



DOVER SCHOOL BOARD – MINUTES

Meeting Type: Regular Meeting #10
Meeting Location: McConnell Center, Room 306
Meeting Date: **Monday, October 3, 2022**
Meeting Time: **7:00 p.m.**

A. CALL TO ORDER: Chairperson Carolyn Mebert called a meeting of the Dover School Board to order on Monday, October 3, 2022, at 7:01 p.m.

B. ROLL CALL: Present were Carolyn Mebert, Jessica Rozzo, Robin Trefethen, Maggie Fogarty, Micaela Demeter, and Michelle Clancy. Kathy Morrison was excused.

Also present were Superintendent Bill Harbron, Assistant Superintendent Christine Boston, Business Administrator Michael Limanni (joining remotely), and District Administrators Abby Small, Jennifer Krans, Travis Bickford, Peter Driscoll, Patrick Boodey, Beth Dunton, and Patty Driscoll.

C. PLEDGE OF ALLEGIANCE: Jessica Rozzo led the Board in the Pledge of Allegiance.

D. AGENDA APPROVAL:

Maggie Fogarty moved; Jessica Rozzo seconded to approve the agenda as presented. **An oral VOTE PASSED 6/0.**

E. CITIZENS' FORUM:

Citizen's Forum 7:03 – 7:04. (1 minute)

Maggie Fogarty moved; Michelle Clancy seconded to table the remaining 29 minutes of Citizen's Forum to the end of the meeting. **An oral VOTE PASSED 5/1.**

Continuation of Citizen's Forum 9:27.

No Citizen's spoke.

Micaela Demeter moved; Maggie Fogarty seconded to close Citizen's Forum. **An oral VOTE PASSED 6/0.**

F. APPROVAL OF MINUTES:

1. Regular Meeting #9, September 12, 2022
2. Special Session, September 19, 2022

Micaela Demeter moved; Robin Trefethen seconded approval of the minutes as presented. **An oral VOTE PASSED 6/0.**

G. CONSENT AGENDA:

1. **Correspondence:** None
2. **Resignations/Retirements:**
 - a. Christina Canavan – Teacher – Dover Middle School - Resignation
 - b. Kenneth Osbon – Teacher – Dover High School - Retirement
3. **Leaves of Absence:** None
4. **Job Shares:** None
5. **Nominations:**
 - a. DPA Nominations
6. **Extended Travel (Student Trips):** None
7. **Donations:** None



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Jessica Rozzo moved; Micaela Demeter seconded to move agenda item M.1. up to follow the Consent Agenda. **An oral VOTE PASSED 6/0.**

Michelle Clancy moved; Micaela Demeter seconded to approve the Consent Agenda to include the additional nominations presented. **An oral VOTE PASSED 6/0.**

M.1. Dover Fire Department Recognition (moved up in the agenda)

Rebecca Jalbert Dover Fire & Rescue, and Michael Brooks C&W Facilities Director recognized the actions of C&W employees Brian Andreason and Scott Bergeron. The two individuals found the Dover High School gymnasium full of smoke on the evening of August 4, 2022. They found the source and quickly removed it from the building. Their swift actions are to be commended.

H. STUDENT REPRESENTATIVE REPORT:

Griffin Sawyer updated the Board with the recent activities at Dover High School, which included Spirit Week and the Homecoming dance.

I. POLICY-CHANGES-PROPOSALS:

- 1. IJOC - Volunteers – First Reading**
- 2. IKL – Academic Integrity and Honesty – New Policy First Reading**
- 3. KDA – Public Information Program – Withdraw First Reading**

The Board discussed the policies presented.

Michelle Clancy moved; Micaela Demeter seconded to table the policies presented until the next regular meeting. **An oral VOTE PASSED 6/0.**

J. POLICY ADOPTION:

1. DFGA – Crowd Funding – First Reading

Dr. Harbron requested the Board hold on making a motion on Policy DFGA and requested additional clarification in regard to Amazon Wish Lists, to which the Board discussed further.

Michelle Clancy moved; Maggie Fogarty seconded to table the policy for further clarification. **An oral VOTE PASSED 6/0.**

2. EHB-R – Local Data/Records Retention Schedule

Dr. Boston requested edits be made to Policy EHB-R as it is presented. She included the Child Abuse/Allegations Reports are held by the Superintendent's office, and the Sexual Harassment Reports are held by the Assistant Superintendent's office.

