

City of Dover
Appointment Committee

08/25/2022

Committee Structure

Three members:

Robert Carrier

Dennis Shanahan

Lindsey Williams

Committee meets monthly 1st Wednesday

Clerk keeps applications

Quasi hiring role

Committee Responsibilities

15 boards and committees

3 Ad Hoc committees

Ranges from 6 to 15 members

~200 – 300 volunteers

No demographics available

Board Volunteers

Variable number of openings within all boards

Re-appointment every 3 years

Resignations openings

Not recommended for renewal openings

No movement for some committees

Guess: 10 to 20 per year

Committee Volunteers

Ad hoc

- Committee For Racial Equity And Inclusion
- Committee To Study Stormwater And Flood Resilience Funding
- Committee For Graffiti Management
 - time limited: 2 years

Master Plan Committees

- Volunteers for each chapter
- For one year
- Meets 1x a month
- Technical expertise solicited

Application Process

Sources of volunteers

Dover Download

Website

Citizens Leadership Academy

Chamber of Commerce Joint efforts

Submissions

Any application from public

Applications accepted any time

Applications filed with City Clerk

Applications reviewed at next meeting

Hold applications for one year

Requirements

No references

No educational requirements

Some boards have requirements:

BOH – medical background

Residency can be waived by board

- Business and Industrial Development authority
- % of non-residents – i.e., downtown business owners

Interview Process

No set questions

Informal

Who are you?

Why do you want to serve?

What's your expertise?

Placement:

Interest of applicant

What slots are open

Not always 1st choice

Not “first come first serve”

Wishes and Options

Website update

- Application not easily found
- Process not outlined on page
- Not user friendly

Media services

- Periodically announce requests
- Outreach on Channel 22

Wishes and Options

Create video on “want to serve?”

Research demographics on volunteers

Training for committee given it is quasi-hiring role

Maybe youth board or seat on each committee

Explore child or elder care stipend

Research acknowledgement of volunteers

Possible use UNH students for any future surveys

Special Thanks

Lindsey Williams

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P.S. Lindsey would love to attend a meeting

Links

Application Form

<https://www.dover.nh.gov/government/boards-and-commissions/>

City Council procedures (see page 15)

<https://www.dover.nh.gov/Assets/government/boards-commissions/city-council/document/2022-2023%20Council%20Rules%20and%20Decorum%20Adopted%202022.01.12.pdf>