



DOVER SCHOOL BOARD – AGENDA

Meeting Type:	Regular Session #1
Meeting Location:	McConnell Center, Room 306
Meeting Date:	Monday, January 9, 2023
Meeting Time:	7:00 p.m.

- A. CALL TO ORDER
- B. ROLL CALL
- C. PLEDGE OF ALLEGIANCE
- D. AGENDA APPROVAL
- E. CITIZENS' FORUM
- F. REQUEST TO ENTER INTO PUBLIC HEARING – *Donation of funds from GYK Antler in the amount of \$5,000*
- G. APPROVAL OF MINUTES:
 - 1. Budget Workshop #2, December 5, 2022
 - 2. Regular Meeting #12, December 12, 2022
 - 3. Budget Workshop #3, December 19, 2022
- H. CONSENT AGENDA:
 - 1. Correspondence: None
 - 2. Resignations/Retirements:
 - a. Patty Driscoll – Principal – Frances G. Hopkins School at Horne Street - Retirement
 - b. Lisa Hergott – Wellness Teacher – Dover Middle School – Retirement
 - c. Kelli McKenna – Family Outreach Coordinator – Woodman Park School - Resignation
 - 3. Leaves of Absence: None
 - 4. Job Shares: None
 - 5. Nominations:
 - a. DTU Nomination
 - b. DPA Nominations
 - 6. Extended Travel (Student Trips): None
 - 7. Donations: (Public Hearing Donation Only – Action Taken During New Business)
- I. STUDENT REPORT
- J. POLICY – CHANGES – PROPOSALS:
 - 1. ECD – Unmanned Aircraft Systems-Drones – New Policy, First Reading
 - 2. EEA – Student Transportation Services – Revised Policy, First Reading
 - 3. EG – District Communication Plan – New Policy, First Reading
 - 4. IHBG – Home Education Instruction and Access to Curricular and Co-Curricular Programs – Revised Policy, First Reading
 - 5. IHBG-R – Participation in Public School Activities by Home Educated, and Non-Public School Pupils – Withdraw, First Reading
 - 6. IKFC – Alternate Diploma Policy – Revised Policy, First Reading
- K. POLICY ADOPTION:
 - 1. EBBB – Indoor Air Quality and Water Quality – Revised Policy, Second Reading
- L. RESOLUTIONS: None



DOVER SCHOOL BOARD – AGENDA

Meeting Type:	Regular Session #1
Meeting Location:	McConnell Center, Room 306
Meeting Date:	Monday, January 9, 2023
Meeting Time:	7:00 p.m.

- M. OLD BUSINESS:** None
- N. NEW BUSINESS:**
 - 1. GYK Antler Donation
 - 2. Dover High School Class of 2023 Graduation Date Request
 - 3. Fiscal Year 2024 Budget Adoption
 - 4. Condition of Accounts
- O. SUBMISSION AND PAYMENT OF BILLS**
- P. SUPERINTENDENT'S REPORT**
- Q. COMMITTEE REPORTS**
- R. SCHOOL BOARD MATTERS OF INTEREST**
- S. ADJOURNMENT**

Citizens, residents of the City of Dover, property owners in the City of Dover, and/or designated representatives of recognized civic organizations or businesses located in the City of Dover and/or residents of sending school districts, are invited to all public meetings and shall be given an opportunity to speak. Time shall be set aside for citizen statements, Citizen's Forum, at all public meetings, unless a vote to the contrary is taken by the School Board.

Citizens shall identify themselves by name and address for the record; address comments to the presiding officer and the Board as a body and not individual members.

Citizen's Forum will ensure citizens have the opportunity to speak to all other items on a meeting agenda and/or matters pertaining to the business of the School Board. At workshop meetings and special sessions, Citizens' Forum will be restricted to items on the meeting agenda. Statements shall be limited to five (5) minutes unless otherwise extended by the chairperson, with the approval of the School Board.

All citizens are permitted to place items on the agenda through written application to the Superintendent at least one week prior to the meeting date. Citizen items will require a formal motion and a second by seated members to bring the item to the floor for debate.

PUBLIC NOTICE

Dover School District

This public hearing is for the Dover School Board to:

Accept a donation of \$5,000 from GYK Antler to be used
for student supplies specifically for the new common
areas in each grade level wing.

