



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, September 14, 2022**
Meeting Time: **7:00 pm**

1. CALL TO ORDER

2. MOMENT OF SILENCE

3. PLEDGE OF ALLEGIANCE

Councilor Nemeth led the Pledge of Allegiance.

4. ROLL CALL ATTENDANCE

Present: Mayor Carrier, Deputy Mayor Shanahan, Councilor Cullen, Councilor Hackett, Councilor Hinkel, Councilor Muffett-Lipinski, Councilor Nemeth, Councilor Thibodeaux, and Councilor Williams.

5. PROCLAMATIONS/AWARDS

Mayor Carrier read three proclamations to the Council.

- A. National Recovery Month
- B. Constitution Week
- C. Dover Adult Learning Center 50th Anniversary

6. APPROVAL OF AGENDA

Deputy Mayor Shanahan moved to approve the Agenda; seconded by Councilor Thibodeaux.
Vote: 9/0.

7. PUBLIC HEARINGS

A. CHAPTER 170 – ZONING, SECTIONS 6, 8, 12, 20, and 32

SPONSORED BY COUNCILOR CULLEN AS PLANNING BOARD REPRESENTATIVE

Mayor Carrier, seeing no one wishing to speak, closed the Public Hearing.

8. PUBLIC FORUM

Taxpayers, Business owners, and Residents are invited to speak on any issue pertaining to the business of the City of Dover. Statements shall be limited to five minutes.

Mayor Carrier, seeing no one wishing to speak, closed the Public Forum.

9. CITY MANAGER'S REPORT

City Manager Joyal submitted his report in writing. He discussed a few issues with the Council: NHMA legislative policy guidelines, current drought conditions, and emergency purchase order to replace a failed pump that was clogged with iron deposits.

Deputy Mayor Shanahan gave a COAST update.

Deputy Mayor Shanahan moved to accept the City Manager's Report; seconded by Councilor Muffett-Lipinski.

Vote: 9/0.



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, September 14, 2022**
Meeting Time: **7:00 pm**

10. APPROVAL OF MINUTES

- A. August 24, 2022 – Regular Meeting**
- B. September 7, 2022 – Workshop Session**

Deputy Mayor Shanahan moved to approve the Minutes; seconded by Councilor Hinkel.

Councilor Hinkel, referring to the August 24, 2022 Minutes Council Matters of Interest, and completed his comment for the record “

Vote: 9/0.

11. MAYOR’S REPORT

Mayor Carrier gave an overview of the events he attended and announcements for future events.

Deputy Mayor Shanahan move to accept the Mayor’s Report; seconded by Councilor Hinkel.

Vote: 9/0.

12. UNFINISHED BUSINESS

A. ORDINANCES IN THE 2nd READING

1. CHAPTER 170 – ZONING, SECTIONS 6, 8, 12, 20, and 32

SPONSORED BY COUNCILOR CULLEN AS PLANNING BOARD REPRESENTATIVE

Deputy Mayor Shanahan moved for its adoption; seconded by Councilor Thibodeaux.

Roll Call Vote: 9/0.

B. ORDINANCES IN THE 3RD READING

C. RESOLUTIONS

13. NEW BUSINESS

A. CONSENT CALENDAR

1. B22085 AWARD OF BID FOR RECTANGULAR RAPID FLASHING BEACON ASSEMBLY

SPONSORED BY MAYOR CARRIER BY REQUEST

2. CHEMICAL ROOT CONTROL SERVICES

SPONSORED BY MAYOR CARRIER BY REQUEST

3. AWARD OF ANNUAL PREVENTATIVE MAINTENANCE AGREEMENT TO SOUTHWORTH MILTON, INC. FOR CATERPILLAR GENERATORS

SPONSORED BY MAYOR CARRIER BY REQUEST



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, September 14, 2022**
Meeting Time: **7:00 pm**

COMMITTEE REPORTS

1. School Board (Muffett-Lipinski)
2. Planning Board (Cullen)
3. Appointments Committee (Williams)
4. Arena Commission (Hackett)
5. Arts Commission (Nemeth)
6. Board of Health (Thibodeaux)
7. Collaborative City Council and School Board (M-Lipinski)
8. Conservation Commission (Williams)
9. Downtown TIF Advisory Board (Hinkel)
10. Energy Commission (Thibodeaux)
11. Graffiti Management Ad Hoc Committee (Nemeth)
12. Heritage Commission (Nemeth)
13. Legislative Liaison (Shanahan)
14. Library Board of Trustees (Thibodeaux)
15. McConnell Center Advisory Committee (Thibodeaux)
16. Ordinance Committee (Shanahan)
17. Parking Commission (Hinkel)
18. Pool Advisory Committee (Hackett)
19. Racial Equity and Inclusion Ad-Hoc Committee (Nemeth)
20. Recreation Advisory Board (Shanahan)
21. Solid Waste Advisory Commission (Muffett-Lipinski)
22. Transportation Advisory Commission (Williams)
23. Waterfront TIF Advisory Board (Shanahan)
24. Joint Building Committee – DHS (Carrier)
25. COAST (Shanahan)
26. Coheco Waterfront Development Advisory Committee (Carrier)
27. **Dover Main Street (Carrier)**
28. **Strafford Regional Planning Commission (Williams)**
29. **Government Affairs (Carrier)**

Deputy Mayor Shanahan moved for the adoption of the Consent Calendar; seconded by Councilor Muffett-Lipinski.

Roll Call Vote: 9/0.

Councilor Muffett-Lipinski gave an overview of the School Board Report to the Council.

