



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, March 23, 2022**
Meeting Time: **7:00 pm**

1. CALL TO ORDER

2. MOMENT OF SILENCE

3. PLEDGE OF ALLEGIANCE

Councilor Williams led the Pledge of Allegiance.

4. ROLL CALL ATTENDANCE

Present: Mayor Carrier, Deputy Mayor Shanahan, Councilor Cullen, Councilor Hackett, Councilor Hinkel, Councilor Muffett-Lipinski, Councilor Nemeth, Councilor Thibodeaux, and Councilor Williams.

Also Present: City Manager Joyal, City Attorney Wyatt, and City Clerk Mistretta.

5. PROCLAMATIONS/AWARDS

6. APPROVAL OF AGENDA

Deputy Mayor Shanahan moved to approve the Agenda.

Mayor Carrier motioned to move Item 13.B.1. to follow Public Forum.

Vote: 9/0.

7. PUBLIC HEARINGS

A. ACCEPTANCE OF DONATION FROM DOVER ROTARY CLUB FOR THE SKATEPARK PROJECT

SPONSORED BY MAYOR CARRIER BY REQUEST

Mayor Carrier, seeing no one wishing to speak, closed the Public Hearing.

B. AUTHORIZATION OF ANNUAL APPRAISAL OF REAL ESTATE FOR FISCAL YEAR 2023 (TAX YEAR 2022).

(REQUIRES A 2/3 MAJORITY VOTE OF THE CITY COUNCIL.)

(CITY COUNCIL VOTE TO OCCUR ON APRIL 13, 2022.)

SPONSORED BY MAYOR CARRIER BY REQUEST

Mayor Carrier, seeing no one wishing to speak, closed the Public Hearing.

8. PUBLIC FORUM

Taxpayers, Business owners, and Residents are invited to speak on any issue pertaining to the business of the City of Dover. Statements shall be limited to five minutes.

Mayor Carrier, seeing no one wishing to speak, closed the Public Forum.

Deputy Mayor Shanahan moved for the adoption of 12.C.1.; seconded by Councilor Muffett-Lipinski.

Recreation Director Bannon gave an overview of the Resolution to the Council and recognized the Dover Rotary Club.

Mr. Jim Munro, President of the Dover Rotary Club, thanked the Mayor and Council for the recognition.

Roll Call Vote: 9/0.



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9. CITY MANAGER'S REPORT

A. March 23, 2022 City Manager's Report

City Manager Joyal submitted his report in writing. He said approval of his report will include the following appointments:

City Engineer Kenneth Mavrogeorge – Planning Board staff

Tom Hardimann – City Manager's representative on the Personnel Advisory Board

Mark Moeller – Dover Housing Authority

He discussed a few financial items in his report, and recognized employee anniversaries.

B. Fiscal Year 2023 Proposed Budget Presentation

City Manager Joyal gave a PowerPoint presentation to the Council regarding the Fiscal Year 2023 Proposed Budget.

Deputy Mayor Shanahan moved to accept the City Manager's Report; seconded by Councilor Williams.

Roll Call Vote: 9/0.

10. APPROVAL OF MINUTES

A. March 9, 2022 – Regular Meeting

Deputy Mayor Shanahan moved to approve the Minutes; seconded by Councilor Muffett-Lipinski.

Vote: 9/0.

11. MAYOR'S REPORT

Mayor Carrier gave an overview of events and meetings he has attended.

Deputy Mayor Shanahan moved to accept the Mayor's Report.

Vote: 9/0.

12. UNFINISHED BUSINESS

A. ORDINANCES IN THE 2nd READING

B. ORDINANCES IN THE 3rd READING

C. RESOLUTIONS

1. ACCEPTANCE OF DONATION FROM DOVER ROTARY CLUB FOR THE SKATEPARK PROJECT

SPONSORED BY MAYOR CARRIER BY REQUEST

Moved up on the Agenda to follow the Public Forum.



