



DOVER SCHOOL BOARD – AGENDA

Meeting Type: Special Meeting Session
Meeting Location: McConnell Center, Room 306
Meeting Date: Monday, August 22, 2022
Meeting Time: 6:00 p.m.

- A. CALL TO ORDER
- B. ROLL CALL
- C. PLEDGE OF ALLEGIANCE
- D. CITIZENS' FORUM *(Limited to agenda items only)*
- E. NOMINATIONS
 - 1. DTU NOMINATIONS
 - 2. DPA NOMINATIONS
- F. RESOLUTION – THE CROWELL FAMILY SCHOLARSHIP FOR THE TRADES
- G. JOB DESCRIPTION – FAMILY SERVICES FACILITATOR
- H. 2022-2023 SPECIAL EDUCATION CONTRACTED SERVICES BID WAIVER REQUEST
- I. DOVER SCHOOL DISTRICT 2022-2023 RE-ENTRY PLAN
- J. DOVER SCHOOL DISTRICT 2022-2023 PROTOCOLS APPLIED TO PANDEMIC EDUCATION (PAPE)
- K. DOVER SCHOOL DISTRICT COLLECTIVE COMMITMENTS
- L. SUPERINTENDENT'S BOARD REPORT
- M. SCHOOL BOARD MATTERS OF INTEREST
- N. ADJOURNMENT

Citizens, residents of the City of Dover, property owners in the City of Dover, and/or designated representatives of recognized civic organizations or businesses located in the City of Dover and/or residents of sending school districts, are invited to all public meetings and shall be given an opportunity to speak. Time shall be set aside for citizen statements, Citizen's Forum, at all public meetings, unless a vote to the contrary is taken by the School Board.

Citizens shall identify themselves by name and address for the record; address comments to the presiding officer and the Board as a body and not individual members. Citizen's Forum will ensure citizens have the opportunity to speak to all other items on a meeting agenda and/or matters pertaining to the business of the School Board. At workshop meetings and special sessions, Citizens' Forum will be restricted to items on the meeting agenda. Statements shall be limited to five (5) minutes unless otherwise extended by the chairperson, with the approval of the School Board.

All citizens are permitted to place items on the agenda through written application to the Superintendent at least one week prior to the meeting date. Citizen items will require a formal motion and a second by seated members to bring the item to the floor for debate.

**OFFICE OF THE SUPERINTENDENT
DOVER PUBLIC SCHOOLS
DOVER, NEW HAMPSHIRE**

TO: **DOVER SCHOOL BOARD**

DATE: August 22, 2022

MEMORANDUM: Nomination and Election of Teachers

In accordance with Chapter 189, Section 39 of the New Hampshire School laws of 1963, I hereby nominate the following persons for the designated positions for the 2022-2023 school year.

NAME	POSITION	SCHOOL	REPLACING	SALARY	TRACK
Curless, Andreia	Special Education Teacher	Woodman Park School	Jessica Lachance	TBD	MA+30, Step 13
Maroon, Katelyn	Gr. 1 Teacher	Woodman Park School	Abby Avery	TBD	MA, Step 10
O'Connor, Roxanne	Music Teacher	Frances G. Hopkins School at Horne Street	Roseanna Drysdale	TBD	BA, Step 9
Palmeira, Kristen	English/LA Teacher	Dover High School	Samuel Little	TBD	MA, Step 12
Roy, Nicholas	Music Teacher	Dover Middle School	Sarah Tourigney	TBD	MA+15, Step 11

**OFFICE OF THE SUPERINTENDENT
DOVER PUBLIC SCHOOLS
DOVER, NEW HAMPSHIRE**

TO: **DOVER SCHOOL BOARD**

DATE: August 22, 2022

MEMORANDUM: Nomination and Election of Paraprofessionals

In accordance with Chapter 189, Section 39 of the New Hampshire School laws of 1963, I hereby nominate the following persons for the designated positions for the 2022-2023 school year.

