CITY OF DOVER

CITY COUNCIL - AGENDA

Meeting Type: **Regular Meeting**
Meeting Location: **McConnell Center, Room 306**
Meeting Date: **Wednesday, August 24, 2022**
Meeting Time: **7:00 pm**

1. **CALL TO ORDER**
2. **MOMENT OF SILENCE**
3. **PLEDGE OF ALLEGIANCE**
4. **ROLL CALL ATTENDANCE**
5. **PROCLAMATIONS/AWARDS**
6. **APPROVAL OF AGENDA**
7. **PUBLIC HEARINGS**
   - A. **CHAPTER 25 – FINANCIAL MATTERS, SECTIONS 2, 3, 4, and 5**
     SPONSORED BY MAYOR CARRIER BY REQUEST
   - B. **APPROVAL AND AUTHORIZATION FOR AMENDED TERMS OF DEVELOPMENT AGREEMENT BETWEEN CITY OF DOVER, TERRA NOVA, LLC AND WESTFIELD, LLC**
     SPONSORED BY MAYOR CARRIER BY REQUEST
8. **PUBLIC FORUM**

   Taxpayers, Business owners, and Residents are invited to speak on any issue pertaining to the business of the City of Dover. Statements shall be limited to five minutes.
9. **CITY MANAGER'S REPORT**
10. **APPROVAL OF MINUTES**
    - A. **August 10, 2022**
11. **MAYOR'S REPORT**
12. **UNFINISHED BUSINESS**
    - A. **ORDINANCES IN THE 2nd READING**
      1. **CHAPTER 25 – FINANCIAL MATTERS, SECTIONS 2, 3, 4, and 5**
         SPONSORED BY MAYOR CARRIER BY REQUEST
    - B. **ORDINANCES IN THE 3RD READING**
    - C. **RESOLUTIONS**
      1. **APPROVAL AND AUTHORIZATION FOR AMENDED TERMS OF DEVELOPMENT AGREEMENT BETWEEN CITY OF DOVER, TERRA NOVA, LLC AND WESTFIELD, LLC**
         SPONSORED BY MAYOR CARRIER BY REQUEST
13. **NEW BUSINESS**
    - A. **CONSENT CALENDAR**
      1. **B19083 PROFESSIONAL ENGINEERING SERVICES REQUEST FOR QUOTE Q-003 DOVER SKATE PARK**
         SPONSORED BY MAYOR CARRIER BY REQUEST

2. **B22072 AWARD OF BID FOR COMPUTER ASSISTED MASS APPRAISAL (CAMA)**
   SPONSORED BY MAYOR CARRIER BY REQUEST
3. **B23002 AWARD OF BID FOR 15-20 TON EQUIPMENT TRAILER**
   SPONSORED BY MAYOR CARRIER BY REQUEST
4. **B23010 PURCHASE OF VARIOUS ZOLL MEDICAL DEVICES - SOLE SOURCE**
   SPONSORED BY MAYOR CARRIER BY REQUEST
5. **PROFESSIONAL SUPPORT SERVICES FOR (SCADA) SUPERVISORY CONTROL AND DATA ACQUISITION SYSTEM WOODARD & CURRAN**
   SPONSORED BY MAYOR CARRIER BY REQUEST
6. **STATE OF NH CONTRACT FOR CISCO SECURITY HARDWARE AND PROFESSIONAL SERVICES**
   SPONSORED BY MAYOR CARRIER BY REQUEST
7. **ESTABLISHMENT OF THE CROWELL FAMILY SCHOLARSHIP FOR THE TRADES**
   SPONSORED BY MAYOR CARRIER BY REQUEST

COMMITTEE REPORTS

1. School Board (Muffett-Lipinski)
2. Planning Board (Cullen)
3. Appointments Committee (Williams)
4. Arena Commission (Hackett)
5. Arts Commission (Nemeth)
6. Board of Health (Thibodeaux)
7. Collaborative City Council and School Board (M-Lipinski)
8. Conservation Commission (Williams)
9. Downtown TIF Advisory Board (Hinkel)
10. Energy Commission (Thibodeaux)
11. Graffiti Management Ad Hoc Committee (Nemeth)
12. Heritage Commission (Nemeth)
13. Legislative Liaison (Shanahan)
14. Library Board of Trustees (Thibodeaux)
15. McConnell Center Advisory Committee (Thibodeaux)
16. Ordinance Committee (Shanahan)
17. Parking Commission (Hinkel)
18. Pool Advisory Committee (Hackett)
19. Racial Equity and Inclusion Ad-Hoc Committee (Nemeth)
20. Recreation Advisory Board (Shanahan)
21. **Solid Waste Advisory Commission (Muffett-Lipinski)**
22. **Transportation Advisory Commission (Williams)**
23. **Waterfront TIF Advisory Board (Shanahan)**
24. **Joint Building Committee – DHS (Carrier)**
25. **COAST (Shanahan)**
26. **Cocheco Waterfront Development Advisory Committee (Carrier)**
27. **Dover Main Street (Carrier)**
28. **Strafford Regional Planning Commission (Williams)**
29. **Government Affairs (Carrier)**

B. RESOLUTIONS

1. **B22065 AWARD OF BID – TAX ASSESSING AND DATA COLLECTIONS SERVICES**
   SPONSORED BY MAYOR CARRIER BY REQUEST

C. ORDINANCES IN 1ST READING

14. COUNCIL CORRESPONDENCE

15. COUNCIL MATTERS OF INTEREST

16. ADJOURN

City Manager's Report

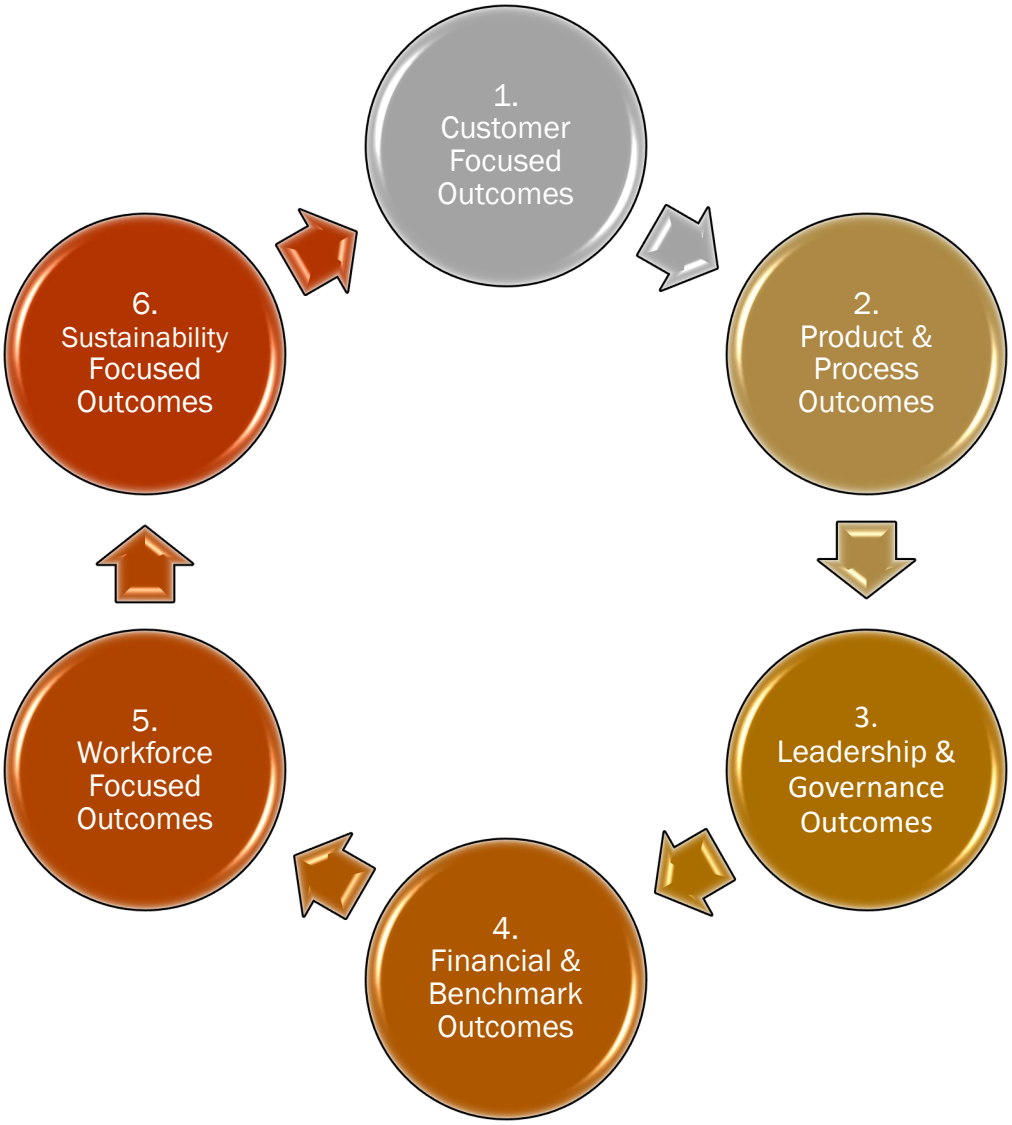
By: J. Michael Joyal, Jr.
City Manager

Officer David & Vision

August 24, 2022

Reporting on: July 2022

The City Manager's Report is a collaboration of City department updates provided each month to update the City Council and general public on the intricate workings of the City of Dover. The updates are broken out by department reflecting the six categories of intended outcomes relating back to the City of Dover's strategic management framework which you will find below.



The department updates are then highlighted at the end of the report to show how these updates fit into supporting the seven 2022 – 2023 City Council Goals below:

Goal #1
Inclusive & Welcoming City

- Strengthen our Community by supporting all Dover residents, including those that are under represented or marginalized.

Goal #2
Volunteer Engagement

- Ensure that Board, Committee & Commission members are valued and are part of the community's governance.

Goal #3
Develop Waterfront

- Support the Waterfront Development, per the Land Development Agreement.

Goal #4
Collaboratively Create a City Budget

- Ensure that the City's budget process evolves to better serve the community.

Goal #5
Resident Engagement

- Improve communication through multiple channels with feedback loops for improvement from all.

Goal #6
Resilient City

- Ensure the City's social, built and natural infrastructure is designed to evolve and support community needs.

Goal #7
Diverse & Attainable City

- Support a Dover that is welcoming to all no matter socio economic background.

City of Dover's Municipal Management Team

City Manager
J. Michael Joyal, Jr.

David Balian
Public Welfare Director

Gary Bannon
Recreation Director

Donna Benton
Planning & CDBG Director

William Breault
Police Chief

Susan Daudelin
Human Resources Director

Annie Dove
Information Technology Director

Michael Gillis
Media Services Director

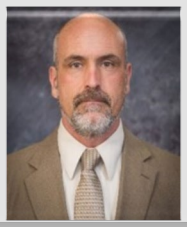
Denise LaFrance
Public Library Director

Daniel Lynch
Finance Director

Michael McShane
Fire & Rescue Chief

Susan Mistretta
City Clerk Tax Collector

Christopher Parker
Deputy City Manager



John Storer
Community Services Director

Joshua Wyatt
City Attorney

Community Services Department

Water Production

For the month of July, the City's water system increased production from 2.1 MGD to average 2.5 MGD (million gallons per day). The Smith Well, Cummings Well, Bouchard Well, Campbell Well and Calderwood Well are all on line while the Hughes Well is on standby mode. Ireland and DPH-1 wells continue to be off line due to the PFAS levels. The contractor, Penta Corp, has continued construction of the new PFAS plant. A voluntary water use restriction was enacted due to drought conditions in the Seacoast Area. The crews closed 65 work orders for the month and 2 service requests.

Water Distribution

The meter crews replaced 126 meters. The Utilities crews closed 22 work orders and 15 service requests. The utilities Street crew will has started working on replacing water services on Leathers Lane. There are 2 water mains on Leathers Lane which did not have all residents placed on the new ductile iron main when it was installed. The crew's work is expected to take about a month and once completed it will eliminate a cast iron main and also replace a fire hydrant in the area.

Sewer Pump Stations and Collection

Pump stations crews continued to complete quarterly pump maintenance at all 23 lift stations. Crews closed 116 work orders and 6 service requests. The pump station crews are continuing with their pump maintenance as wells as prepping for the upgrades to the main pumping facility on River Street. The collection street crew has been working on cleaning areas known as trouble spots to help prevent backups in these areas.

Streets & Stormwater

Crews continue to repair mailboxes and lawns that were damaged during winter plowing operations. Several deceased animals were picked up along the roadways, as observed or reported, throughout the month. Brush cutting and brush chipping operations are ongoing.

Street sweeping is ongoing. Roads slated for restriping are typically completed first, followed by the downtown area, then all remaining City streets. Crews will return to re-sweep any trouble spots as needed. Piles of debris collected during sweeping were cleaned up from the River Street lot and hauled to the dredge cell. Brush cutting and brush chipping operations are ongoing.

City crews continued to work in the pit located behind the Public Works Department, prepping materials for upcoming road projects. Employees mixed gravels and screened sand so that it would be ready.

A double drain grate was installed on Whittier Street. The old catch basin was too far out into the road which caused runoff to pass by the catch basin. The new drain was installed closer to the edge of the road.

The block structures holding the frame of the catch basin had crumbled and needed to be replaced on Smith Well Road, Morin Street and in front of 12 Landing Way.

Facilities, Grounds & Cemeteries

Facilities, Grounds and Cemeteries employees addressed 88 Service calls and 148 work orders in the month of July. They conducted 7 ash interments and 4 full burials in this month. Three markers were set and the benches for the Children's Memory Garden were installed. The two foundations for the new columbaria coming to Pine hill were dug and poured on July 29th.

Facilities, Grounds and Cemeteries addressed 40 work orders pertaining to miscellaneous outside issue such as: mowing and trimming the cemeteries and 65 public turf areas, cleaning up the area around the Community Trail near the Whittier Falls access, lining the soccer field at Shaw's Lane weekly, relocating the position of one of the soccer fields, spreading a tractor trailer load of playground mulch around at different area playgrounds, fixing issues with the splash pad at Adventure Park for the hot days.

They also were busy checking irrigation systems and getting necessary repairs addressed, watering the trees, whiskey barrels and some flower beds early in the month. As the drought necessitated instituting a voluntary watering ban, irrigation systems at Long Hill Park, the Central Avenue Upper Square and Rotary Park irrigation systems were shut down. Watering recently planted trees and the whiskey barrels continued using the water truck and a hand-held sprayer.

The athletic fields have suffered heavily over the last two years and are experiencing high weed pressure. This is due to the drought and ensuing watering restrictions. Only Shaw's Lane and Long Hill Park fields are watered via irrigation systems, where other ballfields like Woodman Park and Sullivan Drive do not have irrigation.

The current organic turf treatment program in use relies heavily on accurate mowing heights, over-seeding and sufficient watering to choke out weeds. The droughts over the past few summers have had a dramatic negative affect on the athletic fields. Curb-line weed reduction has been a bit more positive but the weeds seem to thrive in the heat and dry conditions.

One may have noticed the addition of placards to the newer wayfinding signs announcing Dover's upcoming 400th anniversary celebrations. Nineteen sign issues or work requests were addressed with the pedestrian island signage located on Central Ave at Fifth Street was struck four times in July, making it over 16 times for the year. Faded signage at the polling stations were replaced ahead of the fall elections.

Several of the old purple heartwood benches, installed in the late 70's, were replaced with metal benches. These are located in the Central Avenue Upper Square and match those located south of the Central Ave bridge which were replaced last year.

Thirteen tree issues or concerns were responded to, with several limbs being removed or picked up and two trees removed. Two street light issues were reported, with one being struck down by a falling tree on Reyners Brook drive.

There were twelve traffic signal issues in July, 3 green lenses were replaced, as was 1 red one. Other complaints involved timing or power outages. One pedestrian light was repaired.

Work orders pertaining to buildings numbered fifty, with six HVAC issues, three requests to move items, three deliveries of supplies, nine keys being issued, monthly elevator and fire extinguisher inspections being conducted.

The louvers on the Indoor pool dehumidifier needed to be replaced as they had been damaged and a portion of the fence surrounding the unit had to be removed and then put back in place temporarily until the new fence enclosure is installed. People have been using that fenced area as a place to leave

personal items or more nefarious activities. The presence of needles and other paraphernalia is disturbing so close to the Children's Museum and Adventure Park playground.

Various building issues such as door locks not closing or functioning properly were addressed, light bulbs changed, plumbing issues resolved, installation of a SMART TV in the Planning Offices and replacement of the ceiling fans in the twenty-one year-old Public Works Facility warm storage area, made up the bulk of these work orders. In preparations for the upcoming mid-term elections, voting booths were set up at a new polling station at the Ice Arena on Portland Avenue to see how the space and flow would work.

In one particularly unexpected event, a large half-moon shaped glass from above one of the City Hall auditorium windows came crashing down into the thankfully empty parking lot outside of the City Clerk's office. This particular piece of glass shielded the older fan shaped window of the auditorium from the weather. These windows were placed there in 2006 during a window replacement project. The tabs that held them in place are weathered and aging so all of these pieces above have been temporarily removed until new metal tabs are procured and they can be reinstalled.

The tower clock hands on the Hale Street face were misbehaving and received some attention from David Graf, who is noteworthy for his work on dozens of tower clocks in the New England area. Mr. Graf replaced the cracked face on the City Hall Clock a few years ago. We are excited to know the rehabilitation of the City Hall tower will be underway soon.

On July 5th, 2022, as a mark of respect for the victims of the senseless acts of gun violence perpetrated on our Independence Day, July 4, 2022, in Highland Park, Illinois, the President ordered that the flag of the United States shall be flown at half-staff until sunset, July 9, 2022.

Facilities & Grounds	Burials Ash	Burials Full	Service Calls	Work Orders
July 2021	13	1	97	176
August 2021	6	1	109	184
September 2021	8	3	97	180
October 2021	9	2	84	177
November 2021	8	3	62	113
December 2021	1	1	85	128
January 2022	1	4	80	121
February 2022	0	1	58	102
March 2022	2	1	88	135
April 2022	2	3	85	144
May 2022	5	3	94	191
June 2022	6	2	95	154
July 2022	7	4	88	148

Executive Department

City Manager's Office

Two Department Head meetings were held during the month of July. The City Manager opened up the first meeting by discussing strategic outcomes and giving a small homework assignment to the Department Heads relative to one of their outcomes. The second meeting was opened up by the City Manager providing a brief podcast on leadership and proceeded with open discussions on what leadership means. He encouraged Department Heads to visit with and check in on employees they don't visit with often due to location or schedules.

The City Manager's Assistant (CMA) processed 11 Worker's Compensation Claims and continued to monitor and update all open claims throughout July. The CMA finished up her continuing education and her NH Work Comp Adjuster's license has been renewed. The CMA gathered information and processed two job postings and monitored new position and/or new hire physicals and background/motor vehicle checks for 14 employees. This ensures all employees were able to move on in the hiring process.

Human Resources

August Employment Anniversaries with the City of Dover

Employee Name	Department / Division	Number of Years
Wilson, Michael T	FG	39
Flanagan, Lois E	FG	35
Cormier, Todd A	Public Works	28
Hanna, E. David	Fire	28
Golding, David J	Fire	24
Hager, Stacey A	Public Works	24
Parker, Christopher G	Executive	24
Tarmey, John A	Police	20
Dwyer, Stephen R	Police	19
Colonna, Mark W	FG	18
Croteau, Shawn A	Fire	18
Nelson, Anne N	Library	18
Rano, Joanne M	Library	17
Dube, Michelle M	Fire	14

Grass, Ryan J	Public Works	14
Pine, Timothy	Executive	14
Cooper, Juel K	Police	12
Donovan, Jaimie S	Fire	12
Collis, David J	Police	11
Labonte, Julie M	Finance	11
Brown, Matthew F	Police	9
Thunstrom, Stephen L	Fire	8
Colarusso, Anthony A	Fire	7
Glidden, Keegan C	Public Works	7
Nelson, Jeffrey T	Fire	7
Nicoll, Jason R	Fire	7
Ryan, Michael E	Fire	7
Gaston, Susan	Public Welfare	6
Martuscello, Molly	Police	5
O'Neil, Derek T	Police	4
Gibbons, Christopher R	Police	3
Sobel, Adin M	Police	3
David, Timothy P	Police	2
Early, Brian J	Executive	2
Kahler, Benjamin	Public Works	2
Zimmerman, Thomas E	Executive	2
Anderson, Ryan M	Police	1
Burbank, Brandon P	Recreation	1
Gagnon, Nicholas A	Library	1
Gurnsey, Nathaniel R	Police	1
Parise, Robina R	Finance	1

July Employment Separations: 2

2 = Police Department

July Employment Hires: 9

01 = Community Services

01 = Fire Department

01 = Public Library

02 = Police Department

04 = Recreation Department

Media Services

In July, Media Services provided numerous updates on a variety of city and school projects, public services, and current events. These included education updates; special events; road, development and construction projects; weather and storm information; and previews of upcoming meetings of public bodies.

Media Services produced five episodes of the Dover Download podcast in July. Dover Download is a weekly look at what's happening in Dover, hosted by Deputy City Manager Christopher Parker. July's topics included a preview of the Cochecho Arts Festival, a look at the McConnell Center, an update from Dover400, and an interview with the executive director of the Dover Housing Authority about attainable housing. The podcast continues to grow and is reaching both younger and older audiences.

Media Services in July provided live coverage of several city and school events, including the annual reading of the Declaration of Independence on the steps of City Hall.

Media Services in July continued to explore technical specifications for the planned redesign of the city's public-facing website. Surveys and focus groups are expected to begin in August.

In July, Director of Media Services Mike Gillis met with a group of elected officials and journalists from Tunisia to discuss the City's efforts in open government and transparency, as well as the convergence of old and new media for journalists and public institutions. Gillis frequently meets with international delegations of journalists and government officials in sessions coordinated by the United States Department of State and World Affairs Council in New Hampshire. Dover is selected as a participant because it has been identified as a leader in promoting open government, transparency, and community engagement.

In July, Media Services sent out 71 email newsletters, including the weekly editions of Dover Download, special alerts, departmental and project updates. These newsletters are designed to help communicate a wide variety of information to the public, of general interest and for specific projects and topics, and to instill the city's commitment to community stewardship. More than 250 updates were posted to social media and other external communications platforms.

Media Services in June distributed 69 news releases across multiple platforms for other city matters, including ongoing projects and special announcements.

Finance Department

Leah Goelzer, Finance Secretary, attended the GFOA's Fundamentals Virtual Forum from July 11-15 2022. It was a multi-day virtual conference that dipped into the basics of government finance with topics including accounting, procurement, treasury management, financial reporting, debt issuance,

collaborative budgeting, benefits and compensation, and cybersecurity. The presentations were given by members of the GFOA's staff and other government finance professionals from around the US and Canada

In July Finance Director and Deputy Finance Director interviewed eight candidates for the open Purchasing Agent position. The City is pleased to be welcoming Kathleen Kraft who will begin August 22, 2022.

In July, Finance Director, Deputy Tax Collector, Treasurer and Senior Accountant met with IT Director to review EnerGov cash receipt reporting and the import of data into the financial system to ensure timely reporting and deposit on cash receipts received through the new permitting software. Some improvements to the process were identified and are being worked on by the respective software companies.

In July, Finance Director, Deputy Finance Director, and Senior Accountant met with Fifth Asset, Inc dba DebtBook to review final tasks for completing the implementation of the Lease GASB 87 portion of DebtBook.

Purchase Orders over $5,000:

Department/Division	PO Date	Vendor Name	Amount
City Clerk Tax	7/14/2022	SANDERS SEARCHES, LLC	$6,125.00
City Clerk Tax	7/1/2022	CITY OF DOVER-GENERAL FUND	$7,976.00
City Clerk Tax	7/1/2022	SEACOAST MEDIA GROUP	$8,000.00
City Clerk Tax	7/1/2022	NEW HAMPSHIRE PRINT & MAIL SVCS	$11,207.84
City Clerk Tax	7/1/2022	NEW HAMPSHIRE PRINT & MAIL SVCS	$12,930.00
City Clerk Tax	7/1/2022	UNITED STATES POST OFFICE-CMRS	$52,800.00
City Finance Office	7/1/2022	SEACOAST MEDIA GROUP	$6,025.00
City Finance Office	7/4/2022	NYHART CO.,INC.	$7,000.00
City Finance Office	7/14/2022	BERGERON PROTECTIVE CLOTHING	$11,154.50
City Finance Office	7/26/2022	NYHART CO.,INC.	$13,000.00
City Finance Office	7/4/2022	MELANSON	$17,000.00
City Finance Office	7/27/2022	2 WAY COMMUNICATIONS SERVICE,	$17,012.12
City Finance Office	7/7/2022	NEW HAMPSHIRE PRINT & MAIL SVCS	$18,704.50
City Finance Office	7/4/2022	SAINT ANSELM COLLEGE	$24,000.00
City Finance Office	7/7/2022	EVERSOURCE ENERGY	$44,090.00
City Finance Office	7/1/2022	MS GOVERN	$47,732.31
City Finance Office	7/7/2022	EVERSOURCE ENERGY	$55,080.00
City Finance Office	7/28/2022	SUGARLOAF AMBULANCE	$55,401.14
City Finance Office	7/7/2022	EVERSOURCE ENERGY	$71,651.00
City Finance Office	7/1/2022	MELANSON	$76,500.00

City Finance Office	7/6/2022	UNITIL NH	$96,411.00
City Finance Office	7/7/2022	EVERSOURCE ENERGY	$155,553.00
City Finance Office	7/7/2022	EVERSOURCE ENERGY	$323,417.00
City Finance Office	7/1/2022	PRIMEX-P/C GROUP	$502,823.00
City Finance Office	7/7/2022	EVERSOURCE ENERGY	$875,683.32
City Finance Office	7/1/2022	STRAFFORD COUNTY COMM	$10,308,597.00
Information Technology	7/1/2022	APPLIED GEOGRAPHICS INC	$5,500.00
Information Technology	7/4/2022	MINUTEMAN SECURITY TECH	$6,116.39
Information Technology	7/4/2022	CONSOLIDATED COMM	$6,650.00
Information Technology	7/6/2022	FIRST LIGHT TECHNOLOGIES, INC	$11,154.00
Information Technology	7/4/2022	RINGCENTRAL, INC.	$13,920.00
Information Technology	7/4/2022	RINGCENTRAL, INC.	$21,116.00
Information Technology	7/6/2022	VERIZON WIRELESS	$25,095.00
Information Technology	7/1/2022	TYLER TECHOLOGIES, INC.	$26,450.00
Information Technology	7/1/2022	COMCAST	$27,419.82
Information Technology	7/6/2022	VERIZON WIRELESS	$36,470.00
Information Technology	7/4/2022	HARRIS LOCAL GOVERNMENT SOL	$39,360.00
Information Technology	7/4/2022	TYLER TECHOLOGIES, INC.	$179,251.69
Community Services	7/4/2022	MARY A HEBBARD	$5,000.00
Community Services	7/4/2022	WILSON CONTROLS, LLC	$5,000.00
Community Services	7/1/2022	PROJECT FLAGGING, INC.	$5,000.00
Community Services	7/11/2022	REDS SHOE BARN	$5,000.00
Community Services	7/1/2022	MIDDLETON BUILDING SUPPLY INC	$5,000.00
Community Services	7/1/2022	SANEL NAPA	$5,000.00
Community Services	7/1/2022	SANEL NAPA	$5,000.00
Community Services	7/1/2022	SANEL NAPA	$5,000.00
Community Services	7/1/2022	SANEL NAPA	$5,000.00
Community Services	7/1/2022	SANEL NAPA	$5,000.00
Community Services	7/1/2022	SANEL NAPA	$5,000.00
Community Services	7/1/2022	SANEL NAPA	$5,000.00
Community Services	7/1/2022	SANEL NAPA	$5,000.00
Community Services	7/1/2022	SANEL NAPA	$5,000.00
Community Services	7/1/2022	SANEL NAPA	$5,000.00

Community Services	7/1/2022	SANEL NAPA	$5,000.00
Community Services	7/1/2022	SANEL NAPA	$5,000.00
Community Services	7/13/2022	BROX INDUSTRIES, INC.	$5,000.00
Community Services	7/13/2022	PROJECT FLAGGING, INC.	$5,000.00
Community Services	7/26/2022	MCDEVITT GMC, INC.	$5,000.00
Community Services	7/27/2022	PETE'S TIRE BARNS, INC.	$5,000.00
Community Services	7/4/2022	OVERHEAD DOOR COMPANY	$5,985.00
Community Services	7/1/2022	PORTSMOUTH FORD	$6,053.03
Community Services	7/1/2022	EJ PRESCOTT, INC	$6,113.92
Community Services	7/27/2022	TYLER TECHOLOGIES, INC.	$6,298.00
Community Services	7/1/2022	SHEA CONCRETE PRODUCTS	$6,345.00
Community Services	7/4/2022	UNITED CONST & FORESTRY,	$6,369.00
Community Services	7/4/2022	SUR CONSTRUCTION, INC.	$6,444.40
Community Services	7/4/2022	ALLIED EQUIPMENT, LLC.	$6,455.00
Community Services	7/4/2022	LIVINGSTON ENERGY GROUP, LLC.	$6,643.00
Community Services	7/4/2022	WRIGHT-PIERCE	$6,754.00
Community Services	7/26/2022	DENNIS MUNSON PLUMBING HEATING	$6,900.00
Community Services	7/4/2022	MCENEANEY SURVEY	$6,975.00
Community Services	7/11/2022	CITY OF DOVER-WATER~SEWER DEPT.	$6,981.89
Community Services	7/11/2022	CITY OF DOVER-WATER~SEWER DEPT.	$6,981.89
Community Services	7/11/2022	CITY OF DOVER-WATER~SEWER DEPT.	$6,981.89
Community Services	7/11/2022	CITY OF DOVER-WATER~SEWER DEPT.	$6,981.89
Community Services	7/13/2022	BROX INDUSTRIES, INC.	$7,000.00
Community Services	7/13/2022	PROJECT FLAGGING, INC.	$7,000.00
Community Services	7/4/2022	ALLIED EQUIPMENT, LLC.	$7,129.00
Community Services	7/4/2022	UNDERWOOD ENGINEERS, INC.	$7,500.00
Community Services	7/26/2022	MB TRACTOR	$7,500.00
Community Services	7/4/2022	UNDERWOOD ENGINEERS, INC.	$7,858.90
Community Services	7/11/2022	ELECTRIC LIGHT CO, INC.	$7,985.00
Community Services	7/4/2022	HEG,INC. / HAFFNERS	$8,041.02
Community Services	7/4/2022	PEST-END, INC.	$8,045.00
Community Services	7/4/2022	MINUTEMAN SECURITY TECH	$8,245.92
Community Services	7/4/2022	WRIGHT-PIERCE	$8,338.02

Community Services	7/4/2022	NORTHEAST LANDCARE, LLC	$8,595.00
Community Services	7/4/2022	CITY OF DOVER-WATER~SEWER DEPT.	$8,701.14
Community Services	7/4/2022	EJ PRESCOTT, INC	$8,852.25
Community Services	7/1/2022	TRI-STATE SEALCOATING & PAVING,	$9,000.00
Community Services	7/4/2022	UNDERWOOD ENGINEERS, INC.	$9,076.89
Community Services	7/1/2022	STILES COMPANY INC.	$9,148.84
Community Services	7/4/2022	F.W. WEBB	$9,600.00
Community Services	7/4/2022	VORTEX SERVICES, LLC	$9,750.00
Community Services	7/4/2022	SANEL NAPA	$9,882.92
Community Services	7/1/2022	ALLEGIANCE TRUCK, LLC	$9,999.97
Community Services	7/4/2022	SALMON FALLS LANDSCAPE INC	$10,000.00
Community Services	7/4/2022	SUR CONSTRUCTION, INC.	$10,000.00
Community Services	7/1/2022	ALLEGIANCE TRUCK, LLC	$10,000.00
Community Services	7/1/2022	ALLEGIANCE TRUCK, LLC	$10,000.00
Community Services	7/1/2022	ALLEGIANCE TRUCK, LLC	$10,000.00
Community Services	7/1/2022	ALLEGIANCE TRUCK, LLC	$10,000.00
Community Services	7/1/2022	ALLEGIANCE TRUCK, LLC	$10,000.00
Community Services	7/1/2022	ALLEGIANCE TRUCK, LLC	$10,000.00
Community Services	7/1/2022	ALLEGIANCE TRUCK, LLC	$10,000.00
Community Services	7/1/2022	ALLEGIANCE TRUCK, LLC	$10,000.00
Community Services	7/1/2022	ALLEGIANCE TRUCK, LLC	$10,000.00
Community Services	7/1/2022	ALLEGIANCE TRUCK, LLC	$10,000.00
Community Services	7/1/2022	ALLEGIANCE TRUCK, LLC	$10,000.00
Community Services	7/13/2022	BROX INDUSTRIES, INC.	$10,000.00
Community Services	7/13/2022	BROX INDUSTRIES, INC.	$10,000.00
Community Services	7/13/2022	BROX INDUSTRIES, INC.	$10,000.00
Community Services	7/13/2022	PROJECT FLAGGING, INC.	$10,000.00
Community Services	7/4/2022	NORTHEAST RESOURCE RECOVERY	$10,182.09
Community Services	7/1/2022	HARCROS CHEMICALS, INC	$10,320.00
Community Services	7/4/2022	T BUCK CONSTRUCTION, INC.	$10,499.90
Community Services	7/4/2022	SAVATREE, LLC.	$10,595.50
Community Services	7/4/2022	EMERY & GARRETT	$10,800.00
Community Services	7/13/2022	BROX INDUSTRIES, INC.	$10,800.00

Community Services	7/11/2022	MADBURY NH, TOWN OF-TAX COLL	$11,321.00
Community Services	7/4/2022	WRIGHT-PIERCE	$11,370.77
Community Services	7/1/2022	CORE & MAIN LP	$11,868.22
Community Services	7/13/2022	STILES COMPANY INC.	$12,092.00
Community Services	7/4/2022	DF RICHARD, INC.	$12,505.19
Community Services	7/4/2022	RANSOM ENVIRONMENTAL CONSULT	$12,580.17
Community Services	7/4/2022	SEBAGO TECHNICS, INC.	$12,809.26
Community Services	7/4/2022	EMERY & GARRETT	$13,100.00
Community Services	7/4/2022	MARTINEAU ELECTRIC, INC.	$13,825.00
Community Services	7/4/2022	CHADWICK BAROSS, INC.	$13,950.28
Community Services	7/11/2022	NORTHERN N.E. PASSENGER RAIL	$14,458.00
Community Services	7/5/2022	SUR CONSTRUCTION, INC.	$15,000.00
Community Services	7/4/2022	GM2 ASSOCIATES, INC.	$16,882.53
Community Services	7/1/2022	BORDEN & REMINGTON CORP.	$17,136.30
Community Services	7/4/2022	UNDERWOOD ENGINEERS, INC.	$17,495.32
Community Services	7/18/2022	PENINSULA PLASTICS, LTD	$18,135.00
Community Services	7/4/2022	UNDERWOOD ENGINEERS, INC.	$18,243.74
Community Services	7/13/2022	PROJECT FLAGGING, INC.	$19,999.99
Community Services	7/4/2022	UNDERWOOD ENGINEERS, INC.	$20,578.37
Community Services	7/1/2022	UNIVAR USA, INC.	$21,397.50
Community Services	7/11/2022	CITY OF DOVER-WATER~SEWER DEPT.	$22,622.00
Community Services	7/4/2022	UNDERWOOD ENGINEERS, INC.	$22,683.81
Community Services	7/4/2022	CORE & MAIN LP	$23,846.50
Community Services	7/4/2022	EMERY & GARRETT	$24,000.00
Community Services	7/4/2022	EMERY & GARRETT	$25,000.00
Community Services	7/11/2022	ELECTRIC LIGHT CO, INC.	$25,000.00
Community Services	7/13/2022	BROX INDUSTRIES, INC.	$25,000.00
Community Services	7/1/2022	MXI ENVIRONMENTAL SERVICES, LLC	$26,000.00
Community Services	7/4/2022	MUNICIPAL PEST MANAGEMENT SVCS	$26,530.00
Community Services	7/4/2022	NORTHEAST LANDCARE, LLC	$27,370.00
Community Services	7/4/2022	ELECTRIC LIGHT CO, INC.	$27,615.00
Community Services	7/4/2022	WRIGHT-PIERCE	$29,343.34
Community Services	7/4/2022	WRIGHT-PIERCE	$29,530.15

Community Services	7/4/2022	UNDERWOOD ENGINEERS, INC.	$30,629.95
Community Services	7/4/2022	SEBAGO TECHNICS, INC.	$31,834.44
Community Services	7/4/2022	McFARLAND FORD SALES, INC.	$32,389.00
Community Services	7/4/2022	UNDERWOOD ENGINEERS, INC.	$33,585.04
Community Services	7/4/2022	McFARLAND FORD SALES, INC.	$34,642.00
Community Services	7/1/2022	TRI-STATE SEALCOATING & PAVING,	$35,000.00
Community Services	7/11/2022	DENNISON LUBRICANTS, INC.	$35,679.19
Community Services	7/26/2022	K5 CORPORATION	$35,940.00
Community Services	7/4/2022	STANTEC CONSULTING SERVICES,	$41,531.20
Community Services	7/1/2022	COYNE CHEMICAL	$45,059.06
Community Services	7/4/2022	HALEY WARD, INC.	$46,131.54
Community Services	7/18/2022	NORTHEAST RESOURCE RECOVERY	$48,270.54
Community Services	7/20/2022	PESCHEL CONSULTING, LLC	$50,000.00
Community Services	7/4/2022	PJC & CO ECOLOGICAL LAND CARE,	$53,177.00
Community Services	7/4/2022	WRIGHT-PIERCE	$54,625.87
Community Services	7/4/2022	WRIGHT-PIERCE	$56,344.53
Community Services	7/4/2022	EMERY & GARRETT	$58,400.00
Community Services	7/4/2022	K5 CORPORATION	$58,410.00
Community Services	7/4/2022	KLEINFELDER NORTHEAST, INC.	$61,120.89
Community Services	7/4/2022	N. GRANESE & SONS, INC.	$61,425.53
Community Services	7/4/2022	WRIGHT-PIERCE	$62,261.40
Community Services	7/4/2022	ALTA EQUIPMENT, CO	$64,200.00
Community Services	7/4/2022	EMERY & GARRETT	$66,300.00
Community Services	7/4/2022	WATERTOWN ENGINEERING CORP.	$70,000.00
Community Services	7/4/2022	JOHN H. LYMAN & SONS, INC.	$70,561.00
Community Services	7/4/2022	N. GRANESE & SONS, INC.	$72,476.94
Community Services	7/26/2022	SOLENIS, LLC.	$74,350.00
Community Services	7/4/2022	EMERY & GARRETT	$88,250.00
Community Services	7/4/2022	UNDERWOOD ENGINEERS, INC.	$90,229.49
Community Services	7/11/2022	TRITON STORM WATER	$93,780.00
Community Services	7/4/2022	KLEINFELDER NORTHEAST, INC.	$100,506.60
Community Services	7/4/2022	SIEMENS INDUSTRY, INC.	$104,735.25
Community Services	7/4/2022	EMERY & GARRETT	$107,375.00

Community Services	7/4/2022	K5 CORPORATION	$109,064.70
Community Services	7/11/2022	STATE OF NH-DOT	$109,895.23
Community Services	7/4/2022	UNDERWOOD ENGINEERS, INC.	$111,500.00
Community Services	7/4/2022	WASTE MANAGEMENT OF NH	$117,654.25
Community Services	7/4/2022	WRIGHT-PIERCE	$121,169.73
Community Services	7/4/2022	SUR CONSTRUCTION, INC.	$128,842.01
Community Services	7/4/2022	WRIGHT-PIERCE	$140,402.11
Community Services	7/4/2022	WRIGHT-PIERCE	$141,101.60
Community Services	7/4/2022	GEOINSIGHT INC.	$141,529.01
Community Services	7/1/2022	BOXES & BAGS UNLIMITED	$151,566.00
Community Services	7/1/2022	TRI-STATE SEALCOATING & PAVING,	$154,000.00
Community Services	7/4/2022	ALTA EQUIPMENT, CO	$157,202.44
Community Services	7/13/2022	BROX INDUSTRIES, INC.	$160,000.00
Community Services	7/4/2022	KLEINFELDER NORTHEAST, INC.	$172,560.11
Community Services	7/4/2022	WOODARD & CURRAN INC.	$178,076.41
Community Services	7/4/2022	WASTE MANAGEMENT OF NH	$245,443.92
Community Services	7/4/2022	AT NEW HAMPSHIRE, LLC	$251,311.00
Community Services	7/4/2022	GEORGE R. CAIRNS & SON, INC.	$251,723.45
Community Services	7/4/2022	AERZEN USA CORPORATION	$261,279.00
Community Services	7/26/2022	MORTON SALT, INC.	$263,657.20
Community Services	7/4/2022	EMERY & GARRETT	$295,293.75
Community Services	7/18/2022	RESOURCE MANAGEMENT INC	$395,250.00
Community Services	7/4/2022	WRIGHT-PIERCE	$398,232.84
Community Services	7/4/2022	UNDERWOOD ENGINEERS, INC.	$429,122.96
Community Services	7/4/2022	GREENMAN-PEDERSEN, INC.	$481,783.69
Community Services	7/4/2022	G.W. BROOKS & SON, INC.	$488,163.00
Community Services	7/11/2022	DOVER LANDFILL REMEDIAL ACTION	$518,113.86
Community Services	7/4/2022	INSITUFORM TECHNOLOGIES, LLC.	$552,112.00
Community Services	7/4/2022	D. AND C. CONSTRUCTION COMPANY,	$618,399.05
Community Services	7/11/2022	DOVER LANDFILL BELLAMY TRUST	$694,510.00
Community Services	7/28/2022	TROJAN TECHNOLOGIES GROUP, ULC	$769,419.00
Community Services	7/4/2022	UNDERWOOD ENGINEERS, INC.	$921,867.59
Community Services	7/4/2022	BROX INDUSTRIES, INC.	$1,916,020.00

