



CITY OF DOVER

McCONNELL CENTER ADVISORY BOARD - MINUTES

Meeting Type: Regular Meeting
Meeting Location: McConnell Center, 61 Locust St, Dover, NH – Room 323
Meeting Date: Monday, March 28, 2022
Meeting Time: 7:00pm

CALL TO ORDER: Cora Quisumbing-King called the meeting to order at 7:00 pm

ROLL CALL:

MEMBERS PRESENT: Denyse Anderson, Timothy Casey, Richard Ferraro, Hadley Hudson, JUAN Mojica, Cora Quisumbing-King, Deborah Thibodeaux, Council Liaison, Gary Bannon, Administrator,

APPROVAL OF MINUTES:

Hadley Hudson motioned to accept the January 24, 2022 minutes as presented;
Seconded by Timothy Casey. Motion passed unanimously.

CITIZENS FORUM: No one spoke.

ELECTION OF OFFICERS: Hadley Hudson nominated Cora Quisumbing-King as Chair; seconded by Timothy Casey. Motion passed unanimously. Timothy Casey offered to be considered for Vice-Chair; Seconded by Hadley Hudson. Motion passed unanimously.

REPORTS:

Staff Report: Gary Bannon

- Building security remains an issue and there is an increase in activity. Trying to keep outside doors locked when not in use. Also looking to lock bathrooms.
- Transitioning seasonal heating and AC units.

Tenants Collaborative: Gary Bannon

- Rental fee has increased by 11 cents per square foot. Notices will go out effective July 1.

Financial Reports: Gary Bannon

- Year to Date we are \$207,945 in the black. End of fiscal year we should be \$48,000 in the black after debt service is paid.

OLD BUSINESS:

Budget Process Update: Gary Bannon

- McConnell Center budget is looking good. A significant portion of debt service is being retired. This will allow us to put more money into reserves to prepare for 2 large projects: purchasing 2 high efficiency boilers and roof membrane replacement.



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Strategic Plan Update: Gary Bannon

- Still in review. Will hand out once completed.

NEW BUSINESS

Artwork display approval: Gary Bannon

- New topic for committee. Art Commission approved a public art display in the cafeteria as a fund raiser for the Hyder House. If approved by this committee it will then move to the City Council for final approval. Timothy Casey motioned to approve; Seconded by Juan Mojica. Motion passed unanimously.
- Discussion continued about continuing a rotating art display. This will be discussed with the Arts Commission.

New Tenant Lease Approval: Gary Bannon

- Unity of the Seacoast is a prior tenant looking to return. Rm 246 is available with 768 square feet. Timothy Casey motioned to accept as a tenant; Seconded by Hadley Hudson. Motion passed unanimously.

ADJOURN:

Hadley Hudson motioned to adjourn; Seconded by Timothy Casey. Motion passed unanimously. The next meeting is scheduled for May 23rd.