



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, June 22, 2022**
Meeting Time: **7:00 pm**

1. CALL TO ORDER

2. MOMENT OF SILENCE

3. PLEDGE OF ALLEGIANCE

Councilor Hackett led the Pledge of Allegiance.

4. ROLL CALL ATTENDANCE

Present: Mayor Carrier, Deputy Mayor Shanahan, Councilor Hackett, Councilor Muffett-Lipinski, Councilor Nemeth, Councilor Thibodeaux, and Councilor Williams. Councilor Cullen was present via phone. Council Hinkel arrived at 7:25 pm.

Also Present: Police Chief Breault, City Attorney Wyatt, and City Clerk Mistretta.

5. PROCLAMATIONS/AWARDS

Mayor Carrier read a proclamation for Plastic Pollution Reduction Month.

6. APPROVAL OF AGENDA

Deputy Mayor Shanahan moved to approve the Agenda as presented; seconded by Councilor Muffett-Lipinski.

Roll Call Vote: 8/0.

7. PUBLIC HEARINGS

- A. AUTHORIZATION TO ACCEPT AND EXPEND THE NH DEPARTMENT OF ENVIRONMENTAL SERVICES CRITICAL FLOOD RISK INFRASTRUCTURE GRANT FOR STORMWATER & FLOOD RESILIENCE UTILITY PROJECT (REQUIRES A 2/3 MAJORITY VOTE OF THE CITY COUNCIL.)**
SPONSORED BY MAYOR CARRIER BY REQUEST

Mayor Carrier, seeing no one wishing to speak, closed the Public Hearing.

- B. REPROGRAM APPROPRIATION FOR WATER TREATMENT PLANT & WELL EQUIPMENT CIP PROJECT TO WATER METER REPLACEMENT CIP PROJECT (REQUIRES A 2/3 MAJORITY VOTE OF THE CITY COUNCIL)**
SPONSORED BY MAYOR CARRIER BY REQUEST

Mayor Carrier, seeing no one wishing to speak, closed the Public Hearing.

8. PUBLIC FORUM

Taxpayers, Business owners, and Residents are invited to speak on any issue pertaining to the business of the City of Dover. Statements shall be limited to five minutes.

Mayor Carrier, seeing no one wishing to speak, closed the Public Forum.

9. CITY MANAGER'S REPORT

Police Chief Breault said the City Manager's Report was submitted in writing. He listed employee anniversaries. He discussed the upcoming event for the Dover Mental Health Alliance.



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Deputy Mayor Shanahan moved to accept the City Manager's Report; seconded by Councilor Hackett

Roll Call Vote: 8/0.

10. APPROVAL OF MINUTES

A. June 8, 2022 – Regular Meeting

Deputy Mayor Shanahan moved to approve the Minutes; seconded by Councilor Nemeth.

Roll Call Vote: 8/0.

11. MAYOR'S REPORT

Mayor Carrier listed the events he has attended the past two weeks, and upcoming events. Deputy Mayor Shanahan gave an overview of ribbon cuttings he attended.

Mr. Paiva, Dover Sports Complex Committee member, gave a PowerPoint presentation regarding the proposed Dover Sports Complex.

Councilor Hinkel arrived at 7:25 pm.

Deputy Mayor Shanahan moved to accept the Mayor's Report; seconded by Councilor Muffett-Lipinski.

Roll Call Vote: 9/0.

12. UNFINISHED BUSINESS

A. ORDINANCES IN THE 2ND READING

B. ORDINANCES IN THE 3RD READING

C. RESOLUTIONS

1. GENERAL FUND BUDGET AMENDMENT – FY2022 TRANSFER FUNDS INTO SCHOOL CAPITAL RESERVE FUNDS (REQUIRES A 2/3 MAJORITY VOTE OF THE CITY COUNCIL.) SPONSORED BY MAYOR CARRIER BY REQUEST

Finance Director Lynch gave an overview of the Resolution to the Council. He said the School Department is asking the Council to vote the Resolution down due to unforeseen budget expenses.

Deputy Mayor Shanahan moved to remove from the table; seconded by Councilor Williams.

Roll Call Vote: 8/1; Passed. Councilor Cullen was opposed.

Deputy Mayor Shanahan moved for its adoption; seconded by Councilor Muffett-Lipinski.

Roll Call Vote: 0/9, Failed.