NAME	POSITION	SCHOOL	REPLACING	SALARY	TRACK
Jakkargari, Monica	Paraprofessional	Woodman Park School	Trevor Martin	\$15.60	C2, Step 2
Long, Meaghan	Paraprofessional	Dover Middle School	Teagan Boucher	\$17.94	C2, Step 5

RESOLUTION
RE: The Crowell Family Scholarship for the Trades

WHEREAS: The Dover School Board approved policy 1KG, Establishments of Scholarships; and

WHEREAS: This policy states, "Once the School Board authorizes the establishment of a scholarship, a resolution shall be submitted to the Dover City Council for approval and acceptance of the scholarship funds. Upon City Council approval, the donated scholarship funds will be immediately turned over to the City of Dover, Trustees of Trust Funds"; and

WHEREAS: Mr. Alan Crowell, a member of the Dover High School class of 1969, and his family wish to give back to the Dover community with a \$30,000 donation to establish a scholarship at Dover High School for the "Trades." The Crowel family moved from Canada and settled in Rollinsford and felt so welcomed by the people of Dover and Rollinsford. Mr. Crowell remembers fondly the teachers that he had at Horne Street Elementary School and Dover High school. He credits Ms. Valley for directing him toward a rewarding future in the trades, and this scholarship hopes to help others on a similar career path.

NOW, THEREFORE, BE IT RESOLVED:

That the Dover School Board requests that the Dover City Council establish "The Crowell Family Scholarship for the Trades" with a \$30,000 donation from the Crowell family for the purpose of awarding a \$1,000 annual scholarship to a deserving Dover High School Senior pursuing a post-secondary education in the trades (inclusive, but not limited to, the types of programs offered by District's career technical programs). One thousand dollars will be disbursed for the purpose of annual scholarship upon written request by the Principal of Dover High School to the Superintendent or designee. The Superintendent or designee will provide written request to the Trustees of Trust Funds for scholarship disbursement.

SUBMITTED BY:

Carolyn Mebert, Chairperson

Jessica Rozzo, Vice-Chairperson

Kathleen Morrison, Secretary

Maggie Fogarty

Michelle Clancy

Micaela Demeter

Robin Trefethen

August 8, 2022

DOVER SCHOOL DISTRICT	JOB DESCRIPTION
DATE OF ADOPTION: SEPTEMBER 10, 2007	PAGE 1 OF 3

Job Title: Family Services Facilitator
Department: Dover School District
Reports To: Director of Pupil Personnel Services Student Services
Prepared Date: ~~4/19/07~~ **August 9, 2022**
Approved By: Dover School Board
Approved Date: 9/10/07

Summary:

Family Services Facilitator assists families whose children with special education identifications are at risk of out-of-district placement because of the severity of their needs and family issues or are currently in and out of placement. Serves as court liaison; wraparound facilitator; and community liaison to agencies serving high risk families. Also serves as the local liaison for McKinney-Vento homeless students and youths.

Essential Duties and Responsibilities:

Essential duties and responsibilities include the following. Other duties may be assigned.

- Wraparound Facilitator
- Court liaison
- Community liaison
- Case coordinator for court placed identified students.
- Case coordinator for students attending special education placements outside of the Dover School District.
- Acts as local liaison for homeless children and youths under Title VII-B McKinney - Vento Homeless Assistance Act. As the local liaison, the Family Services Facilitator will ensure that:
- Ensure homeless children and youths are identified by school personnel through outreach and coordination activities with other entities and agencies;
- Ensure homeless children and youths are enrolled in, and have full and equal opportunity to succeed in, the school or schools of the LEA;
- Ensure homeless families and homeless children and youths have access to and receive educational services for which such families, children, and youths are eligible, including services through Head Start programs (including Early Head Start programs), early intervention services under Part C of the IDEA, and other preschool programs administered by the LEA;
- Ensure homeless families and homeless children and youths receive referrals to health, dental, mental health, and substance abuse services, housing services, and other appropriate services;
- Ensure parents or guardians of homeless children and youths are informed of educational and related opportunities available to their children and are provided with meaningful opportunities to participate in the education of their children;
- Provide public notice of the educational rights of homeless students is disseminated in locations frequented by parents and guardians of such children and youths, and unaccompanied youths, including schools, shelters, public libraries, and soup kitchens, in a manner and form understandable to the parents and guardians and unaccompanied youths;
- Ensure enrollment disputes are mediated in accordance with the requirements of the McKinney Vento Act;

