



**DOVER SCHOOL
DISTRICT**

DOVER SCHOOL BOARD – MINUTES

Meeting Type: Regular Meeting #6
Meeting Location: McConnell Center, Room 306
Meeting Date: **Monday, June 13, 2022**
Meeting Time: **7:00 p.m.**

A. CALL TO ORDER: Chairperson Carolyn Mebert called a meeting of the Dover School Board to order on Monday, June 13, 2022, at 7:08 p.m.

B. ROLL CALL: Present were Carolyn Mebert, Jessica Rozzo, Maggie Fogarty, Robin Trefethen, Micaela Demeter and Michelle Clancy. Kathy Morrison was excused.

Also present were Superintendent Bill Harbron, Business Administrator Michael Limanni, Assistant Superintendents Christine Boston and Paula Glynn, District Administrators Peter Driscoll, Kim Lyndes, Patrick Boodey, Beth Dunton, Patty Driscoll, Deanna Strand, Samantha Tukey and Peter Wotton, and Student Representative Jack Gosselin.

C. PLEDGE OF ALLEGIANCE: Robin Trefethen led the Board in the Pledge of Allegiance.

D. AGENDA APPROVAL:

Maggie Fogarty moved; Micaela Demeter seconded to approve the agenda as presented. **An oral VOTE PASSED 6/0.**

E. CITIZENS' FORUM:

Lisa Dillingham, DTU President requests to suspend the rules to allow her to speak as a non-resident - Discussed the number of teachers who have left the district this year.

Maggie Fogarty moved; Michelle Clancy seconded to approve the non-resident to speak. **An oral VOTE PASSED 6/0.**

Stephanie Dematteo – 6 Tennyson Avenue – Discussed the number of teachers leaving the district. In support of the DTU's proposed budget proposal.

Larissa Ragazzo – 16 Hill Street – In support of the DTU's proposed budget proposal.

Carolyn Schwartz – 14 Lisa Beth Circle – In support of the DTU's proposed budget proposal.

Ben Schwartz – 14 Lisa Beth Circle – In support of the DTU's proposed budget proposal.

Sally Staude, Sierra Hill Drive – Against the money spent on vendors such as Great Schools Partnership and its impact on the budget.

Kimberly Conrad – 3 Tennyson Avenue – Discussed the importance of retaining teachers.

Kara Barns – 13 Dover Point Road – In support of the DTU's proposed budget proposal.

Jodi Langellotti, 453 Sixth Street – In support of the work accomplished with the Great Schools Partnership, which is grant funded. In support of a one-year DTU contract and wage study.

Bonnie Simpson – 11 Tideview Drive – In support of the DTU's proposed budget proposal.

Jill Sears – 74 Atkinson Street – In support of the DTU's proposed budget proposal.



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Olivia White of Dover Children's Home requests to suspend the rules to allow her to speak as a non-resident – In support of the DTU's proposed budget proposal.

Maggie Fogarty moved; Michelle Clancy seconded to approve the non-resident to speak. **An oral VOTE PASSED 6/0.**

Gretchen Lothrop – 16 Grandview Drive – In support of the DTU's proposed budget proposal.

F. APPROVAL OF MINUTES:

1. **Regular Meeting #5, May 9, 2022**
2. **Board Workshop, May 16, 2022**
3. **Non-Public Meeting, May 23, 2022**
4. **Joint Dover/Barrington/Nottingham Workshop, May 23, 2022**
5. **Special Session, May 23, 2022**

Jessica Rozzo moved; Michelle Clancy seconded approval of the minutes as presented. **An oral VOTE PASSED 6/0.**

G. CONSENT AGENDA:

1. **Correspondence:** None
2. **Resignations/Retirements:**
 - a. Joseph Belakonis – Special Education Teacher – Dover Middle School - Resignation
 - b. Jeanne Carignan – Administrative Assistant/Health Office – Dover High School - Resignation
 - c. Jessica Clark – Grade 6 Teacher – Dover Middle School - Resignation
 - d. Elizabeth Egbert – Special Education Teacher – Dover High School - Resignation
 - e. Courtney Hassell – Grade 7 Teacher – Dover Middle School - Resignation
 - f. Erik Hogan – Sports Medicine Teacher – Dover High School CTC - Resignation
 - g. Mychaela Kelly – Special Education Teacher – Dover High School - Resignation
 - h. Madison Krasko – Special Education Teacher - Dover High School - Resignation
 - i. Crystal Lisbon – Library Media Specialist – Woodman Park School - Resignation
 - j. Karen Lovering – Special Education Teacher – Horne Street School – Resignation
 - k. Garrett Main – Biology Teacher – Dover High School - Resignation
 - l. Debbie McCann – Guidance Assistant/Registrar – Dover Middle School - Resignation
 - m. Jennifer McCarthy – Occupational Therapist – Woodman Park School - Resignation
 - n. Susan Moore – Occupational Therapist – Horne Street School - Resignation
 - o. Christine Myers – Special Education Teacher – Dover High School – Resignation
 - p. James Paiva - Science Teacher – Dover Middle School - Resignation
 - q. Allison Paluzzi – Grade 4 Teacher – Woodman Park School - Resignation
 - r. Jeremy Severson – Technology - Resignation
 - s. Madeline Tota - Grade 7 Teacher – Dover Middle School – Resignation
 - t. Justyna Wilson – Special Education Teacher – Dover Middle School – Resignation
 - u. Wolfe, Sarah – Paraeducator - Resignation
3. **Leaves of Absence:**
 - a. Rebecca Leone – Grade 1 Teacher – Horne Street School –2022-2023
 - b. Christina Doore – Case Manager – Dover High School – 2022-2023
4. **Job Shares:** None
5. **Nominations:**



