



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, April 13, 2022**
Meeting Time: **7:00 pm**

1. CALL TO ORDER

2. MOMENT OF SILENCE

3. PLEDGE OF ALLEGIANCE

Councilor Hackett led the Pledge of Allegiance.

4. ROLL CALL ATTENDANCE

Present: Mayor Carrier, Deputy Mayor Shanahan, Councilor Cullen, Councilor Hackett, Councilor Hinkel, Councilor Nemeth, Councilor Thibodeaux, and Councilor Williams.

Absent: Councilor Muffett-Lipinski.

Also Present: City Manager Joyal, City Attorney Wyatt, and City Clerk Mistretta.

5. PROCLAMATIONS/AWARDS

6. APPROVAL OF AGENDA

Deputy Mayor Shanahan moved for the approval of the Agenda; seconded by Councilor Williams.

Vote: 8/0.

7. PUBLIC HEARINGS

- A. FISCAL YEAR 2023 BUDGET APPROPRIATIONS, FEES AND CAPITAL IMPROVEMENTS PROGRAM – SCHOOL DEPARTMENT PORTION (IF THE VOTE WILL EXCEED THE TAX CAP LIMITATION, IT REQUIRES A 2/3 MAJORITY OF THE CITY COUNCIL IN ORDER TO PASS.) (THE CITY PORTION PUBLIC HEARING TO BE HELD ON APRIL 20, 2022.) SPONSORED BY MAYOR CARRIER BY REQUEST**

Carolyn Mebert, School Board Chairperson, 254 Dover Point Road: She spoke in favor of the proposed School Department budget.

Douglas Knight, 19 Roosevelt Avenue: He spoke in favor of the proposed School Department budget.

Stephanie DeMatteo, 6 Tennyson Avenue, Dover High School Teacher: She spoke in favor of the proposed School Department budget.

William DeGrandpre, 21 Danielle Lane: He urged the Council to vote in a tax cap budget.

Kathleen Cintavey, 5 Olive Meadow Lane: She spoke against the proposed School Department budget.

Laura Morreale, 11 Cushing Street: She spoke against the proposed School Department budget.



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Edwina Hastings, 7 Erik Drive: She urged the Council to vote in a tax cap budget.

Jodi Langellotti, 453 Sixth Street: She spoke in favor of the proposed School Department budget.

Diane Weir, 106 Court Street: She spoke against the proposed School Department budget.

Kathryn Schuetz, 12 Shady Lane: She spoke in favor of the proposed School Department budget.

Jessica Nyby, 2 Crestview Drive: She spoke in favor of the proposed School Department budget.

Leigh-Anne Sapienza, 48½ Dover Point Road: She spoke in favor of the proposed School Department budget.

James Verschueren, 102B Sixth Street: He spoke in favor of the proposed School Department budget.

Nathaniel Stewart, 5 Redden Street: He spoke in favor of the proposed School Department budget.

Robin Trefethen, School Board Member, 3 Nantucket Court: She spoke in favor of the proposed School Department budget.

Micaela Demeter, School Board Member, 33A Piscataqua Road: She spoke in favor of the proposed School Department budget.

Jill Brooks, 60 Cushing Street: She spoke in favor of the proposed School Department budget.

Jeremiah Dickinson, 1 Hull Avenue: He spoke in favor of the proposed School Department budget.

Mayor Carrier, seeing no one else wishing to speak, closed the Public Hearing.

8. PUBLIC FORUM

Taxpayers, Business owners, and Residents are invited to speak on any issue pertaining to the business of the City of Dover. Statements shall be limited to five minutes.

Jackson Brown, 55A New York Street: He spoke about the closed warming center and his concerns for the people



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Councilor Cullen moved to suspend the rules to allow the representative from the Strafford County Family Justice Center to speak; seconded by Councilor Thibodeaux.

Roll Call Vote: 8/0.

Director Amanda Vachon, Strafford County Family Justice Center: She gave an overview of the program to the Council.

Micaela Demeter, School Board Member, 33A Piscataqua Road: She spoke about the need to have meetings on a calendar on the website.

