



**CITY OF DOVER**

## CITY COUNCIL - MINUTES

Meeting Type: **Regular Meeting**  
Meeting Location: **McConnell Center, Room 306**  
Meeting Date: **Wednesday, August 24, 2022**  
Meeting Time: **7:00 pm**

### 1. CALL TO ORDER

### 2. MOMENT OF SILENCE

### 3. PLEDGE OF ALLEGIANCE

Councilor Muffett-Lipinski led the Pledge of Allegiance.

### 4. ROLL CALL ATTENDANCE

**Present:** Deputy Mayor Shanahan, Councilor Cullen, Councilor Hackett, Councilor Hinkel, Councilor Muffett-Lipinski, Councilor Nemeth, Councilor Thibodeaux, and Councilor Williams.

**Absent:** Mayor Carrier.

**Also Present:** City Manager Joyal, Deputy City Attorney Perez, and City Clerk Mistretta.

### 5. PROCLAMATIONS/AWARDS

### 6. APPROVAL OF AGENDA

Councilor Muffett-Lipinski moved to approve the Agenda; seconded by Councilor Cullen.

Vote: 8.0.

### 7. PUBLIC HEARINGS

#### A. CHAPTER 25 – FINANCIAL MATTERS, SECTIONS 2, 3, 4, and 5 SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan, seeing no one wishing to speak, closed the Public Hearing.

#### B. APPROVAL AND AUTHORIZATION FOR AMENDED TERMS OF DEVELOPMENT AGREEMENT BETWEEN CITY OF DOVER, TERRA NOVA, LLC AND WESTFIELD, LLC SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan, seeing no one wishing to speak, closed the Public Hearing.

### 8. PUBLIC FORUM

*Taxpayers, Business owners, and Residents are invited to speak on any issue pertaining to the business of the City of Dover. Statements shall be limited to five minutes.*

Deputy Mayor Shanahan, seeing no one wishing to speak, closed the Public Forum.

### 9. CITY MANAGER'S REPORT

City Clerk Mistretta gave an update on the upcoming Elections.

City Manager Joyal submitted his report in writing. He highlighted a few items on the report, and recognized employee anniversaries. He also talked about projects going on in the City, and the water restrictions.

Councilor Thibodeaux moved to accept the City Manager's Report; seconded by Councilor Hinkel.

Vote: 8/0.



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### **10. APPROVAL OF MINUTES**

#### **A. August 10, 2022**

Councilor Muffett-Lipinski moved to approve the Minutes; seconded by Councilor Nemeth.  
Vote: 8/0.

### **11. MAYOR'S REPORT**

Deputy Mayor Shanahan talked about ribbon cuttings he performed earlier in the day.

Councilor Williams moved to accept the Deputy Mayor's Report; seconded by Councilor Hinkel.  
Vote: 8/0.

### **12. UNFINISHED BUSINESS**

#### **A. ORDINANCES IN THE 2<sup>ND</sup> READING**

##### **1. CHAPTER 25 – FINANCIAL MATTERS, SECTIONS 2, 3, 4, and 5 SPONSORED BY MAYOR CARRIER BY REQUEST**

Councilor Williams moved for its adoption; seconded by Councilor Muffett-Lipinski.  
City Manager Joyal gave an overview of the Ordinance to the Council.  
Roll Call Vote: 8/0.

#### **B. ORDINANCES IN THE 3<sup>RD</sup> READING**

#### **C. RESOLUTIONS**

##### **1. APPROVAL AND AUTHORIZATION FOR AMENDED TERMS OF DEVELOPMENT AGREEMENT BETWEEN CITY OF DOVER, TERRA NOVA, LLC AND WESTFIELD, LLC SPONSORED BY MAYOR CARRIER BY REQUEST**

Councilor Nemeth moved for its adoption; seconded by Councilor Muffett-Lipinski.  
Deputy City Manager Parker gave an overview of the Resolution to the Council.  
Roll Call Vote: 8/0.

### **13. NEW BUSINESS**

#### **A. CONSENT CALENDAR**

- 1. B19083 PROFESSIONAL ENGINEERING SERVICES REQUEST FOR QUOTE Q-003 DOVER SKATE PARK  
SPONSORED BY MAYOR CARRIER BY REQUEST**
- 2. B22072 AWARD OF BID FOR COMPUTER ASSISTED MASS APPRAISAL (CAMA)  
SPONSORED BY MAYOR CARRIER BY REQUEST**
- 3. B23002 AWARD OF BID FOR 15-20 TON EQUIPMENT TRAILER  
SPONSORED BY MAYOR CARRIER BY REQUEST**
- 4. B23010 PURCHASE OF VARIOUS ZOLL MEDICAL DEVICES - SOLE SOURCE  
SPONSORED BY MAYOR CARRIER BY REQUEST**