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- a. DEOP Nomination
- b. DTU Nominations
- 6. Extended Travel (Student Trips):**
 - a. Dover High School CTC - Skills USA Nationals – June 20-25, 2022 - Atlanta, GA
 - b. Dover High School CTC - FFA Nationals - October 26-29, 2022 – Indianapolis, IN
- 7. Donations:**
 - a. June Donations

Maggie Fogarty moved; Robin Trefethen seconded to approve the amended Consent Agenda to include additional nominations. **An oral VOTE PASSED 6/0.**

H. STUDENT REPRESENTATIVE REPORT:

Student representative Jack Gosselin made the following announcements:

- Friday is the last day of school
- Dover High School's graduation ceremony went well

I. POLICY-CHANGES-PROPOSALS:

1. Emergency Action Plan – Requirement of School Board Policy JLCJA – Emergency Plan for Sports Related Injuries and Additional Protocols for Athletics Participation

Mr. Wotton reviewed the Emergency Action Plan, stating it is a living document where modifications may be made when necessary.

Michelle Clancy moved; Jessica Rozzo seconded to approve the Emergency Action Plan presented. **An oral VOTE PASSED 6/0**

J. POLICY ADOPTION:

1. GCFA – Hiring and Advancement Policy for Adult Education Professional Staff

Micaela Demeter moved; Maggie Fogarty seconded to approve the policy presented. **An oral VOTE PASSED 6/0**

K. RESOLUTIONS:

1. Dover School District SAU 11 Resolution of Recognition

Dr. Mebert read the Resolution of Recognition. She thanked those retiring for their years of service and commitment to the district.

Maggie Fogarty moved; Michelle Clancy seconded to approve the Resolution of Recognition. **An oral VOTE PASSED 6/0**

L. OLD BUSINESS: None

M. NEW BUSINESS:



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1. Memorandum of Understanding – Woodman Park School/Seymour Osman Community Center

Stacey Kearns, Director of Family Services, Seymour Osman Community Center provided an update on the program.

Jessica Rozzo moved; Micaela Demeter seconded to approve the MOU presented. **An oral VOTE PASSED 6/0**

2. Dover Adult Learning Center Staff & Student Handbook Changes

Michelle Clancy moved; Maggie Fogarty seconded to approve the requested handbook changes presented. **An oral VOTE PASSED 6/0**

3. Title I Grant Coordinator Job Description

Dr. Harbron explained the job descriptions presented this evening are part of the redesign of the Teaching and Learning Department.

See approval in M.5.

4. Title III Grant Coordinator Job Description

See approval in M.5.

5. Curriculum, Instruction & Assessment Co-Director Job Description

Maggie Fogarty moved; Michelle Clancy seconded to approve the Title I Grant Coordinator, Title III Grant Coordinator, and the Curriculum, Instruction & Assessment Co-Director job descriptions. **An oral VOTE PASSED 6/0**

6. Request to Waive School Board Policy EC – Buildings and Ground Management-Integrated Pest Management Program, for the Dover High School Softball Field

Mr. Limanni requested the Board approve a waiver to the above policy explaining the softball fields do not have the same base as the other, more established fields.

Michelle Clancy moved; Jessica Rozzo seconded to approve the waiver request. **An oral VOTE PASSED 6/0.**

7. Condition of Accounts

Mr. Limanni discussed the condition of accounts.

N. SUBMISSION AND PAYMENT OF BILLS:

Michelle Clancy moved, Maggie Fogarty seconded to direct the Superintendent to pay Manifest 22-L in the amount of \$5,269,657.16 for FY22 for the period of May 10, 2022, through June 13, 2022, and the



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amount of \$10,545.43 for FY21 for the period of May 10, 2022, through June 13, 2022, totaling \$5,280,202.59. **A roll call VOTE PASSED 6/0.**

Carolyn Mebert - Aye
Jessica Rozzo - Aye
Kathy Morrison - Excused
Maggie Fogarty - Aye
Robin Trefethen - Aye
Micaela Demeter - Aye
Michelle Clancy - Aye

O. SUPERINTENDENT'S REPORT:

Dr. Harbron submitted his report to the Board.

P. COMMITTEE REPORTS: None

Q. SCHOOL BOARD MATTERS OF INTEREST:

Robin Trefethen thanked those who spoke at the meeting tonight.

Micaela Demeter recognized Ms. Theriault, STEM teacher at GES, for starting a composting program in the cafeteria, providing it is a great opportunity for students to be involved in.

Jessica Rozzo thanked those who came to speak and provided Great Schools Partnership is a grant funded project with no district funds supporting it. She requests people come and participate in the meetings.

Dr. Harbron announced the City is working to realign the budget cycle for Fiscal Year 2024. There is a Joint City/School Board meeting scheduled for July 27.

Dr. Harbron took a moment to thank Student Representative Jack Gosselin for his contribution to the meetings and congratulated him on his recent graduation from Dover High School.

R. ADJOURNMENT:

Michelle Clancy moved; Micaela Demeter seconded adjourning the meeting at 8:21 PM.
An oral VOTE PASSED 6/0.