

CITY OF DOVER

ARTS COMMISSION – MINUTES

Meeting Type:	Regular Meeting
Meeting Location:	McConnell Center, Room 323
Meeting Date:	May 2, 2022
Meeting Time:	6:30 p.m.

Attendees: Jane Hamor (Chair), Cliff Blake (Co-Chair), Yulia Rothenberg (Secretary) *By telephone, Nancy Vawter, Nate Stewart, Kim Hanson, Mike Lee, and Caitlin Little

Staff Present: Natasha Kypfer, Assistant City Planner

Other: Councilor Linnea Nemeth, Elizabeth Gravel

Absent: Rick Kincaid, Julia Kirscher, D'Artagnan Stein [Excused]

Meeting called to order 6:30 PM.

Chair Jane Hamor announced that Rick Kincaid had resigned effective immediately; making Nate Stewart a permanent member, and Kim Hanson as the first alternate.

1. Citizens Forum – None.

2. Approval of April Minutes

N. Stewart motioned to approve. C. Little seconded. Vote: U/A.

Commission discussed reinstatement of City Arts Grant(s).

C. Little motioned to approve. N. Stewart seconded. Vote: U/A.

Motion stated to allocate up to \$3,000 to reinstate City Arts Grants for 2022-2023.

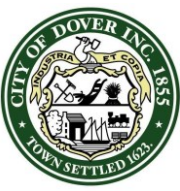
-Jane and Cliff will update the application to reflect the amount and the dates

3. Project Updates

- a) Teen Center Mural – Cliff saw the mural and said it was beautiful. It's going up soon. Not sure when the 99 faces will be mounted. Reception for this is May 4th.
- b) Graffiti Committee – Nate missed the last meeting due to a job conflict but says not much is happening.
- c) 400th Committee – Jane said the “permanent marker/sculpture” will be put somewhere in the Waterfront Park. She is helping to put together an RFP for artists to submit proposals/concepts.
- d) Waterfront Committee – Nothing to report
- e) HS Theater – Jane gave them a proposal to create a calendar and a new pricing structure
- f) Community Trail – Cliff is waiting for the final agreement on placement – probably near the 4th Street entrance. We have allocated a total of \$5,000 for this project. Cliff gave the committee an outline for an RFP for artists.
- g) Art Beat – Jane & Julia have created a contact sheet
- h) Federal Earmark – Nancy and D'Artagnan need to read and report back
- i) Skateboard Park – nothing to report
- j) Welcome to Dover Mural – negotiating what it will be/size, vertical, horizontal, etc.
- k) Ninja Turtles – nothing to report
- l) Keep Dover Wild – Caitlin said we have 21 business and 20 artists signed up. Taking art donations. Will be sending out emails to artists and businesses about what to expect. Some businesses have offered to donate something. Yulia to follow up.

4. American for the Arts Survey

- a) Everyone needs to get in touch with their respective organization to alert them that we'll be starting the survey process now. Start by saying something like, “I'm calling on behalf of the City of Dover who is partnering with the DAC to do a survey about arts and culture in Dover.”
- b) There are three ways to do the survey: paper, URL, QR Code – we will be using paper to start as the URL and QR Code have been having issues.



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- c) It says we need 25% of minority populations. We'll do the best we can. Remember its arts and culture. Yulia will get in touch with Indonesian Community Connect. Work with the City's Race & Equity Committee
- d) Marketing the survey – use social media (link to google drive with this info and graphics: <https://drive.google.com/drive/u/1/folders/1wKPABfFNiE2Gz7bCqM3PLiBy1L4-Sjh9>) We'll get lanyards so people will know who we are while we're doing the surveys and we'll have posters printed to put up at each event.
- e) Caitlin to look at thank you gifts for each participant – ie. Finger puppets
- f) Natasha to look into using a calendar we can link to the City's website with all events we'll be surveying
- g) We need to ask each organization for a table to set up
- h) Bring a box and an envelope for finished surveys

5. Commission's Matters of Interest/Update

- a. Mike Lee mentioned that Cara is holding another artist/craft fair on Saturday, May 8th.

6. Adjourn

N. Vawter motioned. M. Lee seconded. Vote: U/A.

Meeting adjourned at 8:25 PM.