Community Services	7/4/2022	CALDWELL TANKS, INC.	$5,611,700.00
Community Services	7/4/2022	PENTA CORPORATION	$11,554,310.27
Executive	7/26/2022	ONSITE DRUG TESTING OF NE	$5,000.00
Executive	7/4/2022	SHEEHAN, PHINNEY, BASS & GREEN	$5,379.82
Executive	7/4/2022	DRUMMOND WOODSUM	$6,375.80
Executive	7/4/2022	4IMPRINT, INC.	$7,500.00
Executive	7/6/2022	ONSOLVE, LLC.	$9,300.00
Executive	7/11/2022	ONE DIVERSIFIED, LLC.	$9,495.00
Executive	7/1/2022	DOVER MAIN STREET	$10,000.00
Executive	7/6/2022	GENERAL CODE, LLC	$10,000.00
Executive	7/7/2022	CCMSI	$12,000.00
Executive	7/26/2022	CONVENIENTMD, LLC	$12,000.00
Executive	7/4/2022	SHEEHAN, PHINNEY, BASS & GREEN	$12,324.88
Executive	7/4/2022	SHEEHAN, PHINNEY, BASS & GREEN	$12,903.50
Executive	7/4/2022	SPECTRUM MARKETING COMPANIES,	$14,432.82
Executive	7/4/2022	DRUMMOND WOODSUM	$14,891.84
Executive	7/6/2022	DRUMMOND WOODSUM	$15,000.00
Executive	7/6/2022	SHEEHAN, PHINNEY, BASS & GREEN	$20,000.00
Executive	7/6/2022	SHEEHAN, PHINNEY, BASS & GREEN	$20,000.00
Executive	7/6/2022	NEW HAMPSHIRE MUNICIPAL ASSN	$29,000.00
Executive	7/7/2022	SHEEHAN, PHINNEY, BASS & GREEN	$40,000.00
Executive	7/4/2022	SHEEHAN, PHINNEY, BASS & GREEN	$50,000.00
Executive	7/4/2022	COAST	$143,046.50
Executive	7/7/2022	COAST	$351,639.00
Executive	7/11/2022	PRIMEX-P/C GROUP	$409,044.00
Executive	7/4/2022	HORSLEY WITTEN GROUP, INC.	$435,334.61
Fire and Rescue	7/4/2022	FIREMATIC SUPPLY CO., INC.	$5,734.50
Fire and Rescue	7/4/2022	QUICK MED CLAIMS, LLC.	$5,867.94
Fire and Rescue	7/7/2022	REDS SHOE BARN	$7,200.00
Fire and Rescue	7/7/2022	CITY OF DOVER-WATER~SEWER DEPT.	$7,662.73
Fire and Rescue	7/14/2022	NICOLE L. SAWYER, PSYD, PLLC	$8,125.00
Fire and Rescue	7/4/2022	DENNIS MUNSON PLUMBING HEATING	$9,624.50
Fire and Rescue	7/7/2022	SEACOAST CHIEF FIRE OFF MUTUAL	$10,216.47

Fire and Rescue	7/4/2022	FIRSTLIGHT	$56,805.52
Fire and Rescue	7/7/2022	QUICK MED CLAIMS, LLC.	$69,740.00
Fire and Rescue	7/28/2022	DBA SUGARLOAF AMBULANCE	$271,000.00
Planning	7/27/2022	SEBAGO TECHNICS, INC.	$5,000.00
Planning	7/4/2022	J.CHET ROGERS, LLC	$6,000.00
Planning	7/4/2022	MY FRIENDS PLACE-CDBG GRANTS/SUBSIDYS	$12,330.00
Planning	7/4/2022	HAIGHT ENGINEERING DBA MCENEANEY SURVEY	$12,500.00
Planning	7/1/2022	SEACOAST MEDIA GROUP	$15,700.00
Planning	7/4/2022	CAP OF STRAFFORD COUNTY	$16,366.62
Planning	7/4/2022	FUSS & ONEILL, INC.	$18,026.64
Planning	7/4/2022	TIDES CENTER	$21,487.50
Planning	7/1/2022	STRAFFORD REGIONAL PLANNING	$22,003.46
Planning	7/4/2022	MY FRIENDS PLACE-CDBG	$25,000.00
Planning	7/4/2022	MY FRIENDS PLACE-CDBG	$30,309.00
Planning	7/4/2022	CARENO CONSTRUCTION COMPANY	$55,164.13
Planning	7/4/2022	FUSS & ONEILL, INC.	$85,610.19
Planning	7/4/2022	GREEN INTERNATIONAL AFFILIATES,	$144,703.00
Planning	7/4/2022	MY FRIENDS PLACE-CDBG	$200,000.00
Police	7/1/2022	LINEAR SYSTEMS	$5,066.00
Police	7/4/2022	2 WAY COMMUNICATIONS SERVICE,	$6,207.50
Police	7/4/2022	ALLSTATE TOWER, INC.	$6,600.00
Police	7/26/2022	ELAN CITY, INC.	$6,799.00
Police	7/4/2022	JSI RESEARCH & TRAINING INSTITUTE,	$7,142.80
Police	7/1/2022	PARKEON	$8,000.00
Police	7/1/2022	NICOLE L. SAWYER, PSYD, PLLC	$8,000.00
Police	7/1/2022	TRACKER PRODUCTS, LLC	$9,300.00
Police	7/7/2022	DELL MARKETING L.P.	$9,656.00
Police	7/1/2022	2 WAY COMMUNICATIONS SERVICE,	$28,524.00
Police	7/4/2022	NEW ENGLAND VEHICLE OUTFITTERS,	$43,273.00
Police	7/1/2022	PARKEON	$46,440.00
Police	7/1/2022	STATE OF NH-DOT	$55,995.00
Police	7/4/2022	McFARLAND FORD SALES, INC.	$146,320.00

Public Library	7/28/2022	BYWATER SOLUTIONS, LLC	$5,500.00
Public Library	7/13/2022	PARK STREET FOUNDATION	$11,828.00
Public Library	7/12/2022	MIDWEST TAPE, LLC	$22,000.00
Public Library	7/4/2022	SMP ARCHITECTURE	$28,561.00
Public Library	7/12/2022	BAKER & TAYLOR, INC.	$80,000.00
Public Library	7/4/2022	CARENO CONSTRUCTION COMPANY	$458,212.00
Public Welfare	7/4/2022	COMMUNITY ACTION PARTNERSHIP	$8,625.00
Recreation	7/4/2022	SIEMENS INDUSTRY, INC.	$5,366.00
Recreation	7/4/2022	FIRST STUDENT, INC.	$5,472.05
Recreation	7/4/2022	CITY OF DOVER-WATER~SEWER DEPT.	$5,812.11
Recreation	7/4/2022	UNITED SITE SERVICES NORTHEAST,	$6,270.00
Recreation	7/6/2022	VERMONT SYSTEMS, INC	$6,826.14
Recreation	7/4/2022	RE VISION IMPACT FUND 2 LLC	$7,000.00
Recreation	7/4/2022	CITY OF DOVER-WATER~SEWER DEPT.	$7,041.32
Recreation	7/4/2022	GC/AAA FENCES, CO., INC.	$7,900.00
Recreation	7/13/2022	PERFORMANCE FOOD GROUP (PFG)	$9,000.00
Recreation	7/4/2022	WESTON & SAMPSON ENGINEERS, INC.	$9,200.00
Recreation	7/5/2022	CITY OF DOVER-GENERAL FUND	$9,940.00
Recreation	7/13/2022	DOVER CHAMBER OF COMMERCE	$10,000.00
Recreation	7/4/2022	CITY OF DOVER-WATER~SEWER DEPT.	$11,739.72
Recreation	7/4/2022	TRITECH ENGINEERING CORP	$15,000.00
Recreation	7/4/2022	ATLAS PYRO VISION PRODUCTIONS,	$16,000.00
Recreation	7/4/2022	CAPITOL FIRE PRITECTION CO., INC.	$20,000.00
Recreation	7/6/2022	FILLION ASSOCIATES	$20,891.52
Recreation	7/4/2022	MARTINEAU ELECTRIC, INC.	$24,500.00
Recreation	7/5/2022	MINUTEMAN SECURITY TECH	$30,683.21
Recreation	7/4/2022	McFARLAND FORD SALES, INC.	$30,756.00
Recreation	7/4/2022	NORTHEAST ELECTRICAL DIST	$34,060.00
Recreation	7/4/2022	McFARLAND FORD SALES, INC.	$36,800.00
Recreation	7/4/2022	ARTISAN CONCRETE SERVICES, INC.	$474,995.20
Tax Assessment	7/6/2022	NEW HAMPSHIRE PRINT & MAIL SVCS	$6,500.00
Tax Assessment	7/6/2022	TYLER TECHOLOGIES, INC.	$12,205.00

Bid Solicitation:

Department	Bid #	Bid Date	Description
Community Services	B22082	6/10/2022	General Carpentry and Other Related Services
Community Services	B22080	6/20/2022	Winter Cutting Edges
Community Services	B22085	6/22/2022	Rectangular Rapid Flashing Beacon Assembly
Community Services	B19083-Quote#006	6/22/2022	Surveying Services
Finance	GovDeal	6/1/2022	GovDeals City Surplus Auction
Fire and Rescue	B22087	6/22/2022	Medical Supplies
Planning	B22081	6/7/2022	Professional Consulting Services - Community-Wide Visioning Process and Update of the Master Plan Vision Chapter
Police	B22083	6/8/2022	Public Safety Vehicle Equipment Removal and Installation
Police	B22084	6/10/2022	Public Safety Vehicle E-Crash Printer Equipment
Public Library	B22086	6/29/2022	Dover Public Library Newspaper Digitization
Various	Q22-028	6/6/2022	Envelopes, Stationery, Business Cards and Memo Pads

Fire & Rescue

Calls for Service / Activity Statistics

July saw Fire & Rescue responding to **566** calls for service, an average of over **18** calls per 24-hour period in each day of the month. Through the National Fire Incident Management Reporting System, these calls are generally broken down into Fires, Medical Emergencies, Hazardous Conditions (gas leaks; power lines down; etc), False Calls (good intent) and Non-Emergent requests. In the current COVID-19 pandemic, Dover Fire has reduced its' personnel exposure through a reduced amount of non-emergency service calls.

Simultaneous calls – these are emergency calls that occur in an overlapping timeframe. If crews are committed on one emergency call, and another call comes in before the first one has been mitigated, it can create a situation where resources become limited, and crews need to respond to an incident outside of their response district, thus lengthening response times. With the exception of multi-company incidents

such as a structure fire, Dover Fire staffing generally allows for 2 calls to be handled simultaneously without reduction in our service delivery. 3 calls can generally be handled, depending on the number of crews that are committed to each call, and the location of the simultaneous calls.

In the month of **July**, there were **168** times when 2 calls were going on simultaneously, and **50** times when 3 or more calls were going on at the same time.

In addition to the number of emergency and other assistance calls handled by the shift in the course of the month, the Chief Officers provide Command Coverage, 24/7 throughout the year. This Command Coverage ensures that a Chief Officer will be available to assume responsibilities "outside the building" during a fire or other major emergency, while emergency crews are committed inside the building. The Command responsibilities include maintaining accountability of all personnel on scene, maintaining situational awareness of the development of the situation from an exterior vantage point, managing on scene and additional resources as needed to mitigate the emergency, and providing for an overall additional layer of safety and awareness. While performing as an Incident Commander, the Chief Officer is also responsible to assure city-wide emergency services are maintained through the coordination of recalling off-duty personnel and utilizing mutual aid fire and EMS agencies. During "regular" working hours, there is always a Chief Officer(s) available to respond with the duty shift to emergencies that typically warrant this additional layer of supervision. In addition to calls during the regular weekday, at least one Chief Officer is always available to respond from home or from within the City at the time the alarm is received.

*In the month of **July**, a Chief Officer was summoned to respond with the duty shift to **12** emergency calls. **8** of these calls occurred either after regular business hours or on the weekend.*

Fire & Rescue Calls for Service:	**Month**	**Number of Calls**	**Simultaneous 2 calls**	**Simultaneous 3/+ calls**
Fires, Medical Emergencies, Hazardous Conditions, False Calls and Non-Emergent requests.	**July 2021**	**505**	**152**	**65**
	August 2021	**578**	**167**	**76**
	September 2021	**598**	**183**	**63**
	October 2021	**591**	**163**	**58**
	November 2021	**553**	**160**	**69**
	December 2021	**550**	**154**	**52**
	January 2022	**591**	**179**	**65**
	February 2022	**463**	**125**	**47**
	March 2022	**546**	**142**	**63**
	April 2022	**514**	**147**	**57**
	May 2022	**617**	**200**	**101**
	June 2022	**566**	**173**	**62**
	July 2022	**566**	**168**	**50**

Fire & Rescue Mutual Aid Given and Received	Month	Ambulance Given	Ambulance Received	Fire Given	Fire Received
	July 2021	11	09	11	02
	August 2021	13	17	06	00
	September 2021	17	21	07	00
	October 2021	14	16	04	02
	November 2021	09	16	06	02
	December 2021	19	11	08	02
	January 2022	13	24	07	01
	February 2022	18	09	02	03
	March 2022	20	14	02	00
	April 2022	18	17	07	00
	May 2022	14	13	10	02
	June 2022	18	21	02	01
	July 2022	28	09	02	00

Over the last seven (7) months, the Department has assisted Partner EMS Services with several Mutual Aid responses to their service areas.

Municipality Assisted	EMS Service
Barrington	Barrington Fire
Berwick	Stewart's Ambulance
Durham	McGregor EMS
Farmington	Farmington Fire
Greenland	Greenland Fire
Madbury	McGregor EMS
New Durham	New Durham Fire
Newington	Newington Fire
Rochester	Frisbie EMS
Rollinsford	York Ambulance
Somersworth	Stewart's Ambulance
South Berwick	York Ambulance

Below is a summary of Emergency Medical transports, listed by the receiving facility that the patient was transported to in the month of **July, 2022.**

Facility	State	# of individuals
Wentworth Douglass Hospital	NH	232
Free Standing ER – Dover (HCA)	NH	30
Frisbie Memorial Hospital	NH	06
Portsmouth Regional Hospital	NH	11
Mass General Hospital	MA	00
Brigham and Woman's Hospital	MA	00
Boston Children's Hospital	MA	00
Maine Medical	ME	00
York Hospital	ME	02
Exeter Hospital	NH	00
Elliot Hospital	NH	00
Total Transports		281
Non Transports/Sign offs/Refusal of Care		138

Inspection Services in **July** had a total count of **348** inspections conducted and **41** permits issued. Here is the Inspection Services activity breakdown for **July 2022**:

Inspections & Permits	
Life Safety Inspections	42
Business Inspections	07
Sprinkler / Alarm Inspections	27
Building Inspections	94
Electrical Inspections	76
Plumbing / Mechanical Inspections	57
Blasting Inspections	00
Health/Housing Standards Inspections	43
School / Daycare Inspections	10
Oil Burner Inspections	00
Woodstove / Fireplace Inspections	02
Building Permits	34
Blasting Permits	00
Certificate of Occupancy Permits	07

General updates

July 14th, Department members were presented with American Heart Association's Heartsaver Hero awards for delivering life-saving cardiopulmonary resuscitation (CPR) and Advanced Life Support (ALS) skills during an emergency call in May of this year. The patient was a runner that collapsed from a sudden cardiac event. Bystanders quickly called E-911, which brought Ambulance 1, from the North End Station, and Engine 2, from Central Station. The crews quickly assessed the situation, delivering the life-saving pre-hospital care needed so the Wentworth Douglass Hospital's Emergency Department and Cardiac Catheterization Lab staff could perform their tertiary level of care. The result of this outstanding care, from all involved, was the patient was able to walk out of the hospital and is currently living a full life. The Dover Fire members recognized, this day, were:

Engine 2: Lieutenant Eric Anderson, Firefighter William Carey, Firefighter/Paramedic Stephen Thunstrom

Ambulance 1: Firefighter/Paramedic Michael Kilday, Firefighter Jared Bouchard

Pictured above are the members of Dover Fire recognized, on July 14th, and representatives from the WDH Emergency Department & Cardiac Catheterization Lab Teams.

For the month of July, the Division of Emergency Services coordinated eighty (80) hours of Emergency Medical Technician (EMT) Field Practicum ride time for five (5) students from the McGregor EMS Institute at the University of New Hampshire.

Chief McShane held a meeting with IAFF Local I312's executive board members to have an informal discussion and share information about current and upcoming projects. Topics of discussion included operationalizing the third frontline ambulance, hiring eight new employees, upcoming promotional processes for chief officers and the likelihood of upcoming lieutenant and captain promotional processes, training opportunities, upcoming Engineer examination.

DF&R's Local 1312 members coordinated a "Family Fun Day" on Saturday July 23rd. At this event F&R members and their families gathered for an outdoor barbeque and afternoon of leisurely activities. Although this was not specifically a work-related event, it illustrates the personnel's commitment to strengthening interpersonal relationships which is a critical component in maintaining a harmonious workplace environment and building strong personal and professional relationships.

Chief McShane met with Building Official Jim Maxfield and Fire & Life Safety Inspector Rebecca Jalbert to discuss the status of code violations with various buildings throughout the City. One focus is to work with Dover School Administration personnel and Inspection Services personnel to mitigate ongoing code violations. Numerous meetings have resulted in improvements in communications and intra-department relationship building.

Deputy Chief Chabot has been working with the administration team at CSI and with personnel from Dover's IT Dept. to develop the fire department's side of CSI and RMS. Regular weekly meetings with CSI have proven successful in enhancing software program development.

Chief McShane met with members of the Chamber of Commerce to discuss public safety during the upcoming Apple Harvest Day event. While reviewing the Chamber's proposed operational lay-out and

vendor locations, safety considerations were identified. All parties worked in unison to assure both the goals of the Chamber were met at the same time, being able to make some operational adjustments to improve safety considerations.

Every year DF&R is required to test the entire inventory of hose to assure it meets National Fire Protection Association standards. This process typically takes a couple of months to complete which began in July this year. Every length of hose is inventoried with its unique inventory number and is tested to a specific specification, all of which is documented for the life of the hose.

DF&R is also required to test all the department's ground ladders in accordance with National Fire Protection Association standards. This process also began in the month of July. Each ladder is designated a unique inventory number which corresponds with its annual maintenance, repairs, and annual testing records.

DF&R SWAT Medics conducted training on July 26th. DF&R SWAT Medics traveled to Nashua where they worked in conjunction with regional law enforcement agencies in conducting training during low-light/night operations involving a barricaded subject.

On July 1st & 15th, Division Chief Irwin attended the Dover Mental Health Alliance's Sub-committee on Education & Research. These are a continuation of bi-weekly meetings between the City's Public Safety Agencies and organizations throughout the City. The primary goal of this committee is to generate a report of where Dover was, is, and will be with regards to mental health. The secondary goal is to provide community education. As of July, the committee has hosted 2 of 3 public meetings. The next is in the planning stages with the roll out date expected for early September.

July 5th & 19th, Division Chief Irwin attended the Strafford County Community Care Team meetings, hosted by the New Hampshire Harm Reduction Coalition. Since before the City Council direction to initiate the Dover Mental Health Alliance, the Fire Department has been involved with the Community Care Team. This group meets bi-weekly, to network and discuss at-risk individuals from throughout the county. The group consists of representatives from various agencies, but not limited to: Community Action Partners, Community Partners, Avis Goodwin Community Health, the New Hampshire Bureau of Elderly & Adult Services, New Hampshire Department of Health & Human Services, etc.

July 7th, Division Chief Irwin attended the monthly Membership meeting of the Seacoast Chief Fire Officers Mutual Aid District in a dual capacity as the representative for Dover & the duly elected Secretary of the organization. This meeting was hosted the Pease Air National Guard Fire Department. The primary discussion of this session was a presentation by Executive Director Perry Plummer on the Seacoast Technical Assistance Response Team (START) and the new municipal HazMat assessment proposal.

On July 20th, DF&R personnel conducted a fire extinguisher training class for a private-industry company in Dover. This training program teaches lay-persons how and why to activate the fire alarm if a fire is detected, where and why fire extinguishers are strategically located where they are, safety considerations pertaining to egress and maintaining a means of egress, how to check the extinguisher for function ability, and the four steps to safely operate the fire extinguisher. The program also educates the audience on the different classifications such as paper and ordinary combustibles, flammable liquids, energized electrical, flammable metals, and cooking fires. The education also includes how and why the different classifications of fire extinguisher put out the different classifications of fire.

DF&R and Dover's Media Services coordinated the release of public service announcements throughout the month of July to keep citizens informed of heat-related illnesses and severe thunder storm hazards. Emphasis was placed on community engagement by checking on neighbors and high-risk populations such as the elderly.

On July 12th, Chief McShane and Fleet Manager Duquette met to discuss DF&R's vehicle maintenance and replacement program. Topics of discussion included Capital Improvement Program planning for DF&R's fire apparatus, ambulances, and command staff vehicles. Operational budget considerations and concerns were discussed regarding economic inflation and supply-chain availability. Chief McShane and Fleet Mechanic Duquette also coordinated efforts to develop a contingency plan for purchasing a used ambulance. The development of this contingency plan was necessary as a result of the new ambulance taking 18-24 months to build.

Chief McShane met with Dover High School Principal to discuss short and long-term planning for the CTC firefighter and EMT programs. Related to this project, DF&R is seeking ways to incorporate an educational facility that is available to the CTC firefighter program. Although not directly engaged in a specific budgetary plan, Chief McShane is exploring ways to enhance training facilities for both DF&R and CTC through strategic and CIP planning.

Throughout the month of July, DF&R members who are New Hampshire Fire Academy (NHFA) staff instructors held a NHFA Driver/Operator-Aerial course which was held at Dover Fire & Rescue's North End Station. Over the past three months, Dover Fire & Rescue has hosted three NHFA programs in effort to enhance driver/operator knowledge, skills, and abilities. The three Pro-Board certificate programs that have been held this summer at DF&R are: Driver/Operator-All Vehicles, Driver/Operator-Pumps, and Driver/Operator-Aerial. These three programs were provided as part of a department-wide goal to increase the number of personnel who drive and operate fire apparatus, to enhance knowledge, skills, and abilities of those who already drive fire apparatus, and to support career path development.

Pictured above, Probationary Firefighter Taylor Denio ascends the aerial on Ladder 3 during a training exercise.

This month, all four shifts received EMS training on managing stroke patients, conducted by staff from Wentworth Douglass Hospital. In addition to the monthly EMS training, five DF&R members continue to pursue their paramedic education. Paramedic education extends beyond the classroom and is applied during their regular shift as each paramedic student is precepted by a DF&R paramedic. This continuity of support and education has proven to be successful for DF&R members who pursue their paramedic education.

This month, Division Chief Irwin assisted the Seacoast Fire Chief Officers Mutual Aid District coordinate a regional training event conducted on July 21st at the Dover Elks. The class, "The Art of Reading Smoke", was instructed by Captain Robert Backer of the Thornton, Colorado Fire Department. This class, originally developed by Battalion Chief (Ret) David Dobson, provides the knowledge necessary for first arriving fire personnel to determine the fire's location and progression from "the front seat" before seeing the flame. 125 course attendees came from departments from throughout Maine, Massachusetts, and New Hampshire. To better understand fire behavior as it relates to building construction, three members of Inspections Services also attended the seminar.

Following extensive recruitment efforts, and numerous oral board panel interviews and Chief interviews over the course of the past three months, fire administration is pleased to report eight conditional offers of employment have been made. All the Firefighter candidates who were selected meet or exceed the

minimum training, licensure, and certification requirements set forth by the State of New Hampshire and the City of Dover. As part of the City's initiative to add a third frontline ambulance, these eight firefighters represent the increase in workforce to allow this expansion in the City's emergency medical services.

Deputy Chief Chabot, with assistance from firefighter Cole Poth have worked diligently do develop DF&R's first-ever recruit school. The eight new-hires, along with three recently hired personnel will spend three weeks working together to learn firefighting and EMS skills. The recruit program also provides the firefighters with education inclusive of important historical events in the City of Dover, and within Dover Fire & Rescue, physical health, nutrition, mental health, cancer awareness, and occupational safety. All new-hires will receive education on highway safety traffic management, and will drive apparatus through a cone-course to become familiar with ambulance operations and as well as to serve as an orientation & awareness to apparatus operations. Lectures and practical exercises on tools & equipment, and safety considerations will be provided. The goal of this program is to provide all new employees consistent information, guidance, education, and instruction, assuring the lessons follow Dover Fire & Rescue's policy and procedures.

Planning & Community Development

Planning and Community Development staff assisted customers with zoning inquiries, determinations, potential applications to the Zoning Board, and small development consultations.

Zoning Administrator Kypfer worked on multiple ongoing complaint investigations, working in conjunction with the Planning Director, as applicable. These investigations included: multiple site inspections, responding to filed complaints, responding to general inquiries, and drafting violation letters.

Planning and Community Development staff met with several developers regarding conceptual reviews. Projects included some residential only, mixed use and some industrial. There is active interest throughout the City and with project costs trending up, interest in development is still steady.

In early 2020, the City Council approved a purchase of online permit program for land use and building processed permits. The program is a significant investment for the City and staff is working to ensure that it is an investment that is easily used by stakeholders (internal and external) to ensure buy in by the end users. Between October and December, Planning staff continued to work with IT staff and the vendor to review various permits and the data needed to review and process them. In addition, staff worked on converting historic data into a format that can be brought forward in the new database to create one repository for historic and current data. This spring, planning staff attended numerous training sessions and are currently testing out the new software to work out as many kinks as possible before going live. There will be a soft/internal roll out beginning May 16th and official roll out of the online software in July for the public.

Planning and Community Development staff continues to work with Media Services and the City Manager's office on developing improved signage in City Hall. These signs will enhance directory needs and flow in City Hall. Included would be ADA enhancements to signs and internal wayfinding. An RFP was released by Media Services. Planning and the City Manager's office assisted in the review of the responses and identified a preferred vendor. Media Services and the preferred vendor have been working

on proofs of signage. Planning staff assisted in reviewing proofs and provided feedback to Media Services on changing needed before manufacturing.

Planning and Community Development staff met with HUD Region 1 staff to discuss CDBG economic development opportunities.

Community Development Planner Carpenter began the CDBG closeout procedures and year-end report for FY22.

Director Benton and the City Attorney continued to work with the Northern New England Passenger Rail Authority on a revised station agreement and an entity for easements at the Dover Transportation Center lot.

Planning staff are working with the Arts Commission to add art work throughout the community, including potentially on the Community Trail.

The Department of Planning and Community Development continued to update its newsletter, Facebook page, and Twitter feed to communicate with the public. The Department of Planning and Community Development has 774 Facebook followers (City of Dover NH Planning) and 904 followers on Twitter @DoverNHPlanning).

The Department of Planning and Community Development promoted the Dover Community Trail through the Facebook fan page for the trail (with 2,982 likes and 3,255 followers).

Planning and Community Development staff continued work on the Community Facilities & Utilities Chapter of the Master Plan, with Community Services staff and the project consultant, Resilience Planning & Design. Stakeholder interviews were held over the winter and Director Benton met with the consultant for an update and held a meeting in late February. The consultant, steering committee, and staff reviewed drafts in March and continued making changes until the Chapter was adopted by the Planning Board in June. Staff is working with the consultants on an editable tracker to update progress on action steps.

Planning Staff met with Resilience Planning and Design regarding the Vision Chapter Update on July 26th. An award of bid request will go to Council in August.

Planning and Media Services staff have created a video preview of Planning Board and Zoning Board agenda for the Board meetings. The videos include the plans themselves with a detailed introduction of the applications and opportunities for engagement.

Planning and Media Services staff continued to develop and enhance an electronic “newsletter” for planning related items. Content included meeting summaries, meeting previews, Master Plan updates, and various special topics about ongoing improvement in the office, reviewing census data, housing affordability, wishing departing staff and board members well, word of the week, and staff bios.

Resilience Coordinator Kaspari was interviewed by Deputy City Manager Parker with assistance from Media Services Director Gillis on July 6th as part of the recently created podcast series.

Resilience Coordinator Kaspari was accepted into the CoastWise program where as part of a cohort made up of professionals from academia, government and industry he will gain new perspectives and experience regarding coastal resiliency. Kaspari attended the orientation for the program on July 11th.

Zoning Administrator Kypfer attended EnerGov virtual trainings/meetings on July 6th, 12th, 18th, and 26th with other City staff to work through processes in the new permitting software.

Zoning Administrator Kypfer met with Reference Librarian Carrie Tremblay, the new City Manager-appointed ex-officio to the Heritage Commission, on July 13th and July 20th to discuss the Commission in general, as well as preparation for an upcoming (to be scheduled) summer meeting. Community Development Planner Carpenter also attended on July 13th.

Zoning Administrator Kypfer attended a webinar entitled “Designing Road Diets as a Tool for Walkability and Community Revitalization” hosted by the Smart Growth Network on July 14th.

Resilience Coordinator Kaspari along with Energy Commission Chair Baber, met with representatives from Berlin on July 20th to discuss the work the Dover Energy Commission is engaged with and to learn about initiatives taking place in the North Country.

Zoning Administrator Kypfer attended a webinar entitled “Introduction to Preservation Planning in New Hampshire” hosted by the NH Office of Planning and Development on July 21st.

Zoning Administrator Kypfer and Assistant City Planner Asciola attended a walk-through and site visit at 118 Central Avenue to discuss a change of use of the site, on July 26th.

Planning staff attended the “InvestNH Municipal Grant Programs Overview” webinar hosted by PLAN on July 27th.

Zoning Administrator Kypfer worked with the City Attorney on a lot restoration application that went before City Council on July 27th.

Zoning Administrator Kypfer reviewed 16 Building Permits in EnerGov for zoning compliance in July.

Director Benton met with staff from the county, SRPC, and nearby Planning Directors about the InvestNH funding opportunity.

Planning Staff created a city-wide mailing regarding the posted Zoning Amendments advertising the public hearings on June 28 and July 26th. Amendments include changes to the Vehicle Refueling and Recharging and auto service stations, self-storage facilities, rezoning in the Fisher Street/Rutland Street area, replacing “sub-grade” with “fully below-grade”, adding green roof/solar requirements to the C, IT, and CM districts, and fixing errant references. The Planning Board approved the recommendation to Council at their July 26th meeting. Public hearing at the Council level should occur in August or September.

Director Benton started the Capital Improvement Planning process for FY23-FY29 and met with each Department regarding this year’s requests. The CIP will roll out to the Planning Board and City Council at the end of September this year.

Phase III of the Community Trail is complete. Director Benton is working with the consultant, NHDOT, and Finance staff to on necessary reimbursement and close out documents which will be completed in July.

For phase IV, Planning Staff is working with NHDOT on potential extra funding to be able to expand the feasibility research for a preferred alternative route on the southern side of the Bellamy River and crossing the Bellamy River further into Bellamy Park to then continue to Route 155. The Council authorized the contract for Fuss and O’Neil to design the trail in this area. A change-order would be brought to the City Council after hearing from NHDOT about funding. Staff, the consultant, and staff from NHDOT will meet in August about next steps.

Director Benton worked with staff from IT/GIS and the City Engineer to put together a site plan for the Voyage Mark II Solar System installation on the Community Trail. Director Benton submitted all the necessary documents to have Dover become one of 10 Generation 1 of Voyage Communities in North America. The solar system should be added to the Community Trail starting at Fisher Street and heading towards Central Avenue this spring. In September, contract documents were drafted by NCESSE and were signed by the City Manager. Staff is staying in touch with NCESSE and expect the shipment in late July.

Director Benton reviewed the proposed Wetland Ordinance Amendments with the Planning Board, local developers, and residents. Additional changes appear necessary and further editing between staff, the committee, and consultants will continue. Director Benton provided additional comments to SRPC and a new meeting will be scheduled for June.

Assistant City Planner Asciola was designated a certified planner by the American Institute of Certified Planners of the American Planning Association on July 27th.

Director Benton attended a strategic planning retreat for the Northern New England Chapter of the American Planning Association on July 30-31.

Director Benton created a job description for a Planning Office Assistant for a new job to be posted.

Resilience Coordinator Kaspari met with UNH Sustainability Institute Fellow Chris McClurg on July 1st to advise on the creation of an EV Toolkit for municipalities.

Resilience Coordinator Kaspari participated in interviews to aid with the RFP evaluation process from the Community Power Coalition of New Hampshire on July 5th and 7th.

Resilience Coordinator Kaspari participated in a Strafford Regional Planning Commission Resiliency Subcommittee meeting on July 7th to plan for the next Roundtable outreach event.

Resilience Coordinator Kaspari met with the Deputy City Manager, Consultant Dean Peschel and Environmental Projects Manager Gretchen Young to discuss opportunities for a solar development at the Tolend Rd. landfill.

Resilience Coordinator Kaspari assisted Steve Bolles from Process Engineering Services by providing energy data and parcel boundary maps that will be used for the water system energy audit that will identify opportunities for efficiency and alternative energy integration.

Resilience Coordinator Kaspari attended a full day CPCNH Risk Management Committee attorney client privilege session on July 21st to identify drawbacks and advantages to the shortlisted RFP responses.

Resilience Coordinator Kaspari attended a Risk Management Committee meeting on July 22nd where the Committee solicited public comment on selecting River City Bank for lockbox and other banking services and Calpine Energy Solutions for retail services. A full report on this effort and selection process is publicly available.

Resilience Coordinator Kaspari along with Environmental Projects Manager Young attended a New Hampshire Sea Grant Office hours session on July 25th to solicit feedback on a partnership idea involving the purchase and distribution of covered recycling totes. Kaspari aided Young with the subsequent partnership form that was submitted on July 29th.

Resilience Coordinator Kaspari compiled materials related to direct current fast charging to share with Parking Manager Simons on July 28th.

Police Department

Dover Coalition for Youth

During the month of July, Coalition Coordinator Vicki Harris spent the majority of her time supporting and assisting with Dover Youth to Youth activities and CREU activities. Those include working on and participating in the Dover Youth to Youth Summer Program, assisting the Police Social Worker and Dover High School Liaison officer with planning for ACERT, planning for National Night Out which takes place in August, and planning for the Dover Police Charities Golf Tournament which takes place in September.

Dover Youth to Youth

On July 6th, eight Dover Youth to Youth students joined staff members Conor Wiley and Izabelle Wensley in attending the Johnny's Ambassadors Youth Marijuana Prevention Virtual Training Conference. The in-depth training went from 10:00 AM to 6:00 PM. Topics covered included marijuana's effect on the brain, marijuana's relationship to opioids, marijuana policy, high-potency marijuana, and more.

Dover Youth to Youth students conducting the Sticker Shock project in July.

On July 11-15, 2022, Dover Youth to Youth conducted its annual Youth Advocacy Training Camp for middle school age students who have an interest in possibly joining the program in the fall. During the training program students received a series of classroom sessions on drug and alcohol issues taught by older, experienced Youth to Youth members. They were also trained in skills used in Y2Y such as how to make a radio PSA, conducting a community event, performing theatrical skits, and public speaking.

Dover Y2Y students conducting a rally near Henry Law Park to promote their message about e-cigarettes and flavors that attract kids.

During the week teams of students recorded 5 radio PSAs, conducted Sticker Shock at 3 local stores, gave 5 medicine safety presentations at 4 local day camps and day care centers, produced a video of all of the activities for the parents, and held a presentation for parents demonstrating what they had learned and accomplished.

Students also conducted a rally at Henry Law Park during the week to launch their ***Lab Rat Campaign*** raising awareness about the risks of using e-cigarettes and the impact on teens of the vape industry's use of candy flavors in their products. During the rally over 50 students displayed posters and visuals, chanted, passed out palm cards to pedestrians, and conducted a live press conference which was also streamed on Facebook and Instagram.

The rally kicked off what will be a yearlong campaign to educated teens and preteens using social media posts, radio ads, a series of posters in schools, presentations, and other media messaging. A total of 24 Dover students who will be going into 6th or 7th grade next year received this training. The staff were assisted by 11 older high school-age members of Youth to Youth.

There was a concurrent adult adviser track based in the McConnell cafeteria that ran Monday – Thursday during the summer program week. Eleven individuals from all over the US participated in the training. Participants came from Wisconsin, Washington, North Carolina, Georgia, Massachusetts, and New Hampshire to receive advanced instruction on youth empowerment theory, program administration, techniques for training youth, and a close up view of Dover's methods and resources. They also had a chance to observe the youth track and see the theory and process in action.

Youth to Youth students shown above conducting a press conference for their Lab Rat anti-vape campaign.

Dover Teen Center

Total attendance for the month of July was 177 participants on 13 days of programming.

The Teen Center uses a 20-participant maximum per afternoon to keep within safe practices of physical distancing. Most trip days accommodate 10-13 youth.

Overall, July 2022 provided a possible 230 reservations and 177 were filled (77%), via Sign-Up Genius. These include special events and trips that had separate Sign-Up Genius events created for reservations.

Some program highlights for the month of July 2022 included, but were not limited to:

- ***TC Summer Zone July 2022***

* Canobie Lake Park Trip

* Old Orchard Beach Trip

* NH Fisher Cats Baseball Game Trip

* Mini-Golf Adventure Trip

* White Lake State Park BBQ & Swim

* Portland Sea Dogs Baseball Game Trip

* Ellacoya State Park BBQ & Swim

* Private Movie @ Smitty's Cinema

* Chuckster's Fun Park Day

- ***TC Facebook Page & Sign-Up Genius Portal***

Continued efforts made to maintain the TC Facebook bulletin page and Sign-Up Genius scheduling portal with resources, program/schedule announcements, inspirational messaging and best practices. The TC also shares photos of TC youth participants to continue to promote all opportunities provided at the TC.

- ***TC Youth & Family Outreach***

A weekly email is sent to connected families and youth, to encourage sign-ups for the daily afternoon reservation slots through the Sign-Up Genius online portal. Announcements, webinars, trainings and opportunities are also shared on a weekly basis.

- ***TC Kitchen Installation Project***

Work continues. Project scope brings the TC to a finish date that looks to be mid-July, and will yield a brand new commercial-grade kitchen where the TC can provide cooking classes and special events.

The TC Summer Internship program is active and well, with (5) interns rotating in and out of the Teen Center as mentors and trip chaperones.

The Dover Teen Center received (1) new registration in July 2022.

Community Service Program

The youth community service program tracked three participants in the month July 2022. A total of 3 hours of community service work was completed with none of the participants finishing their assigned community service hours.

Diversion Program

The Diversion Committee met in July. There is one active Diversion contract which will be reviewed at the August 2022 meeting,

Special Investigations Unit (SIU)

During the month of July 2022, 14 registered sex offenders were processed by the Dover Police Department's Special Investigations Unit. The processing of a sex offender can range from the annual, semi-annual, quarterly, or initial registration, and can also include a change of address or other information that must be updated.

SIU detectives presented 6 investigations to a Grand Jury for indictment. All of the indictments resulted in a "true bill", meaning the Grand Jury determined that probable cause existed that the accused committed a crime. Cases presented to the Grand Jury are classified as a felony offense or a misdemeanor with an enhanced penalty.

SIU detectives investigated 2 unattended death in July 2022.

In July 2022, 2 cases were forwarded to the Strafford County Attorney's Office for review and Grand Jury Indictment.

During July 2022, SIU detectives conducted an investigation into a registered sex offender who was suspected to be out of compliance. The case resulted in the arrest of an adult male for a felony offense.

SIU detectives and members of the FBI Major Offender Task Force conducted targeted drug operations. These investigations are ongoing.

SIU detectives attended 6 forensic interviews at the Strafford County Child Advocacy Center. These interviews are designed to document detailed information about alleged crimes that were experienced or witnessed by children.

SIU detectives referred 16 police reports to the Division of Children, Youth and Families. These informational referrals are for incidents that officers responded to in which children witnessed or were alleged victims of criminal acts or other concerning conduct.

The Special Investigations Unit is responsible for doing background investigations for police department applicants. During July, two of these investigations were on-going.

At the end of July 2022, SIU detectives had 40 open investigations.

Community Response & Engagement Unit (CREU)

During the month of July, Sergeant Mitrushi took on several duties normally assigned to Problem Oriented Policing Officer Collis due to Officer Collis' promotion to sergeant and reassignment to the Field Operations Division.

Throughout the month of July, Sergeant Mitrushi continued to check known campsites throughout the city to address the needs of the unhoused as well as complaints of illegal camping or trespassing. Sergeant Mitrushi did this on foot, walking the community trail, and checking numerous city owned parks and woodlands. Sergeant Mitrushi also brought Police Social Worker Kaitlin Jones out to a few sites to meet directly with the unhoused residents to provide one-on-one interactions in hopes to aid in the proper referrals to social services they may need.

Sergeant Mitrushi also reviewed police reports for any evidence of violent crime linked to substance misuse. There were no major incidents during the month that fit that criteria.

Sergeant Mitrushi continued to oversee the development of the ACERT (Adverse Childhood Experiences Response Team) Team which is being coordinated by Dover High School Resource Officer Molly Shoer and Police Social Worker Kaitlin Jones. The ACERT program hopes to provide assistance to youth affected by Adverse Childhood Experiences. The program is still in the development stage at this time. Sergeant Mitrushi worked with SRO Shoer on the department policy, intake forms, a release of information form, as well as an MOU between the department and the ACERT Partners.

