	Indoor Pool - Regular Hourly E	$54,802.34	$54,109.00	$59,688.00	$59,688.00	$5,579.00	10.31
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Flanagan, Jr., Dennis M.		$42,491.00	1.0000	Custodian			
Description: Roberts, James F		$17,197.00	0.4000	Custodian			
Column Total:		**$59,688.00**					
1000.1.350.45124.4120.00000.00.000	Indoor Pool - Temporary Emp	$108,264.78	$111,279.00	$123,913.00	$123,913.00	$12,634.00	11.35
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: 10 Rec Program Associate III 7,000 HR $14.14		$98,980.00					
Description: 10 Rec Program Specialist II 300 HR $16.34		$4,902.00					
Description: 2 Rec Program Specialist II 150 HR $16.34		$2,451.00					
Description: 3 Rec Program Specialist III 1,000 HR $17.58		$17,580.00					
Column Total:		**$123,913.00**					
1000.1.350.45124.4130.00000.00.000	Indoor Pool - Overtime Pay	$1,716.75	$4,000.00	$3,000.00	$3,000.00	($1,000.00)	(25.00)
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Overtime Pay		$3,000.00					
Column Total:		**$3,000.00**					

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45124.4170.00000.00.000	Indoor Pool - Longevity Pay	$0.00	$0.00	$960.00	$960.00	$960.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: 1 @ 5 - 9 Years prorated		$160.00	$160 each				
Description: 2 @ 5 - 9 Years		$800.00	$400 each				
Column Total:		**$960.00**					
1000.1.350.45124.4211.00000.00.000	Indoor Pool - Health Insurance	$27,433.56	$27,029.00	$47,870.00	$47,870.00	$20,841.00	77.11
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Medical Premiums to HealthTrust		$47,870.00					
Column Total:		**$47,870.00**					
1000.1.350.45124.4212.00000.00.000	Indoor Pool - Dental Insurance	$818.88	$1,188.00	$1,176.00	$1,176.00	($12.00)	(1.01)
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Dental Premiums to HealthTrust		$1,176.00					
Column Total:		**$1,176.00**					
1000.1.350.45124.4213.00000.00.000	Indoor Pool - Life Insurance	$260.86	$268.00	$298.00	$298.00	$30.00	11.19
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Life Premiums to HealthTrust		$298.00					
Column Total:		**$298.00**					
1000.1.350.45124.4214.00000.00.000	Indoor Pool - Long Term Disal	$568.55	$647.00	$719.00	$719.00	$72.00	11.13
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Long Term Disability Premiums to Health Trust		$719.00					
Column Total:		**$719.00**					
1000.1.350.45124.4215.00000.00.000	Indoor Pool - Short Term Disa	$1,017.73	$1,232.00	$2,023.00	$2,023.00	$791.00	64.20
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Short Term Disability Premiums to Health Trust		$2,023.00					
Column Total:		**$2,023.00**					

City of Dover, New Hampshire

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45124.4220.00000.00.000	Indoor Pool - FICA	$18,316.36	$18,893.00	$20,709.00	$20,709.00	$1,816.00	9.61
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Cost of FICA - 6.2% of Wages		$20,709.00					
Column Total:		**$20,709.00**					
1000.1.350.45124.4225.00000.00.000	Indoor Pool - Medicare	$4,283.45	$4,419.00	$4,844.00	$4,844.00	$425.00	9.62
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Cost of Medicare - 1.45% of wages		$4,844.00					
Column Total:		**$4,844.00**					
1000.1.350.45124.4230.00000.00.000	Indoor Pool - Retirement	$17,587.57	$22,420.00	$25,013.00	$25,013.00	$2,593.00	11.57
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Cost of NH Retirement System payments		$25,013.00					
Column Total:		**$25,013.00**					
1000.1.350.45124.4240.00000.00.000	Indoor Pool - Staff Developme	$315.00	$500.00	$500.00	$500.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Staff Development Programs/Seminars		$500.00					
Column Total:		**$500.00**					
1000.1.350.45124.4260.00000.00.000	Indoor Pool - Workers Comp I	$4,079.04	$4,079.00	$4,079.00	$4,079.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Workers Comp allocation		$4,079.00					
Column Total:		**$4,079.00**					
Budg_Cat: Personal Services - 100		$355,800.41	$370,875.00	$429,406.00	$429,406.00	$58,531.00	15.78

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45124.4311.00000.00.000.	Indoor Pool - Administrative S	$300.00	$300.00	$300.00	$300.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Work Study		$300.00					
Column Total:		**$300.00**					
1000.1.350.45124.4336.00000.00.000.	Indoor Pool - Medical Service	$2,244.00	$1,368.00	$1,860.00	$1,860.00	$492.00	35.96
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: New employee physicals & drug test 12 @ $155 ea		$1,860.00					
Column Total:		**$1,860.00**					
1000.1.350.45124.4411.00000.00.000.	Indoor Pool - Water & Sewer E	$9,434.68	$24,284.00	$24,284.00	$24,284.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Sewer usage 1,447 hcf		$12,332.00					
Description: Water consumption 2,400 hcf		$11,952.00					
Column Total:		**$24,284.00**					
1000.1.350.45124.4431.00000.00.000.	Indoor Pool - Maint Chrgs - Bu	$3,528.00	$5,000.00	$5,000.00	$5,000.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Building Facility Maintenance		$5,000.00					
Column Total:		**$5,000.00**					
1000.1.350.45124.4433.00000.00.000.	Indoor Pool - Maint Chrgs - Eq	$1,306.00	$3,520.00	$3,520.00	$3,520.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Filter Service		$720.00					
Description: Motor & heating system repair		$2,200.00					
Description: Pool vacuum repair		$600.00					
Column Total:		**$3,520.00**					

City of Dover, New Hampshire

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45124.4435.00000.00.000.	Indoor Pool - Maint Chrgs - Ot	$15,085.96	$15,048.00	$17,597.00	$17,597.00	$2,549.00	16.94
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Division Share of DoverNet PC Replacement	$1,018.00					
Description:	Division share of DoverNet support	$15,879.00					
Description:	Service Contract-Rec Software	$700.00					
Column Total:		**$17,597.00**					
1000.1.350.45124.4443.00000.00.000.	Indoor Pool - Rental of Equipr	$534.00	$1,100.00	$1,100.00	$1,100.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Photo Copier	$1,100.00					
Column Total:		**$1,100.00**					
1000.1.350.45124.4521.00000.00.000.	Indoor Pool - Property Insurar	$2,948.03	$3,194.00	$3,223.00	$3,223.00	$29.00	0.91
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Cost of Property Insur	$3,223.00					
Column Total:		**$3,223.00**					
1000.1.350.45124.4524.00000.00.000.	Indoor Pool - Public Liab Insu	$2,376.06	$1,979.00	$2,857.00	$2,857.00	$878.00	44.37
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Cost of Public Liability Insur	$2,857.00					
Column Total:		**$2,857.00**					
1000.1.350.45124.4531.00000.00.000.	Indoor Pool - Telecommunicat	$3,025.17	$3,000.00	$3,000.00	$3,000.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Services/equipment for voice, fax, data, wireless	$3,000.00					
Column Total:		**$3,000.00**					
1000.1.350.45124.4540.00000.00.000.	Indoor Pool - Advertising	$0.00	$300.00	$0.00	$0.00	($300.00)	(100.00)

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45124.4550.00000.00.000.	Indoor Pool - Printing & Bindir	$0.00	$500.00	$500.00	$500.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Printing & Binding		$500.00					
Column Total:		**$500.00**					
Budg_Cat: Purchased Services - 300		$40,781.90	$59,593.00	$63,241.00	$63,241.00	$3,648.00	6.12
1000.1.350.45124.4611.00000.00.000.	Indoor Pool - Office Supplies	$487.54	$1,500.00	$1,500.00	$1,500.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Copier, computer and office supplies		$1,500.00					
Column Total:		**$1,500.00**					
1000.1.350.45124.4612.00000.00.000.	Indoor Pool - Operating Suppl	$10,427.53	$13,000.00	$13,000.00	$13,000.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Chemicals		$10,000.00					
Description: Paper products, soap, cleaning, etc		$3,000.00					
Column Total:		**$13,000.00**					
1000.1.350.45124.4615.00000.00.000.	Indoor Pool - Clothing & Unifo	$1,042.84	$1,800.00	$1,800.00	$1,800.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Lifeguard clothing		$1,450.00					
Description: Rubber gloves, eye protection		$100.00					
Description: Supervisor clothing		$250.00					
Column Total:		**$1,800.00**					
1000.1.350.45124.4619.00000.00.000.	Indoor Pool - Supplies for Res	$1,070.45	$750.00	$1,000.00	$1,000.00	$250.00	33.33
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Supplies purchased for resale		$1,000.00					
Column Total:		**$1,000.00**					

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45124.4621.00000.00.000.	Indoor Pool - Natural Gas	$23,123.46	$36,000.00	$36,000.00	$36,000.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Natural gas charges 84,558 therms		$36,000.00					
Column Total:		**$36,000.00**					
1000.1.350.45124.4622.00000.00.000.	Indoor Pool - Electricity	$41,292.69	$46,000.00	$46,000.00	$46,000.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Electrical service 352,455 KWH		$46,000.00					
Column Total:		**$46,000.00**					
1000.1.350.45124.4635.00000.00.000.	Indoor Pool - Medicinal Suppli	$104.37	$750.00	$750.00	$750.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: First Aid Supplies		$750.00					
Column Total:		**$750.00**					
1000.1.350.45124.4640.00000.00.000.	Indoor Pool - Books/Publicatic	$0.00	$300.00	$300.00	$300.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Training manuals & prof. publications		$300.00					
Column Total:		**$300.00**					
1000.1.350.45124.4651.00000.00.000.	Indoor Pool - Maint Supplies -	$4,059.30	$4,800.00	$4,800.00	$4,800.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Replacement parts,fixtures		$4,800.00					
Column Total:		**$4,800.00**					
1000.1.350.45124.4652.00000.00.000.	Indoor Pool - Maint Supplies -	$38.00	$200.00	$200.00	$200.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Pool deck supplies		$200.00					
Column Total:		**$200.00**					

General Fund Expenditure Detail Report

Fiscal Year: 2022-2023

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
☐ Exclude inactive accounts with zero balance

From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45124.4653.00000.00.000.	Indoor Pool - Maint Supplies -	$1,052.81	$2,500.00	$2,500.00	$2,500.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Chlorinator parts	$700.00					
Description:	Dehumidifier filters	$500.00					
Description:	Exercise equipment repairs	$250.00					
Description:	Pool vacuum repairs	$800.00					
Description:	Shower repairs	$250.00					
Column Total:		**$2,500.00**					
1000.1.350.45124.4681.00000.00.000.	Indoor Pool - Minor Equip, Fu	$169.00	$2,200.00	$2,200.00	$2,200.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Misc Tools for Indoor Pool repair	$1,000.00					
Description:	Pool Vacuum	$1,200.00					
Column Total:		**$2,200.00**					
Budg_Cat: Supplies - 600		$82,867.99	$109,800.00	$110,050.00	$110,050.00	$250.00	0.23
1000.1.350.45124.4741.00000.00.000.	Indoor Pool - Machinery & Eq	$534.36	$4,000.00	$4,000.00	$4,000.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Deck Equipment, HVAC Improvements	$4,000.00					
Column Total:		**$4,000.00**					
Budg_Cat: Capital Outlay - 700		$534.36	$4,000.00	$4,000.00	$4,000.00	$0.00	0.00

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2022-2023

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45124.4810.00000.00.000.	Indoor Pool - Membership Du	$168.75	$210.00	$210.00	$210.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: NH Parks and Rec.		$120.00					
Description: NRPA Dues		$90.00					
Column Total:		**$210.00**					
Budg_Cat: Other Expenses - 800		$168.75	$210.00	$210.00	$210.00	$0.00	0.00
Func: Indoor Pool - 45124		$480,153.41	$544,478.00	$606,907.00	$606,907.00	$62,429.00	11.47

RECREATION

Division: Jenny Thompson Pool — Function 1000-45125

Mission Statement:

Provide a safe, sanitary and affordable outdoor swimming facility for the purpose of offering the public a recreation and competitive outdoor aquatic experience.

Major Services/Responsibilities:

- Ensure the safety of patrons
- Provide public swimming to all ages
- Maintain a clean and sanitary facility
- Landscape and groom the grounds
- Plan, organize and conduct special events
- Coordinate programs with other divisions
- Work to improve parking in conjunction with Arena programs

Key Fiscal Year Objectives:

- Respond to the customer's needs
- Continue to provide a safe and sanitary facility
- Recover from pandemic impacted schedule and limited use
- Increase number of users
- Increase special events
- Develop creative programs and fundraising events
- Tie in special events/ road races with community publicity opportunities
- Coordinate large event parking with Arena, abutters, Police Dept.
- Begin renovation project for the deck and pool infrastructure

Performance Measures:

Description	FY21 Act	FY22 Est	FY23 Est
Increase attendance	20,500	2,000	22,500
Coordinate swim meets with other events	0	1	5

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2022-2023

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45125.4120.00000.00.000	Thompson Pool - Temporary E	$30,549.82	$46,715.00	$49,799.00	$49,799.00	$3,084.00	6.60
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	1 Seasonal Maint Worker, SPT 480 HR @ $12.24	$5,875.00					
Description:	12 Rec Program Assoc III, SPT 1,473 HR @ $14.14	$20,836.00					
Description:	2 Rec Program Associate I, SPT 700 HR @ $12.24	$8,568.00					
Description:	2 Rec Program Specialist III, SPT 593 HR @ $17.58	$10,435.00					
Description:	4 Rec Program Specialist II, SPT 250 HR @ $16.34	$4,085.00					
Column Total:		**$49,799.00**					
1000.1.350.45125.4130.00000.00.000	Thompson Pool - Overtime Pa	$0.00	$500.00	$500.00	$500.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Overtime pay as necessary	$500.00					
Column Total:		**$500.00**					
1000.1.350.45125.4220.00000.00.000	Thompson Pool - FICA	$1,894.07	$2,927.00	$3,118.00	$3,118.00	$191.00	6.53
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Cost of FICA - 6.20% of Wages	$3,118.00					
Column Total:		**$3,118.00**					
1000.1.350.45125.4225.00000.00.000	Thompson Pool - Medicare	$442.98	$685.00	$685.00	$685.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Cost of Medicare - 1.45% of wages	$685.00					
Column Total:		**$685.00**					

General Fund Expenditure Detail Report

Fiscal Year: 2022-2023

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45125.4260.00000.00.000	Thompson Pool - Workers Co	$2,009.04	$2,009.00	$2,009.00	$2,009.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Workers Comp allocation		$2,009.00					
Column Total:		**$2,009.00**					
Budg_Cat: Personal Services - 100		$34,895.91	$52,836.00	$56,111.00	$56,111.00	$3,275.00	6.20
1000.1.350.45125.4336.00000.00.000	Thompson Pool - Medical Ser	$0.00	$114.00	$155.00	$155.00	$41.00	35.96
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: New Employee Exams 1 @ $155 ea		$155.00					
Column Total:		**$155.00**					
1000.1.350.45125.4411.00000.00.000	Thompson Pool - Water & Se	$7,820.59	$20,000.00	$15,000.00	$15,000.00	($5,000.00)	(25.00)
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Sewer usage 1,000 hcf		$8,010.00					
Description: Water consumption 1,506 hcf		$6,990.00					
Column Total:		**$15,000.00**					
1000.1.350.45125.4431.00000.00.000	Thompson Pool - Maint Chrgs	$1,924.00	$1,500.00	$1,500.00	$1,500.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Thompson Pool - Maint Chrgs - Buildings		$1,500.00					
Column Total:		**$1,500.00**					
1000.1.350.45125.4433.00000.00.000	Thompson Pool - Maint Chrgs	$0.00	$3,420.00	$3,420.00	$3,420.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Alarm, motor & pool rep.		$1,700.00					
Description: Filter Service		$720.00					
Description: Pool cleaning supplies and parts		$1,000.00					
Column Total:		**$3,420.00**					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45125.4435.00000.00.000	Thompson Pool - Maint Chrgs	$400.00	$400.00	$400.00	$400.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Service Contract-Rec Software	$400.00					
Column Total:		**$400.00**					
1000.1.350.45125.4443.00000.00.000	Thompson Pool - Rental of Ec	$80.00	$500.00	$500.00	$500.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Portable Toilets	$500.00					
Column Total:		**$500.00**					
1000.1.350.45125.4521.00000.00.000	Thompson Pool - Property Ins	$1,428.72	$1,475.00	$1,488.00	$1,488.00	$13.00	0.88
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Cost of Property Insur	$1,488.00					
Column Total:		**$1,488.00**					
1000.1.350.45125.4524.00000.00.000	Thompson Pool - Public Liab I	$355.79	$288.00	$310.00	$310.00	$22.00	7.64
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Cost of Public Liability Insur	$310.00					
Column Total:		**$310.00**					
1000.1.350.45125.4531.00000.00.000	Thompson Pool - Telecommu	$1,051.46	$1,000.00	$1,000.00	$1,000.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Services/equipment for voice, fax, data, wireless	$1,000.00					
Column Total:		**$1,000.00**					
1000.1.350.45125.4550.00000.00.000	Thompson Pool - Printing & B	$0.00	$100.00	$100.00	$100.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Printing & Binding	$100.00					
Column Total:		**$100.00**					
Budg_Cat:	Purchased Services - 300	$13,060.56	$28,797.00	$23,873.00	$23,873.00	($4,924.00)	(17.10)

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45125.4611.00000.00.000.	Thompson Pool - Office Suppl	$0.00	$200.00	$200.00	$200.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Copier, computer and office supplies	$200.00					
Column Total:		**$200.00**					
1000.1.350.45125.4612.00000.00.000.	Thompson Pool - Operating S	$17,725.14	$19,000.00	$19,000.00	$19,000.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Chemicals	$13,725.00					
Description:	Cleaning supplies	$500.00					
Description:	First aid supplies	$130.00					
Description:	Paper products	$750.00					
Description:	Paper products, soap, cleaning supplies	$2,500.00					
Description:	Program supplies	$1,395.00					
Column Total:		**$19,000.00**					
1000.1.350.45125.4615.00000.00.000.	Thompson Pool - Clothing & U	$1,087.20	$1,000.00	$1,000.00	$1,000.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Lifeguard uniforms & maint. safety	$1,000.00					
Column Total:		**$1,000.00**					
1000.1.350.45125.4621.00000.00.000.	Thompson Pool - Natural Gas	$4,773.97	$11,000.00	$8,000.00	$8,000.00	($3,000.00)	(27.27)
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Pool and Domestic Water Heating 24,853 Therms	$8,000.00					
Column Total:		**$8,000.00**					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45125.4622.00000.00.000.	Thompson Pool - Electricity	$8,135.11	$10,500.00	$10,500.00	$10,500.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Electrical service 73,940 KWH		$10,500.00					
Column Total:		**$10,500.00**					
1000.1.350.45125.4635.00000.00.000.	Thompson Pool - Medicinal Su	$0.00	$200.00	$200.00	$200.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: First aid supplies		$200.00					
Column Total:		**$200.00**					
1000.1.350.45125.4651.00000.00.000.	Thompson Pool - Maint Suppl	$534.45	$2,000.00	$2,000.00	$2,000.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Replacement parts,fixtures		$2,000.00					
Column Total:		**$2,000.00**					
1000.1.350.45125.4652.00000.00.000.	Thompson Pool - Maint Suppl	$2,416.36	$3,150.00	$3,150.00	$3,150.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Filter supplies		$3,000.00					
Description: Gardening supplies		$150.00					
Column Total:		**$3,150.00**					
1000.1.350.45125.4653.00000.00.000.	Thompson Pool - Maint Suppl	$2,924.42	$2,400.00	$3,000.00	$3,000.00	$600.00	25.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Chlorinator parts		$150.00					
Description: Diving stand, board repairs		$2,050.00					
Description: Pool vacuum replacement parts		$800.00					
Column Total:		**$3,000.00**					

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Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45125.4681.00000.00.000	Thompson Pool - Minor Equip	$881.00	$1,100.00	$1,100.00	$1,100.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Misc Tools for pool repairs	$300.00					
Description:	Pool cleaning, landscaping, shop tools	$800.00					
Column Total:		**$1,100.00**					
Budg_Cat: Supplies - 600		$38,477.65	$50,550.00	$48,150.00	$48,150.00	($2,400.00)	(4.75)
1000.1.350.45125.4741.00000.00.000	Thompson Pool - Machinery &	($795.00)	$5,000.00	$5,000.00	$5,000.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Deck Equipment, Storage Shed	$5,000.00					
Column Total:		**$5,000.00**					
Budg_Cat: Capital Outlay - 700		($795.00)	$5,000.00	$5,000.00	$5,000.00	$0.00	0.00
Func: Thompson Pool - 45125		$85,639.12	$137,183.00	$133,134.00	$133,134.00	($4,049.00)	(2.95)

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RECREATION

Division: Ice Arena — Function 1000- 45149

Mission Statement:

To properly maintain and operate the City's Ice Arena facility efficiently, in a self-supporting manner while providing a variety of ice skating opportunities to the entire community. Maximum facility use during both the skating and non-skating seasons, maintain sufficient revenues to cover the operating expenses while still providing affordable activities for all our patrons.

Major Services/Responsibilities:

- Scheduling of ice rental times for Arena groups and programs
- Provide ice skating lesson programs
- Provide public skating and stick practice
- Administer recreational hockey leagues
- Operate/maintain refrigeration system and facility
- Departmental budget preparation and control

Key Fiscal Year Objectives:

- Market facility and advertise non-ice programs
- Improve and expand the Summer Skating Program
- Monitor expenses/revenues and continue to evaluate the energy upgrades and its cost/benefits.
- Work on air conditioning plans for the Foster Rink to expand off ice activities
- Recover from pandemic impacted facility limitations and program reductions

Performance Measures:

Description	FY21 Act	FY22 Est	FY23 Est
Continue growth in public skating	9,000	0	10,000
Expand Arena program attendance (skating lessons)	3,000	0	3,750
Develop new ice and off-ice programs	4	0	4

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45149.4110.00000.00.000.	Arena - Regular Salaried Emp	$135,299.28	$140,279.00	$148,748.00	$148,748.00	$8,469.00	6.04
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Hitchcock, Christopher	$66,503.00	1.0000	Arena Program-M			
Description:	McNulty, Patrick K	$82,245.00	1.0000	Arena Facility			
Column Total:		**$148,748.00**					
1000.1.350.45149.4115.00000.00.000.	Arena - Regular Hourly Emplo	$101,030.00	$148,768.00	$163,944.00	$163,944.00	$15,176.00	10.20
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	457 Incentive Pay	$830.00		457 Incentive			
Description:	Berry, Lisa M	$50,863.00	1.0000	Secretary I			
Description:	Burbank, Brandon	$47,627.00	1.0000	Maintenance Spe			
Description:	Perron, Daniel	$64,624.00	1.0000	Working Foreman			
Column Total:		**$163,944.00**					
1000.1.350.45149.4120.00000.00.000.	Arena - Temporary Employees	$142,132.54	$152,262.00	$152,005.00	$152,005.00	($257.00)	(0.17)
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	1 Rec Program Specialist IV 150 HR @ $18.89	$2,833.00					
Description:	2 Rec Program Specialist IV 100 HR @ $40	$4,000.00		Referee			
Description:	2 Rec Program Specialist IV 220 HR @ $35.00	$7,700.00		Referee			
Description:	3 Rec Program Associate I 2,500 HR @ $12.24	$30,600.00					
Description:	3 Rec Program Specialist IV 375 HR @ $27.38	$10,267.00		Instructor			
Description:	5 Rec Program Associate I 2,500 HR @ $12.24	$30,600.00					
Description:	6 Seasonal Maint Worker II 4,668 HR @ $14.14	$66,005.00					
Column Total:		**$152,005.00**					

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45149.4130.00000.00.000	Arena - Overtime Pay	$7,609.74	$9,000.00	$9,000.00	$9,000.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	OT for callbacks, emergencies, shift coverage	$9,000.00					
Column Total:		**$9,000.00**					
1000.1.350.45149.4170.00000.00.000	Arena - Longevity Pay	$2,400.00	$3,200.00	$3,600.00	$3,600.00	$400.00	12.50
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	1 @ 20 - 24 years	$1,600.00	$1,600 each				
Description:	1 @ 25 years plus	$2,000.00	$2,000 each				
Column Total:		**$3,600.00**					
1000.1.350.45149.4211.00000.00.000	Arena - Health Insurance	$63,038.77	$87,897.00	$72,784.00	$72,784.00	($15,113.00)	(17.19)
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Medical Premiums to HealthTrust	$72,784.00					
Column Total:		**$72,784.00**					
1000.1.350.45149.4212.00000.00.000	Arena - Dental Insurance	$2,435.05	$3,223.00	$2,789.00	$2,789.00	($434.00)	(13.47)
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Dental Premiums to HealthTrust	$2,789.00					
Column Total:		**$2,789.00**					
1000.1.350.45149.4213.00000.00.000	Arena - Life Insurance	$399.44	$557.00	$524.00	$524.00	($33.00)	(5.92)
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Life Premiums to HealthTrust	$524.00					
Column Total:		**$524.00**					
1000.1.350.45149.4214.00000.00.000	Arena - Long Term Disability I	$871.55	$1,227.00	$1,154.00	$1,154.00	($73.00)	(5.95)
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Long Term Disability Premiums to Health Trust	$1,154.00					
Column Total:		**$1,154.00**					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2022-2023

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45149.4215.00000.00.000.	Arena - Short Term Disability I	$1,559.69	$2,335.00	$3,247.00	$3,247.00	$912.00	39.06
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Short Term Disability Premiums to Health Trust	$3,247.00					
Column Total:		**$3,247.00**					
1000.1.350.45149.4220.00000.00.000.	Arena - FICA	$23,429.26	$26,983.00	$28,796.00	$28,796.00	$1,813.00	6.72
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Cost of FICA - 6.2% of Wages	$28,796.00					
Column Total:		**$28,796.00**					
1000.1.350.45149.4225.00000.00.000.	Arena - Medicare	$5,479.24	$6,297.00	$6,735.00	$6,735.00	$438.00	6.96
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Cost of Medicare - 1.45% of wages	$6,735.00					
Column Total:		**$6,735.00**					
1000.1.350.45149.4230.00000.00.000.	Arena - Retirement	$27,763.94	$42,355.00	$45,619.00	$45,619.00	$3,264.00	7.71
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Cost of NH Retirement System payments	$45,619.00					
Column Total:		**$45,619.00**					
1000.1.350.45149.4240.00000.00.000.	Arena - Staff Development	$0.00	$1,000.00	$1,000.00	$1,000.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Arena Management Conferences	$1,000.00					
Column Total:		**$1,000.00**					
1000.1.350.45149.4260.00000.00.000.	Arena - Workers Comp Insura	$10,842.00	$10,842.00	$10,842.00	$10,842.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Workers Comp allocation	$10,842.00					
Column Total:		**$10,842.00**					
Budg_Cat:	Personal Services - 100	$524,290.50	$636,225.00	$650,787.00	$650,787.00	$14,562.00	2.29

General Fund Expenditure Detail Report

Fiscal Year: 2022-2023

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45149.4336.00000.00.000	Arena - Medical Services	$544.00	$1,200.00	$3,100.00	$3,100.00	$1,900.00	158.33
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	New employee physicals 20 @ $155 ea	$3,100.00					
Column Total:		**$3,100.00**					
1000.1.350.45149.4341.00000.00.000	Arena - Technical Services	$0.00	$11,500.00	$11,500.00	$11,500.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Police Detail	$10,000.00					
Description:	Technical Services-HVAC System	$1,500.00					
Column Total:		**$11,500.00**					
1000.1.350.45149.4411.00000.00.000	Arena - Water & Sewer Exper	$13,068.09	$16,500.00	$16,500.00	$16,500.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	City water & sewer charges	$16,500.00	1,342 Units				
Column Total:		**$16,500.00**					
1000.1.350.45149.4431.00000.00.000	Arena - Maint Chrgs - Building	$28,778.22	$36,250.00	$33,250.00	$33,250.00	($3,000.00)	(8.28)
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Burglar Alarm	$1,000.00					
Description:	Fire Alarm Services	$3,000.00					
Description:	HVAC	$19,500.00					
Description:	Refrigeration Services	$8,750.00					
Description:	Sprinklers	$1,000.00					
Column Total:		**$33,250.00**					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45149.4432.00000.00.000.	Arena - Maint Chrgs - Impr o/t	$0.00	$2,000.00	$2,000.00	$2,000.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Grounds Maintenance	$2,000.00					
Column Total:		**$2,000.00**					
1000.1.350.45149.4433.00000.00.000.	Arena - Maint Chrgs - Equipm	$2,796.00	$8,000.00	$8,000.00	$8,000.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Cooling tower service	$3,500.00					
Description:	Zamboni blade inserts/sharpening	$2,200.00					
Description:	Zamboni Service	$2,300.00					
Column Total:		**$8,000.00**					
1000.1.350.45149.4435.00000.00.000.	Arena - Maint Chrgs - Office E	$25,015.96	$26,240.00	$30,738.00	$30,738.00	$4,498.00	17.14
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Annual Music Subscription 12 @ $79.00	$948.00					
Description:	Copier Maintenance 12 @ $105.00	$1,260.00					
Description:	Division Share of DoverNet PC Replacement	$1,822.00					
Description:	Division share of DoverNet support	$25,988.00					
Description:	Dot Matrix Printer	$20.00					
Description:	Service Contract-Rec Software	$700.00					
Column Total:		**$30,738.00**					
1000.1.350.45149.4443.00000.00.000.	Arena - Rental of Equipment	$2,103.00	$2,600.00	$2,600.00	$2,600.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Rental of Bobcat-snow removal	$2,600.00					
Column Total:		**$2,600.00**					

General Fund Expenditure Detail Report

Fiscal Year: 2022-2023

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Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45149.4521.00000.00.000.	Arena - Property Insurance	$6,831.29	$7,307.00	$7,370.00	$7,370.00	$63.00	0.86
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Cost of Property Insur	$7,370.00					
Column Total:		**$7,370.00**					
1000.1.350.45149.4522.00000.00.000.	Arena - Vehicle & Equip Insur	$497.87	$498.00	$0.00	$0.00	($498.00)	(100.00)
1000.1.350.45149.4524.00000.00.000.	Arena - Public Liab Insurance	$3,826.56	$3,669.00	$3,964.00	$3,964.00	$295.00	8.04
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Cost of Public Liability Insur	$3,964.00					
Column Total:		**$3,964.00**					
1000.1.350.45149.4531.00000.00.000.	Arena - Telecommunications	$10,368.64	$10,000.00	$10,000.00	$10,000.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Services/equipment for voice, fax, data, wireless	$10,000.00					
Column Total:		**$10,000.00**					
1000.1.350.45149.4534.00000.00.000.	Arena - Postage	$3.76	$500.00	$500.00	$500.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Correspondence, express and parcel delivery	$500.00					
Column Total:		**$500.00**					
1000.1.350.45149.4540.00000.00.000.	Arena - Advertising	$0.00	$750.00	$750.00	$750.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Promotional and new employee recruitment	$750.00					
Column Total:		**$750.00**					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45149.4550.00000.00.000.	Arena - Printing & Binding	$0.00	$500.00	$500.00	$500.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Marketing Materials	$500.00					
Column Total:		**$500.00**					
1000.1.350.45149.4580.00000.00.000.	Arena - Travel Expense	$0.00	$500.00	$500.00	$500.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Travel expenses for seminars, conferences, mileage	$500.00					
Column Total:		**$500.00**					
1000.1.350.45149.4591.00000.00.000.	Arena - Special Programs	$0.00	$2,000.00	$2,000.00	$2,000.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Special Programs	$2,000.00					
Column Total:		**$2,000.00**					
Budg_Cat:	Purchased Services - 300	$93,833.39	$130,014.00	$133,272.00	$133,272.00	$3,258.00	2.51
1000.1.350.45149.4611.00000.00.000.	Arena - Office Supplies	$763.65	$2,000.00	$2,000.00	$2,000.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Copier, computer and office supplies	$2,000.00					
Column Total:		**$2,000.00**					
1000.1.350.45149.4612.00000.00.000.	Arena - Operating Supplies	$11,672.48	$16,000.00	$16,000.00	$16,000.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Program Supplies	$750.00					
Description:	Various operating supplies	$15,250.00					
Column Total:		**$16,000.00**					

General Fund Expenditure Detail Report

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Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45149.4615.00000.00.000	Arena - Clothing & Uniforms	$1,257.99	$3,500.00	$3,500.00	$3,500.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Guard jackets, foul weather clothing	$600.00					
Description:	Program uniforms and jerseys	$1,000.00					
Description:	Safety shoes for employees	$800.00					
Description:	Sweatshirts	$100.00					
Description:	Work Uniforms per emp. contracts	$1,000.00					
Column Total:		**$3,500.00**					
1000.1.350.45149.4621.00000.00.000	Arena - Natural Gas	$26,823.03	$40,000.00	$40,000.00	$40,000.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Heating 99,412 Therm	$40,000.00					
Column Total:		**$40,000.00**					
1000.1.350.45149.4622.00000.00.000	Arena - Electricity	$153,899.02	$160,000.00	$160,000.00	$160,000.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Electrical service 1,518,600 KWH	$160,000.00					
Column Total:		**$160,000.00**					
1000.1.350.45149.4623.00000.00.000	Arena - Propane	$3,382.58	$7,300.00	$7,300.00	$7,300.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Propane for Zamboni's 2,750 gallons	$7,300.00					
Column Total:		**$7,300.00**					
1000.1.350.45149.4626.00000.00.000	Arena - Vehicle Fuels	$602.40	$1,500.00	$1,500.00	$1,500.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Vehicle Fuel 634 gallons @ $3.00 gal.	$1,500.00					
Column Total:		**$1,500.00**					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45149.4631.00000.00.000	Arena - Food/Food Services	$0.00	$500.00	$500.00	$500.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Food for Events		$500.00					
Column Total:		**$500.00**					
1000.1.350.45149.4635.00000.00.000	Arena - Medicinal Supplies	$139.16	$350.00	$350.00	$350.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Medical and first aid supplies		$350.00					
Column Total:		**$350.00**					
1000.1.350.45149.4640.00000.00.000	Arena - Books/Publications	$445.00	$300.00	$300.00	$300.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Trade journals and subscriptions		$300.00					
Column Total:		**$300.00**					
1000.1.350.45149.4651.00000.00.000	Arena - Maint Supplies - Build	$15,561.94	$13,000.00	$14,000.00	$14,000.00	$1,000.00	7.69
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Electrical supplies		$1,000.00					
Description: Lumber and bldg. materials		$1,000.00					
Description: Misc. hardware supplies		$8,500.00					
Description: Paint supplies		$2,500.00					
Description: Plumbing supplies		$1,000.00					
Column Total:		**$14,000.00**					
1000.1.350.45149.4652.00000.00.000	Arena - Maint Supplies - Impr	$19.00	$1,500.00	$1,500.00	$1,500.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Road/lot patch, signs and posts		$1,500.00					
Column Total:		**$1,500.00**					

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Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45149.4653.00000.00.000.	Arena - Maint Supplies - Equip	$2,775.29	$6,500.00	$6,500.00	$6,500.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Parts and supplies for equipment		$6,500.00					
Column Total:		**$6,500.00**					
1000.1.350.45149.4654.00000.00.000.	Arena - Maint Supplies - Vehic	$4,177.38	$8,000.00	$8,000.00	$8,000.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Parts/supplies for division vehicle		$8,000.00					
Column Total:		**$8,000.00**					
1000.1.350.45149.4661.00000.00.000.	Arena - Fleet Maint Charge	$14,307.78	$12,940.00	$18,172.00	$18,172.00	$5,232.00	40.43
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Division share of Fleet Maint. Budget		$18,172.00					
Column Total:		**$18,172.00**					
1000.1.350.45149.4681.00000.00.000.	Arena - Minor Equip, Furniture	$0.00	$1,500.00	$1,500.00	$1,500.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Hand tools, small electrical/mech. tools		$1,500.00					
Column Total:		**$1,500.00**					
Budg_Cat: Supplies - 600		$235,826.70	$274,890.00	$281,122.00	$281,122.00	$6,232.00	2.27
1000.1.350.45149.4725.00000.00.000.	Arena - Building Improvement	($1,757.00)	$3,000.00	$3,000.00	$3,000.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Arena -Building Improvements		$3,000.00					
Column Total:		**$3,000.00**					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45149.4741.00000.00.000	Arena - Machinery & Equipme	($4,194.23)	$60,000.00	$60,000.00	$45,000.00	($15,000.00)	(25.00)
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Alarm System Uprade- HVAC Improvements and Misc	$30,000.00					
Description:	Emergency Lighting	$30,000.00					
Description:	z City Manager General Reduction	($15,000.00)					
Column Total:		**$45,000.00**					
1000.1.350.45149.4742.00000.00.000	Arena - Light Vehicles	$0.00	$99,000.00	$0.00	$0.00	($99,000.00)	(100.00)
Budg_Cat: Capital Outlay - 700		($5,951.23)	$162,000.00	$63,000.00	$48,000.00	($114,000.00)	(70.37)
1000.1.350.45149.4810.00000.00.000	Arena - Membership Dues	$343.75	$700.00	$700.00	$700.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	NEISMA membership	$700.00					
Column Total:		**$700.00**					
1000.1.350.45149.4895.00000.00.000	Arena - Cost of Sales	$25.82	$1,500.00	$1,500.00	$1,500.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Items purchased for resale: Pro Shop	$1,500.00					
Column Total:		**$1,500.00**					
1000.1.350.45149.4896.00000.00.000	Arena - Cost of Sales - Food	$0.00	$25,000.00	$25,000.00	$25,000.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Items purchased for resale: Snack Bar	$25,000.00					
Column Total:		**$25,000.00**					

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Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45149.4897.00000.00.000	Arena - Cost of Sales - Misc	$1,561.46	$10,000.00	$10,000.00	$10,000.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Cost of Sales vending		$10,000.00					
Column Total:		**$10,000.00**					
Budg_Cat: Other Expenses - 800		$1,931.03	$37,200.00	$37,200.00	$37,200.00	$0.00	0.00
Func: Arena - 45149		$849,930.39	$1,240,329.00	$1,165,381.00	$1,150,381.00	($89,948.00)	(7.25)

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RECREATION

Division: McConnell Center – Rec

Function 3381-41941

Mission Statement:

Manage and maintain safe and clean building and to provide space and opportunities for community involvement and tenant growth.

