



CITY OF DOVER

DOVER UTILITIES COMMISSION - MINUTES

Meeting Type: Regular Meeting
Meeting Location: 271 Mast Road, Dover, NH
Meeting Date: **March 21, 2022**
Meeting Time: **6:00 pm**

Members Present: Vice Chairman Jay Stephens, Bob Berry, Otis Perry, Dennis Munson, Bill Davis, Mark Moeller

Unexcused Members Absent: Chairman Bret Carmichael

Alternate Members Present: Gregory Bird

Staff Present: William Boulanger, Deputy Director, Michael Nadeau, Utilities Supervisor, Michael Banester, Utilities Foreman, Jennifer Bretz, Recording Secretary

1. Call to Order

Meeting was called to order at 6:00 p.m.

2. User's Forum

3. Approval of Minutes of November 15, 2021

Motion: Munson made the motion to approve the minutes, Perry seconded.

Vote: U/a

4. Abatement Requests - None

5. Reports

A. Abatement Review Team Report

The report was reviewed and discussed by Staff.

B. Utilities Report

The report was reviewed and discussed by Staff.

Moeller arrived at 6:25 pm

Berry requested for a meter replacement update to be included in the next Utilities report.

C. Finance Report

The report was reviewed and discussed by Staff.

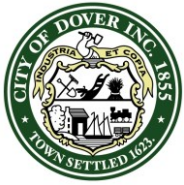
Motion: Munson made the motion to approve the reports, Perry seconded.

Vote: U/a

6. New Business

A. Rules and Regulations Update

Boulanger stated that the DUC Rules and Regulations have not been updated since 2010. He requested that commission members take time to review the rules and email any changes they think are necessary to Jennifer Bretz. Boulanger stated that he is planning on meeting with Jamie McCulloch of Water and Sewer Billing and Mike Nadeau, Utilities Supervisor, to discuss necessary changes. The edited version will be discussed at a future meeting.



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7. Old Business

8. Areas of Concern

Stephens asked Boulanger for an update on “eye on water”.

Boulanger stated that the Asst. IT Director left which unfortunately slowed things down. They just hired a new person. It should be on track soon.

Nadeau stated that he knows that the IT Department has been working with Badger Meters to get the “eye on water” software available to residents.

9. Next Meeting Date

April 18, 2022

10. Adjournment

Motion: Perry made the motion to adjourn at 6:59 pm, Munson seconded.

Vote: U/a