



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, October 26, 2022**
Meeting Time: **7:00 pm**

1. CALL TO ORDER

2. MOMENT OF SILENCE

3. PLEDGE OF ALLEGIANCE

Councilor Cullen led the Pledge of Allegiance.

4. ROLL CALL ATTENDANCE

Present: Mayor Carrier, Deputy Mayor Shanahan, Councilor Cullen, Councilor Hackett, Councilor Hinkel, Councilor Muffett-Lipinski, Councilor Nemeth, and Councilor Williams

Absent: Councilor Thibodeaux.

Also Present: City Manager Joyal, City Attorney Wyatt, and City Clerk Mistretta.

5. PROCLAMATIONS/AWARDS

6. APPROVAL OF AGENDA

Deputy Mayor Shanahan moved to accept the Agenda as presented; seconded by Councilor Hackett.

Vote: 8/0.

7. PUBLIC HEARINGS

1. CHAPTER 9, BOARDS AND COMMISSIONS, SECTION 4 SPONSORED BY COUNCILOR THIBODEAUX

Mayor Carrier, seeing no one wishing to speak, closed the Public Hearing.

2. APPROVAL OF LICENSE AGREEMENT FOR PILOT PUBLIC SYRINGE DISPOSAL PROGRAM (TO BE REFERRED TO A PUBLIC HEARING ON OCTOBER 26, 2022) SPONSORED BY MAYOR CARRIER BY REQUEST

William Davis, 177 Mount Vernon Street: He spoke in favor of the Resolution.

Mayor Carrier, seeing no one else wishing to speak, closed the Public Hearing.

3. AUTHORIZATION TO ACCEPT AND EXPEND THE NEW HAMPSHIRE DEPARTMENT OF EDUCATION SAFE GRANT AWARD FOR DOVER SCHOOL DISTRICT (REQUIRES A 2/3 MAJORITY VOTE OF THE COUNCIL) (TO BE REFERRED TO A PUBLIC HEARING ON OCTOBER 26, 2022) SPONSORED BY MAYOR CARRIER BY REQUEST

Mayor Carrier, seeing no one wishing to speak, closed the Public Hearing.



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8. PUBLIC FORUM

Taxpayers, Business owners, and Residents are invited to speak on any issue pertaining to the business of the City of Dover. Statements shall be limited to five minutes.

Michael Lessard, 18 Chapel Street: He spoke about the need to expand the services of the warming center.

Deputy Mayor Shanahan moved to suspend the rules to allow Mr. Kimball to speak; seconded by Councilor Hackett.

Roll Call Vote: 8/1. Councilor Cullen was opposed.

Mr. Kimball, Gonic resident: He spoke about the need to expand the services of the warming center. He spoke about the need to expand the services of the warming center.

Pamela Lessard, 62 Glenwood Avenue: She spoke about the need to help the homeless people and to expand the services of the Warming center.

Jackson Brown, 55 New York Street: He spoke about the need to expand the services of the Warming center.

William Stafford, 217 Washington Street: He spoke about the Dover NH Recycle Collection Process.

Katherine Surman, 39 Sandra's Run, Solid Waste Advisory Committee Member: She spoke about the work of the Solid Waste Advisory Committee.

Mayor Carrier, seeing no one else wishing to speak, closed the Public Forum.

9. CITY MANAGER'S REPORT

City Manager Joyal said he submitted his report in writing. He highlighted a few items to the Council. He said the outdoor water restrictions are still in place at this time. The Police Department will be hosting a drug take back day this Saturday, 9:00 am to 5:00. He said the study regarding Mental Health in the City will host one more public session on November 19, 2022. Sunday, October 30th, Halloween trick or treating will be open 5:00 pm to 8:00 pm. He read an update regarding the Willand Emergency Warming Center situation, and the contract between Strafford County and SOS.

Deputy Mayor Shanahan moved to accept the City Manager's Report; seconded by Councilor Muffett-Lipinski.

Vote: 8/0.

10. APPROVAL OF MINUTES

A. October 12, 2022 – Regular Meeting

Deputy Mayor Shanahan moved to approve the Minutes; seconded by Councilor Hinkel.

Vote: 8/0.



