



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, May 11, 2022**
Meeting Time: **7:00 pm**

1. CALL TO ORDER

2. MOMENT OF SILENCE

3. PLEDGE OF ALLEGIANCE

Councilor Thibodeaux led the Pledge of Allegiance.

4. ROLL CALL ATTENDANCE

Present: Mayor Carrier, Deputy Mayor Shanahan, Councilor Cullen, Councilor Hackett, Councilor Hinkel, Councilor Muffett-Lipinski, Councilor Nemeth, Councilor Thibodeaux, and Councilor Williams.

Also Present: City Manager Joyal, City Attorney Wyatt, and City Clerk Mistretta.

5. PROCLAMATIONS/AWARDS

Mayor Carrier read a proclamation for AANHPI Heritage Month.

6. APPROVAL OF AGENDA

Deputy Mayor Shanahan moved to approve the Agenda as presented; seconded by Councilor Hinkel.

Vote: 9/0.

7. PUBLIC HEARINGS

A. CHAPTER 9 – BOARDS AND COMMISSIONS, SECTION 25 SPONSORED BY COUNCILOR NEMETH

Mayor Carrier, seeing no one wishing to speak, closed the Public Hearing.

B. CHAPTER 141 – VEHICLES AND TRAFFICS, SECTION 42 SCHEDULE C SPONSORED BY MAYOR CARRIER BY REQUEST

Mayor Carrier, seeing no one wishing to speak, closed the Public Hearing.

8. PUBLIC FORUM

Taxpayers, Business owners, and Residents are invited to speak on any issue pertaining to the business of the City of Dover. Statements shall be limited to five minutes.

Mayor Carrier, seeing no one wishing to speak, closed the Public Forum.

9. CITY MANAGER'S REPORT

City Manager Joyal said he submitted his report in writing, which includes updates from the City Attorney, Business Development, Parking and COAST for both March and April.

Deputy Mayor Shanahan moved to accept the City Manager's Report; seconded by Councilor Muffett-Lipinski.

Vote: 9/0.



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, May 11, 2022**
Meeting Time: **7:00 pm**

10. APPROVAL OF MINUTES

- A. April 27, 2022 – Workshop Session**
- B. April 27, 2022 – Regular Meeting**
- C. May 4, 2022 – Workshop Session**
- D. May 4, 2022 – Special Meeting**

Deputy Mayor Shanahan moved to approve the Minutes; seconded by Councilor Muffett-Lipinski.

Vote: 9/0.

11. MAYOR'S REPORT

Mayor Carrier said Dover is listed as one of the top five places to live in New Hampshire Magazine. He listed events he attended in the past couple weeks. He said Saturday was Dover Clean Up Day.

Deputy Mayor Shanahan listed ribbon cutting events he attended.

Deputy Mayor Shanahan moved to accept the Mayor's Report; seconded by Councilor Hackett.

Vote: 9/0.

12. UNFINISHED BUSINESS

A. ORDINANCES IN THE 2ND READING

1. CHAPTER 9 – BOARDS AND COMMISSIONS, SECTION 25 SPONSORED BY COUNCILOR NEMETH

Deputy Mayor Shanahan moved for its adoption; seconded by Councilor Nemeth. Councilor Nemeth gave an overview of the Ordinance to the Council.

Roll Call Vote: 9/0.

2. CHAPTER 141 – VEHICLES AND TRAFFICS, SECTION 42 SCHEDULE C SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved for its adoption; seconded by Councilor Muffett-Lipinski. Roll Call Vote: 9/0.

B. ORDINANCES IN THE 3RD READING

C. RESOLUTIONS

13. NEW BUSINESS

A. CONSENT CALENDAR

- 1. PURCHASE OF STREET SWEEPER SUPPLIES, EQUIPMENT AND SERVICE THROUGH ALLIED EQUIPMENT, LLC - SOLE SOURCE PURCHASE**
SPONSORED BY MAYOR CARRIER BY REQUEST
- 2. PURCHASE OF EXCAVATOR AND TRACTOR SUPPLIES, EQUIPMENT AND SERVICE THROUGH CHADWICK BAROSS, INC - SOLE SOURCE PURCHASE**
SPONSORED BY MAYOR CARRIER BY REQUEST



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, May 11, 2022**
Meeting Time: **7:00 pm**

3. AUTHORIZATION TO ACCEPT AND EXPEND NEW HAMPSHIRE CHARITABLE FOUNDATION GRANT

SPONSORED BY MAYOR CARRIER BY REQUEST

4. ACCEPTANCE OF DOVER 400 WAYFINDING SIGNS

SPONSORED BY MAYOR CARRIER BY REQUEST

COMMITTEE REPORTS

- | | |
|---|--|
| 1. School Board (Muffett-Lipinski) | 16. Ordinance Committee (Shanahan) |
| 2. Planning Board (Cullen) | 17. Parking Commission (Hinkel) |
| 3. Appointments Committee (Williams) | 18. Pool Advisory Committee (Hackett) |
| 4. Arena Commission (Hackett) | 19. Racial Equity and Inclusion Ad-Hoc Committee (Nemeth) |
| 5. Arts Commission (Nemeth) | 20. Recreation Advisory Board (Shanahan) |
| 6. Board of Health (Thibodeaux) | 21. Solid Waste Advisory Commission (Muffett-Lipinski) |
| 7. Collaborative City Council and School Board (M-Lipinski) | 22. Transportation Advisory Commission (Williams) |
| 8. Conservation Commission (Williams) | 23. Waterfront TIF Advisory Board (Shanahan) |
| 9. Downtown TIF Advisory Board (Hinkel) | 24. Joint Building Committee – DHS (Carrier) |
| 10. Energy Commission (Thibodeaux) | 25. COAST (Shanahan) |
| 11. Graffiti Management Ad Hoc Committee (Nemeth) | 26. Cocheco Waterfront Development Advisory Committee (Carrier) |
| 12. Heritage Commission (Nemeth) | 27. Dover Main Street (Carrier) |
| 13. Legislative Liaison (Shanahan) | 28. Strafford Regional Planning Commission (Williams) |
| 14. Library Board of Trustees (Thibodeaux) | 29. Government Affairs (Carrier) |
| 15. McConnell Center Advisory Committee (Thibodeaux) | |

Deputy Mayor Shanahan moved for the adoption of the Consent Calendar; seconded by Councilor Hackett.