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- 2. AUTHORIZATION TO ACCEPT AND EXPEND THE NH DEPARTMENT OF ENVIRONMENTAL SERVICES CRITICAL FLOOD RISK INFRASTRUCTURE GRANT FOR STORMWATER & FLOOD RESILIENCE UTILITY PROJECT (REQUIRES A 2/3 MAJORITY VOTE OF THE CITY COUNCIL.)**
SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved for its adoption; seconded by Councilor Muffett-Lipinski. Community Services Director Storer gave an overview of the Resolution to the Council. Roll Call Vote: 9/0.

- 3. REPROGRAM APPROPRIATION FOR WATER TREATMENT PLANT & WELL EQUIPMENT CIP PROJECT TO WATER METER REPLACEMENT CIP PROJECT (REQUIRES A 2/3 MAJORITY VOTE OF THE CITY COUNCIL)**
SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved for its adoption; seconded by Councilor Hinkel. Community Services Director Storer gave an overview of the Resolution to the Council. Roll Call Vote: 9/0.

13. NEW BUSINESS

A. CONSENT CALENDAR

- 1. AUTHORIZATION TO PURCHASE CISCO WEBEX DESK PRO VIDEO CONFERENCING DEVICES**
SPONSORED BY MAYOR CARRIER BY REQUEST
- 2. B14074 PORTSMOUTH-DOVER WATER SYSTEM INTERCONNECT, UNDERWOOD ENGINEERS, INC PROFESSIONAL ENGINEERING SERVICES**
SPONSORED BY MAYOR CARRIER BY REQUEST
- 3. B22068 CATCH BASIN CLEANING SERVICES**
SPONSORED BY MAYOR CARRIER BY REQUEST
- 4. B22070 HOUSEHOLD HAZARDOUS WASTE COLLECTION SERVICES**
SPONSORED BY MAYOR CARRIER BY REQUEST
- 5. B22075 BULK OIL AND LUBRICANT PRODUCTS**
SPONSORED BY MAYOR CARRIER BY REQUEST
- 6. B22077 SPECIALIZED MUNICIPAL LEGAL SERVICES**
SPONSORED BY MAYOR CARRIER BY REQUEST
- 7. DOG WARRANT FOR UNLICENSED DOGS**
SPONSORED BY MAYOR CARRIER BY REQUEST
- 8. CHANGING OF WARD 2 POLLING FACILITY**
SPONSORED BY MAYOR CARRIER BY REQUEST
- 9. CHANGING OF WARD 3 POLLING FACILITY**
SPONSORED BY MAYOR CARRIER BY REQUEST



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- 10. CHANGING OF WARD 4 POLLING FACILITY**
SPONSORED BY MAYOR CARRIER BY REQUEST
- 11. CHANGING OF WARD 5 POLLING FACILITY**
SPONSORED BY MAYOR CARRIER BY REQUEST
- 12. SETTING VOTING HOURS FOR SEPTEMBER 13, 2022 STATE OF NEW HAMPSHIRE PRIMARY ELECTION AND THE NOVEMBER 8, 2022 NEW HAMPSHIRE GENERAL ELECTION**
SPONSORED BY MAYOR CARRIER BY REQUEST
- 13. AMENDMENT TO MERIT, CLASSIFICATION AND PAY PLANS**
SPONSORED BY MAYOR CARRIER BY REQUEST

COMMITTEE REPORTS

- | | |
|---|--|
| 1. School Board (Muffett-Lipinski) | 16. Ordinance Committee (Shanahan) |
| 2. Planning Board (Cullen) | 17. Parking Commission (Hinkel) |
| 3. Appointments Committee (Williams) | 18. Pool Advisory Committee (Hackett) |
| 4. Arena Commission (Hackett) | 19. Racial Equity and Inclusion Ad-Hoc Committee (Nemeth) |
| 5. Arts Commission (Nemeth) | 20. Recreation Advisory Board (Shanahan) |
| 6. Board of Health (Thibodeaux) | 21. Solid Waste Advisory Commission (Muffett-Lipinski) |
| 7. Collaborative City Council and School Board (M-Lipinski) | 22. Transportation Advisory Commission (Williams) |
| 8. Conservation Commission (Williams) | 23. Waterfront TIF Advisory Board (Shanahan) |
| 9. Downtown TIF Advisory Board (Hinkel) | 24. Joint Building Committee – DHS (Carrier) |
| 10. Energy Commission (Thibodeaux) | 25. COAST (Shanahan) |
| 11. Graffiti Management Ad Hoc Committee (Nemeth) | 26. Cochecho Waterfront Development Advisory Committee (Carrier) |
| 12. Heritage Commission (Nemeth) | 27. Dover Main Street (Carrier) |
| 13. Legislative Liaison (Shanahan) | 28. Strafford Regional Planning Commission (Williams) |
| 14. Library Board of Trustees (Thibodeaux) | 29. Government Affairs (Carrier) |
| 15. McConnell Center Advisory Committee (Thibodeaux) | |

Deputy Mayor Shanahan moved for the adoption of the Consent Calendar; seconded by Councilor Muffett-Lipinski.