Major Services/Responsibilities:

- Keep the facility in top condition
- Maintain building for public and tenant use
- Oversee grounds and parking area maintenance
- Coordinate custodial duties
- Coordinate maintenance schedules with tenants
- Schedule use of Common Meeting Rooms with Tenants and other groups

Key Fiscal Year Objectives:

- Continue installation of donated bricks at the Veterans Park
- Continue landscaping to improve aesthetic appearance of facilities
- Complete Emergency Shelter agreement in relation to the generator presence
- Develop web presence of the facility to help promote the mission
- Evaluate how to best manage warming/cooling center use of the building
- Recover from pandemic impacted closures of some tenant programs

Performance Measures:

Description	FY21 Act	FY22 Est	FY23 Est
Non-profit tenants	15	15	16

City of Dover, New Hampshire

McConnell Center Expenditure Detail Report

Fiscal Year: 2022-2023

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
☐ Exclude inactive accounts with zero balance

From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
3381.1.350.41941.4110.00000.00.000.	Regular Salaried Employees	$21,772.21	$23,615.00	$27,655.00	$27,655.00	$4,040.00	17.11
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Bannon, Gary S	($74,902.00)	-0.7500	75% Rec Admin			
Description:	Bannon, Gary S	$99,869.00	1.0000	Director of Rec			
Description:	Conway, Richard	($2,687.00)	-0.0500	5% Rec Prog Fun			
Description:	Conway, Richard	($48,370.00)	-0.9000	90% Rec Admin			
Description:	Conway, Richard	$53,745.00	1.0000	Rec Program Sup			
Column Total:		**$27,655.00**					
3381.1.350.41941.4115.00000.00.000.	Regular Hourly Employees	$90,577.38	$95,467.00	$107,921.00	$107,921.00	$12,454.00	13.05
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	457 Incentive Pay	$565.00		457 Incentive			
Description:	Ballou, Robert	$31,477.00	0.7500	Custodian			
Description:	Lepage, Marcel	$49,382.00	1.0000	Building Mainte			
Description:	Toffic, Tristan	$26,497.00	0.7500	Custodian			
Column Total:		**$107,921.00**					
3381.1.350.41941.4120.00000.00.000.	Temporary Employees	$27,083.86	$25,000.00	$23,000.00	$23,000.00	($2,000.00)	(8.00)
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Rec Program Assoc I	$20,000.00					
Description:	Seasonal Maint Worker II	$3,000.00					
Column Total:		**$23,000.00**					
3381.1.350.41941.4130.00000.00.000.	Overtime Pay	$268.18	$3,800.00	$3,800.00	$3,800.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Call back hours	$3,800.00					
Column Total:		**$3,800.00**					

McConnell Center Expenditure Detail Report

Fiscal Year: 2022-2023

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
☐ Exclude inactive accounts with zero balance

From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
3381.1.350.41941.4170.00000.00.000	Longevity Pay	$0.00	$500.00	$900.00	$900.00	$400.00	80.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: 1 @ 25 plus years 25%		$500.00	$2,000 each				
Description: 1@ 5-9 years		$400.00	$400 each				
Column Total:		**$900.00**					
3381.1.350.41941.4211.00000.00.000	Health Insurance	$36,208.80	$37,005.00	$36,142.00	$36,142.00	($863.00)	(2.33)
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Medical Premiums to HealthTrust		$36,142.00					
Column Total:		**$36,142.00**					
3381.1.350.41941.4212.00000.00.000	Dental Insurance	$1,001.76	$1,002.00	$1,007.00	$1,007.00	$5.00	0.50
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Dental Premiums to HealthTrust		$1,007.00					
Column Total:		**$1,007.00**					
3381.1.350.41941.4213.00000.00.000	Life Insurance	$222.07	$240.00	$269.00	$269.00	$29.00	12.08
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Life Premiums to HealthTrust		$269.00					
Column Total:		**$269.00**					
3381.1.350.41941.4214.00000.00.000	Long Term Disability Insuranc	$535.27	$530.00	$594.00	$594.00	$64.00	12.08
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Long Term Disability Premiums to Health Trust		$594.00					
Column Total:		**$594.00**					
3381.1.350.41941.4215.00000.00.000	Short Term Disability Insuranc	$719.96	$837.00	$1,406.00	$1,406.00	$569.00	67.98
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Short Term Disability Premiums to Health Trust		$1,406.00					
Column Total:		**$1,406.00**					

City of Dover, New Hampshire

McConnell Center Expenditure Detail Report

Fiscal Year: 2022-2023

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account / Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
3381.1.350.41941.4220.00000.00.000. FICA	$8,344.29	$8,907.00	$9,813.00	$9,813.00	$906.00	10.17
Column: [FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description: Cost of FICA - 6.2% of Wages	$9,813.00					
Column Total:	**$9,813.00**					
3381.1.350.41941.4225.00000.00.000. Medicare	$1,951.51	$2,084.00	$2,295.00	$2,295.00	$211.00	10.12
Column: [FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description: Cost of Medicare - 1.45% of wages	$2,295.00					
Column Total:	**$2,295.00**					
3381.1.350.41941.4230.00000.00.000. Retirement	$7,403.71	$10,128.00	$11,529.00	$11,529.00	$1,401.00	13.83
Column: [FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description: Cost of NH Retirement System payments	$11,529.00					
Column Total:	**$11,529.00**					
3381.1.350.41941.4260.00000.00.000. Workers Comp Insurance	$1,460.04	$1,460.00	$1,460.00	$1,460.00	$0.00	0.00
Column: [FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description: Workers Comp Allocation	$1,460.00					
Column Total:	**$1,460.00**					
Budg_Cat: Personal Services - 100	$197,549.04	$210,575.00	$227,791.00	$227,791.00	$17,216.00	8.18
3381.1.350.41941.4335.00000.00.000. Auditing Services	$490.00	$569.00	$569.00	$569.00	$0.00	0.00
Column: [FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description: McConnell Share of Annual Audit Fee	$569.00					
Column Total:	**$569.00**					

McConnell Center Expenditure Detail Report

Fiscal Year: 2022-2023

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
3381.1.350.41941.4339.00000.00.000	Consulting Services	$0.00	$2,500.00	$2,500.00	$2,500.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Real Estate rental services	$2,500.00					
Column Total:		**$2,500.00**					
3381.1.350.41941.4341.00000.00.000	Technical Services	$1,172.63	$1,500.00	$1,500.00	$1,500.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Technical Services-HVAC System	$1,500.00					
Column Total:		**$1,500.00**					
3381.1.350.41941.4411.00000.00.000	Water & Sewer Expense	$9,376.74	$25,000.00	$15,000.00	$15,000.00	($10,000.00)	(40.00)
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Water/Sewer Usage 937 hcf	$15,000.00					
Column Total:		**$15,000.00**					
3381.1.350.41941.4431.00000.00.000	Maint Chrgs - Buildings	$22,281.89	$27,000.00	$27,000.00	$27,000.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Contract Cleaning	$4,000.00					
Description:	Cooling Tower/Heating System Maint.	$12,000.00					
Description:	Dumpster/Recycling	$5,500.00					
Description:	Services for Elevators, Fire Protection Systems	$5,500.00					
Column Total:		**$27,000.00**					
3381.1.350.41941.4432.00000.00.000	Maint Chrgs - Impr o/t Building	$0.00	$1,000.00	$1,000.00	$1,000.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Maint Chrgs - Impr o/t Buildings	$1,000.00					
Column Total:		**$1,000.00**					

City of Dover, New Hampshire

McConnell Center Expenditure Detail Report

Fiscal Year: 2022-2023

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
3381.1.350.41941.4433.00000.00.000	Maint Chrgs - Equipment	$1,280.00	$5,000.00	$5,000.00	$5,000.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Maint. Charges & Equipment	$5,000.00					
Column Total:		**$5,000.00**					
3381.1.350.41941.4521.00000.00.000	Property Insurance	$11,882.56	$12,926.00	$13,040.00	$13,040.00	$114.00	0.88
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Cost of Property Insur	$13,040.00					
Column Total:		**$13,040.00**					
3381.1.350.41941.4522.00000.00.000	Vehicle & Equip Insurance	$433.78	$422.00	$421.00	$421.00	($1.00)	(0.24)
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Cost of Vehicle Insurance	$421.00					
Column Total:		**$421.00**					
3381.1.350.41941.4524.00000.00.000	Public Liab Insurance	$1,284.03	$1,262.00	$1,451.00	$1,451.00	$189.00	14.98
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Cost of Public Liability Insur	$1,451.00					
Column Total:		**$1,451.00**					
3381.1.350.41941.4531.00000.00.000	Telecommunications	$3,451.15	$2,200.00	$2,200.00	$2,200.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Services/equipment for voice, fax, data, wireless	$2,200.00					
Column Total:		**$2,200.00**					
Budg_Cat:	Purchased Services - 300	$51,652.78	$79,379.00	$69,681.00	$69,681.00	($9,698.00)	(12.22)

McConnell Center Expenditure Detail Report

Fiscal Year: 2022-2023

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
3381.1.350.41941.4612.00000.00.000	Operating Supplies	$9,464.90	$15,000.00	$12,000.00	$12,000.00	($3,000.00)	(20.00)
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Supplies		$12,000.00					
Column Total:		**$12,000.00**					
3381.1.350.41941.4615.00000.00.000	Clothing & Uniforms	$292.76	$600.00	$600.00	$600.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Clothing & Uniforms		$600.00					
Column Total:		**$600.00**					
3381.1.350.41941.4621.00000.00.000	Natural Gas	$52,039.00	$47,000.00	$52,000.00	$52,000.00	$5,000.00	10.64
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: McConnell Center 59,559 Therms		$52,000.00					
Column Total:		**$52,000.00**					
3381.1.350.41941.4622.00000.00.000	Electricity	$46,367.76	$70,000.00	$60,000.00	$60,000.00	($10,000.00)	(14.29)
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: McConnell Center 332,200 KWH		$60,000.00					
Column Total:		**$60,000.00**					
3381.1.350.41941.4651.00000.00.000	Maint Supplies - Buildings	$12,046.98	$10,000.00	$13,000.00	$13,000.00	$3,000.00	30.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Building Maintenance Supplies		$13,000.00					
Column Total:		**$13,000.00**					
3381.1.350.41941.4652.00000.00.000	Maint Supplies - Impr o/t Build	$1,970.93	$5,000.00	$5,000.00	$5,000.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Maint. Supplies		$5,000.00					
Column Total:		**$5,000.00**					

City of Dover, New Hampshire

McConnell Center Expenditure Detail Report

Fiscal Year: 2022-2023

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
3381.1.350.41941.4681.00000.00.000	Minor Equip, Furniture & Fxtrs	$169.97	$3,200.00	$3,200.00	$3,200.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Minor Equip. Furniture & Fixtures		$3,200.00					
Column Total:		**$3,200.00**					
Budg_Cat: Supplies - 600		$122,352.30	$150,800.00	$145,800.00	$145,800.00	($5,000.00)	(3.32)
3381.1.350.41941.4725.00000.00.000	Building Improvements	$13,768.00	$20,000.00	$195,566.00	$195,566.00	$175,566.00	877.83
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Boiler & Pump Replacement		$125,566.00					
Description: Building Systems		$35,000.00					
Description: Flooring Replacement		$35,000.00					
Column Total:		**$195,566.00**					
Budg_Cat: Capital Outlay - 700		$13,768.00	$20,000.00	$195,566.00	$195,566.00	$175,566.00	877.83
3381.1.350.41941.4840.00000.00.000	Contingency	$0.00	$4,307.00	$4,307.00	$4,307.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Contingency for Unforeseen Expenses		$4,307.00	0.5% Policy Tar				
Column Total:		**$4,307.00**					
Budg_Cat: Other Expenses - 800		$0.00	$4,307.00	$4,307.00	$4,307.00	$0.00	0.00
3381.1.350.41941.4912.00000.00.000	Transfer to Special Rev	$763.00	$834.00	$0.00	$0.00	($834.00)	(100.00)
3381.1.350.41941.4918.00000.00.000	Transfer to Trust	$0.00	$0.00	$824.00	$824.00	$824.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: 30% of McConnell Ctr share of OPEB ADC		$824.00	Policy 30% FY23				
Column Total:		**$824.00**					

McConnell Center Expenditure Detail Report

Fiscal Year: 2022-2023

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
Budg_Cat: Operating Transfers Out - 910		$763.00	$834.00	$824.00	$824.00	($10.00)	(1.20)
3381.1.350.41941.4920.00000.00.000. Principal Payments		$347,321.90	$351,572.00	$153,772.00	$153,772.00	($197,800.00)	(56.26)
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Principal Payments-Bonds		$144,561.00					
Description: Smart Start Loan Payments		$9,211.00					
Column Total:		**$153,772.00**					
3381.1.350.41941.4921.00000.00.000. Interest - Bonds		$58,537.50	$48,260.00	$31,231.00	$31,231.00	($17,029.00)	(35.29)
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Interest payments on bonds		$31,172.00					
Description: Smart Start Loan Interest		$59.00					
Column Total:		**$31,231.00**					
Budg_Cat: Debt Service - 920		$405,859.40	$399,832.00	$185,003.00	$185,003.00	($214,829.00)	(53.73)
Func: Gen Govt Buildings - 41941		$791,944.52	$865,727.00	$828,972.00	$828,972.00	($36,755.00)	(4.25)
Fund: McConnell Center - 3381		$791,944.52	$865,727.00	$828,972.00	$828,972.00	($36,755.00)	(4.25)
Grand Total:		$791,944.52	$865,727.00	$828,972.00	$828,972.00	($36,755.00)	(4.25)

End of Report

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RECREATION

Division: Recreation Programs — Function 3410-45120

Mission Statement:

To administer and support staff and volunteers in an effort to better serve the general public and provide a variety of affordable self-supporting recreation opportunities to the entire community.

Major Services/Responsibilities*:*

To design and run a variety of self-funded sports and recreation programs.

Key Fiscal Year Objectives:

- Continue to improve customer service/public relations
- Cultivate employee excellence
- Continue to evaluate existing programs
- Maximize efficiency in manpower usage
- Work on budget for capital expenses
- Collaborate with community groups to develop more programs in the parks
- Recover from pandemic related program cancellations last year

Performance Measures:

Description	FY21 Act	FY22 Est	FY23 Est
Create new vehicles for publicity for programs (E-Newsletter, Facebook, Website, etc.)	5,000	6,000	8,000
Increase networking of various sports leagues	1	5	5
Develop sponsorships for programs	1	4	4

City of Dover, New Hampshire

Budgeted Special Revenue Expense Detail Report

Fiscal Year: 2022-2023

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
3410.1.350.45120.4110.00000.00.000.	Regular Salaried Employees	$0.00	$0.00	$2,687.00	$2,687.00	$2,687.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Conway, Richard		($2,688.00)	-0.0500	5% McConnell Ce			
Description: Conway, Richard		($48,370.00)	-0.9000	Rec Admin GF			
Description: Conway, Richard		$53,745.00	1.0000	Rec Program Sup			
Column Total:		**$2,687.00**					
3410.1.350.45120.4115.00000.00.000.	Regular Hourly Employees	($466.49)	$0.00	$0.00	$0.00	$0.00	0.00

Recreation Special Revenue Expense Detail Report

Fiscal Year: 2022-2023

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
3410.1.350.45120.4120.00000.00.000	Temporary Employees	$3,247.48	$36,000.00	$43,814.00	$43,814.00	$7,814.00	21.71
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	1 Rec Program Specialist I, SPT 160 HR $15.21	$2,434.00					
Description:	1 Rec Program Specialist II SPT 280 HR @ $16.34	$4,575.00					
Description:	1 Rec Program Specialist III SPT 75 HR @ $17.58	$1,319.00					
Description:	1 Rec Program Specialist III, SPT 200 HR @ $17.58	$3,516.00					
Description:	1 Rec Program Specialist III, SPT 25 HR @ $17.58	$440.00					
Description:	1 Rec Program Specialist III, SPT 500 HR @ $17.58	$8,790.00					
Description:	2 Rec Program Specialist IV, SPT 56 HR @ $40	$2,240.00					
Description:	2 Rec Program Specialist IV, SPT 80 HR @ $30	$2,400.00					
Description:	2 Rec Program Specialist, IV SPT 60 HR @ $40	$2,400.00					
Description:	2 Rec Program Specialist, IV SPT 75 HR @ $18.89	$1,417.00					
Description:	6 Rec Program Specialist I, SPT 120 HR @ $20	$2,400.00					
Description:	8 Rec Program Assoc. II SPT 903 HR @ $13.16	$11,883.00					
Column Total:		**$43,814.00**					
3410.1.350.45120.4211.00000.00.000	Health Insurance	$0.00	$0.00	$511.00	$511.00	$511.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Medical Premiums to Health Trust	$511.00					
Column Total:		**$511.00**					

City of Dover, New Hampshire

Recreation Special Revenue Expense Detail Report

Fiscal Year: 2022-2023

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
3410.1.350.45120.4212.00000.00.000	Dental Insurance	$0.00	$0.00	$20.00	$20.00	$20.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Dental Premiums to Health Trust	$20.00					
Column Total:		**$20.00**					
3410.1.350.45120.4213.00000.00.000	Life Insurance	$0.00	$0.00	$5.00	$5.00	$5.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Life Insurance Premiums to Health Trust	$5.00					
Column Total:		**$5.00**					
3410.1.350.45120.4214.00000.00.000	Long Term Disability Insuranc	$0.00	$0.00	$10.00	$10.00	$10.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Long Term Disability Premiums to Health Trust	$10.00					
Column Total:		**$10.00**					
3410.1.350.45120.4215.00000.00.000	Short Term Disability Insuranc	$0.00	$0.00	$28.00	$28.00	$28.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Short Term Disability Premiums to Health Trust	$28.00					
Column Total:		**$28.00**					
3410.1.350.45120.4220.00000.00.000	FICA	$109.57	$2,232.00	$3,041.00	$3,041.00	$809.00	36.25
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Cost of FICA - 6.2% of Wages	$3,041.00					
Column Total:		**$3,041.00**					
3410.1.350.45120.4225.00000.00.000	Medicare	$25.63	$524.00	$710.00	$710.00	$186.00	35.50
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Cost of Medicare - 1.45% of wages	$710.00					
Column Total:		**$710.00**					

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Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
3410.1.350.45120.4230.00000.00.000.	Retirement	$0.00	$0.00	$378.00	$378.00	$378.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Cost of NH Retirement System Payments	$378.00					
Column Total:		**$378.00**					
3410.1.350.45120.4260.00000.00.000.	Workers Comp Insurance	$1,955.04	$1,955.00	$1,955.00	$1,955.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Workers Comp allocation	$1,955.00					
Column Total:		**$1,955.00**					
Budg_Cat:	Personal Services - 100	$4,871.23	$40,711.00	$53,159.00	$53,159.00	$12,448.00	30.58
3410.1.350.45120.4335.00000.00.000.	Auditing Services	$69.00	$80.00	$80.00	$80.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Rec Programs Annual Audit	$80.00					
Column Total:		**$80.00**					
3410.1.350.45120.4441.00000.00.000.	Rental of Land & Buildings	$0.00	$4,600.00	$4,600.00	$4,600.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Garrison School Gym	$1,800.00					
Description:	Woodman Park School Gym	$2,800.00					
Column Total:		**$4,600.00**					

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Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
3410.1.350.45120.4443.00000.00.000	Rental of Equipment	$280.00	$6,885.00	$6,885.00	$6,885.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Bus Trip Afternoon Trips (1 driver) 100 HR @ $19.5	$1,950.00					
Description:	Bus Trips - Playgrounds 1,500 MI @ $2.25	$3,375.00					
Description:	Bus Trips - Staff (3 drivers) 80 HR @ $19.50	$1,560.00					
Column Total:		**$6,885.00**					
3410.1.350.45120.4524.00000.00.000	Public Liab Insurance	$650.05	$336.00	$28.00	$28.00	($308.00)	(91.67)
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Cost of Public Liability Insur	$28.00					
Column Total:		**$28.00**					
3410.1.350.45120.4531.00000.00.000	Telecommunications	$0.00	$400.00	$400.00	$400.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Services/Equipment for voice, fax, data, wireless	$400.00					
Column Total:		**$400.00**					
3410.1.350.45120.4534.00000.00.000	Postage	$0.00	$50.00	$50.00	$50.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Correspondence, express and parcel delivery	$50.00					
Column Total:		**$50.00**					
3410.1.350.45120.4550.00000.00.000	Printing & Binding	$0.00	$300.00	$300.00	$300.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Printing & Binding	$300.00					
Column Total:		**$300.00**					

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Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
3410.1.350.45120.4591.00000.00.000	Special Programs	$1,220.00	$5,500.00	$5,500.00	$5,500.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Summer Trips		$5,500.00					
Column Total:		**$5,500.00**					
Budg_Cat: Purchased Services - 300		$2,219.05	$18,151.00	$17,843.00	$17,843.00	($308.00)	(1.70)
3410.1.350.45120.4612.00000.00.000	Operating Supplies	$665.57	$3,500.00	$3,500.00	$3,500.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Operating Supplies		$3,500.00					
Column Total:		**$3,500.00**					
3410.1.350.45120.4615.00000.00.000	Clothing & Uniforms	$690.00	$4,130.00	$4,130.00	$4,130.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Grade 1&2 Shots basketball shirts 95		$550.00					
Description: Grade 3&4 basketball shirts 95		$550.00					
Description: Grade 5&6 basketball shirts 120 @ $9.50		$1,140.00					
Description: High School Boys shirts 60 @ $12		$720.00					
Description: Jr. High basketball travel shirts 60 @ $12		$720.00					
Description: Tournament shirts 30 @ $15		$450.00					
Column Total:		**$4,130.00**					
Budg_Cat: Supplies - 600		$1,355.57	$7,630.00	$7,630.00	$7,630.00	$0.00	0.00

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Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
3410.1.350.45120.4840.00000.00.000. Contingency		$0.00	$116,027.00	$71,666.00	$71,666.00	($44,361.00)	(38.23)
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Contingency - Meets 0.5% Policy Target	$2,351.00					
Description:	Recreation Programs Deficit Reduction	$69,315.00					
Column Total:		**$71,666.00**					
Budg_Cat: Other Expenses - 800		$0.00	$116,027.00	$71,666.00	$71,666.00	($44,361.00)	(38.23)
Func: Recreation Programs - 45120		$8,445.85	$182,519.00	$150,298.00	$150,298.00	($32,221.00)	(17.65)
3410.1.350.45121.4115.00000.00.000. Regular Hourly Employees		($3,010.69)	$0.00	$0.00	$0.00	$0.00	0.00
3410.1.350.45121.4120.00000.00.000. Temporary Employees		$35,154.67	$36,664.00	$52,293.00	$52,293.00	$15,629.00	42.63
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	1 Rec Program Specialist III 200 hrs @ $17.58	$3,516.00					
Description:	1 Rec Program Specialist III 280 hrs @ $17.58	$4,922.00					
Description:	1 Rec Program Specialist III 420 hrs @ $17.58	$7,384.00					
Description:	6 Rec Prog Spec SPT 2,232 hrs @ $16.34	$36,471.00					
Column Total:		**$52,293.00**					
3410.1.350.45121.4130.00000.00.000. Overtime Pay		$1,542.30	$0.00	$0.00	$0.00	$0.00	0.00
3410.1.350.45121.4220.00000.00.000. FICA		$2,088.55	$2,274.00	$3,243.00	$3,243.00	$969.00	42.61
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Cost of FICA - 6.2% of Wages	$3,243.00					
Column Total:		**$3,243.00**					

RECREATION

Division: McConnell Center Recreation — Function 3410-45121

Mission Statement:

To develop and provide high quality, affordable and accessible recreation programs and facilities. To encourage participation of community members of all ages and abilities. To work with community organizations to provide a comprehensive package of programs and services in this facility.

Major Services/Responsibilities:

- Provide space for recreation programs and community activities
- Run a variety of athletic, educational and cultural recreation activities
- Schedule room and court activities for user groups and our programs
- Run self supporting Fitness Center, Sports, Dance and Cultural programs

Key Fiscal Year Objectives:

- To continue the progress in making the Fitness Center operation fully self supporting
- To add more classes and promote the programs more widely
- To investigate the expansion of the New Fitness Programs
- To add new programming and equipment for Seniors
- Recover from pandemic related program cancellations and lower memberships

Performance Measures:

Description	FY21 Act	FY22 Est	FY23 Est
Increase attendance in fitness center	25,500	9,000	28,100
Expand number of senior fitness class sessions	4	0	6
Increase enrollment in fitness classes	85	0	200
Add new training programs	0	0	1

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
3410.1.350.45121.4115.00000.00.000.	Regular Hourly Employees	($3,010.69)	$0.00	$0.00	$0.00	$0.00	0.00
3410.1.350.45121.4120.00000.00.000.	Temporary Employees	$35,154.67	$36,664.00	$52,293.00	$52,293.00	$15,629.00	42.63
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	1 Rec Program Specialist III 200 hrs @ $17.58	$3,516.00					
Description:	1 Rec Program Specialist III 280 hrs @ $17.58	$4,922.00					
Description:	1 Rec Program Specialist III 420 hrs @ $17.58	$7,384.00					
Description:	6 Rec Prog Spec SPT 2,232 hrs @ $16.34	$36,471.00					
Column Total:		**$52,293.00**					
3410.1.350.45121.4130.00000.00.000.	Overtime Pay	$1,542.30	$0.00	$0.00	$0.00	$0.00	0.00
3410.1.350.45121.4220.00000.00.000.	FICA	$2,088.55	$2,274.00	$3,243.00	$3,243.00	$969.00	42.61
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Cost of FICA - 6.2% of Wages	$3,243.00					
Column Total:		**$3,243.00**					
3410.1.350.45121.4225.00000.00.000.	Medicare	$488.41	$532.00	$759.00	$759.00	$227.00	42.67
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Cost of Medicare - 1.45% of wages	$759.00					
Column Total:		**$759.00**					
3410.1.350.45121.4260.00000.00.000.	Workers Comp Insurance	$1,344.00	$1,344.00	$1,344.00	$1,344.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Workers Comp Allocation	$1,344.00					
Column Total:		**$1,344.00**					
Budg_Cat:	Personal Services - 100	$37,607.24	$40,814.00	$57,639.00	$57,639.00	$16,825.00	41.22

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Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
3410.1.350.45121.4336.00000.00.000.	Medical Services	$50.00	$0.00	$0.00	$0.00	$0.00	0.00
3410.1.350.45121.4431.00000.00.000.	Maint Chrgs - Buildings	$0.00	$2,000.00	$2,000.00	$2,000.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Fitness Center facility	$2,000.00					
Column Total:		**$2,000.00**					
3410.1.350.45121.4433.00000.00.000.	Maint Chrgs - Equipment	$582.00	$3,100.00	$3,100.00	$3,100.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Fitness Center equipment	$3,100.00					
Column Total:		**$3,100.00**					
3410.1.350.45121.4435.00000.00.000.	Maint Chrgs - Office Equipmer	$12,516.00	$12,478.00	$15,061.00	$15,061.00	$2,583.00	20.70
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Division Share of DoverNet Support allocation	$14,029.00					
Description:	Division Share of PC Replacement	$1,032.00					
Column Total:		**$15,061.00**					
3410.1.350.45121.4524.00000.00.000.	Public Liab Insurance	$307.02	$234.00	$342.00	$342.00	$108.00	46.15
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Cost of Public Liability Insur	$342.00					
Column Total:		**$342.00**					
3410.1.350.45121.4531.00000.00.000.	Telecommunications	$0.00	$1,000.00	$1,000.00	$1,000.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Services/equipment for voice, fax, data, wireless	$1,000.00					
Column Total:		**$1,000.00**					
Budg_Cat: Purchased Services - 300		$13,455.02	$18,812.00	$21,503.00	$21,503.00	$2,691.00	14.30

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
3410.1.350.45121.4611.00000.00.000.	Office Supplies	$39.29	$500.00	$500.00	$500.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Office Supplies	$500.00					
Column Total:		**$500.00**					
3410.1.350.45121.4612.00000.00.000.	Operating Supplies	$308.12	$2,150.00	$2,150.00	$2,150.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Program support materials	$2,150.00					
Column Total:		**$2,150.00**					
3410.1.350.45121.4635.00000.00.000.	Medicinal Supplies	$104.37	$300.00	$300.00	$300.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Medicinal Supplies	$300.00					
Column Total:		**$300.00**					
3410.1.350.45121.4653.00000.00.000.	Maint Supplies - Equipment	$830.27	$1,000.00	$1,000.00	$1,000.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Fitness Center	$1,000.00					
Column Total:		**$1,000.00**					
Budg_Cat:	Supplies - 600	$1,282.05	$3,950.00	$3,950.00	$3,950.00	$0.00	0.00
3410.1.350.45121.4741.00000.00.000.	Machinery & Equipment	$0.00	$8,000.00	$10,000.00	$10,000.00	$2,000.00	25.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Fitness Center Equipment	$10,000.00					
Column Total:		**$10,000.00**					
Budg_Cat:	Capital Outlay - 700	$0.00	$8,000.00	$10,000.00	$10,000.00	$2,000.00	25.00
Func:	McConnell Recreation - 45121	$52,344.31	$71,576.00	$93,092.00	$93,092.00	$21,516.00	30.06

RECREATION

Division: Indoor Pool — Function 3410-45124

Mission Statement:

Provide a safe, sanitary and affordable year round indoor swimming facility for the purpose of educating the public in water safety and provide programs in fitness, Learn-to-Swim, recreation and competitive swimming.

Major Services/Responsibilities:

- Ensure safety of the patrons.
- Plan, organize and instruct swimming programs.
- Manage a yearly offering of a variety of swimming lesson program at a reasonable and self sustaining cost

Key Fiscal Year Objectives:

- Respond to the customer's needs in the development of new lesson programs
- Promote and market the programs and facility
- Increase the number of swimming lesson participants
- Increase number of classes offered
- Increase revenues
- Work on Web site based registration process
- Recover from pandemic impacted lesson programs and general attendance

Performance Measures:

Description	FY21 Act	FY22 Est	FY23 Est
Increase memberships and attendance	30,600	9,500	40,500
Increase swimming lesson attendance	300	0	510
Add more lifeguard training and WSI classes	1/yr	0	2/yr
Add more swimming classes	1 added	0	1 added

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
3410.1.350.45124.4120.00000.00.000. Temporary Employees		$1,195.06	$13,751.00	$18,370.00	$18,370.00	$4,619.00	33.59
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	4 Rec Program Specialist II, SPT 333 hrs @ $16.34	$5,441.00					
Description:	8 Rec Program Specialist I, SPT 850 hrs @ $15.21	$12,929.00					
Column Total:		**$18,370.00**					
3410.1.350.45124.4213.00000.00.000. Life Insurance		$0.00	$29.00	$0.00	$0.00	($29.00)	(100.00)
3410.1.350.45124.4220.00000.00.000. FICA		$74.13	$1,035.00	$1,140.00	$1,140.00	$105.00	10.14
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Cost of FICA - 6.2% of Wages	$1,140.00					
Column Total:		**$1,140.00**					
3410.1.350.45124.4225.00000.00.000. Medicare		$17.33	$243.00	$266.00	$266.00	$23.00	9.47
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Cost of Medicare - 1.45% of wages	$266.00					
Column Total:		**$266.00**					
3410.1.350.45124.4260.00000.00.000. Workers Comp Insurance		$1,529.04	$1,529.00	$1,529.00	$1,529.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Workers Comp Allocation	$1,529.00					
Column Total:		**$1,529.00**					
Budg_Cat: Personal Services - 100		$2,815.56	$16,587.00	$21,305.00	$21,305.00	$4,718.00	28.44

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Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
3410.1.350.45124.4524.00000.00.000	Public Liab Insurance	$359.01	$155.00	$12.00	$12.00	($143.00)	(92.26)
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Cost of Public Liability Insurance		$12.00					
Column Total:		**$12.00**					
Budg_Cat: Purchased Services - 300		$359.01	$155.00	$12.00	$12.00	($143.00)	(92.26)
3410.1.350.45124.4612.00000.00.000	Operating Supplies	$0.00	$750.00	$750.00	$750.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Supplies to support programs		$750.00					
Column Total:		**$750.00**					
3410.1.350.45124.4619.00000.00.000	Supplies for Resale	$400.00	$0.00	$0.00	$0.00	$0.00	0.00
Budg_Cat: Supplies - 600		$400.00	$750.00	$750.00	$750.00	$0.00	0.00
Func: Indoor Pool - 45124		$3,574.57	$17,492.00	$22,067.00	$22,067.00	$4,575.00	26.15

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RECREATION

Division: McConnell Center Senior Program /Travel

Function 3410-45126

Mission Statement:

To develop and provide high quality, affordable and accessible recreation programs and facilities. To encourage participation of senior citizens in the community in a variety of activities locally and through opportunities to travel. To maximize the use of the Senior facilities at the McConnell Center and the related spaces in the building and other community facilities.

Major Services/Responsibilities:

- Provide space for senior recreation programs and community activities
- Run a variety of social, health, educational and cultural recreation activities
- Coordinate and promote a variety of regularly scheduled activities
- Maintain a budget that allows for maintenance and growth of programs

Key Fiscal Year Objectives:

- To expand fitness programs to include more strength training for seniors
- To add more long distance travel programs and trips and to market widely
- To investigate the additional local travel programs
- To begin new programming activities for people with mobility and health issues
- Recover from pandemic impacted program and travel cancellations

Performance Measures:

Description	FY21 Act	FY22 Est	FY23 Est
Add more fitness classes	1	0	4
Expand number of long distance trips	2	0	5
Increase enrollment in fitness classes	85	0	230
Increase membership	715	500	850

City of Dover, New Hampshire

Recreation Special Revenue Expense Detail Report

Fiscal Year: 2022-2023

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
☐ Exclude inactive accounts with zero balance

From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
3410.1.350.45126.4120.00000.00.000.	Temporary Employees	$411.02	$26,220.00	$26,220.00	$26,220.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	1 Rec Program Specialist III-Fitness Program	$7,000.00					
Description:	3 Rec Program Associate I SPT 1,570 hrs @ $12.24	$19,220.00					
Column Total:		**$26,220.00**					
3410.1.350.45126.4220.00000.00.000.	FICA	$25.48	$1,626.00	$1,626.00	$1,626.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Cost of FICA - 6.2% of Wages	$1,626.00					
Column Total:		**$1,626.00**					
3410.1.350.45126.4225.00000.00.000.	Medicare	$5.96	$381.00	$381.00	$381.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Cost of Medicare - 1.45% of wages	$381.00					
Column Total:		**$381.00**					
3410.1.350.45126.4260.00000.00.000.	Workers Comp Insurance	$836.04	$836.00	$836.00	$836.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Workers Comp Allocation	$836.00					
Column Total:		**$836.00**					
3410.1.350.45126.4290.00000.00.000.	FSA Fees	$30.25	$75.00	$0.00	$0.00	($75.00)	(100.00)
Budg_Cat:	Personal Services - 100	$1,308.75	$29,138.00	$29,063.00	$29,063.00	($75.00)	(0.26)
3410.1.350.45126.4336.00000.00.000.	Medical Services	$110.00	$0.00	$0.00	$0.00	$0.00	0.00

Recreation Special Revenue Expense Detail Report

Fiscal Year: 2022-2023

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
3410.1.350.45126.4435.00000.00.000	Maint Chrgs - Office Equipmer	$6,227.04	$6,206.00	$7,474.00	$7,474.00	$1,268.00	20.43
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Division share of DoverNet support		$6,968.00					
Description: Division share of PC Replacement		$506.00					
Column Total:		**$7,474.00**					
3410.1.350.45126.4443.00000.00.000	Rental of Equipment	$0.00	$110,000.00	$110,000.00	$110,000.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Bus Trips/Travel Program		$110,000.00					
Column Total:		**$110,000.00**					
3410.1.350.45126.4524.00000.00.000	Public Liab Insurance	$722.72	$679.00	$4.00	$4.00	($675.00)	(99.41)
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Cost of Public Liability Insurance		$4.00					
Column Total:		**$4.00**					
3410.1.350.45126.4591.00000.00.000	Special Programs	$3,003.63	$6,000.00	$6,000.00	$6,000.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Senior Programs		$6,000.00					
Column Total:		**$6,000.00**					
Budg_Cat: Purchased Services - 300		$10,063.39	$122,885.00	$123,478.00	$123,478.00	$593.00	0.48
3410.1.350.45126.4612.00000.00.000	Operating Supplies	$1,389.58	$4,000.00	$4,000.00	$4,000.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Operating Supplies		$4,000.00					
Column Total:		**$4,000.00**					

City of Dover, New Hampshire

Recreation Special Revenue Expense Detail Report

Fiscal Year: 2022-2023

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
3410.1.350.45126.4615.00000.00.000	Clothing & Uniforms	$0.00	$1,000.00	$1,000.00	$1,000.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Clothing & Uniforms		$1,000.00					
Column Total:		**$1,000.00**					
Budg_Cat: Supplies - 600		$1,389.58	$5,000.00	$5,000.00	$5,000.00	$0.00	0.00
3410.1.350.45126.4810.00000.00.000	Membership Dues	$270.00	$0.00	$0.00	$0.00	$0.00	0.00
Budg_Cat: Other Expenses - 800		$270.00	$0.00	$0.00	$0.00	$0.00	0.00
Func: McConnell Senior Programs/Travel - 45126		$13,031.72	$157,023.00	$157,541.00	$157,541.00	$518.00	0.33

RECREATION

Division: Ice Arena – Camp Kool Function 3410-45149

Mission Statement:

To properly provide and operate the Arena Camp Kool summer camp program.