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13. NEW BUSINESS

A. CONSENT CALENDAR

- 1. B21067 CENTRAL AVENUE NORTH WATER IMPROVEMENTS – ADDITIONAL SCOPE OF WORK #3**
SPONSORED BY MAYOR CARRIER BY REQUEST
- 2. B22040 HVAC PREVENTIVE MAINTENANCE & REPAIR SERVICES**
SPONSORED BY MAYOR CARRIER BY REQUEST
- 3. B22042 PAVEMENT MARKINGS**
SPONSORED BY MAYOR CARRIER BY REQUEST
- 4. B22043 REFLECTORIZED PAVEMENT LINES**
SPONSORED BY MAYOR CARRIER BY REQUEST
- 5. B22049 CONSTRUCTION EQUIPMENT RENTAL**
SPONSORED BY MAYOR CARRIER BY REQUEST
- 6. B22064 ELECTRICAL SUPPLIES AND DEVICES – STATE OF NH CONTRACT WITH NORTHEAST ELECTRICAL DISTRIBUTORS**
SPONSORED BY MAYOR CARRIER BY REQUEST
- 7. AUTHORIZING DOVER400'S USE OF THE CITY HALL AUDITORIUM FOR NEW YEAR'S EVE ON DECEMBER 31, 2022**
SPONSORED BY MAYOR CARRIER BY REQUEST
- 8. APPROVAL OF BELLAMY PARK BUILDING LEASE WITH BREAKIN' CHAINS DISC GOLF SUPPLIES, LLC**
SPONSORED BY MAYOR CARRIER BY REQUEST
- 9. AUTHORIZATION FOR CONSERVATION & EASEMENT FARMING LICENSE TO SCRUTON'S DAIRY, INC. (BLACKWATER ROAD)**
SPONSORED BY MAYOR CARRIER BY REQUEST
- 10. APPROVAL OF LEASE AGREEMENT AT DOVER ICE ARENA WITH COLLINS SPORTS CENTER, INC.**
SPONSORED BY MAYOR CARRIER BY REQUEST
- 11. ACCEPTANCE OF DONATED COMMEMORATIVE PLAQUE FROM THE LAFAYETTE TRAIL, INC.**
SPONSORED BY MAYOR CARRIER BY REQUEST



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COMMITTEE REPORTS

1. School Board (Muffett-Lipinski)
2. Planning Board (Cullen)
3. Appointments Committee (Williams)
4. Arena Commission (Hackett)
5. Arts Commission (Nemeth)
6. Board of Health (Williams)
7. Collaborative City Council and School Board (M-Lipinski)
8. Conservation Commission (Williams)
9. Downtown TIF Advisory Board (Hinkel)
10. Energy Commission (Thibodeaux)
11. **Graffiti Management Ad Hoc Committee (Nemeth)**
12. **Heritage Commission (Nemeth)**
13. **Legislative Liaison (Shanahan)**
14. **Library Board of Trustees (Thibodeaux)**
15. **McConnell Center Advisory Committee (Thibodeaux)**
16. **Ordinance Committee (Shanahan)**
17. **Parking Commission (Hinkel)**
18. **Pool Advisory Committee (Hackett)**
19. **Racial Equity and Inclusion Ad-Hoc Committee (Nemeth)**
20. **Recreation Advisory Board (Shanahan)**
21. Solid Waste Advisory Commission (Muffett-Lipinski)
23. Transportation Advisory Commission (Williams)
24. Waterfront TIF Advisory Board (Shanahan)
25. Joint Building Committee – DHS (Carrier)
26. COAST (Shanahan)
27. Coheco Waterfront Development Advisory Committee (Carrier)
28. Dover Main Street (Carrier)
29. Strafford Regional Planning Commission (Williams)
30. Government Affairs (Carrier)

Deputy Mayor Shanahan moved for the adoption of the Consent Calendar; seconded by Councilor Muffett-Lipinski.

Mayor Carrier asked the Council if they had items they would like pulled for further discussion.

Councilor Thibodeaux pulled Items 13.A.9. and 13.A.11.

Councilor Cullen pulled Item 13.A.6.

Roll Call Vote: 9/0.

Deputy Mayor Shanahan moved for the adoption of Item 13.A.6.; seconded by Councilor Nemeth.

Recreation Director Bannon gave an overview of the Resolution to the Councilor.