Throughout the month of July, Sergeant Mitrushi coordinated with PSW Jones, SRO Shoer, and Vicki Harris from the Community Outreach Bureau to organize the 2022 National Night Out event, which the department will host on August 2, 2022. National Night Out is an annual community building campaign that promotes police-community partnerships to make our neighborhoods safer, better places to live. Dover's National Night Out is an opportunity for citizens to meet and engage with their first responders. The event will be held in front of the Dover Police Department, on Orchard Street. Approximately community 20 organizations were invited to attend the event, along with the Dover Police and Fire Departments.

Sergeant Mitrushi continued to work with the Dover Mental Health Alliance and participated in virtual meetings throughout July. Sergeant Mitrushi is working directly with the St. Anselm's Center for Ethics to provide data relating to the department's response to the mental health crisis.

Throughout the month of July, Sergeant Mitrushi supervised two interns; a student of Stetson University who worked 80 hours and a student of Endicott College who worked 16 hours. The internships provided the individuals with exposure to procedures and programs within the Dover Police Department. The interns assisted the Community Response and Engagement Unit with data management and homelessness outreach programs, participated in ride-alongs with patrol officers, participated in a training exercise with the SWAT Team, observed investigations conducted by the Special Investigations Unit, and assisted the Dover Teen Center as chaperones and volunteers throughout the month

Sergeant Mitrushi created 10 social media posts in the month of July. One of these posts was a video that he created along with Detective Molly Martuscello and Officer Luis Berdecia regarding the bike registration program at the Dover Police Department.

Dover High School Liaison Officer

During the month of July, Officer Shoer was assigned to both patrol and the Community Response and Engagement Unit (CREU).

While in CREU, Officer Shoer continued to work on the Adverse Childhood Experiences Response Team (ACERT) program.

On July 12th, Officer Shoer and Police Social Worker Jones hosted a Zoom meeting with partner agencies to include Greater Seacoast Community Health, Waypoint, HAVEN, and Community Partners, as well as Vicki Harris of the Community Outreach Bureau. This meeting covered the ACERT Brochure, and the PowerPoint presentation set to be presented to the entire Dover School District.

On July 18th, Officer Shoer and Police Social Worker Jones went to Manchester PD to observe their ACERT program deployment from 1100-1500 hours.

On July 26th, Officer Shoer and Police Social Worker Jones hosted an ACERT meeting via zoom with their partner agencies to discuss marketing strategies for the program. Jodi Langelloti attended and went over marketing strategies, which will begin to roll out in August, prior to the launch date in September.

On July 28th, Officer Shoer and Police Social Worker Jones went to Manchester PD to observe their ACERT program deployment from 1600-2000 hours. During this deployment, they were able to observe multiple families be referred to services.

In addition to developing the ACERT program, Officer Shoer assisted the Community Response and Engagement Unit with several duties including homeless outreach, performing follow up for mental health related calls, as well as preparing for National Night Out 2022, on August 2nd.

Whittier Falls Liaison Officer

Officer Cooper was assigned to train a new officer during the last two weeks of July. Due to trainings and other assignments; however, Officer Cooper still tried to focus her attention on housing and was always available by phone call and/or e-mail.

Officer Cooper attended two housing meetings, one with an employee and one for a subject who was disputing a ban. Officer Cooper continues to be very involved with residents and DHA staff.

A 15-year-old juvenile runaway from Addison Place produced three calls for service. However, he was placed into a juvenile residential facility on July 6th.

In July, the FBI held a weeklong class to train crisis negotiators. On July 29th, Officer Cooper assisted the FBI with the scenarios.

Police Social Worker (PSW)

During the month of July, Kaitlin Jones continued building the foundation of the PSW position.

PSW Jones continued to collect and consolidate data into a uniform spreadsheet. This included inputting information obtained from the two records management systems into an excel spreadsheet. After

speaking with other Police Social Workers across the country, recommendations on vital data collection were made and Jones began inputting that data into her current spreadsheet. These recommendations will help make the data more clear, efficient, organized, and searchable. PSW Jones continued to monitor the police log and select cases that she could follow up on. She also continued to receive referrals from other department members.

PSW Jones had 8 new cases in July and 7 cases carried over from previous months. In total, PSW Jones has had a caseload of 82 cases since beginning this assignment mid-February.

PSW Jones sent out the formal letter and satisfaction survey to individuals/families who have had interaction with the PSW in an effort to collect data and measure their satisfaction of the PSW program. PSW Jones has received 4 surveys back, all rating their experience as "excellent" across the board and included comments such as:

> *"Ms. Jones was very professional, proactive, and friendly. This was a very stressful time for our family and we so appreciated her support and that Dover has this valuable resource available to our community! Many thanks!"*
>
> *"Ms. Jones was great. My dad is a Dover resident who has Alzheimer's so he can be a challenge at times. And my previous contacts with DPD have all been very positive, too!"*
>
> *"She was very helpful with my daughter. She started at the right time. Thank you!"*
>
> *"Katie has gone above and beyond with professionalism and kindness. All of Dover Police Department have been helpful and very professional in my situation in the past year 2022"*

PSW Jones coordinated with Assistant Superintendent Christine Boston on DPD ACERT presenting at an all-district meeting on Teacher Workshop Day in late August prior to school starting after Labor Day. PSW Jones created a PowerPoint Presentation in preparation for this presentation to staff.

PSW Jones finalized programming for the "Just-In-Case" roll-out, which is intended for members of the community to be able to access on behalf of a loved one who struggled with a physical, medical, or mental health condition. PSW Jones consulted with Sgt. Mitrushi and Jodi Langellotti on marketing efforts to raise awareness of program.

PSW Jones continued marketing the PSW position and met with 1 organization in the month of July, the Family Advocacy Center at Community Action Partnership of Strafford County.

PSW Jones met with two social workers via Zoom on 7/27/2022 from Scarborough, ME PD to collaborate and develop insight for further PSW programming at DPD.

PSW Jones attended the Prevention Leadership Workgroup meeting on 7/5/2022 and assisted with developing a county-wide Prevention Toolkit for the community.

PSW Jones attended the Addiction Task Force meeting on 7/19/2022 as assisted with developing, editing, and finalizing the county-wide Resource Guide for the community.

PSW Jones assisted with planning National Night Out, scheduled 8/2/2022. PSW Jones recruited the following 6 community agencies to attend as vendors for the event: Community Partners, Dover Mental Health Alliance, Waypoint, Community Action Partnership of Strafford County, SOS Recovery, and Seacoast Outright.

In the month of June, PSW Jones participated in 1 ride-along with an officer.

PSW Jones connected with a MSW student of Waldren University, about an internship at DPD under PSW Jones' supervision. PSW Jones, Sgt Mitrushi, and Ofc Shoer met with the student for an interview on 7/25/22. The anticipated start date is November 2022 and the internship would continue through May 2022.

PSW Jones created social media content for 4 "Wellness Wednesday" posts in the month of July, to align with the July theme: Environmental Wellness

Administrative Services Bureau

The police department continues to seek qualified candidates for vacancies in the ranks of sworn personnel and for public safety dispatcher.

Officer Bryan Moran (left, with Chief Breault) took his oath of office on July 26.

Officer Bryan Moran was hired in the month of July as the agency's newest police officer.

Bryan is originally from Chelmsford, Massachusetts and graduated from Western New England University in May of 2020. Before starting with DPD, he was employed as a security guard at Lowell General Hospital. Bryan will attend the 190th NH full-time Police Academy in Concord beginning August 1, 2022 and ending November 18, 2022.

In the Parking Bureau, Victor Parker was hired in the month of July as a per diem parking enforcement officer.

Officers Erin Driscoll and Jacob Watkins continue to work in field training and they are assigned to various shifts paired with different training officers.

Officers Todd Kitchen and Isaac Lluberes continue to attend the 189th NH Police Academy - which began on June 6 - and are scheduled to complete the academy on September 23.

Lisa Dalton, a secretary with the Records Unit, retired from the police department on July 8. Lisa served with the Dover Police Department for nearly 33 years, holding various secretarial positions with the Legal Unit, the Special Investigations Unit, and the Records Unit.

Lisa Dalton

Sergeant David Collis

Officer David Collis, an eleven-year veteran of the Dover Police Department, was promoted to sergeant on July 10. Sergeant Collis is a member of the Strafford County Regional Tactical Operations Unit and had most recently been working as the department's Problem-Oriented Policing officer. He is now assigned to the Field Operations Division as a patrol sergeant.

Dispatcher Christian Reed, who joined the department in March 2019 after working in the Sanford Maine Regional Communications Center, was promoted on July 10 to the position of Assistant Supervisor in the Communications Unit.

Assistant Supervisor Christian Reed

Christian will assist Lyndsay Salantri in managing the day-to-day operations of the public safety dispatch center.

On July 6, Prevention Programmer Conor Wiley attended a virtual seminar entitled Johnny's Ambassadors Youth Marijuana Prevention Conference. This one-day conference featured renowned speakers to inform adults on recent research on the dangers of youth marijuana use, addiction, mental health illness and suicide.

On July 7, 21, and 28, Coalition Coordinator Vicki Harris attended the Webinar Series for Prevention Professionals. This workshop series focused on core management and supervision topics for prevention professionals. The sessions provide guidance and tips for both new and experienced prevention roles.

From July 11-15, Sergeant David Collis attended a Train the Trainer course on ALEERT – Active Shooter Response Level 1. This course includes the instructional techniques and methodology for delivering the course, force-on-force scenario development and implementation; safety protocols and procedures, and video debrief. Sergeant Collis will be one of the department's instructors as the Dover Police Department incorporates these scenarios with all personnel in its semi-annual use-of-force and firearms skills training.

From July 18-22, Sergeant David Collis attended a Train the Trainer course on Solo Officer Rapid Deployment. This course provides the solo officer with the knowledge, physical skills, and mindset to help isolate, distract, or neutralize an armed threat like an active shooter. The course explored the pros and cons of carrying firearms for off-duty and plains clothes officers, levels of intervention, deadly force policies and case studies, preparation for and room entry techniques, and incident management.

From July 11-15, Officers Carmen Cusick and Morgan Morse attended Crisis Intervention Team Training. This interactive training is facilitated by the New Hampshire chapter of the National Alliance for Mental Illness (NAMI-NH) to provide extensive information on people living with mental illness – primarily focusing on those that commonly result in law enforcement contact. The training also provided techniques for de-escalation during these interactions with the safety of all involved being the primary goal. The training highlights best practices, improves community partnerships, and helps communities develop processes to serve people affected by mental illness with response and dignity. Topics covered included suicide prevention, basic de-escalation and intervention strategies, the stages of escalating crisis, PTSD, and Veterans. The department has committed to training 100% of our officers in CIT. At this point, more than 50% of all sworn officers have been through the 40-hour training.

From July 18-22, Animal Control Officer Kathy Ladisheff attended the New England Animal Control Humane Academy (NEACHA) ACO Conference. This four-day conference included large animal cruelty investigations, large animal evacuation & shelter, dogs in hot cars classroom and hands-on presentations, animal behavior and containment, reduced stress animal handling for animal control professionals, avoiding compassion fatigue, burnout, and moral injury, along with veterinary care for underserved pets and an overview of the ACO's roles.

On July 25, Detectives Molly Martuscello and Adam Gaudreault and Officers David Anderson and Derek O'Neil attended Crime Scene Unit training. This training included firearms documentation & processing, photography, latent print collection and DNA collection (via video).

From July 25-29, Officer Bryon Gore attended Basic Regional Crisis Negotiation. This training is designed for seasoned law enforcement personnel serve as crisis/hostage negotiators. The training includes classroom instruction, case studies, and role-play exercises. Following a recent countywide process that included interviews and aptitude assessment, Officer Gore was appointed to the Strafford County Regional Tactical Operations Unit as a Crisis Negotiator.

Records Unit

Licensing Board Actions

Taxi Cab Licenses	0	Road Toll Permits	2
Notifications to City Hall	0	Dance / Entertainment	0
Raffle/Tagging Permits	1	Gun - Seller	0
Block Party Permits	3	Other	0
Parade Permits	1	Total	**7**

Traffic Bureau

Lt. Speidel fulfilled the role as police representative for the Planning Technical Review Committee (TRC) for a scheduled meeting on July 7 and additional staff correspondence throughout the month. Projects under review included a residential paving project off Washington Street, a commercial project on Quality Way, a commercial project on Production Drive, and a site plan amendment on Pointe Place. Staff review of each project helps flesh out technical aspects in the purview of police, fire, engineering, and economic development to resolve potential conflicts before submission to the Planning Board.

Lt. Speidel worked closely with Recreation Director Gary Bannon to develop the police department's operational plan for parking, traffic, safety and security during the Independence Day fireworks celebration on July 4. The fireworks display was at Maglaras Park, with Henry Law Park and other downtown locations serving as prime viewing spots. With the police department experiencing significant staffing shortages and several planned vacations, Chief Breault was the officer-in-charge of the duty detail; he was assisted by both division commanders, Captains Terlemezian and Gould.

Lt. Speidel performed did not perform any child passenger seat inspections during the month of July.

Parking Bureau

Parking Bureau personnel continued its work in support of downtown community events. Several barricades were set up for the annual 4th of July fireworks show, along with clean-up efforts the next day.

Staff also responded quickly in removing graffiti on parking meters targeted by vandals. This rapid response is designed to preserve the downtown aesthetic.

The cement sealant project in the Orchard Street Parking Garage is nearing completion. Although it has taken several months, this project was done with minimal inconvenience to parking permit holders, and daily users. Doing it in-house saved the city an estimated $60,000, and the protectant sealant installed will help extend the life of the Garage.

Dover Police Department Field Operations	(Ser	Traffi	- I C	I Hand	I	A n Res	T ic Acci	Arres
July 2021	1,776	824	223	2,823				
August 2021	1,689	769	202	2,660				
September 2021	1,500	460	147	2,107				
October 2021	1,855	444	229	2,528				
November 2021	1,785	376	180	2,528				
December 2021	1,543	333	170	2,046				
January 2022	1,557	348	155	2,060				
February 2022	1,400	261	137	1,798				
March 2022	1,661	243	141	2,045				
April 2022	1,651	277	169	2,097				
May 2022	1,928	341	156	2,425				
June 2022	1,826	194	139	2,159				
July 2022	1,936	358	155	2,449	13	73	68	40

K-9 Unit

The K-9 Unit has recently completed training with the Boston Police Department K9 Academy. Officer David and K9 Vision are now nationally certified, by the North American Police Working Dog Association, to track people, perform evidence searches, building searches, and area searches. They train on a daily basis and attend 20 hours of formal training per month, with the Boston Police Department K9 Academy, at various sites around Massachusetts.

On July 7, 2022, Officer David responded to a business after receiving a report that the security alarm was activated. Upon arrival, Officer David learned that a door to the business was open. K9 Vision was deployed, to clear the inside of the dark building. After the building was deemed clear, the open door was secured.

On July 9, 2022, officers responded to a residence, seeking to arrest a male, who had warrants out of Florida. The male party was known to resist arrest and be violent towards law enforcement. K9 Vision was deployed and used to hold a perimeter on the back side of the residence, while other officers attempted to contact the male at the front. Once contact was made, K9 Vision moved towards the front of the residence. The male was taken into custody without issue.

On July 23, 2022, an officer responding for an activated security alarm, found the door of a business was open. K9 Vision was deployed into the business to clear the building. After the building was deemed clear, the open door was secured.

Accident Reconstruction Team

The Accident Reconstruction Team was not called out during the month of July for any collisions in Dover. On July 19, 2022, Officer David Anderson responded to Rochester to assist members of the Strafford County Accident Reconstruction Team with a significant crash.

Dispatch Communications

Dispatch Communications	Radio Transmissions	Phone Calls	911 Calls Received	Lobby Customers	Police Alarms Received	Fire & Medical Alarms
July 2021	14,212	7,873	439	258	108	79
August 2021	14,302	7,821	479	224	83	83
September 2021	14,606	7,625	423	200	91	80
October 2021	14,300	7,405	413	210	103	65
November 2021	14,225	7,300	307	220	81	58
December 2021	15,888	9,144	330	138	81	66
January 2022	16,708	7,906	350	154	93	75
February 2022	14,263	7,067	297	224	72	53
March 2022	16,283	7,899	328	246	79	66
April 2022	16,608	8,803	416	183	99	64
May 2022	18,882	9,183	428	258	92	76
June 2022	17,868	8,856	378	212	68	55
July 2022	17,931	8,898	288	310	72	64

Animal Control

Total Calls for Service: 85	Breakdown:
Handled by Officers/Dispatch: 71	Found/Loose Animals: 30
Handled by Animal Control Officer: 14	Welfare Checks: 15
	Animal Bites: 08
	Misc/Other: 32

Animal Control Officer Ladisheff responded to 47 voicemails and followed up on 10 incidents handled by patrol officers. One case involved the seizure of a dog that attacked and killed a neighbor's dog. The matter is currently before the Dover Circuit Court.

Other Matters in the Police Department

→ Due to expected low attendance, the Police Community Engagement Committee will not meet in July. The next meeting is in September.

→ On July 8, 2022, the Dover Police Department held a ceremony to honor Detective Molly Martuscello and Officer Juel Cooper with Life Saving Awards.

The award is based on an incident that took place on Friday, June 10, 2022, when the Dover Police Department began receiving calls about a male on the top level of the Orchard Street Parking Garage sitting on the edge of the uppermost wall. The male, who is a 16-year-old juvenile, appeared as though he was planning to jump.

Calls came from passersby and other witnesses including a member of the public who observed the teen climbing the stairs while crying.

Dispatchers were immediately able to monitor the teen by security video and confirmed that he was seated on the edge of the wall.

Multiple officers responded to the area. Detective Molly Martuscello and Officer Juel Cooper arrived first. As the officers approached the teen, they quickly realized that he did not appear to be paying attention to his surroundings and unaware that they were approaching him. Based upon the teen's body language and demeanor, the officers believed the boy was preparing to jump.

The officers took advantage of the element of surprise and grabbed him by his arms and pulled him from the ledge. They then began to console the distraught teen. While the officers were speaking with him, he stood up and attempted to jump over the wall but was prevented from doing so once again by Officer Cooper and Detective Martuscello. He was immediately taken for a mental health evaluation.

Chief Breault with Detective Molly Martuscello and Officer Juel Cooper.

Officer Cooper has extensive mental health related training including Veteran Suicide and Crisis Intervention Team Training and she is the Crisis Negotiation Team Leader for the Strafford County Regional Tactical Operations Unit.

Detective Martuscello also has extensive mental health related training including Mental Health First Aid, Veteran Suicide, and Crisis Intervention Team Training.

The swift and composed action of these veteran officers prevented the teen from jumping from the parking structure and saved his life. Their training, experience, and instincts clearly contributed to the positive resolution of this incident.

Public Library

July library circulation totaled 20,902 items. (8,764 adult + 7,160 children's print items; plus 4,978 items downloaded including 3,121 audiobooks & eBooks, 777 Hoopla streaming music, movies, and books, and 80 eMagazines).

141 new library patrons registered; total active cardholders 12,776.

The Dover Public Library's Book a Librarian service helped 16 community members.

The Dover Public Library's 3D printer produced 10 items requested by our patrons.

The Library's museum passes were borrowed 99 times saving our community members approximately $2,939.50 in admission fees.

49 new patrons registered for downloadable audiobooks/ eBooks (total = 6,406) and 35 registered for Hoopla (total = 2,272).

Internet and PC uses by the public totaled 799 on library workstations, plus another 5,089 via Wi-Fi, plus 9 Chromebook loan.

The library's website statistics showed 69,815 page views by 6,102 users in 12,695 sessions.

61 meetings & tutoring sessions were hosted in the library's Lecture Hall, Trustees Room, & Learning Center.

10,263 people visited the library during June, an average of 411 per day (open 25 days).

The Dover Public Library hosted 67 programs in July which were attended by 1,454 community members. These programs included passive, virtual and in-person as the Library strives to reach out to the community in various ways. These included: 5 D & D sessions with 45 attendees; 5 Shake Your Rattle and Roll with 200 attendees; 1 Family Story times at Hilton Park 15 attendees; 2 Family Story times with 74 attendees; 1 Mad Science with 62; 2 Knitting Group 16; 5 Book Group 38; 3 Creation Station 324; 3 Lego Clubs with 32 attendees; 4 Crafternoons with 53 attendees; 1 UNH Marine Docents with 15 attendees; 1 Interactive Moana with 29 attendees; 1 Summer Reading at Camp Kool attendees 14; 4 Laser Tag Sessions with 76 attendees; 1 STEM event Rubber Band Paddle Boats with 17 attendees; 1 Frederick Douglass Reading with 55 attendees; 1 From Sails to Atoms presentation with 34 attendees; 1 Portsmouth Naval Shipyard presentation with 116 attendees.

Marine Docents

Mad Science

Crafternoon

The Dover Public Library announced that beginning on July 1, they will no longer charge late fees for overdue materials! DPL joins a growing nationwide trend of eliminating fines which supports our library's commitment to equity of access. Although the library will no longer charge late fees, patrons will still be responsible for the replacement cost of items that are lost, damaged, or not returned within 60 days. With the start of our fine-free status, the library staff looks forward to providing access to all the library has to offer to every member of our community!

The Dover Public Library was excited to unveil its newly redesigned website in July. The Library was awarded $22,370 in funding through the Institute for Museum and Library Services' "Grants to States" program. The funding was used to hire a firm to complete the redesign of the website. The grant program is part of the American Rescue Act Plan of 2021 and is being facilitated by the N.H. State Library. The newly redesign website increases functionality and eliminates barriers to accessibility. The redesigned site is 508/ADA compliant and is mobile responsive.

Dover Public Library cardholders now have access to the movie streaming service Kanopy! Kanopy is a video streaming service for quality, thoughtful entertainment. Find movies, documentaries, foreign films,

classic cinema, independent films and educational videos that inspire, enrich and entertain. Kanopy can be streamed on any of your favorite devices, and is accessible via mobile and tablet apps for iPhone and Android. You can also access Kanopy on your desktop and Smart TV apps such as Roku, Apple TV, and Fire Stick. To get started, visit kanopy.com and select the "Add Library Card" button on the lower left. Enter your library card credentials, then create an account using your preferred e-mail address. Library cardholders will be able to stream a total of four titles a month. For questions about this new service, please call the Library at (603) 516-6050 or e-mail us at libraryquestions@dover.nh.gov.

The Friends of the Dover Public Library are selling slate from the original roof of the Library (circa 1905). The slates can be purchased at the Dover Public Library adult circulation desk.

The Dover Public Library hosted this year's Frederick Douglass Community Read of "What to the Slave is the Fourth of July?" on Friday, July 1, at 12 p.m.

Community volunteers took turns reading sections of an abridgement of Frederick Douglass's "What, to the slave, is the Fourth of July" speech. Douglass was born into slavery in Maryland around 1817, escaped to freedom in 1838, and lived for a time in New Bedford and Lynn, Massachusetts. He became a national leader of the abolitionist movement and a voting rights champion for African Americans and women, among other legacies. Douglass was approximately 35 years old when he addressed the Rochester Anti-Slavery Sewing Society in Rochester, New York, on July 5, 1852, which became known as "What to the Slave is your Fourth of July?" The Dover event was among numerous simultaneous readings across the state, including in Rochester, Rollinsford and Portsmouth. The City of Dover's Media Services Department recorded the reading and has made it available here.

The Dover Public Library collaborated with the Blue Ocean Society in July to host a beach cleanup day. We invited the community to meet us at Hilton Park for the cleanup. Cleanup days help wildlife and keep the beach safer for humans, but the information recorded during the session helps the Blue Ocean Society learn about trends in marine pollution and help find solutions. Thank you to everyone that came out for the event!

Beach Clean-Up

The Library staff helped 16 community members with technology help through our Book-a-Librarian program.

The Dover Public Library has 5,204 subscribers to its two monthly e-newsletters—Children's and Adults.

Library staff posted 161 items to its various social media platforms in July. Total social media platform followers = 13,379.

The Dover Public Library staff added 116 books to the 2 Little Free Libraries.

Passport application processing fees provide a continuing source of revenue for the Library. We processed 33 applications in June generating $1,155 in revenue.

Library staff attended training on: Preservation Planning, Game Base Programming Across the Generations, Be Prepared! Guide to Addressing Comic Book Bans, Censorship and Challenges, and Leveraging Social Media.

Nick Gagnon, Systems & Technology Librarian, is working towards his Master's in Library Science degree at San Jose State University in California.

Library staff members are involved with the following community groups: Community Literacy Committee, New England Library Association PR committee, New England Library Association IT Division, Dover Mental Health Alliance, Urbans Library Consortium, and SOS Recovery.

Public Welfare

Dover Welfare currently has 157 active cases. There were 11 new clients this month. The department also had 170 customer contacts.

Staff held 30 interviews with people and served 49 individuals. There were also 161 calls.

The Public Welfare Director met with Dover Housing to coordinate services more efficiently. Director Balian also spoke with local church leaders to see how best to coordinate services and concerning homeless issues.

Overall, the department spent $2009.98 this month for an average cost of $402.

The director also researched Federal Grant money with Dave Carpenter of Community Development.

Recreation Department

Gym & Summer Programs

The Horne Street Playgrounds program was held Monday thru Friday at the Horne Street playground and took daily trips to the Jenny Thompson Outdoor Pool as well as weekly field trips to state parks. Pickleball courts continued to be busy throughout the day with early morning hours being the most popular times. Weekend mornings continue to see occasional wait times resulting in the time limits being enforced. The gym was used for indoor pickleball reservations during inclement weather as well as open gym for basketball for both kids and adults. Rentals were held in the evenings as well as basketball personal training sessions run by Rec staff. Advantage Kids ran a youth tennis program based out of the DHS Tennis courts.

Indoor Pool & Jenny Thompson Pool

The Indoor Pool remains busy during all operating hours with maximum participation for each type of activity. The Outdoor Pool has seen high numbers for mid-morning lap swim and weekend Rec. Swim. Weekday Rec. Swim has been busy with this latest heatwave. Three camp programs, Tri-star, Camp Kool, and Playgrounds have kept the lifeguard team busy. Compared to last year, Rec Swim general public attendance has been down slightly as staff attribute it to more options are again available as Covid related cutbacks disappeared. The Jenny Thompson Pool mechanically has been running well with no major issues. The pool hosted one large 3 day swim meet for SOLO aquatics July 8-10, hosted the USA Great Bay Masters meet on July 17th, and also hosted one final SOLO meet July 30-31. Staff had to close the Indoor Pool for these three meets due to staffing shortages. Programming for the first half of the summer was quite busy. For session 2 of swim lessons, staff were able to increase the participation rate by 15 students by working more strategically through the enrollment and combining lower enrollment classes. The second half of swim lessons for the summer has lower enrollment but staff have added classes to account for the difference. This is a historic pattern as families get in their vacations prior to the start of the school year. Lifeguard staffing continues to be in flux, and will have college students start to disappear quickly in August, but the staff have done a tremendous job this season. Programming and Facilities are running well. The new Aquatics Program Supervisor, Erika Holton started Friday July, 25th. Rentals: SOLO, Atlantis, Otters. Birthday Parties: 2

Dover Ice Arena

July at the Dover Arena is a busy time of year as ice skating returns. Summer programs start and summer hockey camps are in session. Camp Kool continues through the month on the Foster floor as well as Roller Derby twice a week. All summer programs are full and the drop-in programs are averaging high attendance weekly as well. The month of August at the arena means summer programs will be wrapping up. Playoffs for the COED league will begin and registrations for the fall programs will begin. Ice Kings Summer hockey camp will return for another week. Camp Kool finishes its great summer on August 19th. Adult and Youth Stick Practice: 221 skaters. Birthday Parties: 0

Dover Senior Center

This month, the Center held Chair Yoga, Yoga for Bone Strength, and pickleball, as well as daily games and activities. The Center is planning new trips for 2022 including the Painted Canyons of the West and Spotlight on San Antonio and Western Canada in 2023! Members took a cruise on Casco Bay on a beautiful summer day and enjoyed a trolley tour along the New Hampshire coastline.

Other Recreation Updates

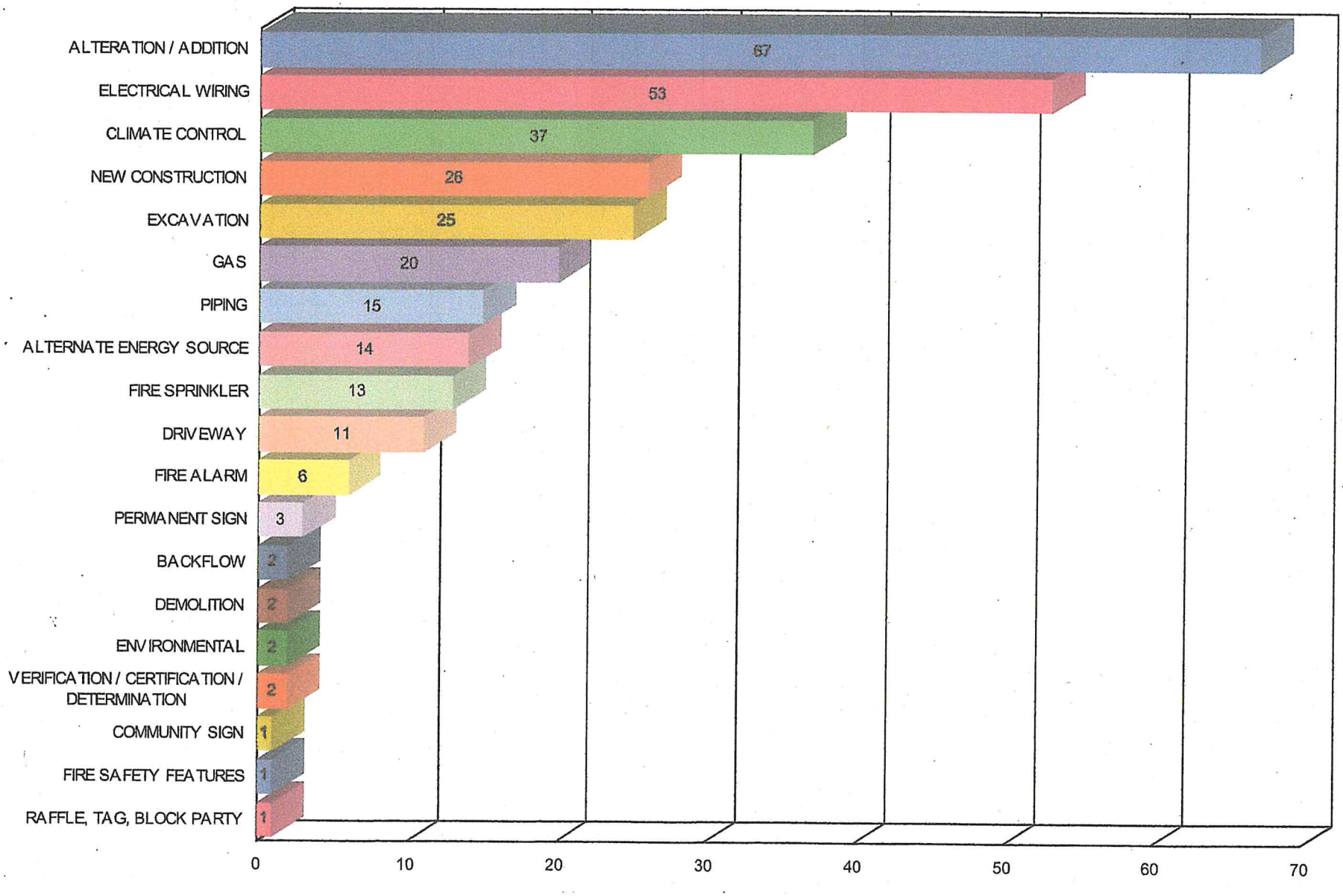
The Skatepark Project was approved by the TRC and Planning Board and is in line to start construction in August. The hope is that the construction will take 2 to 3 months so that the park is open this fall.

Jenny Thompson Pool Renovation Project is moving forward slowly as the specifications for the work to be done are being put together now by Weston and Sampson. The actual construction may be delayed until the spring of 2023.

The Cocheco River Park design details for support facilities for Paddlesports discussions are underway with stakeholders and the Park Subcommittee from CWDAC. There are more details to be worked out in how all of the needs can be met for the various user groups and the general public. The Paddlesports dock was heavily used this month with Great Bay Rowing having daily practices along with a number of kayakers using the launch ramp.

NAME	STREET NAME		Total Units	Units Built*	Units left	DATE OF PB SIGNATURE	DATE OF PB APPROVAL	SCRD DATE	PLANNING FILE #	MAP	L0T	EXPIRATION DATE	SCHOOL	Students**
Mixed Use														
Equine Properties	239 Knox Marsh Road	M	64	0	64		6/28/2022		P21-04	H	37A		W	
Redgate 47 Chestnut	47 Chestnut Street	A	173	0	173		5/10/2022		P21-84	31	5		H	
Cochecho Waterfront	River Street	M	418	0	418		6/14/2022		P21-69	22	1-2 & 1-4		G	
Downtown Dover Storage, LLC	14 Broadway	A	24	0	24		12/14/2021	Site	P21-29	4	5		H	0.72
One First Street LLC	One First Street	A	58	0	58	1/11/2022	8/24/2021	Site	P21-30	6	20	1/11/2027	H	1.74
Chinburg	1 Washington	A	36	36	0	6/11/2020	5/26/2020	Site	P17-46A	23	14	6/11/2025	H	1.1
Pointe Place Phase V	Northfield Drive	A	84	30	54	10/13/2020	7/28/2020	Site	P20-32	K	19	10/13/2025	G	2.5
Fakhoury	12 Preble Street	A	12	0	12			Site		4	76		H	0.4
Sojourn	66 Third Street	A	10	0	10	7/2/2020	1/29/2020	Site	P19-61	31	7	7/2/2025	H	0.3
Salty Sea	52 Old Rochester Rd	A	15	0	15	1/9/2018	12/12/2017	Site	P17-74	40	25	1/9/2023	H	0.5
Little Bay Marina	421 Dover Point Road	A	25	24	1	7/31/2020	2/25/2020	Site	P19-05	8	9,10,11,	7/31/2025	G	0.8
Total: Mixed Use			***919***	***90***	***829***									***5.5***
Multi-Family:														
Knox Marsh Development LLC	757 Central Ave	M	7	1	6		7/26/2022	Site	P22-15	28	7		H	2.1
Diamond Capital	71 - 73 Rutland Street		10	2	8		5/24/2022		P-21-64	14	17 & 17A		W	
DHA Whittier Street	48 Whittier Street		6	0	6		6/28/2022		P21-37	33	1-A		W	
Dove Development, LLC	51 & 65 Bellamy		31	3	28	1/11/2022	8/24/2021	Site	P21-66	H	46 &50	1/11/2027	W	10.9
McIntosh Dover, LLC	23 Cataract		128	2	126	2/22/2022	1/11/2022	Site	P21-45	13	23 & 34	2/22/2027	W	44.8
Railroad Apartments	2 Grove St	A	87	0	87	3/23/2021	12/15/2020	Site	P20-56	31	4	3/23/2026	H	30.5
Cottages at Back River	54 Back River Road	A	54	15	39	12/14/2021	3/9/2021	Site	P20-60	I	6	12/14/2026	G	18.9
Marker 44	87 Portland Ave	A	32	0	32	6/11/2019	11/13/2018	Site	P-18034	24	114	6/11/2024	H	11.2
Total: Multi-family			***348***	***22***	***326***									***60.6***
Subdivisions:														
Paolini Sherman Street	Sherman Street		2	0	2	7/21/2022	6/14/2022	Site	P22-34	39	53	7/21/2027	H	0.7
Settlement on Sixth	447 Sixth Street		11	0	11	2/8/2022	11.9.2021	Site	P21-43	B	5	2/8/2027	H	3.9
Schwartz	26 Bellamy Road	H	5	0	5	7/28/2021	6/25/2021	Site	P21-25	H	14D	7/28/2026	G	1.8
Khavari	Leather's Lane	H	40	12	28	4/27/2021	12/15/2020	Site	P20-71	I	4-A	4/27/2026	G	14.0
Georgakilas/Middle Road	Hayden Drive	H	13	6	7	12/15/2020	10/27/2020	12/15/2020	P20-51	M	102-12	12/15/2025	G	4.6
Lawrence & Cheryl Mulcahy	71 Glenwood Road	H	7	0	7	4/27/2021	1/26/2021	4/27/2021	P20-18	D	20	4/27/2026	H	2.5
Porch Light Drive	Cataract Ave	H	18	0	18	5/10/2022	3/8/2022	5/11/2022	P19-80B	14	10-G	5/10/2027	W	6.3
RV Paolini Construction, LLC	Cottage Park Drive	M	5	2	3	6/18/2019	12/11/2018	Site	P18-45	M	6	6/18/2024	G	1.8
Singh	County Farm Cross Road	H	4	4	0	3/14/2018	10/24/2017	3/15/2018	P17-58	B	6G	3/14/2023	H	1.4
Ayer	Eagan Drive	H	17	11	6	11/17/2017	4/11/2017	1/10/2018	P16-25	N	18	11/17/2022	G	6.0
Arch St	Fresian Drive	H	11	0	11	7/30/2013	10/23/2012	8/1/2013	P12-28	11	16	7/30/2018	W	3.9
Hidden Valley Drive	Hidden Valley Dr	H	10	8	2	7/30/2009	3/24/2009	8/4/2009	P09-03	I	94C	7/30/2013	G	3.5
Paddocks/Tidewater Farms	Saddle Trail Dr	H	9	4	5	2/21/2008	10/23/2007	2/21/2008	P07-43	N	8	2/21/2012	H	3.2
Picnic Rock	Back River Rd	H	21	20	1	10/31/2007	7/10/2007	11/6/2007	P07-32	16	20	10/31/2011	G	7.4
StoneCroft	Carriage Hill Ln	H	11	10	1	8/9/2005	5/24/2005	8/9/2005	P05-18	A	16	8/9/2009	H	3.9
Havenwood Farm at Alden	Boxwood/Wildewood	H	32	30	2	6/6/2005	5/10/2005	6/7/2005	P04-42	B	21	6/6/2009	H	11.2
Weeden	Garrison Rd	H	4	3	1	9/28/2004	6/22/2004	10/4/2004	P04-25	I	1P	9/24/2008	G	1.4
Total: Subdivisions			***220***	***110***	***110***									***72.5***
Elderly:														
Arbor Woods	Cielo Dr	H	72	68	**4**	2/20/2007	1/9/2007	2/20/2007	P06-25	H	4	2/20/2011	W	
Total: Elderly			***72***	***68***	***4***									
TOTAL APPROVED UNITS			**1559**	**290**	**1269**									

PERMITS APPLIED BY WORK CLASS (07/01/2022 TO 07/31/2022) FOR CITY OF DOVER, N.H.



