



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **McConnell Center, Room 306**
Meeting Date: **Wednesday, August 10, 2022**
Meeting Time: **7:00 pm**

1. CALL TO ORDER

2. MOMENT OF SILENCE

3. PLEDGE OF ALLEGIANCE

Councilor Hinkel led the Pledge of Allegiance.

4. ROLL CALL ATTENDANCE

Present: Mayor Carrier, Deputy Mayor Shanahan, Councilor Hackett, Councilor Hinkel, Councilor Nemeth, Councilor Thibodeaux, and Councilor Williams.

Absent: Councilor Cullen and Councilor Muffett-Lipinski.

Also Present: City Manager Joyal, City Attorney Wyatt, and City Clerk Mistretta.

5. PROCLAMATIONS/AWARDS

6. APPROVAL OF AGENDA

Deputy Mayor Shanahan moved to approve the Agenda, seconded by Councilor Hinkel.

Deputy Mayor Shanahan moved to suspend the rules to move Item 13.B.1. forward on the Agenda to before the City Manager's Report.

Vote: 7/0.

Mayor Carrier said Dover Main Street Director Gail Daudelin will be giving the Council a report.

7. PUBLIC HEARINGS

A. CHAPTER 9 BOARDS, COMMISSIONS AND COMMITTEES, SECTION 12 – SOLID WASTE ADVISORY COMMISSION SECTION 1 – ESTABLISHMENT; GENERAL PROVISION SPONSORED BY MAYOR CARRIER BY REQUEST

Mayor Carrier, seeing no one wishing to speak, closed the Public Hearing.

8. PUBLIC FORUM

Taxpayers, Business owners, and Residents are invited to speak on any issue pertaining to the business of the City of Dover. Statements shall be limited to five minutes.

Gail Daudelin, Dover Main Street: She gave a Dover Main Street Report to the Council.

Jackson Brown, 55A New York Street: He spoke against Item 13.B.1. He urged the City to consider opening the warming center for more than extreme weather events.

Ashley Seeliger, 30 Baker Street: She spoke against Item 13.B.1.

Abby Lamothe, 59 Tideview Drive: She spoke against Item 13.B.1.

Adrian, 66 Back River Road: She spoke against Item 13.B.1.

Mayor Carrier, seeing no one else wishing to speak, closed the Public Forum.



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Deputy Mayor Shanahan moved for the adoption of Item 13.B.1.; seconded by Councilor Nemeth.

Mayor Carrier introduced Strafford County Commissioner George Maglaras, Mayor of Somersworth Dana Hilliard, and Mayor of Rochester Paul Callaghan. He gave an overview of the projects the Tri-Cities are working on to help the homeless community.

Commission Maglaras gave an overview of the plan to address housing insecurity. He described as a three-legged stool process: the construction of a new nursing home, convert the old nursing home to supportive or transitional housing, and the third leg is to create 750 new housing units in the community.

Mayor Hilliard and Mayor Callaghan gave additional information regarding this Resolution.

Roll Call Vote: 7/0.

9. CITY MANAGER'S REPORT

City Manager Joyal said he submitted his report in writing. He gave an overview of projects in the City.

Deputy Mayor Shanahan moved to accept the City Manager's Report; seconded by Councilor Thibodeaux.

Vote: 7/0.

10. APPROVAL OF MINUTES

A. July 27, 2022 – Joint Workshop Session with the School Board

B. July 27, 2022 – Regular Meeting

Deputy Mayor Shanahan moved to approve the Minutes; seconded by Councilor Hackett.

Vote: 7/0.

11. MAYOR'S REPORT

Mayor Carrier did give a report.

12. UNFINISHED BUSINESS

A. ORDINANCES IN THE 2nd READING

- 1. CHAPTER 9 BOARDS, COMMISSIONS AND COMMITTEES,
SECTION 12 – SOLID WASTE ADVISORY COMMISSION
SECTION 1 – ESTABLISHMENT; GENERAL PROVISION
SPONSORED BY MAYOR CARRIER BY REQUEST**

Deputy Mayor Shanahan moved for its adoption; seconded by Councilor Williams.

