



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, October 12, 2022**
Meeting Time: **7:00 pm**

1. CALL TO ORDER

2. MOMENT OF SILENCE

3. PLEDGE OF ALLEGIANCE

Deputy Mayor Shanahan led the Pledge of Allegiance.

4. ROLL CALL ATTENDANCE

Present: Mayor Carrier, Deputy Mayor Shanahan, Councilor Cullen, Councilor Hackett, Councilor Hinkel, Councilor Nemeth, Councilor Thibodeaux, and Councilor Williams.

Absent: Councilor Muffett-Lipinski.

Also Present: City Manager Joyal, City Attorney Wyatt, and City Clerk Mistretta.

5. PROCLAMATIONS/AWARDS

Mayor Carrier read a proclamation for National Community Planning Month.

6. APPROVAL OF AGENDA

Deputy Mayor Shanahan moved to add 13.B.5. to the Agenda.

Deputy Mayor Shanahan moved to approve the Agenda as amended; seconded by Councilor Hackett.

Vote: 8/0.

7. PUBLIC HEARINGS

A. APPROVAL OF EVERSOURCE TRIMMING AND REMOVAL OF TREES SPONSORED BY MAYOR CARRIER BY REQUEST

Mayor Carrier, seeing no one wishing to speak, closed the Public Hearing.

B. ADOPTION OF FISCAL YEAR 2024 – 2029 CAPITAL IMPROVEMENTS PROGRAM (CIP) (CITY COUNCIL VOTE OCCURRING ON OCTOBER 26, 2022) SPONSORED BY MAYOR CARRIER BY REQUEST

Patrick Emerson, 13 Sunset Drive: He requested that the Councilors keep Sunset Drive where it is in the CIP.

Mayor Carrier, seeing no one else wishing to speak, closed the Public Hearing.

C. APPROPRIATION FOR FISCAL YEAR 2024 CAPITAL IMPROVEMENTS PROGRAM (CIP) – NON-DEBT FINANCED PROJECTS (REQUIRES A 2/3 MAJORITY VOTE OF THE COUNCIL) (CITY COUNCIL VOTE OCCURRING ON OCTOBER 26, 2022) SPONSORED BY MAYOR CARRIER BY REQUEST

Mayor Carrier, seeing no one wishing to speak, closed the Public Hearing.



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**D. APPROPRIATION FOR FISCAL YEAR 2024 CAPITAL IMPROVEMENTS PROGRAM (CIP) AND AUTHORIZATION FOR BONDING
(REQUIRES A 2/3 MAJORITY VOTE OF THE COUNCIL)
(CITY COUNCIL VOTE OCCURRING ON OCTOBER 26, 2022)
SPONSORED BY MAYOR CARRIER BY REQUEST**

Mayor Carrier, seeing no one wishing to speak, closed the Public Hearing.

8. PUBLIC FORUM

Taxpayers, Business owners, and Residents are invited to speak on any issue pertaining to the business of the City of Dover. Statements shall be limited to five minutes.

Jackson Brown, 55A New York Street: He spoke about the need for the Warming Center.

Mayor Carrier, seeing no one else wishing to speak, closed the Public Forum.

Deputy Mayor Shanahan moved to suspend the rules to moved Item 13.B.4. to this point on the Agenda; seconded by Councilor Williams.

Roll Call Vote: 8/0.

Deputy Mayor Shanahan moved to refer Item 13.B.4. to a Public Hearing on October 26, 2022; seconded by Councilor Hinkel.

Ashley Wright, Manager of Strafford County Public Health Program, gave an overview of the Pilot program to the Council.

Vote: 8/0.

9. CITY MANAGER'S REPORT

City Manager Joyal gave an overview of the City Manager's Report that he provided. He also spoke about Assessment changes and the notices going out to property owners. He also spoke about the water restrictions in the City.

Deputy Mayor Shanahan moved to accept the City Manager's Report; seconded by Councilor Hinkel.

Vote: 8/0.

10. APPROVAL OF MINUTES

A. September 28, 2022 – Regular Meeting

B. October 5, 2022 – Workshop Session

Deputy Mayor moved to approve the Minutes as presented; seconded by Councilor Hackett.