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- 5. PROFESSIONAL SUPPORT SERVICES FOR (SCADA) SUPERVISORY CONTROL AND DATA ACQUISITION SYSTEM WOODARD & CURRAN**  
SPONSORED BY MAYOR CARRIER BY REQUEST
- 6. STATE OF NH CONTRACT FOR CISCO SECURITY HARDWARE AND PROFESSIONAL SERVICES**  
SPONSORED BY MAYOR CARRIER BY REQUEST
- 7. ESTABLISHMENT OF THE CROWELL FAMILY SCHOLARSHIP FOR THE TRADES**  
SPONSORED BY MAYOR CARRIER BY REQUEST

### COMMITTEE REPORTS

- |                                                             |                                                                       |
|-------------------------------------------------------------|-----------------------------------------------------------------------|
| 1. School Board (Muffett-Lipinski)                          | 16. Ordinance Committee (Shanahan)                                    |
| 2. Planning Board (Cullen)                                  | 17. Parking Commission (Hinkel)                                       |
| 3. Appointments Committee (Williams)                        | 18. Pool Advisory Committee (Hackett)                                 |
| 4. Arena Commission (Hackett)                               | 19. Racial Equity and Inclusion Ad-Hoc Committee (Nemeth)             |
| 5. Arts Commission (Nemeth)                                 | 20. Recreation Advisory Board (Shanahan)                              |
| 6. Board of Health (Thibodeaux)                             | <b>21. Solid Waste Advisory Committee (Muffett-Lipinski)</b>          |
| 7. Collaborative City Council and School Board (M-Lipinski) | <b>22. Transportation Advisory Commission (Williams)</b>              |
| 8. Conservation Commission (Williams)                       | <b>23. Waterfront TIF Advisory Board (Shanahan)</b>                   |
| 9. Downtown TIF Advisory Board (Hinkel)                     | <b>24. Joint Building Committee – DHS (Carrier)</b>                   |
| 10. Energy Commission (Thibodeaux)                          | <b>25. COAST (Shanahan)</b>                                           |
| 11. Graffiti Management Ad Hoc Committee (Nemeth)           | <b>26. Coheco Waterfront Development Advisory Committee (Carrier)</b> |
| 12. Heritage Commission (Nemeth)                            | <b>27. Dover Main Street (Carrier)</b>                                |
| 13. Legislative Liaison (Shanahan)                          | <b>28. Strafford Regional Planning Commission (Williams)</b>          |
| 14. Library Board of Trustees (Thibodeaux)                  | <b>29. Government Affairs (Carrier)</b>                               |
| 15. McConnell Center Advisory Committee (Thibodeaux)        |                                                                       |

Councilor Nemeth moved for the adoption of the Consent Calendar; seconded by Councilor Williams.

Deputy Mayor Shanahan asked the Council if they had items they would like pulled for further discussion.

Councilor Cullen pulled Item 13.A.1.

Roll Call Vote: 8/0.

Councilor Nemeth moved for the adoption of 13.A.1.; seconded by Councilor Williams.

Councilor Cullen said he was opposed to this Resolution.

Roll Call Vote: 7/1; Passed.

Councilor Muffett-Lipinski gave an overview of the Solid Waste Advisory Committee Report to the Council.

Deputy Mayor Shanahan gave an overview of the Joint Building Commission – Dover High School Report to the Council.

Deputy Mayor Shanahan gave an overview of the COAST Report to the Council.

Councilor Williams gave an overview of the Strafford Regional Planning Commission Report to the Council.



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### **B. RESOLUTIONS**

#### **1. B22065 AWARD OF BID – TAX ASSESSING AND DATA COLLECTIONS SERVICES**

**SPONSORED BY MAYOR CARRIER BY REQUEST**

Councilor Nemeth moved for its adoption; seconded by Councilor Williams.  
City Manager Joyal gave an overview of the Resolution to the Council.  
Roll Call Vote: 8/0.

### **C. ORDINANCES IN 1<sup>ST</sup> READING**

#### **14. COUNCIL CORRESPONDENCE**

#### **15. COUNCIL MATTERS OF INTEREST**

Councilor Hackett discussed changes to the budget timeline.

Councilor Nemeth said it would be helpful to have a workshop regarding Councilor Goals.

Councilor Cullen talked about the enormous proposed County project and the need for public attention. He talked about the passage of the budget, and the failure to reach a contract with the teachers.

Deputy Mayor Shanahan talked about the primary election's ballots being available on the City's website.

Councilor Nemeth encouraged college students to get their absentee ballot before leaving for school.

Councilor Thibodeaux said Ward 3 voting is the Woodman Park Elementary School.

Councilor Hackett spoke about the Dover Teachers' Union contract negotiations.

Councilor Muffett-Lipinski said she has contacted School Board Chairperson Mebert to have more consistent meetings of the Collaborative City Council and School Board.

Councilor Hinkel spoke about the County project and Commissioner Maglaras' presentation to the Council. He said voting for your State Representative in another way to ensure that your voice is heard.

#### **16. ADJOURN**

Councilor Nemeth moved to adjourn; seconded by Councilor Muffett-Lipinski.  
Vote: 8/0.