DOVER SCHOOL DISTRICT	JOB DESCRIPTION
DATE OF ADOPTION: SEPTEMBER 10, 2007	PAGE 2 OF 3

- Ensure parents and guardians and unaccompanied youths are fully informed of all transportation services, including transportation to and from the school of origin and are assisted in accessing transportation services;
- Ensure school personnel receive professional development and other support; and
- Ensure unaccompanied youths are enrolled in school, have opportunities to meet the same challenging State academic standards as the State establishes for other children and youths, are informed of their status as independent students under section 480 of the 17 Higher Education Act of 1965 (HEA) (20 U.S.C. 1087vv), and their right to receive verification of this status from the local liaison

Supervisory Responsibilities:

There are no supervisory responsibilities associated with this position.

Competencies:

To perform the job successfully, an individual should demonstrate the following competencies.

- Knowledge of school based wraparound process.
- Knowledge of Special Education process.
- Knowledge of Special Education laws.
- **Knowledge of the McKinney-Vento Act.**
- Knowledge of NH juvenile laws.
- Knowledge of NH court process.
- Strong community network.
- Strong writing skills.
- Good communication and organizational skills.

Qualifications:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Education and/or Experience:

This position requires a minimum of Master's degree from a four-year college or university. Experience in social work and/or related fields.

Technology Skills:

To perform this job successfully, an individual should have working knowledge of word processing, Internet navigation. Excel and PowerPoint knowledge helpful.

Certificates, Licenses, Registrations:

Must be certified Guidance Counselor and/or licensed Mental Health/Social Worker.

Physical Demands:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

DOVER SCHOOL DISTRICT	JOB DESCRIPTION
DATE OF ADOPTION: SEPTEMBER 10, 2007	PAGE 3 OF 3

While performing the duties of this job, the employee is regularly required to talk or hear. The employee is frequently required to stand and walk. The employee must occasionally lift and/or move up to 25 pounds.

Work Environment:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The noise level in the work environment is usually quiet to moderate.



DOVER SCHOOL DISTRICT SAU 11

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Empowering all Learners

TO: Members of the Dover School Board
Dr. William R. Harbron, Superintendent
FROM: Dr. Christine R. Boston, Assistant Superintendent
DATE: August 19, 2022
RE: Request to Waive Bidding

Special Education Teachers and Para-Educators

Multiple	\$ 85.00/hr. Teacher \$ TBD/hr. Para
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Request to waive bidding:

The Dover School District currently has five vacant special educator positions, one vacant behavior specialist position and twenty vacant para educator positions. The district has attempted to hire for these positions but has been unsuccessful in filling the positions using the normal advertising and interview process due to a lack of qualified applicants. The district prefers to hire its own staff, and to that end waited until it became clear that no qualified applicant was available to fill the existing positions (multiple postings/interviews) before engaging with contract service agencies to determine the possibility of filling the vacancies with contract staff.

The district is seeking to hire a firm, or likely multiple firms, to provide special education services to help fill the current staffing/service shortages for the start of the school year. As we began putting together the services scope of work for the RFP, and researching qualified vendors, we found agency candidates were already in high demand, and being hired by other entities. It is our opinion, that direct and immediate negotiations with several local agencies will give us the best opportunity to filling these much-needed services, and that a long bidding process will only cause us to lose services to other neighboring districts.

To ensure the timely filling of positions, the student services office is requesting that the School Board waive its bidding requirements for this project so that the district can move quickly to secure staffing for the start of the school year.



DOVER SCHOOL DISTRICT
EMPOWERING ALL LEARNERS!

2022-2023 RE-ENTRY PLAN

Originally adopted by Dover School Board - August 9, 2021

Revised – December 13, 2021

Revised - August 22, 2022

ALERT

THE 2022-2023 ENTRY PLAN HAS BEEN REVIEWED AND REVISED TO REFLECT THE LEAST RESTRICTIVE COVID-19 PROTOCOLS. THIS WILL REQUIRE SCHOOL AND COMMUNITY SPREAD TO BE MONITORED. IF THERE IS AN INCREASE IN SCHOOL AND/OR COMMUNITY SPREAD, THE DISTRICT WILL NEED TO TAKE THE NECESSARY MEASURES THAT ARE PERMITTED TO MITIGATE THE RISK OF SPREAD IN THE DOVER SCHOOL DISTRICT.

