



CITY OF DOVER

SOLID WASTE ADVISORY COMMISSION - MINUTES

Meeting Type: Regular Meeting
Meeting Location: 271 Mast Road, Dover, NH
Meeting Date: **Thursday, July 21, 2022**
Meeting Time: **6:00 pm**

Members Present: Chairman Gary Gilmore, Vice Chairman Dave Dinzeo, Kate Surman, Lynn Peterson

Unexcused Members Absent: Councilor Muffett Lipinski

Alternate Members Present: Timothy Casey

Unexcused Alternate Members Absent: Chris Sleys, Doug Kemp

Staff Present: J. Michael Joyal, City Manager, John Storer, Community Services Director, Mike Moore,
Solid Waste Coordinator, Jennifer Bretz, Recording Secretary

1. Call to Order

The meeting was called to order at 6:08 pm.

2. Citizens Forum

Bill Stafford, 217 Washington Street, was present.

Deb Clough, Barrington resident, Dover Beautification Committee, was present.

3. Approval of Minutes of March 17, 2022

Motion: Casey made the motion to approve the minutes, Surman seconded.

Vote: U/a

4. Monthly Update

A. Financials

Monthly financials were reviewed.

5. Recycling Center

A. Brush Grinding

Moore stated that the brush grinding was began December 15, 2021 and commenced last week. The brush pile was cleaned and hauled out before snow. They took out 2,800 tractor trailer loads for \$21,000. Dirt Doctors has had the bid for a few years.

6. Curbside Collection

A. PAYT Bag Supplies

Moore stated that the city just started using the new trash bags from Boxes and Bags out of Lewiston, Maine. He handed out a couple of samples to some of the staff and had all good reviews. They just started distributing the new bags this past week.

7. New Business

A. Community Education & Outreach

i. Possible Options: flyers, website, mailings, etc.

Peterson stated that she would like the board to find a way to distribute information for residents to find a solution to lower contamination. Get public to be aware of how much trash we create. Educating people about that is important. We produce so much trash as a society and she would like to reduce trash in the long term.



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B. Future Curbside Collections - continue as is with third party or consider in-house option **i. Begin Review Process**

Joyal stated that he's asked Community Services Staff to start seriously looking into picking up trash and recycling as opposed to an outside vendor. We're more and more limited in competitive contractors that are willing to do the service. Given the service concerns that we've had and our ability to intervene in those and to actually have an impact. The City of Portsmouth and the Town of Durham pick up their curbside trash and recycling. If the city is going to do this, they can't wait two more years then throw something together haphazardly before we bring a bid reward to City Council. There have been preliminary investigations. There are tremendous hurdles to overcome. It's going to take at least two years to address those hurdles if they can. He stated that they need the Solid Waste Advisory Commission to be the sounding board for this and anticipate that the proposal is going to come before you and give your advice to the council.

Storer stated that they were wondering if they should hire a consultant to help them look into handling this in house.

Joyal stated that he believes they should go before council to request that this is something that should be explored and they should hire a consultant to do the research for them. They would take direction from staff then report back to the SWAC regarding what the consultant says. After that they would present it to City Council. If SWAC supports hiring a consultant then they could put together a scope of work that they would look for in a consultant then share it with SWAC. They would then ask for SWAC's endorsement. Once they have that, they would go before city council to request that they allocate funds from the bag and tag program to pay for the consultant. He stated that they do have a good fund balance. The fund balance is intended to cover the cost increase over the next three years and position the city for likely cost increases going forward. Another reason for moving this forward is they're going to look at another bag cost increase to help going forward.

8. Old Business

A. Ordinance Amendments

- i. Private collections not allowed to be stored on City property**
- ii. Private trash contractors must access private property to collect trash**
- iii. Unless PAYT, trash must be screened from view**

B. Recycling Bin Lids

Moore stated that the city has ordered lids for the recycling bins. They will be offered to residents on a first come first serve basis and to anyone purchasing a recycling bin.

Moore stated that UNH is asking for applicants to apply for a grant. It's a debris challenge competition. The city is going to apply for the grant and possibly pay for the larger recycling totes with the grant. He needs to research it a little more because the application is due at the end of the month. He is requesting that SWAC generate a letter in support of the grant to go along with the application.

Joyal stated that letters of interest are due. NOA has put out funding opportunities which are being coordinated by UNH to provide grant funds for unique projects that help reduce waste that's entering the oceans. Litter entering the city's storm drains and getting into water waste is an issue for Dover.



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One of the City Councilors works for the office looking at this grant. The councilor suggested that the city should look into submitting a letter of interest for this grant.

Discussion ensued regarding the grant.

9. Next Meeting Date

August 11, 2022

10. Adjournment

Motion: Casey made the motion to adjourn at 7:29 pm, Surman seconded.

Vote: U/a