Mayor Carrier asked the Council if they had items they would like pulled for further discussion.

Councilor Thibodeaux pulled Item 13.A.9.

Councilor Muffett-Lipinski pulled Item 13.A.7.

Mayor Carrier asked for a roll call vote on the remaining items on the Consent Calendar.

Roll Call Vote: 9/0

Deputy Mayor Shanahan moved for the adoption of item 13.A.7.; seconded by Councilor Muffett-Lipinski.

Chief Breault gave an overview of the Resolution to the Council.

Roll Call Vote: 9/0.

Deputy Mayor Shanahan moved for the adoption of Item 13.A.9.; seconded by Councilor Muffett-Lipinski.

City Clerk Mistretta gave an overview of the Resolution to the Council.

Roll Call Vote: 9/0.

Councilor Muffett-Lipinski gave an overview of the School Board Report to the Council.



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Councilor Nemeth gave an overview of the Graffiti Management Ad-Hoc Committee Report to the Council.

Deputy Mayor Shanahan gave an overview of the Legislative Liaison Report to the Council.

Councilor Thibodeaux gave an overview of the Library Board of Trustees Report to the Council.

Deputy Mayor Shanahan gave an overview of the Ordinance Committee Report to the Council.

Councilor Hinkel gave an overview of the Parking Commission Report to the Council.

Councilor Hackett gave an overview of the Pool Advisory Committee Report to the Council.

Councilor Nemeth gave an overview of the Racial Equity and Inclusion Ad-Hoc Committee Report to the Council.

B. RESOLUTIONS

1. AMENDED PROMULGATION OF LAND ACKNOWLEDGMENT SPONSORED BY COUNCILOR NEMETH

Deputy Mayor Shanahan moved for its adoption; seconded by Councilor Williams.
Councilor Nemeth gave an overview of the Resolution to the Council.
Roll Call Vote: 8/1; Passed. Councilor Cullen was opposed.

2. B22069 2022-2023 VARIOUS CHEMICALS SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved for its adoption; seconded by Councilor Hackett.
Community Services Director Storer gave an overview of the Resolution to the Council.
Roll Call Vote: 9/0.

3. B22078 BITUMINOUS CONCRETE (ASPHALT) PICKED UP SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved for its adoption; seconded by Councilor Thibodeaux.
Community Services Director Storer gave an overview of the Resolution to the Council.
Roll Call Vote: 9/0.

4. B22074 WASTEWATER TREATMENT FACILITY (WWTF) BIOSOLIDS DISPOSAL SERVICES SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved for its adoption; seconded by Councilor Nemeth.
Community Services Director Storer gave an overview of the Resolution to the Council.
Roll Call Vote: 9/0.



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5. B22076 BOBCAT E88 COMPACT EXCAVATOR OR EQUIVALENT
SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved for its adoption; seconded by Councilor Muffett-Lipinski.
Community Services Director Storer gave an overview of the Resolution to the Council.
Roll Call Vote: 9/0.

6. RESIDENTIAL PAY-AS-YOU-THROW TRASH BAGS FOR FISCAL YEAR 2023
SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved for its adoption; seconded by Councilor Thibodeaux.
Community Services Director Storer gave an overview of the Resolution to the Council.
Roll Call Vote: 9/0.

7. B22067 DOVER CITY HALL CLOCK TOWER RESTORATION AND FISCAL YEAR 2022 CIP APPROPRIATION NON-DEBT FINANCED
(TO BE REFERRED TO A PUBLIC HEARING ON JULY 13, 2022.)
SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved to refer to a public hearing on July 13, 2022; seconded by Councilor Muffett-Lipinski.
Roll Call Vote: 9/0.

C. ORDINANCES IN 1ST READING

14. COUNCIL CORRESPONDENCE

15. COUNCIL MATTERS OF INTEREST

Councilor Nemeth discussed the annual Frederick Douglass reading at the Public Library at noon on July 1, 2022.

Deputy Mayor Shanahan discussed negotiations with the School.

Councilor Thibodeaux talked about Alzheimer's and COVID. She said there are new treatments for Alzheimer's and please donate to the research if you can. She also asked for people to get vaccinated for COVID.

Mayor Carrier asked about removing the fence on Orchard Street.

16. ADJOURN

Councilor Muffett-Lipinski moved to adjourn; seconded by Councilor Williams.