



**DOVER SCHOOL  
DISTRICT**

## DOVER SCHOOL BOARD – MINUTES

Meeting Type: Regular Meeting #5  
Meeting Location: McConnell Center, Room 306  
Meeting Date: **Monday, May 9, 2022**  
Meeting Time: **7:00 p.m.**

**A. CALL TO ORDER:** Chairperson Carolyn Mebert called a meeting of the Dover School Board to order on Monday, May 9, 2022, at 7:04 p.m.

**B. ROLL CALL:** Present were Carolyn Mebert, Jessica Rozzo, Maggie Fogarty, Robin Trefethen, Micaela Demeter and Michelle Clancy. Kathy Morrison was excused.

Also present were Superintendent Bill Harbron, Business Administrator Michael Limanni, Assistant Superintendents Christine Boston and Paula Glynn, District Administrators Kim Lyndes, Patrick Boodey, Beth Dunton, Deanna Strand, and Student Representative Jack Gosselin.

**C. PLEDGE OF ALLEGIANCE:** Robin Trefethen led the Board in the Pledge of Allegiance.

**D. AGENDA APPROVAL:**

Maggie Fogarty moved; Micaela Demeter seconded to approve the agenda as presented. **An oral VOTE PASSED 6/0.**

Dr. Mebert requested the Board rise for a moment of silence to honor the recent passing of Christopher McCann, Science Teacher at Dover High School.

**E. CITIZENS' FORUM:**

Jodi Langelotti, 453 Sixth Street – Thanked the Board for their thorough budget preparation and requests the Board consider using funds received by the City for a wage study.

Micaela Demeter moved; Maggie Fogarty seconded to allow non-resident Lisa Dillingham, DTU President to speak during Citizen's Forum. **An oral VOTE PASSED 6/0.**

Lisa Dillingham – Thanked the Board for their support during budget season and requests the Board consider using funds received by the City for a wage study.

Anne Hamlin, 77 Portland Avenue – Informs the Board that as a member of the DHS Hiring Committee, it is hard knowing new teachers may leave the district soon in search for higher pay. She requests the 15-step pay scale be issued next year for teachers.

**F. APPROVAL OF MINUTES:**

**1. Regular Meeting #4, April 11, 2022**

Michelle Clancy moved; Micaela Demeter seconded approval of the minutes as presented. **An oral VOTE PASSED 6/0.**

**G. CONSENT AGENDA:**

**1. Correspondence:** None

**2. Resignations/Retirements:**

a. Brandy Barshaw – Paraeducator – Woodman Park School - Resignation

b. Sara Maurais – Grade 7 Teacher – Dover Middle School - Resignation

**3. Leaves of Absence:** None



**DOVER SCHOOL  
DISTRICT**

## DOVER SCHOOL BOARD – MINUTES

Meeting Type: Regular Meeting #5  
Meeting Location: McConnell Center, Room 306  
Meeting Date: **Monday, May 9, 2022**  
Meeting Time: **7:00 p.m.**

**4. Job Shares:** None

**5. Nominations:**

- a. Annual DAA Nominations – 2022-2023 School Year
- b. Annual DEOP Nominations – 2022-2023 School Year
- c. Annual DTU Nominations – 2022-2023 School Year
- d. Annual Non-Union Nominations – 2022-2023 School Year
- e. DPA Nominations
- f. DTU Nomination – 2022-2023 School Year

**6. Extended Travel (Student Trips):** None

**7. Donations:** May Donations

Maggie Fogarty moved; Robin Trefethen seconded to approve the Consent Agenda. **An oral VOTE PASSED 6/0.**

**H. STUDENT REPRESENTATIVE REPORT:**

Student representative Jack Gosselin made the following announcements:

- Prom has been finalized; parking at UNH will be provided for free, if space is available.
- Seniors have only seventeen days of school remaining.
- The Mental Health Initiatives mural was completed following April break and is now on display at DHS.
- The 99 Faces Exhibit has been set up throughout the front area of DHS. The first show will be held Wednesday evening, as well as the AP Art Walk.
- The Dover High School musical will be held Friday through Sunday of the upcoming weekend.

**I. POLICY-CHANGES-PROPOSALS:**

**1. GCFA – Hiring and Advancement Policy for Adult Education Professional Staff – First Reading**

Michelle Clancy moved; Micaela Demeter seconded to table the policy presented. **An oral VOTE PASSED 6/0**

**J. POLICY ADOPTION:**

- 1. BBBC – School Board Member Resignation**
- 2. BBBE – School Board Vacancies and Term Fulfillment**

Micaela Demeter moved; Maggie Fogarty seconded to approve the policies presented. **An oral VOTE PASSED 6/0**

**K. RESOLUTIONS:** None

**L. OLD BUSINESS:** None

**M. NEW BUSINESS:**

**1. Update on Implementation of New Math Curriculum**



**DOVER SCHOOL  
DISTRICT**

## **DOVER SCHOOL BOARD – MINUTES**

Meeting Type: Regular Meeting #5  
Meeting Location: McConnell Center, Room 306  
Meeting Date: **Monday, May 9, 2022**  
Meeting Time: **7:00 p.m.**

Instructional Coaches Kiley Hemphill and Jen Krans provided the Board with an update on the Kindergarten through grade five math program Bridges in Mathematics, as well as the grade six through eight math program Illustrative Mathematics.

### **2. Job Description – Operations and Accounting Manager**

Mr. Limanni requested the Board approve the job description presented.

Michelle Clancy moved; Micaela Demeter seconded to approve the job description presented. **An oral VOTE PASSED 6/0**

### **3. Job Description – Dover Adult Learning Center – Office Manager**

Ms. Strand requested the Board approve the job description presented.