THE DISTRICT WILL STRIVE TO CONTINUE IN-PERSON LEARNING THROUGHOUT THE ENTIRE SCHOOL YEAR.

THE 2022-2023 OPENING OF SCHOOL PLAN

Recommendations in this plan are based on the review and guidance of the U.S. Centers for Disease Control (CDC) and New Hampshire Division of Public Health Services (NH DPHS) in conjunction with current local and state COVID data. Both organizations continuously update their guidance. Adjustments may be made in the plan based on community spread of COVID-19 or variants of COVID-19.

POLICY-like: Directed or Approved by School Board	PROCEDURE-like: Responsibility of Superintendent
▪ Any reduction in school occupancy (except an immediate, short-term shift) ▪ Process and considerations for changing these decisions ▪ Budget and staffing changes	▪ Hours and schedule within the school day ▪ Transportation scheduling ▪ School meals – breakfast and lunch ▪ Recess/breaks ▪ Cleaning and disinfection routines ▪ Nursing and health screening ▪ Precautions related to specific activities such as music or athletics ▪ Student spacing, and PPE required

For the purposes of this document, the following goals are considered:

1. Provide guidance that the school community, including parents/guardians, students, staff, and administrators, can rely on with confidence knowing they will have the support of the School Board.
2. Create an environment where students can physically attend school.
3. Minimize the risk of COVID-19 transmission in schools.
4. Provide full in-person days, 5 days per week, with full academic and extracurricular offerings.
5. Provide guidance for staff and the community when the District would consider further relaxing or tightening the protocols indicated in the Protocols Applied to Pandemic Education (PAPE).
6. Make decisions based on the latest scientific and medical guidance.
7. Adhere to state regulations.

The following are the guiding principles for the re-entry plan:

In-person school day prioritized

- Preserving in-person learning is prioritized.

Plan will change and evolve as needed

- COVID-19 remains a dynamic situation. These recommendations are based on current data and trends. It should be noted if data and trends indicate a need to increase mitigation efforts, the District will respond accordingly with what is permitted to mitigate the spread of COVID-19, if approved.
- Guidance from the New Hampshire Department of Health and Human Services (NH DHHS), NH Hampshire Department of Education (NH DOE), and the Centers for Disease Control and Prevention (CDC) will be used to make informed decisions regarding school operations related to COVID-19.

- Families should have back-up plans in place in the event there is a need to shift to remote learning and/or a closure at some point during the school year.

Mitigation steps based on community transmission levels

1. It is beyond the ability of the District to prevent anyone in our community from getting COVID-19. However, steps can be taken to mitigate the risks while at school and work. These steps will depend on community transmission levels. **COVID-19 policies are intended to mitigate, not eliminate, risk.**
2. The past two years have offered challenges as the Dover community and schools have had to respond to COVID-19. The district needs to be clear as to the plans and expectations of the 2022-2023 school year. **The primary goal is to maintain in-person learning for students at all grade levels.**
3. The district recognizes the state has restricted the safeguards related to masking and the closing of schools.
4. School transmission reflects (but does not drive) community transmission, therefore, communities need to take all necessary measures to limit community spread of SARS CoV-2 to ensure schools can remain open and safe for students.
5. It is important for the surrounding community to help protect schools and childcare programs; maintain operations; and protect children, students, teachers, and staff.
6. Increasing COVID-19 in the community will translate to an increase of COVID-19 in schools and childcare programs, which will have multiple potential downstream consequences.
 - A. More children and staff out sick
 - B. More children and staff with viral symptoms requiring testing
 - C. Parents/guardians needing to take time off work
 - D. School and childcare staff shortages
 - E. Increased risk to people who are immunocompromised
 - F. Increased risks of adverse outcomes
7. COVID-19 prevention strategies remain necessary to protect people who are not fully vaccinated. To reduce the spread, the following is recommended:
 - A. Masking is not required unless one falls under certain stipulations in the Isolation or Quarantine guidelines of the NHDHHS' *Response to COVID-19 in K-12 Schools*. There are individuals that may want to take preventive precautions by wearing a mask in a school environment.
 - Face masks are intended to both protect the wearer and serve as "source control" to prevent someone with COVID-19 from spreading it to others.
 - Face masks have become an important mitigation tool because the CDC has estimated (JAMA article) that 50%-60% of COVID-19 transmissions occur from people who are asymptomatic.
 - The American Academy of Pediatrics (AAP) has recommended universal face masks for everybody 2 years of age and older at school.