PERMITS APPLIED BY WORK CLASS (07/01/2022 TO 07/31/2022)

Permit #	Type	Workclass	Status	Main Address		Project	District	Parcel
	Application Date	*Issue Date*	*Expiration*	*Last Inspection*	*Finaled Date*	*Applied Online*		
	Zone	*Sq Ft*	*Valuation*	*Fee Total*	*Assigned To*			
ALTERATION / ADDITION								
BLDM-2022-0042	Building - Minor	Alteration / Addition	Fees Due	24 Lucy Ln, Dover 03820			None	G0026-016000
	07/05/2022	*07/26/2022*	*01/25/2023*		*07/13/2022*	*No*		
	R-20 Residential - Low D	*0*	*$0.00*	*$190.00*	*Jim Maxfield*			
	Description: replace existing decking and railing, extending deck 4'							
BLDM-2022-0043	Building - Minor	Alteration / Addition	Issued	6 Smith Well Rd, Dover 03820			None	38032-G00000
	07/05/2022	*07/27/2022*	*01/26/2023*		*07/13/2022*	*No*		
	R-12 Residential - Mediu	*0*	*$0.00*	*$80.00*	*Jim Maxfield*			
	Description: const. a 14' x 12' front deck							
BLDM-2022-0044	Building - Minor	Alteration / Addition	Fees Due	81 Sixth St, Dover 03820			None	35013-000000
	07/06/2022					*No*		
	R-12 Residential - Mediu	*0*	*$0.00*	*$47.00*	*Jim Maxfield*			
	Description: in kind replacement of existing deck with stairs							
BLDM-2022-0045	Building - Minor	Alteration / Addition	Issued	442 Central Av, Dover 03820			None	06021-002000
	07/06/2022	*08/01/2022*	*01/31/2023*			*No*		
	CBD-G Central Business	*0*	*$0.00*	*$245.00*	*Jim Maxfield*			
	Description: install a bathroom's in tenant commercial space							
BLDM-2022-0046	Building - Minor	Alteration / Addition	In Review	10 Sun Hawk Ln, Dover 03820			None	E0074-C00000
	07/06/2022					*No*		
	R-20 Residential - Low D	*0*	*$0.00*	*$256.00*	*Thomas Abbott*			
	Description: const. a 14' x 24' garage							
BLDM-2022-0047	Building - Minor	Alteration / Addition	Issued	5 Watson Rd, Dover 03820			None	E0040-001000
	07/06/2022	*07/19/2022*	*01/18/2023*		*07/15/2022*	*No*		
	R-40 Residential - Rural	*0*	*$0.00*	*$267.00*	*Jim Maxfield*			
	Description: install a 24' round swimming pool							
BLDM-2022-0048	Building - Minor	Alteration / Addition	Complete	29 Spruce Ln, Dover 03820			None	I0029-A00000
	07/08/2022				*08/05/2022*	*No*		
	R-40 Residential - Rural	*0*	*$0.00*	*$2,115.00*	*Jim Maxfield*			
	Description: const. a 26' x 30' side addition and const. a farmers porch							
BLDM-2022-0050	Building - Minor	Alteration / Addition	Issued	24 Boston Harbor Rd, Dover 03820			None	07023-000000
	07/08/2022	*07/22/2022*	*01/20/2023*			*No*		
	R-20 Residential - Low D	*0*	*$0.00*	*$1,059.00*	*Jim Maxfield*			
	Description: lot 19, house in front. remove 2nd flr and build full wall with new roof construction							
BLDM-2022-0049	Building - Minor	Alteration / Addition	Issued	71 Bay View Rd, Dover 03820			None	J0022-A00000
	07/08/2022	*08/10/2022*	*02/09/2023*			*No*		
	R-40 Residential - Rural	*0*	*$0.00*	*$2,025.00*	*Jim Maxfield*			
	Description: const. an addition onto rear of garage, finish space above garage for add'l living area							

PERMITS APPLIED BY WORK CLASS (07/01/2022 TO 07/31/2022)

Permit #	Type	Workclass	Status	Main Address		Project	District	Parcel
	Application Date	*Issue Date*	*Expiration*	*Last Inspection*	*Finaled Date*	*Applied Online*		
	Zone	*Sq Ft*	*Valuation*	*Fee Total*	*Assigned To*			
BLDM-2022-0051	Building - Minor	Alteration / Addition	Issued	50 Alumni Dr, Dover 03820			None	H0012-000000
	07/09/2022	*07/26/2022*	*01/25/2023*			*No*		
	R-20 Residential - Low D	*0*	*$0.00*	*$0.00*	*Jim Maxfield*			
	Description: kitchen remodel							
BLDM-2022-0053	Building - Minor	Alteration / Addition	In Review	118 Cocheco St, Dover 03820			None	25066-I00000
	07/09/2022					*No*		
	R-12 Residential - Mediu	*0*	*$0.00*	*$124.00*	*Thomas Abbott*			
	Description: const. a rear deck							
BLDM-2022-0054	Building - Minor	Alteration / Addition	Fees Due	38 Cornerstone Dr, Dover 03820			None	B0018-039000
	07/09/2022					*No*		
	R-40 Residential - Rural	*0*	*$0.00*	*$366.00*	*Jim Maxfield*			
	Description: replace existing deck with new in kind, no change in footprint							
BLDM-2022-0055	Building - Minor	Alteration / Addition	Fees Due	73 Silver St, Dover 03820			None	09002-000000
	07/11/2022					*No*		
		0	*$0.00*	*$47.00*	*Jim Maxfield*			
	Description: repairs to posts, decking boards & railings							
BLDM-2022-0056	Building - Minor	Alteration / Addition	In Review	18 Cushing St, 3, Dover 03820			None	10078-000000
	07/11/2022					*No*		
	HR Residential - Heritag	*0*	*$0.00*	*$190.00*	*Jim Maxfield*			
	Description: bathrm renovation, no change in fixture location, updating only							
BLDM-2022-0057	Building - Minor	Alteration / Addition	Fees Due	270 Gulf Rd, Dover 03820			None	N0008-A00006
	07/11/2022					*No*		
	R-40 Residential - Rural	*0*	*$0.00*	*$80.00*	*Jim Maxfield*			
	Description: interior demolition							
BLDM-2022-0058	Building - Minor	Alteration / Addition	Fees Due	24 Hayden Dr, Dover 03820			None	M0102-012000
	07/12/2022				*07/19/2022*	*No*		
	R-40 Residential - Rural	*0*	*$0.00*	*$685.00*	*Jim Maxfield*			
	Description: install a 12' x 26' fiberglass inground swimming pool							
BLDM-2022-0060	Building - Minor	Alteration / Addition	Issued	2 And 4 Deborah Ln, Dover 03820			None	L0050-000000
	07/12/2022	*07/15/2022*	*01/16/2023*			*No*		
	RM-SU Residential - Sut	*0*	*$0.00*	*$135.00*	*Jim Maxfield*			
	Description: remove old roof install new							
BLDM-2022-0059	Building - Minor	Alteration / Addition	Submitted	19 Hemlock Forest, Dover 03820			None	I0016-000000
	07/12/2022					*No*		
	RM-SU Residential - Sut	*0*	*$0.00*	*$47.00*	*Thomas Abbott*			
	Description: interior demolition after water damage							
BLDM-2022-0061	Building - Minor	Alteration / Addition	Issued	6, 8, 10 & 12 Deborah Ln, Dover 03820			None	L0050-000000

PERMITS APPLIED BY WORK CLASS (07/01/2022 TO 07/31/2022)

Permit #	Type / Workclass / Status	Main Address	Project / District / Parcel
	07/12/2022 — 07/15/2022 — 01/16/2023 RM-SU Residential - Sut 0 — $0.00 — $245.00 — Jim Maxfield Description: remove existing and replace with new roof shingles		No
BLDM-2022-0062	Building - Minor — Alteration / Addition — Issued 07/13/2022 — 07/15/2022 — 01/16/2023 RM-SU Residential - Sut 0 — $0.00 — $245.00 — Jim Maxfield Description: remove existing and replace roof shingles	14, 16, 18 & 20 Deborah Ln, Dover 03820	No None L0050-000000
BLDM-2022-0063	Building - Minor — Alteration / Addition — Issued 07/13/2022 — 07/15/2022 — 01/16/2023 RM-SU Residential - Sut 0 — $0.00 — $245.00 — 07/15/2022 — Jim Maxfield Description: remove existing roof and replace with new shingles	22, 24, 26 & 28 Deborah Ln, Dover 03820	No None L0050-000000
BLDM-2022-0064	Building - Minor — Alteration / Addition — Issued 07/13/2022 — 07/27/2022 — 01/26/2023 R-12 Residential - Mediu 0 — $0.00 — $205.00 — Jim Maxfield Description: remove old roofing and replace with new, house and garage	11 Elliot Pk, Dover 03820	No None 17008-000000
BLDM-2022-0065	Building - Minor — Alteration / Addition — Issued 07/14/2022 — 07/14/2022 — 01/13/2023 0 — $0.00 — $2,525.00 — 07/14/2022 — Jim Maxfield Description: repair existing timber bulkhead in kind	50 Little Bay Dr, Dover, NH 03820	No None
BLDM-2022-0066	Building - Minor — Alteration / Addition — Issued 07/19/2022 — 08/08/2022 — 02/07/2023 R-12 Residential - Mediu 0 — $0.00 — $300.00 — Jim Maxfield Description: install an above ground swimming pool	11 Conifer Commons, Dover 03820	No None E0019-000000
BLDM-2022-0067	Building - Minor — Alteration / Addition — In Review 07/19/2022 R-12 Residential - Mediu 0 — $0.00 — $58.00 — Michelle Dube Description: const. a front entry	33 Long Hill Rd, Dover 03820	No None A0011-000000
BLDM-2022-0068	Building - Minor — Alteration / Addition — Fees Due 07/19/2022 R-40 Residential - Rural 0 — $0.00 — $377.00 — Jim Maxfield Description: install an above ground swimming pool	476 Tolend Rd, Dover 03820	No None C0039-B00000
BLDM-2022-0069	Building - Minor — Alteration / Addition — Issued 07/19/2022 — 08/02/2022 — 02/01/2023 R-12 Residential - Mediu 0 — $0.00 — $80.00 — Jim Maxfield Description: const. a deck around above ground swimming pool	90 Horne St, Dover 03820	No None 36034-F00000
BLDM-2022-0070	Building - Minor — Alteration / Addition — Fees Due 07/20/2022 R-12 Residential - Mediu 0 — $0.00 — $69.00 — Jim Maxfield	18 Samuel Hanson Av, Dover 03820	No None 21019-000000

PERMITS APPLIED BY WORK CLASS (07/01/2022 TO 07/31/2022)

Permit #	Type	Workclass	Status	Main Address		Project	District	Parcel
	Application Date	*Issue Date*	*Expiration*	*Last Inspection*	*Finaled Date*	*Applied Online*		
	Zone	*Sq Ft*	*Valuation*	*Fee Total*	*Assigned To*			
	Description: repairs to roof after water leak							
BLDM-2022-0071	Building - Minor	Alteration / Addition	Issued	328 Back Rd, Dover 03820			None	M0097-000000
	07/20/2022	*08/10/2022*	*02/09/2023*			*No*		
	R-40 Residential - Rural	*0*	*$0.00*	*$113.00*	*Jim Maxfield*			
	Description: bathroom renovation, replacing tub & sink							
BLDM-2022-0072	Building - Minor	Alteration / Addition	In Review	61 Third St, Dover 03820			None	31020-000000
	07/20/2022					*No*		
	CBD-G Central Business	*0*	*$0.00*	*$575.00*	*Michelle Dube*			
	Description: interior remodel of a multi-family structure (5 units)							
BLDM-2022-0073	Building - Minor	Alteration / Addition	Fees Due	201 Dover Point Rd, Notre Dame Bldg., Dover 03820			None	L0015-000000
	07/20/2022					*No*		
	R-20 Residential - Low D	*0*	*$0.00*	*$960.00*	*Thomas Abbott*			
	Description: interior improvements, replacing flooring and painting							
BLDM-2022-0074	Building - Minor	Alteration / Addition	Fees Due	4 Paul St, Dover 03820			None	22011-000000
	07/20/2022					*No*		
	R-12 Residential - Mediu	*0*	*$0.00*	*$410.00*	*Jim Maxfield*			
	Description: window replacement (15), no structural changes							
BLDM-2022-0075	Building - Minor	Alteration / Addition	In Review	40 Toftree Ln, Dover 03820			None	M0159-000000
	07/21/2022					*No*		
	R-40 Residential - Rural	*0*	*$0.00*	*$168.00*	*Jim Maxfield*			
	Description: roof asphalt shingle replacement							
BLDM-2022-0076	Building - Minor	Alteration / Addition	Fees Due	826 Central Av, Suite D, Dover 03820			None	37038-000000
	07/21/2022					*No*		
	C Non-Residential - Com	*0*	*$0.00*	*$2,775.00*	*Thomas Abbott*			
	Description: change of use, alterations improvements to 2555 sq ft. tenant space							
BLDM-2022-0077	Building - Minor	Alteration / Addition	Fees Due	24 Hayden Dr, Dover 03820			None	M0102-012000
	07/21/2022					*No*		
	R-40 Residential - Rural	*0*	*$0.00*	*$190.00*	*Jim Maxfield*			
	Description: finish basement with 3/4 bathrm							
BLDM-2022-0078	Building - Minor	Alteration / Addition	In Review	1 Berkshire Ln, Dover, NH 03820			None	
	07/21/2022					*Yes*		
		0	*$0.00*	*$47.00*	*Jim Maxfield*			
	Description: build a deck							
BLDM-2022-0079	Building - Minor	Alteration / Addition	Issued	247 Shaws Ln, Dover 03820			None	I0002-A00000
	07/22/2022	*08/11/2022*	*02/10/2023*			*No*		
	RM-SU Residential - Sut	*0*	*$0.00*	*$454.00*	*Jim Maxfield*			
	Description: construct a bathrm in unfinished basement							

PERMITS APPLIED BY WORK CLASS (07/01/2022 TO 07/31/2022)

Permit #	Type	Workclass	Status	Main Address		Project	District	Parcel
	Application Date	*Issue Date*	*Expiration*	*Last Inspection*	*Finaled Date*	*Applied Online*		
	Zone	*Sq Ft*	*Valuation*	*Fee Total*	*Assigned To*			
BLDM-2022-0081	Building - Minor	Alteration / Addition	In Review	53 Third St, Apt. 59A, Dover 03820			None	31021-000000
	07/22/2022					*No*		
	CBD-G Central Business	*0*	*$0.00*	*$135.00*	*Jim Maxfield*			
	Description: interior renovation, replacing 8 windows							
BLDM-2022-0082	Building - Minor	Alteration / Addition	Fees Paid	30 Holiday Dr, Dover 03820			None	I0056-001000
	07/22/2022					*No*		
	RM-SU Residential - Sut	*0*	*$0.00*	*$1,125.00*	*Thomas Abbott*			
	Description: interior renovation							
BLDM-2022-0083	Building - Minor	Alteration / Addition	Issued	17 Stonewall Dr, Dover 03820			None	H0053-000000
	07/22/2022	*08/11/2022*	*02/10/2023*			*No*		
	R-40 Residential - Rural	*0*	*$0.00*	*$1,059.00*	*Jim Maxfield*			
	Description: enclosing open space on office mezzanine with modular office							
BLDM-2022-0085	Building - Minor	Alteration / Addition	Fees Due	15 Abbey Sawyer Memorial Dr, Dover 03820			None	28032-000000
	07/22/2022					*No*		
	RM-SU Residential - Sut	*0*	*$0.00*	*$795.00*	*Jim Maxfield*			
	Description: install antennas, ancillary tower and ground equipment							
BLDM-2022-0084	Building - Minor	Alteration / Addition	Fees Due	113 Crosby Rd. Rd, Unit 14 and Unit 15, Dover, NH 03820			None	
	07/22/2022					*Yes*		
		0	*$0.00*	*$190.00*	*Michelle Dube*			
	Description: Adding office space on first floor of Unit 14/15. 5 offices total.							
BLDM-2022-0087	Building - Minor	Alteration / Addition	Issued	4 Hill Street, Dover, NH 03820			None	
	07/25/2022	*08/09/2022*	*02/09/2023*			*Yes*		
		0	*$0.00*	*$245.00*	*Jim Maxfield*			
	Description: replace foundation for existing garage							
BLDM-2022-0088	Building - Minor	Alteration / Addition	Issued	35 Crosby Rd, Dover, NH 03820			None	
	07/26/2022	*08/11/2022*	*02/10/2023*			*Yes*		
		0	*$0.00*	*$135.00*	*Jim Maxfield*			
	Description: Install two 10,000 BTU pad set makeup air units with ducted work for paint room. Installation of a second paint booth. This booth will be enclosed.							
BLDM-2022-0089	Building - Minor	Alteration / Addition	Fees Due	138 Varney Rd, Dover 03820			None	A0036-004000
	07/26/2022					*No*		
	R-40 Residential - Rural	*0*	*$0.00*	*$630.00*	*Michelle Dube*			
	Description: replacement of 20- windows and 1 door, no structural changes							
BLDM-2022-0090	Building - Minor	Alteration / Addition	Fees Due	8 Reyners Brook Dr, Dover 03820			None	A0047-009000
	07/26/2022	*07/28/2022*	*01/27/2023*			*No*		
	R-40 Residential - Rural	*0*	*$0.00*	*$157.00*	*Jim Maxfield*			
	Description: replacement of 2 doors, no structural changes							

PERMITS APPLIED BY WORK CLASS (07/01/2022 TO 07/31/2022)

Permit #	Type	Workclass	Status	Main Address		Project	District	Parcel
	Application Date	*Issue Date*	*Expiration*	*Last Inspection*	*Finaled Date*	*Applied Online*		
	Zone	*Sq Ft*	*Valuation*	*Fee Total*	*Assigned To*			
BLDM-2022-0091	Building - Minor	Alteration / Addition	In Review	56 Cherrywood Dr, Dover 03820			None	B0004-007000
	07/27/2022					*No*		
	R-40 Residential - Rural	*0*	*$0.00*	*$410.00*	*Thomas Abbott*			
	Description: const. a 30' x 24' 1-story rear addition							
BLDM-2022-0092	Building - Minor	Alteration / Addition	Fees Due	14 Rosanna Drive, Dover, NH 03820			None	I0003-000000
	07/27/2022					*Yes*		
	RM-SU Residential - Sut	*0*	*$0.00*	*$212.00*	*Michelle Dube*			
	Description: New composite Trex decking and removal of old wood deck at customer home.							
	Decking is Trex Clamshell Gray with hidden fasteners and picture frame edge on main deck. Railing system is white Trex select railings with black aluminum balusters. Deck construction and frame is pressure treated wood, frost protected concrete footings (not removing old footings), and proper approved fasteners and Simpson ties. Include pvc facia on rim joist, risers, and skirt boards. Composite deck screws on stairs and outer picture frame band. Include 1x6 pvc kick plate at deck to house meeting point. Remove and haul away old 10x12 deck included.							
	New deck is 12x18 with stairs to a 4x4 landing and stairs to the ground. Clean up at completion.							
BLDM-2022-0093	Building - Minor	Alteration / Addition	Fees Due	19 Westwood Circle, Dover, NH			None	
	07/28/2022					*Yes*		
		0	*$0.00*	*$190.00*	*Jim Maxfield*			
	Description: Add a new 10 foot by 20 foot deck onto back sunroom with stairs and change out exterior door in sunroom for new more energy efficient one.							
BLDM-2022-0094	Building - Minor	Alteration / Addition	In Review	173 Mast Road, Dover, NH 03820			None	
	07/28/2022					*Yes*		
		0	*$0.00*	*$113.00*	*Thomas Abbott*			
	Description: Kitchen Cabinet Replacement							
BLDM-2022-0095	Building - Minor	Alteration / Addition	Fees Due	3 Mckenna St, Dover 03820			None	I0001-H00000
	07/29/2022					*No*		
	RM-SU Residential - Sut	*0*	*$0.00*	*$80.00*	*Jim Maxfield*			
	Description: updating and enlarging existing deck							
BLDM-2022-0096	Building - Minor	Alteration / Addition	Issued	62 Cottonwood Dr, Dover 03820			None	B0004-024000
	07/29/2022	*08/09/2022*	*02/08/2023*			*No*		
	R-40 Residential - Rural	*0*	*$0.00*	*$685.00*	*Jim Maxfield*			
	Description: construct an addition over 2 car garage							
BLDM-2022-0097	Building - Minor	Alteration / Addition	In Review	54 Horne St, Dover 03820			None	35028-000000
	07/29/2022					*No*		
	R-12 Residential - Mediu	*0*	*$0.00*	*$80.00*	*Jim Maxfield*			
	Description: replacement of 4 living rm & 2 bathrm windows, no structural							
BLDM-2022-0098	Building - Minor	Alteration / Addition	Void	14 Reyners Brook Dr Dr, Dover, NH 03820			None	
	07/29/2022					*Yes*		
		0	*$0.00*	*$0.00*	*Jim Maxfield*			
	Description: Remove and replace existing asphalt driveway							

PERMITS APPLIED BY WORK CLASS (07/01/2022 TO 07/31/2022)

Permit #	Type	Workclass	Status	Main Address		Project	District	Parcel
	Application Date	*Issue Date*	*Expiration*	*Last Inspection*	*Finaled Date*	*Applied Online*		
	Zone	*Sq Ft*	*Valuation*	*Fee Total*	*Assigned To*			
BLDM-2022-0099	Building - Minor	Alteration / Addition	Fees Due	1 Adelle Dr, Whole Building, Dover, NH 03820			None	
	07/29/2022					*Yes*		
		0	*$0.00*	*$322.00*	*Jim Maxfield*			
	Description: Window Replacement							
BLDM-2022-0100	Building - Minor	Alteration / Addition	Submitted - Online	40 Maple St., Dover, NH 03821			None	
	07/29/2022					*Yes*		
		0	*$0.00*	*$47.00*	*Jim Maxfield*			
	Description: Create second means of egress							
BLDM-2022-0101	Building - Minor	Alteration / Addition	In Review	40 Maple St., Dover, NH 03821			None	
	07/29/2022					*Yes*		
		0	*$0.00*	*$80.00*	*Jim Maxfield*			
	Description: Remove discontinued / out of service sprinkler system							
BLDM-2022-0102	Building - Minor	Alteration / Addition	Submitted	10 Adelle Drive Whole Building, Dover, NH 03820			None	
	07/29/2022					*Yes*		
		0	*$0.00*	*$322.00*	*Jim Maxfield*			
	Description: Window Replacement							
BLDM-2022-0103	Building - Minor	Alteration / Addition	In Review	9 Adelle Dr, Whole Building, Dover, NH 03820			None	
	07/29/2022					*Yes*		
		0	*$0.00*	*$322.00*	*Jim Maxfield*			
	Description: Window replacment							
BLDM-2022-0104	Building - Minor	Alteration / Addition	In Review	2 Adelle Drive, Whole Building, Dover, NH 03820			None	
	07/29/2022					*Yes*		
		0	*$0.00*	*$322.00*	*Jim Maxfield*			
	Description: Window Replacment							
BLDM-2022-0105	Building - Minor	Alteration / Addition	In Review	11 Adelle Drive Whole Building, Dover, NH 03820			None	
	07/29/2022					*Yes*		
		0	*$0.00*	*$322.00*	*Jim Maxfield*			
	Description: window replacement							
BLDM-2022-0106	Building - Minor	Alteration / Addition	Fees Due	222 Central Av, Dover 03820			None	09098-000000
	07/30/2022					*No*		
	CBD-G Central Business	*0*	*$0.00*	*$850.00*	*Michelle Dube*			
	Description: interior improvements within school - paint, new flooring 3 floors							
BLDM-2022-0107	Building - Minor	Alteration / Addition	In Review	8 Susannah'S Crossing, Dover 03820			None	F0023-A00026

PERMITS APPLIED BY WORK CLASS (07/01/2022 TO 07/31/2022)

Permit #	Type / Application Date / Zone	Workclass / Issue Date / Sq Ft	Status / Expiration / Valuation	Main Address / Last Inspection / Fee Total	Finaled Date / Assigned To	Project / Applied Online	District	Parcel
	07/30/2022 R-40 Residential - Rural 0 Description: install 1 16' x 12' wood pergola		$0.00	$47.00	Thomas Abbott	No		
BLDM-2022-0108	Building - Minor 07/30/2022 R-12 Residential - Mediu 0 Description: extend existing deck	Alteration / Addition	In Review $0.00	8 Stiles Ln, Dover 03820 $344.00	Michelle Dube	No	None	40032-005000
BLDM-2022-0109	Building - Minor 07/30/2022 R-20 Residential - Low D 0 Description: const. a 24' x 32' 1 story, 1 bedroom addition	Alteration / Addition	Fees Due $0.00	43 Tolend Rd, Dover 03820 $1,994.00	Natasha Kypfer	No	None	E0074-D00000
BLDM-2022-0110	Building - Minor 07/30/2022 IT Non-Residential - Innc 0 Description: adding 2 hour rating on corridor walls	Alteration / Addition	Fees Due $0.00	100 Liberty Wy, Dover 03820 $1,785.00	Michelle Dube	No	None	E0024-000000
BLDM-2022-0111	Building - Minor 07/30/2022 RM-U Residential - Urba 0 Description: replace existing accessible entry ramp	Alteration / Addition	Submitted $0.00	660 Central Av, 102, Dover 03820 $47.00	Michelle Dube	No	None	30136-000000

PERMITS APPLIED FOR ALTERATION / ADDITION: 67

ALTERNATE ENERGY SOURCE

ELEC-2022-0071	Electrical 07/06/2022 R-40 Residential - Rural 0 Description: wiring for 40 solar panel system	Alternate Energy Source 07/26/2022	Void 01/25/2023 $0.00	77 Childs Dr, Dover 03820 $0.00	Clarence Worden	No	None	N0008-A00P00
ELEC-2022-0073	Electrical 07/06/2022 C Non-Residential - Com 0 Description: wiring for dc solar array, 500 solar panels on roof	Alternate Energy Source 07/25/2022	Issued 01/24/2023 $0.00	40 Dover Point Rd, Dover 03820 $5,990.00	Clarence Worden	No	None	K0025-B00000
ELEC-2022-0077	Electrical 07/07/2022 R-20 Residential - Low D 0 Description: installing 7.84 kwdc soalr array	Alternate Energy Source 07/26/2022	Issued 01/25/2023 $0.00	7 Landing Wy, Dover 03820 $96.00	Clarence Worden	No	None	L0095-01J000

PERMITS APPLIED BY WORK CLASS (07/01/2022 TO 07/31/2022)

Permit #	Type	Workclass	Status	Main Address		Project	District	Parcel
	Application Date	*Issue Date*	*Expiration*	*Last Inspection*	*Finaled Date*	*Applied Online*		
	Zone	*Sq Ft*	*Valuation*	*Fee Total*	*Assigned To*			
ELEC-2022-0084	Electrical	Alternate Energy Source	Issued	37 Littleworth Rd, Dover 03820			None	G0028-001D00
	07/07/2022	*07/11/2022*	*01/10/2023*			*No*		
	IT Non-Residential - Innc	*0*	*$0.00*	*$114.00*	*Clarence Worden*			
	Description: 24 panel solar tracker							
ELEC-2022-0107	Electrical	Alternate Energy Source	Issued	160 Varney Rd, Dover 03820			None	A0032-B00000
	07/13/2022	*07/26/2022*	*01/25/2023*			*No*		
	R-40 Residential - Rural	*0*	*$0.00*	*$0.00*	*Clarence Worden*			
	Description: installing PV array with 33 400 watt panels 13.2kw							
ELEC-2022-0108	Electrical	Alternate Energy Source	Issued	7 Erik Dr, Dover 03820			None	B0019-I00000
	07/13/2022	*08/01/2022*	*01/31/2023*			*No*		
	R-40 Residential - Rural	*0*	*$0.00*	*$0.00*	*Clarence Worden*			
	Description: install 13.94 kw roof mounted solar array with 34 410watt modules							
ELEC-2022-0109	Electrical	Alternate Energy Source	Issued	12 Winterberry Dr, Dover 03820			None	N0008-000004
	07/13/2022	*07/25/2022*	*01/24/2023*			*No*		
	R-40 Residential - Rural	*0*	*$0.00*	*$0.00*	*Clarence Worden*			
	Description: install 18 kw solar roof mount with 45 panels							
ELEC-2022-0110	Electrical	Alternate Energy Source	Fees Due	22 Parsons Ln, Dover 03820			None	A0036-010000
	07/13/2022	*07/22/2022*	*01/23/2023*			*No*		
	R-40 Residential - Rural	*0*	*$0.00*	*$50.00*	*Clarence Worden*			
	Description: install 8.4 kw roof mounted solar panels 21 panels							
ELEC-2022-0112	Electrical	Alternate Energy Source	Issued	77 Childs Dr, Dover 03820			None	N0008-A00P00
	07/14/2022	*07/25/2022*	*01/24/2023*			*No*		
	R-40 Residential - Rural	*0*	*$0.00*	*$175.00*	*Clarence Worden*			
	Description: install 40 solar panel system(rated@16KW) to the roof of garage with trenching. Includes energy storage(rated@27KWH)							
ELEC-2022-0114	Electrical	Alternate Energy Source	Issued	16 Fisher St, Dover 03820			None	15046-A00000
	07/18/2022	*07/19/2022*	*01/18/2023*			*No*		
	HR Residential - Heritag	*0*	*$0.00*	*$150.00*	*Clarence Worden*			
	Description: install 6.80kw solar system on roof with 20 340w panels							
ELEC-2022-0115	Electrical	Alternate Energy Source	Issued	1A Sylvan Dr, Dover 03820			None	I0020-A00022
	07/18/2022	*07/19/2022*	*01/18/2023*			*No*		
	R-20 Residential - Low D	*0*	*$0.00*	*$144.00*	*Clarence Worden*			

PERMITS APPLIED BY WORK CLASS (07/01/2022 TO 07/31/2022)

Permit #	Type / Application Date / Zone	Workclass / Issue Date / Sq Ft	Status / Expiration / Valuation	Main Address / Last Inspection / Fee Total	Finaled Date / Assigned To	Project / Applied Online	District	Parcel
	Description: install roof mounted solare 4.76kw 14 340w panels							
ELEC-2022-0119	Electrical *07/20/2022* *R-12 Residential - Mediu*	Alternate Energy Source *07/20/2022* *0*	Issued *01/19/2023* *$0.00*	2 Fairfield Dr, Dover 03820 *$171.00*	*Clarence Worden*	*No*	None	14005-G00000
	Description: install 6.0kw solar on rooftop with 16 panels							
ELEC-2022-0122	Electrical *07/22/2022* *R-12 Residential - Mediu*	Alternate Energy Source *07/25/2022* *0*	Issued *01/24/2023* *$0.00*	3 Newport Rd, Dover 03820 *$145.00*	*07/26/2022* *Clarence Worden*	*No*	None	K0018-I00000
	Description: install 5.10 kw solar on roof with 15 340w panels							
ELEC-2022-0135	Electrical *07/28/2022* *R-40 Residential - Rural*	Alternate Energy Source *07/28/2022* *0*	Issued *01/27/2023* *$0.00*	61 Boxwood Ln, Dover 03820 *$166.00*	*Clarence Worden*	*No*	None	B0021-004000
	Description: install roof mounted solar 12.24kwdc with 36 340w panels							

PERMITS APPLIED FOR ALTERNATE ENERGY SOURCE: 14

BACKFLOW

PLMB-2022-0029	Plumbing *07/05/2022* *R-40 Residential - Rural*	Backflow *08/03/2022* *0*	Complete *02/02/2023* *$0.00*	23 Lundy Point Dr, Dover 03820 *08/03/2022* *$31.00*	*08/08/2022* *Jamie McCulloch*	*No*	None	G0035-E00002
PLMB-2022-0034	Plumbing *07/11/2022* *R-12 Residential - Mediu*	Backflow *08/04/2022* *0*	Complete *01/31/2023* *$0.00*	20 Arch St, Dover 03820 *08/04/2022* *$49.00*	*08/04/2022* *Eric Tompson*	*No*	None	11013-000000
	Description: installing 2 backflow & 2 memo deduct meters for irrigation system							

PERMITS APPLIED FOR BACKFLOW: 2

CLIMATE CONTROL

MECH-2022-0077	Mechanical / Gas *07/06/2022* *RM-SU Residential - Sut*	Climate Control *07/07/2022* *0*	Issued *01/06/2023* *$0.00*	4 Caileyanna Ln, Dover 03820 *$0.00*	*Eric Tompson*	*No*	None	I0020-K00004
	Description: HVAC							
MECH-2022-0078	Mechanical / Gas *07/06/2022* *RM-SU Residential - Sut*	Climate Control *07/07/2022* *0*	Issued *01/06/2023* *$0.00*	4 Caileyanna Ln, Dover 03820 *$0.00*	*Eric Tompson*	*No*	None	I0020-K00004
	Description: HVAC							
MECH-2022-0080	Mechanical / Gas	Climate Control	Issued	13 Dover Point Rd, Dover 03820			None	K0032-000000

PERMITS APPLIED BY WORK CLASS (07/01/2022 TO 07/31/2022)

Permit #	Type	Workclass	Status	Main Address		Project	District	Parcel
	Application Date	*Issue Date*	*Expiration*	*Last Inspection*	*Finaled Date*	*Applied Online*		
	Zone	*Sq Ft*	*Valuation*	*Fee Total*	*Assigned To*			
	07/07/2022	*08/04/2022*	*02/03/2023*			*No*		
	R-12 Residential - Mediu	*0*	*$0.00*	*$60.00*	*Eric Tompson*			
	Description: installing a mini split in new room above garage							
MECH-2022-0081	Mechanical / Gas	Climate Control	Issued	20 Seaborne Dr, Dover 03820			None	J0001-C00000
	07/07/2022	*08/11/2022*	*02/10/2023*			*No*		
	R-40 Residential - Rural	*0*	*$0.00*	*$0.00*	*Eric Tompson*			
	Description: replacing 22 RTUS at school							
MECH-2022-0083	Mechanical / Gas	Climate Control	Issued	18 Hayden Dr, Dover 03820			None	M0102-012000
	07/07/2022	*08/04/2022*	*02/03/2023*			*No*		
	R-40 Residential - Rural	*0*	*$0.00*	*$31.00*	*Eric Tompson*			
	Description: install a direct vent fireplace w/venting only							
MECH-2022-0084	Mechanical / Gas	Climate Control	Issued	24 Hayden Dr, Dover 03820			None	M0102-012000
	07/07/2022	*08/04/2022*	*02/03/2023*			*No*		
	R-40 Residential - Rural	*0*	*$0.00*	*$31.00*	*Eric Tompson*			
	Description: install direct vent fireplace w/venting only							
MECH-2022-0087	Mechanical / Gas	Climate Control	Issued	54 Columbus Av, Dover 03820			None	G0026-A00000
	07/08/2022	*08/04/2022*	*02/03/2023*			*No*		
	R-20 Residential - Low D	*0*	*$0.00*	*$45.00*	*Eric Tompson*			
	Description: mini split 1 head							
MECH-2022-0089	Mechanical / Gas	Climate Control	Issued	31 Hough St, Dover 03820			None	30029-000000
	07/08/2022	*08/03/2022*	*02/02/2023*			*No*		
	RM-U Residential - Urba	*0*	*$0.00*	*$125.00*	*Eric Tompson*			
	Description: install mini split on first floor and third floor							
MECH-2022-0091	Mechanical / Gas	Climate Control	Issued	28 Atkinson St, Dover 03820			None	09061-A00000
	07/12/2022	*08/03/2022*	*02/02/2023*			*No*		
	RM-U Residential - Urba	*0*	*$0.00*	*$190.00*	*Eric Tompson*			
	Description: replacing boiler/DHW system,, converting from oil to NG							
MECH-2022-0092	Mechanical / Gas	Climate Control	Issued	12 Spring St, Dover 03820			None	12009-000000
	07/12/2022	*08/03/2022*	*02/02/2023*			*No*		
	HR Residential - Heritag	*0*	*$0.00*	*$115.00*	*Eric Tompson*			
	Description: install multi head mini split system							
MECH-2022-0093	Mechanical / Gas	Climate Control	Issued	5 Southwood Dr, Dover 03820			None	I0051-000000
	07/12/2022	*08/03/2022*	*02/02/2023*			*No*		
	RM-SU Residential - Sut	*0*	*$0.00*	*$175.00*	*Eric Tompson*			
	Description: install 4 head mini split system							
MECH-2022-0094	Mechanical / Gas	Climate Control	Issued	158 Back River Rd, Dover 03820			None	I0089-000000
	07/12/2022	*08/03/2022*	*02/02/2023*			*No*		
	R-12 Residential - Mediu	*0*	*$0.00*	*$150.00*	*Eric Tompson*			

PERMITS APPLIED BY WORK CLASS (07/01/2022 TO 07/31/2022)

Permit #	Type	Workclass	Status	Main Address		Project	District	Parcel
	Application Date	*Issue Date*	*Expiration*	*Last Inspection*	*Finaled Date*	*Applied Online*		
	Zone	*Sq Ft*	*Valuation*	*Fee Total*	*Assigned To*			
	Description: install 3 head mini split system							
MECH-2022-0095	Mechanical / Gas	Climate Control	Issued	10 Spruce Dr, Dover 03820			None	I0027-L00000
	07/12/2022	*08/03/2022*	*02/02/2023*			*No*		
	R-12 Residential - Mediu	*0*	*$0.00*	*$195.00*	*Eric Tompson*			
	Description: install 3 head mini split system							
MECH-2022-0096	Mechanical / Gas	Climate Control	Issued	165 Mount Vernon St, Dover 03820			None	29033-000000
	07/12/2022	*08/03/2022*	*02/02/2023*			*No*		
	R-12 Residential - Mediu	*0*	*$0.00*	*$95.00*	*Eric Tompson*			
	Description: install mini split in kitchen/dining room							
MECH-2022-0097	Mechanical / Gas	Climate Control	Issued	12 Augusta Wy, Dover 03820			None	K0049-A00001
	07/13/2022	*08/03/2022*	*02/02/2023*			*No*		
	R-40 Residential - Rural	*0*	*$0.00*	*$145.00*	*Eric Tompson*			
	Description: NG furnace replacement							
MECH-2022-0099	Mechanical / Gas	Climate Control	Issued	17 Sunset Dr, Dover 03820			None	14005-V00001
	07/14/2022	*08/03/2022*	*02/02/2023*			*No*		
	R-12 Residential - Mediu	*0*	*$0.00*	*$95.00*	*Eric Tompson*			
	Description: replacement of condenser, line set and cased coil							
MECH-2022-0102	Mechanical / Gas	Climate Control	Issued	523 Tolend Road, Dover, NH 03820			None	
	07/20/2022	*08/03/2022*	*02/02/2023*			*Yes*		
		0	*$0.00*	*$230.00*	*Eric Tompson*			
	Description: Replacement installation of an Oil boiler and oil tank							
	NEW YORKER OIL BOILER 70 - 104K NET BTU							
	NEW 275 GALLON OIL TANK							
MECH-2022-0103	Mechanical / Gas	Climate Control	Issued	342 Tolend Rd, Dover 03820			None	F0010-000000
	07/20/2022	*08/03/2022*	*02/02/2023*			*No*		
	R-40 Residential - Rural	*0*	*$0.00*	*$160.00*	*Eric Tompson*			
	Description: 1 Mitsubishi Condenser, 3 inside heads							
MECH-2022-0104	Mechanical / Gas	Climate Control	Issued	252 Long Hill Rd, Dover 03820			None	A0051-008000
	07/20/2022	*08/03/2022*	*02/02/2023*			*No*		
	R-40 Residential - Rural	*0*	*$0.00*	*$85.00*	*Eric Tompson*			
	Description: single zone mini split system Mitsubishi heat pump							
MECH-2022-0105	Mechanical / Gas	Climate Control	Issued	38 Belknap St, Dover 03820			None	09028-000000
	07/20/2022	*08/03/2022*	*02/02/2023*			*No*		
	RM-U Residential - Urba	*0*	*$0.00*	*$55.00*	*Eric Tompson*			
	Description: replace 275 oil tank							
MECH-2022-0106	Mechanical / Gas	Climate Control	Issued	15 Governor Sawyer Ln, Dover 03820			None	17162-000000
	07/20/2022	*08/03/2022*	*02/02/2023*			*No*		
	R-12 Residential - Mediu	*0*	*$0.00*	*$50.00*	*Eric Tompson*			

PERMITS APPLIED BY WORK CLASS (07/01/2022 TO 07/31/2022)

Permit #	Type	Workclass	Status	Main Address		Project	District	Parcel
	Application Date	*Issue Date*	*Expiration*	*Last Inspection*	*Finaled Date*	*Applied Online*		
	Zone	*Sq Ft*	*Valuation*	*Fee Total*	*Assigned To*			
	Description: install 265 gal Granby double wall oil tank							
MECH-2022-0107	Mechanical / Gas	Climate Control	Issued	32 Columbus Av, Dover 03820			None	G0024-J00004
	07/20/2022	*08/03/2022*	*02/02/2023*			*No*		
	R-20 Residential - Low D	*0*	*$0.00*	*$165.00*	*Eric Tompson*			
	Description: HVAC							
MECH-2022-0108	Mechanical / Gas	Climate Control	Issued	12 Morrison Ln, Dover 03820			None	G0007-001002
	07/20/2022	*08/03/2022*	*02/02/2023*			*No*		
	R-12 Residential - Mediu	*0*	*$0.00*	*$165.00*	*Eric Tompson*			
	Description: HVAC							
MECH-2022-0109	Mechanical / Gas	Climate Control	Issued	25 Dovetail Ln, Dover 03820			None	I0020-K00011
	07/20/2022	*07/22/2022*	*01/23/2023*			*No*		
	RM-SU Residential - Sut	*0*	*$0.00*	*$205.00*	*Eric Tompson*			
	Description: HVAC							
MECH-2022-0110	Mechanical / Gas	Climate Control	Issued	17 Stonewall Drive, Dover, NH			None	
	07/20/2022	*08/04/2022*	*02/03/2023*			*Yes*		
		0	*$0.00*	*$6,250.00*	*Eric Tompson*			
	Description: Provide and install the following: *(6) Heat Ventilator roof top units for heating and ventilation air in main warehouse.* *(2) Energy Recovery Units with electric heat, exhausting air from break room locker room bathrooms and providing fresh-air to these spaces.* *Heating and cooling breakroom, bathrooms, locker room with two a/c split systems. See our construction drawings for your review.* *NO GAS PIPING ALL GAS PIPING INSTALLED BY PLUMBING CONTRACTOR*							
MECH-2022-0111	Mechanical / Gas	Climate Control	In Review	56 Stonewall Drive, Dover, NH			None	H0058-000000
	07/20/2022					*Yes*		
		0	*$0.00*	*$0.00*	*Eric Tompson*			
	Description: Hot Water Heating System. Ductless split systems. Ductwork ventilation systems							
MECH-2022-0112	Mechanical / Gas	Climate Control	Fees Due	10 Second St, Dover, NH 03820			None	
	07/21/2022					*Yes*		
		0	*$0.00*	*$15,025.00*	*Eric Tompson*			
	Description: Installation of full HVAC systems per stamped plans.							
MECH-2022-0113	Mechanical / Gas	Climate Control	Issued	128 Grove Street, Dover, NH 03820			None	
	07/21/2022	*08/03/2022*	*02/02/2023*			*Yes*		
		0	*$0.00*	*$50.00*	*Eric Tompson*			
	Description: setting propane tank							
MECH-2022-0114	Mechanical / Gas	Climate Control	Fees Paid	40 Pointe Pl, Dover 03820			None	K0019-011000

PERMITS APPLIED BY WORK CLASS (07/01/2022 TO 07/31/2022)

Permit #	Type	Workclass	Status	Main Address		Project	District	Parcel
	Application Date	*Issue Date*	*Expiration*	*Last Inspection*	*Finaled Date*	*Applied Online*		
	Zone	*Sq Ft*	*Valuation*	*Fee Total*	*Assigned To*			
	07/22/2022					*Yes*		
		0	*$0.00*	*$4,525.00*	*Eric Tompson*			
	Description: install HVAC per design							
MECH-2022-0115	Mechanical / Gas	Climate Control	Issued	46 Summer Street, Dover, NH 03820			None	
	07/25/2022	*07/27/2022*	*01/26/2023*			*Yes*		
		0	*$0.00*	*$50.00*	*Eric Tompson*			
	Description: Install additional 120 gallon liquid propane tank for additional storage.							
MECH-2022-0117	Mechanical / Gas	Climate Control	Issued	27 Cote Dr, Dover 03820			None	L0058-Y00000
	07/25/2022	*08/03/2022*	*02/02/2023*			*No*		
	R-20 Residential - Low D	*0*	*$0.00*	*$165.00*	*Eric Tompson*			
	Description: replacing mini split system							
MECH-2022-0118	Mechanical / Gas	Climate Control	Issued	134 Mount Vernon St, Dover 03820			None	29042-000000
	07/26/2022	*07/26/2022*	*01/25/2023*			*No*		
	R-12 Residential - Mediu	*0*	*$0.00*	*$205.00*	*Eric Tompson*			
	Description: HVAC							
MECH-2022-0119	Mechanical / Gas	Climate Control	Issued	42 Cottonwood Dr, Dover 03820			None	B0004-021000
	07/26/2022	*07/26/2022*	*01/25/2023*			*No*		
	R-40 Residential - Rural	*0*	*$0.00*	*$75.00*	*Eric Tompson*			
	Description: HVAC							
MECH-2022-0120	Mechanical / Gas	Climate Control	Fees Due	23 Nelson St, Dover 03820			None	09072-000000
	07/26/2022					*No*		
	RM-U Residential - Urba	*0*	*$0.00*	*$245.00*	*Eric Tompson*			
	Description: install multi head mini split system							
MECH-2022-0126	Mechanical / Gas	Climate Control	Fees Due	170 Garrison Rd, Dover, NH 03820			None	
	07/28/2022	*07/29/2022*	*01/30/2023*			*Yes*		
		0	*$0.00*	*$105.00*	*Eric Tompson*			
	Description: Install mini split system							
MECH-2022-0128	Mechanical / Gas	Climate Control	Issued	11 Cushing St, Dover 03820			None	10123-000000
	07/28/2022	*08/11/2022*	*02/10/2023*			*No*		
	HR Residential - Heritag	*0*	*$0.00*	*$125.00*	*Eric Tompson*			
	Description: install Rheem gas furnace w/AC, ductwork, gas piping to furnace and range							
MECH-2022-0132	Mechanical / Gas	Climate Control	Fees Due	100 Main St, 100, Dover, NH 03820			None	
	07/29/2022					*Yes*		
		0	*$0.00*	*$100.00*	*Eric Tompson*			
	Description: Replacing failed gas fired water heater.							