Major Services/Responsibilities:

- Operate and Provide 8 week youth day camp program for ages 6 to 12
- Scheduling and marketing of 8 week camp program

Key Fiscal Year Objectives:

- Provide a high level of customer service.
- Provide a quality and safe program for campers.
- Staff orientation and training
- Focus operations and staff on a high level of customer service and increased amount of customer communications and feedback
- Recover from pandemic impacted program cuts and cancelled activities

Performance Measures:

Description	FY21 Act	FY22 Est	FY23 Est
Continue growth in average weekly attendance	53/wk	10/wk	55/wk
Expand camp trips/ summer	12	0	16
Develop new activities	4	1	6

City of Dover, New Hampshire

Recreation Special Revenue Expense Detail Report

Fiscal Year: 2022-2023

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
3410.1.350.45149.4115.00000.00.000.	Regular Hourly Employees	($1,526.46)	$0.00	$0.00	$0.00	$0.00	0.00
3410.1.350.45149.4120.00000.00.000.	Temporary Employees	$10,165.88	$22,967.00	$28,440.00	$28,440.00	$5,473.00	23.83
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Camp Kool Director 420 hrs @ $17.58/hr	$7,384.00					
Description:	Camp Kool Employees 1,600 hrs @ $13.16	$21,056.00					
Column Total:		**$28,440.00**					
3410.1.350.45149.4130.00000.00.000.	Overtime Pay	$268.23	$600.00	$600.00	$600.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Overtime Costs	$600.00					
Column Total:		**$600.00**					
3410.1.350.45149.4211.00000.00.000.	Health Insurance	$108.11	$0.00	$0.00	$0.00	$0.00	0.00
3410.1.350.45149.4212.00000.00.000.	Dental Insurance	$4.18	$0.00	$0.00	$0.00	$0.00	0.00
3410.1.350.45149.4220.00000.00.000.	FICA	$552.27	$1,436.00	$1,775.00	$1,775.00	$339.00	23.61
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Cost of FICA - 6.2% of Wages	$1,775.00					
Column Total:		**$1,775.00**					
3410.1.350.45149.4225.00000.00.000.	Medicare	$129.17	$336.00	$416.00	$416.00	$80.00	23.81
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Cost of Medicare - 1.45% of wages	$416.00					
Column Total:		**$416.00**					
Budg_Cat: Personal Services - 100		$9,701.38	$25,339.00	$31,231.00	$31,231.00	$5,892.00	23.25

Recreation Special Revenue Expense Detail Report

Fiscal Year: 2022-2023

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
3410.1.350.45149.4443.00000.00.000.	Rental of Equipment	$0.00	$3,500.00	$3,500.00	$3,500.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Camp Kool Busing	$3,500.00					
Column Total:		**$3,500.00**					
3410.1.350.45149.4524.00000.00.000.	Public Liab Insurance	$403.18	$371.00	$91.00	$91.00	($280.00)	(75.47)
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Cost of Public Liability Insurance	$91.00					
Column Total:		**$91.00**					
3410.1.350.45149.4591.00000.00.000.	Special Programs	$230.00	$2,500.00	$2,500.00	$2,500.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Special Programs	$2,500.00					
Column Total:		**$2,500.00**					
Budg_Cat:	Purchased Services - 300	$633.18	$6,371.00	$6,091.00	$6,091.00	($280.00)	(4.39)
3410.1.350.45149.4612.00000.00.000.	Operating Supplies	$370.74	$1,000.00	$1,000.00	$1,000.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Camp Kool Operating Supplies	$1,000.00					
Column Total:		**$1,000.00**					
3410.1.350.45149.4615.00000.00.000.	Clothing & Uniforms	$1,129.95	$600.00	$600.00	$600.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Staff Shirts	$600.00					
Column Total:		**$600.00**					
Budg_Cat:	Supplies - 600	$1,500.69	$1,600.00	$1,600.00	$1,600.00	$0.00	0.00
Func:	Arena - 45149	$11,835.25	$33,310.00	$38,922.00	$38,922.00	$5,612.00	16.85

City of Dover, New Hampshire

Recreation Special Revenue Expense Detail Report

Fiscal Year: 2022-2023

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
Grand Total:		$89,297.12	$461,920.00	$461,920.00	$461,920.00	$0.00	0.00

End of Report

PUBLIC LIBRARY

Division: Public Library — Function 45500

Mission Statement:

The Dover Public Library supports lifelong engagement in reading, discovering, learning, and creating, and delivers what we call “Solutions and Delight” to the community.

Major Services/Responsibilities:

- To serve as both a physical space and virtual portal for the curation and discovery of ideas, the convening of community, and the power of information.
- To promote reading, learning, and creative activities for youth and teens through story times, summer reading programs, homework help, and enriching and entertaining STEM, Family Place, and Makerspace experiences.
- To offer research assistance, readers’ advisory services, technology and maker classes, and individual appointments in the use of electronic, online, and e-reader resources.
- To provide access to digital, electronic, and streamed content via our website and through outreach on popular, customer-focused social software platforms.
- To fill, through inter- and intra-library loan, patron requests for books and materials from libraries both local and worldwide.
- To function as a community repository, preserving, and making accessible, an extensive collection of historical materials about Dover, the seacoast region, and NH.
- To support our client libraries in the five Dover public schools by providing system administration and collaborative services within our shared library automation system.

Key Fiscal Year Objectives:

- Emphasize library’s range of creative tools, databases, classes, and activities for makers of all ages.
- Promote marketing efforts throughout the Dover community.
- Promote collaboration with relevant community organizations to better serve all demographics.
- Work with an architect to formulate working plans for library renovations.
- Commit to working towards equity of access to our collections for all community members.
- Complete a redesign of the Library’s website.

Performance Measures:

Description	FY21 Act	FY22 Est	FY23 Est
Total circulation	227,305	293,000	235,000
New patrons registered	1,356	2,000	1,600
Total active cardholders	12,943	13,200	13,500
Program attendance	14,952	21,000	15,500
Holds filled	18,446	19,000	19,500
Visitors	140,575	201,000	145,000
Social Media followers	12,831	13,500	16,000
Meetings & tutoring sessions hosted	810	1,825	1,100
Downloads (ebooks, audiobooks, music, movies, periodicals, etc.)	51,736	50,000	55,000
Public Internet uses	54,163	75,000	59,000
Museum passes borrowed	583	1,400	825

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2022-2023

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.390.45500.4110.00000.00.000.	Public Library - Regular Salari	$84,448.00	$87,341.00	$103,214.00	$103,214.00	$15,873.00	18.17

Column: [FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**
Description: 457 Incentive Pay	$1,800.00		457 Incentive
Description: LaFrance, Denise	$101,414.00	1.0000	Director of Pub
Column Total:	**$103,214.00**		

General Fund Expenditure Detail Report

Fiscal Year: 2022-2023

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.390.45500.4115.00000.00.000.	Public Library - Regular Hourl	$703,486.83	$798,861.00	$856,295.00	$856,295.00	$57,434.00	7.19

Column: [FY23CityManagerProposed]		Budget	FTE	Position Desc.
Description:	457 Incentive Pay	$11,662.00		457 Incentive
Description:	Adams, Josiah	$18,155.00	0.5000	Library Asst I
Description:	Ainaire, Emily	$60,281.00	1.0000	Librarian II
Description:	Anderson, Nancy T	$41,174.00	0.8000	Library Asst II
Description:	Dunker, Susan	$74,858.00	1.0000	Librarian II
Description:	Engelman, Rachel	$13,616.00	0.4000	Library Asst I
Description:	Falconer, Patricia	$71,222.00	1.0000	Librarian II
Description:	Gagnon, Nick	$60,281.00	1.0000	Librarian II
Description:	Gray, Marilyn	$15,341.00	0.5250	Library Assista
Description:	Hamcha, Lisa	$6,012.00	0.2500	Library Page
Description:	Hardwick, Emmett	$5,658.00	0.2000	Library Page
Description:	Higgins, Joanna	$17,548.00	0.4375	Library Asst I
Description:	Huges, Jonathan	$20,596.00	0.6000	Night/weekend c
Description:	Lockhardt, Aimee	$53,745.00	1.0000	Librarian I
Description:	Mayer-Gottlob, Karin	$43,873.00	0.8750	Library Asst II
Description:	Moran, Kelly	$5,515.00	0.1375	Library Asst I
Description:	Nelson, Anne N	$22,915.00	0.4750	Library Asst I
Description:	Openo, Mai	$12,436.00	0.4125	Library Page
Description:	Openo, Phuong	$46,338.00	0.7250	Librarian I
Description:	Pexton, Olivia	$18,427.00	0.5250	Library Asst I
Description:	Rano, Joanne M	$31,720.00	0.6000	Acct Clerk II
Description:	Scarponi, Michael	$40,653.00	1.0000	Building Mainte
Description:	Sick Buy Out	$600.00		
Description:	Sonia-Bolduc, Aidan	$47,527.00	0.9000	Librarian I
Description:	TBD - Library Assistant I	$15,815.00	0.2750	Library Asst I

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2022-2023

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
Description:	Tremblay, Carolyn	$69,195.00	0.8750	Librarian II			
Description:	Weinberger, Christina	$31,132.00	0.7000	Library Asst I			
Column Total:		**$856,295.00**					
1000.1.390.45500.4130.00000.00.000	Public Library - Overtime Pay	$0.00	$3,085.00	$3,085.00	$3,085.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Bldg Maint Mechanic overtime for snowstorms	$800.00					
Description:	Sunday employee at time & 1/2	$2,285.00					
Column Total:		**$3,085.00**					
1000.1.390.45500.4170.00000.00.000	Public Library - Longevity Pay	$11,530.94	$12,457.00	$11,493.00	$11,493.00	($964.00)	(7.74)
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	1 FT & 1PT @ 20-24 yrs prorated	$2,760.00		$1,600 each			
Description:	1 PT 1 FT@ 10-14 yrs prorated	$1,110.00		$800 ea prorate			
Description:	2 FT @ 25+ yrs prorated	$3,500.00		$2,000 ea prora			
Description:	3 PT @ 15-19 yrs prorated	$2,250.00		$1,200 each			
Description:	3FT & 4 PT @ 5-9 yrs prorated	$1,873.00		$400 ea prorate			
Column Total:		**$11,493.00**					
1000.1.390.45500.4211.00000.00.000	Public Library - Health Insurar	$169,503.62	$164,994.00	$175,049.00	$175,049.00	$10,055.00	6.09
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Medical Premiums to HealthTrust	$175,049.00					
Column Total:		**$175,049.00**					
1000.1.390.45500.4212.00000.00.000	Public Library - Dental Insurar	$5,648.08	$5,974.00	$6,317.00	$6,317.00	$343.00	5.74
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Dental Premiums to Health Trust	$6,317.00					
Column Total:		**$6,317.00**					

General Fund Expenditure Detail Report

Fiscal Year: 2022-2023

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.390.45500.4213.00000.00.000.	Public Library - Life Insurance	$1,378.98	$1,117.00	$1,286.00	$1,286.00	$169.00	15.13
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Life Premiums to HealthTrust		$1,286.00					
Column Total:		**$1,286.00**					
1000.1.390.45500.4214.00000.00.000.	Public Library - Long Term Dis	$2,947.77	$3,566.00	$3,884.00	$3,884.00	$318.00	8.92
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Long Term Disability Premiums to Health Trust		$3,884.00					
Column Total:		**$3,884.00**					
1000.1.390.45500.4215.00000.00.000.	Public Library - Short Term Di	$4,162.90	$6,157.00	$9,844.00	$9,844.00	$3,687.00	59.88
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Short Term Disability Premiums to Health Trust		$9,844.00					
Column Total:		**$9,844.00**					
1000.1.390.45500.4220.00000.00.000.	Public Library - FICA	$50,574.07	$57,491.00	$61,164.00	$61,164.00	$3,673.00	6.39
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Cost of FICA - 6.2% of Wages		$61,164.00					
Column Total:		**$61,164.00**					
1000.1.390.45500.4225.00000.00.000.	Public Library - Medicare	$11,827.48	$13,446.00	$14,304.00	$14,304.00	$858.00	6.38
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Cost of Medicare - 1.45 % of wages		$14,304.00					
Column Total:		**$14,304.00**					
1000.1.390.45500.4230.00000.00.000.	Public Library - Retirement	$60,750.18	$81,271.00	$90,671.00	$90,671.00	$9,400.00	11.57
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Cost of NH Retirement System payments		$90,671.00					
Column Total:		**$90,671.00**					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2022-2023

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
☐ Exclude inactive accounts with zero balance

From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.390.45500.4240.00000.00.000.	Public Library - Staff Developr	$1,399.08	$4,500.00	$2,750.00	$2,750.00	($1,750.00)	(38.89)
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Courses, workshops, conferences and PLA.	$2,000.00		non PLA year			
Description:	Staff Development day.	$750.00					
Column Total:		**$2,750.00**					
1000.1.390.45500.4260.00000.00.000.	Public Library - Workers Comp	$2,319.00	$2,319.00	$2,319.00	$2,319.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Workers Comp allocation	$2,319.00					
Column Total:		**$2,319.00**					
1000.1.390.45500.4290.00000.00.000.	Public Library - FSA Fees	$68.75	$225.00	$150.00	$150.00	($75.00)	(33.33)
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Admin fees - Flexible Spending Accts	$150.00					
Column Total:		**$150.00**					
Budg_Cat:	Personal Services - 100	$1,110,045.68	$1,242,804.00	$1,341,825.00	$1,341,825.00	$99,021.00	7.97
1000.1.390.45500.4336.00000.00.000.	Public Library - Medical Servic	$462.00	$500.00	$465.00	$465.00	($35.00)	(7.00)
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Pre-emplyment Physical Exams 3 @ $155	$465.00					
Column Total:		**$465.00**					
1000.1.390.45500.4341.00000.00.000.	Public Library - Technical Ser	$2,559.54	$2,720.00	$4,720.00	$4,720.00	$2,000.00	73.53
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Historical newspaper digitization	$4,000.00					
Description:	Microfilm Fosters Daily Democrat	$720.00		$60 per reel			
Column Total:		**$4,720.00**					

General Fund Expenditure Detail Report

Fiscal Year: 2022-2023

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.390.45500.4411.00000.00.000.	Public Library - Water & Sewe	$1,042.35	$3,073.00	$2,920.00	$2,920.00	($153.00)	(4.98)
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Meter rental	$57.00					
Description:	Sewer Usage 153 Hcf	$1,523.00					
Description:	Water backflow permit	$60.00					
Description:	Water firelines maintenance fee	$280.00					
Description:	Water Maint. Backflow Test	$60.00					
Description:	Water Usage 153 Hcf	$940.00					
Column Total:		**$2,920.00**					
1000.1.390.45500.4423.00000.00.000.	Public Library - Cleaning Serv	$14,787.67	$1,500.00	$1,500.00	$1,500.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Carpet and upholstery cleaning	$1,500.00					
Column Total:		**$1,500.00**					
1000.1.390.45500.4431.00000.00.000.	Public Library - Maint Chrgs -	$4,680.22	$7,275.00	$7,275.00	$7,275.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Air conditioning repairs/maintenance	$600.00					
Description:	Boiler & radiators repairs/maintenance	$2,500.00					
Description:	Electrical repairs	$600.00					
Description:	Fire alarm systems repairs/maintenance	$200.00					
Description:	Other repairs (doors, windows)	$1,200.00					
Description:	Pest Mgmt. Services	$800.00					
Description:	Plumbing repairs	$400.00					
Description:	Sprinkler repairs	$975.00					
Column Total:		**$7,275.00**					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.390.45500.4433.00000.00.000	Public Library - Maint Chrgs -	$1,705.47	$3,236.00	$3,294.00	$3,294.00	$58.00	1.79

Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**
Description:	Annual CR lift inspection and PM visit	$180.00		
Description:	Annual fire alarm system test & inspection	$272.00		
Description:	Annual smoke recall test on elevator	$189.00		
Description:	Annual sprinkler inspection	$138.00		
Description:	Elevator annual inspection	$190.00		
Description:	Elevator maintenance	$1,250.00		
Description:	Fire extinguishers chemical refills	$185.00		
Description:	Fire extinguishers inspection	$40.00		
Description:	Piano tuning (2)	$250.00		
Description:	Security camera repairs/maintenance	$500.00		
Description:	State elevator certificates (2)	$100.00		
Column Total:		**$3,294.00**		

General Fund Expenditure Detail Report

Fiscal Year: 2022-2023

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Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.390.45500.4435.00000.00.000	Public Library - Maint Chrgs -	$58,478.25	$67,205.00	$81,240.00	$81,240.00	$14,035.00	20.88
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Division share of DoverNet support	$57,159.00					
Description:	Division share of PC Replacement	$5,140.00					
Description:	Equipment repairs/replacement	$1,000.00					
Description:	Event calendar, scheduling & museum reservation	$1,600.00					
Description:	Koha developments cost share	$5,000.00					
Description:	Koha hosting/support (1/2 shared w/ school)	$5,500.00	Split w/ School				
Description:	Laminator maintenance contract	$379.00					
Description:	Libki support & maintenance	$560.00					
Description:	Microfilm reader/printer maint. contracts (2)	$2,002.00					
Description:	NoveList Select subscription	$2,000.00					
Description:	Princh public wireless printing	$700.00					
Description:	When To Work	$200.00					
Column Total:		**$81,240.00**					
1000.1.390.45500.4521.00000.00.000	Public Library - Property Insur	$4,973.41	$5,119.00	$5,164.00	$5,164.00	$45.00	0.88
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Cost of Property Insur	$5,164.00					
Column Total:		**$5,164.00**					
1000.1.390.45500.4524.00000.00.000	Public Library - Public Liab Ins	$7,787.98	$8,042.00	$8,126.00	$8,126.00	$84.00	1.04
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Cost of Public Liability Insur	$8,126.00					
Column Total:		**$8,126.00**					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2022-2023

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.390.45500.4531.00000.00.000.	Public Library - Telecommunic	$4,482.07	$4,845.00	$4,845.00	$4,845.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Services/equipment for voice, fax, data, wireless	$4,845.00					
Column Total:		**$4,845.00**					
1000.1.390.45500.4534.00000.00.000.	Public Library - Postage	$505.24	$2,181.00	$2,930.00	$2,930.00	$749.00	34.34
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Overdue notices & bills	$174.00	300 @ $.58				
Description:	Passport app. mailing costs @ $8.15/day	$2,004.00					
Description:	Public Library - Postage	$0.00					
Description:	Regular mail & 4th class packages	$596.00					
Description:	Stamps.com account @ $13/mo.	$156.00					
Column Total:		**$2,930.00**					
1000.1.390.45500.4540.00000.00.000.	Public Library - Advertising	$55.00	$700.00	$700.00	$700.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Job ads to fill possible vacancies	$600.00					
Description:	Print & Facebook promotions	$100.00					
Column Total:		**$700.00**					
1000.1.390.45500.4550.00000.00.000.	Public Library - Printing & Bin	$0.00	$250.00	$1,200.00	$1,200.00	$950.00	380.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Rebinding books	$1,200.00					
Column Total:		**$1,200.00**					
1000.1.390.45500.4580.00000.00.000.	Public Library - Travel Expens	$0.00	$2,000.00	$750.00	$750.00	($1,250.00)	(62.50)
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Travel expenses for conferences, meetings, mileage	$750.00	non PLA year				
Column Total:		**$750.00**					

General Fund Expenditure Detail Report

Fiscal Year: 2022-2023

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.390.45500.4591.00000.00.000.	Public Library - Special Progra	$3,000.00	$4,000.00	$4,250.00	$4,250.00	$250.00	6.25
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Speakers & performers fees	$4,250.00					
Column Total:		**$4,250.00**					
Budg_Cat: Purchased Services - 300		$104,519.20	$112,646.00	$129,379.00	$129,379.00	$16,733.00	14.85
1000.1.390.45500.4611.00000.00.000.	Public Library - Office Supplie	$12,226.45	$12,457.00	$12,987.00	$12,987.00	$530.00	4.25
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Binge boxes	$100.00					
Description:	Book covers, jackets, tape, glue, repair materials	$2,100.00					
Description:	Bookbags, bookmarks, posters, display items	$520.00					
Description:	Cases: DVDs, CDs, jewel, denial caps	$3,100.00					
Description:	Ink cartridges & toner	$2,235.00					
Description:	Labels, stickers	$1,000.00					
Description:	Paper: copy, card stock, construction	$1,300.00					
Description:	Receipt printer paper	$235.00					
Description:	Standard office supplies	$1,800.00					
Description:	Water Filters 12 MO @ $49.75	$597.00					
Column Total:		**$12,987.00**					
1000.1.390.45500.4612.00000.00.000.	Public Library - Operating Sup	$2,248.91	$2,250.00	$2,250.00	$2,250.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Barcodes (20,000)	$450.00					
Description:	Program prizes and readers supplies	$1,800.00					
Column Total:		**$2,250.00**					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.390.45500.4615.00000.00.000.	Public Library - Clothing & Uni	$667.27	$1,020.00	$1,020.00	$1,020.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Uniforms for custodians	$700.00					
Description:	Workboots for custodians	$320.00					
Column Total:		**$1,020.00**					
1000.1.390.45500.4621.00000.00.000.	Public Library - Natural Gas	$10,138.40	$13,225.00	$10,230.00	$10,230.00	($2,995.00)	(22.65)
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	9300 therms X $1.10/therm	$10,230.00					
Column Total:		**$10,230.00**					
1000.1.390.45500.4622.00000.00.000.	Public Library - Electricity	$16,972.58	$23,990.00	$18,228.00	$18,228.00	($5,762.00)	(24.02)
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Electrical usage 98000 KWH x .186	$18,228.00					
Column Total:		**$18,228.00**					
1000.1.390.45500.4640.00000.00.000.	Public Library - Books/Publica	$29,896.22	$30,531.00	$35,609.00	$35,609.00	$5,078.00	16.63
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	101 Magazine subscriptions	$4,800.00					
Description:	Hoopla Digital Media downloads	$22,000.00					
Description:	Kanopy on demand streaming	$3,200.00					
Description:	Movie licenses (2)	$525.00					
Description:	Newspaper subscriptions (9)	$2,750.00					
Description:	Serial Investment & consumer publications (7)	$2,334.00					
Column Total:		**$35,609.00**					

General Fund Expenditure Detail Report

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Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.390.45500.4651.00000.00.000.	Public Library - Maint Supplies	$6,051.74	$6,689.00	$6,729.00	$6,729.00	$40.00	0.60
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Cleaning and janitorial supplies	$2,250.00					
Description:	Hardware items	$1,296.00					
Description:	Lightbulbs, ballasts	$800.00					
Description:	Mats and runners	$483.00					
Description:	Toilet blocks, paper towels and TP	$1,900.00					
Column Total:		**$6,729.00**					
1000.1.390.45500.4681.00000.00.000.	Public Library - Minor Equip, F	$4,700.14	$5,520.00	$19,200.00	$19,200.00	$13,680.00	247.83
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Bean bag chairs	$300.00					
Description:	Convertible dolly/hand truck	$300.00					
Description:	Desk chairs (3)	$900.00					
Description:	Leaf blower	$150.00					
Description:	Magazine/newspaper display	$1,200.00					
Description:	Maker tools	$900.00					
Description:	Outdoor Library book returns	$13,300.00					
Description:	Shades for tech services	$400.00					
Description:	Signage	$250.00					
Description:	STEM toys	$1,000.00					
Description:	Vacuum cleaner	$500.00					
Column Total:		**$19,200.00**					
Budg_Cat: Supplies - 600		$82,901.71	$95,682.00	$106,253.00	$106,253.00	$10,571.00	11.05

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.390.45500.4725.00000.00.000.	Public Library - Building Impro	$2,400.00	$12,500.00	$12,500.00	$12,500.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Building systems repairs	$5,000.00					
Description:	Interior structure repairs	$7,500.00					
Column Total:		**$12,500.00**					
1000.1.390.45500.4745.00000.00.000.	Public Library - Computers & (	$6,402.34	$8,985.00	$6,495.00	$6,495.00	($2,490.00)	(27.71)
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	2 ipad airs	$1,200.00					
Description:	Canon color printer/ tech services/ILL	$310.00					
Description:	Dovernet laptop upgrade	$1,200.00					
Description:	Emergency & misc.	$2,000.00					
Description:	Papercut server migration & 1 year of support	$1,785.00					
Column Total:		**$6,495.00**					

General Fund Expenditure Detail Report

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Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.390.45500.4748.00000.00.000.	Public Library - Books and Co	$89,121.37	$117,922.00	$129,241.00	$129,241.00	$11,319.00	9.60
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Adult Audiobooks on CD	$8,000.00					
Description:	Adult DVDs	$4,500.00					
Description:	Adult Fiction	$29,386.00					
Description:	Adult Music CDs	$2,100.00					
Description:	Adult Non-fiction	$33,320.00					
Description:	Adult Paperbacks	$1,500.00					
Description:	Adult Reference	$2,500.00					
Description:	Adult Replacements	$1,500.00					
Description:	Children's Audiobooks on CD	$2,000.00					
Description:	Children's DVDs	$2,500.00					
Description:	Children's Hardcover Books	$13,400.00					
Description:	Children's Paperbacks	$1,535.00					
Description:	Children's Picture books	$7,000.00					
Description:	Children's Reference	$2,000.00					
Description:	Children's Replacements	$2,000.00					
Description:	Large Print Books	$7,500.00					
Description:	Standing Orders	$4,000.00					
Description:	Young Adult Books	$4,500.00					
Column Total:		**$129,241.00**					
Budg_Cat: Capital Outlay - 700		$97,923.71	$139,407.00	$148,236.00	$148,236.00	$8,829.00	6.33

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.390.45500.4810.00000.00.000.	Public Library - Membership D	$1,378.00	$1,405.00	$1,472.00	$1,472.00	$67.00	4.77
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	American Library Association	$155.00					
Description:	Childrens Section of NH Lib. Assoc.	$35.00					
Description:	New England Library Association	$250.00					
Description:	NH Library Association	$695.00					
Description:	NH Library Trustees Association	$150.00					
Description:	Public Library Association.	$87.00					
Description:	Urban Library Admin. Consortium	$100.00					
Column Total:		**$1,472.00**					
1000.1.390.45500.4819.00000.00.000.	Public Library - Fees & Charg	$185.00	$220.00	$220.00	$220.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Background checks for new employees/volunteers	$220.00					
Column Total:		**$220.00**					
Budg_Cat: Other Expenses - 800		$1,563.00	$1,625.00	$1,692.00	$1,692.00	$67.00	4.12
Func: Public Library - 45500		$1,396,953.30	$1,592,164.00	$1,727,385.00	$1,727,385.00	$135,221.00	8.49

PUBLIC LIBRARY

Division: Library Fines Fund — Function 3455-45500

Mission Statement:

To encourage the timely return of borrowed library materials, a fine is charged for items returned late and to pay the replacement cost of any items that are lost or damaged beyond repair. The funds collected are placed in a non-lapsing account, in accordance with state law, for the purchase of books and other library materials that are used by, and benefit, all library patrons.

Major Services/Responsibilities:

- Collection and timely deposit of fines
- Pursuit of long-term delinquent borrowers
- Purchase of appropriate replacement materials

Key Fiscal Year Objectives:

- To supplement General Fund appropriation (Accounts 4640 and 4748)
- To continue cooperative effort with Dover Police Department in retrieving long overdue materials and in resolving violations under state law.

Performance Measures:

Description	FY21 Act	FY22 Est	FY23 Est
Daily fines @ $.25/day	$14,490	$27,048	$16,500
Public printing and faxing fees	$6,922	$9,600	$8,500
Replacement of lost or damaged items; lost cards	$1,000	$1,040	$1,150
U.S. Passport execution fees	$10,815	$14,280	$12,500

City of Dover, New Hampshire

Public Library Fines Expenditure Detail Report

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☐ Exclude inactive accounts with zero balance

From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
3455.1.390.45500.4335.00000.00.000.	Auditing Services	$300.00	$348.00	$348.00	$348.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Library Fines Auditing services	$348.00					
Column Total:		**$348.00**					
3455.1.390.45500.4435.00000.00.000.	Maint Chrgs - Office Equipmer	$2,231.37	$0.00	$0.00	$0.00	$0.00	0.00
3455.1.390.45500.4443.00000.00.000.	Rental of Equipment	$7,112.88	$5,858.00	$2,400.00	$2,400.00	($3,458.00)	(59.03)
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Service Contract	$2,400.00					
Column Total:		**$2,400.00**					
Budg_Cat:	Purchased Services - 300	$9,644.25	$6,206.00	$2,748.00	$2,748.00	($3,458.00)	(55.72)
3455.1.390.45500.4611.00000.00.000.	Office Supplies	$1,305.51	$3,275.00	$3,275.00	$3,275.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Earbuds, flashdrives	$25.00					
Description:	Paper for Print Release Station	$400.00					
Description:	Staff prints (color & b/w)	$2,850.00					
Column Total:		**$3,275.00**					
3455.1.390.45500.4640.00000.00.000.	Books/Publications	$26,718.94	$28,017.00	$30,582.00	$30,582.00	$2,565.00	9.16
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Online database subscriptions (14)	$30,582.00					
Column Total:		**$30,582.00**					
Budg_Cat:	Supplies - 600	$28,024.45	$31,292.00	$33,857.00	$33,857.00	$2,565.00	8.20
3455.1.390.45500.4748.00000.00.000.	Books and Collections	$0.00	$3,700.00	$0.00	$0.00	($3,700.00)	(100.00)

Public Library Fines Expenditure Detail Report

Fiscal Year: 2022-2023

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
☐ Exclude inactive accounts with zero balance

From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
Budg_Cat: Capital Outlay - 700		$0.00	$3,700.00	$0.00	$0.00	($3,700.00)	(100.00)
Func: Public Library - 45500		$37,668.70	$41,198.00	$36,605.00	$36,605.00	($4,593.00)	(11.15)
Grand Total:		$37,668.70	$41,198.00	$36,605.00	$36,605.00	($4,593.00)	(11.15)

End of Report

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PUBLIC WELFARE

Division: Administration & General Assistance **Functions: 44410 & 44430**

Mission Statement:

To provide a general assistance program to meet the genuine needs of all eligible residents in compliance with NH State Law (NH RSA 165) and the City guidelines, in a respectful and fiscally responsible way which fosters dignity and self-sufficiency.