Roll Call Vote: 7/0.

2. ORDINANCES IN THE 3RD READING

3. RESOLUTIONS



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13. NEW BUSINESS

A. CONSENT CALENDAR

1. **B18003 ENTERPRISE BACKUP SOLUTION LICENSE RENEWAL AND HARDWARE UPGRADE**
SPONSORED BY MAYOR CARRIER BY REQUEST
2. **B22080 AWARD OF BID FOR WINTER CUTTING EDGES**
SPONSORED BY MAYOR CARRIER BY REQUEST
3. **B22081 AWARD OF BID FOR PROFESSIONAL CONSULTING SERVICES FOR COMMUNITY WIDE VISIONING PROCESS AND UPDATE MASTER PLAN**
SPONSORED BY MAYOR CARRIER BY REQUEST
4. **B22087 AWARD OF BID FOR MEDICAL SUPPLIES**
SPONSORED BY MAYOR CARRIER BY REQUEST
5. **B23001 PURCHASE OF FIRE, EMS, AND POLICE PUBLIC SAFETY EQUIPMENT - MA BID PSE01**
SPONSORED BY MAYOR CARRIER BY REQUEST
6. **APPROVAL OF PURCHASE AND SALE AGREEMENT BETWEEN THE CITY, THE DOVER BUSINESS AND INDUSTRIAL DEVELOPMENT AUTHORITY, AND MEZZANINE CATERING, LLC**
SPONSORED BY MAYOR CARRIER BY REQUEST
7. **RELEASE OF RESTRICTIVE COVENANT – 16 PROSPECT STREET**
SPONSORED BY MAYOR CARRIER BY REQUEST

COMMITTEE REPORTS

- | | |
|---|--|
| 1. School Board (Muffett-Lipinski) | 16. Ordinance Committee (Shanahan) |
| 2. Planning Board (Cullen) | 17. Parking Commission (Hinkel) |
| 3. Appointments Committee (Williams) | 18. Pool Advisory Committee (Hackett) |
| 4. Arena Commission (Hackett) | 19. Racial Equity and Inclusion Ad-Hoc Committee (Nemeth) |
| 5. Arts Commission (Nemeth) | 20. Recreation Advisory Board (Shanahan) |
| 6. Board of Health (Thibodeaux) | 21. Solid Waste Advisory Commission (Muffett-Lipinski) |
| 7. Collaborative City Council and School Board (M-Lipinski) | 22. Transportation Advisory Commission (Williams) |
| 8. Conservation Commission (Williams) | 23. Waterfront TIF Advisory Board (Shanahan) |
| 9. Downtown TIF Advisory Board (Hinkel) | 24. Joint Building Committee – DHS (Carrier) |
| 10. Energy Commission (Thibodeaux) | 25. COAST (Shanahan) |
| 11. Graffiti Management Ad Hoc Committee (Nemeth) | 26. Coheco Waterfront Development Advisory Committee (Carrier) |
| 12. Heritage Commission (Nemeth) | 27. Dover Main Street (Carrier) |
| 13. Legislative Liaison (Shanahan) | 28. Strafford Regional Planning Commission (Williams) |
| 14. Library Board of Trustees (Thibodeaux) | 29. Government Affairs (Carrier) |
| 15. McConnell Center Advisory Committee (Thibodeaux) | |

Deputy Mayor Shanahan moved for the adoption of the Consent Calendar; seconded by Councilor Hackett.

Roll Call Vote: 7/0.