- Wear a high-quality mask.
- B. Another preventive measure is to be fully vaccinated.

(NOTE: The District cannot require universal masking or COVID-19 vaccinations. It is recognized that these two actions can assist in mitigating the spread of COVID-19.) HB220 (Medical Freedom Bill) was signed by Governor Sununu. There are no vaccine mandates for public facilities in New Hampshire.

C. Handwashing and Respiratory Etiquette

- Wash or sanitize hands frequently
- Teach and practice good respiratory etiquette (covering coughs and sneezes)

D. Staying Home when Sick and Getting Tested

- NH DPHS recommendation: Continue to have a low bar for excluding and testing people with new signs/symptoms of viral syndrome (e.g., fever, chills, body or muscle aches), or respiratory viral infection (e.g., sinus congestion, sore throat, runny nose, cough).
- Sick, symptomatic persons should not be allowed into schools or childcare programs.
- A symptomatic person should be tested for COVID-19.
- A fully vaccinated person with new viral symptoms should-test for COVID-19.

CORE RECOMMENDATION

The goal for the 2022-2023 school year is to open school in the fall to as close to normal as possible with minimal COVID-19 disruption.

In-person School Day

The District defines the opening of school with “minimal COVID-19 disruption” as operating in-person, 5 days per week, per the School Board approved academic calendar. Most, if not all children are in attendance in their classrooms. The district’s schools will follow a traditional 5-day per week schedule.

Virtual School Option

If a family elects to continue with virtual education, they will have the option to participate in the Virtual Learning Academy Charter School (VLACS).

Those families desiring a virtual environment will need to enroll in VLACS as full-time students. There is also an option to take some courses in person at Dover High School and elect some courses through VLACS. ***Contact your high school counselor to fully understand the implications of VLACS and to learn how to enroll.***

Protocols Applied to Pandemic Education (PAPE)

The Dover School District PAPE is transitioning through the COVID-19 Pandemic based on the recommendations of NH DHHS. The following document and associated links within it from NH DHHS will be used to guide the District for the foreseeable future: ['Responding to COVID-19 in K-12 Schools and Child Care Facilities'](#)

Certain guidelines provided by NH DHHS differ slightly from those provided by the Centers for Disease Control (CDC). In such incidents, the Dover School District will follow the NH DHHS guidelines.

Health Screening

The use of a health assessment screener remains important. Individuals are asked to self-screen at home prior to arrival at school.

Masking

The wearing of masks **will not be a requirement** throughout the District **unless one falls under certain stipulations in the Isolation or Quarantine guidelines of the NHDHHS' Response to COVID-19 in K-12 Schools**. Although, as masks are the most effective mitigation strategy, **wearing a mask while in the buildings will be an individual choice and optional unless one falls under certain stipulations in the Isolation or Quarantine guidelines of the NHDHHS' Response to COVID-19 in K-12 Schools**.

Athletics

A full range of athletic programming for Dover Middle and Dover High School is recommended unless transmission levels change, and adjustments are needed. Individual activities may need to be adjusted to meet health and safety guidelines or New Hampshire Interscholastic Athletic Association (NHIAA) rules and procedures. The District will continue to monitor and to modify guidelines into the fall unless the pandemic is declared over, in which case, we would return to normal pre-pandemic rules.

Large Group Gatherings

Large group school-sponsored gatherings outside of the school day (concerts, athletics, events) will be allowed. Athletes and performers will follow the same procedures as in their classes/practices related to the event. If community and/or school spread increases, the District may place restrictions on large group gatherings.

Visitors

Non-symptomatic visitors will be allowed into school buildings. If a visitor is presenting symptoms of illness, they will not be allowed to enter. This helps to protect students, faculty, and staff.