Major Services/Responsibilities:

- Provide General Assistance program
- Maintain accurate case plans/records
- Investigate/verify all applications for assistance
- Coordinate Workfare program (if needed)
- Comply with Federal, State and local laws
- Work with State and local agencies to improve the human service delivery system
- Administer human service grants/subsidies to clients and area agencies
- Provide information and referral
- Pursue reimbursement for assistance whenever reasonable as defined by statute

Key Fiscal Year Objectives:

- Update Dover City guidelines to incorporate changes and addendums as needed
- Follow impact of budget reductions on both State and Federal level particularly as they may impact local budget
- Be particularly sensitive to any policy or funding changes with other area Human Services agencies which may cause a shifting of costs to the General Assistance budget
- Continue support for the SHARE office in Dover
- Continue support for the Homeless Center of Strafford County, My Friends Place and Willand Shelters
- Provide intake support for Toys for Tots Christmas program and coordinate with the Dover Fire Dept.
- Monitor any new legislation which may have either a negative or positive impact on the department
- Actively participate in efforts to address “affordable housing and homelessness.
- Work with the City government and other service providers to establish a better means of finding shelter for Dover’s homeless
- Maintain active participation in the NH Local Welfare Administrators Association and County Local Welfare Association
- Collaborate with groups and other agencies to improve service delivery to those in need.
- Review possibility of volunteer program
- Maintain the CDBG grants for emergency cases
- Review our forms and website information and update as necessary
- Investigate and/or create new resources to supplement current services, especially for the homeless and to provide for Security Deposits
- Find a location to place the laundry and shower trailers owned by the city

Performance Measures:

Description	FY21 Act	FY22 Est	FY23 Est
General Assistance requests	2,275	3,000	3,000
General Assistance cases approved	583	650	650
Total number of contacts	3,159	4,000	4,000
McKinney Grant cases	0	0	0
CDBG Security Deposit Program	0	25	25

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2022-2023

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
☐ Exclude inactive accounts with zero balance

From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.400.44410.4110.00000.00.000.	Welfare - Admin - Regular Sal	$37,025.00	$67,403.00	$79,675.00	$79,675.00	$12,272.00	18.21
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: 457 Incentive Pay		$1,625.00		457 Incentive			
Description: Balian, David		$78,050.00	1.0000	Director of Pub			
Column Total:		**$79,675.00**					
1000.1.400.44410.4115.00000.00.000.	Welfare - Admin - Regular Hol	$91,458.73	$91,040.00	$97,817.00	$97,817.00	$6,777.00	7.44
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Gaston, Susan		$53,549.00	0.8750	Technician III			
Description: TBD - Welfare Technician I		$44,268.00	0.8750	Technician I			
Column Total:		**$97,817.00**					
1000.1.400.44410.4170.00000.00.000.	Welfare - Admin - Longevity P	$0.00	$400.00	$400.00	$400.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: 1 @ 5-9 Years		$400.00		$400 each			
Column Total:		**$400.00**					
1000.1.400.44410.4211.00000.00.000.	Welfare - Admin - Health Insu	$46,028.73	$54,784.00	$55,458.00	$55,458.00	$674.00	1.23
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Medical Premiums to HealthTrust		$55,458.00					
Column Total:		**$55,458.00**					
1000.1.400.44410.4212.00000.00.000.	Welfare - Admin - Dental Insu	$1,571.04	$1,972.00	$1,948.00	$1,948.00	($24.00)	(1.22)
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Dental Premiums to HealthTrust		$1,948.00					
Column Total:		**$1,948.00**					

General Fund Expenditure Detail Report

Fiscal Year: 2022-2023

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.400.44410.4213.00000.00.000	Welfare - Admin - Life Insuran	$252.20	$379.00	$427.00	$427.00	$48.00	12.66
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Life Premiums to HealthTrust		$427.00					
Column Total:		**$427.00**					
1000.1.400.44410.4214.00000.00.000	Welfare - Admin - Long Term	$536.96	$787.00	$883.00	$883.00	$96.00	12.20
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Long Term Disability Premiums to Health Trust		$883.00					
Column Total:		**$883.00**					
1000.1.400.44410.4215.00000.00.000	Welfare - Admin - Short Term	$816.92	$1,116.00	$1,831.00	$1,831.00	$715.00	64.07
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Short Term Disability Premiums to Health Trust		$1,831.00					
Column Total:		**$1,831.00**					
1000.1.400.44410.4220.00000.00.000	Welfare - Admin - FICA	$9,160.26	$11,313.00	$11,694.00	$11,694.00	$381.00	3.37
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Cost of FICA - 6.2% of Wages		$11,694.00					
Column Total:		**$11,694.00**					
1000.1.400.44410.4225.00000.00.000	Welfare - Admin - Medicare	$2,142.45	$2,646.00	$2,735.00	$2,735.00	$89.00	3.36
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Cost of Medicare - 1.45% of wages		$2,735.00					
Column Total:		**$2,735.00**					
1000.1.400.44410.4230.00000.00.000	Welfare - Admin - Retirement	$14,526.60	$22,333.00	$24,783.00	$24,783.00	$2,450.00	10.97
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Cost of NH Retirement System payments		$24,783.00					
Column Total:		**$24,783.00**					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2022-2023

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.400.44410.4240.00000.00.000.	Welfare - Admin - Staff Develc	$971.00	$660.00	$1,050.00	$1,050.00	$390.00	59.09
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	NHLWA Spring Conferance 3 @ $100	$300.00					
Description:	NHMA Annual Conferance3 @ $100	$300.00					
Description:	Training Seminars 3 @ $150 ea	$450.00					
Column Total:		**$1,050.00**					
1000.1.400.44410.4260.00000.00.000.	Welfare - Admin - Workers Co	$285.00	$285.00	$285.00	$285.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Workers Comp allocation	$285.00					
Column Total:		**$285.00**					
1000.1.400.44410.4290.00000.00.000.	Welfare - Admin - FSA Fees	$5.50	$0.00	$0.00	$0.00	$0.00	0.00
Budg_Cat: Personal Services - 100		$204,780.39	$255,118.00	$278,986.00	$278,986.00	$23,868.00	9.36
1000.1.400.44410.4311.00000.00.000.	Welfare - Admin - Administrati	$7,342.08	$8,784.00	$8,784.00	$8,784.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Administrative Services	$8,784.00					
Column Total:		**$8,784.00**					
1000.1.400.44410.4336.00000.00.000.	Welfare - Admin - Medical Ser	$121.00	$0.00	$155.00	$155.00	$155.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Pre-employment physicals 1 @ $155	$155.00					
Column Total:		**$155.00**					
1000.1.400.44410.4339.00000.00.000.	Welfare - Admin - Consulting S	$0.00	$200.00	$200.00	$200.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Job assessment and placement services	$200.00					
Column Total:		**$200.00**					

General Fund Expenditure Detail Report

Fiscal Year: 2022-2023

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.400.44410.4341.00000.00.000	Welfare - Admin - Technical S	$0.00	$1,900.00	$1,900.00	$1,900.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Office Software Annual Fee - GAP System	$1,900.00					
Column Total:		**$1,900.00**					
1000.1.400.44410.4435.00000.00.000	Welfare - Admin - Maint Chrgs	$12,765.00	$12,758.00	$15,418.00	$15,418.00	$2,660.00	20.85
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Department Share of DoverNet PC Replacement	$835.00					
Description:	Dept share of DoverNet support allocation	$14,583.00					
Column Total:		**$15,418.00**					
1000.1.400.44410.4441.00000.00.000	Welfare - Admin - Rental of La	$14,092.82	$13,320.00	$13,419.00	$13,419.00	$99.00	0.74
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	McConnell Center Rent (900 sq.ft)	$13,419.00					
Column Total:		**$13,419.00**					
1000.1.400.44410.4443.00000.00.000	Welfare - Admin - Rental of Eq	$445.00	$2,100.00	$2,100.00	$2,100.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Photocopier and supplies 12 MO $175 ea	$2,100.00					
Column Total:		**$2,100.00**					
1000.1.400.44410.4524.00000.00.000	Welfare - Admin - Public Liab	$1,677.35	$1,616.00	$1,325.00	$1,325.00	($291.00)	(18.01)
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Cost of Public Liability Insur	$1,325.00					
Column Total:		**$1,325.00**					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2022-2023

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.400.44410.4531.00000.00.000	Welfare - Admin - Telecommu	$1,523.13	$1,952.00	$1,952.00	$1,952.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Services/equipment for voice, fax, data, wireless		$1,952.00					
Column Total:		**$1,952.00**					
1000.1.400.44410.4534.00000.00.000	Welfare - Admin - Postage	$403.26	$600.00	$600.00	$600.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Correspondence, express and parcel delivery		$600.00					
Column Total:		**$600.00**					
1000.1.400.44410.4580.00000.00.000	Welfare - Admin - Travel Expe	$201.99	$250.00	$250.00	$250.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Travel expenses for seminars, conferences, mileage		$250.00					
Column Total:		**$250.00**					
Budg_Cat: Purchased Services - 300		$38,571.63	$43,480.00	$46,103.00	$46,103.00	$2,623.00	6.03
1000.1.400.44410.4611.00000.00.000	Welfare - Admin - Office Supp	$2,423.57	$2,200.00	$2,500.00	$2,500.00	$300.00	13.64
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Paper, ribbons, general supplies		$2,500.00					
Column Total:		**$2,500.00**					
1000.1.400.44410.4640.00000.00.000	Welfare - Admin - Books/Publi	$47.00	$75.00	$275.00	$275.00	$200.00	266.67
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: NH Welfare Statutes		$55.00					
Description: Publications Subscriptions		$220.00					
Column Total:		**$275.00**					

General Fund Expenditure Detail Report

Fiscal Year: 2022-2023

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.400.44410.4681.00000.00.000.	Welfare - Admin - Minor Equip	$599.97	$1,000.00	$1,000.00	$1,000.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Furnishings desks, chairs		$1,000.00					
Column Total:		**$1,000.00**					
Budg_Cat: Supplies - 600		$3,070.54	$3,275.00	$3,775.00	$3,775.00	$500.00	15.27
1000.1.400.44410.4745.00000.00.000.	Welfare - Admin - Computers	$0.00	$1,500.00	$2,000.00	$2,000.00	$500.00	33.33
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: PC Replacement, Color printer		$2,000.00					
Column Total:		**$2,000.00**					
Budg_Cat: Capital Outlay - 700		$0.00	$1,500.00	$2,000.00	$2,000.00	$500.00	33.33
1000.1.400.44410.4810.00000.00.000.	Welfare - Admin - Membership	$0.00	$200.00	$300.00	$300.00	$100.00	50.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: NH Local Welfare Administrators		$300.00					
Column Total:		**$300.00**					
1000.1.400.44410.4819.00000.00.000.	Welfare - Admin - Fees & Cha	$40.00	$40.00	$150.00	$150.00	$110.00	275.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Vital Records Fees		$150.00					
Column Total:		**$150.00**					
1000.1.400.44410.4835.00000.00.000.	Welfare - Admin - Grants/Subs	$11,500.00	$11,500.00	$11,500.00	$11,500.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Strafford County CAP FY23 Request		$11,500.00	FY22 $11,500				
Column Total:		**$11,500.00**					
Budg_Cat: Other Expenses - 800		$11,540.00	$11,740.00	$11,950.00	$11,950.00	$210.00	1.79

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2022-2023

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.400.44410.4912.00000.00.000	Welfare - Admin - Transfer to	$18,365.87	$0.00	$0.00	$0.00	$0.00	0.00
Budg_Cat: Operating Transfers Out - 910		$18,365.87	$0.00	$0.00	$0.00	$0.00	0.00
Func: Public Welfare - Admin - 44410		$276,328.43	$315,113.00	$342,814.00	$342,814.00	$27,701.00	8.79

General Fund Expenditure Detail Report

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Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.400.44430.4336.00000.00.000.	Welfare - Gen Asst - Medical S	$0.00	$2,000.00	$2,000.00	$2,000.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: COBRA ins. payments/disabled workers		$2,000.00					
Column Total:		**$2,000.00**					
1000.1.400.44430.4337.00000.00.000.	Welfare - Gen Asst - Dental S	$0.00	$500.00	$500.00	$500.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Medically documented extractions		$500.00					
Column Total:		**$500.00**					
1000.1.400.44430.4341.00000.00.000.	Welfare - Gen Asst - Technica	$4,530.00	$10,000.00	$10,000.00	$10,000.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Burial /RSA 165:3		$10,000.00					
Column Total:		**$10,000.00**					
1000.1.400.44430.4441.00000.00.000.	Welfare - Gen Asst - Rental of	$67,965.99	$375,000.00	$400,000.00	$400,000.00	$25,000.00	6.67
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Rental Asst Prevent evictions & Maintain housing		$400,000.00					
Column Total:		**$400,000.00**					
1000.1.400.44430.4531.00000.00.000.	Welfare - Gen Asst - Telecom	$0.00	$100.00	$100.00	$100.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Service for Disabled Persons and Domestic Violence		$100.00					
Column Total:		**$100.00**					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.400.44430.4580.00000.00.000.	Welfare - Gen Asst - Travel E:	$286.97	$1,500.00	$1,500.00	$1,500.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Transportation per RSA 165:1-C		$1,500.00					
Column Total:		**$1,500.00**					
1000.1.400.44430.4592.00000.00.000.	Welfare - Gen Asst - Emerger	$31,371.01	$75,000.00	$100,000.00	$100,000.00	$25,000.00	33.33
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Emergency shelter costs		$100,000.00					
Column Total:		**$100,000.00**					
Budg_Cat: Purchased Services - 300		$104,153.97	$464,100.00	$514,100.00	$514,100.00	$50,000.00	10.77
1000.1.400.44430.4612.00000.00.000.	Welfare - Gen Asst - Operatin	$0.00	$1,500.00	$1,500.00	$1,500.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Purchase of maintenance items		$1,500.00					
Column Total:		**$1,500.00**					
1000.1.400.44430.4615.00000.00.000.	Welfare - Gen Asst - Clothing	$0.00	$200.00	$200.00	$200.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Clothing and Uniforms for work		$200.00					
Column Total:		**$200.00**					
1000.1.400.44430.4621.00000.00.000.	Welfare - Gen Asst - Natural C	$0.00	$1,000.00	$3,000.00	$3,000.00	$2,000.00	200.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Reconnect/prevent disconnection		$3,000.00					
Column Total:		**$3,000.00**					

General Fund Expenditure Detail Report

Fiscal Year: 2022-2023

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☐ Exclude inactive accounts with zero balance

From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.400.44430.4622.00000.00.000.	Welfare - Gen Asst - Electricity	$402.68	$12,500.00	$18,000.00	$18,000.00	$5,500.00	44.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Reconnect/prevent disconnection		$18,000.00					
Column Total:		**$18,000.00**					
1000.1.400.44430.4623.00000.00.000.	Welfare - Gen Asst - Propane	$0.00	$1,000.00	$2,000.00	$2,000.00	$1,000.00	100.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Provide heat/prevent service termination		$2,000.00					
Column Total:		**$2,000.00**					
1000.1.400.44430.4624.00000.00.000.	Welfare - Gen Asst - Heating (	$249.90	$8,000.00	$8,000.00	$8,000.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Provide heat/prevent service termination		$8,000.00					
Column Total:		**$8,000.00**					
1000.1.400.44430.4631.00000.00.000.	Welfare - Gen Asst - Food/Fo	$0.00	$1,000.00	$1,000.00	$1,000.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Food		$1,000.00					
Column Total:		**$1,000.00**					
1000.1.400.44430.4635.00000.00.000.	Welfare - Gen Asst - Medicina	$86.85	$8,000.00	$8,000.00	$8,000.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Purchase of prescriptions		$8,000.00					
Column Total:		**$8,000.00**					
Budg_Cat: Supplies - 600		$739.43	$33,200.00	$41,700.00	$41,700.00	$8,500.00	25.60
Func: Public Welfare - Gen Asst - 44430		$104,893.40	$497,300.00	$555,800.00	$555,800.00	$58,500.00	11.76

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OTHER CHARGES

Division: Misc. General Government — Function 41991

Mission Statement:

To manage funds not directly attributable to a department, including the budget for unforeseen emergencies, employees buy down of unused annual leave and changes to tax assessments resulting from the abatement process.

Major Services/Responsibilities:

- Absorb the amount of payments related to compensated absences above the amount of normal leave budgeted for within the departmental budgets of the General Fund
- Maintain a Contingency account to meet unforeseen emergencies during the fiscal year consistent with City Council adopted financial policies.
- Maintain an Abatement account to absorb abatement of taxes
- Maintain a Misc. Insurance account to handle the deductible related to the City's property & liability insurance policy threshold of $1,000
- Account for the issuance costs of long and short term borrowings
- Account for the cost of unemployment insurance benefits paid by the City

Key Fiscal Year Objectives:

The Miscellaneous General Government Function will assure general administrative costs not associated with another particular General Fund Function are accounted for in a central location.

The priority for the upcoming fiscal year will include funding costs for a General Obligation Bond issue in June 2023.

Performance Measures:

Description	FY21 Actual	FY22 Budget	FY23 Proposed
Contingency Budgeted	$ 284,298	$ 284,298	$ 284,117
Contingency Used	$ 185,229	$ 37,302	N/A
Unemployment Benefits	$ 4,806	$ 8,000	$ 8,000
Abatements Budgeted	$ 484,223	$ 162,149	$ 50,000
Compensated Absences	$ 478,422	$ 303,408	$ 400,000

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2022-2023

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☐ Exclude inactive accounts with zero balance

From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.190.41991.4160.00000.00.000.	Misc Gen Govt - Severance P	($5,978.68)	$0.00	$0.00	$0.00	$0.00	0.00
1000.1.190.41991.4211.00000.00.000.	Misc Gen Govt - Health Insura	$4,702.28	$0.00	$0.00	$0.00	$0.00	0.00
1000.1.190.41991.4212.00000.00.000.	Misc Gen Govt - Dental Insura	$117.42	$0.00	$0.00	$0.00	$0.00	0.00
1000.1.190.41991.4213.00000.00.000.	Misc Gen Govt - Life Insuranc	$3,755.38	$0.00	$0.00	$0.00	$0.00	0.00
1000.1.190.41991.4214.00000.00.000.	Misc Gen Govt - Long Term D	$11,189.10	$0.00	$0.00	$0.00	$0.00	0.00
1000.1.190.41991.4215.00000.00.000.	Misc Gen Govt - Short Term D	$19,565.57	$0.00	$0.00	$0.00	$0.00	0.00
1000.1.190.41991.4220.00000.00.000.	Misc Gen Govt - FICA	$15,342.54	$11,966.00	$18,811.00	$18,811.00	$6,845.00	57.20
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Cost of FICA - 6.20% of wages		$18,811.00					
Column Total:		**$18,811.00**					
1000.1.190.41991.4225.00000.00.000.	Misc Gen Govt - Medicare	$7,029.74	$3,793.00	$4,399.00	$4,399.00	$606.00	15.98
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Cost of Medicare - 1.45% of wages		$4,399.00					
Column Total:		**$4,399.00**					
1000.1.190.41991.4230.00000.00.000.	Misc Gen Govt - Retirement	$67,688.15	$65,952.00	$79,815.00	$79,815.00	$13,863.00	21.02
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Cost of NH Retirement System payments		$79,815.00					
Column Total:		**$79,815.00**					
1000.1.190.41991.4250.00000.00.000.	Misc Gen Govt - Unemployme	$4,806.41	$8,000.00	$8,000.00	$8,000.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Cost for unemployment benefits		$8,000.00					
Column Total:		**$8,000.00**					

General Fund Expenditure Detail Report

Fiscal Year: 2022-2023

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☐ Exclude inactive accounts with zero balance

From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.190.41991.4295.00000.00.000.	Misc Gen Govt - Compensate	$478,441.63	$303,408.00	$400,000.00	$400,000.00	$96,592.00	31.84
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Payment of unused leave and annual accrual	$400,000.00					
Column Total:		**$400,000.00**					
Budg_Cat:	Personal Services - 100	$606,659.54	$393,119.00	$511,025.00	$511,025.00	$117,906.00	29.99
1000.1.190.41991.4312.00000.00.000.	Misc Gen Govt - Management	$17,827.00	$67,000.00	$67,000.00	$67,000.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Bond Credit Rating Fees	$26,000.00					
Description:	Bond Paying Agent Fees	$3,000.00					
Description:	Bond Printing & Mailing Services	$3,000.00					
Description:	Financial Advisory services - Bond Issue	$25,000.00					
Description:	FSA Administrator Fee	$2,500.00					
Description:	GASB 75 Actuary Fee	$6,000.00					
Description:	Part D Actuary Fee	$1,500.00					
Column Total:		**$67,000.00**					
1000.1.190.41991.4334.00000.00.000.	Misc Gen Govt - Legal Service	$4,000.00	$25,000.00	$25,000.00	$25,000.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Legal services related to Bond Issue	$25,000.00					
Column Total:		**$25,000.00**					
1000.1.190.41991.4339.00000.00.000.	Misc Gen Govt - Consulting S	$0.00	$50,000.00	$0.00	$0.00	($50,000.00)	(100.00)
1000.1.190.41991.4435.00000.00.000.	Misc Gen Govt - Maint Chrgs	$45,000.00	$140,000.00	$145,000.00	$145,000.00	$5,000.00	3.57
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	DoverNet Overhead Allocation	$145,000.00					
Column Total:		**$145,000.00**					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2022-2023

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.190.41991.4524.00000.00.000.	Misc Gen Govt - Public Liab Ir	$415.55	$0.00	$0.00	$0.00	$0.00	0.00
1000.1.190.41991.4529.00000.00.000.	Misc Gen Govt - Insurance De	$7,889.83	$5,000.00	$10,000.00	$10,000.00	$5,000.00	100.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Cost of deductible for insurance claims	$10,000.00					
Column Total:		**$10,000.00**					
Budg_Cat: Purchased Services - 300		$75,132.38	$287,000.00	$247,000.00	$247,000.00	($40,000.00)	(13.94)
1000.1.190.41991.4840.00000.00.000.	Misc Gen Govt - Contingency	$185,228.98	$284,298.00	$284,117.00	$284,117.00	($181.00)	(0.06)
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Contingency - Policy Target Level 0.50%	$284,117.00		$284,117 Policy			
Column Total:		**$284,117.00**					
1000.1.190.41991.4891.00000.00.000.	Misc Gen Govt - Abatements	$484,222.97	$162,149.00	$50,000.00	$50,000.00	($112,149.00)	(69.16)
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	To cover the cost of abated taxes	$50,000.00					
Column Total:		**$50,000.00**					
Budg_Cat: Other Expenses - 800		$669,451.95	$446,447.00	$334,117.00	$334,117.00	($112,330.00)	(25.16)
Func: Misc Gen Gov't - 41991		$1,351,243.87	$1,126,566.00	$1,092,142.00	$1,092,142.00	($34,424.00)	(3.06)

OTHER CHARGES

Division: Transfers — Function 49000

Mission Statement:

To control the timely disbursement of General Fund assets appropriated by the City Council for transfer to City funds.

Major Services/Responsibilities:

- Transfer of monies to other funds of the City as designated by the City Council, not accounted for in departmental budgets.

Key Fiscal Year Objectives:

- Establish an annual transfer to Capital Reserve Funds to finance projects identified in the Capital Improvements Program, and consistent with City Council adopted financial policies for funding Capital Reserve Accounts.
- Transfer funds to the McConnell Center Special Revenue Fund for the maintenance of the SAU #11 office located in Suite # 409 of the McConnell Center.

Performance Measures:

Description	FY21 Actual	FY22 Budget	FY23 Proposed
Transfer to General Fund Capital Reserves	$14,573	$14,573	$14,573
Transfer to General Fund Special Revenue	$275,000	$800,000	$325,000

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2022-2023

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.550.49000.4912.00000.00.000.	Transfer to Special Rev	$2,576,504.04	$2,592,788.00	$2,739,824.00	$2,739,824.00	$147,036.00	5.67
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	GF Share of ADC Policy Target Level	$1,017,790.00		Policy 30% FY23			
Description:	GF transfer to OPEB Fund - 155 Retirees Insurance	$1,722,034.00					
Column Total:		**$2,739,824.00**					
1000.1.550.49000.4914.00000.00.000.	Transfer To Capital Pjts	$2,801,185.00	$0.00	$0.00	$0.00	$0.00	0.00
1000.1.550.49000.4918.00000.00.000.	Transfer to Trust	$1,137,500.00	$1,162,500.00	$1,412,500.00	$1,412,500.00	$250,000.00	21.51
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Transfer to Cemetery Capital Reserve	$125,000.00		Per Adopted CIP			
Description:	Transfer to General Fund Capital Reserve	$1,175,000.00		Per Adopted CIP			
Description:	Transfer to Parks Improvement Capital Reserve	$112,500.00		Per Adopted CIP			
Column Total:		**$1,412,500.00**					
Budg_Cat: Operating Transfers Out - 910		$6,515,189.04	$3,755,288.00	$4,152,324.00	$4,152,324.00	$397,036.00	10.57
Func: Transfers - 49000		$6,515,189.04	$3,755,288.00	$4,152,324.00	$4,152,324.00	$397,036.00	10.57

OTHER CHARGES

Division: OPEB Liability Fund

Function 3500-41991

Mission Statement:

To manage funds directly attributable to paying the City's Other Post Employment Benefit (OPEB) Liabilities.

Major Services/Responsibilities:

- Account for OPEB payments for health, dental and life insurance premiums for current and future city retirees.
- Account for retiree insurance costs in a central account to manage budgetary impact to the City.
- Maintain an account to pre-fund the City's actuarial determined OPEB liability, which is currently estimated to be $46.1 million, a decrease of $5.1 million from the prior year. The City's Actuarial Determined Contribution is $3.8 million per year.

Key Fiscal Year Objectives:

Priority for the upcoming fiscal year is to pre-fund 30% of the City's Actuarial Determined Contribution. Pre-funding the OPEB liability has currently resulted in a net OPEB liability of $36.4 million, a decrease of $7.4 million from the prior year.

Performance Measures:

Description	FY21 Actual	FY22 Budget	FY23 Proposed
OPEB Health Insurance Premium Payments	$ 1,885,032	$ 1,822,592	$ 2,002,929
OPEB Dental Insurance Premium Payments	$ 12,267	$12,385	$11,616
OPEB Life Insurance Premium Payments	$4,065	$4,065	$4,065
Retirees Receiving OPEB	155	157	167

City of Dover, New Hampshire

OPEB Liability Fund Expenditure Detail Report

Fiscal Year: 2022-2023

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
3500.1.190.41991.4211.00000.00.000.	Health Insurance	$1,885,031.53	$1,822,592.00	$2,002,929.00	$2,002,929.00	$180,337.00	9.89
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	FY22 Premium Costs for 167 Retirees	$2,002,929.00					
Column Total:		**$2,002,929.00**					
3500.1.190.41991.4212.00000.00.000.	Dental Insurance	$12,267.24	$12,385.00	$11,616.00	$11,616.00	($769.00)	(6.21)
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	FY22 Premium Costs for 11 Retirees	$11,616.00					
Column Total:		**$11,616.00**					
3500.1.190.41991.4213.00000.00.000.	Life Insurance	$4,064.76	$4,065.00	$4,065.00	$4,065.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	FY22 Premium Costs for 1 Retiree	$4,065.00					
Column Total:		**$4,065.00**					
Budg_Cat:	Personal Services - 100	$1,901,363.53	$1,839,042.00	$2,018,610.00	$2,018,610.00	$179,568.00	9.76
3500.1.190.41991.4335.00000.00.000.	Auditing Services	$600.00	$697.00	$697.00	$697.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	OPEB Auditing Services Allocation	$697.00					
Column Total:		**$697.00**					
Budg_Cat:	Purchased Services - 300	$600.00	$697.00	$697.00	$697.00	$0.00	0.00
Func:	Misc Gen Gov't - 41991	$1,901,963.53	$1,839,739.00	$2,019,307.00	$2,019,307.00	$179,568.00	9.76

OTHER

Division: Downtown Dover TIF Fund — Function 3710

Mission Statement:

To provide a financial framework for public improvements, which will encourage private reinvestment of properties within Dover's Central Business District. These investments will further the community goal of infill development that would not otherwise occur or would not occur in a timely fashion.

Major Services/Responsibilities:

- Maintain and implement the City's Downtown Dover Tax Increment Finance Plan
- Foster infill development by working with staff and the Advisory Board to maintain and oversee the finances and administration of the District.
- Advise the City Council and the District Administrator on recommended policies and actions for the administration and operation of the Downtown Dover TIF District.
- Advise the City Council and the District Administrator regarding planning, construction and implementation of the Development Program and operation and maintenance of the District after the Development Program is completed.
- Review any applications for use of the Community Revitalization Tax Credit program.
- Provide biannual reports to the City Council.

Key Fiscal Year Objectives:

For the Downtown Dover TIF Fund, the Planning Office will work with the Advisory Board to comply with RSA 162-K in administering the district with the highest ethical and professional standards.

Priorities for the year include meeting twice a year and supporting economic development within the City's Central Business District.

Performance Measures:

Description	FY21 Act	FY22 Act	FY23 Est
Report to City Council	2	2	2

City of Dover, New Hampshire

Downtown Dover TIF Fund - Expenditures

Fiscal Year: 2022-2023

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
3710.1.190.41991.4335.00000.00.000.	Auditing Services	$838.00	$973.00	$973.00	$973.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	DDTIF Annual Audit Services Fee Allocation	$973.00					
Column Total:		**$973.00**					
Budg_Cat:	Purchased Services - 300	$838.00	$973.00	$973.00	$973.00	$0.00	0.00
3710.1.190.41991.4891.00000.00.000.	Abatements	$146.62	$0.00	$0.00	$0.00	$0.00	0.00
Budg_Cat:	Other Expenses - 800	$146.62	$0.00	$0.00	$0.00	$0.00	0.00
3710.1.190.41991.4920.00000.00.000.	Principal Payments	$545,000.00	$570,000.00	$590,000.00	$590,000.00	$20,000.00	3.51
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Principal Payments on long term debt	$590,000.00					
Column Total:		**$590,000.00**					
3710.1.190.41991.4921.00000.00.000.	Interest - Bonds	$321,712.50	$294,463.00	$277,363.00	$277,363.00	($17,100.00)	(5.81)
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Interest payments on long term debt	$277,363.00					
Column Total:		**$277,363.00**					
Budg_Cat:	Debt Service - 920	$866,712.50	$864,463.00	$867,363.00	$867,363.00	$2,900.00	0.34
Fund:	Downtown Dover TIF - 3710	$867,697.12	$865,436.00	$868,336.00	$868,336.00	$2,900.00	0.34
Grand Total:		$867,697.12	$865,436.00	$868,336.00	$868,336.00	$2,900.00	0.34

End of Report

OTHER

Division: Waterfront TIF Fund — Function 3715

Mission Statement:

To provide a financial framework for public improvements, which will encourage private reinvestment of properties within Dover's Waterfront. These investments will further the Community goal of waterfront redevelopment that would not otherwise occur or would not occur in a timely fashion.

Major Services/Responsibilities:

- Maintain and implement the City's Waterfront Tax Increment Finance Plan
- Foster waterfront development by working with staff and the Advisory Board to maintain and oversee the finances and administration of the District.
- Advise the City Council and the District Administrator on recommended policies and actions for the administration and operation of the Waterfront TIF District
- Advise the City Council and the District Administrator regarding planning, construction and implementation of the Development Program and the operation and maintenance of the District after the Development Program is completed.
- Provide biannual reports to the City Council.

Key Fiscal Year Objectives:

For the Waterfront TIF Fund, the Planning Office will work with the Advisory Board to comply with RSA 162-K in administering the district with the highest ethical and professional standards.

Priorities for the year include meeting twice a year and supporting economic development within the City's Cochecho Waterfront District.

Performance Measures:

Description	FY21 Act	FY22 Act	FY23 Est
Report to City Council	2	2	2

City of Dover, New Hampshire

Waterfront TIF Fund - Expenditures

Fiscal Year: 2022-2023

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
☐ Exclude inactive accounts with zero balance

From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
3715.1.190.41991.4335.00000.00.000. Auditing Services		$838.00	$974.00	$974.00	$974.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Waterfront TIF Annual Independent Audit as require	$974.00					
Column Total:		**$974.00**					
3715.1.190.41991.4339.00000.00.000. Consulting Services		$78,364.12	$0.00	$66,000.00	$66,000.00	$66,000.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Project Coordination	$66,000.00					
Column Total:		**$66,000.00**					
Budg_Cat: Purchased Services - 300		$79,202.12	$974.00	$66,974.00	$66,974.00	$66,000.00	6,776.18
3715.1.190.41991.4920.00000.00.000. Principal Payments		$122,542.10	$242,542.00	$439,142.00	$439,142.00	$196,600.00	81.06
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Principal Payment on Anticipated Bond Issue	$210,000.00					
Description:	Principal Payment on Long Term Debt	$229,142.00					
Column Total:		**$439,142.00**					
3715.1.190.41991.4921.00000.00.000. Interest - Bonds		$97,784.16	$163,657.00	$282,404.00	$282,404.00	$118,747.00	72.56
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Interest Payments on Anticipated Bond Issue	$115,500.00					
Description:	Interest Payments on Long Term Debt	$166,904.00					
Column Total:		**$282,404.00**					
Budg_Cat: Debt Service - 920		$220,326.26	$406,199.00	$721,546.00	$721,546.00	$315,347.00	77.63
Fund: Waterfront Tax Increment Finance District - 3715		$299,528.38	$407,173.00	$788,520.00	$788,520.00	$381,347.00	93.66

Waterfront TIF Fund - Expenditures

Fiscal Year: **2022-2023**

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
☐ Exclude inactive accounts with zero balance

From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
Grand Total:		$299,528.38	$407,173.00	$788,520.00	$788,520.00	$381,347.00	93.66

End of Report

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OTHER CHARGES

Division: DoverNet Fund Function: 6100- 49200

Mission Statement:

The Office of Information Technology (IT) is a trusted partner in creating solutions and by consistently providing accurate and responsive data to support decision-making. IT Office leadership deploys forward-thinking and accessible technology for use by both municipal staff and the Dover community. The IT Office safeguards resources, actively listens at all levels of the municipal operation, transparently communicates and prioritizes Office of Information Technology work.

Major Services/Responsibilities:

To promote the Dover community's connection to their local government services through the use of easily accessible and accurate information services. To support and assist municipal staff by providing access to responsive, easy-to-use, secure and reliable information technology systems and services.

- To support the delivery of accurate and meaningful information to the Dover community.
- To collect, maintain and distribute GIS-based information on infrastructure, facilities and features within the municipality.
- Manage the information technology systems and services lifecycle through design, implementation, maintenance and replacement.

Key Fiscal Year Objectives:

- Continue administration of self-insured maintenance program for client systems, printing and other network devices.
- Provide or coordinate staff training when and where required to improve user efficiency.
- Continue administrator-level training to retain the majority of administration in-house and to support the design of fiscally responsible solutions using current and accepted technologies.
- To augment the delivery of information and services provided to the community using a variety of Internet-based methods where possible.

Performance Measures:

Description	FY21 Act	FY22 Est	FY23 Est
Address support requests received from throughout the municipality.	2,920	2,562	2,700
Inventory, maintain and upgrade individual computer & peripheral equipment (Client systems used as metric.)	222	238	239
Inventory, maintain and upgrade shared servers, applications, network devices, telecommunication services. (Physical servers used as metric.)	20	20	20

City of Dover, New Hampshire

DoverNet Expenditure Detail Report

Fiscal Year: 2022-2023

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
☐ Exclude inactive accounts with zero balance

From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
6100.1.550.49200.4110.09100.00.000.	Regular Salaried Employees	$365,652.98	$386,545.00	$450,659.00	$580,241.00	$193,696.00	50.11
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	457 Incentive Pay	$7,200.00		457 Incentive			
Description:	Arbeau, Allen	$66,754.00	1.0000	IT Administrato			
Description:	Baig, Mushtaq	$66,754.00	1.0000	IT Administrato			
Description:	Dove, Annie	$133,444.00	1.0000	Director of IT			
Description:	Foster, Kevin	$96,077.00	1.0000	Deputy IT Direc			
Description:	Meyers, Kathleen	$80,430.00	1.0000	IT Administrato			
Description:	z CM Addition - IT Admin. Public Safety Cybersecur	$64,791.00	1.0000	IT Administrato			
Description:	zz CM Addition - IT Admin. CS-PW Cybersecurity	$64,791.00	1.0000	IT Administrato			
Column Total:		**$580,241.00**					
6100.1.550.49200.4115.09100.00.000.	Regular Hourly Employees	$84,325.87	$91,775.00	$102,960.00	$102,960.00	$11,185.00	12.19
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	457 Incentive Pay	$1,800.00		457 Incentive			
Description:	Peters, David	$37,935.00	0.6000	IT Technician			
Description:	Pine, Timothy	$63,225.00	1.0000	IT Technician			
Column Total:		**$102,960.00**					
6100.1.550.49200.4160.09100.00.000.	Severance Pay	($4,781.70)	$0.00	$0.00	$0.00	$0.00	0.00

DoverNet Expenditure Detail Report

Fiscal Year: 2022-2023

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
☐ Exclude inactive accounts with zero balance

From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
6100.1.550.49200.4170.09100.00.000	Longevity Pay	$4,240.00	$4,240.00	$4,240.00	$4,240.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	1 @ 15-19 years	$1,200.00		$1,200 each			
Description:	1 @ 20-24 years	$1,600.00		$1,600 each			
Description:	1 @ 5-9 years	$400.00		$400 each			
Description:	1 @ 5-9 years	$240.00		$400 prorated			
Description:	1@ 10-14 years	$800.00		$800 each			
Column Total:		**$4,240.00**					
6100.1.550.49200.4211.09100.00.000	Health Insurance	$99,493.64	$102,712.00	$107,573.00	$148,427.00	$45,715.00	44.51
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Medical Premiums to HealthTrust	$107,573.00					
Description:	z CM Addition - Benefits for Two IT Administrators	$40,854.00					
Column Total:		**$148,427.00**					
6100.1.550.49200.4212.09100.00.000	Dental Insurance	$3,144.44	$3,183.00	$3,510.00	$5,088.00	$1,905.00	59.85
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Dental Premiums to HealthTrust	$3,510.00					
Description:	z CM Addition - Benefits for Two IT Administrators	$1,578.00					
Column Total:		**$5,088.00**					
6100.1.550.49200.4213.09100.00.000	Life Insurance	$578.28	$1,101.00	$1,108.00	$1,544.00	$443.00	40.24
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Life Premiums to HealthTrust	$1,108.00					
Description:	z CM Addition - Benefits for Two IT Administrators	$436.00					
Column Total:		**$1,544.00**					

City of Dover, New Hampshire

DoverNet Expenditure Detail Report

Fiscal Year: 2022-2023

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
6100.1.550.49200.4214.09100.00.000	Long Term Disability Insuranc	$1,606.98	$1,747.00	$1,803.00	$2,283.00	$536.00	30.68
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Long Term Disability Premiums to Health Trust	$1,803.00					
Description:	z CM Addition - Benefits for Two IT Administrators	$480.00					
Column Total:		**$2,283.00**					
6100.1.550.49200.4215.09100.00.000	Short Term Disability Insuranc	$2,875.54	$3,305.00	$5,074.00	$6,424.00	$3,119.00	94.37
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Short Term Disability Premiums to Health Trust	$5,074.00					
Description:	z CM Addition - Benefits for Two IT Administrators	$1,350.00					
Column Total:		**$6,424.00**					
6100.1.550.49200.4220.09100.00.000	FICA	$28,514.79	$30,129.00	$33,120.00	$40,542.00	$10,413.00	34.56
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Cost of FICA - 6.2% of Wages	$33,120.00					
Description:	z CM Addition - Benefits for Two IT Administrators	$7,422.00					
Column Total:		**$40,542.00**					
6100.1.550.49200.4225.09100.00.000	Medicare	$6,668.67	$7,047.00	$7,746.00	$9,482.00	$2,435.00	34.55
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Cost of Medicare - 1.45% of wages	$7,746.00					
Description:	z CM Addition - Benefits for Two IT Administrators	$1,736.00					
Column Total:		**$9,482.00**					

DoverNet Expenditure Detail Report

Fiscal Year: 2022-2023

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
6100.1.550.49200.4230.09100.00.000.	Retirement	$37,132.29	$50,338.00	$65,019.00	$83,239.00	$32,901.00	65.36
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Cost of NH Retirement System payments	$65,019.00					
Description:	z CM Addition - Benefits for Two IT Administrators	$18,220.00					
Column Total:		**$83,239.00**					
6100.1.550.49200.4240.09100.00.000.	Staff Development	$6,312.74	$12,400.00	$12,400.00	$12,400.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Online Training, 22 seats (15 Citywide. 7 OIT)	$4,400.00					
Description:	Staff Development	$8,000.00					
Column Total:		**$12,400.00**					
6100.1.550.49200.4260.09100.00.000.	Workers Comp Insurance	$1,023.96	$1,024.00	$1,024.00	$1,024.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Workers Comp Allocation	$1,024.00					
Column Total:		**$1,024.00**					
6100.1.550.49200.4290.09100.00.000.	FSA Fees	$60.50	$150.00	$150.00	$150.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	FSA Fees	$150.00					
Column Total:		**$150.00**					
Budg_Cat: Personal Services - 100		$636,848.98	$695,696.00	$796,386.00	$998,044.00	$302,348.00	43.46
6100.1.550.49200.4335.09100.00.000.	Auditing Services	$390.00	$453.00	$453.00	$453.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	DoverNet Auditing Services	$453.00					
Column Total:		**$453.00**					