Mayor Carrier, seeing no one else wishing to speak, closed the Public Forum.

9. CITY MANAGER'S REPORT

City Manager Joyal discussed a few items of interest with the Council.

Deputy Mayor Shanahan moved to accept the City Manager's Report; seconded by Councilor Williams.

Vote: 9/0.

10. APPROVAL OF MINUTES

- A. **March 23, 2022 – Regular Meeting**
- B. **March 30, 2022 – Workshop Session**
- C. **April 6, 2022 – Special Meeting**
- D. **April 6, 2022 – Workshop Session**

Deputy Mayor Shanahan moved to approve the Minutes; seconded by Councilor Hinkel.

Vote: 8/0.

11. MAYOR'S REPORT

Mayor Carrier gave an overview of events and meetings he has attended the past two weeks.

Deputy Mayor Shanahan moved to accept the Mayor's Report; seconded by Councilor Williams.

Vote: 9/0.

12. UNFINISHED BUSINESS

- A. **ORDINANCES IN THE 2nd READING**
- B. **ORDINANCES IN THE 3rd READING**



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C. RESOLUTIONS

- 1. AUTHORIZATION OF ANNUAL APPRAISAL OF REAL ESTATE FOR FISCAL YEAR 2023 (TAX YEAR 2022).
(REQUIRES A 2/3 MAJORITY VOTE OF THE CITY COUNCIL.)
SPONSORED BY MAYOR CARRIER BY REQUEST**

Deputy Mayor Shanahan moved for its adoption; seconded by Councilor Thibodeaux.
Roll Call Vote: 8/0.

13. NEW BUSINESS

A. CONSENT CALENDAR

- 1. B21048-RFP22-006 DESIGN ENGINEERING SERVICES FOR A ROUNDABOUT AT THE INTERSECTION OF DOVER POINT ROAD AND THORNWOOD LANE
SPONSORED BY MAYOR CARRIER BY REQUEST**
- 2. B22051 ASPHALT TRENCH PATCHING SERVICES
SPONSORED BY MAYOR CARRIER BY REQUEST**
- 3. B22053 MISCELLANEOUS SEWER DEPARTMENT SUPPLIES AND ACCESSORIES
SPONSORED BY MAYOR CARRIER BY REQUEST**
- 4. B22054 MISCELLANEOUS WATER DEPARTMENT SUPPLIES
SPONSORED BY MAYOR CARRIER BY REQUEST**
- 5. B22058 SAND & GRAVEL
SPONSORED BY MAYOR CARRIER BY REQUEST**
- 6. AUTHORIZATION TO ACCEPT AND EXPEND DOVER ROTARY CLUB LIBRARY DONATION
SPONSORED BY MAYOR CARRIER BY REQUEST**
- 7. ACCEPTANCE OF EASEMENT FROM OWNER OF TAX MAP 36, LOT 22 (16 WHITTIER STREET)
SPONSORED BY MAYOR CARRIER BY REQUEST**
- 8. ART DISPLAY IN THE McCONNELL CENTER CAFETERIA
SPONSORED BY COUNCILOR NEMETH**
- 9. APPROVAL OF LEASE AGREEMENT BETWEEN UNITY OF THE SEACOAST AND THE CITY OF DOVER
SPONSORED BY MAYOR CARRIER BY REQUEST**
- 10. SUBMISSION OF LIST OF CITY-OWNED REAL ESTATE FOR DISPOSAL PURSUANT TO DOVER CODE SECTION 29-6
SPONSORED BY MAYOR CARRIER BY REQUEST**