Isolation

1. Any person who tests positive for COVID-19 or who has symptoms of COVID-19 while awaiting testing, regardless of vaccination status, previous infection, or lack of symptoms, will need to isolate.

2. People who are diagnosed with COVID-19 must still isolate at home until they have met criteria for discontinuation of isolation. ***At the time of this writing, anyone with a positive COVID-19 test must isolate for 5 days. If they are fever-free and symptoms are improving, they may end their isolation starting on day 6 by wearing a high-quality well-fitting mask around others on days 6-10.***
3. All others should self-observe and monitor for symptoms.
4. In an outbreak situation, NH DPHS or NH DHHS may choose to expand a quarantine to other non-household contacts to control the outbreak.
5. Quarantine of an entire classroom will no longer be conducted. This could change if community spread increases to a level where public health officials, NH DPHS, or NH DHHS decide if the quarantine of an entire classroom is necessary.
6. Non-household contacts will be asked to self-observe and monitor for symptoms.

Accommodations for Health and Safety Protocols

- The School District will make necessary and reasonable accommodations to health and safety protocols for students with disabilities. As needed, such determinations will be made through the established Special Education and 504 processes.
- Employees should inform their principal if there is a need for accommodations.

School Board Conditions

Following consultation and guidance from the New Hampshire Department of Health and Human Services, the following are conditions where the School Board would consider increasing restrictions and precautions:

- Unable to maintain staffing due to COVID-19 cases.
- Changes in FDA or CDC guidance regarding vaccination limitations (i.e., need for a booster injection or emergence of a variant that renders vaccines ineffective).
- Local active COVID-19 cases rise significantly.

COVID Related Challenges to Monitor

Assuming COVID-19 continues to be active, it can be predicted that some of the challenges the District may face in 2022-2023:

- Students in isolation
- Program closures
- Classroom closures
- School closures
- Athletic program pauses
- Staffing capacity issues
- Vaccine availability

- Because we have no way to verify vaccinations, truthfulness of reporting will be a challenge

Summary

The recommendations in this plan are based on the review of current CDC and NH DPHS guidance in conjunction with current local and state COVID-19 data. Both organizations continuously update their guidance on a regular basis. Community and school spread of COVID-19 and variants will determine the restrictions that need to be in place as determined by the New Hampshire Department of Health and Human Services.

Monkeypox – Information Only

This is non-related to COVID-19. In recent months, the nation has been alerted to an outbreak of monkeypox. This has been included in the Re-Entry Plan for informational purposes. At this time, there are no policy or procedural updates to report related to monkeypox. The district is carefully monitoring the outbreak and will provide more information and updates to policy or procedure if required.

Link: [Monkeypox | New Hampshire Department of Health and Human Services \(nh.gov\)](#)



COVID-19 Protocols and Procedures Document
Protocols Applied to Pandemic Education (PAPE)
Revised August 16, 2022

The following is based on information from the State of New Hampshire Division of Health and Human Services (NH DHHS) document *'Responding to COVID-19 in K-12 Schools and Child Care Facilities'* and The Centers for Disease Control's *'Operational Guidance for K-12 Schools'*.

NOTE: The Dover School District Superintendent or designee is empowered to make specific decisions based on levels of community spread and incidents within a school community. Layers of mitigation can be applied, removed, or changed based on identified needs or mandates. Increases in community spread will require more restrictive guidelines. Decreases in community spread may result in less restrictive guidelines. When possible, questions or discrepancies will be determined for resolution through the District's COVID-19 Command Team.

The Dover School District is transitioning through the COVID-19 Pandemic based on the recommendations of NH DHHS. The following document and associated links within it from NH DHHS will be used to guide the District for the foreseeable future: ['Responding to COVID-19 in K-12 Schools and Child Care Facilities'](#)

Certain guidelines provided by NH DHHS differ slightly from those provided by the Centers for Disease Control (CDC). In such incidents, the Dover School District will follow the NH DHHS guidelines except for those situations where the CDC suggested changes on August 11, 2022. The [CDC Operational Guidance for K-12 Schools](#) from August 11, 2022:

- Removed the recommendation to cohort
- Changed recommendation to conduct screening testing to focus on high-risk activities during high COVID-19 Community Level or in response to an outbreak
- Removed the recommendation to quarantine, except in high-risk congregate settings
- Removed information about Test to Stay
- Added detailed information on when to wear a mask, managing cases and exposures, and responding to outbreaks



DOVER SCHOOL DISTRICT

EMPOWERING ALL LEARNERS!