Michelle Clancy moved; Maggie Fogarty seconded to approve the policy presented with the changes noted by Dr. Boston. **An oral VOTE PASSED 6/0.**

3. JLCJ – Concussions and Head Injuries



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K. RESOLUTIONS: None

L. OLD BUSINESS: None

M. NEW BUSINESS:

Dr. Harbron requested the Board allow the Student Services Department to provide an Information Report.

Abby Small introduced Michael McSheehan, consultant with Evolve and Effect who provided an update on the Autism Pilot Program being run at Dover Middle School.

Abby Small provided an update on paraeducator staffing.

1. Dover Fire Department Recognition

Moved up in the agenda.

2. District Information Reports

a. MTSS

Travis Bickford provided an update on the programs Tutor.com and Engage NH.

b. Teaching and Learning – Professional Development

Jen Krans provided an update on the District's professional development.

c. Summer Maintenance and Projects

Mr. Limanni provided an update on District projects.

3. Bid Waiver Request for aimswebPlus Training

Mr. Bickford requested the Board waive the bidding process.

Michelle Clancy moved; Robin Trefethen seconded to approve the request to waive bidding. **A roll call VOTE PASSED 6/0**

Carolyn Mebert - Aye
Jessica Rozzo - Aye
Kathy Morrison - Excused
Maggie Fogarty - Aye
Robin Trefethen - Aye
Micaela Demeter - Aye
Michelle Clancy – Aye



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4. SAFE Grant Award for Access Controls

Mr. Limmani requested the Board take the following actions on the SAFE Grant Award:

Robin Trefethen moved; Michelle Clancy seconded to approve the authorization to accept funds through the Secure Action of Education (SAFE) grant award in the amount of \$109,893. **A roll call VOTE PASSED 6/0.**

Carolyn Mebert - Aye
Jessica Rozzo - Aye
Kathy Morrison - Excused
Maggie Fogarty - Aye
Robin Trefethen - Aye
Micaela Demeter - Aye
Michelle Clancy – Aye

Michelle Clancy moved; Robin Trefethen seconded to approve the quote by Johnson Controls Fire Protection LP in the amount of \$22,753 to be funded through the SAFE grant. **A roll call VOTE PASSED 6/0.**

Carolyn Mebert - Aye
Jessica Rozzo - Aye
Kathy Morrison - Excused
Maggie Fogarty - Aye
Robin Trefethen - Aye
Micaela Demeter - Aye
Michelle Clancy – Aye

Micaela Demeter moved; Maggie Fogarty seconded to approve the quotes by D.M. Burns Security in the total amount of \$11,400 to be funded through the SAFE grant. **A roll call VOTE PASSED 6/0.**

Carolyn Mebert - Aye
Jessica Rozzo - Aye
Kathy Morrison - Excused
Maggie Fogarty - Aye
Robin Trefethen - Aye
Micaela Demeter - Aye
Michelle Clancy – Aye

5. Condition of Accounts

Mr. Limanni updated the Board on the condition of accounts.

N. SUBMISSION AND PAYMENT OF BILLS:

Maggie Fogarty moved, Michelle Clancy seconded to direct the Superintendent to pay Manifest 23-D in the amount of \$5,441,262.67 for FY23 for the period of September 12, 2022, through October 3, 2022. **A roll call VOTE PASSED 6/0.**



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Carolyn Mebert - Aye
Jessica Rozzo - Aye
Kathy Morrison - Excused
Maggie Fogarty - Aye
Robin Trefethen - Aye
Micaela Demeter - Aye
Michelle Clancy - Aye

O. SUPERINTENDENT'S REPORT:

Dr. Harbron presented his report to the Board.

P. COMMITTEE REPORTS:

The Board announced that committees have begun.

Q. SCHOOL BOARD MATTERS OF INTEREST:

The Dover Teachers Union gave away many books to children on Apple Harvest Day.

Dover Adult Learning Center is celebrating their 50th year anniversary on Wednesday, October 5 at 4:30 at the McConnell Center.

Dover Middle School Pumpkin Dash will be held on October 23rd. Contact the School for more information.

Garrison School PTA Dover Turkey Trot will be held on November 24th at 8:30.

On Wednesday, October 5 City Hall will raise the Pennacook flag at 5:30 and the Dover Public Library will have Abenaki story telling at 6:30.

R. ADJOURNMENT:

Michelle Clancy moved; Micaela Demeter seconded adjourning the meeting at 9:28 PM.
An oral VOTE PASSED 6/0.