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COMMITTEE REPORTS

1. School Board (Muffett-Lipinski)
2. Planning Board (Cullen)
3. Appointments Committee (Williams)
4. Arena Commission (Hackett)
5. Arts Commission (Nemeth)
6. Board of Health (Williams)
7. Collaborative City Council and School Board (M-Lipinski)
8. Conservation Commission (Williams)
9. Downtown TIF Advisory Board (Hinkel)
10. Energy Commission (Thibodeaux)
11. Graffiti Management Ad Hoc Committee (Nemeth)
12. Heritage Commission (Nemeth)
13. Legislative Liaison (Shanahan)
14. Library Board of Trustees (Thibodeaux)
15. McConnell Center Advisory Committee (Thibodeaux)
16. Ordinance Committee (Shanahan)
17. Parking Commission (Hinkel)
18. Pool Advisory Committee (Hackett)
19. Racial Equity and Inclusion Ad-Hoc Committee (Nemeth)
20. Recreation Advisory Board (Shanahan)
21. Solid Waste Advisory Commission (Muffett-Lipinski)
23. Transportation Advisory Commission (Williams)
24. Waterfront TIF Advisory Board (Shanahan)
25. Joint Building Committee – DHS (Carrier)
26. **COAST (Shanahan)**
27. Coheco Waterfront Development Advisory Committee (Carrier)
28. **Dover Main Street (Carrier)**
29. **Strafford Regional Planning Commission (Williams)**
30. **Government Affairs (Carrier)**

Deputy Mayor Shanahan moved for the adoption of the Consent Calendar; seconded by Councilor Hinkel.

Mayor Carrier asked the Council if they had items they would like pulled for further discussion.

Councilor Nemeth pulled Item 13.A.10.

Councilor Cullen pulled Item 13.A.5.

Councilor Thibodeaux pulled 13.A.1.

Mayor Carrier asked for a roll call vote on the remaining items on the Consent Calendar.

Roll Call Vote: 8/0.

Deputy Mayor Shanahan moved for the adoption of Item 13.A.1; seconded by Councilor Thibodeaux.

Councilor Thibodeaux questioned the name of the street.

City Manager Joyal gave an overview of the Resolution to the Council.

Councilor Thibodeaux motioned to change the name of the street on the Resolution from Thornwood Lane to Pointe Place; seconded by Councilor Hinkel.

Roll Call Vote: 8/0.

Deputy Mayor Shanahan moved for the adoption of Item 13.A.1 as amended; seconded by Councilor Hackett.

Roll Call Vote: 8/0.

Deputy Mayor Shanahan moved for the adoption of item 13.A.5; seconded by Councilor Thibodeaux.

Councilor Cullen asked that it be noted that the City has received only one bid for this item for two years in a row.

Roll Call Vote: 8/0.

Deputy Mayor Shanahan moved for the adoption of item 13.A.10; seconded by Councilor Nemeth.

City Manager Joyal gave an overview of the Resolution to the Council.

Roll Call Vote: 8/0.



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Deputy Mayor Shanahan gave an overview of the COAST report to the Council.

Mayor Carrier gave an overview of the Dover Main Street Report to the Council.

Mayor Carrier gave an overview of the Government Affairs Report to the Council.

B. RESOLUTIONS

1. B22056 HOT BITUMINOUS PAVING (ASPHALT) LAID IN PLACE SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved for its adoption; seconded by Councilor Hackett.
Roll Call Vote: 8/0.

C. ORDINANCES IN 1ST READING

1. CHAPTER 81 – FIRE PREVENTION AND LIFE SAFETY, SECTION 23 (TO BE REFERRED TO A PUBLIC HEARING ON APRIL 27, 2022.) SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved to refer to a public hearing to be held on April 27, 2022;
seconded by Councilor Nemeth.
Vote: 8/0.

2. CHAPTER 125 – STREETS AND SIDEWALKS, SECTION 9 (TO BE REFERRED TO A PUBLIC HEARING ON APRIL 27, 2022.) SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved to refer to a public hearing to be held on April 27, 2022;
seconded by Councilor Thibodeaux.
Vote: 8/0.

14. COUNCIL CORRESPONDENCE

Councilor Nemeth asked that Mike Russo's, 35 Samuel Hanson Avenue, email be archived with the minutes.

15. COUNCIL MATTERS OF INTEREST

None.

16. ADJOURN

Councilor Hinkel moved to adjourn; seconded by Councilor Nemeth.
Vote: 8/0.