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Councilor Williams gave an overview of the Appointments Committee Report and they made the following recommendations for appointments:

Change in Status – Alternate to Regular Member

Nate Stewart – Arts Commission

Kimberly Hanson – Arts Commission

Arcadia Lee – Energy Commission

Erinn Kaspari – Planning Board

Beth Fischer – Recreation Advisory Board

Shellie Lemilin – Recreation Advisory Board

New Applicants:

Sarah Davidson – Arts Commission – alternate member

Jonathan Nichols – Arts Commission – regular member

Charles D. Carey – Ethics Commission – regular member

Jill Martin DeBoer – Library Board of Trustees – regular member

George DeBoer – Planning Board – alternate member

Jonathan Noury-Elliard – Planning Board – alternate member

Emma Gelinis – Committee for Racial Equity and Inclusion – regular member

Deborah Clough – Solid Waste Advisory Committee (lives in Barrington) – alternate member if Ordinance passes

Deputy Mayor Shanahan moved to accept the Appointments Committee Report; seconded by Councilor Nemeth.

Vote: 7/0.

Deputy Mayor Shanahan gave an overview of the Waterfront TIF Advisory Board Report to the Council.

Councilor Thibodeaux gave an overview of the Board of Health Report to the Council.

Deputy Mayor Shanahan gave an overview of the Ordinance Committee Report to the Council.

Councilor Hinkel gave an overview of the Parking Commission Report to the Council.

Councilor Hinkel gave an overview of the Downtown TIF Advisory Board Report to the Council.

Councilor Nemeth gave an overview of the Racial Equity and Inclusion Ad-Hoc Committee.

B. RESOLUTIONS

1. APPROVAL OF TRI-CITY AGREEMENT FOR OPERATION OF EMERGENCY WARMING CENTER DURING 2022-2023 WINTER MONTHS SPONSORED BY MAYOR CARRIER

Item moved up on the Agenda to follow Public Forum.



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2. APPROVAL AND AUTHORIZATION FOR AMENDED TERMS OF DEVELOPMENT AGREEMENT BETWEEN CITY OF DOVER, TERRA NOVA, LLC AND WESTFIELD, LLC

(TO BE REFERRED TO A PUBLIC HEARING ON AUGUST 24, 2022.)

SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved to refer to a public hearing on August 24, 2022; seconded by Councilor Williams.

Vote: 7/0.

3. 2022 CITY MANAGER EVALUATION

SPONSORED BY MAYOR CARRIER

Deputy Mayor Shanahan for its adoption; seconded by Councilor Nemeth. Each Councilor present read their written statement to the City Manager.

Roll Call Vote: 7/0.

C. ORDINANCES IN 1ST READING

1. CHAPTER 25 – FINANCIAL MATTERS, SECTIONS 2, 3, 4, and 5 (TO BE REFERRED TO A PUBLIC HEARING ON AUGUST 24, 2022.)

SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved to refer to a public hearing on August 24, 2022; seconded by Councilor Williams.

Vote: 7/0.

2. CHAPTER 170 – ZONING, SECTIONS 6, 8, 12, 20, and 32 (TO BE REFERRED TO A PUBLIC HEARING ON SEPTEMBER 14, 2022.)

SPONSORED BY COUNCILOR CULLEN AS PLANNING BOARD REPRESENTATIVE

Deputy Mayor Shanahan moved to refer to a public hearing on August 24, 2022 and waive city-wide mailing; seconded by Councilor Williams.

Vote: 7/0.

14. COUNCIL CORRESPONDENCE

15. COUNCIL MATTERS OF INTEREST

Councilor Williams acknowledged the passing of Richard Erickson, former member of the Conservation Commission. She acknowledged Gretchen Young, Dover Environmental Engineer for receiving the Visionary Award.

Councilor Thibodeaux said she will be holding her Coffee with a Councilor this Saturday. She also gave an overview of the McConnell Center Advisory Commission Report to the Council.

Mayor Carrier talked about Beth Fischer's work on the Joe B. Parks Riverwalk Public Gardens. She can no longer work on the project and the Mayor hopes someone else will step up.



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Councilor Nemeth said the Library's new slate roof is beautiful.

City Manager Joyal talked about the upcoming work on the City Hall tower.

16. ADJOURN

Deputy Mayor Shanahan moved to adjourn; seconded by Councilor Hinkel.
Vote: 7/0.