CITY OF DOVER	**DOVER UTILITIES COMMISSION - MINUTES**
	Meeting Type: Regular Meeting Meeting Location: 271 Mast Road, Dover, NH Meeting Date: **Monday, July 15, 2019** Meeting Time: **6:00 pm**

Members Present: Chairman Bret Carmichael, Vice Chairman Jay Stephens, Otis Perry, Mark Moeller, Norman Allie, Dennis Munson
Excused Members Absent: Bob Berry
Unexcused Members Absent:
Excused Alternate Members Absent:
Unexcused Alternate Members Absent: Ron Lanton
Staff Present: William Boulanger, Deputy Director, Gretchen Young, Assistant City Engineer, Jennifer Bretz, Recording Secretary

1. Call to Order
Meeting was called to order at 6:01 p.m.

2. User's Forum - None
3. Election of Officers
A. Nomination of Chairman
Motion: Perry made the motion to nominate Carmichael as Chairman, Moeller seconded.
Vote: U/a
B. Nomination of Vice-Chairman
Motion: Perry made the motion to nominate Stephens as Vice-Chairman, Moeller seconded.
Vote: U/a

4. Approval of Minutes of March 18, 2019
Motion: Moeller made the motion to approve the minutes, Perry seconded.
Discussion: Carmichael made a correction to the minutes. He stated that during the Fairfield Drive abatement discussion, there is a sentence which states, "Boulanger stated that the applicants' sister was a hoarder". Carmichael stated that Boulanger had said that the applicant's sister had hoarding behavior.
Vote: U/a with correction

5. Abatement Requests
48 Cushing Street – William Caron
Motion: Perry made the motion to refer to the next meeting, Moeller seconded.
Vote: U/a

6. Reports
A. Abatement Review Team Report
The report was reviewed and discussed by Staff.
B. Utilities Report
The report was reviewed and discussed by Staff.
C. Finance Report
The report was reviewed and discussed by Staff.

Motion: Perry made the motion to approve the reports, Moeller seconded.
Vote: U/a

7. New Business

A. Stormwater Update

Young proceeded to discuss the two handouts that were given. The Illicit Discharge Detection and Elimination Plan (IDDE) and the Stormwater Management Program (SWMP).

8. Old Business

9. Areas of Concern

10. Next Meeting Date

August 19, 2019

11. Adjourn

Motion: Perry made the motion to adjourn at 7:30 p.m., Moeller seconded.
Vote: U/a