Roll Call Vote: 9/0.

Councilor Nemeth gave an overview of the Graffiti Management Ad-Hoc Committee Report to the Council.

Councilor Nemeth gave an overview of the Heritage Commission Report to the Council.

Deputy Mayor Shanahan gave an overview of the Legislative Liaison Report to the Council.

Councilor Thibodeaux gave an overview of the Library Board of Trustees Report to the Council.

Councilor Hinkel gave an overview of the Parking Commission Report to the Council.

Councilor Nemeth gave an overview of the Racial Equity and Inclusion Ad-Hoc Committee Report to the Council.

Deputy Mayor Shanahan gave an overview of the Recreation Advisory Board Report to the Council.

Deputy Mayor Shanahan gave an overview of the COAST Report to the Council.

B. RESOLUTIONS

1. PROCLAIMING MAY 21, 2022 KIDS TO PARKS DAY

SPONSORED BY COUNCILOR HINKEL

Deputy Mayor Shanahan moved for its adoption; seconded by Councilor Hinkel.

Councilor Hinkel gave an overview of the resolution to the Council.

Vote: 9/0.



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, May 11, 2022**
Meeting Time: **7:00 pm**

2. AMEND CITY COUNCIL CITY FINANCIAL POLICIES – ANNUAL EVALUATION AND RECOMMENDATION TO RESOLVE SPECIAL REVENUE AND CAPITAL PROJECTS DEFICIT FUND BALANCES.

SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved for its adoption; seconded by Councilor Muffett-Lipinski.
City Manager Joyal gave an overview of the resolution to the Council.

Roll Call Vote: 9/0.

3. TECHNICAL CORRECTION TO THE FISCAL YEAR 2023 TOTAL ADOPTED ALL FUNDS BUDGET AMOUNT

SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved for its adoption; seconded by Councilor Hinkel.

Roll Call Vote: 8/1; Passed. Councilor Cullen was opposed.

4. PURCHASE OF TWO (2) AERZEN D98S HYBRID PACKAGES FOR THE AERATION BLOWER 1 & 2 UPGRADE PROJECT THROUGH AERZEN USA CORPORATION

SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved for its adoption; seconded by Councilor Hackett.

Roll Call Vote: 9/0.

5. FISCAL YEAR 2022 TRANSFER OF APPROPRIATION – GENERAL FUND

SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved for its adoption; seconded by Councilor Thibodeaux.

City Manager Joyal gave an overview of the resolution to the Council.

Roll Call Vote: 9/0.

6. AUTHORIZATION TO ACCEPT AND EXPEND THE NH DEPARTMENT OF ENVIRONMENTAL SERVICES ARPA GRANT FOR HUGHES WELL AND FRENCH CROSS ROAD TREATMENT PLANT

(TO BE REFERRED TO A PUBLIC HEARING ON MAY 25, 2022.)

SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved to refer to a Public Hearing on May 25, 2022; seconded by Councilor Muffett-Lipinski.

Vote: 9/0.

7. DISSOLUTION OF PRIOR YEARS' CAPITAL PROJECT FUNDS INTO THE GENERAL FUND (TO BE REFERRED TO A PUBLIC HEARING ON MAY 25, 2022.)

SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved to refer to a Public Hearing on May 25, 2022; seconded by Councilor Muffett-Lipinski.

Vote: 9/0.



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, May 11, 2022**
Meeting Time: **7:00 pm**

- 8. FISCAL YEAR 2022 GENERAL FUND UNASSIGNED FUND BALANCE TRANSFERS TO CERTAIN SPECIAL REVENUE AND CAPITAL PROJECT FUNDS TO ADDRESS FUND DEFICITS (REQUIRES A 2/3 MAJORITY VOTE OF THE CITY COUNCIL.)
(TO BE REFERRED TO A PUBLIC HEARING TO BE HELD ON MAY 25, 2022, WITH COUNCIL VOTE TO OCCUR ON JUNE 8, 2022.)
SPONSORED BY MAYOR CARRIER BY REQUEST**

Deputy Mayor Shanahan moved to refer to a Public Hearing on May 25, 2022; seconded by Councilor Hinkel.
Vote: 9/0.

C. ORDINANCES IN 1ST READING

14. COUNCIL CORRESPONDENCE

15. COUNCIL MATTERS OF INTEREST

Councilor Thibodeaux said she will be holding her Coffee with a Councilor this Saturday.

Councilor Nemeth discussed the 99 Faces Project at Dover High School.

Mayor Carrier noted that a DHS Civics Class will be held in the McConnell Center in the morning, May 12, 2022. Local officials will discuss and answer questions regarding Local Government.

16. ADJOURN

Councilor Muffett-Lipinski moved to adjourn.
Vote: 9/0.