PERMITS APPLIED FOR CLIMATE CONTROL: 37

PERMITS APPLIED BY WORK CLASS (07/01/2022 TO 07/31/2022)

Permit #	Type / Application Date / Zone	Workclass / Issue Date / Sq Ft	Status / Expiration / Valuation	Main Address / Last Inspection / Fee Total	Finaled Date / Assigned To	Project / Applied Online	District	Parcel
COMMUNITY SIGN								
SIGN-2022-0004	Sign *07/13/2022* 	Community Sign *0*	Denied *$0.00*	 *$0.00*	 *Natasha Kypfer*	 *No*	None	
	Description: Dover Community Band A-frame signs to be located in the Central Square, Durham Road & Weeks Crossing median strips							
						PERMITS APPLIED FOR COMMUNITY SIGN:		**1**
DEMOLITION								
BLDM-2022-0052	Building - Minor *07/09/2022* *R-12 Residential - Mediu*	Demolition *07/19/2022* *0*	Issued *01/18/2023* *$0.00*	54 Back River Rd, Dover 03820 *$102.00*	 *Jim Maxfield*	 *No*	None	I0006-000000
	Description: demolition of attached garage							
BLDM-2022-0080	Building - Minor *07/22/2022* *CBD-G Central Business*	Demolition *07/22/2022* *0*	Issued *01/23/2023* *$0.00*	53 Third St, Dover 03820 *$58.00*	 *07/22/2022* *Jim Maxfield*	 *No*	None	31021-000000
	Description: demolish existing 1950's barn/shed							
						PERMITS APPLIED FOR DEMOLITION:		**2**
DRIVEWAY								
SITW-2022-0045	Site Work *07/06/2022* *R-20 Residential - Low D*	Driveway *07/11/2022* *0*	Issued *07/11/2023* *$0.00*	27 Cote Dr, Dover 03820 *$75.00*	 *07/11/2022* *Kenneth Mavrogeorge*	 *No*	None	L0058-Y00000
	Description: Must Coordinate with NHDES if permits need to be revised due to additional shoreland impacts. Driveway not to exceed 22 feet in width at Cote Drive.							
SITW-2022-0046	Site Work *07/07/2022* *R-40 Residential - Rural*	Driveway *07/13/2022* *0*	Complete *07/12/2023* *$0.00*	193 Middle Rd, Dover 03820 *$75.00*	 *07/13/2022* *Kenneth Mavrogeorge*	 *No*	None	M0087-000000
	Description: Driveway not to exceed 22 feet in width at Middle Road.							
SITW-2022-0063	Site Work *07/12/2022* *G Gateway District*	Driveway *0*	Fees Due *$0.00*	71 Rutland St, Dover 03820 *$75.00*	 *Cheryl Dwyer*	 *No*	None	14017-000000
SITW-2022-0064	Site Work *07/12/2022* *G Gateway District*	Driveway *0*	Submitted *$0.00*	73 Rutland St, Dover 03820 *$75.00*	 *Cheryl Dwyer*	 *No*	None	14017-A00000
SITW-2022-0065	Site Work *07/13/2022* *R-40 Residential - Rural*	Driveway *08/03/2022* *0*	Issued *08/03/2023* *$0.00*	28 Singh Dr, Dover 03820 *$75.00*	 *Kenneth Mavrogeorge*	 *No*	None	B0006-G00003
SITW-2022-0067	Site Work	Driveway	Complete	103 Mast Rd, Dover 03820			None	I0051-A00005

PERMITS APPLIED BY WORK CLASS (07/01/2022 TO 07/31/2022)

Permit #	Type / Application Date / Zone	Workclass / Issue Date / Sq Ft	Status / Expiration / Valuation	Main Address / Last Inspection / Fee Total	Finaled Date / Assigned To	Project / Applied Online	District	Parcel
	07/15/2022 R-12 Residential - Mediu	07/21/2022 0	07/21/2023 $0.00	 $75.00	07/21/2022 Kenneth Mavrogeorge	No		
	Description: Replace 12" driveway culvert and restore swale on either side of the driveway. Must call Dig Safe prior to replacing the driveway and culvert.							
SITW-2022-0069	Site Work 07/21/2022 R-12 Residential - Mediu	Driveway 07/26/2022 0	Issued 08/25/2023 $0.00	53 Hough St, Dover 03820 $75.00	 Kenneth Mavrogeorge	 No	None	35047-000000
SITW-2022-0074	Site Work 07/26/2022 R-40 Residential - Rural	Driveway 07/28/2022 0	Complete 07/28/2023 $0.00	279 Old Garrison Rd, Dover 03820 $75.00	 07/28/2022 Kenneth Mavrogeorge	 No	None	J0012-005000
	Description: Driveway not to exceed 22' in width at Old Garrison per revised sketch received 7/27/22 via email							
SITW-2022-0075	Site Work 07/26/2022 G Gateway District	Driveway 07/28/2022 0	Complete 07/28/2023 $0.00	86 Broadway, Dover 03820 $75.00	 07/28/2022 Kenneth Mavrogeorge	 No	None	27075-000000
	Description: Maintain 5' from abutting property line. Driveway width at Baker St. to match sidewalk curb cut of 18'. Avoid impacts to existing sidewalk; notify the City if damage occurs.							
SITW-2022-0076	Site Work 07/27/2022 R-40 Residential - Rural	Driveway 08/03/2022 0	Issued 08/03/2023 $0.00	Dover Neck Rd, Dover 03820 $75.00	 Kenneth Mavrogeorge	 No	None	M0075-A00000
	Description: Maintain 5' from abutting property line. Driveway not to exceed 22' in width at Dover Neck Road.							
SITW-2022-0077	Site Work 07/28/2022 RM-U Residential - Urba	Driveway 08/09/2022 0	Issued 09/08/2022 $0.00	16 South Pine St, Dover 03820 $75.00	 Kenneth Mavrogeorge	 No	None	19035-000000

PERMITS APPLIED FOR DRIVEWAY: 11

ELECTRICAL WIRING

ELEC-2022-0070	Electrical 07/05/2022 C Non-Residential - Corr	Electrical Wiring 07/26/2022 0	Issued 01/25/2023 $0.00	5 Dover Point Rd, Dover 03820 $475.00	 Clarence Worden	 No	None	K0040-B00000
	Description: install circuits for A/C in service, parts and autobody, add subpanel							
ELEC-2022-0072	Electrical 07/06/2022 R-40 Residential - Rural	Electrical Wiring 07/26/2022 0	Issued 01/25/2023 $0.00	5 Watson Rd, Dover 03820 $100.00	 Clarence Worden	 No	None	E0040-001000
	Description: wiring 24' round inground swimming pool							
ELEC-2022-0074	Electrical 07/07/2022 R-12 Residential - Mediu	Electrical Wiring 07/26/2022 0	Issued 01/25/2023 $0.00	13 Hillcrest Dr, Dover 03820 $57.00	 Clarence Worden	 No	None	35056-T00000
	Description: service upgrade, refeed some outlets							
ELEC-2022-0075	Electrical	Electrical Wiring	Issued	56 Old Rochester Rd, Dover 03820			None	40023-000000

PERMITS APPLIED BY WORK CLASS (07/01/2022 TO 07/31/2022)

Permit #	Type	Workclass	Status	Main Address		Project	District	Parcel
	Application Date	*Issue Date*	*Expiration*	*Last Inspection*	*Finaled Date*	*Applied Online*		
	Zone	*Sq Ft*	*Valuation*	*Fee Total*	*Assigned To*			
	07/07/2022	*07/26/2022*	*01/25/2023*			*No*		
	C Non-Residential - Corr	*0*	*$0.00*	*$173.00*	*Clarence Worden*			
	Description: wiring for weight room							
ELEC-2022-0085	Electrical	Electrical Wiring	Issued	31 Hough St, Dover 03820			None	30029-000000
	07/07/2022	*07/26/2022*	*01/25/2023*			*No*		
	RM-U Residential - Urba	*0*	*$0.00*	*$75.00*	*Clarence Worden*			
	Description: wire attic space finish & two mini-split condensers							
ELEC-2022-0076	Electrical	Electrical Wiring	Issued	5 Watson Rd, Dover 03820			None	E0040-001000
	07/07/2022	*07/11/2022*	*01/10/2023*			*No*		
	R-40 Residential - Rural	*0*	*$0.00*	*$100.00*	*Clarence Worden*			
ELEC-2022-0078	Electrical	Electrical Wiring	Issued	80 Industrial Park Rd, Dover 03820			None	G0003-A00100
	07/07/2022	*07/11/2022*	*01/10/2023*			*No*		
	CM Non-Residential - Cc	*0*	*$0.00*	*$0.00*	*Clarence Worden*			
	Description: demo/make safe, move data and relocate power							
ELEC-2022-0079	Electrical	Electrical Wiring	Issued	221 Central Av, Dover 03820			None	20050-000000
	07/07/2022	*07/11/2022*	*01/10/2023*			*No*		
	CBD-G Central Business	*0*	*$0.00*	*$0.00*	*Clarence Worden*			
	Description: ADD NEW OUTLETS FOR COOLERS AND GENERAL LIGHTING/ EMERGENCY LIGHTS							
ELEC-2022-0080	Electrical	Electrical Wiring	Issued	38 Watson Rd, Dover 03820			None	C0049-B00000
	07/07/2022	*07/11/2022*	*01/10/2023*			*No*		
	R-40 Residential - Rural	*0*	*$0.00*	*$0.00*	*Clarence Worden*			
	Description: adding temp service							
ELEC-2022-0081	Electrical	Electrical Wiring	Issued	34 Old Rochester Rd, Dover 03820			None	40031-000000
	07/07/2022	*07/11/2022*	*01/10/2023*			*No*		
	R-12 Residential - Mediu	*0*	*$0.00*	*$0.00*	*Clarence Worden*			
	Description: new underground service and main generator panel							
ELEC-2022-0082	Electrical	Electrical Wiring	Issued	Rosemary Dr, Dover 03820			None	I0004-A00000
	07/07/2022	*07/11/2022*	*01/10/2023*			*No*		
	RM-SU Residential - Sut	*0*	*$0.00*	*$0.00*	*Clarence Worden*			
	Description: wire new single family home							
ELEC-2022-0083	Electrical	Electrical Wiring	Issued	2 Revolution Dr, Dover 03820			None	K0021-000000
	07/07/2022	*07/11/2022*	*01/10/2023*			*No*		
	C Non-Residential - Corr	*0*	*$0.00*	*$0.00*	*Clarence Worden*			
	Description: installing 20 KW generator with 100a transfer switch							
ELEC-2022-0086	Electrical	Electrical Wiring	Issued	49 Sandy Ln, Dover 03820			None	A0052-000000
	07/07/2022	*07/26/2022*	*01/25/2023*			*No*		
	IT Non-Residential - Innc	*0*	*$0.00*	*$45.00*	*Clarence Worden*			
	Description: wier two ceiling fans & recessed lights in porch							

PERMITS APPLIED BY WORK CLASS (07/01/2022 TO 07/31/2022)

Permit #	Type	Workclass	Status	Main Address		Project	District	Parcel
	Application Date	*Issue Date*	*Expiration*	*Last Inspection*	*Finaled Date*	*Applied Online*		
	Zone	*Sq Ft*	*Valuation*	*Fee Total*	*Assigned To*			
ELEC-2022-0087	Electrical	Electrical Wiring	Issued	476 Tolend Rd, Dover 03820			None	C0039-B00000
	07/07/2022	*07/26/2022*	*01/25/2023*			*No*		
	R-40 Residential - Rural	*0*	*$0.00*	*$65.00*	*Clarence Worden*			
	Description: install 2 120V 20 amp circuits, 50 amp sub panel & bonding ring							
ELEC-2022-0088	Electrical	Electrical Wiring	Issued	61 Danielle Ln, Dover 03820			None	I0047-018000
	07/07/2022	*07/11/2022*	*01/10/2023*			*No*		
	R-12 Residential - Mediu	*0*	*$0.00*	*$50.00*	*Clarence Worden*			
	Description: wire above ground pool							
ELEC-2022-0089	Electrical	Electrical Wiring	Issued	30 Pinecrest Ln, Rollinsfo* 03869			None	
	07/07/2022	*07/11/2022*	*01/10/2023*			*No*		
		0	*$0.00*	*$0.00*	*Clarence Worden*			
	Description: install 18kw generator with 100a transfer switch							
ELEC-2022-0090	Electrical	Electrical Wiring	Issued	17 Foster'S Dr, Dover 03820			None	L0089-B00000
	07/07/2022	*07/11/2022*	*01/10/2023*			*No*		
	R-20 Residential - Low D	*0*	*$0.00*	*$175.00*	*Clarence Worden*			
ELEC-2022-0091	Electrical	Electrical Wiring	Issued	8 Cushing St, Dover 03820			None	10059-000000
	07/08/2022	*07/11/2022*	*01/10/2023*			*No*		
	HR Residential - Heritag	*0*	*$0.00*	*$85.00*	*Clarence Worden*			
	Description: seperate electrical circuitry for multifamily dwelling							
ELEC-2022-0092	Electrical	Electrical Wiring	Issued	13 Hull Av, Dover 03820			None	35052-000000
	07/08/2022	*07/11/2022*	*01/10/2023*			*No*		
	R-12 Residential - Mediu	*0*	*$0.00*	*$55.00*	*Clarence Worden*			
	Description: generator switch with PB plug, interior /exterior outlets and 20a power to garage							
ELEC-2022-0093	Electrical	Electrical Wiring	Issued	1A Sylvan Dr, Dover 03820			None	I0020-A00022
	07/11/2022	*07/26/2022*	*01/25/2023*			*No*		
	R-20 Residential - Low D	*0*	*$0.00*	*$30.00*	*Clarence Worden*			
	Description: main panel replacement							
ELEC-2022-0094	Electrical	Electrical Wiring	Issued	25 Browning Dr, Dover 03820			None	21090-000000
	07/11/2022	*07/12/2022*	*01/11/2023*			*No*		
	R-12 Residential - Mediu	*0*	*$0.00*	*$30.00*	*Clarence Worden*			
	Description: wire a/c unit							
ELEC-2022-0095	Electrical	Electrical Wiring	Issued	12 Morrison Ln, Dover 03820			None	G0007-001002
	07/11/2022	*07/26/2022*	*01/25/2023*			*No*		
	R-12 Residential - Mediu	*0*	*$0.00*	*$30.00*	*Clarence Worden*			
	Description: wire new a/c unit							
ELEC-2022-0096	Electrical	Electrical Wiring	Issued	5 Hawthorn Rd, Dover 03820			None	17137-000000
	07/11/2022	*07/26/2022*	*01/25/2023*			*No*		
	R-12 Residential - Mediu	*0*	*$0.00*	*$30.00*	*Clarence Worden*			

PERMITS APPLIED BY WORK CLASS (07/01/2022 TO 07/31/2022)

Permit #	Type / Application Date / Zone	Workclass / Issue Date / Sq Ft	Status / Expiration / Valuation	Main Address / Last Inspection / Fee Total	Finaled Date / Assigned To	Project / Applied Online	District	Parcel
	Description: Wire new A/C unit							
ELEC-2022-0097	Electrical *07/12/2022* *R-12 Residential - Mediu*	Electrical Wiring *07/26/2022* *0*	Issued *01/25/2023* *$0.00*	100 Fourth St, Dover 03820 *$56.00*	*Clarence Worden*	*No*	None	32006-000000
	Description: adjust kitchen outlets to new layout, add laundry circuits to upstairs bathroom							
ELEC-2022-0098	Electrical *07/12/2022* *R-12 Residential - Mediu*	Electrical Wiring *07/26/2022* *0*	Issued *01/25/2023* *$0.00*	10 Spruce Dr, Dover 03820 *$35.00*	*Clarence Worden*	*No*	None	I0027-L00000
	Description: adding wiring for mini split system with disconnect							
ELEC-2022-0099	Electrical *07/12/2022* *R-12 Residential - Mediu*	Electrical Wiring *07/26/2022* *0*	Issued *01/25/2023* *$0.00*	158 Back River Rd, Dover 03820 *$35.00*	*Clarence Worden*	*No*	None	I0089-000000
	Description: install wiring for mini split system with disconnect							
ELEC-2022-0100	Electrical *07/12/2022* *HR Residential - Heritag*	Electrical Wiring *07/26/2022* *0*	Issued *01/25/2023* *$0.00*	12 Spring St, Dover 03820 *$35.00*	*Clarence Worden*	*No*	None	12009-000000
	Description: install wiring for mini split system with disconnect							
ELEC-2022-0101	Electrical *07/12/2022* *RM-SU Residential - Sut*	Electrical Wiring *08/01/2022* *0*	Issued *01/31/2023* *$0.00*	5 Southwood Dr, Dover 03820 *$35.00*	*Clarence Worden*	*No*	None	I0051-000000
	Description: adding wiring for mini split system with disconnect							
ELEC-2022-0102	Electrical *07/12/2022* *R-40 Residential - Rural*	Electrical Wiring *07/12/2022* *0*	Issued *01/11/2023* *$0.00*	59 Childs Dr, Dover 03820 *$31.00*	*Clarence Worden*	*No*	None	N0008-A00L00
	Description: adding outside fans and lights to back patio							
ELEC-2022-0103	Electrical *07/12/2022* *R-40 Residential - Rural*	Electrical Wiring *07/26/2022* *0*	Issued *01/25/2023* *$0.00*	71 Childs Dr, Dover 03820 *$125.00*	*Clarence Worden*	*No*	None	N0008-A00N00
	Description: installing generator							
ELEC-2022-0104	Electrical *07/12/2022* *CBD-G Central Business*	Electrical Wiring *07/12/2022* *0*	Issued *01/11/2023* *$0.00*	67 Fifth St, Dover 03820 *$30.00*	*Clarence Worden*	*No*	None	31094-000000
	Description: install wiring for mini split system							
ELEC-2022-0105	Electrical *07/12/2022* *RM-SU Residential - Sut*	Electrical Wiring *07/12/2022* *0*	Issued *01/11/2023* *$0.00*	1 Sylvan Dr, A, Dover 03820 *$30.00*	*Clarence Worden*	*No*	None	I0020-A00005
	Description: main panel replacement with 100a							
ELEC-2022-0106	Electrical	Electrical Wiring	Issued	12 Littleworth Rd, Dover 03820			None	H0029-A00005

PERMITS APPLIED BY WORK CLASS (07/01/2022 TO 07/31/2022)

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	07/13/2022 CM Non-Residential - Cc	07/26/2022 0	01/25/2023 $0.00	 $100.00	 Clarence Worden	No		
	Description: install 200a panel , lighting, outlets on new building							
ELEC-2022-0111	Electrical 07/14/2022 R-12 Residential - Mediu	Electrical Wiring 08/01/2022 0	Issued 01/31/2023 $0.00	17 Sunset Dr, Dover 03820 $41.00	 Clarence Worden	No	None	14005-V00001
	Description: run new feed from panel to disconnect/receptacle for condenser replacement							
ELEC-2022-0113	Electrical 07/18/2022 CBD-G Central Business	Electrical Wiring 07/26/2022 0	Issued 01/25/2023 $0.00	537 Central Av, Dover 03820 $40.00	 Clarence Worden	No	None	04030-000000
	Description: wiring for future sign above ATM							
ELEC-2022-0116	Electrical 07/20/2022 O Office	Electrical Wiring 08/01/2022 0	Issued 01/31/2023 $0.00	798 Central Av, Dover 03820 $100.00	 Clarence Worden	No	None	37028-000000
	Description: replacing 3 pedestal/monument signs on WDH property							
ELEC-2022-0117	Electrical 07/20/2022 R-40 Residential - Rural	Electrical Wiring 08/01/2022 0	Issued 01/31/2023 $0.00	252 Long Hill Rd, Dover 03820 $46.00	 Clarence Worden	No	None	A0051-008000
	Description: new install of mini split system, 50 AMP circuit							
ELEC-2022-0118	Electrical 07/20/2022 R-40 Residential - Rural	Electrical Wiring 08/01/2022 0	Issued 01/31/2023 $0.00	9 Reyners Brook Dr, Dover 03820 $35.00	 Clarence Worden	No	None	A0047-008000
	Description: correcting code violations that were done by master electrician Harold Destafano							
ELEC-2022-0120	Electrical 07/21/2022	Electrical Wiring 07/26/2022 0	Fees Due 01/25/2023 $0.00	30 Grapevine Drive Dr, Dover, NH 03820 $310.00	 Michelle Dube	Yes	None	
	Description: Replace panels							
ELEC-2022-0121	Electrical 07/21/2022 R-12 Residential - Mediu	Electrical Wiring 07/25/2022 0	Issued 01/24/2023 $0.00	48 Horne St, Dover 03820 $77.00	 Clarence Worden	No	None	35025-000000
	Description: bring power underground to shed. 1-30a circuit.							
ELEC-2022-0123	Electrical 07/25/2022	Electrical Wiring 08/09/2022 0	Fees Due 02/08/2023 $0.00	525 Central Ave, Dover, NH 03820 $250.00	 Michelle Dube	Yes	None	
	Description: Installation of power for vacuum and lighting							
ELEC-2022-0124	Electrical 07/25/2022 R-12 Residential - Mediu	Electrical Wiring 07/25/2022 0	Issued 01/24/2023 $0.00	6 Kelley Dr, Dover 03820 $175.00	 Clarence Worden	No	None	I0116-000000

PERMITS APPLIED BY WORK CLASS (07/01/2022 TO 07/31/2022)

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	Application Date	*Issue Date*	*Expiration*	*Last Inspection*	*Finaled Date*	*Applied Online*		
	Zone	*Sq Ft*	*Valuation*	*Fee Total*	*Assigned To*			
	Description: wire new garage and addition							
ELEC-2022-0125	Electrical	Electrical Wiring	Issued				None	34013-D00000
	07/26/2022	*07/26/2022*	*01/25/2023*			*Yes*		
		0	*$0.00*	*$35.00*	*Clarence Worden*			
	Description: 200 amp panel upgrade							
ELEC-2022-0126	Electrical	Electrical Wiring	Issued	75 Broadway, Dover, NH			None	
	07/26/2022	*07/27/2022*	*01/26/2023*			*Yes*		
		0	*$0.00*	*$130.00*	*Clarence Worden*			
	Description: Replace 3 existing Eversource meters with no overcurrent protection with (2) 100amp and (1) 200amp 3 phase 208volt fusible disconnects.							
ELEC-2022-0127	Electrical	Electrical Wiring	Issued	23 Nelson St, Dover 03820			None	09072-000000
	07/26/2022	*08/01/2022*	*01/31/2023*			*No*		
	RM-U Residential - Urba	*0*	*$0.00*	*$35.00*	*Clarence Worden*			
	Description: install breaker and disconnect for mini split condenser							
ELEC-2022-0128	Electrical	Electrical Wiring	Issued	81 Belknap St, Dover 03820			None	12123-000000
	07/26/2022	*07/26/2022*	*01/25/2023*			*No*		
	HR Residential - Heritag	*0*	*$0.00*	*$35.00*	*Clarence Worden*			
	Description: service upgrade from 100-200amps.							
ELEC-2022-0129	Electrical	Electrical Wiring	Fees Paid	32 Middle Rd, Dover 03820			None	K0012-D00000
	07/26/2022	*07/26/2022*	*01/25/2023*			*No*		
	R-12 Residential - Mediu	*0*	*$0.00*	*$59.00*	*Clarence Worden*			
	Description: bathroom remodel and panel upgrade							
ELEC-2022-0130	Electrical	Electrical Wiring	Issued	149 Garrison Rd, Dover 03820			None	I0001-P00003
	07/27/2022	*07/27/2022*	*01/26/2023*			*No*		
	R-12 Residential - Mediu	*0*	*$0.00*	*$30.00*	*Clarence Worden*			
	Description: wire in new mini split							
ELEC-2022-0131	Electrical	Electrical Wiring	Issued	1 Concord Wy, Dover 03820			None	F0017-X00000
	07/27/2022	*07/27/2022*	*01/26/2023*			*No*		
	R-40 Residential - Rural	*0*	*$0.00*	*$35.00*	*Clarence Worden*			
	Description: service upgrade from 100-200amps with grounding/bonding							
ELEC-2022-0132	Electrical	Electrical Wiring	Issued	170 Garrison Rd, Dover, NH 03820			None	
	07/28/2022	*08/01/2022*	*01/31/2023*			*Yes*		
		0	*$0.00*	*$45.00*	*Clarence Worden*			
	Description: install disconnect and breaker for mini split system							
ELEC-2022-0133	Electrical	Electrical Wiring	Issued	36 Cornerstone Dr, Dover 03820			None	B0018-040000
	07/28/2022	*07/28/2022*	*01/27/2023*			*No*		
	R-40 Residential - Rural	*0*	*$0.00*	*$103.00*	*Clarence Worden*			
	Description: wire basement outlets, switches, lights and bathroom							
ELEC-2022-0134	Electrical	Electrical Wiring	Issued	35 Park St, Dover 03820			None	27125-A00000

PERMITS APPLIED BY WORK CLASS (07/01/2022 TO 07/31/2022)

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	07/28/2022 RM-U Residential - Urba 0 Description: upgrade service and relocate	07/28/2022	01/27/2023 $0.00	$35.00	Clarence Worden	No		
ELEC-2022-0136	Electrical 07/28/2022 RM-SU Residential - Sut 0 Description: Kitchen remodel	Electrical Wiring 08/02/2022	Issued 02/01/2023 $0.00	173 Mast Rd, Dover 03820 $34.00	Clarence Worden	No	None	I0020-K00001

PERMITS APPLIED FOR ELECTRICAL WIRING: 53

ENVIRONMENTAL

COND-2022-0004	Conditional Use 07/13/2022 0 Description: P22-54 Electric Transmission Line Utility Pole Replacements in various lots	Environmental	In Review $0.00	$200.00	Michael Asciola	No	None	
COND-2022-0005	Conditional Use 07/26/2022 IT Non-Residential - Innc 0 Description: P22-56 filling within the 50' buffer to gain access to the site and develop a stormwater treatment cell	Environmental	Fees Due $0.00	Venture Dr, Dover 03820 $300.00		No	None	D0011-005000

PERMITS APPLIED FOR ENVIRONMENTAL: 2

EXCAVATION

SITW-2022-0060	Site Work 07/08/2022 R-12 Residential - Mediu 0	Excavation 07/14/2022	Issued 08/15/2022 $0.00	5 Taylor Rd, Dover 03820 $3,920.00	07/14/2022 Kenneth Mavrogeorge	No	None	G0010-018000
SITW-2022-0047	Site Work 07/08/2022 R-40 Residential - Rural 0	Excavation 07/08/2022	Issued 08/08/2022 $0.00	Country Club Estates Dr, Dover 03820 $0.00	07/08/2022 Kenneth Mavrogeorge	No	None	N0012-G00000
SITW-2022-0048	Site Work 07/08/2022 R-20 Residential - Low D 0	Excavation 07/08/2022	Complete $0.00	1 Homestead Ln, Dover 03820 $0.00	07/08/2022 Jordan Chambers	No	None	L0049-Q00000
SITW-2022-0049	Site Work 07/08/2022 IT Non-Residential - Innc 0	Excavation 07/08/2022	Complete $0.00	Venture Dr, Dover 03820 $0.00	07/14/2022 Kenneth Mavrogeorge	No	None	D0009-A00SND
SITW-2022-0050	Site Work 07/08/2022 R-40 Residential - Rural 0	Excavation 07/08/2022	Issued 08/08/2022 $0.00	10 Sandpiper Dr, Dover 03820 $0.00	07/14/2022 Kenneth Mavrogeorge	No	None	C0002-B00000
SITW-2022-0052	Site Work	Excavation	Issued	Governor Sawyer Ln, Dover 03820			None	17172-000000

PERMITS APPLIED BY WORK CLASS (07/01/2022 TO 07/31/2022)

Permit #	Type	Workclass	Status	Main Address		Project	District	Parcel
	Application Date	*Issue Date*	*Expiration*	*Last Inspection*	*Finaled Date*	*Applied Online*		
	Zone	*Sq Ft*	*Valuation*	*Fee Total*	*Assigned To*			
	07/08/2022	*07/08/2022*	*08/08/2022*		*07/14/2022*	*No*		
	R-12 Residential - Mediu	*0*	*$0.00*	*$0.00*	*Kenneth Mavrogeorge*			
SITW-2022-0053	Site Work	Excavation	Issued	22 East St, Dover 03820			None	27025-000000
	07/08/2022	*07/08/2022*	*08/08/2022*		*07/14/2022*	*No*		
	RM-U Residential - Urba	*0*	*$0.00*	*$773.00*	*Kenneth Mavrogeorge*			
	Description: New gas service installation							
SITW-2022-0054	Site Work	Excavation	Issued	18 Whittier St, Dover 03820			None	36022-E00000
	07/08/2022	*07/14/2022*	*08/15/2022*		*07/14/2022*	*No*		
	R-12 Residential - Mediu	*0*	*$0.00*	*$500.00*	*Kenneth Mavrogeorge*			
	Description: new gas service installation							
SITW-2022-0055	Site Work	Excavation	Issued	Sullivan Dr, Dover 03820			None	D0005-000000
	07/08/2022	*07/08/2022*	*08/08/2022*		*07/14/2022*	*No*		
	R-12 Residential - Mediu	*0*	*$0.00*	*$0.00*	*Kenneth Mavrogeorge*			
SITW-2022-0056	Site Work	Excavation	Issued	1 Evergreen Valley Dr, Dover 03820			None	D0005-031000
	07/08/2022	*07/14/2022*	*08/15/2022*		*07/14/2022*	*No*		
	R-12 Residential - Mediu	*0*	*$0.00*	*$0.00*	*Kenneth Mavrogeorge*			
SITW-2022-0057	Site Work	Excavation	Issued	Gerrys Ln, Dover 03820			None	N0022-C00003
	07/08/2022	*07/14/2022*	*08/15/2022*		*07/14/2022*	*No*		
	R-40 Residential - Rural	*0*	*$0.00*	*$0.00*	*Kenneth Mavrogeorge*			
SITW-2022-0058	Site Work	Excavation	Issued	8 Bristol Ln, Dover 03820			None	L0027-A00002
	07/08/2022	*07/14/2022*	*08/15/2022*		*07/14/2022*	*No*		
	R-20 Residential - Low D	*0*	*$0.00*	*$0.00*	*Kenneth Mavrogeorge*			
SITW-2022-0059	Site Work	Excavation	Issued	1 Ezra'S Wy, Dover 03820			None	F0023-A00012
	07/08/2022	*07/13/2022*	*08/12/2022*		*07/13/2022*	*No*		
	R-40 Residential - Rural	*0*	*$0.00*	*$3,322.00*	*Kenneth Mavrogeorge*			
SITW-2022-0061*	Site Work	Excavation	Expired	8 Lisa Beth Cr, Dover 03820			None	H0044-Y00000
	07/08/2022	*07/14/2022*	*08/15/2022*			*No*		
	R-20 Residential - Low D	*0*	*$0.00*	*$0.00*	*Kenneth Mavrogeorge*			
SITW-2022-0062*	Site Work	Excavation	Expired	1 Lisa Beth Dr, Dover 03820			None	H0068-000000
	07/08/2022	*07/14/2022*	*08/15/2022*			*No*		
	R-20 Residential - Low D	*0*	*$0.00*	*$0.00*	*Kenneth Mavrogeorge*			
SITW-2022-0066	Site Work	Excavation	Issued	Boxwood Ln, Dover 03820			None	B0021-002000
	07/14/2022	*07/14/2022*	*08/15/2022*		*07/14/2022*	*No*		
	R-40 Residential - Rural	*0*	*$0.00*	*$5,250.00*	*Jordan Chambers*			
SITW-2022-0079	Site Work	Excavation	Issued	207 Locust St, Dover 03820			None	15043-000000
	07/18/2022	*07/29/2022*	*08/29/2022*			*No*		
	G Gateway District	*0*	*$0.00*	*$2,363.00*	*Jordan Chambers*			

PERMITS APPLIED BY WORK CLASS (07/01/2022 TO 07/31/2022)

Permit #	Type / Application Date / Zone	Workclass / Issue Date / Sq Ft	Status / Expiration / Valuation	Main Address / Last Inspection / Fee Total	Finaled Date / Assigned To	Project / Applied Online	District	Parcel
SITW-2022-0068	Site Work 07/20/2022 R-12 Residential - Mediu 0 Description: Emergency Sewer Line Repair	Excavation 07/20/2022 0	Issued 08/19/2022 $0.00	8 Elmview Cr, Dover 03820 $2,300.00	Jennifer Bretz	No	None	21030-000000
SITW-2022-0070	Site Work 07/22/2022 R-40 Residential - Rural 0	Excavation 07/22/2022 0	Issued 08/22/2022 $0.00	Overlook Dr, Dover 03820 $284.00	Jennifer Bretz	No	None	M0083-030000
SITW-2022-0071	Site Work 07/22/2022 R-40 Residential - Rural 0	Excavation 07/22/2022 0	Issued 08/22/2022 $0.00	3 Canney Ln, Dover 03820 $256.00	Jennifer Bretz	No	None	M0083-025000
SITW-2022-0072	Site Work 07/22/2022 R-40 Residential - Rural 0	Excavation 07/22/2022 0	Issued 08/22/2022 $0.00	12 Quaker Ln, Dover 03820 $312.00	Jennifer Bretz	No	None	M0083-029000
SITW-2022-0073	Site Work 07/22/2022 Description: Replace and Repair Sewer leak	Excavation 07/26/2022 0	Issued 08/25/2022 $0.00	6 1/2 Whittier St, Dover, NH 03820 $0.00	Jordan Chambers	Yes	None	
SITW-2022-0084	Site Work 07/28/2022 R-12 Residential - Mediu 0	Excavation 08/10/2022 0	Fees Due 09/09/2022 $0.00	Danielle Ln, Dover 03820 $1,848.00	08/10/2022 Jordan Chambers	No	None	I0047-002000
SITW-2022-0078	Site Work 07/28/2022	Excavation 08/10/2022 0	Issued 09/09/2022 $0.00	Benjamin Way, Dover, NH 03820 $0.00	08/02/2022 Kenneth Mavrogeorge	No	None	
SITW-2022-0080	Site Work 07/29/2022 IT Non-Residential - Innc 0	Excavation 07/29/2022 0	Issued 08/31/2022 $0.00	92 Court St, Dover 03820 $200.00	08/01/2022 Kenneth Mavrogeorge	No	None	20112-000000

PERMITS APPLIED FOR EXCAVATION: 25

FIRE ALARM

FIRE-2022-0014	Fire Safety 07/06/2022 R-20 Residential - Low D 0 Description: New fire alarm system	Fire Alarm 0	In Review $0.00	197 Dover Point Rd, Dover 03820 $2,275.00	Rebecca Jalbert	No	None	L0015-000000
FIRE-2022-0016	Fire Safety 07/07/2022 IT Non-Residential - Innc 0 Description: heat detector work at elevator	Fire Alarm 07/20/2022 0	Issued 01/16/2023 $0.00	150 Venture Dr, Dover 03820 07/20/2022 $70.00	07/20/2022 Rebecca Jalbert	No	None	D0009-A00000

PERMITS APPLIED BY WORK CLASS (07/01/2022 TO 07/31/2022)

Permit #	Type	Workclass	Status	Main Address		Project	District	Parcel
	Application Date	*Issue Date*	*Expiration*	*Last Inspection*	*Finaled Date*	*Applied Online*		
	Zone	*Sq Ft*	*Valuation*	*Fee Total*	*Assigned To*			
FIRE-2022-0019	Fire Safety	Fire Alarm	Issued	56 Old Rochester Rd, Dover 03820			None	40023-000000
	07/08/2022	*08/01/2022*	*01/31/2023*			*No*		
	C Non-Residential - Com	*0*	*$0.00*	*$145.00*	*Rebecca Jalbert*			
	Description: Install new fire alarm system							
FIRE-2022-0023	Fire Safety	Fire Alarm	Issued	16 Third St, Dover 03820			None	06036-A00000
	07/18/2022	*07/22/2022*	*01/23/2023*			*No*		
	CBD-G Central Business	*0*	*$0.00*	*$40.00*	*Rebecca Jalbert*			
	Description: replace faulty manual station and cat 30 lock at restaurant rear entry							
FIRE-2022-0031	Fire Safety	Fire Alarm	In Review	110 Portland Ave Ave, Dover, NH 03820			None	
	07/27/2022					*Yes*		
		0	*$0.00*	*$475.00*	*Rebecca Jalbert*			
	Description: Mark all power, SLC (addressable loop) and notification circuit wiring in the existing fire alarm panel to prep it for removal							
	Supply and install new electrical equipment (trough, back box, wire, pipe, etc.) and a new fire alarm cabinet in the Skate Rental / Sharpening room (on the back side of the existing fire alarm cabinet in the vestibule) to house the new strobe power / circuit control equipment							
	Supply, install and program a new, fully addressable fire alarm control panel with necessary amplifiers, microphone, control equipment and a UDACT-2 communication module in order to report zone information to the fire dept. on alarm conditions.							
	Reconfigure and reconnect existing system wiring into the 2 new panels							
	Supply and install a new battery cabinet in the Skate Rental room							
	Remove the existing strobe circuit synchronization modules as they will no longer be needed. The panel will now synchronize all strobe circuits							
	Locate and replace all end of line resistors on the audio and visual circuits							
	Remove the existing annunciator / microphone assembly in the Manager's office hall as it is no longer used or required.							
	Supply and install relays and pipe, wire, back boxes etc. for the fire alarm system to shutdown both audio systems and all electrical outlets in the 2 score keepers booths in the event of a fire alarm							
	Supply all necessary electrical materials to install a new manual pull station in the Pro Shop							
	Install new manual pull station in the Pro Shop							
	Supply all necessary electrical materials to install a new strobe only device in the Foster's Rink Mechanical room							
	Supply all necessary electrical materials to install a new strobe only device in the Foster's Mechanical and Rink Rear Storage room							
	Remove the red exterior beacon from front corner of building as it is not a fire alarm device and no longer used by the customer							
	Label existing, inaccessible, conventional heat detector in the front Boiler Room as 'NOT IN USE' per the Dover Dept since there is no way to safely access/remove the device.							
	Test all new equipment to verify proper operation							
	Provide labor for the Dover Fire Dept acceptance test							
FIRE-2022-0032	Fire Safety	Fire Alarm	Submitted - Online	30 Dover Point Road, Dover, NH			None	
	07/27/2022					*Yes*		
		0	*$0.00*	*$265.00*	*Rebecca Jalbert*			
	Description: Furnish & install fire alarm system per plans& specs dated 2/21/22							
	Test all new equipment to verify proper operation							
	Prepare a record of completion							
	Acceptance test with the Dover NH Fire Department.							