City of Dover, New Hampshire

DoverNet Expenditure Detail Report

Fiscal Year: 2022-2023

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
6100.1.550.49200.4341.09100.00.000	Technical Services	$81,958.22	$118,600.00	$132,750.00	$132,750.00	$14,150.00	11.93

Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**
Description:	App Hosting - Performance Mgmt	$38,000.00		
Description:	App Hosting - Plan Review	$2,500.00		
Description:	App Hosting - Public Map	$5,500.00		
Description:	App Hosting - Time Entry / Leave	$13,000.00		
Description:	App Hosting - Traffic Counters	$4,500.00		
Description:	Document Signing Services	$5,000.00		
Description:	Domain Name Registration & Renewal	$500.00		
Description:	File Sharing Services	$2,700.00		
Description:	Map Imagery Services	$5,250.00		
Description:	Network/Physical Services	$5,000.00		
Description:	Programming Services	$6,000.00		
Description:	Security Services	$5,000.00		
Description:	Security Services, MFA	$10,000.00		
Description:	Security Services, Pass Mgmt (30%)	$5,000.00		
Description:	Security Services, SIEM	$22,000.00		
Description:	Webserver - Hosting	$2,800.00		
Column Total:		**$132,750.00**		

DoverNet Expenditure Detail Report

Fiscal Year: 2022-2023

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
6100.1.550.49200.4435.09100.00.000.	Maint Chrgs - Office Equipmer	$52,420.78	$94,050.00	$100,700.00	$100,700.00	$6,650.00	7.07
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	App Maint & Supp - Asset Mgmt	$8,500.00					
Description:	App Maint & Supp - AVL	$1,000.00					
Description:	App Maint & Supp - Document Mgmt	$6,200.00					
Description:	App Maint & Supp - Mapping	$23,000.00					
Description:	App Maint & Supp - Permit Inspections	$8,000.00					
Description:	App Maint & Supp - Secure Access	$1,200.00					
Description:	App Maint & Supp - Threat Protection	$12,000.00					
Description:	App Maint & Supp - Transparency	$3,300.00					
Description:	App Maint & Supp - Web Content	$7,350.00					
Description:	HW Maint & Repair - CCTV	$5,000.00					
Description:	HW Maint & Repair - GPS	$3,000.00					
Description:	HW Maint & Repair - Printer	$1,800.00					
Description:	HW Maint & Repair - Time Clock	$850.00					
Description:	HW Maint & Repair - UPS	$1,000.00					
Description:	HW Maint & Support - Network	$16,000.00					
Description:	HW Maint & Support - Server	$2,500.00					
Column Total:		**$100,700.00**					
6100.1.550.49200.4524.09100.00.000.	Public Liab Insurance	$4,745.74	$4,632.00	$4,523.00	$4,523.00	($109.00)	(2.35)
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Cost of Liability Insurance	$4,523.00					
Column Total:		**$4,523.00**					

City of Dover, New Hampshire

DoverNet Expenditure Detail Report

Fiscal Year: 2022-2023

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
6100.1.550.49200.4531.09100.00.000	Telecommunications	$32,535.90	$37,250.00	$39,450.00	$39,450.00	$2,200.00	5.91

Column: [FY23CityManagerProposed]		Budget	FTE	Position Desc.
Description:	Consolidated - Fiber - Data - City Hall	$3,600.00		
Description:	Data - Comcast - AP - Henry Law	$1,400.00		
Description:	Data - Comcast - AP - Transportation Center	$1,400.00		
Description:	Data - Comcast - City Hall	$5,500.00		
Description:	Data - Comcast - CS - FGC	$2,500.00		
Description:	Data - Comcast - CS - Public Works	$1,700.00		
Description:	Data - Comcast - CS - WWTF	$1,600.00		
Description:	Data - Comcast - Fire Central	$1,400.00		
Description:	Data - Comcast - Fire North End	$1,400.00		
Description:	Data - Comcast - Fire South End	$1,400.00		
Description:	Data - Comcast - McConnell Center	$1,100.00		
Description:	Data - Comcast - Police Station/ Wireless	$1,900.00		
Description:	Data - Comcast - Police Substation	$1,000.00		
Description:	Data - Comcast - Public Library	$250.00		
Description:	Data - Comcast - Rec - Arena	$1,800.00		
Description:	Data - Comcast - Spare	$1,500.00		
Description:	Phone Directory Listing	$1,200.00		
Description:	Ring Central - Voice- City wide	$3,900.00		
Description:	Services/Equipment for voice, fax, data, wireless	$4,900.00		
Column Total:		**$39,450.00**		

DoverNet Expenditure Detail Report

Fiscal Year: 2022-2023

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
6100.1.550.49200.4534.09100.00.000.	Postage	$0.00	$75.00	$75.00	$75.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	FedEx Postage	$50.00					
Description:	USPS Postage	$25.00					
Column Total:		**$75.00**					
6100.1.550.49200.4580.09100.00.000.	Travel Expense	$0.00	$1,250.00	$1,250.00	$1,250.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Travel expenses for seminars, conferences, mileage	$1,250.00					
Column Total:		**$1,250.00**					
6100.1.550.49200.4654.09100.00.000.	Maint Supplies - Vehicles	$0.00	$500.00	$750.00	$750.00	$250.00	50.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Vehicle Mntc Supplies, tires	$750.00					
Column Total:		**$750.00**					
Budg_Cat:	Purchased Services - 300	$172,050.64	$256,810.00	$279,951.00	$279,951.00	$23,141.00	9.01
6100.1.550.49200.4611.09100.00.000.	Office Supplies	$380.26	$800.00	$800.00	$800.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	CD-ROMs, DVDs	$200.00					
Description:	Paper, Pens, Bcards	$300.00					
Description:	Toner	$300.00					
Column Total:		**$800.00**					

City of Dover, New Hampshire

DoverNet Expenditure Detail Report

Fiscal Year: 2022-2023

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
6100.1.550.49200.4612.09100.00.000	Operating Supplies	$110.53	$1,500.00	$3,000.00	$3,000.00	$1,500.00	100.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Backup Media		$1,500.00					
Description: Network Cabling		$500.00					
Description: Network Support Equipment		$1,000.00					
Column Total:		**$3,000.00**					
6100.1.550.49200.4631.09100.00.000	Food/Food Services	$150.94	$550.00	$550.00	$550.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Employee Lunch and Learn (4)		$300.00					
Description: Training & Meeting Events		$250.00					
Column Total:		**$550.00**					
6100.1.550.49200.4640.09100.00.000	Books/Publications	$3,165.84	$3,150.00	$3,150.00	$3,150.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: LexisLaw		$3,150.00					
Column Total:		**$3,150.00**					
Budg_Cat: Supplies - 600		$3,807.57	$6,000.00	$7,500.00	$7,500.00	$1,500.00	25.00
6100.1.550.49200.4725.09100.00.000	Building Improvements	$0.00	$100,000.00	$100,000.00	$100,000.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: McConnell Center - Access Control & Cameras		$100,000.00					
Column Total:		**$100,000.00**					
6100.1.550.49200.4744.09100.00.000	Furniture & Fixtures	$0.00	$2,000.00	$2,000.00	$2,000.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: IT Offices		$2,000.00					
Column Total:		**$2,000.00**					

DoverNet Expenditure Detail Report

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
6100.1.550.49200.4744.09100.99.000.	Furniture & Fixtures	$115.87	$0.00	$0.00	$0.00	$0.00	0.00
6100.1.550.49200.4745.09100.00.000.	Admin - Computers & Commu	$0.00	$230,500.00	$279,000.00	$279,000.00	$48,500.00	21.04
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	EMail License Upgrade	$15,000.00					
Description:	Enterprise Backup System Upgrade	$110,000.00					
Description:	Host Server (HW, OS)	$15,000.00					
Description:	KVM Switch Upgrade	$9,000.00					
Description:	Security Appliance, Vulnerability	$45,000.00					
Description:	Systems Management	$68,000.00					
Description:	VoIP Network Switches PoE+	$10,000.00					
Description:	Wireless Platform Upgrade	$7,000.00					
Column Total:		**$279,000.00**					
6100.1.550.49200.4745.09100.90.000.	Computers & Communications	$4,606.65	$0.00	$0.00	$0.00	$0.00	0.00
6100.1.550.49200.4745.09100.99.000.	Computers & Communications	$27,336.44	$0.00	$0.00	$0.00	$0.00	0.00
Budg_Cat: Capital Outlay - 700		$32,058.96	$332,500.00	$381,000.00	$381,000.00	$48,500.00	14.59
6100.1.550.49200.4819.09100.00.000.	DoverNet - Fees & Charges	$2,460.00	$0.00	$0.00	$0.00	$0.00	0.00
6100.1.550.49200.4840.09100.00.000.	DoverNet - Contingency	$0.00	$7,504.00	$7,733.00	$7,733.00	$229.00	3.05
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Contingency for Unforeseen Expenses	$7,733.00		0.5% Policy Tar			
Column Total:		**$7,733.00**					
Budg_Cat: Other Expenses - 800		$2,460.00	$7,504.00	$7,733.00	$7,733.00	$229.00	3.05
6100.1.550.49200.4912.09100.00.000.	DoverNet - Transfer to Specia	$583.00	$637.00	$0.00	$0.00	($637.00)	(100.00)

City of Dover, New Hampshire

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☐ Exclude inactive accounts with zero balance

From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account / Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
6100.1.550.49200.4918.09100.00.000. DoverNet - Transfer to Trust	$25,000.00	$0.00	$629.00	$629.00	$629.00	0.00
Column: [FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description: 30% of DoverNet Fund Share of OPEB ADC	$629.00		Policy 30% FY23			
Column Total:	**$629.00**					
Budg_Cat: Operating Transfers Out - 910	$25,583.00	$637.00	$629.00	$629.00	($8.00)	(1.26)
Proj_Grant: Administration - 09100	$872,809.15	$1,299,147.00	$1,473,199.00	$1,674,857.00	$375,710.00	28.92
6100.1.550.49200.4435.09111.00.000. Maint Chrgs - Office Equipmer	$108.24	$271.00	$271.00	$271.00	$0.00	0.00
Column: [FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description: Executive - Maintenance	$250.00					
Description: Executive - UPS Maintenance	$21.00					
Column Total:	**$271.00**					
Budg_Cat: Purchased Services - 300	$108.24	$271.00	$271.00	$271.00	$0.00	0.00
6100.1.550.49200.4745.09111.00.000. Executive - Computers & Con	$5,550.20	$6,571.00	$6,609.00	$6,609.00	$38.00	0.58
Column: [FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description: Executive - PC Replacement	$6,609.00					
Column Total:	**$6,609.00**					
6100.1.550.49200.4745.09111.90.000. Computers & Communications	$271.36	$0.00	$0.00	$0.00	$0.00	0.00
Budg_Cat: Capital Outlay - 700	$5,821.56	$6,571.00	$6,609.00	$6,609.00	$38.00	0.58
Proj_Grant: Executive - 09111	$5,929.80	$6,842.00	$6,880.00	$6,880.00	$38.00	0.56

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Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
6100.1.550.49200.4435.09151.00.000.	Maint Chrgs - Office Equipmer	$26.07	$382.00	$382.00	$382.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Finance - Maintenance		$250.00					
Description: Finance - UPS Maintenance		$132.00					
Column Total:		**$382.00**					
Budg_Cat: Purchased Services - 300		$26.07	$382.00	$382.00	$382.00	$0.00	0.00
6100.1.550.49200.4745.09151.00.000.	Finance - Computers & Comm	$4,084.84	$6,107.00	$6,167.00	$6,167.00	$60.00	0.98
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Finance - PC Replacement		$6,167.00					
Column Total:		**$6,167.00**					
6100.1.550.49200.4745.09151.90.000.	Computers & Communications	$2,853.53	$0.00	$0.00	$0.00	$0.00	0.00
Budg_Cat: Capital Outlay - 700		$6,938.37	$6,107.00	$6,167.00	$6,167.00	$60.00	0.98
Proj_Grant: Finance - 09151		$6,964.44	$6,489.00	$6,549.00	$6,549.00	$60.00	0.92
6100.1.550.49200.4435.09191.00.000.	Maint Chrgs - Office Equipmer	$0.00	$250.00	$250.00	$250.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Planning - Maintenance		$250.00					
Column Total:		**$250.00**					
Budg_Cat: Purchased Services - 300		$0.00	$250.00	$250.00	$250.00	$0.00	0.00

City of Dover, New Hampshire

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
6100.1.550.49200.4745.09191.00.000.	Planning - Computers & Comr	$1,819.43	$2,306.00	$2,605.00	$2,605.00	$299.00	12.97
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Planning - PC Replacement		$2,605.00					
Column Total:		**$2,605.00**					
6100.1.550.49200.4745.09191.90.000.	Computers & Communications	$372.99	$0.00	$0.00	$0.00	$0.00	0.00
Budg_Cat: Capital Outlay - 700		$2,192.42	$2,306.00	$2,605.00	$2,605.00	$299.00	12.97
Proj_Grant: Planning - 09191		$2,192.42	$2,556.00	$2,855.00	$2,855.00	$299.00	11.70
6100.1.550.49200.4435.09210.00.000.	Maint Chrgs - Office Equipmer	$2,127.19	$4,073.00	$4,073.00	$4,073.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Police - Maintenance		$250.00					
Description: Police - SmartNet Maintenance		$3,400.00					
Description: Police - UPS Maintenance		$423.00					
Column Total:		**$4,073.00**					
Budg_Cat: Purchased Services - 300		$2,127.19	$4,073.00	$4,073.00	$4,073.00	$0.00	0.00
6100.1.550.49200.4745.09210.00.000.	Police - Computers & Commu	$1,713.86	$14,748.00	$14,548.00	$14,548.00	($200.00)	(1.36)
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Police - PC Replacement		$14,548.00					
Column Total:		**$14,548.00**					
6100.1.550.49200.4745.09210.90.000.	Computers & Communications	$10,247.46	$0.00	$0.00	$0.00	$0.00	0.00
Budg_Cat: Capital Outlay - 700		$11,961.32	$14,748.00	$14,548.00	$14,548.00	($200.00)	(1.36)
Proj_Grant: Police - 09210		$14,088.51	$18,821.00	$18,621.00	$18,621.00	($200.00)	(1.06)

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
6100.1.550.49200.4435.09220.00.000.	Maint Chrgs - Office Equipmer	$1,149.06	$676.00	$676.00	$676.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Fire and Rescue - Maintenance	$250.00					
Description:	Fire and Rescue - SmartNet Maintenance	$350.00					
Description:	Fire and Rescue - UPS Maintenance	$76.00					
Column Total:		**$676.00**					
Budg_Cat: Purchased Services - 300		$1,149.06	$676.00	$676.00	$676.00	$0.00	0.00
6100.1.550.49200.4745.09220.00.000.	Fire & Rescue - Computers &	$5,098.01	$6,828.00	$7,742.00	$7,742.00	$914.00	13.39
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Fire - PC Replacement	$7,742.00					
Column Total:		**$7,742.00**					
6100.1.550.49200.4745.09220.90.000.	Computers & Communications	$482.27	$0.00	$0.00	$0.00	$0.00	0.00
Budg_Cat: Capital Outlay - 700		$5,580.28	$6,828.00	$7,742.00	$7,742.00	$914.00	13.39
Proj_Grant: Fire & Rescue - 09220		$6,729.34	$7,504.00	$8,418.00	$8,418.00	$914.00	12.18
6100.1.550.49200.4435.09300.00.000.	Maint Chrgs - Office Equipmer	$3,886.65	$1,285.00	$1,285.00	$1,285.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	CS - SmartNet Maintenance	$1,000.00					
Description:	CS PW - Maintenance	$250.00					
Description:	CS PW - UPS Maintenance	$35.00					
Column Total:		**$1,285.00**					
Budg_Cat: Purchased Services - 300		$3,886.65	$1,285.00	$1,285.00	$1,285.00	$0.00	0.00

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
6100.1.550.49200.4745.09300.00.000.	Comm Serv PW - Computers	$12,995.44	$7,950.00	$10,223.00	$10,223.00	$2,273.00	28.59
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Community Services - PC Replacement	$10,223.00					
Column Total:		**$10,223.00**					
Budg_Cat:	Capital Outlay - 700	$12,995.44	$7,950.00	$10,223.00	$10,223.00	$2,273.00	28.59
Proj_Grant:	Comm Serv PW - 09300	$16,882.09	$9,235.00	$11,508.00	$11,508.00	$2,273.00	24.61
6100.1.550.49200.4435.09400.00.000.	Maint Chrgs - Office Equipmer	$0.00	$250.00	$250.00	$250.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Public Welfare - Maintenance	$250.00					
Column Total:		**$250.00**					
Budg_Cat:	Purchased Services - 300	$0.00	$250.00	$250.00	$250.00	$0.00	0.00
6100.1.550.49200.4745.09400.00.000.	Human Services - Computers	$0.00	$902.00	$835.00	$835.00	($67.00)	(7.43)
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Public Welfare - PC Replacement	$835.00					
Column Total:		**$835.00**					
6100.1.550.49200.4745.09400.90.000.	Computers & Communications	$186.13	$0.00	$0.00	$0.00	$0.00	0.00
6100.1.550.49200.4745.09400.98.000.	Computers & Communications	$883.78	$0.00	$0.00	$0.00	$0.00	0.00
6100.1.550.49200.4745.09400.99.000.	Computers & Communications	$758.61	$0.00	$0.00	$0.00	$0.00	0.00
Budg_Cat:	Capital Outlay - 700	$1,828.52	$902.00	$835.00	$835.00	($67.00)	(7.43)
Proj_Grant:	Human Services - 09400	$1,828.52	$1,152.00	$1,085.00	$1,085.00	($67.00)	(5.82)

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
6100.1.550.49200.4435.09455.00.000.	Maint Chrgs - Office Equipmer	$0.00	$250.00	$250.00	$250.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Library - Maintenance		$250.00					
Column Total:		**$250.00**					
Budg_Cat: Purchased Services - 300		$0.00	$250.00	$250.00	$250.00	$0.00	0.00
6100.1.550.49200.4745.09455.00.000.	Public Library - Computers & (	$3,333.35	$4,646.00	$5,140.00	$5,140.00	$494.00	10.63
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Public Library - PC Replacement		$5,140.00					
Column Total:		**$5,140.00**					
6100.1.550.49200.4745.09455.90.000.	Computers & Communications	$1,485.50	$0.00	$0.00	$0.00	$0.00	0.00
Budg_Cat: Capital Outlay - 700		$4,818.85	$4,646.00	$5,140.00	$5,140.00	$494.00	10.63
Proj_Grant: Public Library - 09455		$4,818.85	$4,896.00	$5,390.00	$5,390.00	$494.00	10.09
6100.1.550.49200.4435.09500.00.000.	Maint Chrgs - Office Equipmer	$226.00	$306.00	$306.00	$306.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Rec - Maintenance		$250.00					
Description: Rec - UPS Maintenance		$56.00					
Column Total:		**$306.00**					
Budg_Cat: Purchased Services - 300		$226.00	$306.00	$306.00	$306.00	$0.00	0.00

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
6100.1.550.49200.4745.09500.00.000.	Recreation - Computers & Co	$2,891.01	$3,197.00	$3,379.00	$3,379.00	$182.00	5.69
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: CS Recreation - PC Replacement		$3,379.00					
Column Total:		**$3,379.00**					
6100.1.550.49200.4745.09500.90.000.	Computers & Communications	$1,905.03	$0.00	$0.00	$0.00	$0.00	0.00
Budg_Cat: Capital Outlay - 700		$4,796.04	$3,197.00	$3,379.00	$3,379.00	$182.00	5.69
Proj_Grant: Recreation - 09500		$5,022.04	$3,503.00	$3,685.00	$3,685.00	$182.00	5.20
6100.1.550.49200.4435.09810.00.000.	Maint Chrgs - Office Equipme	$891.28	$1,250.00	$1,250.00	$1,250.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Water - Maintenance		$250.00					
Description: Water - SmartNet Maintenance		$1,000.00					
Column Total:		**$1,250.00**					
Budg_Cat: Purchased Services - 300		$891.28	$1,250.00	$1,250.00	$1,250.00	$0.00	0.00
6100.1.550.49200.4745.09810.00.000.	Water - Computers & Commu	$728.74	$936.00	$1,530.00	$1,530.00	$594.00	63.46
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Water - PC Replacement		$1,530.00					
Column Total:		**$1,530.00**					
6100.1.550.49200.4745.09810.98.000.	Computers & Communications	$1,555.99	$0.00	$0.00	$0.00	$0.00	0.00
Budg_Cat: Capital Outlay - 700		$2,284.73	$936.00	$1,530.00	$1,530.00	$594.00	63.46
Proj_Grant: Water - 09810		$3,176.01	$2,186.00	$2,780.00	$2,780.00	$594.00	27.17

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Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
6100.1.550.49200.4435.09820.00.000.	Maint Chrgs - Office Equipmer	$891.28	$1,250.00	$1,250.00	$1,250.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Sewer - Maintenance		$250.00					
Description: Sewer - SmartNet Maintenance		$1,000.00					
Column Total:		**$1,250.00**					
Budg_Cat: Purchased Services - 300		$891.28	$1,250.00	$1,250.00	$1,250.00	$0.00	0.00
6100.1.550.49200.4745.09820.00.000.	Sewer - Computers & Commu	$728.74	$936.00	$1,517.00	$1,517.00	$581.00	62.07
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Sewer - PC Replacment		$1,517.00					
Column Total:		**$1,517.00**					
6100.1.550.49200.4745.09820.99.000.	Computers & Communications	$312.07	$0.00	$0.00	$0.00	$0.00	0.00
Budg_Cat: Capital Outlay - 700		$1,040.81	$936.00	$1,517.00	$1,517.00	$581.00	62.07
Proj_Grant: Sewer - 09820		$1,932.09	$2,186.00	$2,767.00	$2,767.00	$581.00	26.58
6100.1.550.49200.4435.09830.00.000.	Maint Chrgs - Office Equipmer	$109.22	$1,264.00	$1,264.00	$1,264.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Arena - Maintenance		$250.00					
Description: Arena - SmartNet Maintenance		$1,000.00					
Description: Arena - UPS Maintenance		$14.00					
Column Total:		**$1,264.00**					
Budg_Cat: Purchased Services - 300		$109.22	$1,264.00	$1,264.00	$1,264.00	$0.00	0.00

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Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
6100.1.550.49200.4745.09830.00.000.	Arena - Computers & Commu	$0.00	$1,752.00	$1,822.00	$1,822.00	$70.00	4.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Arena - PC Replacement		$1,822.00					
Column Total:		**$1,822.00**					
Budg_Cat: Capital Outlay - 700		$0.00	$1,752.00	$1,822.00	$1,822.00	$70.00	4.00
Proj_Grant: Arena - 09830		$109.22	$3,016.00	$3,086.00	$3,086.00	$70.00	2.32
Grand Total:		$942,482.48	$1,367,533.00	$1,546,823.00	$1,748,481.00	$380,948.00	27.86

End of Report

OTHER CHARGES

Division: Central Stores Fund — Function 6110-49200

Mission Statement:

To manage the purchase and the inventories for various office supplies and appropriate charge out items to departments on a cost reimbursement basis.

Major Services/Responsibilities:

- Supply departments with readily available and maintained leased copy equipment at City Hall
- Take readings and charge out copier use for two copiers
- Maintain adequate supplies of computer paper, binding materials, invoices and mass mailing envelopes
- Charge out all supplies to the user department as consumed on a cost reimbursement basis
- Charge out all postage metered through the City Clerk/Tax Collection Office to the various departments

Key Fiscal Year Objectives:

- To achieve bulk purchases of supplies to attain savings and maintain sufficient inventories to avoid breaks in processes or delays in office functions
- Continue to charge out supplies on a cost reimbursement basis and monitor fund balance

Performance Measures:

Description	FY21 Actual	FY22 Estimate	FY23 Proposed
Monthly charge out of supplies consumed	12	12	12
Monthly charge out of postage used	12	12	12
Monthly charge out of rental of equipment (city hall copiers)	12	12	12

City of Dover, New Hampshire

Central Stores Fund Expenditure Detail

Fiscal Year: 2022-2023

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
☐ Exclude inactive accounts with zero balance

From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
6110.1.550.49200.4335.00000.00.000	Central Stores - Auditing Serv	$160.00	$186.00	$186.00	$186.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Central Stores Auditing Services allocation	$186.00					
Column Total:		**$186.00**					
6110.1.550.49200.4435.00000.00.000	Central Stores - Maint Chrgs -	$6,346.09	$7,574.00	$8,260.00	$8,260.00	$686.00	9.06
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Conway - B&W charge 250,000 at $0.0049ea	$1,225.00					
Description:	Conway - Color charge 125,000 at $0.045ea	$5,625.00					
Description:	Paper Folder - Annual Maintenance 1 @ EA $100	$100.00					
Description:	Postage Machine Maint 12 Mo @ $109.16	$1,310.00					
Column Total:		**$8,260.00**					
6110.1.550.49200.4443.00000.00.000	Central Stores - Rental of Equ	$6,071.29	$5,862.00	$5,862.00	$5,862.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	First Floor copier Lease- Color 12 Mo @ $145.20	$1,743.00					
Description:	Ground Floor copier - Lease Color 12 Mo @ $145.20	$1,743.00					
Description:	New Postage Meter Rental Fee 6 Mo @ $336 Jan -Jun	$2,016.00					
Description:	Postage meter rental fee 6 Mo @ $60 Jun-Dec 2022	$360.00					
Column Total:		**$5,862.00**					

Central Stores Fund Expenditure Detail

Fiscal Year: 2022-2023

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
☐ Exclude inactive accounts with zero balance

From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
6110.1.550.49200.4534.00000.00.000.	Central Stores - Postage	$54,000.00	$50,400.00	$52,800.00	$52,800.00	$2,400.00	4.76
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Correspondence, express & parcel delivery service	$52,800.00					
Column Total:		**$52,800.00**					
Budg_Cat: Purchased Services - 300		$66,577.38	$64,022.00	$67,108.00	$67,108.00	$3,086.00	4.82
6110.1.550.49200.4611.00000.00.000.	Central Stores - Office Supplie	$2,249.44	$3,500.00	$3,500.00	$3,500.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Copier paper	$3,500.00					
Column Total:		**$3,500.00**					
6110.1.550.49200.4612.00000.00.000.	Central Stores - Operating Su	$11,888.10	$32,950.00	$24,000.00	$24,000.00	($8,950.00)	(27.16)
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Cleaning chemicals and supplies	$10,000.00					
Description:	Ice melt for buildings	$3,000.00					
Description:	Paper products and trash liners	$10,000.00					
Description:	Postage Meter supplies	$1,000.00					
Column Total:		**$24,000.00**					
Budg_Cat: Supplies - 600		$14,137.54	$36,450.00	$27,500.00	$27,500.00	($8,950.00)	(24.55)
Func: Internal Service - 49200		$80,714.92	$100,472.00	$94,608.00	$94,608.00	($5,864.00)	(5.84)

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OTHER CHARGES

Division: Fleet Maintenance Fund — Function 6310-49200

Mission Statement:

To provide accurate and efficient maintenance and repair of City vehicles and equipment, as well as certain local and regional outside entities.

Major Services/Responsibilities:

- Responsible for the maintenance and repair of 275 City and Non City vehicles, trucks heavy and small equipment. This includes City-related departments such as Engineering, Water, Sewer, Cemetery, Recreation, Facilities & Grounds, Inspection Services, Assessing, Dover Police Department, and School Department. Outside entities include the Strafford County Sheriff's Department, UNH Police Department, Durham Police Department, Riverside Rest Home and Dover Housing Authority, Somersworth Housing Authority, Lee Police Department, Madbury Fire Department, Durham Fire Department, Rollinsford Fire Department, Rollinsford Police Department
- Maintenance and repair of heavy equipment during snow, ice and other emergencies
- Maintain an inventory of parts and fluids for normal and emergency repairs to vehicles
- Provide for scheduled and non-scheduled repairs to City vehicles
- Provide for annual State inspections on vehicles

Key Fiscal Year Objectives:

The Fleet Division will continue to provide preventative and reactive maintenance to keep all vehicles and rolling-stock fully operational and ready for deployment. This will be achieved via accurate monitoring of the parts inventory control program and tracking via digital work order system. The enhanced software will provide better technology to more accurately and timely track work. Staff will continue to monitor and update the overall vehicle maintenance and replacement program and will consider fuel efficient vehicles when procuring new equipment.

A priority focus for the coming fiscal year will be further implementation of the Computerized Fleet Analysis (CFA) software platform, allowing individual mechanics to track and record service hours and inventory items. Concurrent with the CFA work, administrative staff will focus on automatically linking fuel consumption and fuel economy data in order to monitor vehicles independently. A goal of the Facilities Master Plan is to implement a City-wide vehicle idling policy and the fuel consumption data will provide the ability to monitor its impact.

The Fleet Division will also be looking to update and add tooling to the shop as to allow the city to cut down on outside repairs and providing a safer work environment for fleet staff, we will also be looking to expand our inventory to aid in faster repairs of vehicles and equipment.

Performance Measures:

Description	FY21 Act	FY22 Est	FY23 Est
Size of fleet repaired by Fleet Maintenance Fund	346	350	362
Number of Work orders processed per year	1,851	1,950	2,100
Total CS vehicles (includes Water and Sewer)	115	115	120
Total Planning/Inspection vehicles	7	7	7
Total Police vehicles	41	41	43
Total Assessing vehicles	0	0	0
Total Recreation	7	7	7
Total Other Vehicles (non-city)	176	180	185

City of Dover, New Hampshire

Fleet Maintenance Fund Expenditures

Fiscal Year: 2022-2023

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
☐ Exclude inactive accounts with zero balance

From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
6310.1.550.49200.4115.00000.00.000.	Fleet Maint - Regular Hourly E	$308,509.04	$344,302.00	$388,655.00	$388,655.00	$44,353.00	12.88
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: 457 Incentive Pay		$4,555.00		457 Incentive			
Description: Cummings, Jacob		$53,745.00	1.0000	Heavy Equipment			
Description: Dwyer, Cheryl		($13,472.00)	-0.2500	25% to Sewer			
Description: Dwyer, Cheryl		($13,472.00)	-0.2500	25% to Water			
Description: Dwyer, Cheryl		$53,890.00	1.0000	Secretary II			
Description: Glidden, Keegan		$66,754.00	1.0000	Heavy Equipment			
Description: Green, Scott		$88,469.00	1.0000	Fleet Superviso			
Description: O Brien, Michael J		$63,725.00	1.0000	Heavy Equipment			
Description: Rogers, Brian		$50,592.00	1.0000	Heavy Equipment			
Description: Seawards, Robert		$33,869.00	0.6250	Secretary II			
Column Total:		**$388,655.00**					
6310.1.550.49200.4120.00000.00.000.	Fleet Maint - Temporary Empl	$0.00	$2,142.00	$0.00	$0.00	($2,142.00)	(100.00)
6310.1.550.49200.4130.00000.00.000.	Fleet Maint - Overtime Pay	$1,523.10	$3,000.00	$3,000.00	$3,000.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Estimated overtime		$3,000.00					
Column Total:		**$3,000.00**					
6310.1.550.49200.4160.00000.00.000.	Fleet Maint - Severance Pay	($2,960.11)	$0.00	$0.00	$0.00	$0.00	0.00
6310.1.550.49200.4170.00000.00.000.	Fleet Maint - Longevity Pay	$5,461.54	$6,000.00	$4,200.00	$4,200.00	($1,800.00)	(30.00)
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: 1 @ 15-19 yrs prorated		$600.00		$1,200 prorated			
Description: 1 @ 5-9 years		$400.00		$400 each			
Description: 2 @ 20-24 years		$3,200.00		$1,600 each			
Column Total:		**$4,200.00**					

Fleet Maintenance Fund Expenditures

Fiscal Year: 2022-2023

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
6310.1.550.49200.4211.00000.00.000.	Fleet Maint - Health Insurance	$78,612.86	$92,710.00	$98,003.00	$98,003.00	$5,293.00	5.71
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Medical Premiums to HealthTrust		$98,003.00					
Column Total:		**$98,003.00**					
6310.1.550.49200.4212.00000.00.000.	Fleet Maint - Dental Insurance	$3,334.35	$3,820.00	$3,764.00	$3,764.00	($56.00)	(1.47)
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Dental Premium to HealthTrust		$3,764.00					
Column Total:		**$3,764.00**					
6310.1.550.49200.4213.00000.00.000.	Fleet Maint - Life Insurance	$486.98	$522.00	$588.00	$588.00	$66.00	12.64
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Life Premiums to HealthTrust		$588.00					
Column Total:		**$588.00**					
6310.1.550.49200.4214.00000.00.000.	Fleet Maint - Long Term Disat	$1,099.04	$1,357.00	$1,422.00	$1,422.00	$65.00	4.79
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Long Term Disability Premiums to Health Trust		$1,422.00					
Column Total:		**$1,422.00**					
6310.1.550.49200.4215.00000.00.000.	Fleet Maint - Short Term Disal	$1,960.36	$2,582.00	$3,999.00	$3,999.00	$1,417.00	54.88
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Short Term Disability Premiums to Health Trust		$3,999.00					
Column Total:		**$3,999.00**					
6310.1.550.49200.4220.00000.00.000.	Fleet Maint - FICA	$19,472.61	$21,980.00	$24,632.00	$24,632.00	$2,652.00	12.07
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Cost of FICA - 6.2% of Wages		$24,632.00					
Column Total:		**$24,632.00**					

City of Dover, New Hampshire

Fleet Maintenance Fund Expenditures

Fiscal Year: 2022-2023

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
6310.1.550.49200.4225.00000.00.000.	Fleet Maint - Medicare	$4,554.45	$5,140.00	$5,761.00	$5,761.00	$621.00	12.08
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Cost of Medicare - 1.45% of wages	$5,761.00					
Column Total:		**$5,761.00**					
6310.1.550.49200.4230.00000.00.000.	Fleet Maint - Retirement	$31,115.83	$45,193.00	$50,574.00	$50,574.00	$5,381.00	11.91
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Cost of NH Retirement System payments	$50,574.00					
Column Total:		**$50,574.00**					
6310.1.550.49200.4240.00000.00.000.	Fleet Maint - Staff Developme	$165.00	$3,400.00	$3,550.00	$3,550.00	$150.00	4.41
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	3 @ $650 2 @ $800	$3,550.00		Per Contract			
Column Total:		**$3,550.00**					
6310.1.550.49200.4260.00000.00.000.	Fleet Maint - Workers Comp In	$10,614.96	$10,615.00	$10,615.00	$10,615.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Workers Comp allocation	$10,615.00					
Column Total:		**$10,615.00**					
6310.1.550.49200.4290.00000.00.000.	Fleet Maint - FSA Fees	$0.00	$75.00	$75.00	$75.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Admin fees - Flexible Spending Accts	$75.00					
Column Total:		**$75.00**					
Budg_Cat:	Personal Services - 100	$463,950.01	$542,838.00	$598,838.00	$598,838.00	$56,000.00	10.32

Fleet Maintenance Fund Expenditures

Fiscal Year: 2022-2023

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
6310.1.550.49200.4335.00000.00.000.	Fleet Maint - Auditing Services	$258.00	$300.00	$300.00	$300.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Fleet Internal Service - Auditing Services	$300.00					
Column Total:		**$300.00**					
6310.1.550.49200.4336.00000.00.000.	Fleet Maint - Medical Services	$463.00	$50.00	$300.00	$300.00	$250.00	500.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Pre-employment exams & drug testing	$300.00					
Column Total:		**$300.00**					
6310.1.550.49200.4341.00000.00.000.	Fleet Maint - Technical Servic	$0.00	$1,500.00	$0.00	$0.00	($1,500.00)	(100.00)
6310.1.550.49200.4433.00000.00.000.	Fleet Maint - Maint Chrgs - Eq	$4,175.75	$5,000.00	$7,000.00	$7,000.00	$2,000.00	40.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Lifts, hoist, compressors, clean oil separator	$7,000.00					
Column Total:		**$7,000.00**					

