

CITY OF DOVER

LIBRARY BOARD OF TRUSTEES---MINUTES

Meeting Type: Regular Meeting
Meeting Location: Dover Public Library, 73 Locust St., Dover, NH 03820
Meeting Date: **Thursday, May 5, 2022**
Meeting Time: **4:00pm**

1. **CALL TO ORDER**--The May meeting was called to order at 4:00pm by Carol Boc. Also attending were Michael Egan, Susan Story Galt, Deborah Thibodeaux, Dorothy Wagner, Ann Schultz, Denise LaFrance, and Emily Ainaire.
2. **MINUTES---APRIL 7, 2022** Minutes of the April meeting were approved on a motion made by Ann Schultz and seconded by Dorothy Wagner. Unanimously approved.
3. **REPORT OF THE LIBRARY DIRECTOR (APRIL) --** The Report of the Library Director was approved on a motion made by Susan Story Galt and seconded by Michael Egan. Unanimously approved.
4. **CORRESPONDENCE---** None to report.
5. **OLD BUSINESS**
 - A. Roof replacement project: The staging around the building is now up, and we are frequently sharing updates about the project's progress with patrons. The roofing company has agreed to save two pallets of original slate tiles to potentially use as a fundraiser for the Friends of the Library.
 - B. Architect update: The project engineer came to look at the Library's systems to report back to the architects on what should take priority as the first phase of the redesign project.
 - C. Grant—website design: The website designer has completed the new library website homepage and has completed the landing pages. The designer is now in the process of coding, then will convert the existing pages into the new design format. The Library just received a grant for \$9,950 to begin digitizing our microfilm collection of the Foster's Daily Democrat.
 - D. FY'23 Budget: The budget was approved by the City Council on May 4. The library budget was approved without any cuts. The approval also included the removal of late fines beginning on July 1.
 - E. Marketing grant: The marketing team met with True Marketing to review the results of the public survey that was taken. True Marketing will now work on a plan to use these results to shape how we can better promote the Library's services.
 - F. Policy updates—Inter Library Loan: The Library Director has given the Library Trustees an updated Inter Library Loan Policy to review. The updated policy was approved on motion made by Dorothy Wagner and seconded by Ann Schultz. Unanimously approved.

6. NEW BUSINESS

- A. Memorial Day hours: The Library will be closed May 28, 29, and 30 for the



CITY OF DOVER

LIBRARY BOARD OF TRUSTEES---MINUTES

Meeting Type: Regular Meeting
Meeting Location: Dover Public Library, 73 Locust St., Dover, NH 03820
Meeting Date: **Thursday, May 5, 2022**
Meeting Time: **4:00pm**

Memorial Day holiday. On May 31 the Library will begin its summer hours.

B. Summer Reading Program: The Library will be purchasing a subscription to Beanstack to use in this year's Summer Reading Program. Beanstack allows patrons to record their reading times both online and via mobile app.

C. Rotary donation: The Rotary of Dover has donated \$650 to purchase reading log books for this year's Summer Reading Program.

D. Friends Continuous Book Sale: The ongoing book sale has moved from main floor to the basement level across from the elevator. The space where the book sale was previously located has become staff work space. A larger three-day book sale will be held in June.

UPCOMING PROGRAMS

May: Virtual Cookbook Club: The Lost Kitchen by Erin French

May 1, 3, 10, 15, 17, 24, 29 & 31: Virtual & In-Person Dungeons & Dragons

May 2, 5, 9, 12, 16, 19, 23 & 26, : Beyond Books: A Preschool Discovery Program

May 2, 9, 16 & 23: Big Kids Story time

May 4, 11, 18 & 15: Family Story time

May 4 & 18: Knitting Group, 9:30am to 11:30am

May 4: Teen Crafternoon: Star Wars Perler Bead Magnets

May 5: Cover 2 Cover Book Group (10am) discussing Dutch House by Ann Patchett.

May 6, 13, 20, & 27, : Shake Your Rattle and Roll, Baby!

May 9: Hooked: Narratives of Addiction, Recover, and Redemption –NH Humanities Council

May 10: Friends of the Dover Public Library meeting

May 11: Matter of Fact: Non-Fiction Book Club, 10am to 11am discussing Age of Empathy by Frans de Waal

May 13: Creativity Corner—6:30 – 8:30

May 13: Teen Advisory Board, 6pm to 7pm

May 14: Snapology Madrigal Magic Workshop

May 16: Monday Afternoon & Evening Book Group discussing The House in the Cerulean Sea by TJ Klune

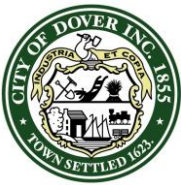
May 22: Teen LARP: Summer's Scourge

May 23: An Evening of Poetry

May 25: Exemplary country Estates of New Hampshire—NH Humanities Council

May 28 to 30th: Library will be closed for Memorial Day Holiday

7. ITEMS OF CONCERN: None to report.



CITY OF DOVER

LIBRARY BOARD OF TRUSTEES---MINUTES

Meeting Type: Regular Meeting
Meeting Location: Dover Public Library, 73 Locust St., Dover, NH 03820
Meeting Date: **Thursday, May 5, 2022**
Meeting Time: **4:00pm**

8. **ADJOURNMENT:** The meeting was adjourned at 4:37pm on a motion made by Susan Story Galt and seconded by Dorothy Wagner. Unanimously approved.

NEXT MEETING DATE: THURSDAY, JUNE 2, 2022 @ 4:00PM