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11. MAYOR'S REPORT

Mayor Carrier said the Tri-City Mayors are discussing the warming center with the County and State legislature. He discussed meetings and events he attended the past couple weeks.

Deputy Mayor Shanahan moved to accept the Mayor's Report; seconded by Councilor Nemeth.
Vote: 8/0.

Deputy Mayor Shanahan suspend the rules to move Item #12.C.4 to this point on the Agenda; seconded by Councilor Williams.
Roll Call Vote: 8/0.

Deputy Mayor Shanahan moved for the adoption of 12.C.4.; seconded by Councilor Williams.
City Manager Joyal gave an overview of the Resolution to the Council.
Roll Call Vote: 8/0.

Deputy Mayor Shanahan moved to suspend the rules to move Item 13.B.1. to this point on the Agenda; seconded by Councilor Hinkel.
Roll Call Vote: 8/0.

Deputy Mayor Shanahan moved for the adoption of 13.B.1.; seconded by Councilor Hackett.
City Manager Joyal gave an overview of the Resolution to the Council.
Roll Call Vote: 8/0.

12. UNFINISHED BUSINESS

A. ORDINANCES IN THE 2ND READING

1. CHAPTER 9, BOARDS AND COMMISSIONS, SECTION 4 SPONSORED BY COUNCILOR THIBODEAUX

Deputy Mayor Shanahan moved for its adoption; seconded by Councilor Hinkel.
City Manager Joyal gave an overview of the Ordinance to the Council.
Roll Call Vote: 8/0.

B. ORDINANCES IN THE 3RD READING

C. RESOLUTIONS

1. ADOPTION OF FISCAL YEAR 2024 – 2029 CAPITAL IMPROVEMENTS PROGRAM (CIP) SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved for its adoption; seconded by Councilor Nemeth.
Councilor Cullen spoke about the Athletic Field project at the School.
Roll Call Vote: 8/0.



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2. APPROPRIATION FOR FISCAL YEAR 2024 CAPITAL IMPROVEMENTS PROGRAM (CIP) – NON-DEBT FINANCED PROJECTS (REQUIRES A 2/3 MAJORITY VOTE OF THE COUNCIL)
SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved for its adoption; seconded by Councilor Muffett-Lipinski.

Roll Call Vote: 8/0.

3. APPROPRIATION FOR FISCAL YEAR 2024 CAPITAL IMPROVEMENTS PROGRAM (CIP) AND AUTHORIZATION FOR BONDING (REQUIRES A 2/3 MAJORITY VOTE OF THE COUNCIL)
SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved for its adoption; seconded by Councilor Hinkel.
Roll Call Vote: 8/0.

4. APPROVAL OF LICENSE AGREEMENT FOR PILOT PUBLIC SYRINGE DISPOSAL PROGRAM
SPONSORED BY MAYOR CARRIER BY REQUEST

Moved up on the Agenda to follow the Mayor's Report.

5. AUTHORIZATION TO ACCEPT AND EXPEND THE NEW HAMPSHIRE DEPARTMENT OF EDUCATION SAFE GRANT AWARD FOR DOVER SCHOOL DISTRICT (REQUIRES A 2/3 MAJORITY VOTE OF THE COUNCIL)
SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved for its adoption; seconded by Councilor Hackett.
Roll Call Vote: 8/0.

13. NEW BUSINESS

A. CONSENT CALENDAR

- 1. APPROVAL OF UPDATE TO WELFARE GUIDELINES**
SPONSORED BY MAYOR CARRIER BY REQUEST
- 2. B20031 FIRE INSPECTION SERVICES AMENDMENT TO EXTEND THIRD AND FINAL YEAR**
SPONSORED BY MAYOR CARRIER BY REQUEST
- 3. Q23-013 STATE OF NH CONTRACT FOR CISCO SECURITY HARDWARE**
SPONSORED BY MAYOR CARRIER BY REQUEST