PERMITS APPLIED FOR FIRE ALARM: 6

PERMITS APPLIED BY WORK CLASS (07/01/2022 TO 07/31/2022)

Permit #	Type / Application Date / Zone	Workclass / Issue Date / Sq Ft	Status / Expiration / Valuation	Main Address / Last Inspection / Fee Total	Finaled Date / Assigned To	Project / Applied Online	District	Parcel
FIRE SAFETY FEATURES								
FIRE-2022-0030	Fire Safety *07/25/2022* *RM-U Residential - Urba*	Fire Safety Features *07/30/2022* *0*	Issued *01/30/2023* *$0.00*	30 Saint Thomas Street, Teen Center, Dover, NH 03820 *$0.00*	*Rebecca Jalbert*	*No*	None	09057-000000
	Description: New hood and suppression system at Teen Center							
						PERMITS APPLIED FOR FIRE SAFETY FEATURES:		**1**
FIRE SPRINKLER								
FIRE-2022-0015	Fire Safety *07/06/2022* *R-20 Residential - Low D*	Fire Sprinkler *08/01/2022* *0*	Issued *01/31/2023* *$0.00*	197 Dover Point Rd, Dover 03820 *$2,665.00*	*Rebecca Jalbert*	*No*	None	L0015-000000
	Description: new complete sprinkler system							
FIRE-2022-0017	Fire Safety *07/08/2022* *R-20 Residential - Low D*	Fire Sprinkler *08/01/2022* *0*	Issued *01/31/2023* *$0.00*	16 Daley Dr, Dover 03820 *$0.00*	*Rebecca Jalbert*	*No*	None	H0011-001000
	Description: Replacement of dry sprinkler system							
FIRE-2022-0018	Fire Safety *07/08/2022* *CBD-G Central Business*	Fire Sprinkler *07/30/2022* *0*	Issued *01/30/2023* *$0.00*	9 Broadway, Dover 03820 *$0.00*	*Rebecca Jalbert*	*No*	None	03056-000000
	Description: Repair leaking elbow on drain line (1 1/2)							
FIRE-2022-0020	Fire Safety *07/08/2022* *C Non-Residential - Com*	Fire Sprinkler *0*	Submitted *$0.00*	56 Old Rochester Rd, Dover 03820 *$100.00*	*Rebecca Jalbert*	*No*	None	40023-000000
	Description: modify sprinkler within tenant units							
FIRE-2022-0021	Fire Safety *07/08/2022* *IT Non-Residential - Innc*	Fire Sprinkler *08/01/2022* *0*	Issued *01/31/2023* *$0.00*	40 Pointe Pl, Dover 03820 *$1,600.00*	*Rebecca Jalbert*	*No*	None	K0019-011000
	Description: new sprinkler system for new building							
FIRE-2022-0022	Fire Safety *07/18/2022*	Fire Sprinkler *08/04/2022* *0*	Issued *02/03/2023* *$0.00*	118 Locust St, Dover 03820 *$100.00*	*Rebecca Jalbert*	*No*	None	09088-000000
	Description: replacing outdated OMEGA heads in apt. units 3, 4, 5 & B, C, D & E							
FIRE-2022-0024	Fire Safety *07/18/2022* *G Gateway District*	Fire Sprinkler *0*	In Review *$0.00*	1 Mill St, Bldg. H, Dover 03820 *$45.00*	*Rebecca Jalbert*	*No*	None	16013-000000
	Description: sprinkler system service work							

PERMITS APPLIED BY WORK CLASS (07/01/2022 TO 07/31/2022)

Permit #	Type	Workclass	Status	Main Address		Project	District	Parcel
	Application Date	*Issue Date*	*Expiration*	*Last Inspection*	*Finaled Date*	*Applied Online*		
	Zone	*Sq Ft*	*Valuation*	*Fee Total*	*Assigned To*			
FIRE-2022-0025	Fire Safety	Fire Sprinkler	Submitted	1 Mill St, Main Bldg., Dover 03820			None	16013-000000
	07/18/2022					*No*		
	G Gateway District	*0*	*$0.00*	*$232.00*	*Rebecca Jalbert*			
	Description: fire sprinkler system service work, Main Bldg.							
FIRE-2022-0026	Fire Safety	Fire Sprinkler	In Review	10 Mill St, F, Dover 03820			None	16013-B00000
	07/18/2022					*No*		
	G Gateway District	*0*	*$0.00*	*$111.00*	*Rebecca Jalbert*			
	Description: fire sprinkler system service work							
FIRE-2022-0027	Fire Safety	Fire Sprinkler	In Review	1 Mill St, Bldg. G, Dover 03820			None	16013-000000
	07/18/2022					*No*		
	G Gateway District	*0*	*$0.00*	*$70.00*	*Rebecca Jalbert*			
	Description: fire sprinkler service work							
FIRE-2022-0028	Fire Safety	Fire Sprinkler	Fees Due	116 Crosby Rd., Dover, NH 03820			None	
	07/22/2022					*Yes*		
		0	*$0.00*	*$325.00*	*Rebecca Jalbert*			
	Description: NOVEC 1230 Clean Agent Suppression System							
FIRE-2022-0029	Fire Safety	Fire Sprinkler	Issued	16 Daley Dr, Dover 03820			None	H0011-001000
	07/25/2022	*08/02/2022*	*02/01/2023*			*Yes*		
		0	*$0.00*	*$0.00*	*Rebecca Jalbert*			
	Description: Replace all sprinkler heads in middle school, Relocate 2 heads, add two new sidewalls							
FIRE-2022-0033	Fire Safety	Fire Sprinkler	Fees Paid	301 Durham Rd, Dover 03820			None	H0001-000000
	07/30/2022					*No*		
	R-40 Residential - Rural	*0*	*$0.00*	*$400.00*	*Rebecca Jalbert*			
	Description: New sprinkler system for healthcare with two cisterns							

PERMITS APPLIED FOR FIRE SPRINKLER: 13

GAS

MECH-2022-0076	Mechanical / Gas	Gas	Complete	10 Hotel Dr, Dover 03820			None	39083-000000
	07/05/2022	*08/04/2022*	*01/31/2023*	*08/04/2022*	*08/04/2022*	*No*		
	C Non-Residential - Corr	*0*	*$0.00*	*$40.00*	*Eric Tompson*			
	Description: swap out natural gas pool heater							
MECH-2022-0079	Mechanical / Gas	Gas	Issued	45 Drew Rd, Dover 03820			None	I0026-G00000
	07/07/2022	*08/04/2022*	*02/03/2023*			*No*		
	R-40 Residential - Rural	*0*	*$0.00*	*$12.00*	*Eric Tompson*			
	Description: installing a gas stove and piping							
MECH-2022-0082	Mechanical / Gas	Gas	Void	18 Isaac Lucas Cr, Dover 03820			None	M0090-E00000

PERMITS APPLIED BY WORK CLASS (07/01/2022 TO 07/31/2022)

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	07/07/2022 R-40 Residential - Rural 0 Description: installing 400,000 BTU pool heater		$0.00	$0.00		No		
MECH-2022-0085	Mechanical / Gas 07/07/2022 IT Non-Residential - Innc 0 Description: set 2-125gal LP tanks and piping for generator	Gas 07/13/2022	Complete 01/09/2023 $0.00	11 Sandy Ln, Dover 03820 07/13/2022 $82.00	07/13/2022 Eric Tompson	No	None	A0052-D00000
MECH-2022-0086	Mechanical / Gas 07/07/2022 R-20 Residential - Low D 0 Description: install gas piping from existing regulator to generator	Gas 08/04/2022	Issued 02/03/2023 $0.00	17 Foster'S Dr, Dover 03820 $37.00	Eric Tompson	No	None	L0089-B00000
MECH-2022-0088	Mechanical / Gas 07/08/2022 IT Non-Residential - Innc 0 Description: adding powder coat machine to existing system	Gas 08/03/2022	Issued 02/02/2023 $0.00	27 Production Dr, Dover 03820 $70.00	Eric Tompson	No	None	D0013-003000
MECH-2022-0090	Mechanical / Gas 07/12/2022 R-40 Residential - Rural 0 Description: replacing water heater	Gas 08/03/2022	Issued 02/02/2023 $0.00	410 Middle Rd, Dover 03820 $31.00	Eric Tompson	No	None	M0060-000000
MECH-2022-0098	Mechanical / Gas 07/13/2022 C Non-Residential - Corr 0 Description: install 1"UG gas line from gas meter to generator	Gas 08/03/2022	Issued 02/02/2023 $0.00	2 Revolution Dr, Dover 03820 $31.00	Eric Tompson	No	None	K0021-000000
MECH-2022-0100	Mechanical / Gas 07/14/2022 R-40 Residential - Rural 0 Description: install new 3/4" UG gas line to new grill	Gas 08/03/2022	Issued 02/02/2023 $0.00	126 County Farm Cross Rd, Dover 03820 $37.00	Eric Tompson	No	None	B0014-D00000
MECH-2022-0101	Mechanical / Gas 07/14/2022 R-12 Residential - Mediu 0	Gas 08/03/2022	Issued 02/02/2023 $0.00	2 Kennedy Cr, Dover 03820 $75.00	Eric Tompson	No	None	32082-000000
MECH-2022-0116	Mechanical / Gas 07/25/2022 R-20 Residential - Low D 0 Description: gas piping to grill	Gas 08/03/2022	Issued 02/02/2023 $0.00	10 Pineview Dr, Dover 03820 $31.00	Eric Tompson	No	None	L0048-M00001
MECH-2022-0121	Mechanical / Gas 07/26/2022 LBW Little Bay Waterfror 0 Description: install DV fireplace, venting only	Gas 08/04/2022	Issued 02/03/2023 $0.00	22 Little Bay Dr, Dover 03820 $31.00	Eric Tompson	No	None	08009-000000

PERMITS APPLIED BY WORK CLASS (07/01/2022 TO 07/31/2022)

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MECH-2022-0122	Mechanical / Gas 07/26/2022 LBW Little Bay Waterfror	Gas 08/04/2022 0	Issued 02/03/2023 $0.00	24 Little Bay Dr, Dover 03820 $31.00	Eric Tompson	No	None	08009-000000
	Description: install DV fireplace, venting only							
MECH-2022-0123	Mechanical / Gas 07/26/2022 LBW Little Bay Waterfror	Gas 08/04/2022 0	Issued 02/03/2023 $0.00	26 Little Bay Dr, Dover 03820 $31.00	Eric Tompson	No	None	08009-000000
	Description: install DV fireplace, venting only							
MECH-2022-0124	Mechanical / Gas 07/26/2022 LBW Little Bay Waterfror	Gas 08/04/2022 0	Issued 02/03/2023 $0.00	28 Little Bay Dr, Dover 03820 $31.00	Eric Tompson	No	None	08009-000000
	Description: install DV fireplace, venting only							
MECH-2022-0125	Mechanical / Gas 07/28/2022	Gas 0	Fees Paid $0.00	301 Durham Rd, Dover, NH 03820 $40.00	Eric Tompson	Yes	None	
	Description: Retest gas work and make final connection.							
MECH-2022-0127	Mechanical / Gas 07/28/2022	Gas 08/03/2022 0	Issued 02/02/2023 $0.00	129 Broadway, Dover, NH 03820 $100.00	Eric Tompson	Yes	None	
	Description: Disconnect evaporator and cap piping.							
MECH-2022-0129	Mechanical / Gas 07/28/2022 R-40 Residential - Rural	Gas 08/04/2022 0	Issued 02/03/2023 $0.00	11 Tanglewood Dr, Dover 03820 $145.00	Eric Tompson	No	None	I0100-B00000
	Description: replace oil boiler with a LP gas boiler							
MECH-2022-0130	Mechanical / Gas 07/28/2022 R-40 Residential - Rural	Gas 08/03/2022 0	Issued 02/02/2023 $0.00	7 Cullen Bay Rd, Dover 03820 $50.00	Eric Tompson	No	None	M0093-A00002
	Description: install 120 tank and connect to piping for pool heater							
MECH-2022-0131	Mechanical / Gas 07/28/2022 CBD-G Central Business	Gas 08/03/2022 0	Issued 02/02/2023 $0.00	9 Angle St, Dover 03820 $75.00	Eric Tompson	No	None	09100-000000
	Description: install 2 separate 120 LP tanks, each tank piped to a separate stub supplied by others							

PERMITS APPLIED FOR GAS: 20

NEW CONSTRUCTION

BLDG-2022-0006	Building - Major	New Construction	In Review	400 Gulf Road Gulf Rd, Dover 03820		None	N0002-A00002

PERMITS APPLIED BY WORK CLASS (07/01/2022 TO 07/31/2022)

Permit #	Type / Application Date / Zone	Workclass / Issue Date / Sq Ft	Status / Expiration / Valuation	Main Address / Last Inspection / Fee Total	Finaled Date / Assigned To	Project / Applied Online	District	Parcel
	07/06/2022 *R-40 Residential - Rural* *0* *Description: const. 2 foundations for 2 single family dwellings (each 1 story, w/4 bedrooms)*		*$0.00*	*$15,425.00*	*Michelle Dube*	*No*		
BLDG-2022-0007	Building - Major *07/09/2022* *R-40 Residential - Rural* *0* *Description: const. a 2 story, 4 bedroom, single family dwelling*	New Construction	In Review *$0.00*	38 Wildcat Drive, Dover 03820 *$5,525.00*	*Jim Maxfield*	*No*	None	B0005-007000
BLDG-2022-0008	Building - Major *07/20/2022* *R-40 Residential - Rural* *0* *Description: const. a 2 story, 4 bedroom single family dwelling with an att. 2 car garage*	New Construction	In Review *$0.00*	36 Wildcat Dr, Dover 03820 *$5,525.00*	*Thomas Abbott*	*No*	None	B0005-008000
BLDG-2022-0010	Building - Major *07/20/2022* *0* *Description: Single Family House*	New Construction	Submitted - Online *$0.00*	25A New Rochester Road, Dover, Dover, NH 03820 *$2,775.00*	*Thomas Abbott*	*Yes*	None	
BLDG-2022-0011	Building - Major *07/20/2022* *0* *Description: Lot 53 Sherman Street - Single Family House*	New Construction	In Review *$0.00*	6 Sherman Street (Lot 53), Dover, NH 03820 *$2,775.00*	*Jim Maxfield*	*Yes*	None	
BLDG-2022-0012	Building - Major *07/20/2022* *R-12 Residential - Mediu* *0* *Description: New construction single family house with ADU Unit*	New Construction	In Review *$0.00*	8 Sherman Street (Lot 53-1), Dover, NH 03820 *$3,050.00*	*Michelle Dube*	*Yes*	None	
BLDG-2022-0013	Building - Major *07/25/2022* *R-12 Residential - Mediu* *0* *Description: construct a 1.5 story 1 bedroom dwelling unit*	New Construction	Fees Due *$0.00*	33 Uncommon Drive, Dover, NH 03820 *$575.00*	*Michelle Dube*	*No*	None	I0006-000000
BLDG-2022-0014	Building - Major *07/25/2022* *R-12 Residential - Mediu* *0* *Description: construct a 1.5 story, 1 bedroom dwelling unit*	New Construction	Fees Due *$0.00*	31 Uncommon Drive, Unit 3, Dover, NH 03820 *$575.00*	*Michelle Dube*	*No*	None	I0006-000000
BLDG-2022-0015	Building - Major *07/25/2022* *R-12 Residential - Mediu* *0* *Description: construct a 1.5 story, 1 bedroom dwelling unit*	New Construction	Fees Due *$0.00*	29 Uncommon Drive, Dover, NH 03820 *$575.00*	*Jim Maxfield*	*No*	None	I0006-000000

PERMITS APPLIED BY WORK CLASS (07/01/2022 TO 07/31/2022)

Permit #	Type / Application Date / Zone	Workclass / Issue Date / Sq Ft	Status / Expiration / Valuation	Main Address / Last Inspection / Fee Total	Finaled Date / Assigned To	Project / Applied Online	District	Parcel
BLDM-2022-0086	Building - Minor 07/25/2022 0	New Construction	Submitted - Online $0.00	145 Gulf Rd, Dover, NH 03820 $36.00	Thomas Abbott	Yes	None	
	Description: erect a 20' x 30' event tent							
BLDG-2022-0016	Building - Major 07/26/2022 IT Non-Residential - Innc 0	New Construction	Fees Due $0.00	201 Sixth St, Dover 03820 $5,745.00	Michelle Dube	No	None	E0073-002000
	Description: const. a 2 story, 3 bedroom single family dwelling with a 2 car attached garage							
BLDG-2022-0017	Building - Major 07/28/2022 RM-SU Residential - Sut 0	New Construction	Fees Due $0.00	2 Juniper Dr, Dover 03820 $4,018.00	Michelle Dube	No	None	I0004-A00000
	Description: construct a 2 story, 3 bedroom detached condo with unfinished attic and basement							
BLDG-2022-0018	Building - Major 07/28/2022 RM-SU Residential - Sut 0	New Construction	Fees Due $0.00	4 Juniper Dr, Dover 03820 $3,974.00	Michelle Dube	No	None	I0004-A00000
	Description: const. a 2 story, 3 bedroom detached condo							
BLDG-2022-0019	Building - Major 07/29/2022 RM-SU Residential - Sut 0	New Construction	Fees Due $0.00	3 Juniper Dr, Dover 03820 $3,105.00	Michelle Dube	No	None	I0004-A00000
	Description: const. a 2 story, 3 bedroom detached condo							
BLDG-2022-0020	Building - Major 07/30/2022 R-40 Residential - Rural 0	New Construction	In Review $0.00	30 Wildcat Dr, Dover 03820 $5,525.00	Michelle Dube	No	None	B0005-009000
	Description: const. a 56' x 33', 2 story, 4 bedroom single family dwelling							
BLDG-2022-0021	Building - Major 07/30/2022 R-12 Residential - Mediu 0	New Construction	Fees Due $0.00	35 Uncommon Dr, Dover 03820 $575.00	Jim Maxfield	No	None	I0006-000000
	Description: construct a 1.5 story, 1 bedroom dwelling unit							
BLDG-2022-0022	Building - Major 07/30/2022 R-12 Residential - Mediu 0	New Construction	Fees Due $0.00	27 Uncommon Dr, Dover 03820 $5,176.00	Jean Glidden	No	None	I0006-000000
	Description: construct a 1.5 story, 1 bedroom dwelling unit							
BLDG-2022-0023	Building - Major 07/30/2022 R-12 Residential - Mediu 0	New Construction	Fees Due $0.00	25 Uncommon Dr, Dover 03820 $575.00	Jean Glidden	No	None	I0006-000000
	Description: construct a 1.5 story, 1 bedroom dwelling unit							
BLDG-2022-0024	Building - Major	New Construction	Fees Due	23 Uncommon Dr, Dover 03820			None	I0006-000000

PERMITS APPLIED BY WORK CLASS (07/01/2022 TO 07/31/2022)

Permit #	Type	Workclass	Status	Main Address		Project	District	Parcel
	Application Date	*Issue Date*	*Expiration*	*Last Inspection*	*Finaled Date*	*Applied Online*		
	Zone	*Sq Ft*	*Valuation*	*Fee Total*	*Assigned To*			
	07/30/2022					*No*		
	R-12 Residential - Mediu	*0*	*$0.00*	*$575.00*	*Jim Maxfield*			
	Description: construct a 1.5 story, 1 bedroom dwelling unit							
BLDG-2022-0025	Building - Major	New Construction	Fees Due	21 Uncommon Dr, Dover 03820			None	I0006-000000
	07/30/2022					*No*		
	R-12 Residential - Mediu	*0*	*$0.00*	*$575.00*	*Jim Maxfield*			
	Description: construct a 1.5 story, 1 bedroom dwelling unit							
BLDG-2022-0026	Building - Major	New Construction	Fees Due	19 Uncommon Dr, Dover 03820			None	I0006-000000
	07/30/2022					*No*		
	R-12 Residential - Mediu	*0*	*$0.00*	*$575.00*	*Jim Maxfield*			
	Description: construct a 1.5 story, 1 bedroom dwelling unit							
BLDG-2022-0027	Building - Major	New Construction	Fees Due	17 Uncommon Dr, Dover 03820			None	I0006-000000
	07/30/2022					*No*		
	R-12 Residential - Mediu	*0*	*$0.00*	*$575.00*				
	Description: construct a 1.5 story, 1 bedroom dwelling unit							
BLDG-2022-0028	Building - Major	New Construction	Fees Due	15 Uncommon Dr, Dover 03820			None	I0006-000000
	07/30/2022					*No*		
	R-12 Residential - Mediu	*0*	*$0.00*	*$575.00*	*Michelle Dube*			
	Description: construct a 1.5 story, 1 bedroom dwelling unit							
BLDG-2022-0029	Building - Major	New Construction	Fees Due	13 Uncommon Dr, Dover 03820			None	I0006-000000
	07/30/2022					*No*		
	R-12 Residential - Mediu	*0*	*$0.00*	*$575.00*	*Michelle Dube*			
	Description: construct a 1.5 story, 1 bedroom dwelling unit							
BLDG-2022-0030	Building - Major	New Construction	Fees Due	11 Uncommon Dr, Dover 03820			None	I0006-000000
	07/30/2022					*No*		
	R-12 Residential - Mediu	*0*	*$0.00*	*$575.00*	*Michelle Dube*			
	Description: construct a 1.5 story, 1 bedroom dwelling unit							
BLDG-2022-0031	Building - Major	New Construction	Submitted	141 Garrison Rd, Dover 03820			None	I0001-P00001
	07/31/2022					*No*		
	R-12 Residential - Mediu	*0*	*$0.00*	*$0.00*				
	Description: const. a 2 story, 2 bedrm single family dwelling with a 3 car att. garage							

PERMITS APPLIED FOR NEW CONSTRUCTION: 26

PERMANENT SIGN

SIGN-2022-0003	Sign	Permanent Sign	Issued	43 Back River Rd, Dover, NH		None	I0055-A00000
	07/06/2022	*07/26/2022*			*Yes*		
	R-12 Residential - Mediu	*0*	*$0.00*	*$75.00*			

PERMITS APPLIED BY WORK CLASS (07/01/2022 TO 07/31/2022)

Permit #	Type / Application Date / Zone	Workclass / Issue Date / Sq Ft	Status / Expiration / Valuation	Main Address / Last Inspection / Fee Total	Finaled Date / Assigned To	Project / Applied Online	District	Parcel
	Description: Freestanding Sign							
SIGN-2022-0005	Sign *07/18/2022* *G Gateway District*	Permanent Sign *08/03/2022* *0*	Issued *$0.00*	75 Broadway, Dover 03820 *$75.00*	*Jean Glidden*	*No*	None	24001-000000
	Description: Free standing sign is being refaced - sign to remain the same size and existing wall signs to remain unchanged							
SIGN-2022-0006	Sign *07/28/2022* *R-40 Residential - Rural*	Permanent Sign *0*	In Review *$0.00*	221 Central Ave, Dover, NH 03820 *$75.00*	*Jean Glidden*	*Yes*	None	20050-000000
	Description: Wall sign 284" x 43.5"							

PERMITS APPLIED FOR PERMANENT SIGN: 3

PIPING

PLMB-2022-0028	Plumbing *07/05/2022* *R-12 Residential - Mediu*	Piping *08/03/2022* *0*	Issued *02/02/2023* *$0.00*	32 Middle Rd, Dover 03820 *$49.00*	*Eric Tompson*	*No*	None	K0012-D00000
	Description: installing shower unit in 1st flr bathrm, run lines for furture 2nd flr bathrm							
PLMB-2022-0030	Plumbing *07/06/2022* *G Gateway District*	Piping *08/03/2022* *0*	Issued *02/02/2023* *$0.00*	8 Monroe St, Dover 03820 *$49.00*	*Eric Tompson*	*No*	None	15094-000000
	Description: install plumbing for new 3/4 bathrm with laundry							
PLMB-2022-0031	Plumbing *07/07/2022* *R-40 Residential - Rural*	Piping *08/03/2022* *0*	Issued *02/02/2023* *$0.00*	45 Drew Rd, Dover 03820 *$79.00*	*Eric Tompson*	*No*	None	I0026-G00000
	Description: plumbing for master bath remodel, adding 2 laundry's							
PLMB-2022-0032	Plumbing *07/07/2022* *R-40 Residential - Rural*	Piping *08/04/2022* *0*	Issued *02/03/2023* *$0.00*	17 Stonewall Dr, Dover 03820 *$0.00*	*Eric Tompson*	*No*	None	H0053-000000
	Description: new warehouse addition, new restrooms, roof drainage and gas to HVAC equipment							
PLMB-2022-0033	Plumbing *07/08/2022* *HR Residential - Heritag*	Piping *08/04/2022* *0*	Issued *02/01/2023* *$0.00*	18 Cushing St, 1, Dover 03820 *08/05/2022* *$43.00*	*Eric Tompson*	*No*	None	10078-000000
	Description: plumbing for bathrm remodel							
PLMB-2022-0035	Plumbing *07/12/2022* *R-12 Residential - Mediu*	Piping *07/13/2022* *0*	Complete *01/17/2023* *$0.00*	343 Washington St, Dover 03820 *07/21/2022* *$31.00*	*07/21/2022* *Eric Tompson*	*No*	None	32016-A00000
	Description: memo meter for outside faucet							
PLMB-2022-0036	Plumbing	Piping	Issued	12 Littleworth Rd, Dover 03820			None	H0029-A00005

PERMITS APPLIED BY WORK CLASS (07/01/2022 TO 07/31/2022)

Permit #	Type	Workclass	Status	Main Address		Project	District	Parcel
	Application Date	*Issue Date*	*Expiration*	*Last Inspection*	*Finaled Date*	*Applied Online*		
	Zone	*Sq Ft*	*Valuation*	*Fee Total*	*Assigned To*			
	07/12/2022	*07/13/2022*	*01/10/2023*	*07/14/2022*		*No*		
	CM Non-Residential - Cc	*0*	*$0.00*	*$100.00*	*Eric Tompson*			
	Description: install new bathrom							
PLMB-2022-0037	Plumbing	Piping	Issued	123 Back River Rd, Dover 03820			None	I0046-B00000
	07/20/2022	*08/04/2022*	*02/03/2023*			*No*		
	R-12 Residential - Mediu	*0*	*$0.00*	*$55.00*	*Eric Tompson*			
	Description: adding new bathroom on 2nd floor, remodeling first floor bathroom, adding laundry							
PLMB-2022-0038	Plumbing	Piping	Issued	23 Sandpiper Dr, Dover 03820			None	C0002-B00013
	07/20/2022	*08/04/2022*	*02/03/2023*	*08/04/2022*		*No*		
	R-40 Residential - Rural	*0*	*$0.00*	*$55.00*	*Eric Tompson*			
	Description: adding a tub/shower, double vanity and saniflo toilet in basement							
PLMB-2022-0039	Plumbing	Piping	In Review	56 Stonewall Dr, Dover 03820			None	H0058-000000
	07/20/2022					*Yes*		
		0	*$0.00*	*$0.00*	*Eric Tompson*			
	Description: Domestic water system. Sanitary drain system. Storm drain system.							
PLMB-2022-0040	Plumbing	Piping	Issued	197 Dover Point Rd, Dover 03820			None	L0015-000000
	07/21/2022	*07/28/2022*	*01/24/2023*	*07/28/2022*		*No*		
	R-20 Residential - Low D	*0*	*$0.00*	*$1,225.00*	*Eric Tompson*			
	Description: replace existing fixtures with new toilets, faucets, sinks. Adding ADA shower and relocating a toilet 2'							
PLMB-2022-0041	Plumbing	Piping	Issued	40 Lucy Ln, Dover 03820			None	G0026-012000
	07/25/2022	*08/04/2022*	*01/31/2023*	*08/04/2022*		*No*		
	R-20 Residential - Low D	*0*	*$0.00*	*$37.00*	*Eric Tompson*			
	Description: relocate 3" drain line from 2nd floor, 1 !/2" kitchen drain/vent, 2 heat/AC units							
PLMB-2022-0042	Plumbing	Piping	Fees Paid	301 Durham Rd, Dover, NH 03820			None	
	07/28/2022					*Yes*		
		0	*$0.00*	*$450.00*	*Eric Tompson*			
	Description: Connect old p traps for hand sink, lavatory, finish kitchen hookup, connect water heater and flue pipe.							
PLMB-2022-0043	Plumbing	Piping	Issued	7 Hartswood Rd, Dover 03820			None	14019-000000
	07/28/2022	*08/04/2022*	*02/03/2023*			*No*		
	R-12 Residential - Mediu	*0*	*$0.00*	*$31.00*	*Eric Tompson*			
	Description: install 50gal Hybrid electric WH							
PLMB-2022-0044	Plumbing	Piping	Issued	173 Mast Rd, Dover 03820			None	I0020-K00001
	07/28/2022	*08/04/2022*	*02/03/2023*			*No*		
	RM-SU Residential - Sut	*0*	*$0.00*	*$43.00*	*Eric Tompson*			
	Description: kitchen remodel KS, DW, range							

PERMITS APPLIED FOR PIPING: 15

PERMITS APPLIED BY WORK CLASS (07/01/2022 TO 07/31/2022)

Permit #	Type	Workclass	Status	Main Address		Project	District	Parcel
	Application Date	*Issue Date*	*Expiration*	*Last Inspection*	*Finaled Date*	*Applied Online*		
	Zone	*Sq Ft*	*Valuation*	*Fee Total*	*Assigned To*			
RAFFLE, TAG, BLOCK PARTY								
EVNT-2022-0005	Event	Raffle, Tag, Block Party	In Review				None	
	07/19/2022	*09/10/2022*	*09/10/2022*		*07/20/2022*	*No*		
		0	*$0.00*	*$0.00*	*Caitlyn Pitts*			
	Description: Nonprofit recovery community organization under the umbrella of Greater Seacoast Community Health-registered with NH AG's Office							
					PERMITS APPLIED FOR RAFFLE, TAG, BLOCK PARTY:			**1**
VERIFICATION / CERTIFICATION / DETERMINATION								
ZONE-2022-0003	Zoning	Verification / Certification / Determination	Complete	105 Durham Rd, Dover, NH			None	H0006-004000
	07/05/2022	*08/03/2022*			*08/08/2022*	*Yes*		
	R-20 Residential - Low D	*0*	*$0.00*	*$50.00*	*Jean Glidden*			
	Description: Certificate of Conformity & Verification Letter							
ZONE-2022-0004	Zoning	Verification / Certification / Determination	Complete	44 Industrial Park Rd, Dover 03820			None	G0003-C00000
	07/07/2022	*07/27/2022*			*08/08/2022*	*No*		
	CM Non-Residential - Cc	*0*	*$0.00*	*$100.00*	*Jean Glidden*			
	Description: Verification & Certificate of Conformity							
					ITS APPLIED FOR VERIFICATION / CERTIFICATION / DETERMINATION:			**2**
					GRAND TOTAL OF PERMITS:			**301**

** Indicates active hold(s) on this permit*

Total Permits Issued: July 2022

Permit #	Owner's Last Name	Street #	Street	Description	Type	Map	Lot	Construction Value	Fee
22-163	CITY OF DOVER	16	DALEY DRIVE	RELOCATE LOCKERS	C	H	1110	140000	0
22-108	ADIO PROPERTIES	627	CENTRAL AVENUE	REPAIR & REPLACE ROOF	C/R	27	145	17000	195
22-216	JOHNSON CREEK VILLAGE LL	301	DURHAM ROAD	CONST. I-2 USE, FOR 12 SENIOR BEDS O	C/R	H	100	500000	5025
21-576	KNOX MARSH DEVELOPMENT	88	DOVER NECK ROAD	CONST. A SFD W/3 CAR ATT. GARAGE W	CR	M	75A	700000	7025
21-188	100 BROWNING LLC	18	HAYDEN DRIVE	CONST. DETACHED CONDO. DWLLNG U	R	102	12-5	325000	3275
22-059	GAL	125	EMERALD LANE	CREATE HABITABLE ROOM IN BASEME	R	F	15230	25000	275
22-091	PHOUMMAVONG	9	MCCARTHY BOULEVARD	INSTALL REPLACEMENT WINDOWS	R	F	1E0	7800	105
22-171	KOPPENHAUER	43A	POLLY ANN TRAILER PARK	CONST. A PITCHED ROOF AND DECK	R	M	47C43	38000	405
22-178	AIREY	260	WASHINGTON STREET	ADD A THIRD DWELLING UNIT TO EXIS	R	10	12700	60000	625
22-204	DOVE DEVELOPMENT GROUP	65	BELLAMY ROAD	DEMO. & REMOVAL OF A 2 CAR GARAG	R	H	5000	6000	85
22-208	BRUTON, FX	37	FIELDSTONE DRIVE	CONST. REAR SUNROOM ADDITION	R	39	140	23000	255
22-211	SEARLES	18	ATLANTIC AVENUE	CONST. A DETACHED TWO CAR GARAG	R	25	10A0	30000	325
22-214	MURPHY	17	BEAUMONT DRIVE	CONVERT A PORCH TO HABITABLE AR	R	M	61-9	32000	345

Permit #	Owner's Last Name	Street #	Street	Description	Type	Map	Lot	Construction Value	Fee

Total Permits Issued: 13

Total Construction Value: $1,903,800.00

Total Fees Collected: $17,940.00

Type of Permits Issued		Certificate of Occupancy's	
Commercial	0	Change of Use	0
Commercial Renovations	3	Commercial	1
Convert 1 to 2 Fmly Dwlg	0	Convert 1 to 2 Fmly Dwlg	0
Two Family Dwelling	0	Two Family Dwelling	0
Multi-Family Dwelling Units	0	Industrial	0
Industrial	0	Renovations	3
Industrial Renovations	0	Manufactured Dwlg	0
Manufactured Dwelling	0	Multi-Family Dwelling Units	0
Single Family Dwelling	2	Single Family Dwellings	3
Renovations Dwelling Unit	8	Accessory Dwelling Unit	0
Demo. of a Dwelling Unit	0		
Accessory Dwelling Unit	0		
		Total	7

City of Dover

Revenues of Major Funds
July 31, 2022
(General Fund Includes Property Taxes and Education Revenues)

	Budget	Range To Date	Year To Date	% Year To Date	Budget Balance	Encumbrance	Budget Available	% Uncollected
REVENUES								
1000 General Fund								
Taxes	$ 100,770,467	665,298	665,298	1.0%	$ 100,105,169	$ -	$ 100,105,169	99.0%
Licenses & Permits	7,237,054	634,330	634,330	9.0%	6,602,724	-	6,602,724	91.0%
Intergovernmental	6,185,237	1,800	1,800	0.0%	6,183,438	-	6,183,438	100.0%
Charges for Services	4,566,329	242,628	242,628	5.0%	4,323,701	(69,833)	4,393,534	96.0%
Miscellaneous Revenue	985,934	82,964	82,964	8.0%	902,971	(7,976)	910,947	92.0%
Education	19,845,763	22,709	22,709	0.0%	19,823,054	-	19,823,054	100.0%
Operating Transfers In	413,507	-	-	0.0%	413,507	-	413,507	100.0%
Other Financing Sources	129,900	-	-	0.0%	129,900	-	129,900	100.0%
Sub-total : 1000 General Fund	$ 140,134,191	1,649,728	1,649,728	1.0%	$ 138,484,463	$ (77,809)	$ 138,562,272	99.0%
3213 Parking Activity Fund								
Licenses & Permits	$ 295,000	62,055	62,055	21.0%	232,945	$ -	$ 232,945	79.0%
Parking Income	892,231	70,039	70,039	8.0%	822,192	-	822,192	92.0%
Parking Fines	184,000	10,733	10,733	6.0%	173,267	-	173,267	94.0%
Other Financing Sources	0	-	-	0.0%	-	-	0	0.0%
Sub-total : 3213 Parking Activity Fund	$ 1,371,231	142,827	142,827	10.0%	$ 1,228,404	$ -	$ 1,228,404	90.0%
3320 Residential Solid Waste Fund								
Intergovernmental	$ 9,584	-	-	0.0%	$ 9,584	$ -	$ 9,584	100.0%
Charges for Services	1,804,395	132,333	132,333	7.0%	1,672,062	-	1,672,062	93.0%
Miscellaneous Revenue	0	2	2	0.0%	(2)	-	(2)	0.0%
Other Financing Sources	0	-	-	0.0%	0	-	0	0.0%
Sub-total : 3320 Residential Solid Waste	$ 1,813,979	132,336	132,336	7.0%	$ 1,681,643	$ -	$ 1,681,643	93.0%
3381 McConnell Center Fund								
Miscellaneous Revenue	$ 756,668	66,739	66,739	9.0%	$ 689,929	$ -	$ 689,929	91.0%
Operating Transfers In	72,304	3,857	3,857	5.0%	68,447	-	68,447	95.0%
Sub-total : 3381 McConnell Center	$ 828,972	70,595	70,595	9.0%	$ 758,377	$ -	$ 758,377	91.0%
3410 Recreation Special Revenue Fund								
Charges for Services	$ 430,420	58,497	58,497	14.0%	$ 371,923	$ -	$ 371,923	86.0%
Miscellaneous Revenue	11,500	-	-	0.0%	$ 11,500	-	11,500	100.0%
Operating Transfers In	20,000	-	-	0.0%	20,000	-	20,000	100.0%
Other Financing Sources	-	-	-	0.0%	0	-	0	0.0%
Sub-total : 3410 Recreation Special Revenue Fund	$ 461,920	58,497	58,497	13.0%	$ 403,423	$ -	$ 403,423	87.0%
5300 Water Fund								
Intergovernmental	$ 107,500	-	-	0.0%	$ 107,500	$ -	$ 107,500	100.0%
Charges for Services	6,771,364	311,682	311,682	5.0%	$ 6,459,683	-	6,459,683	95.0%
Miscellaneous Revenue	86,000	24,155	24,155	28.0%	$ 61,845	-	61,845	72.0%
Other Financing Sources	87,500	-	-	0.0%	87,500	-	87,500	100.0%
Sub-total : 5300 Water Fund	$ 7,052,364	335,837	335,837	5.0%	$ 6,716,527	$ -	$ 6,716,527	95.0%
5320 Sewer Fund								
Intergovernmental	$ 191,013	-	-	0.0%	$ 191,013	$ -	$ 191,013	100.0%
Charges for Services	9,154,224	466,806	466,806	5.0%	8,687,418	-	8,687,418	95.0%
Miscellaneous Revenue	70,000	9,860	9,860	14.0%	60,140	-	60,140	86.0%
Other Financing Sources	520,992	-	-	0.0%	520,992	-	520,992	100.0%
Sub-total : 5320 Sewer Fund	$ 9,936,229	476,666	476,666	5.0%	$ 9,459,563	$ -	$ 9,459,563	95.0%
6100 Dovernet Fund								
Charges for Services	$ 1,698,481	124,760	124,760	7.0%	$ 1,573,721	$ -	$ 1,573,721	93.0%
Miscellaneous Revenue	50,000	-	-	0.0%	$ 50,000	-	50,000	100.0%
Operating Transfers In	-	-	-	0.0%	0	-	0	0.0%
Other Financing Sources	-	-	-	0.0%	0	-	0	0.0%
Sub-total : 6100 Dovernet Fund	$ 1,748,481	124,760	124,760	7.0%	$ 1,623,721	$ -	$ 1,623,721	93.0%
Total : REVENUES	$ 163,347,367	2,991,246	2,991,246	2.0%	$ 160,356,121	$ (77,809)	$ 160,433,930	98.0%

City of Dover

Expenditures of Major Funds
July 31, 2022
(General Fund Includes County, School and Debt Service)

	Budget	Range To Date	Year To Date	% Year To Date	Budget Balance	Encumbrance	Budget Available	% Available
EXPENDITURES								
1000 General Fund								
City Council	$ 476,252	$ 4,477	$ 4,477	1.0%	$ 471,775	$ 201,244	$ 270,531	56.8%
Executive	2,169,947	151,128	151,128	7.0	2,018,819	1,216,066	802,753	37.0
Finance	2,459,971	191,252	191,252	8.0	2,268,719	1,160,487	1,108,232	45.1
Planning	966,396	85,518	85,518	9.0	880,878	544,367	336,511	34.8
Misc General Government	1,092,142	54,291	54,291	5.0	1,037,851	85,429	952,422	87.2
Police	10,449,863	823,584	823,584	8.0	9,626,280	4,783,323	4,842,956	46.3
Fire & Rescue	12,349,470	891,044	891,044	7.0	11,458,426	5,372,202	6,086,224	49.3
Community Service Public Works	9,721,708	326,159	326,159	3.0	9,395,549	2,983,687	6,411,863	66.0
Recreation	2,919,166	217,981	217,981	7.0	2,701,185	1,229,387	1,471,799	50.4
Public Library	1,727,385	118,037	118,037	7.0	1,609,348	1,032,806	576,542	33.4
Public Welfare	898,614	26,498	26,498	3.0	872,116	191,457	680,659	75.7
Debt Service	6,213,776	-	-	0.0	6,213,776	18,538	6,195,238	99.7
Other Financing Sources/Uses	4,152,324	143,503	143,503	3.0	4,008,821	-	4,008,821	96.5
School	74,228,580	1,689,973	1,689,973	2.0	72,538,607	35,310,593	37,228,014	50.2
Intergovernmental	10,308,597	-	-	0.0	10,308,597	10,308,597	-	0.0
Sub-total : 1000 General Fund	$ 140,134,191	$ 4,723,444	$ 4,723,444	3.4%	$ 135,410,747	$ 64,438,184	$ 70,972,563	50.6%
3213 Parking Activity Fund								
Police	$ 1,371,231	$ 62,721	$ 62,721	5.0%	$ 1,308,510	$ 426,986	$ 881,524	64.3%
Sub-total : 3213 Parking Activity Fund	$ 1,371,231	$ 62,721	$ 62,721	4.6%	$ 1,308,510	$ 426,986	$ 881,524	64.3%
3320 Residential Solid Waste Fund								
Community Service Public Works	$ 1,813,979	$ 22,693	$ 22,693	1.0%	$ 1,791,286	$ 697,059	$ 1,094,226	60.3%
Sub-total : 3320 Residential Solid Waste Fund	$ 1,813,979	$ 22,693	$ 22,693	1.3%	$ 1,791,286	$ 697,059	$ 1,094,226	60.3%
3381 McConnell Center Fund								
Recreation	$ 828,972	$ 32,961	$ 32,961	4.0%	$ 796,011	$ 198,234	$ 597,776	72.1%
Sub-total : 3381 McConnell Center Fund	$ 828,972	$ 32,961	$ 32,961	4.0%	$ 796,011	$ 198,234	$ 597,776	72.1%
3410 Recreation Special Revenue Fund								
Recreation	$ 461,920	$ 38,242	$ 38,242	8.0%	$ 423,678	$ 20,599	$ 403,079	87.3%
Sub-total : 3410 Recreation Special Revenue Fund	$ 461,920	$ 38,242	$ 38,242	8.3%	$ 423,678	$ 20,599	$ 403,079	87.3%
5300 Water Fund								
Community Service Public Works	$ 7,052,364	$ 405,761	$ 405,761	6.0%	$ 6,646,603	$ 1,610,103	$ 5,036,500	71.4%
Sub-total : 5300 Water Fund	$ 7,052,364	$ 405,761	$ 405,761	5.8%	$ 6,646,603	$ 1,610,103	$ 5,036,500	71.4%
5320 Sewer Fund								
Community Service Public Works	$ 9,936,229	$ 553,390	$ 553,390	6.0%	$ 9,382,839	$ 2,723,535	$ 6,659,304	67.0%
Sub-total : 5320 Sewer Fund	$ 9,936,229	$ 553,390	$ 553,390	5.6%	$ 9,382,839	$ 2,723,535	$ 6,659,304	67.0%
6100 Dovernet Fund								
Other Financing Sources/Uses	$ 1,748,481	$ 110,692	$ 110,692	6.0%	$ 1,637,789	$ 732,769	$ 905,020	51.8%
Sub-total : 6100 Dovernet Fund	$ 1,748,481	$ 110,692	$ 110,692	6.3%	$ 1,637,789	$ 732,769	$ 905,020	51.8%
Total : EXPENDITURES	$ 163,347,367	$ 5,949,904	$ 5,949,904	3.6%	$ 157,397,463	$ 70,847,471	$ 86,549,993	53.0%

City of Dover

Arena - General Fund
Revenue & Expenditure Report
(Including Arena Debt Service attributed to the General Fund)
July 31, 2022

	Budget	Range To Date	Year To Date	% Year To Date	Budget Balance	Encumbrance	Budget Available	% Available
Revenue	1,166,630	24,822	24,822	2.1	1,141,808	0	1,141,808	97.9
Expenditures	1,150,381	78,001	78,001	6.8	1,072,380	576,023	496,356	43.1
Debt Service								
Principal	-	-	-	-	-	-	-	-
Interest	-	-	-	-	-	-	-	-
	16,249	**(53,180)**	**(53,180)**	**(4.7)**	**69,429**	**(576,023)**	**645,452**	**54.7**

CITY COUNCIL GOALS 2022 - 2023

How the City of Dover Management Team & employees are supporting City Council goals…

GOAL 1: OUR CITY IS INCLUSIVE & WELCOMING

The following objectives strengthen our Community by supporting all Dover residents, including those that are under-represented or marginalized.