City of Dover, New Hampshire

Fleet Maintenance Fund Expenditures

Fiscal Year: 2022-2023

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
6310.1.550.49200.4435.00000.00.000	Fleet Maint - Maint Chrgs - Of	$18,828.04	$26,415.00	$31,714.00	$31,714.00	$5,299.00	20.06
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	All Data subscription	$1,500.00					
Description:	CFA Shop Floor User License 6 @ $600 annual fee	$3,600.00					
Description:	Disivion share software upgrades	$300.00					
Description:	Division share DoverNet PC Replacement	$1,517.00					
Description:	Division share DoverNet Support Allocation	$20,902.00					
Description:	Fleet Management annual fee state fuel interface	$1,800.00					
Description:	Fleet Management software maintenance agreement	$2,095.00					
Column Total:		**$31,714.00**					
6310.1.550.49200.4443.00000.00.000	Fleet Maint - Rental of Equipm	$480.00	$0.00	$960.00	$960.00	$960.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Rental of copier	$480.00					
Description:	State inspection terminal	$480.00					
Column Total:		**$960.00**					
6310.1.550.49200.4522.00000.00.000	Fleet Maint - Vehicle & Equip	$1,334.67	$1,300.00	$1,298.00	$1,298.00	($2.00)	(0.15)
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Cost of Vehicle Insur	$1,298.00					
Column Total:		**$1,298.00**					
6310.1.550.49200.4524.00000.00.000	Fleet Maint - Public Liab Insur	$2,948.97	$3,379.00	$3,220.00	$3,220.00	($159.00)	(4.71)
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Cost of Liability Insurance	$3,220.00					
Column Total:		**$3,220.00**					

Fleet Maintenance Fund Expenditures

Fiscal Year: 2022-2023

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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
6310.1.550.49200.4531.00000.00.000.	Fleet Maint - Telecommunicat	$1,461.17	$5,324.00	$2,324.00	$2,324.00	($3,000.00)	(56.35)
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Services/equipment for voice, fax, data, wireless	$2,324.00					
Column Total:		**$2,324.00**					
6310.1.550.49200.4534.00000.00.000.	Fleet Maint - Postage	$8.61	$0.00	$0.00	$0.00	$0.00	0.00
Budg_Cat: Purchased Services - 300		$29,958.21	$43,268.00	$47,116.00	$47,116.00	$3,848.00	8.89
6310.1.550.49200.4611.00000.00.000.	Fleet Maint - Office Supplies	$473.97	$800.00	$800.00	$800.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	General Office Supplies	$800.00					
Column Total:		**$800.00**					
6310.1.550.49200.4612.00000.00.000.	Fleet Maint - Operating Suppli	$3,032.26	$4,176.00	$5,176.00	$5,176.00	$1,000.00	23.95
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Operating & safety supplies	$3,500.00					
Description:	Rags & Mats weekly rental	$1,676.00					
Column Total:		**$5,176.00**					
6310.1.550.49200.4615.00000.00.000.	Fleet Maint - Clothing & Unifor	$4,124.33	$4,322.00	$4,322.00	$4,322.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Safety shoes per Union Contract AFSCME 4 @ $300	$1,200.00					
Description:	Safety shoes per Union Contract DPEA 1 @ $300	$300.00					
Description:	Uniforms	$2,822.00					
Column Total:		**$4,322.00**					

City of Dover, New Hampshire

Fleet Maintenance Fund Expenditures

Fiscal Year: 2022-2023

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
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From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
6310.1.550.49200.4626.00000.00.000.	Fleet Maint - Vehicle Fuels	$22,400.59	$5,000.00	$5,000.00	$5,000.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Vehicle Fuel gasoline		$5,000.00					
Column Total:		**$5,000.00**					
6310.1.550.49200.4653.00000.00.000.	Fleet Maint - Maint Supplies -	$988.35	$1,000.00	$2,500.00	$2,500.00	$1,500.00	150.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Maintenance of equipment		$2,500.00					
Column Total:		**$2,500.00**					
6310.1.550.49200.4654.00000.00.000.	Fleet Maint - Maint Supplies -	$1,004.84	$1,000.00	$1,000.00	$1,000.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Parts for vehicle repairs		$1,000.00					
Column Total:		**$1,000.00**					
6310.1.550.49200.4681.00000.00.000.	Fleet Maint - Minor Equip, Fur	$3,815.16	$4,500.00	$4,500.00	$4,500.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Small tools/hardware less than $500		$4,500.00					
Column Total:		**$4,500.00**					
Budg_Cat: Supplies - 600		$35,839.50	$20,798.00	$23,298.00	$23,298.00	$2,500.00	12.02
6310.1.550.49200.4742.00000.00.000.	Fleet Maint - Light Vehicles	$125,309.20	$57,725.00	$57,725.00	$57,725.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Light Vehicles Replacement Program		$57,725.00					
Column Total:		**$57,725.00**					
6310.1.550.49200.4742.00000.90.000.	Fleet Maint - Light Vehicles	$674.18	$0.00	$0.00	$0.00	$0.00	0.00

Fleet Maintenance Fund Expenditures

Fiscal Year: 2022-2023

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
☐ Exclude inactive accounts with zero balance

From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
6310.1.550.49200.4745.00000.00.000.	Fleet Maint - Computers & Co	$2,820.00	$2,500.00	$2,500.00	$2,500.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Tablets & computerized diagnostic tools	$2,500.00					
Column Total:		**$2,500.00**					
Budg_Cat: Capital Outlay - 700		$128,803.38	$60,225.00	$60,225.00	$60,225.00	$0.00	0.00
6310.1.550.49200.4840.00000.00.000.	Fleet Maint - Contingency	$1,398.90	$5,143.00	$6,256.00	$6,256.00	$1,113.00	21.64
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Contingency for Unforeseen Expenses	$6,256.00		FY23 Policy 0.5			
Column Total:		**$6,256.00**					
6310.1.550.49200.4895.00000.00.000.	Fleet Maint - Cost of Sales	$314,146.98	$328,667.00	$400,445.00	$400,445.00	$71,778.00	21.84
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Internal Departments Parts	$324,488.00					
Description:	Outside Services Parts	$75,957.00					
Column Total:		**$400,445.00**					
Budg_Cat: Other Expenses - 800		$315,545.88	$333,810.00	$406,701.00	$406,701.00	$72,891.00	21.84
6310.1.550.49200.4912.00000.00.000.	Fleet Maint - Transfer to Spec	$108,847.55	$103,681.00	$82,998.00	$82,998.00	($20,683.00)	(19.95)
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Insurance Premium Costs for 4 Retirees to OPEB Lia	$82,998.00					
Column Total:		**$82,998.00**					

City of Dover, New Hampshire

Fleet Maintenance Fund Expenditures

Fiscal Year: 2022-2023

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
☐ Exclude inactive accounts with zero balance

From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
6310.1.550.49200.4918.00000.00.000	Transfer to Trust	$0.00	$0.00	$38,249.00	$38,249.00	$38,249.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	30% of Fleet Maint share of OPEB ADC	$38,249.00		Policy 30% FY23			
Column Total:		**$38,249.00**					
Budg_Cat: Operating Transfers Out - 910		$108,847.55	$103,681.00	$121,247.00	$121,247.00	$17,566.00	16.94
Proj_Grant: UNDESIGNATED - 00000		$1,082,944.53	$1,104,620.00	$1,257,425.00	$1,257,425.00	$152,805.00	13.83
Grand Total:		$1,082,944.53	$1,104,620.00	$1,257,425.00	$1,257,425.00	$152,805.00	13.83

End of Report

OTHER CHARGES

Division: Workers Compensation — Function 6800-49200

Mission Statement:

Serve to work collaboratively with contracted workers' compensation carrier and act as a liaison to provide assistance and internal customer service to workers having had a workplace injury, as well as to ensure the City of Dover organization has little to no workforce disruption.

Major Services/Responsibilities:

- Collect and submit first reports of injury
- Monitor claims for significant trends of injury by cause, location, department, etc.
- Provide a variety of safety trainings and materials for staff
- Provide injured employee assistance
- Work collaboratively with workers' compensation carrier
- Contract for required annual actuarial review

Key Fiscal Year Objectives:

- Conduct city-wide employee and supervisors safety training
- Reduce frequency and severity of employee injury
- Administer Workers' Compensation Education Program
- Support City Joint Loss Management Committee

Performance Measures:

Description	FY21 Actual	FY22 Estimated	FY23 Estimated
Administer workers' compensation claims - total	73	85	75
Administer workers' compensation claims – time lost	27	10	8
Administer workers' compensation claims – medical only	46	75	67

City of Dover, New Hampshire

Workers Compensation Expenditure Detail Budget

Fiscal Year: 2022-2023

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
☐ Exclude inactive accounts with zero balance

From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
6800.1.550.49200.4260.09100.00.000.	Workers Comp Insurance - Ac	$436,888.89	$474,491.00	$480,491.00	$480,491.00	$6,000.00	1.26
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Cost of Premium for Worker Comp Insurance	$435,526.00					
Description:	Costs of Self Insured Run Off Claims	$44,965.00					
Column Total:		**$480,491.00**					
6800.1.550.49200.4261.09100.00.000.	Administration - Worker's Con	$139,884.33	$0.00	$0.00	$0.00	$0.00	0.00
Budg_Cat: Personal Services - 100		$576,773.22	$474,491.00	$480,491.00	$480,491.00	$6,000.00	1.26
6800.1.550.49200.4312.09100.00.000.	Management Services	$0.00	$6,700.00	$6,700.00	$6,700.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Contracted claims services	$6,700.00					
Column Total:		**$6,700.00**					
6800.1.550.49200.4335.09100.00.000.	Auditing Services	$838.00	$973.00	$973.00	$973.00	$0.00	0.00
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	WC Fund Division share of audit expenses	$973.00					
Column Total:		**$973.00**					
Budg_Cat: Purchased Services - 300		$838.00	$7,673.00	$7,673.00	$7,673.00	$0.00	0.00
6800.1.550.49200.4819.09100.00.000.	Fees & Charges - Admin	$5,902.81	$0.00	$0.00	$0.00	$0.00	0.00
Budg_Cat: Supplies - 600		$5,902.81	$0.00	$0.00	$0.00	$0.00	0.00

Workers Compensation Expenditure Detail Budget

Fiscal Year: 2022-2023

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
☐ Exclude inactive accounts with zero balance

From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
6800.1.550.49200.4810.09100.00.000.	Membership Dues - Admin	$0.00	$900.00	$900.00	$900.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Safety Council Membership 1 @ $900 EA	$900.00					
Column Total:		**$900.00**					
6800.1.550.49200.4819.09100.00.000.	Fees & Charges - Admin	($30.00)	$14,000.00	$6,000.00	$6,000.00	($8,000.00)	(57.14)
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Payment to State for Second Injury Fund	$6,000.00					
Column Total:		**$6,000.00**					
6800.1.550.49200.4840.09100.00.000.	Contingency - Admin	$250.00	$2,000.00	$2,000.00	$2,000.00	$0.00	0.00
Column:	[FY23CityManagerProposed]	**Budget**	**FTE**	**Position Desc.**			
Description:	Unforeseen Expenses	$2,000.00					
Column Total:		**$2,000.00**					
Budg_Cat:	Other Expenses - 800	$220.00	$16,900.00	$8,900.00	$8,900.00	($8,000.00)	(47.34)
Proj_Grant:	Administration - 09100	$583,734.03	$499,064.00	$497,064.00	$497,064.00	($2,000.00)	(0.40)
6800.1.550.49200.4312.09199.00.000.	Management Services	$1,580.00	$0.00	$0.00	$0.00	$0.00	0.00
Budg_Cat:	Purchased Services - 300	$1,580.00	$0.00	$0.00	$0.00	$0.00	0.00
Proj_Grant:	General Government - 09199	$1,580.00	$0.00	$0.00	$0.00	$0.00	0.00
6800.1.550.49200.4312.09210.00.000.	Management Services	$1,291.73	$0.00	$0.00	$0.00	$0.00	0.00
6800.1.550.49200.4336.09210.00.000.	Medical Services - Police	$83,627.29	$0.00	$0.00	$0.00	$0.00	0.00
Budg_Cat:	Purchased Services - 300	$84,919.02	$0.00	$0.00	$0.00	$0.00	0.00

City of Dover, New Hampshire

Workers Compensation Expenditure Detail Budget

Fiscal Year: 2022-2023

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
☐ Exclude inactive accounts with zero balance

From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
Proj_Grant: Police - 09210		$84,919.02	$0.00	$0.00	$0.00	$0.00	0.00
6800.1.550.49200.4312.09220.00.000.	Management Services	$1,850.32	$0.00	$0.00	$0.00	$0.00	0.00
6800.1.550.49200.4336.09220.00.000.	Medical Services - Fire & Res	$4,417.08	$0.00	$0.00	$0.00	$0.00	0.00
Budg_Cat: Purchased Services - 300		$6,267.40	$0.00	$0.00	$0.00	$0.00	0.00
Proj_Grant: Fire & Rescue - 09220		$6,267.40	$0.00	$0.00	$0.00	$0.00	0.00
Fund: Workers Compensation Fund - 6800		$676,500.45	$499,064.00	$497,064.00	$497,064.00	($2,000.00)	(0.40)
Grand Total:		$676,500.45	$499,064.00	$497,064.00	$497,064.00	($2,000.00)	(0.40)

End of Report

City of Dover
Fiscal Year 2023 Budget
July 1, 2022 - June 30, 2023

Appropriations
Summary by Fund

Education

Fund	Description			Prior Year Actual	Current Year Budget	Board Request	City Mgr Proposed	Dollar Change	Percent Change
1000	**General Fund* ****	46900	Education	60,083,488	63,246,025	68,516,258	68,516,258	5,270,233	8.3
2800	**School Cafeteria Fund**	46900	Education	670,955	1,650,000	1,650,000	1,650,000	0	0.0
2820	**School Federal Grants**	46900	Education	3,802,657	3,017,709	7,766,000	7,766,000	4,748,291	157.3
2900	**School Special Pgms & Grants**	46900	Education	36,290	175,000	175,000	175,000	0	0.0
3810	**School Tuition Programs**	46900	Education	36,670	125,000	125,000	125,000	0	0.0
3830	**School Facilities Fund**	46900	Education	114,103	195,000	195,000	195,000	0	0.0
	Total for Department			**65,405,771**	**68,408,734**	**78,427,258**	**78,427,258**	**10,018,524**	**14.6**

*Note: Excludes School Debt Service. See Debt Information & Capital Improvements section for details.

**Note: Includes appropriation to Capital Reserves. See Education appropriation detail

EDUCATION

Division: Student Support Services — Function 46900

Mission Statement:

Support services provide administrative, technical (such as guidance and health) and logistical support to facilitate and enhance instruction. These services exist as supports for fulfilling the objectives of instruction and community services rather than as programs in and of themselves.

Goals and Priorities:

- Provided all students with aligned, rigorous, and research-based instructional materials to prepare them for the 21st century learning and post-secondary opportunities.
- Support curriculum review, revision, and alignment as a systemic basis for all disciplines.
- Support staff training for the implementation of new programs in the district.
- Maintain student services to meet their growing social, emotional, and health needs, which impact their ability to learn.
- Continue our commitment to the integration of technology as a tool for learning in all subject areas.

Budget Highlights:

Support for curriculum development and technology adoption

This section includes funds for the following activities:

Attendance Services	Occupational Therapy	Guidance
Physical Therapy & Vision	Student Assessments	Health Services
Library Services	Psychological Services	Curriculum Development

Performance Measures:

Description	FY21 Act	FY22 Est	FY23 Est
Student Support Services (2100-2299)	$5,700,752	$6,042,135	$6,640,113

EDUCATION

Division: Instructional Programs — Function 46900

Mission Statement:

The Dover School District will provide high quality instructional programs, ensuring that the diverse needs of all students are addressed.

Goals and Priorities:

- Engage in strategic planning that focuses on excellence in teaching and learning, including the implementation of a competency-based educational system that is built on Dover's values and vision for the future.
- Partner with colleagues to create an instructional climate that values coaching, modeling, and a collaborative culture to improve teaching practices.
- Ensure that all district schools meet all state minimum standards for school approval and that the high school meets accreditation standards set by the New England Association of Schools and Colleges.
- Endeavor to keep teacher assignment and class size reasonable and conducive to learning.
- Grow instructional program opportunities for students.

Budget Highlights:

- The Regular Education budget provides for regular classroom instruction for our K-12 students to prepare them to continue their education and to become productive citizens and family members.

- Special Education funds are for activities designed primarily for students who require special instructional services. Administrative positions are also budgeted under this function.

- Career Technical Education Center funds instructional activities which teach students the knowledge, skills, and attitudes needed for continued education in technological fields and for employment in career and technical areas upon graduation from high school.

- School Athletics & Cocurricular Activities are school-sponsored activities that provide opportunities for students to compete in inter-scholastic competition. Some of the sporting events generate gate receipt revenues recorded in the enterprise fund.

- Adult Education is funding for the Dover Adult Learning Center's Director and Administrative Assistant.

Performance Measures:

Description	FY21 Act	FY22 Est	FY23 Est
Delivery of Regular Instruction for Students (1100-1199)	$23,664,024	$23,564,584	$26,205,458
Delivery of Special Instruction for Students (1200-1299)	$13,333,425	$14,984,850	$16,070,175
Delivery of Career Tech Ed. for Students (1300-1399)	$2,005,330	$2,415,321	$2,564,387
Delivery of Athletic & Cocurricular Activities (1400-1499)	$583,584	$737,493	$730,524
Delivery of Adult Activities (1600-1699)	$212,822	$225,968	$238,851

EDUCATION

Division: Administrative Services — Function 46900

Mission, Slogan and Core Value Statements:

Mission: Working collaboratively to empower all learners to become dynamic global citizens.

Slogan: Empowering all learners.

Core Values: Diversity, Opportunity, Voice, Engagement and Rigor

Adopted as part of Strategic Plan: December 11, 2017

Goals and Priorities:

- The School Board provides oversight of school operations and the development of policy, adopts an educationally sound and fiscally responsible budget, and supervises the Superintendent of Schools.
- The Superintendent establishes the vision and leads the School District's educational program, develops an educationally sound and fiscally responsible budget, communicates with stakeholders, supervises administrative staff, and oversees School District operations.
- The School Administration implements the vision and leads individual schools and programs, participates in the development of an educationally sound and fiscally responsible budget, communicates with stakeholders, supervises staff, and oversees school and program operations.

Budget Highlights:

- This section includes wages and benefits for School Board members and Administration and office support staff.
- Other professional services such as legal counsel, liability insurance, the annual audit, office equipment maintenance and office supplies are also included in this section.

Performance Measures:

Description	FY21 Act	FY22 Est	FY23 Est
School Board, Superintendent's Office and School Administration (2300-2499)	$4,352,966	$4,562,904	$4,812,850

EDUCATION

Division: Facilities and Operations — Function 46900

Mission Statement:

The Facilities and Operations Department is managed by a full-service, outside facilities management company, C&W Services (formerly DTZ). The company shares the same philosophy as the School District and School Board to remain committed to providing quality service to students, faculty, staff and community, while fostering a safe and healthy building environment.

Goals and Priorities:

- Maintain our facilities in accordance with local, state, and federal fire, health, safety, and accessibility laws and regulations.
- Follow an ongoing plan for the optimal care and use of all facilities to ensure a proper learning environment for every student.
- Employ cost saving measures whenever possible.
- Continue to improve the efficiency of our physical plant.
- Examine collaboration with City departments in areas where savings can be affected by such collaboration.

Budget Highlights:

- A contract remains in effect through July 7, 2022.

Performance Measures:

Description	FY21 Act	FY22 Est	FY23 Est
Operation and Maintenance of Plant (2600-2699)	$4,651,833	$5,125,499	$5,475,308

EDUCATION

Division: Transportation — Function 46900

Mission Statement:

The transportation account includes the personnel and activities necessary for the conveyance of both public and private school students to and from Dover schools in accordance with state law and School Board policy.

Goals and Priorities:

- Student safety remains our first priority.
- Transportation plays an integral role in a student's access to curricular and extra-curricular opportunities.
- We will continue to explore methods of providing the most cost-effective student transportation, and we will monitor our providers to assure both quality and accountability.
- We recognize the changing transportation needs of families and will try to accommodate those needs in ways that do not add to our transportation costs.

Budget Highlights:

- The Dover School District negotiated a two-year contract extension with First Student, Inc. beginning July 1, 2022 and ending June 30, 2024.
- The Dover School District negotiated a two-year contract extension beginning on July 1, 2022 with Seacoast Learning Collaborative for the transportation of school children with disabilities. The agreement remains in effect through June 30, 2024.

Performance Measures:

Description	FY21 Act	FY22 Est	FY24 Est
Transportation Costs (2700-2799)	$2,732,523	$3,374,104	$3,837,938

EDUCATION

Division: Other — Function 46900

Mission Statement:

The division labeled “other” includes support services not directly related to previous accounts. Listed here are the costs of unemployment compensation, general liability coverage, workers’ compensation, severance pay, physical exams, immunizations, criminal records checks, and technology.

The largest item in this division is school debt service for a total budget estimated at $6,439,336 for 2022-2023.

Goals and Priorities:

- Continue to examine and implement risk management strategies to reduce the District’s exposure.
- Continually seek to obtain the best insurance coverage at rates favorable to the school district.
- Work closely with the City to coordinate capital purchasing and sharing services to maximize cost savings.
- Continue to examine and improve technology infrastructure, devices, software, staffing and curriculum integration.

Budget Highlights:

- Debt service includes principal and interest payments associated with the Dover High School and Career Technical Education Center renovation project.
- Fund Transfers to School Capital Reserve Funds are estimated at $339,573 in FY2023.
- Beginning in FY2018, there will be no fund transfer to the School Alternative Education Fund. The School’s General Fund operating budget will fully fund the program.

Performance Measures:

Description	FY21 Act	FY22 Est	FY23 Est
IT (2800-2999, 47190)	$8,040,578	$8,652,502	$8,379,988

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2022-2023

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
☐ Exclude inactive accounts with zero balance

From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.600.46900.4918.00000.00.000.	Education - Transfer to Trust	$0.00	$800,000.00	$325,000.00	$325,000.00	($475,000.00)	(59.38)
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Transfer to School Facilities Capital Reserve	$200,000.00					
Description:	Transfer to School Technology Capital Reserve	$125,000.00					
Column Total:		**$325,000.00**					
Budg_Cat: Operating Transfers Out - 910		$0.00	$800,000.00	$325,000.00	$325,000.00	($475,000.00)	(59.38)
1000.1.600.46900.4950.00000.00.000.	Education - Expenditures	$0.00	$62,446,025.00	$68,191,258.00	$68,191,258.00	$5,745,233.00	9.20
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	School Board FY23 Proposed (excludes Debt Service)	$68,191,258.00		exclude CR Fund			
Column Total:		**$68,191,258.00**					
Budg_Cat: Education - 950		$0.00	$62,446,025.00	$68,191,258.00	$68,191,258.00	$5,745,233.00	9.20
Func: Education - 46900		$0.00	$63,246,025.00	$68,516,258.00	$68,516,258.00	$5,270,233.00	8.33

City of Dover
Fiscal Year 2023 Budget
July 1, 2022 - June 30, 2023

Appropriations

1000 General Fund

School

46900 Education

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Board Request	FY23 City Mgr Proposed	$ Change	% Change
Education							
4918	Transfer to Athletics Reserve	0	50,000	0	0	(50,000)	0.0
	Transfer to Curriculum Reserve	0	50,000	0	0	(50,000)	0.0
	Transfer to School Facilities Reserve	0	300,000	200,000	0	(300,000)	0.0
	Transfer to Instructional Equipment Re	0	100,000	0	0	(100,000)	(100.0)
	Transfer to Student Services Reserve	250,000	100,000	0	0	(100,000)	(100.0)
	Transfer to Technology Reserve	25,000	250,000	125,000	0	(250,000)	(100.0)
4950	Education	60,083,488	62,396,025	68,191,258	66,636,628	4,240,603	6.8
	School Appropriation (excl Debt Service)		63,246,025	68,516,258	66,636,628		
	Total Education	**60,358,488**	**63,246,025**	**68,516,258**	**66,636,628**	**3,390,603**	**5.4**
Total	**46900 Education**	**60,358,488**	**63,246,025**	**68,516,258**	**66,636,628**	**3,390,603**	**5.4**

EDUCATION

Division: School Cafeteria Fund — Function 2800-46900

Mission Statement:

The Dover School District school lunch program provides high quality meals for Dover public school students in accordance with the National School Lunch Program/School Breakfast program and local Wellness policies. The program is designed to promote a nutritious and healthy lifestyle, providing nutrition education to both students and staff while working closely with USDA guidelines.

Goals and Priorities:

- Maintain a high level of training for all food service employees to keep current with USDA regulations, new cooking and food trends, and continual improvement of service and product.
- Increase and market fresh food choices for students.
- Develop interesting and healthy menus.
- Provide an annual surplus driven by increased participation, improved quality controls, and improved cost controls (contractually driven provision).

Budget Highlights:

- Included are the costs for contracted services, commodities, supplies, utilities, equipment, and fixed costs.
- The entire account is funded from sources separate from local tax revenue.
- We partner with Café Services LLC's Fresh Picks Café. This Food Services Management Company (FSMC) is responsible for the staffing and full operation of the District's food services program.
- The FY23 Estimate is based on the FY22 budget as the District will be going out to bid on the FSMC contract in March of 2022.

Performance Measures:

Description	FY21 Act	FY22 Est	FY23Est
Estimated Budget	$665,317	$1,650,000	$1,650,000

City of Dover
Fiscal Year 2023 Budget
July 1, 2022 - June 30, 2023

Appropriations

2800 School Cafeteria Fund

School

46900 Education

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Board Request	FY23 City Mgr Proposed	$ Change	% Change
Education							
4950	Education	670,955	1,650,000	1,650,000	1,650,000	0	0.0
	Total Appropriations - Cafeteria		1,650,000	1,650,000	1,650,000		
	Total Education	**670,955**	**1,650,000**	**1,650,000**	**1,650,000**	**0**	**0.0**
Total	**46900 Education**	**670,955**	**1,650,000**	**1,650,000**	**1,650,000**	**0**	**0.0**

EDUCATION

Division: Dept. of Education Federal Grants Function 2820-46900

Mission Statement:

Federal funds will be used to supplement District resources to provide an increased number of quality educational and related services to students in Dover's public, private and some charter schools. They may also be used to support professional development for staff in public and private schools.

Goals and Priorities:

- Provide supplemental instructional support in the areas of English Language Arts and math.
- Ensure that students acquire the high-quality technical skills that will prepare them for post-secondary education and/or entry into an ever-changing workplace and society.
- Provide prevention and intervention services for students with social/emotional and behavioral challenges.
- Provide timely Child Find evaluations of special education eligibility.
- Supply supplemental staff development and training to teachers on topics specific to the provision of services, accommodations, modifications, and supports to students.
- Provide supplemental instruction to ensure that English Language Learners can participate in the general curriculum successfully.
- Provide Adult Basic Education services to adults to develop basic skills in reading, writing, math, ESOL; develop entry level job skills, including computer literacy; complete high school; transition to college and career training; and enrich lives with community education and connections.
- Actively pursue sources of funding beyond what is provided through local taxes.

Budget Highlights:

- Contains allocations for both public, public charter and private schools located in Dover.
- There are no local monies in this fund.

Performance Measures:

Description	FY21 Act	FY22 Est	FY23 Est
Federal Funding (ESSER, Title I, Title II, Title III, TIV - Funds 2821, 2822)	$1,798,829	$1,194,133	$5,875,000
Perkins IV (DHS CTE - Fund 2823)	$239,256	$121,000	$121,000
IDEA/Preschool (Fund 2826)	$1,170,183	$1,172,000	$1,175,000
Adult Basic Education Fund (Fund 2824)	$590,951	$530,576	$595,000

City of Dover
Fiscal Year 2023 Budget
July 1, 2022 - June 30, 2023

Appropriations

2820 School Federal Grants

School

46900 Education

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Board Request	FY23 City Mgr Proposed	$ Change	% Change
Education							
4950	Education	3,802,657	3,017,709	7,766,000	7,766,000	4,748,291	157.3
	Total Education Grants appropriations		3,017,709	7,766,000	7,766,000		
	Total Education	**3,802,657**	**3,017,709**	**7,766,000**	**7,766,000**	**4,748,291**	**157.3**
Total	**46900 Education**	**3,802,657**	**3,017,709**	**7,766,000**	**7,766,000**	**4,748,291**	**157.3**

EDUCATION

Division: Special Programs and Grants Fund Function 2900-46900

Mission Statement:

The School District shall administer and manage effectively any miscellaneous special programs and/or grant awards.

Goals and Priorities:

- Continue to provide and improve programs and services in the Dover schools with funding from various sources, recorded as Special Revenue Funds.

Budget Highlights:

- This includes E-Rate reimbursements for technology expenditures, as well as revenue generating school programs including the CTC's school store, building trades, cosmetology, animal science, auto collision, auto tech, welding and the Gourmet Table.

Performance Measures:

Description	FY21 Act	FY22 Est	FY23 Est
Budget Estimates	$36,290	$175,000	175,000

City of Dover
Fiscal Year 2023 Budget
July 1, 2022 - June 30, 2023

Appropriations

2950 School Special Pgms & Grants

School

46900 Education

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Board Request	FY23 City Mgr Proposed	$ Change	% Change
Education							
4950	Education	36,290	175,000	175,000	175,000	0	0.0
	Education - Special Programs		175,000	175,000	175,000		
	Total Education	**36,290**	**175,000**	**175,000**	**175,000**	**0**	**0.0**
Total	**46900 Education**	**36,290**	**175,000**	**175,000**	**175,000**	**0**	**0.0**

EDUCATION

Division: Tuition Programs Fund — Function 3810-46900

Mission Statement:

Dover Adult Learning Center provides educational opportunities for students and adults through special grants and tuition.

Goals and Priorities:

Dover Adult Learning Center helps adults:

- Develop basic skills in reading, writing, math, ESOL and entry level job skills, including computer literacy.
- Complete high school with a high school equivalency certificate or adult high school diploma.
- Meet college or job requirements for high school level prerequisite courses.
- Transition to college and career training through skill building classes and individual counseling.
- Enrich their lives with community education and computer classes.
- Become more effective parents, workers and community members.

Budget Highlights:

- Funds are from sources other than local taxes.

Performance Measures:

Description	FY21 Act	FY22 Est	FY23 Est
Dover Adult Learning Center (DALC)	$36,670	$125,000	$125,000

City of Dover
Fiscal Year 2023 Budget
July 1, 2022 - June 30, 2023

Appropriations

3810 School Tuition Programs

School

46900 Education

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Board Request	FY23 City Mgr Proposed	$ Change	% Change
Education							
4950	Education	36,670	125,000	125,000	125,000	0	0.0
	Dover Adult Learning Center		125,000	125,000	125,000		
	Total Education	**36,670**	**125,000**	**125,000**	**125,000**	**0**	**0.0**
Total	**46900 Education**	**36,670**	**125,000**	**125,000**	**125,000**	**0**	**0.0**

EDUCATION

Division: School Facilities Fund — Function 3830-46900

Mission Statement:

To provide for the upkeep of school and athletic facilities through special rental, gate receipt, user and permit fee revenues.

Goals and Priorities:

- Improve security systems and facility areas used by the general public.
- Improve parking infrastructure and safety.
- Improve district fields and grounds.

Budget Highlights:

- No local taxes are appropriated in this fund.
- Facility rental rates were last revised in FY2019.

Performance Measures:

Description	FY21 Act	FY22 Est	FY23 Est
Budgeted Amounts	$114,103	$195,000	$195,000

City of Dover
Fiscal Year 2023 Budget
July 1, 2022 - June 30, 2023

Appropriations

3830 School Facilities Fund

School

46900 Education

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Board Request	FY23 City Mgr Proposed	$ Change	% Change
Education							
4950	Education	114,103	195,000	195,000	195,000	0	0.0
	Appropriation Total - School Facilities		195,000	195,000	195,000		
	Total Education	**114,103**	**195,000**	**195,000**	**195,000**	**0**	**0.0**
Total	**46900 Education**	**114,103**	**195,000**	**195,000**	**195,000**	**0**	**0.0**

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INTERGOVERNMENTAL

Division: County Tax — Function 48000

Mission Statement:

To accurately budget and timely disburse the County Tax Assessment.

Major Services/Responsibilities:

- Include the most accurate assessment amount prior to final adoption of the City's budget by the City Council
- Process and disburse the money to the County Treasurer on the December 17th due date of each year for the tax levy per County Tax Warrant

Key Fiscal Year Objectives: The City of Dover represents 28.21% of Strafford County's overall equalized assessed value. This is the basis for apportioning Dover's share of the overall County's property tax levy. Strafford County's 2022 proposed budget is estimating a $36,542,998 county tax levy. Dover's portion is estimated to be $10,308,597.

Performance Measures:

Description	FY21 Actual	FY22 Actual	FY23 Estimated
Timely disbursement of the County check	Dec 2020	Dec 2021	Dec 2022
County Tax Levy Apportioned to Dover	$9,562,961	$9,548,144	$10,308,597

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2022-2023

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
☐ Exclude inactive accounts with zero balance

From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.800.48000.4990.00000.00.000.	County Tax	$9,562,961.00	$9,548,144.00	$10,308,597.00	$10,308,597.00	$760,453.00	7.96
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	County Tax Apportionment $36,542,998 x 28.21%	$10,308,597.00					
Column Total:		**$10,308,597.00**					
Budg_Cat: Intergovernmental - 990		$9,562,961.00	$9,548,144.00	$10,308,597.00	$10,308,597.00	$760,453.00	7.96
Func: County Tax - 48000		$9,562,961.00	$9,548,144.00	$10,308,597.00	$10,308,597.00	$760,453.00	7.96

CAPITAL IMPROVEMENT & DEBT

Division: Debt Service — Function 47100

Mission Statement:

The Finance Department shall administer the debt of the City, insuring timely issuance of securities and payment of the City's debt obligations

Major Services/Responsibilities:

- Issuance of long term bonds to meet the cash needs of the adopted Capital Improvements Program budget for the fiscal year
- Issuance of short term Tax Anticipation Notes to meet the cash needs of the City until tax collections occur
- Payment of both principal and interest on bonds and short term notes in a timely fashion
- Forecasting the impact of security issuances on the Property Tax and Water/Sewer User Fees
- Forecasting the cash flow needs of the City

Key Fiscal Year Objectives:

- Monitor cash flow to determine future cash need during the fiscal year and determine appropriate time to go to market for bond issue.
- Monitor market rates and based on advice of Financial Advisor determine if any outstanding bond obligations can be refinanced to save on interest expense.
- Structure issuance of long term bonds consistent with City Council adopted financial policies for Debt Management.

