



**CITY OF DOVER**

## ENERGY COMMISSION – MINUTES

Meeting Type: **Regular Meeting**  
Meeting Location: **McConnell Center Room 305**  
Meeting Date: **Wednesday, August 17, 2022**  
Meeting Time: **5:30 PM**

### 1. Welcome

Chair Bill Baber opened the meeting at 5:36 pm.

**Roll call:** Bill Baber (Chair), Walter King, Susan Smith, Walker King, Rebecca Ohler and Councilor Deborah Thibodeaux, Arcadia Lee (remote)

**Excused Absent:** Mike Behrmann, Vincent Lyon, Quincy Devine

**Unexcused Absent:**

**Staff Present:** Jackson Kaspari (Resilience Coordinator)

**Others Present:** Art Guadano and Steve Bird

### 2. Assign Minutes Taker

Susan Smith volunteered to be the meeting minutes taker.

### 3. Citizens' Forum

No citizens were present.

### 4. Approval of Regular Meeting Minutes of June 22, 2022

W. King moved to approve the minutes. R. Ohler seconded. Vote: U/A through roll call.

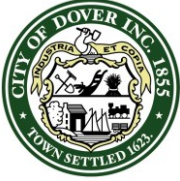
### 5. Old Business –

None was discussed.

### 6. New Business –

**A. Building Code Discussion with Architect Art Guadano, AIA, LEED AP BP+C:** Mr. Guadano sits on the New Hampshire Building Code Review Board, which is comprised of builders and engineers. The group meets monthly to review updates to the building codes, which are taken from International building codes, among others. This board sends recommendations to the State legislature. The codes are reviewed and updated every three years, and Governor Sununu signed the 2018 code on July 1, 2022. A grace period of six months was instituted, during which projects in progress can follow the old code (2015), and municipalities adopting amendments to codes must submit them first to the Review Board to ensure that they are at least as stringent as the NH codes. There were modest changes in the codes from 2015 to 2018, however the 2021 codes will include sweeping changes. These will be considered in the fall of 2023, to be adopted in 2024.

**B. EVSE as part of Waterfront Development:** Steve Bird, Project Manager for the waterfront project, City of Dover, described the waterfront development project that was approved by the Waterfront Committee in May and recommended to the Planning Board. Mr. Bird described the public improvements included in the plan (shoreline stabilization, site grading, contiguous park along the river, utilities, streets), as well as the buildings (mixed use, dwelling units, commercial space, parking, with solar panels to be installed on the larger buildings). The Waterfront Committee wants to encourage electric vehicles, and Mr. Bird requested recommendations for EV public parking in the development.



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B. Baber and R. Ohler recommended that the charging stations be privately owned, although the City will run the conduit. They recommended that higher power level 2 chargers be installed, along with a couple of fast chargers. They further recommended that chargers not be in angled parking or parallel parking spots (perpendicular spots are best). Finally, the charging stations should be concentrated in the designated public lot.

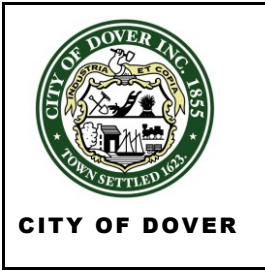
**C. EV Show Planning:** B. Baber reported that Eversource has no interest in the Show. J. Kaspari has received permission to secure a tent. Bill Baber reported that there is a good chance that there will be an electric bus, provided by BYD (Build Your Dreams), and he is working with the Chamber of Commerce. The EVs will be on display on St. Thomas Street.

### 7. Staff Updates

**A. NH Municipal EV Toolkit:** The Toolkit is set to be completed by the end of August, and was authored by Sustainability Institute Fellow Chris McClurg with input from multiple people and groups. It covers topics such as: the state of EVs, the Case for EVs, Financial Analysis, Siting, Local Policy, Municipal Fleets, Equity and Outreach, etc. Dover is included as an example for the City's innovative zoning ordinance, as well as the Energy Commissions outreach efforts through the 2021 EV Show, and 2022 show.

**B. Community Power Coalition of New Hampshire's recent progress:** The PUC voted to adopt the Municipal and County Aggregation Rules during its July 27 meeting, which was a critical step forward for CPCNH. With the rules clearing the PUC, they now require approval from the Joint Legislative Committee on Administrative Rules. The Coalition's Risk Management Committee, of which Jackson Kaspari is a member, has recommended River City Bank for Financial and Banking Services, Calpine Energy Solutions for Retail Customer Services, and Ascend Analytics for Energy Portfolio Risk Management Services and Credit Support.

**C. Electric Aggregation Committee Appointment and next steps:** Per the memo written by J. Kaspari, the Energy Commission was appointed by the City Council at its February 23rd meeting to serve as Dover's Electric Aggregation Committee. Acting as such, the Energy Commission is now tasked with preparing and Electric Aggregation Plan (EAP) for Dover Community Power (DCP). A template for that EAP has been included as part of the Commission meeting materials, although it may be updated by the Community Power Coalition of New Hampshire. Prior to the next meeting, J. Kaspari asked that everyone look at the materials. Dover has at least one year to develop their plan, using the template. Dover's City officials have been adamant about waiting to launch DCP until the municipal facilities can also participate upon conclusion of the current competitive supply contract with NextEra Energy. CPCNH is currently debating how to approach cost sharing allocations before a year of community power program service is provided. In theory the model will only benefit the community by lowering energy costs.



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### 8. Other Business/Member Comments

B. Baber has asked A. Lee to give a presentation at the next meeting on the work she completed with the Appalachian Mountain Club to get the Club to net zero.

### 9. Call for Agenda Items

None

### 10. Adjourn: *Meeting adjourned by unanimous vote.*