



**DOVER SCHOOL
DISTRICT**

DOVER SCHOOL BOARD – MINUTES

Meeting Type:	Special Meeting Notice
Meeting Location:	McConnell Center, Room 306
Meeting Date:	Monday, August 22, 2022
Meeting Time:	6:00 P.M.

A. CALL TO ORDER: Chairperson Carolyn Mebert called a meeting of the Dover School Board to order on Monday, August 22, 2022 at 6:15 p.m.

B. ROLL CALL: Present were Carolyn Mebert, Jessica Rozzo, Maggie Fogarty, Robin Trefethen, and Michelle Clancy. Micaela Demeter joined the meeting remotely. Kathy Morrison was excused.

Also present were Superintendent Bill Harbron, Assistant Superintendent Christine Boston and District Administrators Peter Driscoll, Kim Lyndes, Patrick Boodey, Beth Dunton, Patty Driscoll, Abby Small, Travis Bickford and Kiley Hemphill.

C. PLEDGE OF ALLEGIANCE:

Michelle Clancy led the Board in the Pledge of Allegiance.

D. CITIZENS FORUM (Limited to agenda items only): None

E. NOMINATIONS:

1. DTU NOMINATIONS

2. DPA NOMINATIONS

Michelle Clancy moved; Maggie Fogarty seconded to approve the nominations. **A roll call VOTE PASSED 6/0.**

Carolyn Mebert - Aye
Jessica Rozzo - Aye
Kathy Morrison - Excused
Maggie Fogarty - Aye
Robin Trefethen - Aye
Micaela Demeter - Aye
Michelle Clancy - Aye

F. RESOLUTION – THE CROWELL FAMILY SCHOLARSHIP FOR THE TRADES

Dr. Harbron requested the board approve the Resolution.

Michelle Clancy moved; Robin Trefethen seconded to approve the Resolution presented. **A roll call VOTE PASSED 6/0.**

Carolyn Mebert - Aye
Jessica Rozzo - Aye
Kathy Morrison - Excused
Maggie Fogarty - Aye
Robin Trefethen - Aye
Micaela Demeter - Aye



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Michelle Clancy - Aye

G. JOB DESCRIPTION – FAMILY SERVICES FACILITATOR

Dr. Boston provided with the retirement of the District's Homeless Liaison Lucinda Shattuck, responsibilities for the position have been divided. The Business office will be responsible for free and reduced meals paperwork, the Student Services Department will be responsible for McKenney-Vento. She requested the Board approve the job description presented to allow the position to take on the additional responsibilities.

Maggie Fogarty moved; Michelle Clancy seconded to approve the job description. **A roll call VOTE PASSED 6/0.**

Carolyn Mebert - Aye
Jessica Rozzo - Aye
Kathy Morrison - Excused
Maggie Fogarty - Aye
Robin Trefethen - Aye
Micaela Demeter - Aye
Michelle Clancy - Aye

H. 2022-2023 SPECIAL EDUCATION CONTRACTED SERVICES BID WAIVER REQUEST

Abby Small and Dr. Christine Boston updated the Board on the difficulties of staffing the Student Services Department and requested the Board approve the bid waiver request to use contracted services.

Michelle Clancy moved; Robin Trefethen seconded to approve bid waiver request. **A roll call VOTE PASSED 6/0.**

Carolyn Mebert - Aye
Jessica Rozzo - Aye
Kathy Morrison - Excused
Maggie Fogarty - Aye
Robin Trefethen - Aye
Micaela Demeter - Aye
Michelle Clancy - Aye

I. DOVER SCHOOL DISTRICT 2022-2023 RE-ENTRY PLAN

Dr. Harbron requested the Board approve the Re-Entry Plan presented.

Maggie Fogarty moved; Michelle Clancy seconded to approve the 2022-2023 Re-Entry Plan presented. **A roll call VOTE PASSED 6/0.**

Carolyn Mebert - Aye



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Jessica Rozzo - Aye
Kathy Morrison - Excused
Maggie Fogarty - Aye
Robin Trefethen - Aye
Micaela Demeter - Aye
Michelle Clancy - Aye

J. DOVER SCHOOL DISTRICT 2022-2023 PROTOCOLS APPLIED TO PANDEMIC EDUCATION (PAPE)

Mr. Boodey provided an update on the PAPE. He noted the link included will be updated prior to sending out to the public.

Micaela Demeter moved; Michelle Clancy seconded to approve the 2022-2023 Protocols Applied to Pandemic Education (PAPE) as presented. **A roll call VOTE PASSED 6/0.**

Carolyn Mebert - Aye
Jessica Rozzo - Aye
Kathy Morrison - Excused
Maggie Fogarty - Aye
Robin Trefethen - Aye
Micaela Demeter - Aye
Michelle Clancy - Aye

K. DOVER SCHOOL DISTRICT COLLECTIVE COMMITMENTS

Dr. Harbron provided the background of the commitments and requests the Board provide their endorsement.

Maggie Fogarty moved; Michelle Clancy seconded to approve the Collective Commitments. **A roll call VOTE PASSED 6/0.**

Carolyn Mebert - Aye
Jessica Rozzo - Aye
Kathy Morrison - Excused
Maggie Fogarty - Aye
Robin Trefethen - Aye
Micaela Demeter - Aye
Michelle Clancy - Aye

L. SUPERINTENDENTS BOARD REPORT

The Superintendent submitted his report to the Board.

M. SCHOOL BOARD MATTERS OF INTEREST:



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Micaela Demeter inquired if the DMS behavior specialist and DHS Library assistant positions were hired. Dr. Harbron responded the funding for the positions is not available, including there will be discussions regarding the behavioral specialist position in the future.

Dr. Mebert announced the DTU wage study and fact finding for the one-year contract is scheduled to come in at the end of the month.

N. ADJOURNMENT

Michelle Clancy moved; Robin Trefethen seconded adjourning the meeting at 7:08 PM. **A roll call VOTE PASSED 6/0.**

Carolyn Mebert - Aye
Jessica Rozzo - Aye
Kathy Morrison - Excused
Maggie Fogarty - Aye
Robin Trefethen - Aye
Micaela Demeter - Aye
Michelle Clancy - Aye