Performance Measures:

Description	FY21 Actual	FY22 Budget	FY23 Proposed
Timely disbursement of payments-City General Fund	$ 6,208,958	$ 6,208,772	$ 6,213,776
Timely disbursement of payments-School General Fund	$ 6,393,656	$ 6,439,335	$ 6,439,335

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2022-2023

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
☐ Exclude inactive accounts with zero balance

From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.500.47100.4920.00000.00.000	Debt Service - City -Principal	$4,529,910.72	$4,529,911.00	$4,533,387.00	$4,533,387.00	$3,476.00	0.08
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Principal payments on Anticipated Bond Issue	$492,188.00					
Description:	Principal payments on long term debt	$4,041,199.00					
Column Total:		**$4,533,387.00**					
1000.1.500.47100.4921.00000.00.000	Debt Service - City - Interest	$1,679,046.96	$1,678,861.00	$1,680,389.00	$1,680,389.00	$1,528.00	0.09
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description:	Interest payments on Anticipated Bond Issue	$192,631.00					
Description:	Interest payments on long term debt	$1,487,758.00					
Column Total:		**$1,680,389.00**					
1000.1.500.47100.4923.00000.00.000	Debt Service - City -Interest -	$13,288.33	$0.00	$0.00	$0.00	$0.00	0.00
Budg_Cat: Debt Service - 920		$6,222,246.01	$6,208,772.00	$6,213,776.00	$6,213,776.00	$5,004.00	0.08
Func: Debt Service - City - 47100		$6,222,246.01	$6,208,772.00	$6,213,776.00	$6,213,776.00	$5,004.00	0.08

General Fund Expenditure Detail Report

Fiscal Year: 2022-2023

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
☐ Exclude inactive accounts with zero balance

From Date: 7/1/2022 To Date: 6/30/2023 Definition: FY23 City Manager Proposed

Account	Description	FY21 Actual	FY22 Adopted Budget	FY23 Department Request	FY23 City Manager Proposed	Dollar Change	Percent Change
1000.1.500.47190.4920.00000.00.000.	Debt Service - Education - Pri	$0.00	$3,280,324.00	$3,344,746.00	$3,344,746.00	$64,422.00	1.96
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Principal Payments on long term debt		$3,344,746.00					
Column Total:		**$3,344,746.00**					
1000.1.500.47190.4921.00000.00.000.	Debt Service - Education - Int	$0.00	$3,159,011.00	$3,094,589.00	$3,094,589.00	($64,422.00)	(2.04)
Column: [FY23CityManagerProposed]		**Budget**	**FTE**	**Position Desc.**			
Description: Interest on Anticipated Bond Issue		$77,013.00					
Description: Interest payments on long term debt		$3,017,576.00					
Column Total:		**$3,094,589.00**					
Budg_Cat: Debt Service - 920		$0.00	$6,439,335.00	$6,439,335.00	$6,439,335.00	$0.00	0.00
Func: Debt Service - School - 47190		$0.00	$6,439,335.00	$6,439,335.00	$6,439,335.00	$0.00	0.00

City of Dover
Fiscal Year 2023 Budget

Debt Existing Principal Payments

Description	Issue #	Issue Amount	Issue Year	Rate	Due	City	School	Total General Fund	Parking	McConnel	Water	Sewer	TIF Districts	Grand Total
Public Impr - Refunding 03 & 04	3059	17,530,000	12	2.343%	06/15/32	283,900	114,100	398,000			87,000	175,000		660,000
SRL - WWTP Aeration	3060	279,157	13	1.700%	02/01/22									0
SRL - North End Pressure Zone	3061	3,400,000	13	2.720%	11/01/32						178,279			178,279
Public Improvements	3062	22,385,000	14	2.809%	05/15/34	1,362,992	42,367	1,405,359	9,200		66,409	219,032		1,700,000
Public Improvements	3063	11,495,000	14	3.267%	05/15/34								590,000	590,000
Public Impr - Refunding 05	3064	4,425,000	15	1.746%	07/01/25	99,216	99,216	198,431				31,569		230,000
SRL - River St. Pump Station	3065	1,207,935	15	3.168%	03/01/34							60,397		60,397
Public Impr Refunding 06 & 07	3067	19,589,999	15	2.002%	06/15/26	524,035	591,798	1,115,833		144,561	262,018	22,588		1,545,000
LED Lighting Project - McConnell	3068	116,264	16	2.120%	12/01/22					9,211				9,211
LED Lighting Project - Indoor Pool	3069	29,995	16	2.120%	01/01/22			0						0
DHS & CTC Public Improv	3070	73,900,000	16	3.130%	06/15/41		1,825,000	1,825,000						1,825,000
WWTF Upgrade/MLE Conversion	3072	10,039,165	17	2.0000%	06/15/37							464,023		464,023
Public Impr 2017 Series A	3074	8,290,000	18	1.7857%	12/15/29	527,897	285,822	813,720	4,219		73,645	118,416		1,010,000
Public Impr 2017 Series B	3075	10,456,000	18	2.5043%	12/15/37	446,000		446,000	3,000		10,000	66,000		525,000
Water Phase I SRF Loan	3076	8,500,000	19	2.4240%	03/01/2038						317,099			317,099
Richardson Dr Redevelopment	3077	1,012,850	19	2.5350%	10/01/32	30,022		30,022				35,674		65,696
Keating/Birchwood Reconstruction	3078	2,107,892	19	2.0000%	05/01/33	32,983		32,983			27,521	46,444		106,948
Public Improvements June 2019	3081	22,040,000	19	2.4010%	12/15/39	471,854	360,942	832,796			35,381	114,281	122,542	1,105,000
Public Improvements 2021 Series C	3084	13,425,700	21	1.6600%	08/15/42	262,300	25,500	287,800	5,900		193,625	191,450	106,600	785,375
CWSRF Varney Brook Pumpm Statio	3086	3,000,000	22	2.0000%	02/01/41							135,000		135,000
Totals						4,041,199	3,344,746	7,385,944	22,319	153,772	1,250,977	1,679,872	819,142	11,312,027

Debt Existing Interest Payments

Description	Issue #	Issue Amount	Year	Rate	Due	City	School	Total General	Parking	McConnel	Water	Sewer	TIF Districts	Grand Total
Public Impr - Refunding 03 & 04	3059	17,530,000	12	2.343%	06/15/32	85,635	14,400	100,035			13,900	69,256		183,191
SRL - WWTP Aeration	3060	279,157	13	1.700%	02/01/22									0
SRL - North End Pressure Zone	3061	3,400,000	13	2.720%	11/01/32						61,221			61,221
Public Improvements	3062	22,385,000	14	2.809%	05/15/34	343,952	10,692	354,644	920		16,651	55,085		427,300
Public Improvements	3063	11,495,000	14	3.267%	05/15/34								277,363	277,363
Public Impr - Refunding 05	3064	4,425,000	15	1.746%	07/01/25	17,363	17,363	34,726				5,525		40,250
SRL - River St. Pump Station	3065	1,207,935	15	3.168%	03/01/34							22,960		22,960
Public Impr Refunding 06 & 07	3067	19,589,999	15	2.002%	06/15/26	123,152	141,292	264,444		31,171	60,518	4,517		360,650
LED Lighting Project - McConnell	3068	116,264	16	2.120%	12/01/22					59				59
LED Lighting Project - Indoor Pool	3069	29,995	16	2.085%	01/01/22			0						0
DHS & CTC Public Improv	3070	73,900,000	16	3.130%	06/15/41		2,483,319	2,483,319						2,483,319
WWTF Upgrade/MLE Conversion	3072	10,039,165	17	2.0000%	06/15/37							148,245		148,245
Public Impr 2017 Series A	3074	8,290,000	18	1.7857%	12/15/29	127,390	79,846	207,236	1,205		20,521	30,139		259,100
Public Impr 2017 Series B	3075	10,456,000	18	2.5043%	12/15/37	244,575		244,575	1,950		5,755	36,595		288,875
Water Phase I SRF Loan	3076	8,500,000	19	2.4240%	03/01/2038						148,082			148,082
Richardson Dr Redevelopment	3077	1,012,850	19	2.5350%	10/01/32	8,372		8,372				9,948		18,319
Keating/Birchwood Reconstruction	3078	2,107,892	19	2.0000%	05/01/33	10,554		10,554			6,103	10,218		26,875
Public Improvements June 2019	3081	22,040,000	19	2.4010%	12/15/39	329,337	251,925	581,262			24,695	79,764	85,530	771,250
Public Improvements 2021 Series C	3084	13,425,700	21	1.6600%	08/15/42	197,429	18,740	216,169	3,465		128,599	123,327	81,373	552,934
CWSRF Varney Brook Pumpm Statio	3086	3,000,000	22	2.0000%	02/01/41							51,300		51,300
Totals						1,487,758	3,017,577	4,505,334	7,541	31,230	486,044	646,879	444,266	6,121,293
Total Existing Principal & Interest						5,528,957	6,362,322	11,891,278	29,860	185,002	1,737,021	2,326,751	1,263,408	17,433,320

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City of Dover

Long Term Debt Authorizations - Unissued as of April 1, 2022

PROJECT DESCRIPTION	FY16	FY17	FY18	FY20	FY21	FY22	FY23	Total
FIRE & RESCUE								
Fire Station Capacity Improvements						1,530,000		1,530,000
TOTAL FIRE & RESCUE	0	0	0	0	0	1,530,000	0	1,530,000
COMMUNITY SERVICES - PUBLIC WORKS								
Street Reconstruction - Oak/Ham/Broadway Area		2,000,000				1,000,000		3,000,000
Street Reconstruction - Broadway Railroad Culv	2,000,000							2,000,000
Street Reconstruction - Richardson Drive	63,385							63,385
Street Reconstruction - Court/Union/Middle						4,500,000		4,500,000
Street Reconstruction - Fifth/Grove Streets						1,100,000		1,100,000
Catch Basin Spoils Facility				1,750,000				1,750,000
Chapel Street Ravine Stormwater Treatment					100,000			100,000
Illicit Discharge Elimination Stormwater					75,000			75,000
Central Avenue Drainage Work					1,100,000			1,100,000
Congestion Mitigation Route 108					1,500,000			1,500,000
Downtown Traffic Efficiency Improvements					1,400,000			1,400,000
Bridge Replacement - Chestnut Street						250,000		250,000
Portland Avenue Retaining Wall						250,000	750,000	1,000,000
Sidewalk Replacement - Whittier Street							650,000	650,000
Cochecho Replace Storm Drain Outfall							500,000	500,000
TOTAL COMM SERV - PW	2,063,385	2,000,000	0	1,750,000	4,175,000	7,100,000	1,900,000	18,988,385
RECREATION								
Jenny Thompson Renovations					500,000			500,000
TOTAL RECREATION	0	0	0	0	500,000	0	0	500,000
PUBLIC LIBRARY								
Library Renovations/Upgrades						1,986,930		1,986,930
TOTAL PUBLIC LIBRARY	0	0	0	0	0	1,986,930	0	1,986,930
EDUCATION								
Middle School - Roof Replacement						560,000		560,000
Middle School - AC/Dehumidification						546,000		546,000
TOTAL EDUCATION	0	0	0	0	0	1,106,000	0	1,106,000
TOTAL GENERAL FUND	2,063,385	2,000,000	0	1,750,000	4,675,000	11,722,930	1,900,000	24,111,315

City of Dover

Long Term Debt Authorizations - Unissued as of April 1, 2022

PROJECT DESCRIPTION	FY16	FY17	FY18	FY20	FY21	FY22	FY23	Total
SPECIAL REVENUE								
Cochecho River Dredge Cell Closure		300,000						300,000
Cochecho Riverfront Park Development			1,412,500					1,412,500
	0	300,000	1,412,500	0	0	0	0	1,712,500
COMMUNITY SERVICES - WATER FUND								
Water Systems Facilities Upgrade		9,606,000	8,000,000					17,606,000
Water Main Replacement - Piscataqua/Drew Roads		602,000						602,000
Water Main Replacement - Oak/Broadway Area			1,250,000					1,250,000
Water Main Replacement - Central avenue - Lower					1,100,000			1,100,000
Water Main Replacement - Central avenue - Upper					825,000			825,000
Water Main Replacement - Littleworth Road					1,100,000			1,100,000
Water Main Replacement - Washington/Main Street					1,400,000			1,400,000
Water Main Replacement - Court Street Area						825,000		825,000
Water Main Replacement - Fifth/Grove Streets						1,000,000		1,000,000
Water Main Replacement - Oak/Ham/Ela						500,000		500,000
Water Main Replacement - Urban Core						1,900,000		1,900,000
Pudding Hill Water Treatment Plant						17,400,000		17,400,000
New Water Storage Tank							6,100,000	6,100,000
TOTAL WATER FUND	0	10,208,000	9,250,000	0	4,425,000	21,625,000	6,100,000	51,608,000
COMMUNITY SERVICES - SEWER FUND								
Pump Station Upgrade - Varney Brook	100,000							100,000
Catch Basin Spoils Facility				1,750,000				1,750,000
Sewer System Asset Management					90,000			90,000
Wastewater Pump Station Evaluation					75,000			75,000
Stark Ave and Downtown Sewer Rehab					1,185,000			1,185,000
Henry Law/River Street - Sewer Main Replacement							1,000,000	1,000,000
WWTP - Capacity Upgrades, Nutrient Removal							750,000	750,000
TOTAL SEWER FUND	100,000	0	0	1,750,000	1,350,000	0	1,750,000	4,950,000
Waterfront TIF								
Waterfront - Dredge Cell Closure/Maglaras Park						3,300,000		3,300,000
Street Reconstruction - Henry Law Avenue						1,300,000		1,300,000
Waterfront Development Site Improvements							8,400,000	8,400,000
	0	0	0	0	0	4,600,000	8,400,000	13,000,000
TOTAL OTHER FUNDS	100,000	10,508,000	10,662,500	1,750,000	5,775,000	26,225,000	16,250,000	71,270,500
TOTAL AUTHORIZED UNISSUED	2,163,385	12,508,000	10,662,500	3,500,000	10,450,000	37,947,930	18,150,000	95,381,815

City of Dover, NH

Long Term Debt Issued or Authorized before April 1, 2022

Debt Oustanding & Analysis of Debt Limit at June 30, 2022

Description	Issuer	Issue #	Issue Amount	Issue Year	Rate	RF	Due	Outstanding Balance	Exempt from Debt Limits	Debt Oustanding Against Debt Limits City	School	Water	DBIDA (IP)	DBIDA (IB)
BONDED DEBT														
Public Impr Refunding 03-04	City	3059	17,530,000	12	2.3433%	(2)	06/15/32	4,420,000	1,750,000	2,088,000	288,000	294,000		
Public Improvements	City	3062	22,385,000	14	2.8090%		05/15/34	11,410,000	1,512,424	9,153,967	284,443	459,166		
Public Improvements - TIF	City	3063	11,495,000	14	3.2670%		05/15/34	8,460,000	8,460,000					
Public Impr Refunding 05	City	3064	4,425,000	15	1.7460%		07/01/25	920,000	126,274	396,863	396,863	0		
Public Impr Refunding 06 &	City	3067	19,590,000	15	2.0020%		06/15/27	7,460,000	90,348	3,178,213	2,940,510	1,250,929		
DHS & CTC Public Improv	City	3070	73,900,000	16	3.1304%		06/15/41	70,480,000			70,480,000			
Public Impr 2017 Series A	City	3074	8,290,000	18	1.7857%		12/15/29	5,890,000	712,572	2,899,218	1,812,398	465,812		
Public Impr 2017 Series B	City	3075	10,525,000	18	2.5043%		12/15/37	8,405,000	1,124,000	7,115,000	0	166,000		
Public Impr 2019 Series A	City	3081	22,040,000	19	2.4010%		06/15/39	18,725,000	4,013,125	7,995,896	6,116,419	599,560		
Public Improvements 2021 S	City	3084	13,425,700	21	1.6600%		08/15/42	13,425,700	4,968,950	5,002,300	465,500	2,988,950		
			TOTAL BONDED DEBT OUTSTANDING					149,595,700	22,757,693	37,829,457	82,784,133	6,224,417	0	0
OTHER DEBT														
SRL - North End Pressure	NH DES	3061	3,400,000	13	2.7200%		11/01/32	1,934,976				1,934,976		
SRL - River St Pump Station	NH DES	3065	1,207,935	15	3.1680%		03/01/34	724,761	724,761					
SMART START-McConnell	Eversource	3068	125,139	16	2.1200%		12/01/22	9,211		9,211				
SRL - WWTP MLE Convers	NH DES	3072	10,039,165	17	2.0000%		05/01/36	7,412,269	7,412,269					
SRL - Water Phase I Improv	NH DES	3076	8,500,000	19	2.4240%		03/01/38	6,109,013				6,109,013		
CWSRF Richardson Dr Red	NH DES	3077	1,012,850	19	2.5350%		10/01/32	722,657	392,420	330,237				
Keating & Birchwood Recon	NH DES	3078	2,107,892	19	2.0000%		05/01/38	1,370,745	510,884	527,721		332,139		
CWSRF Varney Brook Pum	NH DES	3086	3,000,000	22	2.0000%		02/01/41	2,565,000	2,565,000					
			TOTAL OTHER DEBT OUTSTANDING					20,848,632	11,605,334	867,169	0	8,376,128	0	0
			TOTAL LONG TERM DEBT OUTSTANDING					**170,444,332**	**34,363,027**	**38,696,626**	**82,784,133**	**14,600,545**	**0**	**0**
DEBT AUTHORIZED - UNISSUED				Antic.Issue										
Public Improvements - FY16		NA	2,163,385	NA				2,163,385	100,000	2,063,385				
Public Improvements - FY17		NA	12,508,000	NA				12,508,000	300,000	2,000,000		10,208,000		
Public Improvements - FY18		NA	10,662,500	NA				10,662,500	1,412,500			9,250,000		
Public Improvements - FY20		NA	3,500,000	NA				3,500,000	1,750,000	1,750,000				
Public Improvements - FY21		NA	10,450,000	NA				10,450,000	1,350,000	4,675,000		4,425,000		
Public Improvements - FY22		NA	37,947,930	NA				37,947,930	4,600,000	10,616,930	1,106,000	21,625,000		
Public Improvements - FY23		NA	18,150,000	NA				18,150,000	10,150,000	1,900,000	0	6,100,000		
			TOTAL DEBT AUTHORIZED UNISSUED					**95,381,815**	**19,662,500**	**23,005,315**	**1,106,000**	**51,608,000**	**0**	**0**
			TOTAL DEBT OUTSTANDING & UNISSUED					**265,826,147**	**54,025,527**	**61,701,941**	**83,890,133**	**66,208,545**	**0**	**0**

LEGAL DEBT LIMITS

TY20 Equalized Value for Debt Limit 4,217,409,316

	3.0%	7.0%	10.0%	Set by special legislation	RSA 162
Legal Rate					
Legal Debt Limit	126,522,279	295,218,652	421,740,932	4,000,000	No limit
Unused Capacity	**64,820,339**	**211,328,519**	**355,532,386**	**4,000,000**	**NA**
Percent Used	**48.8%**	**28.4%**	**15.7%**	**0.0%**	**NA**

CITY COUNCIL POLICY	**City**	**School**	**Water**		
Percent of Statutory Limit	**65.0%**	**28.0%**	**5.0%**	**NA**	**NA**
Dollar Limit	82,239,482	82,661,223	21,087,047		
Under(Over) Policy Limit	20,537,541	(1,228,910)	(45,121,499)		
	75.0%	**101.5%**	**314.0%**		

	Sewer
Percent of Equalized Value	**1.5%**
Dollar Limit	63,261,140
Under(Over) Policy Limit	48,355,737

Notes to Analysis:

Refinanced (RF) Notes:

(1) Refinanced, original NIC reflected

(2) Refunding Bonds Issued

Reason for Exempt Status:

1 Sewer Portion of Public Impr - 3048, 3055, 3057, 3059, 3060, 3061, 3062, 3063, 3064, 3065, 3067, 3070, 3072, 3074, 3075, 3077, 3078, 3081

2 Tolend Rd Landfill Mitigation Portion of Public Impr - 3059, 3062

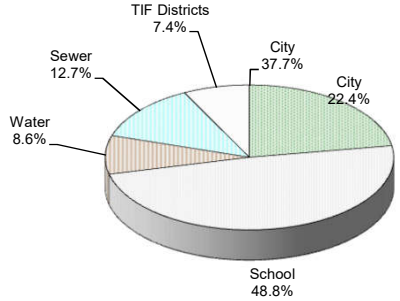
3 Parking Activity Fund Portion of Public Impr - 3055, 3059, 3062

4 Downtown Dover TIF Fund Public Impr - 3063; Waterfront TIF Fund Public Impr - 3081

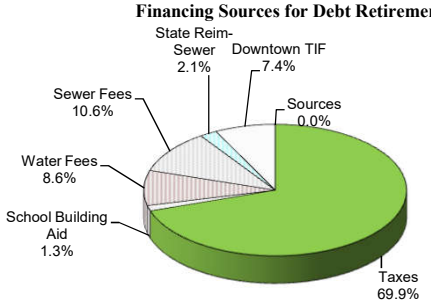
Other:

Totals excludes Tax and Bond Anticipation Notes

Outstanding Debt Balance



Financing Sources for Debt Retirement



Capital Improvements Program
Existing Principal Retirement by Year and Fund

Fiscal Yr	City Depts	School	Total General Fund	Special Revenue	Water	Sewer	TIF Districts	Total City Debt
2023	4,041,198.72	3,344,745.53	7,385,944.25	176,091.01	1,250,977.21	1,679,872.24	819,142.10	11,312,026.81
2024	4,108,008.10	3,457,160.82	7,565,168.92	179,655.82	1,264,216.18	1,690,389.25	832,542.10	11,531,972.27
2025	3,158,459.73	3,544,466.17	6,702,925.90	175,519.02	1,205,658.96	1,595,266.47	857,542.10	10,536,912.45
2026	3,005,549.74	3,560,650.63	6,566,200.37	183,375.32	1,196,858.02	1,587,221.86	877,542.10	10,411,197.67
2027	2,786,773.33	3,675,599.65	6,462,372.98	15,968.98	1,146,452.44	1,538,336.70	897,542.10	10,060,673.20
2028	2,314,139.16	3,792,539.47	6,106,678.63	11,008.05	912,966.72	1,547,177.01	916,987.61	9,494,818.02
2029	2,289,699.57	3,899,468.67	6,189,168.24	11,968.98	920,383.82	1,554,807.76	936,987.61	9,613,316.41
2030	2,187,475.81	4,004,952.90	6,192,428.71	11,695.52	866,194.45	1,448,309.98	961,987.61	9,480,616.27
2031	2,089,195.47	4,265,716.24	6,354,911.71	9,000.00	828,750.97	1,420,963.42	981,987.61	9,595,613.71
2032	2,089,195.47	4,395,716.24	6,484,911.71	9,000.00	822,842.32	1,426,836.95	1,006,987.61	9,750,578.59
2033	1,909,193.05	4,530,716.24	6,439,909.29	4,000.00	805,874.25	1,262,930.38	1,036,987.61	9,549,701.53
2034	1,883,576.71	4,660,854.35	6,544,431.06	4,000.00	645,059.08	1,192,535.34	1,061,987.61	9,448,013.09
2035	1,196,701.42	4,794,308.97	5,991,010.39	4,000.00	647,904.15	1,079,256.33	221,987.61	7,944,158.48
2036	1,196,701.42	4,944,308.97	6,141,010.39	4,000.00	658,150.15	1,091,026.10	221,987.61	8,116,174.25
2037	1,191,701.42	5,119,308.97	6,311,010.39	4,000.00	668,644.15	490,763.43	221,987.61	7,696,405.58
2038	1,186,701.50	5,274,308.97	6,461,010.47	4,000.00	544,392.15	345,763.43	221,987.61	7,577,153.66
2039	709,718.84	5,399,308.97	6,109,027.81		80,221.15	278,763.43	221,987.61	6,690,000.00
2040	240,000.00	5,240,000.00	5,480,000.00		45,000.00	165,000.00	100,000.00	5,790,000.00
2041	240,000.00	4,860,000.00	5,100,000.00		45,000.00	165,000.00	100,000.00	5,410,000.00
2042	240,000.00	20,000.00	260,000.00		45,000.00	30,000.00	100,000.00	435,000.00
Totals	38,063,989.46	82,784,131.76	120,848,121.22	807,282.70	14,600,546.17	21,590,220.08	12,598,161.82	170,444,331.99

Capital Improvements Program
Existing Debt Payments - Interest

Fiscal Yr	City Depts	School	Total General Fund	Special Revenue	Water	Sewer	TIF Districts	Total City Debt
2023	1,487,758.34	3,017,575.57	4,505,333.91	38,770.73	486,044.26	646,879.01	444,265.76	6,121,293.67
2024	1,292,726.12	2,850,266.03	4,142,992.15	30,293.98	435,608.73	585,006.96	415,042.84	5,608,944.66
2025	1,098,089.22	2,677,658.30	3,775,747.52	21,338.69	385,171.68	523,484.95	379,360.74	5,085,103.58
2026	955,782.91	2,502,773.13	3,458,556.04	12,584.98	339,122.08	468,890.81	348,978.64	4,628,132.55
2027	823,834.35	2,327,578.83	3,151,413.18	3,406.21	293,688.33	417,082.61	317,996.54	4,183,586.87
2028	703,804.58	2,149,800.73	2,853,605.31	2,724.28	253,027.20	367,120.28	286,414.42	3,762,891.49
2029	608,786.70	1,993,445.63	2,602,232.33	2,199.70	222,241.81	318,071.18	253,397.54	3,398,142.56
2030	526,694.62	1,834,431.45	2,361,126.07	1,711.41	191,779.35	272,306.07	218,868.16	3,045,791.06
2031	445,946.97	1,690,985.52	2,136,932.49	1,282.50	163,774.84	230,011.80	183,526.28	2,715,527.91
2032	367,029.99	1,555,249.34	1,922,279.33	907.50	136,647.42	188,260.74	147,534.40	2,395,629.39
2033	291,867.08	1,419,179.48	1,711,046.56	660.00	110,048.27	147,389.83	110,974.90	2,080,119.56
2034	227,648.30	1,282,750.96	1,510,399.26	540.00	86,046.40	113,917.21	74,135.28	1,785,038.15
2035	166,536.43	1,142,667.60	1,309,204.03	420.00	67,955.89	83,787.13	37,548.14	1,498,915.19
2036	130,715.22	998,890.84	1,129,606.06	300.00	50,773.42	58,469.37	30,788.52	1,269,937.37
2037	94,971.50	844,835.30	939,806.80	180.00	33,342.58	32,916.20	24,028.88	1,030,274.46
2038	59,382.79	685,311.04	744,693.83	60.00	17,749.87	21,615.80	17,269.26	801,388.76
2039	31,731.56	514,924.26	546,655.82	0.00	4,364.14	13,717.90	11,009.62	575,747.48
2040	12,600.00	340,575.00	353,175.00	0.00	2,362.50	6,975.00	5,250.00	367,762.50
2041	7,560.00	163,980.00	171,540.00	0.00	1,417.50	3,645.00	3,150.00	179,752.50
2042	2,520.00	210.00	2,730.00	0.00	472.50	315.00	1,050.00	4,567.50
Totals	9,335,986.68	29,993,089.01	39,329,075.69	117,379.98	3,281,638.77	4,499,862.85	3,310,589.92	50,538,547.21

Capital Improvements Program

Total Existing Debt Payments - Principal & Interest

Fiscal Yr	City Depts	School	Total General Fund	Special Revenue	Water	Sewer	TIF Districts	Total City Debt
2023	5,528,957.06	6,362,321.10	11,891,278.16	214,861.74	1,737,021.47	2,326,751.25	1,263,407.86	17,433,320.48
2024	5,400,734.22	6,307,426.85	11,708,161.07	209,949.80	1,699,824.91	2,275,396.21	1,247,584.94	17,140,916.93
2025	4,256,548.95	6,222,124.47	10,478,673.42	196,857.71	1,590,830.64	2,118,751.42	1,236,902.84	15,622,016.03
2026	3,961,332.65	6,063,423.76	10,024,756.41	195,960.30	1,535,980.10	2,056,112.67	1,226,520.74	15,039,330.22
2027	3,610,607.68	6,003,178.48	9,613,786.16	19,375.19	1,440,140.77	1,955,419.31	1,215,538.64	14,244,260.07
2028	3,017,943.74	5,942,340.20	8,960,283.94	13,732.33	1,165,993.92	1,914,297.29	1,203,402.03	13,257,709.51
2029	2,898,486.27	5,892,914.30	8,791,400.57	14,168.68	1,142,625.63	1,872,878.94	1,190,385.15	13,011,458.97
2030	2,714,170.43	5,839,384.35	8,553,554.78	13,406.93	1,057,973.80	1,720,616.05	1,180,855.77	12,526,407.33
2031	2,535,142.44	5,956,701.76	8,491,844.20	10,282.50	992,525.81	1,650,975.22	1,165,513.89	12,311,141.62
2032	2,456,225.46	5,950,965.58	8,407,191.04	9,907.50	959,489.74	1,615,097.69	1,154,522.01	12,146,207.98
2033	2,201,060.13	5,949,895.72	8,150,955.85	4,660.00	915,922.52	1,410,320.21	1,147,962.51	11,629,821.09
2034	2,111,225.01	5,943,605.31	8,054,830.32	4,540.00	731,105.48	1,306,452.55	1,136,122.89	11,233,051.24
2035	1,363,237.85	5,936,976.57	7,300,214.42	4,420.00	715,860.04	1,163,043.46	259,535.75	9,443,073.67
2036	1,327,416.64	5,943,199.81	7,270,616.45	4,300.00	708,923.57	1,149,495.47	252,776.13	9,386,111.62
2037	1,286,672.92	5,964,144.27	7,250,817.19	4,180.00	701,986.73	523,679.63	246,016.49	8,726,680.04
2038	1,246,084.29	5,959,620.01	7,205,704.30	4,060.00	562,142.02	367,379.23	239,256.87	8,378,542.42
2039	741,450.40	5,914,233.23	6,655,683.63	0.00	84,585.29	292,481.33	232,997.23	7,265,747.48
2040	252,600.00	5,580,575.00	5,833,175.00	0.00	47,362.50	171,975.00	105,250.00	6,157,762.50
2041	247,560.00	5,023,980.00	5,271,540.00	0.00	46,417.50	168,645.00	103,150.00	5,589,752.50
2042	242,520.00	20,210.00	262,730.00	0.00	45,472.50	30,315.00	101,050.00	439,567.50
Totals	47,399,976.14	112,777,220.77	160,177,196.91	924,662.68	17,882,184.94	26,090,082.93	15,908,751.74	220,982,879.20

Capital Improvements Program

Existing Debt Balance to Maturity

End of FY	City Depts	School	Total General Fund	Special Revenue	Water	Sewer	TIF Districts	Total City Debt
2022	38,063,989.46	82,784,131.76	120,848,121.22	807,282.70	14,600,546.17	21,590,220.08	12,598,161.82	170,444,331.99
2023	34,022,790.74	79,439,386.23	113,462,176.97	631,191.69	13,349,568.96	19,910,347.84	11,779,019.72	159,132,305.18
2024	29,914,782.64	75,982,225.41	105,897,008.05	451,535.87	12,085,352.78	18,219,958.59	10,946,477.62	147,600,332.91
2025	26,756,322.91	72,437,759.24	99,194,082.15	276,016.85	10,879,693.82	16,624,692.12	10,088,935.52	137,063,420.46
2026	23,750,773.17	68,877,108.61	92,627,881.78	92,641.53	9,682,835.80	15,037,470.26	9,211,393.42	126,652,222.79
2027	20,963,999.84	65,201,508.96	86,165,508.80	76,672.55	8,536,383.36	13,499,133.56	8,313,851.32	116,591,549.59
2028	18,649,860.68	61,408,969.49	80,058,830.17	65,664.50	7,623,416.64	11,951,956.55	7,396,863.71	107,096,731.57
2029	16,360,161.11	57,509,500.82	73,869,661.93	53,695.52	6,703,032.82	10,397,148.79	6,459,876.10	97,483,415.16
2030	14,172,685.30	53,504,547.92	67,677,233.22	42,000.00	5,836,838.37	8,948,838.81	5,497,888.49	88,002,798.89
2031	12,083,489.83	49,238,831.68	61,322,321.51	33,000.00	5,008,087.40	7,527,875.39	4,515,900.88	78,407,185.18
2032	9,994,294.36	44,843,115.44	54,837,409.80	24,000.00	4,185,245.08	6,101,038.44	3,508,913.27	68,656,606.59
2033	8,085,101.31	40,312,399.20	48,397,500.51	20,000.00	3,379,370.83	4,838,108.06	2,471,925.66	59,106,905.06
2034	6,201,524.60	35,651,544.85	41,853,069.45	16,000.00	2,734,311.75	3,645,572.72	1,409,938.05	49,658,891.97
2035	5,004,823.18	30,857,235.88	35,862,059.06	12,000.00	2,086,407.60	2,566,316.39	1,187,950.44	41,714,733.49
2036	3,808,121.76	25,912,926.91	29,721,048.67	8,000.00	1,428,257.45	1,475,290.29	965,962.83	33,598,559.24
2037	2,616,420.34	20,793,617.94	23,410,038.28	4,000.00	759,613.30	984,526.86	743,975.22	25,902,153.66
2038	1,429,718.84	15,519,308.97	16,949,027.81	0.00	215,221.15	638,763.43	521,987.61	18,325,000.00
2039	720,000.00	10,120,000.00	10,840,000.00	0.00	135,000.00	360,000.00	300,000.00	11,635,000.00
2040	480,000.00	4,880,000.00	5,360,000.00	0.00	90,000.00	0.00	200,000.00	5,650,000.00
2041	240,000.00	20,000.00	260,000.00	0.00	45,000.00	0.00	100,000.00	405,000.00
2042	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Capital Improvements Program
State Aid to Existing Debt Retirement
Sewer Aid

Fiscal Yr	Principal	Interest	Total
2023	211,420.00	86,013.00	297,433.00
2024	214,043.00	81,061.00	295,104.00
2025	216,719.00	76,060.00	292,779.00
2026	219,449.00	70,997.00	290,446.00
2027	212,501.00	65,874.00	278,375.00
2028	215,341.00	60,663.00	276,004.00
2029	218,237.00	54,944.00	273,181.00
2030	221,192.00	49,167.00	270,359.00
2031	224,206.00	43,334.00	267,540.00
2032	227,280.00	37,887.00	265,167.00
2033	230,416.00	32,380.00	262,796.00
2034	233,614.00	26,809.00	260,423.00
2035	211,365.00	21,625.00	232,990.00
2036	214,692.00	16,892.00	231,584.00
2037	218,086.00	12,058.00	230,144.00
2038	176,548.00	7,133.00	183,681.00
2039	180,079.00	3,602.00	183,681.00
Totals	3,645,188.00	746,499.00	4,391,687.00

Water Aid

Fiscal Yr	Principal	Interest	Total
2023	31,578.95	0.00	31,578.95
2024	31,578.95	0.00	31,578.95
2025	31,578.95	0.00	31,578.95
2026	31,578.95	0.00	31,578.95
2027	31,578.95	0.00	31,578.95
2028	31,578.95	0.00	31,578.95
2029	31,578.95	0.00	31,578.95
2030	31,578.95	0.00	31,578.95
2031	31,578.95	0.00	31,578.95
2032	31,578.89	0.00	31,578.89
Totals	315,789.44	0.00	315,789.44

School Building Aid

Fiscal Yr	Principal	Interest	Total
2023	389,462.00	0.00	389,462.00
2024	383,462.00	0.00	383,462.00
2025	383,462.00	0.00	383,462.00
2026	368,722.00	0.00	368,722.00
2027	305,847.00	0.00	305,847.00
2028	227,810.00	0.00	227,810.00
2029	99,000.00	0.00	99,000.00
2030	99,000.00	0.00	99,000.00
Totals	2,256,765.00	0.00	2,256,765.00

Capital Improvements Program - FY2023-2028

Adopted 10-Nov-21

All Projects

BOLD = New Project | * = Multi Category Project
UNDERLINED = Change in Schedule | ITALIC = $ Change

PROJECT DESCRIPTION	Fiscal Year 2023	2024	2025	2026	2027	2028	Total	Finance Method
GENERAL GOVERNMENT								
Transfer to Capital Reserve - Infrastructure & Equip	1,175,000	1,325,000	1,475,000	1,625,000	1,775,000	1,925,150	9,300,150	OB
Transfer to Capital Reserve - Cemetery	125,000	125,000	125,000	125,000	125,000	125,000	750,000	OB
General Facility Improvements	50,000	50,000	50,000	50,000	50,000	50,000	300,000	RF
CAMA Software Replacement and Implementaion	37,000						37,000	OB
Cemetery Equipment & Improvements		250,000		250,000		250,000	750,000	RF
Chapel Restoration			500,000				500,000	DF
TOTAL GENERAL GOVT.	1,387,000	1,750,000	2,150,000	2,050,000	1,950,000	2,350,150	11,637,150	
POLICE								
Police Cruiser Replacement Program	144,000	144,000	144,000	144,000	144,000	144,000	864,000	RF
Public Safety Communications/Security Improvements	100,000	100,000	100,000	100,000	100,000	100,000	600,000	OB
TOTAL POLICE	244,000	244,000	244,000	244,000	244,000	244,000	1,464,000	
FIRE & RESCUE								
Ambulance Replacement	271,000		263,000		266,000		800,000	RF
Front Line Vehicle Corrosion Repair	100,000						100,000	RF
Protective Gear	208,000					250,000	458,000	RF
Command/Staff Vehicle Replacement		62,000		62,000		62,000	186,000	RF
Pumper/Quint Replacement				900,000			900,000	RF
SCBA Gear				506,730			506,730	RF
Squad Replacement				500,000			500,000	RF
Aerial Platform Replacement						1,500,000	1,500,000	DF
TOTAL FIRE & RESCUE	579,000	62,000	263,000	1,968,730	266,000	1,812,000	4,950,730	
COMMUNITY SERVICES - PUBLIC WORKS								
PW Heavy Equipment	450,000	500,000	550,000	600,000	650,000	700,000	3,450,000	RF
General Streets Improvements	2,341,451	2,435,109	2,532,513	2,633,814	2,739,166	2,848,733	15,530,786	OB
General Sidewalk Improvements	126,531	131,592	136,856	142,330	148,023	153,944	839,276	OB
Bridge Improvements	180,000	200,000	200,000	200,000	200,000	200,000	1,180,000	OB
Drainage System Improvements	250,000	300,000	350,000	400,000	450,000	450,000	2,200,000	OB
Traffic Signal Upgrades/Traffic Calming	90,000	90,000	90,000	90,000	90,000	90,000	540,000	OB
Cochecho Replace Storm Drain Outfall	500,000						500,000	DF
Roundabout Dover Point Road/Pointe Place	175,000	800,000					975,000	DF/RF
Portland Avenue Retaining Wall	750,000						750,000	DF
Street Reconstruction - Whittier Street	650,000						650,000	DF
Street Reconstruction Lower Central Avenue		3,000,000					3,000,000	DF
Street Reconstruction - Sunset Drive			200,000	1,000,000			1,200,000	DF
Bridge Replacement - Oak Street				5,000,000			5,000,000	GF
Soundwalls - Renaud/Keating				400,000			400,000	RF/GF
Street Reconstruction - Atlantic Avenue				900,000	600,000		1,500,000	DF
Street Reconstruction - Horne Street*				250,000		2,000,000	2,250,000	DF
Drainage Improvements - Spruce/Tanglewood					900,000		900,000	DF
Street Reconstruction - Piscataqua/Back River*					1,000,000		1,000,000	DF
Sidewalk Construction - Outer Sixth Street						300,000	300,000	DF
Sidewalk Construction - Dover Point Road						800,000	800,000	DF
Street Reconstruction - Oak/Ham/Ela*						1,000,000	1,000,000	DF
Street Reconstruction - Rutland						300,000	300,000	DF
TOTAL COMM SERV - PW	5,512,982	7,456,701	4,059,369	11,616,144	6,777,189	8,842,677	44,265,062	
CULTURE & RECREATION								
Transfer to Capital Reserve - Park/Playground Imprv.	112,500	112,500	112,500	112,500	112,500	112,500	675,000	OB
Park Infrastructure Replace/Maintenance	75,000	75,000	75,000	75,000	75,000	75,000	450,000	RF
Community Trail Phase IV	131,000						131,000	RF
Park Improvements - Garrison Hill Park	320,000						320,000	RF
Indoor Pool Solar Panel Purchase			150,000				150,000	RF
Arena - Foster Rink Air Conditioning				75,000			75,000	RF
Henry Law Park Public Bathrooms					410,000		410,000	RF
TOTAL CULTURE & RECREATION	638,500	187,500	337,500	262,500	597,500	187,500	2,211,000	
PUBLIC LIBRARY								
Library Books and Collections	129,241	133,118	137,112	141,225	145,462	149,826	835,984	OB
TOTAL PUBLIC LIBRARY	129,241	133,118	137,112	141,225	145,462	149,826	835,984	
TOTAL CITY DEPARTMENTS	8,490,723	9,833,319	7,190,981	16,282,599	9,980,151	13,586,153	65,363,926	
EDUCATION								
Transfer to Capital Reserve - Curriculum	150,000	150,000	150,000	150,000	150,000	150,000	900,000	OB
Transfer to Capital Reserve - Facilities	250,000	250,000	250,000	250,000	250,000	250,000	1,500,000	OB
Transfer to Capital Reserve - Info. Technology	480,000	20,000	20,000	20,000	20,000	20,000	580,000	OB
Transfer to Capital Reserve - Athletics	20,000	20,000	20,000	20,000	20,000	20,000	120,000	OB
Curriculum Replacement and Upgrade	250,000	100,000	100,000	100,000	100,000	100,000	750,000	RF
Facilities/School Maintenance and Repairs	100,000	100,000	100,000	100,000	100,000	100,000	600,000	RF
Furniture Replacement	25,000	25,000	25,000	25,000	25,000	25,000	150,000	OB
DHS Equip Storage, Bleacher, Turf/Track Replace	200,000		2,500,000				2,700,000	RF/DF
Information Technology Replacement and Upgrade		480,000	480,000	480,000	480,000	480,000	2,400,000	OB
Garrison Elementary School Renovations		300,000		5,928,000			6,228,000	DF
DHS Solar Panel Purchase				600,000	100,000	100,000	800,000	RF

