

 CITY OF DOVER	DOVER PARKING COMMISSION - MINUTES <table border="0" style="width: 100%;"> <tr> <td style="width: 30%;">Meeting Type:</td><td>Regular Meeting</td></tr> <tr> <td>Meeting Location:</td><td>Room 305 – McConnell Center 61 Locust St. Dover, NH</td></tr> <tr> <td>Meeting Date:</td><td>Wednesday, April 13, 2022</td></tr> <tr> <td>Meeting Time:</td><td>8:30 a.m.</td></tr> </table>	Meeting Type:	Regular Meeting	Meeting Location:	Room 305 – McConnell Center 61 Locust St. Dover, NH	Meeting Date:	Wednesday, April 13, 2022	Meeting Time:	8:30 a.m.
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Called to Order at 8:30 a.m. by Chairman Charles Reynolds

1) ROLL CALL

Members Present: Chairman Charles Reynolds, Vice Chairman George Maglaras, Thomas Massingham, Jack Buckley (via telephone), Periklis Karoutas, and Joseph DiGregorio (via telephone).

Members Absent: Anthony McManus (excused), City Council liaison Robert Hinkel (excused).

Others Present: Tammy Johnson (owner of The Nook Restaurant), Dean Baltoulonis (owner of Sonny's Tavern), Ryan Bubar (owner of the Empty Pint), Christopher Parker (Deputy City Manager), William Simons (Parking Manager), Michael Cicchese (Deputy Parking Manager)

Commissioner Massingham made a motion to allow Commissioner DiGregorio to participate in the meeting via teleconference. Seconded by Commissioner Karoutas.

Roll Call Vote: Reynolds – Yes; Massingham – Yes; Maglaras – Yes; Karoutas – Yes. APPROVED 4-0

Vice Chairman Maglaras made a motion to allow Commissioner Buckley to participate in the meeting via teleconference. Motion seconded by Commissioner Karoutas.

Roll Call Vote: Reynolds – Yes; Massingham – Yes; Maglaras – Yes; Karoutas – Yes, DiGregorio – Yes. APPROVED 5-0

2) CITIZENS' FORUM

No one addressed the Commission at this time.

3) MEETING MINUTES

Review and Approval of meeting minutes.

Commissioner Massingham made a motion to approve the minutes from the March 15, 2022 regular meeting of the Parking Commission. Motion seconded by Commissioner Karoutas.

Roll Call Vote: Reynolds – Yes; Massingham – Yes; Maglaras – Yes; Karoutas – Yes, DiGregorio – Yes; Buckley – Yes. APPROVED 6-0



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4) STAFF UPDATES

a. Downtown Development Update – Christopher Parker, Deputy City Manager

No presentation was given.

b. Parking Activity & Budget – William Simons, Parking Manager

Parking Manager William Simons presented current activity and budget information. He highlighted that the weekly number of parking meter transactions has exceeded more than 10,500 over the last four weeks. These numbers mirror the activity prior to the pandemic.

5) NEW BUSINESS

a) Outdoor Dining

Resolution: Recommend to the Technical Review Committee

1) The following applications have been submitted for :

- a. The Nook – Locust Street – 2 parking spaces
- b. Sonny's – Belknap Lot – 3 parking spaces
- c. The Empty Pint – Second Street – 2 parking spaces.

Commissioner Massingham made a motion to recommend the use of 2 parking spaces on Locust Street for The Nook Restaurant to have outdoor dining. Motion seconded by Vice Chairman Maglaras.

Owner of The Nook Tammy Johnson spoke about the popularity of outdoor dining over the last two years.

Roll Call Vote: Reynolds – Yes; Massingham – Yes; Maglaras – Yes; Karoutas – Yes, DiGregorio – Yes; Buckley – Yes. APPROVED 6-0

Vice Chairman Maglaras made a motion to recommend Sonny's Tavern be allowed to use 3 parking spaces in the Belknap lot for outdoor dining. Motion was seconded by Commissioner Massingham.

Sonny's owner Dean Baltoulonis spoke about the popularity of the outdoor dining the last two years, and the desire to continue.

Roll Call Vote: Reynolds – Yes; Massingham – Yes; Maglaras – Yes; Karoutas – Yes, DiGregorio – Yes; Buckley – Yes. APPROVED 6-0

Vice Chairman Maglaras make a motion to recommend the Empty Pint be allowed to use 2



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parking spaces on Second Street to accommodate outdoor dining. The motion was seconded by Commissioner Karoutas.

Empty Pint owner Ryan Burbar spoke about the popularity of outdoor dining over the last two years and the inquires customers have made about outdoor dining's return.

Roll Call Vote: Reynolds – Yes; Massingham – Yes; Maglaras – Yes; Karoutas – Yes, DiGregorio – Yes; Buckley – Yes. APPROVED 6-0

b) Establish a Penalty for Displaying an Altered or Falsified Parking Permit

Resolution: Recommend to the City Council

1. Amend City Ordinance 141-31. Unlawful Acts; by adding: E. Displaying an altered or falsified parking permit, or parts thereof. Violators will be subject to Table B fines § 141-23 as set forth in the Fine Schedule as adopted by the City Council. The permit may also be revoked and no refund will be issued.

Vice Chairman Maglaras made a motion to recommend the resolution to the City Council. Commissioner Buckley seconded the motion.

Parking Manager William Simons presented tmishe idea of adding at \$50 fine for those who alter parking permits to mirror the penalty for those who alter parking meter receipts.

Commissioner Karoutas moved to amend the previous motion, recommending the fine for altering a parking permit be \$200. Commissioner Massingham seconded the motion.

Roll Call Vote on the Amendment to the Previous Motion: Reynolds – Yes; Massingham – Yes; Maglaras – Yes; Karoutas – Yes, DiGregorio – Yes; Buckley – Yes. APPROVED 6-0

Roll Call Vote on the Amended Motion: Reynolds – Yes; Massingham – Yes; Maglaras – Yes; Karoutas – Yes, DiGregorio – Yes; Buckley – Yes. APPROVED 6-0

c) Discussion and Recommendation to Convert Meter System to Pay by Plate

Parking Manager William Simons presented the idea of changing the current Pay and Display parking meter system to a Pay-by-Plate system. He estimated the cost for the converion would be \$3,000. The Commission was in favor of the conversion.



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6) Parking Commission Members Matters of Interest

No items brought forward

7) Adjourn

Vice Chairman Maglaras made a motion to adjourn the meeting. Motion seconded by Commissioner Massingham. **Approved 6-0**

Meeting adjourned at 9:04 a.m.