



CITY OF DOVER

McCONNELL CENTER ADVISORY BOARD - MINUTES

Meeting Type: Regular Meeting
Meeting Location: McConnell Center, 61 Locust St, Dover, NH – Room 323
Meeting Date: Monday, November 22, 2021
Meeting Time: 7:00pm

CALL TO ORDER: Steve Pruyne called the meeting to order at 7:00 pm

ROLL CALL:

MEMBERS PRESENT: Denyse Anderson, Richard Ferraro, Hadley Hudson, Cora Quisumbing-King, Gary Bannon, Administrator, Steve Pruyne, Chair.

APPROVAL OF MINUTES:

Cora Quisumbing-King motioned to accept the September 27, 2021 minutes as presented; Seconded by Denyse Anderson. Motion passed unanimously.

CITIZENS FORUM:

Cora Quisumbing acknowledged Thanksgiving and read the City Council approved Proclamation.

REPORTS:

Staff Report: Gary Bannon

- Seasonal use of building has increased and parking is getting busier.
- Heating system was been worked on but there is still more to do but it is functional
- Cooling tower fan had variable speed drive installed for \$15,000.
- Big Fish is leaving the end of December due to impacts on membership from Covid.
- Reach For the Top is reorganizing their space and a closet was created for storage for them which will be added to their rental agreement.
- The tour for the incoming City Council is scheduled for December 11, 2021.
- Veterans ceremony at Veterans Park went well.

Tenants Collaborative: Gary Bannon

- Did not meet due to scheduling conflict.

Financial Reports: Gary Bannon

- Year to Date Revenues were \$282,936 and Expenses were \$113,214 which puts us \$30,000 higher in the black compared with previous Fiscal Year.

OLD BUSINESS:

Food Service Provider Status: Gary Bannon

- Mezz Café has opened with prepared meals to grab and go.



CITY OF DOVER

McCONNELL CENTER ADVISORY BOARD - MINUTES

Meeting Type: Regular Meeting
Meeting Location: McConnell Center, 61 Locust St, Dover, NH – Room 323
Meeting Date: Monday, November 22, 2021
Meeting Time: 7:00pm

New Tenant Status: Gary Bannon

- Community Solutions has moved in furniture and upgraded internet and should be physically in the building soon.

Trim Work: Gary Bannon

- 1904 section of building will be repaired when Library roof is repaired.

NEW BUSINESS

Building Activity and Related Impacts: Gary Bannon

- Current Covid /mask policy: Currently voluntary except for School Departments.

Budget Process: Gary Bannon

- Working on FY 23 budget. Will try to keep it level funded except for Capital expenses.
Looking at rental rates but do not anticipate that they will change very much.
The loan for the LED light conversion for the building will be paid off soon and then we anticipate seeing energy savings.

ADJOURN:

Cora Quisumbing-King motioned to adjourn; Seconded by Denyse Anderson.
Motion passed unanimously.