Michelle Clancy moved; Micaela Demeter seconded to approve the job description presented. **An oral VOTE PASSED 6/0**

### **4. Establish Board Workshop Date to Discuss 2022-2023 Staffing**

Dr. Harbron requested the Board agree upon a date for a workshop to discuss staffing for the 2022-2023 school year. The Board agreed to meet Monday, May 16 at 6 pm.

### **5. Bid Award Recommendations/Waiver Requests**

#### **a. Bellamy Academy Teaching Kitchen Replacement - Bid Recommendation**

Michelle Clancy moved; Micaela Demeter seconded to award the amount of \$42,863 to Unified Builders. **A roll call VOTE PASSED 6/0**

Carolyn Mebert - Aye  
Jessica Rozzo - Aye  
Kathy Morrison - Excused  
Maggie Fogarty - Aye  
Robin Trefethen - Aye  
Micaela Demeter - Aye  
Michelle Clancy - Aye

#### **b. Dover Middle School Dry Sprinkler System Replacement - Bid Recommendation**

Micaela Demeter moved; Michelle Clancy seconded to award the amount of \$224,930 to Capital Fire Protection Co., Inc. **A roll call VOTE PASSED 6/0**

Carolyn Mebert - Aye  
Jessica Rozzo - Aye  
Kathy Morrison - Excused  
Maggie Fogarty - Aye  
Robin Trefethen - Aye



**DOVER SCHOOL  
DISTRICT**

## **DOVER SCHOOL BOARD – MINUTES**

Meeting Type: Regular Meeting #5  
Meeting Location: McConnell Center, Room 306  
Meeting Date: **Monday, May 9, 2022**  
Meeting Time: **7:00 p.m.**

Micaela Demeter - Aye  
Michelle Clancy - Aye

### **c. Dover Middle School Sprinkler Head Replacement - Bid Recommendation**

Maggie Fogarty moved; Michelle Clancy seconded to award the amount of \$43,475 to Johnson Controls Fire Protections LP. **A roll call VOTE PASSED 6/0**

Carolyn Mebert - Aye  
Jessica Rozzo - Aye  
Kathy Morrison - Excused  
Maggie Fogarty - Aye  
Robin Trefethen - Aye  
Micaela Demeter - Aye  
Michelle Clancy - Aye

### **d. District Wide Radio Communications, Infrastructure Repairs, Upgrade & Radio Replacement - Bid Waiver Request**

Michelle Clancy moved; Micaela Demeter seconded to waive the bidding requirements and award the amount of \$213,140.30 to 2-Way Communications Service, Inc. **A roll call VOTE PASSED 6/0**

Carolyn Mebert - Aye  
Jessica Rozzo - Aye  
Kathy Morrison - Excused  
Maggie Fogarty - Aye  
Robin Trefethen - Aye  
Micaela Demeter - Aye  
Michelle Clancy - Aye

### **e. District Wide Security Improvements, Cameras, Door Access Controls, & Security Systems - Bid Waiver Request**

Maggie Fogarty moved; Michelle Clancy seconded to award the amount of \$232,688 to Johnson Controls Fire Protection, LP. **A roll call VOTE PASSED 6/0**

Carolyn Mebert - Aye  
Jessica Rozzo - Aye  
Kathy Morrison - Excused  
Maggie Fogarty - Aye  
Robin Trefethen - Aye  
Micaela Demeter - Aye  
Michelle Clancy - Aye

## **6. Condition of Accounts**

Mr. Limanni discussed the condition of accounts.



**DOVER SCHOOL  
DISTRICT**

## **DOVER SCHOOL BOARD – MINUTES**

Meeting Type: Regular Meeting #5  
Meeting Location: McConnell Center, Room 306  
Meeting Date: **Monday, May 9, 2022**  
Meeting Time: **7:00 p.m.**

### **N. SUBMISSION AND PAYMENT OF BILLS:**

Michelle Clancy moved, Micaela Demeter seconded to direct the Superintendent to pay Manifest 22-K in the amount of \$4,246,640.31 for FY22 for the period of April 12, 2022, through May 9, 2022, and the amount of \$28,557.03 for FY21 for the period of April 12, 2022, through May 9, 2022, totaling \$4,275,197.34. **A roll call VOTE PASSED 6/0.**

Carolyn Mebert - Aye  
Jessica Rozzo - Aye  
Kathy Morrison - Excused  
Maggie Fogarty - Aye  
Robin Trefethen - Aye  
Micaela Demeter - Aye  
Michelle Clancy - Aye

### **O. SUPERINTENDENT'S REPORT:**

Dr. Harbron submitted his report to the Board.

### **P. COMMITTEE REPORTS:** None

### **Q. SCHOOL BOARD MATTERS OF INTEREST:**

Micaela Demeter provided the last suicide prevention training through NAMI NH will be held June 2<sup>nd</sup> at 5 pm. Email Micaela for information on how to register at [m.demeter@dover.k12.nh.us](mailto:m.demeter@dover.k12.nh.us). Mr. Gosselin added the last student run training will be held in late May. Parents/guardians can contact Dean Waldron at the high school if interested in having their children participate.

Maggie Fogarty announced the NH School Funding Fairness Project will present at a Board Workshop on June 13 at 6pm. The presentation will focus on the drivers of funding and the impacts of how New Hampshire funds education in Dover.

Dr. Harbron announced NH SAS testing is being held this week at the middle school.

### **R. ADJOURNMENT:**

Michelle Clancy moved; Micaela Demeter seconded adjourning the meeting at 9:08 PM.  
**An oral VOTE PASSED 6/0.**