

CITY OF DOVER

DOVER ARENA COMMISSION – MINUTES

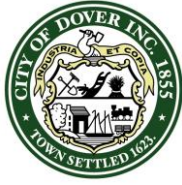
Meeting Type: Regular Meeting
Meeting Location: Dover Arena – 110 Portland Avenue,
Dover, NH 03820
Meeting Date: **Tuesday July 19 2022**
Meeting Time: **7:00 pm**

The Meeting was called to order at 7:00 PM at the Sam Allen Conference Room.

In Attendance	Title	7/19/22	3/15/22	1/18/22	11/16/21	9/22/21	5/18/21
Gary Bannon	Recreation Director	x	x	x	x	X	X
Pat McNulty	Arena Manager	x	x	x	x	X	X
Dennis Munson	Commission Member	x	x	x		X	X
Larry Raiche	Chairman	x		x	x	X	*
Tyler Parkhurst	Commission Member	x	x			X	X
Chris Hitchcock	Program/Marketing Manager		x	x	x	X	*
Marc Saunders	Vice Chairman	x	x	x		X	X
Mike Young	Commission Member	x	x	x	x	X	*
Jeff Lapak	Alt. Commission Member	x	x			X	X
Debra Hackett	City Council Liaison	x	x	x	x	X	X
Rick Mikulis	Alt. Commission Member		x	x	x	X	X

Excused absence will have * in attendance grid

- I. **Approval of the Minutes:** Dennis Munson Motioned to approve the Minutes; Seconded by Marc Saunders. Vote: Unanimous.
- II. **Citizen Forum:** None.
- III. **Financial Reports:** Gary Bannon discussed that the end of June fiscal year we were \$48,000 in the red, approximately \$35,000 of that was to pay for the sprinkler system that was over the original budget that was projected and was allocated from the General fund accounts across the budget to cover the rest of the cost. Debra Hackett has joined the meeting at 7:05pm. Marc Saunders Motioned to approve the Financial Report; Seconded by Dennis Munson.
Vote: Unanimous.
- IV. **Recreation Director's Report:** Gary Bannon stated that part of the sprinkler system we added in the renovation project is a nitrogen generator to inject nitrogen into the system to minimize corrosion but the generator is waiting on a part to run it. Talked about the alarm



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panel are getting old and needs to be replaced and is scheduled to be done this summer. Capital improvement budget that needs to be submitted to the Planning Department, the projects that will be added to it include replacing the Munter unit on the Holt Rink, the other Arena, HVAC system rooftop units with a budget of roughly \$250,000. The FY24 city budget date to submit will be moved for an earlier time.

Dennis Munson Motioned to approve the Recreation Director's Report; Seconded by Tyler Parkhurst.

Vote: Unanimous.

- V. **Arena Manager's Report and Program Marketing Manager's Report:** Pat McNulty discussed that we need to repair the rubber roof as well once the HVAC system work is done. New Zamboni is here and in operation. We have a staffing issue, need more staff to cover hours. Pat also gave the report for Chris Hitchcock the coed League has 8 team with 112 participants. Learn to Skate is full. Camp Kool has 55 participants and is full for the summer. Dennis Munson Motioned to approve the Arena Manager's Report; Seconded by Marc Saunders. Vote: Unanimous.

- VI. **Other Business:** Talked about new places for ward 2 for voting in the fall, one option would be having it at the ice arena.

- VII. Next meeting is set for September 20, 2022 at 7 p.m.

- VIII. Marc Saunders Motioned to adjourn at 7:48; Seconded by Dennis Munson. Vote Unanimous.