Roll Call Vote: 8/1; Passed. Councilor Cullen was opposed.

Deputy Mayor Shanahan moved for the adoption of Item 13.A.9.; seconded by Councilor Hackett.

Roll Call Vote: 9/0.

Deputy Mayor Shanahan moved for the adoption of Item 13.A.11.; seconded by Councilor Thibodeaux.

Roll Call Vote: 9/0.

Councilor Nemeth gave an overview of the Graffiti Management Ad-Hoc Committee Report to the Council.

Councilor Nemeth gave an overview of the Heritage Commission Report to the Council.

Deputy Mayor Shanahan gave an overview of the Legislative Liaison Report to the Council.

Councilor Thibodeaux gave an overview of the Library Board of Trustees Report to the Council.

Deputy Mayor Shanahan gave an overview of the Ordinance Committee Report to the Council.

Councilor Hinkel gave an overview of the Parking Commission Report to the Council.



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Councilor Hackett gave an overview of the Pool Advisory Committee Report to the Council.

Councilor Nemeth gave an overview of the Racial Equity and Inclusion Ad-Hoc Committee Report to the Council.

Deputy Mayor Shanahan gave an overview of the Recreation Advisory Board Report to the Council.

B. RESOLUTIONS

1. AUTHORIZING A PERMIT PROGRAM FOR OUTDOOR DINING USE OF CERTAIN PARKING SPACES FROM APRIL 15, 2022 TO OCTOBER 15, 2022 SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved for its adoption; seconded by Councilor Muffett-Lipinski. Parking Manager Simons gave an overview of the Resolution to the Council.

Deputy Mayor Shanahan moved to amend the Resolution to lower the price of the permit to \$250.00; seconded by Councilor Thibodeaux.

City Manager Joyal explained why the price of the permit was recommended to be \$1,100.00.

Deputy Mayor Shanahan withdrew the motion, and Councilor Thibodeaux remove her second.

Mayor Carrier asked for a roll call vote on the original Resolution.

Roll Call Vote: 9/0

2. B22046 WHITTIER STREET SIDEWALK IMPROVEMENTS SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved for its adoption; seconded by Councilor Hinkel.

Community Services Director Storer gave an overview of the Resolution to the Council.

Roll Call Vote: 9/0

3. FISCAL YEAR 2023 BUDGET APPROPRIATIONS, FEES AND CAPITAL IMPROVEMENTS PROGRAM (IF THE VOTE WILL EXCEED THE TAX CAP LIMITATION, IT REQUIRES A 2/3 MAJORITY OF THE CITY COUNCIL IN ORDER TO PASS.) (TO BE REFERRED TO A SCHOOL DEPARTMENT PORTION PUBLIC HEARING ON APRIL 13, 2022, AND THE CITY PORTION PUBLIC HEARING ON APRIL 20, 2022.) SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved refer to a public hearing for School portion on April 13, 2022, and City Portion on April 20, 2022; seconded by Councilor Thibodeaux.

Vote: 9/0.



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Deputy Mayor Shanahan moved to substitute as a whole; seconded by Councilor Thibodeaux.

Vote: 9/0

C. ORDINANCES IN 1ST READING

14. COUNCIL CORRESPONDENCE

15. COUNCIL MATTERS OF INTEREST

Councilor Williams mentioned that on April 7, 2022 there will be a virtual Dover Climate Resource Forum.

Councilor Muffett-Lipinski referred to the Solid Waste Advisory Commission meeting and asked about creating a sub-committee to discuss a new type of recycling bin.

City Manager Joyal said the Council could create an ad-hoc committee to address the issue.

Councilor Nemeth she thanked the City's participation in donating items to help Ukraine.

Mayor Carrier recognized Council Nemeth for her work with the Arts Commission presentation at the Cocheco Waterfront Development

Councilor Hinkel said he wanted to clarify that the Ukraine resolution from the March 9, 2022 did not condemn Russian citizens, but was directed at Vladimir Putin personally.

City Manager Joyal reminded the Council that there will be a Goal Setting meeting on Saturday.

16. ADJOURN

Councilor Muffett-Lipinski moved to adjourn; seconded by Councilor Thibodeaux.