- → Promote inclusion in City events, programs, and projects. Ensure city programs are equitable and accessible to all.
- → Provide resources for the community to learn about mental health, social, racial and diversity issues.
- → Continue efforts to diversify Boards, Committees and Commission appointments.
- → Educate appointed volunteers on these goals by incorporating them into the application process.
- → Ensure all (print, web and verbal etc) City communications use language and images that support diversity and inclusivity and are accessible.
- → Include "Universal Design" principals in Capital Improvement infrastructure projects.
- → Incorporate options for diversity, equity, and inclusivity in programming, operations and strategic planning.
- → Celebrate operational successes, whether volunteer or staff driven, through updates and reports.

July 2022:

Beginning in 2022, Media Services received statistics on viewership to the City of Dover podcasts which are available on all platforms for accessibility. Due to this, viewership is consistently extending to the older and younger generations.

The Police Department supported and assisted with Dover Youth to Youth activities and CREU activities. Those include working on and participating in the Dover Youth to Youth Summer Program, assisting the Police Social Worker and Dover High School Liaison officer with planning for ACERT, planning for National Night Out which takes place in August, and planning for the Dover Police Charities Golf Tournament which takes place in September

The Dover Teen Center supported 177 participants on 13 days of programming.

Sergeant Mitrushi continued to work with the Dover Mental Health Alliance and participated in virtual meetings throughout July. Sergeant Mitrushi is working directly with the St. Anselm's Center for Ethics to provide data relating to the department's response to the mental health crisis.

Sergeant Mitrushi created 10 social media posts in the month of July. One of these posts was a video that he created along with Detective Molly Martuscello and Officer Luis Berdecia regarding the bike registration program at the Dover Police Department.

Lt. Speidel worked closely with Recreation Director Gary Bannon to develop the police department's operational plan for parking, traffic, safety and security during the Independence Day fireworks celebration on July 4. The fireworks display was at Maglaras Park, with Henry Law Park and other downtown locations serving as prime viewing spots.

Media Services provided numerous updates on a variety of city and school projects, public services, and current events. These included education updates; special events; road, development and construction projects; weather and storm information; and previews of upcoming meetings of public bodies.

Media Services produced five episodes of the Dover Download podcast in July. Dover Download is a weekly look at what's happening in Dover, hosted by Deputy City Manager Christopher Parker. July's topics included a

preview of the Cochecho Arts Festival, a look at the McConnell Center, an update from Dover400, and an interview with the executive director of the Dover Housing Authority about attainable housing. The podcast continues to grow and is reaching both younger and older audiences.

In July, Director of Media Services Mike Gillis met with a group of elected officials and journalists from Tunisia to discuss the City's efforts in open government and transparency, as well as the convergence of old and new media for journalists and public institutions. Gillis frequently meets with international delegations of journalists and government officials in sessions coordinated by the United States Department of State and World Affairs Council in New Hampshire. Dover is selected as a participant because it has been identified as a leader in promoting open government, transparency, and community engagement.

In July, Media Services sent out 71 email newsletters, including the weekly editions of Dover Download, special alerts, departmental and project updates. These newsletters are designed to help communicate a wide variety of information to the public, of general interest and for specific projects and topics, and to instill the city's commitment to community stewardship. More than 250 updates were posted to social media and other external communications platforms.

The Department of Planning and Community Development promoted the Dover Community Trail through the Facebook fan page for the trail.

Planning and Media Services staff have created a video preview of Planning Board and Zoning Board agenda for the Board meetings. The videos include the plans themselves with a detailed introduction of the applications and opportunities for engagement.

PSW Jones connected with a MSW student of Waldren University, about an internship at DPD under PSW Jones' supervision. PSW Jones, Sgt Mitrushi, and Ofc Shoer met with the student for an interview on 7/25/22. The anticipated start date is November 2022 and the internship would continue through May 2022.

PSW Jones created social media content for 4 "Wellness Wednesday" posts in the month of July, to align with the July theme: Environmental Wellness

From July 11-15, Officers Carmen Cusick and Morgan Morse attended Crisis Intervention Team Training. This interactive training is facilitated by the New Hampshire chapter of the National Alliance for Mental Illness (NAMI-NH) to provide extensive information on people living with mental illness – primarily focusing on those that commonly result in law enforcement contact.

On July 8, 2022, the Dover Police Department held a ceremony to honor Detective Molly Martuscello and Officer Juel Cooper with Life Saving Awards. The award is based on an incident that took place on Friday, June 10, 2022, when the Dover Police Department began receiving calls about a male on the top level of the Orchard Street Parking Garage sitting on the edge of the uppermost wall.

The Dover Public Library announced that beginning on July 1, they will no longer charge late fees for overdue materials! DPL joins a growing nationwide trend of eliminating fines which supports our library's commitment to equity of access.

Library staff posted 161 items to its various social media platforms in July. Total social media platform followers = 13,379.

The Dover Public Library staff added 116 books to the 2 Little Free Libraries.

GOAL 2: OUR CITY VOLUNTEERS ARE ENGAGED

The following objectives ensure that Board, Committee and Commission members are valued and are part of the community's governance.

- → Continually recruit new volunteers from all areas of the community.
- → Support and encourage participation in the Citizen's Leadership Academy.
- → Review the mission and purpose for each Board, Committee and Commission for relevancy.
- → Encourage joint meetings between Boards, Committees and Commissions where collaboration will enhance their missions.
- → Update Board, Committee and Commission expectations, so volunteers understand their role.
- → Require an annual report (written or oral) to the City Council on activities undertaken by Boards.
- → Celebrate volunteers through a volunteer appreciation program.

July 2022:

During the month of July, the Legal Division assisted with drafting a template volunteer agreement, which is expected to assist with volunteerism.

The Teen Center Summer Internship program is active and well, with (5) interns rotating in and out of the Teen Center as mentors and trip chaperones.

Throughout the month of July, Sergeant Mitrushi supervised two interns; a student of Stetson University who worked 80 hours and a student of Endicott College who worked 16 hours. The internships provided the individuals with exposure to procedures and programs within the Dover Police Department. The interns assisted the Community Response and Engagement Unit with data management and homelessness outreach programs, participated in ride-alongs with patrol officers, participated in a training exercise with the SWAT Team, observed investigations conducted by the Special Investigations Unit, and assisted the Dover Teen Center as chaperones and volunteers throughout the month.

For the month of July, the Division of Emergency Services coordinated eighty (80) hours of Emergency Medical Technician (EMT) Field Practicum ride time for five (5) students from the McGregor EMS Institute at the University of New Hampshire.

July 14th, Fire Department members were presented with American Heart Association's Heartsaver Hero awards for delivering life-saving cardiopulmonary resuscitation (CPR) and Advanced Life Support (ALS) skills during an emergency call in May of this year.

Chief McShane met with members of the Chamber of Commerce to discuss public safety during the upcoming Apple Harvest Day event. While reviewing the Chamber's proposed operational lay-out and vendor locations, safety considerations were identified. All parties worked in unison to assure both the goals of the Chamber were met at the same time, being able to make some operational adjustments to improve safety considerations.

On July 1st & 15th, Division Chief Irwin attended the Dover Mental Health Alliance's Sub-committee on Education & Research. These are a continuation of bi-weekly meetings between the City's Public Safety Agencies and organizations throughout the City. The primary goal of this committee is to generate a report of where Dover was, is, and will be with regards to mental health. The secondary goal is to provide community education. As of July, the committee has hosted 2 of 3 public meetings.

DF&R and Dover's Media Services coordinated the release of public service announcements throughout the month of July to keep citizens informed of heat-related illnesses and severe thunder storm hazards. Emphasis was placed on community engagement by checking on neighbors and high-risk populations such as the elderly.

GOAL #3: OUR WATERFRONT IS DEVELOPED

The following objectives support the Waterfront development, per the Land Development Agreement.

- → Endorse and promote CWDACs key benchmarks (milestones).
- → Encourage community components within the final design and layout as laid out and expected.
- → Support capital investment in the project, per the LDA and CIP, recognizing budget changes.

July 2022:

In July, the Legal Division assisted with the waterfront project through an amendment to development agreement as well as contract drafting for procurement of the public improvement contractor.

Business Development and Planning and Community Development staff continued to assist the Cochecho Waterfront Development Advisory Committee in its pursuit of developing the City's River Street parcel. Project Manager Bird had four online meetings during July with staff from Horsley Witten to review the status of state and federal permitting and discuss site plan updates to prepare for bid process.

GOAL #4: OUR CITY'S BUDGET IS COLLABORATIVELY CREATED

The following objectives ensure that the City's budget process evolves to better serve the community.

- → Disconnect Collective Bargaining Agreement contract approvals from budget adoption, through process and timeline change.
- → Respect the different roles the School Board and City Council in the budget development process.
- → Enhance the budget process by encouraging school department participation in developing Capital Improvement Programing.
- → Advocate for appropriate State and grant funding for all budget components and operation areas.
- → Enhance comparisons to other communities, by utilizing the same benchmark communities for the City and School budget.

July 2022:

During the month of June and July, City and school staff collaborated to revise the budget schedule which is conducive to both.

In 2022, The Dover Public Library received grant funds for a new website.

The Legal Division assisted with an ordinance amending the budget process.

On July 12th, Chief McShane and Fleet Manager Duquette met to discuss DF&R's vehicle maintenance and replacement program. Topics of discussion included Capital Improvement Program planning for DF&R's fire apparatus, ambulances, and command staff vehicles. Operational budget considerations and concerns were discussed regarding economic inflation and supply-chain availability. Chief McShane and Fleet Mechanic Duquette also coordinated efforts to develop a contingency plan for purchasing a used ambulance. The development of this contingency plan was necessary as a result of the new ambulance taking 18-24 months to build.

Planning staff attended the "InvestNH Municipal Grant Programs Overview" webinar hosted by PLAN.

Director Benton met with staff from the county, SRPC, and nearby Planning Directors about the InvestNH funding opportunity.

Director Benton started the Capital Improvement Planning process for FY23-FY29 and met with each Department regarding this year's requests. The CIP will roll out to the Planning Board and City Council at the end of September this year.

GOAL #5: OUR CITY'S RESIDENTS ARE ENGAGED

The following objectives support the Waterfront development, per the Land Development Agreement.

- → Communicate in a manner which will meet people where they are, in content, communication style and format.
- → Reboot the City of Dover website to be more collaborative, accessible and informative.
- → Increase public engagement through innovative and diverse citizen feedback options.
- → Incorporate diverse options for creating dialog with residents, businesses and property owners.
- → Report on how feedback was considered and used to revise programs, policies or operations to demonstrate "we're listening."
- → Provide clarity on the use and purpose of various City facilities, programs and policies.

July 2022:

The Dover Public Library was excited to unveil its newly redesigned website in July. The Library was awarded $22,370 in funding through the Institute for Museum and Library Services' "Grants to States" program. The funding was used to hire a firm to complete the redesign of the website. The grant program is part of the American Rescue Act Plan of 2021 and is being facilitated by the N.H. State Library. The newly redesign website increases functionality and eliminates barriers to accessibility. The redesigned site is 508/ADA compliant and is mobile responsive.

Through the winter and spring of 2022, various divisions collaborated on the new permit software which went live to the public in June 2022. This enables residents to handle the permitting process online saving them time, money and the necessity of having to come into one of the offices.

The Police Department began planning for National Night Out which takes place in August, and planning for the Dover Police Charities Golf Tournament which takes place in September.

Teen Center weekly email is sent to connected families and youth to encourage sign-ups for the daily afternoon reservation slots through the Sign-Up Genius online portal. Announcements, webinars, trainings and opportunities are also shared on a weekly basis.

Media Services in July continued to explore technical specifications for the planned redesign of the city's public-facing website. Surveys and focus groups are expected to begin in August.

GOAL #6: OUR CITY IS RESILIENT

The following objectives ensure the City's social, built and natural infrastructure is designed to evolve and support community needs.

- → Adopt the Citywide resilience plan by 12/2022 as informed by Dover focused SRPC Equity and Racial Equity and Inclusion reports.
- → Set incremental targets to reach City owned property operating on 100% renewable energy by 2035, or sooner, utilizing input of Boards, Committees and Commissions by 06/2023.
- → Develop, by 03/2023, a Resilience framework for volunteers, Elected Officials, and staff to strategically guide City Direction.
- → Adopt policies which promote Public & Private sector energy efficient infrastructure by 12/2023.
- → Develop policies and programs that build social capital in the context of resilience for all, by 12/2023.

July 2022:

This enables residents to handle the permitting process online saving them time, money and the necessity of having to come into one of the offices.

The cement sealant project in the Orchard Street Parking Garage is nearing completion. Although it has taken several months, this project was done with minimal inconvenience to parking permit holders, and daily users. Doing it in-house saved the city an estimated $60,000, and the protectant sealant installed will help extend the life of the Garage.

Planning Staff met with Resilience Planning and Design regarding the Vision Chapter Update.

Resilience Coordinator Kaspari was accepted into the CoastWise program where as part of a cohort made up of professionals from academia, government and industry he will gain new perspectives and experience regarding coastal resiliency.

Resilience Coordinator Kaspari along with Energy Commission Chair Baber, met with representatives from Berlin on July 20th to discuss the work the Dover Energy Commission is engaged with and to learn about initiatives taking place in the North Country.

Resilience Coordinator Kaspari participated in a Strafford Regional Planning Commission Resiliency Subcommittee meeting on July 7th to plan for the next Roundtable outreach event.

Resilience Coordinator Kaspari met with the Deputy City Manager, Consultant Dean Peschel and Environmental Projects Manager Gretchen Young to discuss opportunities for a solar development at the Tolend Rd. landfill.

GOAL #7: OUR CITY IS DIVERSE AND ATTAINABLE

The following objectives support a Dover that is welcoming to all no matter socio economic background.

- → Continue policies and programs that promote diverse and resilient housing and businesses in Dover.
- → Educate the public on growth rates and how the City is working to accommodate those rates, rather than discourage them.
- → Review land use regulations and zoning to promote density in appropriate locations and context.
- → Utilize Public Private Partnerships to enhance the City's ability to these goals, and participate, in developments.
- → Understand regional housing needs and impediments to affordable housing by analyzing data and trends as well as anecdotes.
- → Integrate options for income indexed, market rate and other diverse housing formats into the community as a whole.

July 2022:

In July, the Legal Division assisted with a proposed new development agreement, which includes the enhancement of affordable housing.

Media Services produced five episodes of the Dover Download podcast in July. One being an interview with the executive director of the Dover Housing Authority about attainable housing.

CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **McConnell Center, Room 306**
Meeting Date: **Wednesday, August 10, 2022**
Meeting Time: **7:00 pm**

1. CALL TO ORDER

2. MOMENT OF SILENCE

3. PLEDGE OF ALLEGIANCE

Councilor Hinkel led the Pledge of Allegiance.

4. ROLL CALL ATTENDANCE

Present: Mayor Carrier, Deputy Mayor Shanahan, Councilor Hackett, Councilor Hinkel, Councilor Nemeth, Councilor Thibodeaux, and Councilor Williams.
Absent: Councilor Cullen and Councilor Muffett-Lipinski.
Also Present: City Manager Joyal, City Attorney Wyatt, and City Clerk Mistretta.

5. PROCLAMATIONS/AWARDS

6. APPROVAL OF AGENDA

Deputy Mayor Shanahan moved to approve the Agenda, seconded by Councilor Hinkel.
Deputy Mayor Shanahan moved to suspend the rules to move Item 13.B.1. forward on the Agenda to before the City Manager's Report.
Vote: 7/0.
Mayor Carrier said Dover Main Street Director Gail Daudelin will be giving the Council a report.

7. PUBLIC HEARINGS

A. CHAPTER 9 BOARDS, COMMISSIONS AND COMMITTEES, SECTION 12 – SOLID WASTE ADVISORY COMMISSION SECTION 1 – ESTABLISHMENT; GENERAL PROVISION

SPONSORED BY MAYOR CARRIER BY REQUEST

Mayor Carrier, seeing no one wishing to speak, closed the Public Hearing.

8. PUBLIC FORUM

Taxpayers, Business owners, and Residents are invited to speak on any issue pertaining to the business of the City of Dover. Statements shall be limited to five minutes.

Gail Daudelin, Dover Main Street: She gave a Dover Main Street Report to the Council.

Jackson Brown, 55A New York Street: He spoke against Item 13.B.1. He urged the City to consider opening the warming center for more than extreme weather events.

Ashley Seeliger, 30 Baker Street: She spoke against Item 13.B.1.

Abby Lamothe, 59 Tideview Drive: She spoke against Item 13.B.1.

Adrian, 66 Back River Road: She spoke against Item 13.B.1.

Mayor Carrier, seeing no one else wishing to speak, closed the Public Forum.

Deputy Mayor Shanahan moved for the adoption of Item 13.B.1.; seconded by Councilor Nemeth.
Mayor Carrier introduced Strafford County Commissioner George Maglaras, Mayor of Somersworth Dana Hilliard, and Mayor of Rochester Paul Callaghan. He gave an overview of the projects the Tri-Cities are working on to help the homeless community.
Commission Maglaras gave an overview of the plan to address housing insecurity. He described as a three-legged stool process: the construction of a new nursing home, convert the old nursing home to supportive or transitional housing, and the third leg is to create 750 new housing units in the community.
Mayor Hilliard and Mayor Callaghan gave additional information regarding this Resolution.
Roll Call Vote: 7/0.

9. CITY MANAGER'S REPORT

City Manager Joyal said he submitted his report in writing. He gave an overview of projects in the City.
Deputy Mayor Shanahan moved to accept the City Manager's Report; seconded by Councilor Thibodeaux.
Vote: 7/0.

10. APPROVAL OF MINUTES

A. July 27, 2022 – Joint Workshop Session with the School Board
B. July 27, 2022 – Regular Meeting

Deputy Mayor Shanahan moved to approve the Minutes; seconded by Councilor Hackett.
Vote: 7/0.

11. MAYOR'S REPORT

Mayor Carrier did give a report.

12. UNFINISHED BUSINESS

A. ORDINANCES IN THE 2nd READING

1. CHAPTER 9 BOARDS, COMMISSIONS AND COMMITTEES,
SECTION 12 – SOLID WASTE ADVISORY COMMISSION
SECTION 1 – ESTABLISHMENT; GENERAL PROVISION
SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved for its adoption; seconded by Councilor Williams.
Roll Call Vote: 7/0.

2. ORDINANCES IN THE 3RD READING

3. RESOLUTIONS

13. NEW BUSINESS

A. CONSENT CALENDAR

1. **B18003 ENTERPRISE BACKUP SOLUTION LICENSE RENEWAL AND HARDWARE UPGRADE**
   SPONSORED BY MAYOR CARRIER BY REQUEST
2. **B22080 AWARD OF BID FOR WINTER CUTTING EDGES**
   SPONSORED BY MAYOR CARRIER BY REQUEST
3. **B22081 AWARD OF BID FOR PROFESSIONAL CONSULTING SERVICES FOR COMMUNITY WIDE VISIONING PROCESS AND UPDATE MASTER PLAN**
   SPONSORED BY MAYOR CARRIER BY REQUEST
4. **B22087 AWARD OF BID FOR MEDICAL SUPPLIES**
   SPONSORED BY MAYOR CARRIER BY REQUEST
5. **B23001 PURCHASE OF FIRE, EMS, AND POLICE PUBLIC SAFETY EQUIPMENT - MA BID PSE01**
   SPONSORED BY MAYOR CARRIER BY REQUEST
6. **APPROVAL OF PURCHASE AND SALE AGREEMENT BETWEEN THE CITY, THE DOVER BUSINESS AND INDUSTRIAL DEVELOPMENT AUTHORITY, AND MEZZANINE CATERING, LLC**
   SPONSORED BY MAYOR CARRIER BY REQUEST
7. **RELEASE OF RESTRICTIVE COVENANT – 16 PROSPECT STREET**
   SPONSORED BY MAYOR CARRIER BY REQUEST

COMMITTEE REPORTS

1. School Board (Muffett-Lipinski)
2. Planning Board (Cullen)
3. **Appointments Committee (Williams)**
4. Arena Commission (Hackett)
5. Arts Commission (Nemeth)
6. **Board of Health (Thibodeaux)**
7. Collaborative City Council and School Board (M-Lipinski)
8. Conservation Commission (Williams)
9. **Downtown TIF Advisory Board (Hinkel)**
10. Energy Commission (Thibodeaux)
11. Graffiti Management Ad Hoc Committee (Nemeth)
12. Heritage Commission (Nemeth)
13. Legislative Liaison (Shanahan)
14. Library Board of Trustees (Thibodeaux)
15. McConnell Center Advisory Committee (Thibodeaux)
16. **Ordinance Committee (Shanahan)**
17. **Parking Commission (Hinkel)**
18. Pool Advisory Committee (Hackett)
19. **Racial Equity and Inclusion Ad-Hoc Committee (Nemeth)**
20. Recreation Advisory Board (Shanahan)
21. Solid Waste Advisory Commission (Muffett-Lipinski)
22. Transportation Advisory Commission (Williams)
23. **Waterfront TIF Advisory Board (Shanahan)**
24. Joint Building Committee – DHS (Carrier)
25. COAST (Shanahan)
26. Cocheco Waterfront Development Advisory Committee (Carrier)
27. Dover Main Street (Carrier)
28. Strafford Regional Planning Commission (Williams)
29. Government Affairs (Carrier)

Deputy Mayor Shanahan moved for the adoption of the Consent Calendar; seconded by Councilor Hackett.
Roll Call Vote: 7/0.

Councilor Williams gave an overview of the Appointments Committee Report and they made the following recommendations for appointments:
Change in Status – Alternate to Regular Member
Nate Stewart – Arts Commission
Kimberly Hanson – Arts Commission
Arcadia Lee – Energy Commission
Erinn Kaspari – Planning Board
Beth Fischer – Recreation Advisory Board
Shellie Lemilin – Recreation Advisory Board
New Applicants:
Sarah Davidson – Arts Commission – alternate member
Jonathan Nichols – Arts Commission – regular member
Charles D. Carey – Ethics Commission – regular member
Jill Martin DeBoer – Library Board of Trustees – regular member
George DeBoer – Planning Board – alternate member
Jonathan Noury-Elliard – Planning Board – alternate member
Emma Gelinas – Committee for Racial Equity and Inclusion – regular member
Deborah Clough – Solid Waste Advisory Committee (lives in Barrington) – alternate member if Ordinance passes
Deputy Mayor Shanahan moved to accept the Appointments Committee Report; seconded by Councilor Nemeth.
Vote: 7/0.

Deputy Mayor Shanahan gave an overview of the Waterfront TIF Advisory Board Report to the Council.

Councilor Thibodeaux gave an overview of the Board of Health Report to the Council.

Deputy Mayor Shanahan gave an overview of the Ordinance Committee Report to the Council.

Councilor Hinkel gave an overview of the Parking Commission Report to the Council.

Councilor Hinkel gave an overview of the Downtown TIF Advisory Board Report to the Council.

Councilor Nemeth gave an overview of the Racial Equity and Inclusion Ad-Hoc Committee.

B. RESOLUTIONS

1. APPROVAL OF TRI-CITY AGREEMENT FOR OPERATION OF EMERGENCY WARMING CENTER DURING 2022-2023 WINTER MONTHS

SPONSORED BY MAYOR CARRIER

Item moved up on the Agenda to follow Public Forum.

2. **APPROVAL AND AUTHORIZATION FOR AMENDED TERMS OF DEVELOPMENT AGREEMENT BETWEEN CITY OF DOVER, TERRA NOVA, LLC AND WESTFIELD, LLC**
(TO BE REFERRED TO A PUBLIC HEARING ON AUGUST 24, 2022.)
SPONSORED BY MAYOR CARRIER BY REQUEST

   Deputy Mayor Shanahan moved to refer to a public hearing on August 24, 2022; seconded by Councilor Williams.
   Vote: 7/0.

3. **2022 CITY MANAGER EVALUATION**
SPONSORED BY MAYOR CARRIER

   Deputy Mayor Shanahan for its adoption; seconded by Councilor Nemeth.
   Each Councilor present read their written statement to the City Manager.
   Roll Call Vote: 7/0.

C. ORDINANCES IN 1ST READING

1. **CHAPTER 25 – FINANCIAL MATTERS, SECTIONS 2, 3, 4, and 5**
(TO BE REFERRED TO A PUBLIC HEARING ON AUGUST 24, 2022.)
SPONSORED BY MAYOR CARRIER BY REQUEST

   Deputy Mayor Shanahan moved to refer to a public hearing on August 24, 2022; seconded by Councilor Williams.
   Vote: 7/0.

2. **CHAPTER 170 – ZONING, SECTIONS 6, 8, 12, 20, and 32**
(TO BE REFERRED TO A PUBLIC HEARING ON SEPTEMBER 14, 2022.)
SPONSORED BY COUNCILOR CULLEN AS PLANNING BOARD REPRESENTATIVE

   Deputy Mayor Shanahan moved to refer to a public hearing on August 24, 2022 and waive city-wide mailing; seconded by Councilor Williams.
   Vote: 7/0.

14. COUNCIL CORRESPONDENCE

15. COUNCIL MATTERS OF INTEREST

Councilor Williams acknowledged the passing of Richard Erickson, former member of the Conservation Commission. She acknowledged Gretchen Young, Dover Environmental Engineer for receiving the Visionary Award.

Councilor Thibodeaux said she will be holding her Coffee with a Councilor this Saturday. She also gave an overview of the McConnell Center Advisory Commission Report to the Council.

Mayor Carrier talked about Beth Fischer's work on the Joe B. Parks Riverwalk Public Gardens. She can no longer work on the project and the Mayor hopes someone else will step up.

Councilor Nemeth said the Library's new slate roof is beautiful.

City Manager Joyal talked about the upcoming work on the City Hall tower.

16. ADJOURN

Deputy Mayor Shanahan moved to adjourn; seconded by Councilor Hinkel.
Vote: 7/0.

CITY OF DOVER

CITY OF DOVER - ORDINANCE

Agenda Item#: 12.A.1.

Ordinance Number:	**O – 2022.08.10 -009**
Ordinance Title:	Financial Matters
Chapter:	25
Section:	2 Submission Date 3 Adoption Date 4 Schedule of Fees 5 Limitation on Budget Increase

The City of Dover Ordains:

1. **PURPOSE**
   The purpose of this ordinance is to amend annual budget submission and enactment dates in order to provide for earlier review, deliberation, and enactment of the City's annual budget, as set forth more fully in the background of this ordinance.

2. **AMENDMENT**
   Chapter 25 entitled "Financial Matters" is hereby amended by revising Section 25-2, "Submission date" as follows:

   a. **THE FOLLOWING ARE AMENDED:**

§ 25-2 **Submission date.**
The City Manager shall submit to the City Council, on or before ~~April~~ February 15 of each year, his/her recommended itemized budget estimates of the revenue and expenditures for the next fiscal year for the various departments, functions and funds of the City of Dover. The School Board shall submit to the City Manager, for inclusion in his/her proposed budget, on or before ~~March~~ January 15 of each year, its recommended budget amounts for revenue and expenditures for the next fiscal year of the various functions and funds of the School Department.

3. **AMENDMENT**
   Chapter 25 entitled "Financial Matters" is hereby amended by revising Section 25-3, "Adoption date" as follows:

   a. **THE FOLLOWING ARE AMENDED:**

§ 25-3 **Adoption date.**
The budget shall be finally adopted not later than ~~June~~ April 15, prior to the beginning of the fiscal year commencing July 1.

4. **AMENDMENT**
   Chapter 25 entitled "Financial Matters" is hereby amended by revising Section 25-4, "Schedule of fees" as follows:

   a. **THE FOLLOWING ARE AMENDED:**

§ 25-4 **Schedule of fees.**

A. As part of the annual budget adoption procedure, the Finance Department shall submit a proposed fee schedule of all permits, licenses, and other fees and charges by the City (excluding the School Department). Following the budget adoption, said fees will become effective upon the date so indicated. Any fee schedule established by state statute shall automatically adjust the fee schedule without action by the City Council. The fee schedule shall be submitted with the City Manager's budget on or before ~~April~~ February 15 of each year.

B. Changes to the fee schedule can be made at any time during the fiscal year by the Council in accordance with the budget amendment procedure.

C. The fee schedule shall hereafter supersede fees listed in any existing ordinances and all fee adjustments will be made pursuant to this article.

D. The omission of any fees currently charged by the City in error from the fee schedule shall not prevent the City from collecting the fees until such time as the omission is corrected.

E. The effective date of the fee schedule shall be July 1 of the new fiscal year, unless otherwise noted in the fee schedule.

5. AMENDMENT

Chapter 25 entitled "Financial Matters" is hereby amended by revising Section 25-5, "Limitation on Budget increase" as follows:

a. THE FOLLOWING ARE AMENDED:

§ 25-5 **Limitation on budget increase.**

The implementation of § **C6-3** including § **C6-3.1** of the Dover Charter, as amended, shall be accomplished using the following principles and time deadlines:

A. The proposed budget of the City Manager shall be the default budget pursuant to RSA 49-C:23.

B. The City Manager shall notify the School Department/School Board by ~~February~~ December 1 of each year of the calculation of the estimated property tax levy consistent with the three-year inflation rate average of the Boston Consumer Price Index.

C. The School Board shall notify the City Manager by ~~March~~ January 15 of each year of the estimated non-property-tax revenues and the final spending amount for the School Department/School Board for inclusion in the City Manager's proposed budget.

6. TAKES EFFECT
This ordinance shall take effect upon passage and publication of notice as required by RSA 47:18.

REQUIRES PUBLIC HEARING

AUTHORIZATION

Approved as to Funding:	Daniel R. Lynch Finance Director	Sponsored by:	Mayor Robert Carrier
Approved as to Legal Form and Compliance:	Joshua M. Wyatt City Attorney		
Recorded by:	Susan M. Mistretta City Clerk		

CITY OF DOVER	**CITY OF DOVER - ORDINANCE**
	Agenda Item#: 12.A.1.
	Ordinance Number: **O – 2022.08.10 -009**
	Ordinance Title: Financial Matters
	Chapter: 25
	Section: 2 Submission Date 3 Adoption Date 4 Schedule of Fees 5 Limitation on Budget Increase

DOCUMENT HISTORY:

First Reading Date:	08/10/2022	Public Hearing Date:	08/24/2022
Approved Date:		Effective Date:	

DOCUMENT ACTIONS:

VOTING RECORD Date of Vote:	YES	NO
Mayor Robert Carrier		
Deputy Mayor Dennis Shanahan		
Councilor Michelle Muffett-Lipinski, Ward 1		
Councilor Robert Hinkel, Ward 2		
Councilor Deborah Thibodeaux, Ward 3		
Councilor Debra Hackett, Ward 4		
Councilor Fergus Cullen, Ward 6		
Councilor Linnea Nemeth, At Large		
Councilor Lindsey Williams, At Large		
Total Votes:		
Ordinance does | does not pass.		

CITY OF DOVER	CITY OF DOVER - ORDINANCE
	Agenda Item#: 12.A.1.
	Ordinance Number: **O – 2022.08.10 -009**
	Ordinance Title: Financial Matters
	Chapter: 25
	Section: 2 Submission Date 3 Adoption Date 4 Schedule of Fees 5 Limitation on Budget Increase

ORDINANCE BACKGROUND MATERIAL:

This ordinance follows a July 27, 2022 joint workshop meeting between the City Council and School Board, where the annual budget schedule was reviewed along with ways to improve same. This ordinance is being brought forward to advance the budget submission and adoption dates annually by two months, along with similar adjustments made to related provisions of the budget process for the fee schedule that accompanies the budget (Dover Code 25-4) and the calculation of the data used in connection with the limitations on budget increase in C6-3 and C6-3.1 of the City's Charter, as provided for in Dover Code 25-5.

By way of background, the schedule for the City of Dover's annual budget process is set forth in the City's Charter as well as Chapter 25 of the Dover Code of ordinances. *See* RSA 49-C:23, I. Currently, the City's Charter provides for a budget submission to occur annually by February 15 (C6-3) and final adoption by June 15 (C6-5). However, as permitted by these same provisions of City's Charter, City ordinance fixes different dates of the budget's submission and adoption. Currently, pursuant to Dover Code 25-2, the School Board's budget submission is due by March 15 and the City Manager's budget submission is due by April 15. In turn, Dover Code 25-3 provides for the budget adoption to occur by June 15.

This ordinance amends the City code to make the budget process begin and end sooner. An earlier budget submission and adoption provides better certainty to public employees and avoids the unnecessary issuance of notices of nonrenewal to teachers. By contract, Dover's teachers must be notified of non-renewal "no later than April 15th." *See* 2019-2022 DTU Collective Bargaining Agreement, Art. IV(N)(1) (available at this link); *see also* RSA 189:14-a. Given that the current budget ordinance allows for the adoption of a final budget as late of June 15, the effect of the contract provision (requiring notice of nonrenewal by April 15) is to cause the School Board to issue notices of nonrenewal out of an abundance of caution, though such notices may eventually be unnecessary once the final budget is adopted. During the interim there is employment uncertainty, which can or does harm employee retention. Accordingly, the intent of this ordinance and amendments to Chapter 25 is to cause an earlier budget submission and adoption that will provide earlier certainty and avoid harming employee retention.

CITY OF DOVER - RESOLUTION

Agenda Item#: 12.C.2.

CITY OF DOVER

Resolution Number: **R - 2022.08.10 – 174**

Resolution Re: Approval and Authorization for Amended Terms of Development Agreement Between City of Dover, Terra Nova, LLC and Westfield, LLC

WHEREAS: The City of Dover is committed to development as part of its economic development goals and objectives in order to create a vibrant city; and

WHEREAS: By resolution passed on February 23, 2022 (R-2022.02.09-036), the City Council authorized a development agreement between the City, Terra Nova, LLC ("Terra Nova") and Westfield, LLC ("Westfield") (collectively referred to as "Developers"). Terra Nova owns a 75-acre (+/-) property located at Tax Map G, Lot 29. Westfield owns an 85-acre (+/-) property located at Tax Map G, Lot 2. The Developers were, and remain, interested in redeveloping their properties to the highest and best use. The two parcels are proximate to each other and have the same zoning; and

WHEREAS: City staff have been negotiating a Development Agreement between Terra Nova, Westfield, and the City of Dover in connection with the proposed redevelopment of the aforesaid properties. Development of the properties is expected to result in significant tax revenues and jobs to the City of Dover. The development is expected to be a planned mixed-use development with residential, commercial and industrial/manufacturing components; and

WHEREAS: During ongoing negotiations, certain clarifications and proposed new terms have emerged for which approval is now being sought, as shown in the amended term sheet accompanying this resolution and discussed in the background of this resolution; and

WHEREAS: As with the prior resolution, it is expected that, upon Planning Board approval of the development project, satisfaction of conditions precedent, and the Developers' commencement of development of the project sites, the City would reimburse the Developers for the costs to complete the Public Improvements set forth in the Term Sheet in phases, as portions of the private development are completed. The City intends to utilize bond financing for reimbursement costs and the annual cost of bonding will be paid for from the property taxes generated by the new development.

NOW THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL:

The First Amended Term Sheet referenced in the background of this resolution and attached is approved and the City Council agrees to and accepts such terms. The City Manager is authorized to negotiate and enter into the First Amended Term Sheet with Terra Nova, LLC and Westfield, LLC. The City Manager is authorized to enter into a resulting Development Agreement with Terra Nova, LLC and Westfield, LLC consistent with the terms and conditions in the First Amended Term Sheet. The City Manager is authorized to perform the City of Dover's obligations as stated in the First Amended Term Sheet and the resulting Development Agreement, as well as ensure all other parties perform their respective obligations. In connection with the First Amended Term Sheet and resulting Development Agreement, the City Manager is authorized accept any deed(s) and/or

easement(s), as well as sign and/or execute documents to be recorded with the Registry of Deeds, consistent with the terms of the First Amended Term Sheet and resulting Development Agreement.

REFER TO A PUBLIC HEARING

AUTHORIZATION

Approved as to Funding:	Daniel R. Lynch Finance Director	Sponsored by:	Mayor Robert Carrier By Request
Approved as to Legal Form and Compliance:	Joshua M. Wyatt City Attorney		
Recorded by:	Susan M. Mistretta City Clerk		

CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 12.C.2.

Resolution Number: **R - 2022.08.10 – 174**

Resolution Re: Approval and Authorization for Amended Terms of Development Agreement Between City of Dover, Terra Nova, LLC and Westfield, LLC

DOCUMENT HISTORY:

First Reading Date:	08/10/2022	Public Hearing Date:	08/24/2022
Approved Date:		Effective Date:	

DOCUMENT ACTIONS:

VOTING RECORD Date of Vote:	YES	NO
Mayor Robert Carrier		
Deputy Mayor Dennis Shanahan		
Councilor Michelle Muffett-Lipinski, Ward 1		
Councilor Robert Hinkel, Ward 2		
Councilor Deborah Thibodeaux, Ward 3		
Councilor Debra Hackett, Ward 4		
Councilor Fergus Cullen, Ward 6		
Councilor Linnea Nemeth, At Large		
Councilor Lindsey Williams, At Large		
Total Votes:		
Ordinance does | does not pass.		

CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 12.C.2.

Resolution Number: **R - 2022.08.10 – 174**
Resolution Re: Approval and Authorization for Amended Terms of Development Agreement Between City of Dover, Terra Nova, LLC and Westfield, LLC

RESOLUTION BACKGROUND MATERIAL:

See attached First Amended Term Sheet with red-lines showing amended terms, as compared with the prior version approved by City Council in February 2022.

The two primary amendments are found in Paragraph 2 and Paragraph 4 of the First Amended Term Sheet. A third substantive amendment is found in Paragraphs 5 and 7. Each amendment is discussed briefly below:

- Paragraph 2: The amendments in Paragraph 2 allow for the use of an abutting City-owned parcel, which has deeded easement access but is largely land-locked, to be part of the development project and increase the acreage of the resulting developed area. The City would convey that parcel out and, in return, receive the approximately equivalent acreage in conservation buffers within the resulting project. In addition to the conservation acreage, the density the City Parcel (80 units) will be used to generate "attainable housing" units the Developer will construct. Further information about these buffers is included within the first new paragraph within Paragraph 4.
- Paragraph 4: The remaining amendments in Paragraph 4 accommodate the Developer's request to have flexibility in creating the above referenced attainable housing units. The new terms in essence create a menu of options for the Developer to create the attainable housing through rental units, for-sale units, or a combination thereof, either on the site of this project or on other property owned at the Pointe Place development. While there is flexibility being provided, City staff would ensure that, whatever the ultimate mix of attainable housing, the City obtains sufficient public benefit.
- Paragraphs 5, 7: Another substantive change can be found in Paragraphs 5 and 7, which bring this term sheet into line with other recent development projects by requiring only 1 x annual bond cost, or in other words cost-neutrality, and require repayment of the Public Improvements on an accelerated basis in keeping with tax revenues the City receives.