Councilor Cullen gave an overview of the Planning Board Report to the Council.

Councilor Williams gave an overview of the Appointments Committee Report and recommended the following appointments:

Change in Status – Alternate to Regular Member

Cathleen Beaudoin – Cemetery Board

Kristen Murphy – Conservation Commission

John O'Connor – Recreation Advisory Board

Reappointments:

Jane Hamor – Arts Commission

Cliff Blake – Arts Commission

Julie Kirchmer – Arts Commission

William Hunt – Conservation Commission

Scott Johnson – Dover Business and Industrial Development Adjustment

J. Todd Sigmon – Dover Business and Industrial Development Adjustment

Guy Eaton – Dover Business and Industrial Development Adjustment

Sam Haddadin – Dover Business and Industrial Development Adjustment

Sean O'Connell - Dover Business and Industrial Development Adjustment

Anthony McManus – Downtown TIF Advisory Board

Jan Nedelka – Downtown TIF Advisory Board

Vincent Lyon – Energy Commission

Rebecca Ohler – Energy Commission

Cora Quisumbing-King – McConnell Center Advisory Board

Anna Boudreau – Open Lands Committee

Anne Kotlus – Open Lands Committee

Ann Reid – Open Lands Committee

George Maglaras - Parking Commission



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, September 14, 2022**
Meeting Time: **7:00 pm**

Thomas Massingham – Parking Commission
Hayley Harmon – Planning Board
Timothy Pavia – Pool Advisory Committee
Heather Twombly – Recreation Advisory Board
David Beaulieu – Recreation Advisory Board
George Maglaras – Waterfront TIF Advisory Committee
Karen Mairs – Waterfront TIF Advisory Committee
Tom Thompson – Waterfront TIF Advisory Committee
Nicholas Couturier – Zoning Board of Adjustment
Rich Onufry - Zoning Board of Adjustment
Deputy Mayor Shanahan moved to accept the Appointments Committee Report and the appointments; seconded by Councilor Cullen.
Vote: 9/0.

Councilor Nemeth gave an overview of the Arts Commission Report to the Council.

Councilor Thibodeaux gave an overview of the Energy Commission Report to the Council.

Deputy Mayor Shanahan gave an update on the Holiday Parade Planning Report to the Council.

B. RESOLUTIONS

- 1. PROPERTY & LIABILITY AND WORKERS COMPENSATION INSURANCE NEW HAMPSHIRE PUBLIC RISK MANAGEMENT EXCHANGE – PRIMEX CONTRIBUTION ASSURANCE PROGRAM**
SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved for its adoption; seconded by Councilor Nemeth.
City Manager Joyal said the resolution's table on page 1 is missing FY25 Appropriation column, which would have reflected TBD for all listed accounts.
Roll Call Vote: 9/0.

- 2. PURCHASE OF 2023 POLICE INTERCEPTORS**
SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved for its adoption; seconded by Councilor Thibodeaux.
Roll Call Vote: 9/0.

- 3. AUTHORIZATION TO ACCEPT AND EXPEND THE NEW HAMPSHIRE DEPARTMENT OF TRANSPORTATION – STATE AID TO MUNICIPALITIES (REQUIRES A 2/3 MAJORITY VOTE OF THE CITY COUNCIL.) (TO BE REFERRED TO A PUBLIC HEARING ON SEPTEMBER 28, 2022.)**
SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved to refer to a public hearing on September 28, 2022; seconded by Councilor Hackett.
Vote: 9/0.



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, September 14, 2022**
Meeting Time: **7:00 pm**

- 4. AUTHORIZATION TO ACCEPT AND EXPEND THE NH HUMANITIES COMMUNITY PROJECT GRANT – INDIGENOUS PEOPLE’S INITIATIVE (REQUIRES A 2/3 MAJORITY VOTE OF THE CITY COUNCIL.) (TO BE REFERRED TO A PUBLIC HEARING ON SEPTEMBER 28, 2022.)**
SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved to refer to a public hearing on September 28, 2022; seconded by Councilor Hinkel.
Vote: 9/0.

- 5. REPROGRAM UNEXPENDED BOND PROCEEDS FROM SIXTH STREET AND VENTURE DRIVE TO STORMWATER IMPROVEMENTS STARK AVENUE AND ELLIOT CIRCLE CIP PROJECT. (REQUIRES A 2/3 MAJORITY VOTE OF THE CITY COUNCIL.) (TO BE REFERRED TO A PUBLIC HEARING ON SEPTEMBER 28, 2022.)**
SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved to refer to a public hearing on September 28, 2022; seconded by Councilor Muffett-Lipinski.
Vote: 9/0.

C. ORDINANCES IN 1ST READING

- 1. CHAPTER 141 – VEHICLES AND TRAFFIC, SECTIONS 21 AND 31 (TO BE REFERRED TO A PUBLIC HEARING ON SEPTEMBER 28, 2022.)**
SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved to refer to a public hearing on September 28, 2022; seconded by Councilor Thibodeaux.
Vote: 9/0.

14. COUNCIL CORRESPONDENCE

15. COUNCIL MATTERS OF INTEREST

Councilor Nemeth referred to the issue in Rochester regarding banning books. She recognized Dover’s Public Library for not participating in this practice.
Deputy Mayor Shanahan recognized the Rochester City Council for the way they handled this situation.

16. ADJOURN

Councilor Muffett-Lipinski moved to adjourn; seconded by Councilor Thibodeaux.
Vote: 9/0.