

 CITY OF DOVER	DOVER PARKING COMMISSION - MINUTES Meeting Type: Regular Meeting Meeting Location: Room 305 – McConnell Center 61 Locust St. Dover, NH Meeting Date: Tuesday, October 25, 2022 Meeting Time: 8:30 a.m.
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Called to Order at 8:30 a.m. by Chairman Charles Reynolds

1) ROLL CALL

Members Present: Chairman Charles Reynolds, Vice Chairman George Maglaras, Thomas Massingham, Anthony McManus, and Jack Buckley (via telephone).

Members Absent: Periklis Karoutas (excused), Joseph DiGregorio (excused), City Council liaison Robert Hinkel (excused).

Others Present: Debra Galinsky (owner of Time to Shine Barber Shop), Daniel Lynch (Finance Director), William Simons (Parking Manager), and Michael Cicchese (Deputy Parking Manager).

Commissioner McManus made a motion to allow Commissioner Buckley to participate in the meeting via teleconference. Seconded by Commissioner Massingham.

Roll Call Vote: Reynolds – Yes; Massingham – Yes; Maglaras – No; McManus – Yes. APPROVED 3-1

2) CITIZENS' FORUM

Debra Galinsky, owner of Time to Shine Barber Shop on Lincoln Street, made a request to have a 1-hour parking space returned to the front of her business. The Commission took the request under advisement.

3) MEETING MINUTES

Review and Approval of April meeting minutes.

Commissioner Buckley made a motion to approve the minutes from the April 13, 2022 regular meeting of the Parking Commission. Motion seconded by Commissioner McManus.

Roll Call Vote: Reynolds – Yes; Massingham – Yes; Maglaras – Yes; McManus – Yes; Buckley – Yes. APPROVED 5-0

4) STAFF UPDATES

a. Downtown Development Update

Parking Manager William Simons updated the Commission on various Downtown development projects including the Old Strafford County Courthouse on Second Street, and the Asia Restaurant building on Third Street.



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b. Parking Activity & Budget – William Simons, Parking Manager

Parking Manager William Simons presented financial numbers from the end of FY22, and the current FY23 numbers for parking meter transactions, parking permits, along with revenue and expenditure amounts.

c. Finance Director Daniel Lynch

Daniel Lynch, the city's finance director, updated the Commission on the financial health of the Downtown Tax Increment Finance (TIF) district, used to pay off the bonds that financed the construction of the Orchard Street Parking Garage.

5) NEW BUSINESS

a. FY24 Fee Schedule Discussion and Recommendation for vote at November's meeting.

Parking Manager William Simons presented a list of proposed changes for various parking permit zones along with parking meter rate. The Commission expressed hesitation to increasing rates given the current economic climate.

6) Parking Commission Members Matters of Interest

No items brought forward

7) Adjourn

Vice Chairman Maglaras made a motion to adjourn the meeting. Motion seconded by Commissioner Massingham. **Approved 5-0**

Meeting adjourned at 9:22 a.m.