Capital Improvements Program - FY2023-2028

Adopted 10-Nov-21

All Projects

BOLD = New Project | * = Multi Category Project | UNDERLINED = Change in Schedule | ITALIC = $ Change

PROJECT DESCRIPTION	Fiscal Year 2023	2024	2025	2026	2027	2028	Total	Finance Method
TOTAL EDUCATION	1,475,000	1,445,000	3,645,000	7,673,000	1,245,000	1,245,000	16,728,000	
TOTAL GENERAL FUND	9,965,723	11,278,319	10,835,981	23,955,599	11,225,151	14,831,153	82,091,926	
SPECIAL REVENUE FUNDS								
Building Access Control and CCTV Systems	100,000	100,000	100,000	60,000			360,000	OB
Conservation Funding	250,000	250,000	250,000	250,000	250,000	250,000	1,500,000	OB
DoverNet Client System Replacement	55,700	55,700	55,700	55,700	55,700	55,700	334,200	OB
SAU Athletic Improvements	30,000	30,000	30,000	30,000	30,000	30,000	180,000	OB
SAU Cafeteria Maintenance/Repair/Upgrade	40,000	40,000	40,000	40,000	40,000	40,000	240,000	OB
SAU HVAC Upgrades	260,000	4,240,000					4,500,000	GF
SAU Light Vehicle Replacement	50,000	50,000	50,000	50,000	50,000	50,000	300,000	OB
Downtown Parking Garage Maintenance	225,000						225,000	RF
SAU Technology Replacement and Upgrade	480,000						480,000	GF
McConnell Center Boiler & Pump Replacement		4,500	250,000				254,500	OB
McConnell Center Rubber Roof			6,500	275,000			281,500	OB
Parking Facility - Downtown			8,100,000				8,100,000	DF
McConnell Center Gym AC				10,000	260,000		270,000	OB
TOTAL SPECIAL REVENUE FUNDS	1,490,700	4,770,200	8,882,200	770,700	685,700	425,700	17,025,200	
TIF DISTRICT FUNDS								
Waterfront Development Site Improvements	4,200,000	4,200,000					8,400,000	DF
TOTAL TIF DISTRICT FUNDS	4,200,000	4,200,000	0	0	0	0	8,400,000	
COMMUNITY SERVICES - WATER FUND								
Transfer to Capital Reserve	500,000	500,000	500,000	500,000	500,000	500,000	3,000,000	OB
Water Exploration	100,000	100,000	100,000	100,000	100,000	100,000	600,000	RF
Water Heavy Equipment Replacement	40,000	40,000	40,000	40,000	40,000	40,000	240,000	RF
Water Light Vehicle Replacement*	15,000	15,000	15,000	15,000	15,000	15,000	90,000	OB
Water Main Replacement - City Wide	162,240	168,730	175,479	182,498	189,798	197,390	1,076,135	RF
Water Meter Replacement	175,000	175,000	175,000	175,000	175,000	175,000	1,050,000	OB
Water Treatment Plant & Well Equipment	81,120	84,365	87,739	91,249	94,899	98,695	538,067	RF
Wellhead Protection	100,000	100,000	100,000	100,000	100,000	100,000	600,000	RF
SCADA Radio Replacements & Upgrades	100,000						100,000	OB
New Water Storage Tank	3,100,000	3,000,000					6,100,000	DF
Rehabilitate Garrison Hill Water Storage Tank		1,400,000					1,400,000	DF
New Supply Source Development				300,000	4,000,000	4,000,000	8,300,000	RF/DF
Water Main Replacement - Littleworth Road				1,000,000	1,000,000	1,100,000	3,100,000	DF
Water Main Replacement - Durham Road				850,000			850,000	DF
Water Main Replacement - Horne Street*				100,000		1,500,000	1,600,000	DF
Water Main Replacement - Piscataqua Road*				250,000	1,500,000		1,750,000	DF
Well Upgrades - Hughes Well					2,000,000	2,000,000	4,000,000	DF
Water Main Replacement - Central Avenue					300,000	3,700,000	4,000,000	DF
Emergency Interconnect with Portsmouth						300,000	300,000	GF
Water Main Replacement - Chapel/Portland						250,000	250,000	DF
Water Main Replacement - Oak/Ham/Ela*						1,000,000	1,000,000	DF
TOTAL WATER FUND	4,373,360	5,583,095	1,193,218	3,703,747	10,014,697	15,076,085	39,944,202	
COMMUNITY SERVICES - SEWER FUND								
Transfer to Capital Reserve	500,000	500,000	500,000	500,000	500,000	500,000	3,000,000	OB
Inflow/Infiltration Study/Mitigation	300,000	300,000	300,000	300,000	300,000	300,000	1,800,000	RF
Pump Station Equipment Replace-Maint.	81,120	84,365	87,739	91,249	94,899	98,695	538,067	OB
Sewer Heavy Equipment Replacement	40,000	40,000	40,000	40,000	40,000	40,000	240,000	RF
Sewer Light Vehicle Replacement*	15,000	15,000	15,000	15,000	15,000	15,000	90,000	OB
Sewer Main Replacements - City Wide	162,240	168,730	175,479	182,498	189,798	197,390	1,076,135	RF
WWTP General Permit Compliance	1,900,000	400,000	400,000	400,000	400,000	400,000	3,900,000	OB/RF
Henry Law/River Street - Sewer Main Replace	500,000	500,000					1,000,000	DF
SCADA Radio Replacements & Upgraes	100,000						100,000	OB
WWTP - Capacity Upgrades, Nutrient Removal	750,000						750,000	DF
Phase C Inflow & Infiltration Removal		1,950,000					1,950,000	DF
Pump Station Upgrade - Mill Street		200,000	2,300,000				2,500,000	DF
Pump Station Upgrade - Charles Street				250,000	1,050,000		1,300,000	DF
Sewer Main Replacement - Horne Street*				100,000		1,000,000	1,100,000	DF
WWTP - Capacity Upgrades, treatment				300,000		4,100,000	4,400,000	DF
Pump Station Upgrade - Butterfield Building						150,000	150,000	DF
Sewer Main Installation - North End						500,000	500,000	DF
TOTAL SEWER FUND	4,348,360	4,158,095	3,818,218	2,178,747	2,589,697	7,301,085	24,394,202	
TOTAL OTHER FUNDS	14,412,420	18,711,390	13,893,636	6,653,194	13,290,094	22,802,870	89,763,604	
TOTAL ALL PROJECTS	**24,378,143**	**29,989,709**	**24,729,617**	**30,608,793**	**24,515,245**	**37,634,023**	**171,855,530**	

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City of Dover
City Council Adopted
City Financial Policies

Stabilization Funds:

1. The City shall maintain adequate fund reserves to protect itself against emergencies and economic downturns.
    a. General Fund – The City shall achieve and maintain a minimum unassigned fund balance of 15% of the General Fund's annual budget, including City, School and County appropriations. The City Council may appropriate the General Fund unassigned fund balance for emergency purposes per City Charter Section C3-9 A or otherwise unanticipated expenses at year end, as deemed necessary, even if such use decreases the General Fund unassigned fund balance below the designated percentage. For purposes of this section the following shall apply:
        i. Emergency purpose does not include the offsetting of property taxes.
        ii. Unassigned fund balance will be defined by generally accepted accounting principles.
        iii. The General Fund unassigned fund balance target level shall be achieved by annually budgeting a fund balance contribution over a six year period apportioned between both the City and School portions of the General Fund annual budget. These amounts shall be removed if the targeted level is achieved earlier.
    b. Special Revenue Funds – Non Grant – The City shall achieve and maintain minimum unassigned fund balances of 5% of the total appropriations of each such fund budgeted.
    c. Enterprise Funds – The City shall maintain net current assets (excluding unspent cash from bond proceeds) of 15% of the total appropriations of each such fund in a given fiscal year.
    d. Internal Service Funds (in general) – The City shall maintain net current assets of 100% of inventory levels.
        i. Workers Compensation Fund – The City shall maintain 100% funding for an actuarially determined claims liability based on a 65% confidence level.

2. The City shall establish a dedicated fund and maintain sufficient annual contributions to offset the liability associated with other post-employment benefit (OPEB) obligations.
    a. OPEB Fund – The City shall achieve and maintain an annual contribution from the respective budgetary funds based upon the actuarially calculated Annual Required Contribution (ARC) for its OPEB obligation.
        i. The OPEB annual contribution target level shall be achieved by annually budgeting in each of the respective budgetary funds, at a minimum, the current year OPEB related expense plus an additional amount equivalent to 5% of the ARC amount and increasing in increments of 5% each year. The increasing

increments will be stopped once the accumulated net OPEB related liability is decreased.

3. The City shall establish and maintain sufficient annual contributions into capital reserves for infrastructure and equipment needs associated with the City's major operating funds as identified and planned for in the annually adopted Six-Year Capital Improvements Plan (General, Water, and Sewer).
    a. The General Fund Capital Reserve shall be funded at a minimum amount based on achieving a discounted ten year goal of $5,000,000.
    b. The Water Capital Reserve shall be funded at a minimum amount based on achieving a discounted ten year goal of $5,000,000.
    c. The Sewer Capital Reserve shall be funded at a minimum amount based on achieving a discounted ten year goal of $5,000,000.

4. The City shall establish and maintain regular contributions into an employee benefit stabilization fund to be used to offset fluctuations in actual benefit related expenses from year to year.
    a. The amount to be budgeted each year for health insurance premiums will be set based upon the average change in the cost of health insurance premiums over the prior 10 years.
    b. When the actual premium costs paid are less than the amount budgeted, the savings will be contributed into a health insurance stabilization fund.
    c. When the actual premium costs are more than the amount budgeted, funds will be withdrawn provided no more than 25% of the fund balance is depleted.

5. The City shall utilize year-end surplus funds to build and maintain stabilization funds at minimum levels giving priority for allocations to be made in the following order: unassigned fund balances, OPEB obligations, capital reserves and then benefit expenses.

6. Upon achieving minimum levels established for each stabilization related fund, should amounts fall below the minimum thresholds in subsequent years, the City shall include allocations in the following annual budgets to return to the minimum amounts specified.

Fees and Charges:

7. The various boards and commissions that advise the City Council and City Manager shall review all fees that support such functions annually and report recommended changes to the City Council and City Manager prior to the preparation of the annual budget.

8. It shall be the intent for the City to establish fees and charges to cover costs associated with providing certain services or programs that individually benefit a person, family or other specific segment of the community at a given time as opposed to utilizing funds derived from general tax dollars for services and programs intended to generally benefit the whole population of the community all of the time.
    a. In establishing non-resident fees and charges, the City shall strive to cover all direct and indirect costs including debt service and inter-fund transfers associated with the service or program.
    b. In establishing resident fees and charges, the City shall strive to cover, at a minimum, direct costs associated with the service or program.

9. The City shall continue to maintain all enterprise funds on a self-sustaining user fee basis, with no support from property tax revenues. Fees shall be set annually to support the adopted budget.
    a. Water and Sewer fees shall be calculated by dividing the amount of money to be raised by the billable volume, in one hundred cubic feet units, expected for the year.

10. The City shall prepare and adopt a Fee Schedule in conjunction with the annual adoption of the budget that will itemize and provide the justification for all fees and charges to be levied in the coming fiscal year.

Debt Issuance and Management:

11. The City Council shall annually, by resolution, adopt a six year Capital Improvements Planning (CIP) document.
    a. The CIP document shall contain a listing of all planned capital improvement program projects, identifying the source of financing and delineating the estimated impact to annual operations and maintenance.
    b. The City Council shall typically appropriate the funding for multi-year projects at the same time it funds the first year portion of the project.
    c. The first year of the adopted CIP shall provide the basis for the City Manager to develop the proposed capital outlay and debt service portions of the subsequent fiscal year budget.

12. The City shall maintain formal criteria for inclusion of a project in the CIP:
    a. In order to be included within the CIP, a project needs to have an estimated annual aggregate cost of $25,000 or more and have a useful life of three years or greater.
    b. Projects must satisfy at least one of the following:
        i. Protect the health and safety of employees and/or the community at large.

ii. Significantly improve the efficiency of existing services.
iii. Preserve a previous capital investment made by the City.
iv. Significantly reduce future operating costs or increase future operating revenues.

13. The City shall finance qualifying CIP projects using established criteria:
    a. Debt Financed – Purchases financed by the issuance of bonds or capital leases. Purchase of assets of $250,000 or more, nonrecurring within a five year period, and with a useful life of five years or more are recommended for debt financing. This shall include design costs for projects even when the costs occur in an earlier year.
    b. Capital Reserve Financed – Purchases financed by savings from annual appropriations over a period of time for assets over $25,000 recurring or not. Capital reserves can be established for a specific item or a type of item.
    c. Grant Financed – Purchase of assets over $25,000 partially or wholly funded by grants from the State or Federal government.
    d. Existing Funds Financed – After the CIP projects are submitted and compiled, any items that can be financed with existing funds shall be identified. Existing funds could be any funds available from savings from another project or other source of funds.
        i. If bonded funds are to be used, the item has to meet the useful life criteria for the remaining years of amortization of the bond funds used.
    e. Operating Budget Financed – Purchase of assets of less than $250,000 or recurring in nature, are recommended to be financed through the annual operating budget for the fund involved. Annual programs, whether over $250,000 or not, are suited for operating budget financing due to the ongoing nature of the program.

14. In utilizing debt financing for CIP related projects, the useful life span of the capital project or item shall equal or exceed the years for amortization of the bond.

15. In consultation with the City's designated financial advisor, the City shall regularly analyze and pursue bond refunding in instances where significant savings or other substantial benefits will be realized.

Debt Level and Capacity:

16. The City shall size the issuance of the local share of new debt so as not to exceed certain parameters in any given fiscal year:
    a. The City portion shall not exceed 65% of the State of NH legal limit.
        i. The debt related to Tolend Landfill Closure is to be excluded in calculating the City portion for purposes of this section.

b. The School portion shall not exceed 28% of the State of NH legal limit.
c. The Water portion shall not exceed 5% of the State of NH legal limit.

d. The Sewer portion shall not exceed 1.5% of the City's equalized assessed value for debt limits.

17. The City's net annual debt service (payment of principal and interest less reimbursements) shall not exceed certain parameters in any given fiscal year:
    a. General Fund debt service for a fiscal year shall not exceed 10% of the total appropriations of the General Fund.
        i. The debt service related to Tolend Landfill Closure is to be excluded in calculating the City portion for purposes of this section.
    b. Enterprise and Special Revenue Fund debt service for a fiscal year shall not exceed 40% of the total appropriations for the fund involved.

18. The City shall maintain a pay down of net debt (debt principal less reimbursements to be received) for each fund whereby 75% or more is retired within the next ten years.

19. To reduce reliance on an increased utilization of debt for capital related maintenance needs in future years, the City shall achieve and maintain a minimum level of capital outlay in each of the major operating funds as part of the annual budget adoption for sustaining the community's existing and future infrastructure and equipment:
    a. The target level of operating capital outlay to be included as part of the General Fund annual budget shall be increased annually to achieve at least 7.5% of total General Fund appropriations.
    b. The target level of operating capital outlay to be included as part of the Water Fund annual budget shall be increased annually to achieve at least 13% of total Water Fund appropriations.
    c. The target level of operating capital outlay to be included as part of the Sewer Fund annual budget shall be increased annually to achieve at least 11% of total Sewer Fund appropriations.

Use of One-Time Revenues:

20. The City shall use one-time revenues for the limited purpose for which they were intended or, in the absence of a specified purpose, for a non-recurring capital expenditure or as a contribution towards building established stabilization funds. One-time revenues shall not be used to fund existing operations.

a. One-time revenues are those which are not expected to recur beyond a limited period or remain sustainable for a continued future use. These may include proceeds from sale of a specific asset, grant funds, etc.

21. Grant funds with continuing obligations beyond the grant period shall be reviewed and approved by vote of the City Council prior to acceptance of award.

Use of Unpredictable Revenues:

22. To improve the timing of cash collections required for disbursements made throughout the fiscal year and minimize the possibility of incurring additional expenses associated with short term borrowing for operational needs, the City shall revise Property Tax due dates in accordance with provisions established by NH law.

23. The City shall anticipate and take into consideration unpredictable revenues in conjunction with reviewing and adopting the annual budget.
    a. Unpredictable revenues include types that originate from sources not under the City's own control or influence such as intergovernmental revenues shared at the discretion of other levels of government.

24. The City shall rely upon conservative and reasonable revenue estimates in establishing annual budgets. The City Manager, in consultation with the Finance Director, is responsible for assembling and submitting revenue estimates supporting the annual budget that are current and based upon objective and reasonable analysis.

Balancing the Operating Budget:

25. In preparing and adopting the annual budget, the City shall achieve a balanced budget whereby estimated revenues equal or exceed budgeted expenses (including debt service and transfers).

26. Preliminary budget estimates reflecting the adopted Financial Policies for the following fiscal year for both the City and School portions shall be submitted to the City Council by the City Manager prior to January 31st. The City Council shall review and approve a preliminary budget resolution by its next regularly scheduled meeting to give budgetary guidance to the City Manager and the School Department for development of the budget for the next fiscal year.

27. Throughout the course of a fiscal year, actual budget results will be monitored and reported on a regular basis. Adjustments to estimated revenues and budgeted expenditures may be made at any time during the course of the fiscal year to ensure the budget remains balanced. If necessary, transfers and/or overall budget amendments will typically be made immediately prior to year end closing.

Revenue Diversification:

28. The City shall strive to achieve a diversified and stable revenue system as a protection from short run fluctuations.
    a. The City shall maintain support for economic development initiatives which diversify the local property tax base, retain and expand existing businesses and create additional job opportunities.

29. The City shall periodically review and maintain impact fees to offset the local impact of private development.
    a. Impact fees will be accumulated and utilized for their intended purpose in accordance with State of NH law and whenever a significant portion of a project cost previously identified in the CIP can be covered.

Contingency Planning:

30. The City shall routinely budget funds annually for unanticipated expenses and minor emergency situations as a contingency line item in each of the major operating funds.

31. In the instance of a catastrophic or otherwise significant unanticipated financial need impacting the community, the City shall utilize the emergency powers afforded by provisions of State of NH law and City Charter to address the matter in a fiscally responsible and timely manner. Use of existing discretionary budgeted funds, the curtailment of discretionary expenditures, and access to accumulated stabilization funds, along with pursuing reimbursements where available, will be utilized to meet the City's contractual and other obligatory financial commitments along with addressing the need that has arisen.

32. Deviations from adopted financial policies are to be anticipated to accommodate various situations that may arise from time to time. In particular, deviations may specifically occur where there is an offsetting condition or benefit to the City. In such cases where adherence to a specific financial policy may not be possible or otherwise is not achieved, the nature of the deviation and the rationale shall be noted as part of the decision making process.

Accounting Structure and Basis

The governmental environment differs from that of business enterprises, however, the underlying accounting discipline shares many characteristics with commercial accounting. The principles for financial accounting and reporting for state and local governments are delineated by the Governmental Accounting Standards Board (GASB). The accounting of sources and uses of financial resources is accomplished with the use of various types of funds. Each fund is a self balancing accounting entity reporting the assets, liabilities, net assets and performance of the fund. The types and sub types of funds and their purposes are presented below.

Fund Structure:

Governmental Funds - Uses the modified accrual basis of accounting and budgeting.

General Fund - To account for basic governmental services supported mainly by property taxes. For example; Police and Fire & Rescue. Accounts for all sources and uses of funds not required to be accounted for in another fund. Basis of budgeting same as accounting except for property tax revenue, budget reflects the full levy for the current year only and is not adjusted for deferral.

Special Revenue - To account for the proceeds of specific revenues that are legally restricted to expenditure for specific purposes. An example would be a Federal Grant, other than for a capital project. For example, this includes the Community Development Block Grant, School Cafeteria, School Categorical Aid grants, the Residential Solid Waste Fund and the Parking Activity Fund.

Capital Projects - To account for acquisition or construction of major capital facilities. For example, this includes the General Fund Projects of each year's Capital Improvement Program. Also includes the Tolend Road Landfill Closure Fund. This excludes capital projects pertaining to Proprietary Funds which are accounted for within those funds.

Proprietary Funds - Uses the accrual basis of accounting and budgeting, except that budgeted capital outlay items are treated as assets for accounting purposes and not reflected as expenditures.

Enterprise Funds - To account for operations financed (primarily by user fees) and operated in a manner similar to private business. This includes the Water, Sewer, Arena and Dover Industrial Development Authority funds.

Internal Service - To account for services provided to various departments of the City on a cost reimbursement basis. This includes the Workers Compensation Funds, Garage Fund, Central Stores and the 457 Deferred Compensation Fund.

Fiduciary Funds - Uses the accrual basis of accounting, except for Expendable Trusts which use modified accrual basis. These funds are not generally budgeted as they are restricted to specific uses.

Trust Funds - To account for moneys held by the City Trustees to meet the intended purpose of the trust instrument. Types include Expendable and Non-Expendable. Expendable trusts can spend the principal for the intent of the trust, such as the Motor Vehicle Waste Reclamation Fund. Non-Expendable can spend only accumulated income. These make up the majority of Trust Funds and include the Cemetery Perpetual Care and Maintenance Funds.

Agency Funds - To account for moneys held by the City acting as agent to individuals, private organizations, or other governmental units. An example is Performance Bonds held for specific purposes or the Cocheco Riverwalk Fund.

An important concept to remember is that only the minimum number of funds should be established to be consistent with legal and operating requirements of the City. Excess number of funds can result in inflexibility, undue complexity, and inefficient financial administration. For efficient cash administration the City operates with a centralized cash account, reflected within the General Fund, for all funds except trust.

Accounting Structure and Basis

Basis of Accounting and Budgeting of Funds:

Modified Accrual - Revenues are recognized when measurable and available (cash received during fiscal year or within 60 days of year end).

Expenditures are recognized in the period when the liability is incurred, if measurable regardless of when cash is disbursed. An exception is made for unmatured interest on general long term debt which is recognized when due.

Accrual - Revenues are recognized when earned and become measurable regardless of when cash is received.

Expenses are recognized in the period when the liability is incurred, if measurable, regardless of when cash is disbursed.

Budgetary Accounts:

A budgetary account for revenues and expenditures is identified using six sets of numbers. The first series of numbers relates to the fund, the second the function. A function represents a cost center within a fund. Function usually denotes a division of a department. These numbers are found in the upper left hand corner of the detail pages within a department's section of the budget. The third set relates to the object of the transaction. The next 2 series of numbers relate to Project & Fiscal Year, used mainly with grants and Capital Projects. The final set relates to the Department. The budget is primarily organized by department, then function. Functions are categorized according to the following major categories:

41000 General Government - Functions which support general operations to both the public and other departments of the city, including the legislative body. For example, the Planning Department.

42000 Public Safety - Functions which provide protection of the citizenry and its property. For example, the Police Department and Fire and Rescue.

43000 Public Works - Functions which provide the construction and maintenance of the infrastructure of the city, such as buildings, roads, drains and utilities. For example, Community Services Department's Streets and Drains Division.

44000 Human Services - Functions which provide social services to the economically disadvantaged. For example, the Human Services' Welfare Division.

45000 Culture and Recreation - Functions which provide cultural, including informational services, and recreational activities for the citizens. For example, the Public Library and the Community Services Department's Indoor Pool Division.

47000 Debt Service - Functions which accounts for the payment of principal and interest on both long and short term debt, such as bonds or Tax Anticipation Notes. Found in the General Fund only under the Other Charges tab.

49000 Transfers - Functions which accounts for the transfer of funds from the General Fund to other funds of the city.

48000 Intergovernmental - Functions which accounts for payments to other governmental unit, such as the County Tax apportionment.

46900 Education - Functions which provide educational services to all ages of citizens, mainly grades one through twelve.

Accounting Structure and Basis

The third series of numbers relates to a revenue or expenditure object. A series of standard revenue and expenditure objects is used for all budgeted funds. Revenue are categorized by source of the funds. Expenditures are categorized by the primary object of expenditure. The following explains the major budget categories for both revenue and expenditures accounts:

Revenue - 3000 Account Series

3100 Taxes - Revenue derived from the levying of taxes, such as 3110 Property Taxes. Also includes Tax Interest and Penalties 3190.

3200 Licenses & Permits - Revenue from fees collected for issuance of licenses or permits to individuals and businesses. For example, Motor Vehicle Permits, 3220.

3300 Intergovernmental - Revenue from other governments, such as the state. For example, the Shared Revenue Block Grant received from the State, 3351.

3400 Charges for Services - Revenue from user fees for services rendered. For example Ambulance Services, 3425.

3500 - 3600 Misc. Revenue – Revenue derived from various sources mainly relating to the use of property and money. For example from penalties assessed or late charges, revenue derived from use or sale of city assets and Investment Income 3610.

3700 Education - Revenue received from the School Department. For example, tuition from other communities and State aid to education.

3910 - 3920 Operating Transfers In – Revenue received from other funds of the City. For example, Transfer from Trust Fund 3918.

3930 - 3999 Other Financing Sources - Revenue not otherwise categorized. For example, Budgetary Use of Fund Balance 3999.

Expenditures - 4000 Account Series

4100 & 4200 Personal Services - Expenditures related to salaries, wages and fringe benefits for regular and temporary full time, part time and seasonal employees. For example, 4130 Overtime.

4300 - 4500 Purchased Services - Expenditures for goods and services obtained from vendors for operations. For example, 4334 Legal Fees.

4600 Supplies - Expenditures for supplies and materials needed for operations. For example, 4610 Office Supplies.

4700 Capital Outlay - Expenditures for the acquisition of assets with a useful life of three years or more and a cost of $10,000 or more. For example, 4741 Machinery & Equipment.

4800 Other - Expenditure for goods and service not previously classified. For example, 4810 Membership Dues.

4910 Operating Transfers Out - Amounts transferred to other funds that are not considered operational expenditures of departments.

4920 Debt Service – The payment of principal & interest due on outstanding debt.

4950 Education – Expenditures related to school operations.

4990 Intergovernmental – County Tax.

Accounting and Budgetary Definitions

ACCRUAL BASIS. Accounting basis which records the effect of transactions and other events in the period in which they occur, rather than the period the cash is received or paid or other asset transfer occurs.

ABATEMENT. A cancellation of all or part of a levy or service charge. A property tax abatement is usually a result of a decrease in the assessed value of a property. Abatements also apply to Water and Sewer billings.

ANNUAL BUDGET. A budget that applies to a single fiscal year. Dover's fiscal year runs from July 1 of one year until June 30 of the following year.

APPROPRIATION. A legal authorization granted by the City Council to incur expenditures and obligations for a specific period.

ASSESSED VALUATION. A valuation upon real estate as a basis for levying taxes.

ASSET. Anything having a commercial or exchange value.

BASIS OF ACCOUNTING. A term used to refer to *when* revenues, expenditures, expenses and transfers and their related assets and liabilities are recognized and reported within the financial statements. Also refer to Accrual and Modified Accrual. See the Accounting Structure and Basis section for more information.

CAPITAL IMPROVEMENTS PROGRAM. Also referred to as CIP. A separate budgetary process that occurs to appropriate funds for projects that are capital in nature and generally financed by long term debt. The CIP budget process precedes the annual budget process.

CAPITAL ASSETS. Long-lived tangible assets obtained or controlled as a result of a past capital outlay or other event such as donation. Includes: land, buildings, improvements to buildings and equipment.

CAPITAL OUTLAY. Expenditures resulting in the addition or acquisition of assets to the City, generally in excess of $10,000 with a service life of greater than three years.

CONSTANT DOLLARS. Dollars adjusted for inflation using a specified year as the base year in order to ascertain actual purchasing power over a period of time.

DEBT. An obligation of the city resulting from borrowing money. These can be short term in nature (1-3 years) in the form of notes (Tax Anticipation Notes) or long term (5-20 years) in the form of bonds or capital leases. Can also refer to unpaid purchases of goods and services.

DEBT LIMIT. The maximum amount of debt legally permitted. Also see Capital Improvements and Debt section.

DEBT SERVICE. The payment of principal and accrued interest due on outstanding debt.

DEFERRED REVENUE. Amounts for which asset recognition has been met, but for which revenue recognition have not been met. For example, under the modified accrual basis of accounting, amounts that are measurable, but not available (not collected within 60 days after fiscal year end).

DEFICIT. Relating to financial position (1) the excess of liabilities of a fund over its assets. Relating to operations (2) the excess of actual expenditures over actual revenue during a fiscal year.

DEFICIT SPENDING. Excess of expenditures over revenue. The net loss lowers fund balance. Continued deficit spending can place the fund's net assets into a negative position requiring additional borrowing. Also see Use of Fund Balance.

Accounting and Budgetary Definitions

DEPRECIATION. The apportionment of the cost of a capital asset expensed over the number of years of its estimated service life. Budgeted funds that show depreciation are Enterprise Funds, i.e. Water, Sewer and Arena Funds.

ENCUMBRANCES. Commitments related to unperformed contracts for goods or services. Used in budgetary control, they represent the estimated amount of expenditures ultimately to result if unperformed contracts are completed.

ENTERPRISE FUNDS. A fund established to account for the operations financed and operated in a manner similar to private business, primarily supported by user fees. Includes Water, Sewer, Arena and the Dover Industrial Development Authority. Also included in the Enterprise Fund Totals are the Internal Service Funds. Internal Service Funds are similar in nature to enterprise funds, with the City as the main customer.

ESTIMATED REVENUES. The budgetary estimates of revenue to be received from various sources.

EXPENDITURES. The measurement of net decreases in financial resources within governmental funds. This includes current operating expenses, debt service and capital outlays.

EXPENSES. The measurement of outflows or other decreases in assets or incurrences of liabilities (or a combination of both) from delivering or producing goods, rendering services or carrying out other activities that constitute the ongoing central operation.

FISCAL YEAR. A 12 month period to which the annual operating budget applies and at the end of which the city determines its financial position and the results of operations.

FIDUCIARY FUND TYPES. To account for assets held by the government unit in a trustee capacity or as an agent for individuals, private organizations, other government units and /or other funds.

FUND. A fiscal and accounting entity with a self balancing set of accounts for recording results of operation and reflecting related assets and liabilities.

FUND BALANCE. The accumulated equity balance in a governmental fund resulting from operations over the years. This is the difference between fund assets and fund liabilities (also see Net Assets).

GENERAL FUND. A fund used to account for basic governmental services supported generally by taxes. Accounts for all financial resources not required to be accounted for in another fund.

GENERALLY ACCEPTED ACCOUNTING PRINCIPLES (GAAP). Uniform minimum standards and guidelines for financial accounting and reporting. The primary authoritative body on the application of GAAP to state and local governments is the Governmental Accounting Standards Board (GASB).

GOVERNMENTAL FUND TYPES. Funds used to account for the acquisition, use and balance of expendable financial resources and the related current liabilities, except those accounted for in proprietary or fiduciary funds.

INTERNAL SERVICE FUND. A fund used to account for the financing of goods or services provided by one department to other departments on a cost reimbursement basis. See Other Charges Section for information relating to the city's Internal Service Funds.

INVESTED IN CAPITAL ASSETS. A component of net assets that consists of capital assets, net of accumulated depreciation and reduced by any outstanding debt that is attributed to the assets.

LIABILITIES. Claims arising from present obligations to transfer assets or provide services in the future resulting from past transactions or events.

Accounting and Budgetary Definitions

MEASUREMENT FOCUS. The accounting convention that determines (1) which assets and liabilities are included on a government's balance sheet and where they are reported there, and (2) whether an operating statement presents information on the flow of financial resources (revenues and expenditures) or information on the flow of economic resources (revenues and expenses).

MODIFIED ACCRUAL BASIS. Accounting basis under which revenues are recognized when they become measurable and available. Expenditures are recognized when the fund liability is incurred, except for long term debt interest, which is recognized when due.

NET ASSETS. Total assets less total liabilities, i.e., the equity or net worth of a fund. Components include Invested in Capital Assets, Restricted and Unrestricted Net Assets.

NET INCOME. Proprietary fund excess of operating revenues, non-operating revenues and operating transfers in over operating expenses, non-operating expenses and operating transfers out.

NOMINAL DOLLARS. Dollars unadjusted for inflation. (Also see Constant Dollars.)

PRESENT VALUE. The discounted value of a future amount of cash, assuming a given interest rate.

OPERATING BUDGET. See Annual Budget.

PROPRIETARY FUND TYPE. The classification used to account for a government's ongoing organizations and activities that are similar to those found in the private sector and whose operations are financed primarily by user fees.

RETAINED EARNINGS. The accumulated equity balance in an enterprise or internal service fund resulting from operations over the years. This is the difference between fund assets and fund liabilities and therefore includes equity in fixed assets.

REVENUES. (1) For governmental funds - Increases in net current assets from other than expenditure refunds. Debt proceeds and transfers classified separately. (2) For proprietary funds - Increases in net total assets from other than expense refunds and capital contributions. Residual and operating transfers classified separately.

SERIAL BONDS. Bonds whose principal is repaid in periodic installments over the life of the issue. This is the only type of general obligation bond allowed for public improvements by municipalities in NH.

SPECIAL REVENUE FUND. A fund used to account for the proceeds of specific revenues that are legally restricted to expenditure for specific purposes.

TAX LEVY. An annual amount of taxes imposed by the city on property owners in support of its fiscal year budget.

TAX RATE. The rate per $1,000 of assessed valuation of property used to calculate the tax assessment of a parcel of property. The rate is derived by dividing the amount to be raised in taxes by the total assessed value of the City divided by 1000.

TAX ANTICIPATION NOTES. Notes issued in anticipation of future tax collections, the proceeds of which provides cash for operations. These notes are payable within one year of issue.

USE OF FUND BALANCE. Term used for budgetary purposes to reflect the amount that budgeted expenditures (appropriations) exceed estimated revenues. This budgeted net loss is financed by use of a fund's fund balance available from previous fiscal years. For accounting purposes this is not considered revenue. Also see Deficit Spending.

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