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COMMITTEE REPORTS

1. **School Board (Muffett-Lipinski)**
2. **Planning Board (Cullen)**
3. Appointments Committee (Williams)
4. Arena Commission (Hackett)
5. **Arts Commission (Nemeth)**
6. Board of Health (Thibodeaux)
7. Collaborative City Council and School Board (M-Lipinski)
8. Conservation Commission (Williams)
9. Downtown TIF Advisory Board (Hinkel)
10. Energy Commission (Thibodeaux)
11. Graffiti Management Ad Hoc Committee (Nemeth)
12. Heritage Commission (Nemeth)
13. Legislative Liaison (Shanahan)
14. Library Board of Trustees (Thibodeaux)
15. McConnell Center Advisory Committee (Thibodeaux)
16. Ordinance Committee (Shanahan)
17. Parking Commission (Hinkel)
18. Pool Advisory Committee (Hackett)
19. Racial Equity and Inclusion Ad-Hoc Committee (Nemeth)
20. Recreation Advisory Board (Shanahan)
21. Solid Waste Advisory Committee (Muffett-Lipinski)
22. Transportation Advisory Commission (Williams)
23. Waterfront TIF Advisory Board (Shanahan)
24. **Joint Building Committee – DHS (Carrier)**
25. COAST (Shanahan)
26. Coheco Waterfront Development Advisory Committee (Carrier)
27. Dover Main Street (Carrier)
28. Strafford Regional Planning Commission (Williams)
29. Government Affairs (Carrier)

Deputy Mayor Shanahan moved for the adoption of the Consent Calendar: seconded by Councilor Hinkel.

Mayor Carrier asked the Council if they had items they would like pulled for further discussion.

Councilor Hinkel pulled Item 13.A.1.

Roll Call Vote: 8/0.

Deputy Mayor Shanahan moved for the adoption of Item 13.A.1.; seconded by Councilor Hinkel.

Councilor Hinkel discussed the changes to the Public Welfare guidelines.

Roll Call Vote: 8/0.

Councilor Muffett-Lipinski gave an overview of the School Board Report to the Council.

Councilor Cullen gave an overview of the Planning Board Report to the Council.

Councilor Nemeth gave an overview of the Arts Commission Report to the Council.

Mayor Carrier gave an overview of the Joint Building Committee – Dover High School Report to the Council.

B. RESOLUTIONS

1. **APPROVAL OF PURCHASE AND SALE AGREEMENT BETWEEN THE CITY OF DOVER, DOVER BUSINESS AND INDUSTRIAL DEVELOPMENT AUTHORITY AND APW PROPERTIES, LLC**
SPONSORED BY MAYOR CARRIER BY REQUEST

Moved up on the Agenda to follow the Mayor's Report.



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**2. AUTHORIZATION TO ACCEPT AND EXPEND COPS GRANT 2022
(REQUIRES A 2/3 MAJORITY VOTE OF THE COUNCIL)
(TO BE REFERRED TO A PUBLIC HEARING ON NOVEMBER 9, 2022.)**

Deputy Mayor Shanahan moved to refer to a public hearing on November 9, 2022;
seconded by Councilor Hinkel.
Vote: 8/0.

**3. AUTHORIZATION TO ACCEPT AND EXPEND PARTNERSHIP FOR SUCCESS
GRANT
(REQUIRES A 2/3 MAJORITY VOTE OF THE COUNCIL)
(TO BE REFERRED TO A PUBLIC HEARING ON NOVEMBER 9, 2022.)**

Deputy Mayor Shanahan moved to refer to a public hearing on November 9, 2022;
seconded by Councilor Hackett.
Vote: 8/0.

**4. AUTHORIZATION TO ACCEPT AND EXPEND STOP ACT GRANT
(REQUIRES A 2/3 MAJORITY VOTE OF THE COUNCIL)
(TO BE REFERRED TO A PUBLIC HEARING ON NOVEMBER 9, 2022.)**

Deputy Mayor Shanahan moved to refer to a public hearing on November 9, 2022;
seconded by Councilor Hinkel.
Vote: 8/0.

5. ORDINANCES IN 1ST READING

14. COUNCIL CORRESPONDENCE

15. COUNCIL MATTERS OF INTEREST

Councilor Williams recognized the City's Environmental Project Manager, Gretchen Young, for her being honored with the Gulf of Maine 2022 Visionary Award..

16. ADJOURN

Councilor Muffett-Lipinski moved to adjourn; seconded by Councilor Hackett.
Vote: 8/0.