The other amendments shown in red-line are simply meant to clarify the term sheet.

First Amended Development Agreement terms between City of Dover, New Hampshire ("City")
and Terra Nova, LLC and Westfield, LLC (collectively the "Developer")

1. The Developer seeks to develop certain properties, one known as Map G, Lot 2, consisting of 85 acres more or less, which fronts Littleworth Road, between Industrial Park Drive and Crosby Road, and the second being Map G, Lot 29 consisting of 75 acres +/- (also fronting on Littleworth Road), collectively, the "Project Site." The 2 parcels are proximate to each other and have the same zoning. Development of the Project Site will bring significant tax revenues and jobs to the City of Dover. The Development will be a planned mixed use development with residential, commercial and industrial/manufacturing components.

2. The City seeks to grow the inventory of attainable housing within the City. With that in mind, it seeks to utilize and convey to the Developer a 14-acre undeveloped parcel off Tolend Road, Map G lot 19B, to be used as part of the project with the intent that it assist with generating 80 units of attainable housing to be placed within the development or within the Pointe Place development.

~~2.~~3. Is it the intent of the parties to enter this agreement for the purpose of promoting private development, which will pay property tax to the City and have the City reimburse the Developer for project infrastructure work (as defined below) once the Project Site development is paying property taxes caused by new development.

~~3.~~4. The development of the Project will require infrastructure improvements to the roadways and infrastructure near and within the Project Site, namely, the following (collectively, the Public Improvements"):

(i) Designing and construction a connection road and water and sanitary sewer utility extensions between Crosby Road and Industrial Park Drive, on Lot G-2, as per the conceptual designed site plan.
    1. Said connection road shall be designed to be phased in with development as it occurs on the parcel, and may include a full connection or partial "Emergency" connection depending on the traffic impacts of the proposed development.

(ii) Construction and installation of a traffic control device at the westerly intersection of Industrial Park Drive, Littleworth Road and the main access way to Map G lot 29.

(iii) New road and water and sanitary sewer utilities construction within Lot G-29

(iv) The parties expect that certain roadways will be ultimately dedicated to the City by the Developer and, if accepted by City Council, conveyed to the City in fee simple. Both parties expect that any such roadways created will be designed to public standards and will not have encumbrances or encroachments which may inhibit public acceptance by the City, and, if said roadways are intended to be conveyed and dedicated to the public, that the Developer shall ensure said roadways meet the public roadway acceptance criteria currently developed by City staff and in effect as of the date this Term Sheet is executed by all parties. The parties recognize that the roadways and their locations are conceptual and have not yet been finally determined; accordingly, all obligations of the City in this term sheet (and in any resulting Development Agreement) shall be contingent upon the parties mutually agreeing in the future on placement of the roadways, with the goal of eliminating entirely (or minimizing, at the City's sole election) easements or any other encumbrances in the roadways.

The parties wish to coordinate the improvements for the roadways and utilizes, so that they maximize the development within the Project, but also create a safe and efficient roadway and utility network. It is expected that the Developer shall also convey to the City: (i) upon public acceptance of any roadway, all water, sewer, and/or other utility easements needed to service any roadway conveyed, (ii) as well as any and all water, sewer, or other utility easements needed and/or reasonably requested by the City in relation to providing public water, public sewer, or other such services to the Developer's properties, subject to approval and acceptance of City Council where required; (iii) any other conveyance or condition as established by the City's Planning Board, subject to approval and acceptance of City Council where required.

The Developer shall be allowed to develop the City Parcel up to by no closer than 150' from the shared boundary line with Map G lot 24J. That reserved area, plus an additional area upon Map G lot 29, acting as buffer to the adjacent Columbus Avenue, Wallace Drive and Lucy Lane neighborhoods, combined equal to or exceeding the area of the City Parcel, shall be placed in a permanent conservation easement, dedicated to the City, which shall remain in a natural state.

The Developer agrees that as part of the residential development of the project, the developer shall provide attainable housing, to be defined in the Agreement. The intent is for the City Parcel to help create 80 HUD-priced fair or below market units, either rental or for-sale, (*i.e.*, "attainable units"), which may be apportioned using the formulas below, independently or as a mixture:

- For every 20 units occupied, 3 rental units shall be provided.
- For every 20 units occupied, 2 Housing Choice Voucher units shall be provided.
- In the event of any for-sale units (as opposed to rental units), then each for-sale unit shall equate to 2 rental units.

Restrictions shall endure for 20 years for rental. Restrictions shall endure for the life of the unit for any for-sale units. A deed restriction shall be placed on project site (and in the case of a unit, that individual unit), enforceable by the City for the required restriction period. In the event the Developer provides more than 80 units of attainable housing, the parties may mutually agree to altering or reducing the duration of time for the rental restriction.

These attainable units may be placed within the Project area or within the Pointe Place development. If placed within Pointe Place, the Developer shall provide adequate covenants sufficient to ensure the attainable housing is in place and enforceable by the City for the required restriction period.

~~4.~~5. If, within three years of the date of the LDA, the Developer begins to develop the Project Site, per an approved site plan consistent with the conceptual designed site plan, City agrees to reimburse Developer for the cost to complete the Public Improvements in phases, as portions of the private development are completed and pay real estate taxes to the City. Developer will incur all costs necessary to build approved infrastructure. This work will be completed and property taxes will be paid to the City, before any reimbursement is due to Developer. The City intends to utilize bond financing for reimbursement costs. The annual cost of bonding will be paid for from the property taxes generated by the new development on the Project Site. The annual tax revenue shall be 1.~~5~~0 x annual bond cost. Example: If the public infrastructure annual debt payment is $100,000, the new development ~~generates $150~~will need to generate $100,000/year in property tax revenue~~, the City can finance a bond (to reimburse Developer) which costs $100,000/year~~.

~~5.~~6. The Developer shall provide all invoicing and other requested documents to provide justification for the costs of the Public Improvements. The City shall have the right to request pre-construction cost

estimates before construction commences. Approval of said cost estimates shall not be unreasonably withheld and any comments shall be provided, in writing, within ten business days.

~~6.~~7. The City shall be under no obligation to reimburse Developer until there are private improvements on the Project Site generating tax revenue. Forty five days after a certificate of occupancy is issued for a building on the Project Site, the Developer shall receive a lump sum reimbursement for the phase completed. This will continue over time, in an amount equal to ~~66.7~~100 percent of annual tax revenue to be generated from the new development until the Developer has been reimbursed for all costs of the Public Improvements (including soft costs).

(i) If a scenario arises where the improvement made to a parcel does not include a building, but economic value (tax assessment, job creation etc) can be documented, a certificate of completion shall be issued and shall equal a certificate of occupancy as outlined above.

(ii) It is expected that during the forty five day window after a certificate of occupancy, the Developer shall publicly dedicate and convey the fee interest in any right of way by warranty deed along with any related easements or other property rights necessary. Failure to do so, without a mutual extension may delay reimburse payment.

~~7.~~8. Once this term sheet is accepted, approved, and signed off on by Chad Kageleiry, representing the Developer, and the City Manager, the parties will work in good faith to formalize this term sheet within a comprehensive Development Agreement, which may contain additional terms deemed necessary or advisable by the parties. Any resulting Development Agreement will supersede this term sheet.

~~8.~~9. On February, 23, 2022 the City Manager obtained approval from the City Council to execute this term sheet and a Development Agreement consistent with the terms and conditions of this term sheet. Any terms or conditions in the Development Agreement that represent changes or additions to the terms and conditions in this term sheet shall be subject to the consent and approval of the City, acting by and through its City Manager and the Developer. Changes or additions considered material by the City Manager, in the City Manager's sole discretion, shall require the approval by the City Council.

~~9.~~10. Nothing within this term sheet or any resulting Development Agreement shall in any way constitute or imply a required approval by the City Council or any City board, department, office, agency, or employee. Nothing within this term sheet or any resulting Development Agreement shall in any way relieve any of the parties from going through all required process and obtaining all required approvals from the City Council or any City board, department, office, agency, or employee, including but not limited to land use approvals, requirements for the provision of public utilities or services, or any other administrative, judicial, quasi-judicial, or legislative action.

ACKNOWLEDGEMENT

Negotiated in good faith and accepted by the undersigned on ~~February~~August ___, 2022.

CITY OF DOVER

_____

By: J. Michael Joyal, Jr., City Manager

DEVELOPER

TERRA NOVA, LLC AND WESTFIELD, LLC

_____

By: Chad Kageleiry, Manager

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.1.

CITY OF DOVER

Resolution Number: **R - 2022.08.24 – 176**
Resolution Re: B19083 Professional Engineering Services Request for Quote Q-003 Dover Skate Park

WHEREAS: A sealed Request for Proposal #B19083 was issued and received for Professional Surveying Services on June 12, 2019 at 2:00 p.m; and

WHEREAS: The intent of the RFP was to identify three (3) qualified surveying firms for possible future use by the City on various projects. Using the rates quoted, only these three (3) firms are contacted when a surveying need arises to provide a quote based on a specific scope of services provided by the department requesting the work to be done; and

WHEREAS: In January 2021 a request for quote was submitted to the three selected firms for services related to the Dover Skate Park. The city received responses from two of the firms and award was made to the low bidder Tri-Tech Engineering Corporation of Dover NH. Since the initial award the city has received two change orders making a total project cost of $30,678.29, thereby bringing over the threshold of $25,000 and requiring council approval; and

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The Purchasing Agent is hereby authorized to issue a change order to Tri-Tech Engineering Corporation of Dover at rates in conjunction with B19083. The City Manager, or designee, is hereby authorized to contract with the vendor consistent with the Purchase Order authorized herein.

The amount of this authorization shall be limited so as not to exceed available funding.

Financing

Account	Description	Appropriation	Balance
4018.1.350.45220.4744.05201.18	Park Infrastucture	1,640.09	1,640.09
4021.1.350.45220.4744.05202.21	Park Infrastucture	12,665.00	12,665.00
4022.1.350.45220.4741.05201.22	Park Infrastucture	75,000.00	4,969.70
4023.1.350.45220.4741.05201.23	Park Infrastucture	75,000.00	39,460.31

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch, Finance Director

Sponsored by: Mayor Robert Carrier, By Request

Approved as to Legal Form and Compliance: Joshua M. Wyatt, City Attorney

Recorded by: Susan M. Mistretta, City Clerk

Document Created by: Purchasing
Document Posted on: August 18, 2022

CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.1.

Resolution Number: **R - 2022.08.24 – 176**
Resolution Re: B19083 Professional Engineering Services Request for Quote Q-003 Dover Skate Park

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD Date of Vote:	YES	NO
Mayor Robert Carrier		
Deputy Mayor Dennis Shanahan		
Councilor Michelle Muffett-Lipinski, Ward 1		
Councilor Robert Hinkel, Ward 2		
Councilor Deborah Thibodeaux, Ward 3		
Councilor Debra Hackett, Ward 4		
Councilor Fergus Cullen, Ward 6		
Councilor Linnea Nemeth, At Large		
Councilor Lindsey Williams, At Large		
Total Votes:		
Ordinance does | does not pass.		

CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.1.

Resolution Number: **R - 2022.08.24 – 176**
Resolution Re: B19083 Professional Engineering Services Request for Quote Q-003 Dover Skate Park

RESOLUTION BACKGROUND MATERIAL:

Original Proposed Skatepark scope was to provide the following: $12,665.00

a. Provide a wetlands assessment and delineation of the project area.
b. Perform five geotechnical borings around proposed site with boring logs of encountered material.
c. Provide a Geotech Report based on the borings conducted with design and construction recommendations.
d. Provide a complete topographical survey of the project site including ground underground utilities.

Change Orders one and two Skatepark scope was to provide the following: $18,015.00

a. Provide Existing Conditions Plan with on-site Topography.
b. Perform Site Development Plans, including lighting design, neighborhood plan, traffic study, grading & drainage plan, stormwater operation & maintenance plan
c. Representation to Planning Department on the site plan package

Bid Information:

Award Information:
A purchase order will be issued to the vendor selected to authorize future expenditures.

Purchasing Information:

Type:	Purchase Order	**Advertised:**	Yes
Invitations Mailed:	3 for this quote	**Number of Responses:**	2
Warranty:	Per manufacturer	**Terms:**	Net 30, FOB Dover
Work Bonded:	No	**Contract:**	Yes
Prices will hold for:	Until completed	**Estimated Delivery:**	asap
Recommended Award to:	TriTech Engineering Inc	**Fund:**	CIP Park Infrastructure
Other Approvals Required:	No	**References Checked:**	Satisfactory
Previously Worked for City:	Yes	**Reason for Council Approval:**	Purchase to exceed the $25,000 thereby requiring council approval

B19083 Bid Documents

CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.2.

Resolution Number: **R - 2022.08.24 – 177**
Resolution Re: B22072 Award of Bid for Computer Assisted Mass Appraisal (CAMA)

WHEREAS: A sealed Request for Proposal #B22072 was issued and received for Computer Assisted Mass Appraisal (CAMA) Software and Conversion of Data on June 15, 2022 at 2:00 p.m; and

WHEREAS: The scope of work consists of providing a Computer Assisted Mass Appraisal (CAMA) software and data conversion from existing CAMA system along with such technical and professional services as necessary to ensure a smooth, efficient and accurate transition; and

WHEREAS: The city received three replies with one being a non-responsive bid. The replies were evaluated and the offer deemed most advantageous came from the Vision Government Solutions, Inc of Hudson MA. It is the recommendation to award project to this firm in the amount $65,000.00 for implementation costs and $9,111.00 for year one software subscription costs. Software subscription costs for following four-year period total is $49,203.00; and

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The Purchasing Agent is hereby authorized to issue a purchase order to Visions Government Solutions, Inc of Hudson MA at rates in conjunction with B22072. The City Manager, or designee, is hereby authorized to contract with the vendor consistent with the Purchase Order authorized herein.

The amount of this authorization shall be limited so as not to exceed available funding.

Financing

Account	Description	Appropriation	Balance
1009.1.150.41513.4745.00000.21.000.000	Computers & Communication Equip	33,000.00	32,539.07
1009.1.150.41513.4745.00000.22.000.000	Computers & Communication Equip	33,500.00	33,500.00
1000.1.150.41513.4745.00000.00.000.000	Computers & Communication Equip	37,000.00	37,000.00

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch, Finance Director

Sponsored by: Mayor Robert Carrier, By Request

Approved as to Legal Form and Compliance: Joshua M. Wyatt, City Attorney

Recorded by: Susan M. Mistretta, City Clerk

CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.2.

Resolution Number: **R - 2022.08.24 – 177**
Resolution Re: B22072 Award of Bid for Computer Assisted Mass Appraisal (CAMA)

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD Date of Vote:	YES	NO
Mayor Robert Carrier		
Deputy Mayor Dennis Shanahan		
Councilor Michelle Muffett-Lipinski, Ward 1		
Councilor Robert Hinkel, Ward 2		
Councilor Deborah Thibodeaux, Ward 3		
Councilor Debra Hackett, Ward 4		
Councilor Fergus Cullen, Ward 6		
Councilor Linnea Nemeth, At Large		
Councilor Lindsey Williams, At Large		
Total Votes:		
Ordinance does | does not pass.		

CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.2.

Resolution Number: **R - 2022.08.24 – 177**
Resolution Re: B22072 Award of Bid for Computer Assisted Mass Appraisal (CAMA)

RESOLUTION BACKGROUND MATERIAL:

This RFP includes a conversion of the existing CAMA data with photo software to the new CAMA software, as a part of the purchase agreement. The Vendor shall be responsible to furnish, install, implement, integrate, data transfer, train, and maintain a software system that will meet the requirements defined in this RFP and in the Functional and Technical Requirements. In addition, the City would like the initial modeling tables to be completed by the Vendor.

Project Implementation Services	$65,000.00
Software Subscription Year 1	$ 9,111.00
Software Subscription Year 2	$10,755.00
Software Subscription Year 3	$11,616.00
Software Subscription Year 4	$12,777.00
Software Subscription Year 5	$14,055.00
Total	**$123,314.00**

Vision Government Solutions currently provides services to 56 New Hampshire municipalities, to include Portsmouth, Laconia, Concord and Berlin. The company's CAMA system works with ESRI GIS, which will aid with integration for the City's web-based maps and property record information.

Bid Information:
A sealed Request for Proposal #B22072 was issued and received for Computer Assisted Mass Appraisal (CAMA)software and conversion of data on June 15, 2022 at 2:00 p.m

Award Information:
A purchase order will be issued to the vendor selected to authorize future expenditures.

Purchasing Information:

Type:	Purchase Order	**Advertised:**	Yes
Invitations Mailed:	312	**Number of Responses:**	3
Warranty:	Per manufacturer	**Terms:**	Net 30, FOB Dover
Work Bonded:	No	**Contract:**	Yes
Prices will hold for:	Until completed	**Estimated Delivery:**	asap
Recommended Award to:	Vision Government Solutions Inc	**Fund:**	Finance CIP
Other Approvals Required:	No	**References Checked:**	Satisfactory
Previously Worked for City:	No	**Reason for Council Approval:**	Purchase to exceed the $25,000 thereby requiring council approval

B22072 Bid Documents

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.3.

CITY OF DOVER

Resolution Number: **R - 2022.08.24 – 178**
Resolution Re: B23002 Award of Bid for 15-20 Ton Equipment Trailer

WHEREAS: A sealed Request for Bid #B23002 was issued and received for one 15-20 Ton Equipment Trailer on August 17, 2022 at 2:00 p.m.; and

WHEREAS: The city requested pricing and availability of a 15 ton or a 20 ton equipment trailer; and

WHEREAS: The city received five replies, (some offering pricing on a 15 ton, on a 20 ton and some on both) and after careful review of the equipment, the offer deemed most advantageous to the city came from Lucky's Truck Center & Trailers Sales of S.Royalton VT for a 2023 Talbert Model AC 20, 20 ton Equipment Trailer in the amount of $27,225.00. It is the recommendation to award as outlined; and

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The Purchasing Agent is hereby authorized to issue a purchase order to Lucky's Truck Center & Trailers Sales of S.Royalton VT for one 20 Ton Equipment Trailer at the cost of $27,225.00 as provided in conjunction with B23002. The City Manager, or designee, is hereby authorized to contract with the vendor consistent with the Purchase Order authorized herein.

The amount of this authorization shall be limited so as not to exceed available funding.

Financing

Account	Description	Appropriation	Balance
5300.1.300.43320.4743.03512.21.001	Water HeavyEquipment	4,397.00	4,397.00
5300.1.300.43320.4743.03512.23.000	Water HeavyEquipment	40,000.00	40,000.00

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch, Finance Director

Approved as to Legal Form and Compliance: Joshua M. Wyatt, City Attorney

Recorded by: Susan M. Mistretta, City Clerk

Sponsored by: Mayor Robert Carrier, By Request

CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.3.

Resolution Number: **R - 2022.08.24 – 178**
Resolution Re: B23002 Award of Bid for 15-20 Ton Equipment Trailer

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD Date of Vote:	YES	NO
Mayor Robert Carrier		
Deputy Mayor Dennis Shanahan		
Councilor Michelle Muffett-Lipinski, Ward 1		
Councilor Robert Hinkel, Ward 2		
Councilor Deborah Thibodeaux, Ward 3		
Councilor Debra Hackett, Ward 4		
Councilor Fergus Cullen, Ward 6		
Councilor Linnea Nemeth, At Large		
Councilor Lindsey Williams, At Large		
Total Votes:		
Ordinance does | does not pass.		

CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.3.

Resolution Number: **R - 2022.08.24 – 178**
Resolution Re: B23002 Award of Bid for 15-20 Ton Equipment Trailer

RESOLUTION BACKGROUND MATERIAL:

The City maintains a compact, mini-excavator in order to respond to water main breaks, or to help facilitate normal water and sewer service line projects. The excavator is just under 20,000 pounds operating weight, and requires a reliable trailer for transportation to City job sites. The current trailer in service is a 1999 model, and is need of repair for long-term reliability. The proposed trailer will also be used for hauling other water and sewer utility related items like trench boxes, catch basins, and manhole structures.

Bid Information:
A sealed Request for Bid #B23002 was issued and received for one 15-20 Ton Equipment Trailer on August 17, 2022 at 2:00 p.m

Award Information:
A purchase order will be issued to the vendor selected to authorize future expenditures.

Purchasing Information:

Type:	Purchase Order	**Advertised:**	Yes
Invitations Mailed:	151	**Number of Responses:**	5
Warranty:	Per manufacturer	**Terms:**	Net 30, FOB Dover
Work Bonded:	No	**Contract:**	Yes
Prices will hold for:	Until completed	**Estimated Delivery:**	In stock
Recommended Award to:	Lucky's Truck Center & Trailers Sales	**Fund:**	Water
Other Approvals Required:	No	**References Checked:**	Satisfactory
Previously Worked for City:	No	**Reason for Council Approval:**	Purchase to exceed the $25,000

B23002 Bid Documents

CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.4.

Resolution Number: **R – 2022.08.24 – 180**
Resolution Re: B23010 Purchase of Various Zoll Medical Devices - Sole Source

WHEREAS: The Zoll Medical Corporation located at 269 Mill Rd in Chelmsford Massachusetts is the sole manufacturer of various medical equipment currently utilized by City of Dover Fire & Rescue. The department recently requested a quote for a cardiac monitor, CPR device and respirator ventilator along with the accoutrements for these three devices; and

WHEREAS: The City of Dover Fire & Rescue received a quote for a factory refurbished cardiac monitor and CPR devise and a new respirator ventilator along with accountments and warrantees at a cost of $57,089.88. This purchase is a component of the preplanned initiative to staff a third frontline ambulance and utilizes the American Rescue Plan Act Funds (ARPA); and

WHEREAS: Per 5-29F, Exemptions to Competitive Bidding of the Dover Purchasing Procedure, Sole-source purchases where the proposed purchase is manufactured or provided by one entity.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The Purchasing Agent is hereby authorized to issue Purchase Orders to Zoll Medical Corporation for as needed Zoll manufactured equipment and accouterment at mutually agreed upon discounted pricing. The City Manager, or designee, is hereby authorized to contract with the vendor, consistent with the Purchase Order authorized herein.

The amount of the authorization shall be limited so as not to exceed available funding.

Account	Description	Appropriation	Balance
2110.1.190.41991.4743.01150.00	ARPA Equipment & Machinery	945,000.00	945,000.00

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch, Finance Director

Sponsored by: Mayor Robert Carrier, By Request

Approved as to Legal Form and Compliance: Joshua Wyatt, City Attorney

Recorded by: Susan Mistretta, City Clerk

CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.4.

Resolution Number: **R – 2022.08.24 – 180**
Resolution Re: B23010 Purchase of Various Zoll Medical Devices - Sole Source

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD Date of Vote:	YES	NO
Mayor Robert Carrier		
Deputy Mayor Dennis Shanahan		
Councilor Michelle Muffett-Lipinski, Ward 1		
Councilor Robert Hinkel, Ward 2		
Councilor Deborah Thibodeaux, Ward 3		
Councilor Debra Hackett, Ward 4		
Councilor Fergus Cullen, Ward 6		
Councilor Linnea Nemeth, At Large		
Councilor Lindsey Williams, At Large		
Total Votes:		
Ordinance does | does not pass.		

CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.4.

Resolution Number: **R – 2022.08.24 – 180**
Resolution Re: B23010 Purchase of Various Zoll Medical Devices - Sole Source

RESOLUTION BACKGROUND MATERIAL:

Dover Fire & Rescue request to purchase three medical devices from Zoll Medical Corporation. Purchasing these three medical devices are a pre-planned component of the City of Dover's initiative to staff a third frontline ambulance. The three devices, Zoll X-Series Monitor/Defibrillator, Zoll AutoPulse CPR Assist Device, and Zoll Z-Vent respiratory ventilator, are the same make and model as the other medical devices throughout Dover Fire & Rescue's ambulances and fire apparatus.
The Zoll X-series Monitor/Defibrillator and the Zoll AutoPulse CPR Assist Device identified in this purchase are both factory refurbished devices. By purchasing refurbished devices opposed to new devices, the City of Dover will realize a savings of approximately $11,106. In FY 2022, The City of Dover entered a price contract with Zoll Medical Corporation. This contract established discounted pricing for Zoll medical devices, accessories, and disposable medical supplies which yields an additional savings of $15,906.57. Zoll Medical Corporation is the sole manufacturer and distributor of Zoll brand medical devices. Sole-source documentation for the purchase of the three medical devices has been submitted with this purchase request. The purchase of the medical device accessories meets the City of Dover's purchasing requirements through the purchasing contact with Zoll Medical Corporation.

Award Information:
A purchase order will be issued to the vendor selected to authorize expenditures as outlined in this resolution.

Equipment & Cost Offered

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.5.

CITY OF DOVER

Resolution Number: **R – 2022.08.24 – 181**
Resolution Re: Professional Support Services for (SCADA) Supervisory Control and Data Acquisition - Woodard & Curran

WHEREAS: The City of Dover Community Services Department seeks to retain Woodard & Curran for (SCADA) Supervisory Control and Data Acquisition emergency support services; or for periodic control system maintenance on "as Requested" basis; and

WHEREAS: The City of Dover and Woodard & Curran has successfully engaged SCADA design, installation and upgrades since 1998 when the sealed Request for Proposal was released and awarded to Woodard & Curran. In the short-term, the City continues to require expert advice and services on matters involving the SCADA which can be procured in the form of support services from an outside consultant; and

WHEREAS: The immediate interest of the City in SCADA matters will be best served with the acquisition of consulting services that can be provided by Woodard & Curran taking advantage of their experience and knowledge of City systems. The "as requested" support services are being offered at a locked in rate per hour as listed in the SCADA Service Program ranging from $110-$263 per hour depending on staff type and service provided and will not exceed $20,000 on an as needed basis for the FY2023 fiscal year; and

WHEREAS: Per 5-28.B, Competitive Bidding Purchase; Waiver: Competitive bidding may be waived by a majority vote of the City Council.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The Purchasing Agent is hereby authorized to issue a Purchase Order to Woodard & Curran of Portland, ME in the amount not to exceed $20,000.00 for support services at hourly rates outlined in this resolution. The City Manager, or designee, is hereby authorized to contract with the vendor, consistent with the Purchase Order authorized herein.

The amount of this authorization shall be limited so as not to exceed available funding.

Financing

Account	Description	Appropriation	Balance
5320.1.300.43250.4341.00000.00	CS - Sewer - Technical Services	265,119	70,111
5300.1.300.43320.4341.00000.00	CS - Water Technical Services	368,654	168,402
5300.1.300.43320.4339.00000.00	CS - Water - Consulting Services	15,000	5,000

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch, Finance Director

Sponsored by: Mayor Robert Carrier, By Request

Approved as to Legal Form and Compliance: Joshua Wyatt, City Attorney

Recorded by: Susan Mistretta, City Clerk

CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.5.

Resolution Number: **R – 2022.08.24 – 181**
Resolution Re: Professional Support Services for (SCADA) Supervisory Control and Data Acquisition - Woodard & Curran

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD Date of Vote:	YES	NO
Mayor Robert Carrier		
Deputy Mayor Dennis Shanahan		
Councilor Michelle Muffett-Lipinski, Ward 1		
Councilor Robert Hinkel, Ward 2		
Councilor Deborah Thibodeaux, Ward 3		
Councilor Debra Hackett, Ward 4		
Councilor Fergus Cullen, Ward 6		
Councilor Linnea Nemeth, At Large		
Councilor Lindsey Williams, At Large		
Total Votes:		
Resolution does | does not pass.		

CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.5.

Resolution Number: **R – 2022.08.24 – 181**
Resolution Re: Professional Support Services for (SCADA) Supervisory Control and Data Acquisition - Woodard & Curran

RESOLUTION BACKGROUND MATERIAL:

The City of Dover relies on a computer-based supervisory control and data acquisition (SCADA) system to monitor, regulate and control its drinking water and sanitary sewer systems. SCADA allows for real-time monitoring of all operational parameters, and can be used for remotely controlling pumps, setpoints, and other critical operating parameter. SCADA capability eliminated the need for critical facilities to be staffed on a 24/7 basis.

Woodard & Curran (W&C) was the original outside consulting firm that guided the implementation and development of a SCADA system for the City's water and sewer systems. This dated back to 1998. W&C stayed engaged over the years, helping the City with subsequent improvements and upgrades. W&C last provided SCADA system as-built drawings and line diagrams in 2005, with updates in 2008. W&C has detailed institutional knowledge of the SCADA system architecture and function.

The City had retained an in-house SCADA administrator to help oversee the systems and provide for immediate emergency support services if any issues arose. However, that position is now vacant creating a need to rely on outside consultants to provide critical emergency support services. While our water and sewer operators can respond to any alarm conditions, there is highly technical specialized computer programming skills required to trouble-shoot and diagnose some of the computer systems. This support expertise is required to ensure the water and sewer system remain fully functional at all times and through all conditions.

W&C is the desired consultant to provide service given their familiarity and expertise with Dover's SCADA system, and they are also recognized as industry experts and maintain a 24/7 emergency on-call network in order to provide immediate after-hours support.

Bid Information:

Per 5-28.B, Competitive Bidding Purchase; Waiver: Competitive bidding may be waived by a majority vote of the City Council.

Award Information:

A purchase order will be issued to Woodard & Curran to authorize expenditures as outlined in this resolution.

CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.6.

Resolution Number: **R – 2022.08.24 – 182**
Resolution Re: State of NH Contract for Cisco Security Hardware and Professional Services

WHEREAS: The State of NH joined the Western States Contracting Alliance (WSCA) in a bid request for Networking Communication and Maintenance. The award and contract went to Cisco Systems, Inc. (contract #8001458) with several authorized resellers and has been renewed through September 30, 2024. The pricing and terms and conditions are extended to non-profits, counties, cities, towns, schools, colleges and universities, but does not lock them into buying with Cisco Systems, Inc. or authorized resellers; and

WHEREAS: Per general instruction to utilize the contract with the State of NH, the City contacted all five authorized resellers (vendors) for quotes under solicitation #Q23-004 for Cisco security hardware. Two vendors replied with pricing and one with no bid due to timing. It is the recommendation to award to low bid received from Red River Technologies, LLC for the purchase of Cisco security hardware in the amount of $32,040.00 using (ARPA) American Rescue Plan Act funds; and

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The Purchasing Agent is hereby authorized to issue a Purchase Order to Red River Technology LLC for Cisco hardware in the total amount of $32,040.00. The City Manager, or designee, is hereby authorized to contract with the vendor, consistent with the Purchase Order authorized herein.

The amount of this authorization shall be limited so as not to exceed available funding.

Financing

Account	Description	Appropriation	Balance
2110.1.190.41990.4341.01150	ARPA Technical Services	32,040.00	32,040.00

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch, Finance Director

Approved as to Legal Form and Compliance: Joshua Wyatt, City Attorney

Recorded by: Susan Mistretta, City Clerk

Sponsored by: Mayor Robert Carrier, By Request

CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.6.

Resolution Number: **R – 2022.08.24 – 182**
Resolution Re: State of NH Contract for Cisco Security Hardware and Professional Services

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD Date of Vote:	YES	NO
Mayor Robert Carrier		
Deputy Mayor Dennis Shanahan		
Councilor Michelle Muffett-Lipinski, Ward 1		
Councilor Robert Hinkel, Ward 2		
Councilor Deborah Thibodeaux, Ward 3		
Councilor Debra Hackett, Ward 4		
Councilor Fergus Cullen, Ward 6		
Councilor Linnea Nemeth, At Large		
Councilor Lindsey Williams, At Large		
Total Votes:		
Ordinance does | does not pass.		

CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.6.

Resolution Number: **R – 2022.08.24 – 182**
Resolution Re: State of NH Contract for Cisco Security Hardware and Professional Services

RESOLUTION BACKGROUND MATERIAL:

In February 2018, the State of NH joined the Western States Contracting Alliance (WSCA) in a bid request for networking communications and maintenance. Award went to Cisco Systems, Inc. with several authorized resellers. The term of the current agreement #8001458 is June 2, 2021 through September 30, 2024. The pricing and terms and conditions are extended to non-profits, counties, cities, towns, schools, colleges and universities, but does not lock them into only purchasing from Cisco Systems, Inc. or authorized resellers.

Purchasing Information:

Type:	Purchase Order	**Advertised:**	N/A
Invitations Mailed:	5	**Number of Responses:**	3
Warranty:	Meets Specifications	**Terms:**	Net 30, FOB Dover
Work Bonded:	N/A	**Contract:**	Yes
Prices will hold for:	Until Completion	**Estimated Delivery:**	133 days from NTP
Recommended Award to:	Red River Technology LLC	**Fund:**	ARPA Funded
Other Approvals Required:	State of NH Contract No. 8001458	**References Checked:**	Satisfactory
Previously Worked for City:	Yes	**Reason for Council Approval:**	Purchase to exceed the $25,000 amount requiring Council approval.

Q23-004 Bid Documents

CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.7.

Resolution Number: **R – 2022.08.24 – 183**
Resolution Re: Establishment of The Crowell Family Scholarship for the Trades

WHEREAS: On or about July 24, 2022 the City received notification from Mr. Alan Crowell and his family that they wished to establish The Crowell Family Scholarship for the Trades; and

WHEREAS: The scholarship trust to be created will be funded at an asset level that meets the Board of Trustees of Trust Funds policy threshold for establishing a separate scholarship trust; and

WHEREAS: On August 8, 2022 the School Board referred a resolution to public hearing to request establishment of The Crowell Family Scholarship for the Trades, and the School Board is scheduled to vote on adoption of resolution at their August 22, 2022 meeting; and

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The City of Dover hereby establishes The Crowell Family Scholarship for the Trades, for the purpose of funding an annual $1,000.00 scholarship to a Dover High School senior who will be pursuing a post-secondary education in the trades. Trades to be inclusive, but not limited to, the types of programs offered by the School District's career technical programs. The fund is established as an expendable trust fund, which allows for principal, any investment income and any additional donations to the trust to be disbursed for the purpose of the Trust. The City of Dover Board of Trustees of Trust Funds will be trustees of these funds.

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch, Finance Director

Approved as to Legal Form and Compliance: Joshua Wyatt, City Attorney

Recorded by: Susan Mistretta, City Clerk

Sponsored by: Mayor Robert Carrier, By Request

CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.7.

Resolution Number: **R – 2022.08.24 – 183**
Resolution Re: Establishment of The Crowell Family Scholarship for the Trades

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD Date of Vote:	YES	NO
Mayor Robert Carrier		
Deputy Mayor Dennis Shanahan		
Councilor Michelle Muffett-Lipinski, Ward 1		
Councilor Robert Hinkel, Ward 2		
Councilor Deborah Thibodeaux, Ward 3		
Councilor Debra Hackett, Ward 4		
Councilor Fergus Cullen, Ward 6		
Councilor Linnea Nemeth, At Large		
Councilor Lindsey Williams, At Large		
Total Votes:		
Resolution does | does not pass.		

RESOLUTION BACKGROUND MATERIAL:

The establishment of this trust fund is per the request of Mr. Alan Crowell and his family.

Mr. Alan Crowell, a member of the Dover High School class of 1969, and his family wish to give back to the Dover community with a $30,000 donation to establish a scholarship at Dover High School for the "Trades." The Crowell family moved from Canada and settled in Rollinsford and felt so welcomed by the people of Dover and Rollinsford. Mr. Crowell remembers fondly the teachers that he had at Horne Street Elementary School and Dover High school. He credits Ms. Valley for directing him toward a rewarding future in the trades, and this scholarship hopes to help others on a similar career path.

The trust will be expendable, which allows for principal, any investment income and any additional donations to the trust to be disbursed for the purpose of the Trust.

The payment of the annual scholarship will be per request made by the Dover High School principal and/or guidance department through the established scholarship awards process.

All funds of the trust will be managed and reported on by the Trustees of Trust Funds in accordance with State law.

RESOLUTION
RE: The Crowell Family Scholarship for the Trades

WHEREAS: The Dover School Board approved policy 1KG, Establishments of Scholarships; and

WHEREAS: This policy states, "Once the School Board authorizes the establishment of a scholarship, a resolution shall be submitted to the Dover City Council for approval and acceptance of the scholarship funds. Upon City Council approval, the donated scholarship funds will be immediately turned over to the City of Dover, Trustees of Trust Funds"; and

WHEREAS: Mr. Alan Crowell, a member of the Dover High School class of 1969, and his family wish to give back to the Dover community with a $30,000 donation to establish a scholarship at Dover High School for the "Trades." The Crowel family moved from Canada and settled in Rollinsford and felt so welcomed by the people of Dover and Rollinsford. Mr. Crowell remembers fondly the teachers that he had at Horne Street Elementary School and Dover High school. He credits Ms. Valley for directing him toward a rewarding future in the trades, and this scholarship hopes to help others on a similar career path.

NOW, THEREFORE, BE IT RESOLVED:

That the Dover School Board requests that the Dover City Council establish "The Crowell Family Scholarship for the Trades" with a $30,000 donation from the Crowell family for the purpose of awarding a $1,000 annual scholarship to a deserving Dover High School Senior pursuing a post-secondary education in the trades (inclusive, but not limited to, the types of programs offered by District's career technical programs). One thousand dollars will be disbursed for the purpose of annual scholarship upon written request by the Principal of Dover High School to the Superintendent or designee. The Superintendent or designee will provide written request to the Trustees of Trust Funds for scholarship disbursement.

SUBMITTED BY: the Dover School Board following the August 8th public hearing, by a unanimous roll call vote of the members present: Carolyn Member, Jessica Rozzo, Kathleen Morrison, Michelle Clancy, and Robin Trefethen.

August 8, 2022

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.1.

CITY OF DOVER

Resolution Number: **R - 2022.08.24 – 184**
Resolution Re: B22065 Award of Bid – Tax Assessing and Data Collections Services

WHEREAS: A sealed Request for Proposal #B22065 was issued and received for Tax Assessing and Data Collection Services on May 25, 2022 at 2:00 p.m; and

WHEREAS: The RFP sought proposals from qualified firms to provide technical and professional services as necessary to insure municipal tax assessing services in a competent and timely manner. The term of the contract is for a two (2) year period from January 1, 2023 and ending December 31, 2024 with the provision for three (3) one-year extensions; and

WHEREAS: Two (2) proposal were received and reviewed for necessary qualifications, experience, skills, project understanding, approach and ability to comply with proposed scope of services. The responsive proposal deemed most advantageous to the city was submitted by Corcoran Consulting Associates, Inc. of Wolfeboro, NH. The rate for the City of Dover assessing and data collection services is $178,500 for year one, $182,900 for year two and an increase of three (3%) each year, for the remaining years. It is the recommendation to award to Corcoran Consulting Associates Inc.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The Purchasing Agent is hereby authorized to issue a Purchase Order to Corcoran Consulting Associates Inc of Wolfeboro Falls, NH for Tax Assessing and Data Collection Services at rates provided in conjunction with Bid B22065. The City Manager, or designee, is hereby authorized to contract with the vendor consistent with the Purchase Order authorized herein.

The amount of this authorization shall be limited so as not to exceed available funding.

Financing

Account	Description	Appropriation	Balance
1000.1.150.41513.4312.00000	Assessing Management Services 1.1.2023-6.30.2023	184,980.00	98,516.70
1000.1.150.41513.4312.00000	Assessing Management Services 7.1.2023-12.31.2023	$184,980 TBD	

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch, Finance Director

Approved as to Legal Form and Compliance: Joshua M. Wyatt, City Attorney

Recorded by: Susan M. Mistretta, City Clerk

Sponsored by: Mayor Robert Carrier, By Request

CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.1.

Resolution Number: **R - 2022.08.24 – 184**
Resolution Re: B22065 Award of Bid – Tax Assessing and Data Collections Services

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD Date of Vote:	YES	NO
Mayor Robert Carrier		
Deputy Mayor Dennis Shanahan		
Councilor Michelle Muffett-Lipinski, Ward 1		
Councilor Robert Hinkel, Ward 2		
Councilor Deborah Thibodeaux, Ward 3		
Councilor Debra Hackett, Ward 4		
Councilor Fergus Cullen, Ward 6		
Councilor Linnea Nemeth, At Large		
Councilor Lindsey Williams, At Large		
Total Votes:		
Ordinance does | does not pass.		

CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.1.

Resolution Number: **R - 2022.08.24 – 184**
Resolution Re: B22065 Award of Bid – Tax Assessing and Data Collections Services

RESOLUTION BACKGROUND MATERIAL:

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The City of Dover, NH requested proposals from qualified vendors to provide such technical and professional services as necessary to insure continuation of municipal tax assessing/data collection services in a competent and timely manner. The proposals for technical and professional services being solicited are to fulfill the responsibilities and functions associated with Tax Assessing Office.

Bid Information:
A sealed Request for Proposal #B22065 was issued and received for Tax Assessing and Data Collection Services on May 25, 2022 at 2:00 p.m

Award Information:
A purchase order will be issued to the vendor selected to authorize future expenditures.

Purchasing Information:

Type:	Purchase Order	**Advertised:**	Yes
Invitations Mailed:	26	**Number of Responses:**	2
Warranty:	NA	**Terms:**	Net 30, FOB Dover
Work Bonded:	No	**Contract:**	Yes
Prices will hold for:	Until completed	**Estimated Delivery:**	2022
Recommended Award to:	Corcoran Consulting Associates	**Fund:**	Tax Assessing
Other Approvals Required:	No	**References Checked:**	Satisfactory
Previously Worked for City:	Yes	**Reason for Council Approval:**	Purchase to exceed the $25,000

B22065 Bid Documents