Vote: 8/0.

11. MAYOR'S REPORT

Mayor Carrier gave an overview of events and meetings he attended. He spoke about the first meeting of the Leadership Academy, and Dover Main Street sponsoring the Zombie Walk on October 29, 2022.

Deputy Mayor Shanahan spoke about ribbon cuttings he attended. He also spoke about the upcoming Holiday parade.



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Deputy Mayor Shanahan moved to accept the City Manager's Report; seconded by Councilor Thibodeaux.

Vote: 8/0.

12. UNFINISHED BUSINESS

A. ORDINANCES IN THE 2nd READING

B. ORDINANCES IN THE 3rd READING

C. RESOLUTIONS

1. APPROVAL OF EVERSOURCE TRIMMING AND REMOVAL OF TREES

SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved for its adoption; seconded by Councilor Hackett.

Roll Call Vote: 8/0.

13. NEW BUSINESS

A. CONSENT CALENDAR

1. B21013 SEGREGATION AND RECYCLING OF CONSTRUCTION AND DEMOLITION DEBRIS AMENDMENT TWO

SPONSORED BY MAYOR CARRIER BY REQUEST

2. B22056 HOT BITUMINOUS PAVING (ASPHALT) LAID IN PLACE AMENDMENT ONE

SPONSORED BY MAYOR CARRIER BY REQUEST

3. STATE OF NH CONTRACT FOR CISCO SECURITY HARDWARE AND PROFESSIONAL SERVICES

SPONSORED BY MAYOR CARRIER BY REQUEST

4. APPROVAL OF ACCEPTANCE OF DONATION BY NORTHEAST COLOR DONATION FOR WORK AND SUPPLIES FOR IMPROVING THE COMMUNITY TRAIL AND HENRY LAW PARK

SPONSORED BY MAYOR CARRIER BY REQUEST

5. DISPOSAL OF TAX DEEDED REAL ESTATE ON LAKE STREET (FORMER MAP/LOT 39-46) ACQUIRED BY DEED DATED JUNE 10, 1953

SPONSORED BY MAYOR CARRIER BY REQUEST



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COMMITTEE REPORTS

1. School Board (Muffett-Lipinski)
2. Planning Board (Cullen)
3. Appointments Committee (Williams)
4. Arena Commission (Hackett)
5. Arts Commission (Nemeth)
6. Board of Health (Thibodeaux)
7. Collaborative City Council and School Board (M-Lipinski)
8. Conservation Commission (Williams)
9. Downtown TIF Advisory Board (Hinkel)
10. Energy Commission (Thibodeaux)
11. Graffiti Management Ad Hoc Committee (Nemeth)
12. Heritage Commission (Nemeth)
13. Legislative Liaison (Shanahan)
14. Library Board of Trustees (Thibodeaux)
15. McConnell Center Advisory Committee (Thibodeaux)
16. Ordinance Committee (Shanahan)
17. Parking Commission (Hinkel)
18. Pool Advisory Committee (Hackett)
19. Racial Equity and Inclusion Ad-Hoc Committee (Nemeth)
20. Recreation Advisory Board (Shanahan)
21. **Solid Waste Advisory Commission (Muffett-Lipinski)**
22. Transportation Advisory Commission (Williams)
23. Waterfront TIF Advisory Board (Shanahan)
24. Joint Building Committee – DHS (Carrier)
25. **COAST (Shanahan)**
26. **Cochecho Waterfront Development Advisory Committee (Carrier)**
27. Dover Main Street (Carrier)
28. **Strafford Regional Planning Commission (Williams)**
29. Government Affairs (Carrier)

Deputy Mayor Shanahan moved for the adoption of the Consent Calendar; seconded by Councilor Hackett.

Mayor Carrier asked the Council if they had items they would like pulled for further discussion.

Councilor Thibodeaux pulled Item 13.A.2.

Deputy Mayor Shanahan pulled Item 13.A.4.

Roll Call Vote: 8/0.

