



CITY OF DOVER

CWDAC PARK SUB-COMMITTEE - MINUTES

Meeting Type: Regular Meeting
Meeting Location: McConnell Center, Room 323, 61 Locust Street, Dover, NH
Meeting Date: Wednesday, October 26, 2022
Meeting Time: 6:00 PM

PRESENT: Norm Fracassa (Chair), Dane Drasher, Steve Brown (Remote)

EXCUSED ABSENT: Kim Schuman

STAFF: Steve Bird – Project Manager, Gary Bannon – Recreation Director

OTHERS: Jen Fried, Jennie Marshall, Adam Gilsdorf, David Charette

1. Meeting was called to order at 6:03 pm

Fracassa announced that since Brown was participating by telephone remotely, all votes would be roll call.

2. Approval of Minutes From September 7, 2022

Drasher motioned to approve the December 1, 2021 minutes, Schuman seconded. Roll call vote: 3-0

3. Citizens Forum:

No One Spoke

4. Review of Crew Boat Building Options with Crew Club Representatives

Fracassa reviewed the three options previously discussed. There has been a flurry of activity to assist crew clubs with finding a final location for a freestanding building. Plans have been developed to show the best location, based on a review of the Horsley Witten plans and environmental constraints. The plan shows a 48' x 96' footprint, with a one story building about 22'-28' height on a slab foundation, a large sliding door facing the docks and near the trailer drop off area on the street. The architectural rendering shows a large cupola with windows and a south facing roof that is good for solar. The location is designed to have minimal impact on the second story views from the Cathartes buildings D and F. These plans and building sketches have been shared with the Great Bay Rowing (GBR) on two occasions and was well received so that they can begin fundraising. In addition, we have met with the City Manager, Assistant City Manager, Recreation Director and Bird and received positive feedback. GBR would be responsible for permitting, design, construction and maintenance. We need to make a recommendation to the full CWDAC.

Drasher: I love the idea and placement. We will want to make sure we reach out to Cathartes for their input.

Brown: I am happy to see this move forward. I am interested in what GBR thinks of the proposal.

Marshall: We are very pleased with the design and excited to move forward. We are "tickled pink".

Fracassa: The building design by your architect will have to be approved by CWDAC and the Planning Board. It would be good to complement the park pavilion building design. We will be meeting with Cathartes.

Brown: Are there other options if Cathartes has concerns about this location?

Fracassa: There are not any other locations that work. We could move the building a little, but not very far. The City would lease this space to GBR and the lease would cover all the details and require building to be maintained and not altered substantially from the approved design.

Drasher motioned to recommend that this plan and design as presented tonight be approved by CWDAC, Brown seconded. Roll call vote: 3-0.

5. Update on Application to LWCF Grant Program for Park Building Construction

Bird explained that they have obtained the assistance of an Assistant City Planner to help prepare the LWCF funding application to pay for the building construction. In addition, we have been working to prepare an RFP to hire an architect to design the park building. The RFP should go out in a few weeks.

Marshall: Could GBR hire the same architect so the buildings would complement each other?

Bird: That is your choice. The City has to follow our purchasing requirements.

Gilsdorf: Do the buildings have to look the same and who has the final say?

Fracassa: Not the same design but they should work together. CWDAC has to approve, as well as the Planning Board.

Marshall: I wanted to remind you to seek approval of the temporary location for GBR once the Butler building is removed in the area of Building F.

Fracassa: That will be part of my report to CWDAC at their next meeting on November 15.

GBR will work with UNH to make sure they are involved as much as they want to be.

6. Discuss Next Meeting Date and Tasks to Accomplish

Next meeting will not be planned yet.

7. Adjourn

Fracassa declared the meeting adjourned at 7:02 PM.

DRAFT