DOVER SCHOOL DISTRICT COLLECTIVE COMMITMENTS

August 2022

Collective Commitments frame the behaviors that as a collective staff we must commit to every single day to support student learning and each other. These Collective Commitments help us to hold each other accountable to what we strive to be as the Dover School District.

1. We will be responsible for the success and wellbeing of every student.
2. We will provide a welcoming and safe environment for students, families, staff, and community members.
3. We will provide a challenging, rigorous, and developmentally appropriate curriculum.
4. As professional educators, we will model life-long learning by taking advantage of professional development opportunities.
5. Through our own actions, we will model kindness, understanding, integrity, and respect for all.



DOVER SCHOOL DISTRICT

EMPOWERING ALL LEARNERS!

Monday, August 22, 2022
Special Meeting

SUPERINTENDENT REPORT

The Superintendent's Board Report purpose is to: (1) inform the Board on my position and recommendations pertaining to Board meeting agenda items; (2) inform the Board of significant issues as they relate to the Board; and (3) inform the Board of informational items pertaining to the Dover School District.

BOARD AGENDA ITEMS

E. Nominations

1. DTU Nominations – I recommend the Board approve the recommendations as listed.
2. DPA Nominations – I recommend the Board approve the recommendations as listed.

F. Resolution

At the August 8, 2022, Regular Board Meeting, the Board held the public hearing on *The Crowell Family Scholarship for the Trades* and voted to approve the scholarship donation. The Board is requested to act on the resolution for *The Crowell Family Scholarship for the Trades*. The resolution is the next step in the process. I recommend the Board approve the resolution.

G. Job Description

A job description for a Family Services Facilitator has been developed for the Board's consideration. The District is expanding the roles and responsibilities of the Family Services Coordinator to provide oversight of the McKinney-Vento (Homeless Program).

H. 2022-2023 Special Education Contracted Services Bid Waiver Requested

The Dover School District is confronted with a shortage of candidates that fill positions in the Student Services Department. It is necessary that these positions are filled before the start of school for the district to have the personnel in place for the students with special needs and comply with the legal mandated IEPs. The Student Services Department has been conducting an ongoing search for qualified candidates. An alternative is to contract a vendor for these services.

Due to the immediate need and other resources of acquiring the appropriate staffing, Student Services is asking for a waiver of the bidding process for the immediate need. I recommend the Board grant this waiver for this one-time occurrence due to the shortage of qualified personnel for special education.

I. 2022-2023 Dover School District Re-Entry Plan

Currently, the District is required to review and revise a Re-Entry Plan every six months. The Dover School District Re-Entry Plan has been reviewed and revised for the start of the 2022-2023 school year based on the current New Hampshire Health and Human Services and the CDC guidelines. The priority is to preserve in-person learning.

The plan has also been reviewed by Dr. Megan Harvey, epidemiologist.

I recommend the Board adopt the 2022-2023 Dover School District Re-Entry Plan as presented.

J. Dover School District 2022-2023 Protocols Applied to Pandemic Education (PAPE)

The PAPE has been revised to align with the current New Hampshire Health and Human Services and the CDC guidelines. The Dover Re-Entry Plan and PAPE have also been aligned.

I recommend the Board approve the PAPE as presented with the understanding that the PAPE may need to be modified as guidelines may change by the New Hampshire Health and Human Services and CDC.

K. Collective Commitments

During the summer retreats, the Leadership Team developed the *Dover School District Collective Commitments*. The commitments are designed to frame the behaviors that as a collective staff we must commit to every single day to support student learning and each other. These Collective Commitments help us to hold each other accountable to what we strive to be as the Dover School District. The Collective Commitments are complimentary to the Dover School District Mission. I recommend the Board endorse the Collective Commitments.