Deputy Mayor Shanahan moved for the adoption of 13.A.2.; seconded by Councilor Thibodeaux.

Community Services Director Storer gave an overview of the resolution to the Council.

Roll Call Vote: 8/0.

Deputy Mayor Shanahan moved for the adoption of 13.A.4.; seconded by Councilor Hinkel.

Deputy Mayor Shanahan recognized Northeast Color for their donation.

Roll Call Vote: 8/0.

Deputy Mayor Shanahan gave an overview of the Solid Waste Advisory Commission Report to the Council.

Deputy Mayor Shanahan gave an overview of the COAST Report to the Council.

Mayor Carrier gave an overview of the Cochecho Waterfront Development Advisory Committee Report to the Council.

Councilor Williams gave an overview of the Strafford Regional Planning Commission Report to the Council.



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B. RESOLUTIONS

**1. B22067 DOVER CITY HALL CLOCK TOWER RESTORATION AMENDMENT ONE
SPONSORED BY MAYOR CARRIER BY REQUEST**

Deputy Mayor Shanahan moved for its adoption; seconded by Councilor Hackett.
City Manager Joyal gave an overview of the resolution to the Council.
Roll Call Vote: 8/0.

**2. ENDORSE NHMA 2023-2024 LEGISLATIVE POLICY POSITIONS
SPONSOR DEPUTY MAYOR SHANAHAN**

Deputy Mayor Shanahan moved for its adoption; seconded by Councilor Hackett.
Deputy Mayor Shanahan gave an overview of the resolution to the Council.
Roll Call Vote: 8/0.

**3. ADOPTING CITY OF DOVER POLICY GOVERNING FLAG DISPLAY
SPONSORED BY MAYOR CARRIER, DEPUTY MAYOR SHANAHAN, AND
COUNCILOR NEMETH**

Deputy Mayor Shanahan moved for its adoption; seconded by Councilor Hinkel.
Councilor Nemeth gave an overview of the resolution to the Council.
Roll Call Vote: 8/0.

**4. APPROVAL OF LICENSE AGREEMENT FOR PILOT PUBLIC SYRINGE
DISPOSAL PROGRAM
(TO BE REFERRED TO A PUBLIC HEARING ON OCTOBER 26, 2022)
SPONSORED BY MAYOR CARRIER BY REQUEST**

Moved up on the Agenda to follow the Public Forum.

**5. AUTHORIZATION TO ACCEPT AND EXPEND THE NEW HAMPSHIRE
DEPARTMENT OF EDUCATION SAFE GRANT AWARD FOR DOVER SCHOOL
DISTRICT (REQUIRES A 2/3 MAJORITY VOTE OF THE COUNCIL)
(TO BE REFERRED TO A PUBLIC HEARING ON OCTOBER 26, 2022)
SPONSORED BY MAYOR CARRIER BY REQUEST**

Deputy Mayor Shanahan moved to refer to a public hearing on October 26, 2022;
seconded by Councilor Williams.
Vote: 8/0.



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C. ORDINANCES IN 1ST READING

1. CHAPTER 9, BOARDS AND COMMISSIONS, SECTION 4 (TO BE REFERRED TO A PUBLIC HEARING ON OCTOBER 26, 2022) SPONSORED BY COUNCILOR THIBODEAUX

Deputy Mayor Shanahan moved to refer to a public hearing on October 26, 2022;
seconded by Councilor Thibodeaux.
Vote: 8/0.

14. COUNCIL CORRESPONDENCE

Letter from Planning and Community Development Director Donna Benton, dated October 12, 2022.

Deputy Mayor Shanahan moved to place correspondence on file; seconded by Councilor Nemeth.
Vote: 8/0.

15. COUNCIL MATTERS OF INTEREST

Councilor Hackett asked for prior knowledge of proclamations before the meeting.

Councilor Thibodeaux talked about the cooler weather and the services available to citizens to assist them with heating bills.

Mayor Carrier, referring to the Public Forum comments, spoke about the City's efforts to help the homeless as the weather get colder.

16. ADJOURN

Councilor Hinkel moved to adjourn; seconded by Councilor Hackett.
Vote: 8/0.