Monday, January 9, 2023 at 7:00 p.m. at the McConnell
Center, 61 Locust Street, Dover, NH. (Room 306)

Carolyn Mebert, Chair Dover
School Board

**FRANCES G. HOPKINS ELEMENTARY SCHOOL
AT HORNE STREET**

Patty Driscoll, Principal
patty.driscoll@dover.k12.nh.us

Dover, New Hampshire 03820-4365
Tel. (603) 516-6756 Fax (603) 516-6766

Brittany Granfield, Dean of Students
b.granfield@dover.k12.nh.us



Visit our website:
<http://www.hss.dover.k12.nh.us/>

January 6, 2023

Dear Dr. Harbron,

It is with very mixed emotions that I want to let you know of my decision to retire at the end of the 2022-2023 school year.

I treasure the relationships I have built with students, families, staff and community members during my time serving the Dover School System. I am very proud of all that we have accomplished together.

Thank you to the Dover School Board, Dr. Harbron, Dr. Boston, and to the countless administrators, staff, students, families and community members who have supported me during my tenure with the Dover School District. You have all touched my heart.

With much appreciation and respect,

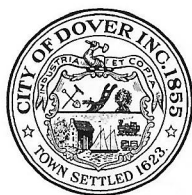
Patty Driscoll
Principal, Frances G. Hopkins Elementary School at Horne Street

Kimberly Lyndes
Principal
k.lyndes@dover.k12.nh.us

Lindsay Dube
Dean of Curriculum & Instruction
l.dube@dover.k12.nh.us

Meredith Vail
Dean of Students
m.vail@dover.k12.nh.us

Charles Angwin
Dean of Student Services
c.angwin@dover.k12.nh.us



Dover Middle School
16 Daley Drive, Dover, New Hampshire 03820
Phone: 603-516-7200 • Fax: 603-516-5747
www.dms.dover.k12.nh.us

Cal Marsden
School Counselor Grade 5
c.marsden@dover.k12.nh.us

Caitlin Fogg
School Counselor Grade 6
c.fogg@dover.k12.nh.us

Joan Breault
School Counselor Grade 7
j.breault@dover.k12.nh.us

Mary Calhoun
School Counselor Grade 8
m.calhoun@dover.k12.nh.us

Dear Dr. Harbron,

I have decided to retire at the end of the 2022-2023 school year. This decision has not come without much thought and consideration. It has been extremely challenging for me this year with our new schedule and the large class sizes. As a Related Arts teacher it is very difficult to form connections with students in 20 days before they move on to another class. I feel this is detrimental to both the students and their teachers. I am also disappointed by the decrease in time students have in the gym participating in physical activity. This significantly influences their mental health as well as their physical health.

I do appreciate the opportunities I have had during my many years at Dover Middle School. I will miss the interaction with my students and my colleagues, but it is time for me to pass the baton to the next generation.

Thank you,

Lisa Hergott
Wellness Teacher
Dover Middle School

Dover School District's Mission:
Strengthening our Community by Educating Every Child, Every Day!

From: Kelli McKenna <K.McKenna@dover.k12.nh.us>

Sent: Friday, January 6, 2023 9:17 AM

To: Tammy Badger <t.badger@dover.k12.nh.us>

Subject: Kelli McKenna Resignation

Good morning,

Please accept this email as my formal resignation as family outreach coordinator for woodman park school. My last day will be January 20th 2023.

Sincerely

Kelli McKenna

Kelli McKenna

Family Outreach Coordinator

Woodman Park School

**OFFICE OF THE SUPERINTENDENT
DOVER PUBLIC SCHOOLS
DOVER, NEW HAMPSHIRE**

TO: **DOVER SCHOOL BOARD**

DATE: January 9, 2023

MEMORANDUM: Nomination and Election of Teachers

In accordance with Chapter 189, Section 39 of the New Hampshire School laws of 1963, I hereby nominate the following persons for the designated positions for the 2022-2023 school year.

NAME	POSITION	SCHOOL	REPLACING	SALARY	TRACK
Slavitz, Jo	STEM Teacher	Dover Middle School	Jesslyn Mullett	\$79,015	MA+15, Step 17

**OFFICE OF THE SUPERINTENDENT
DOVER PUBLIC SCHOOLS
DOVER, NEW HAMPSHIRE**

TO: **DOVER SCHOOL BOARD**

DATE: January 9, 2023

MEMORANDUM: Nomination and Election of Paraprofessionals

In accordance with Chapter 189, Section 39 of the New Hampshire School laws of 1963, I hereby nominate the following persons for the designated positions for the 2022-2023 school year.

NAME	POSITION	SCHOOL	REPLACING	SALARY	TRACK
Pedraza, Juan Carlos	Paraprofessional	Dover High School	Open Position	\$17.05	C2, Step 4
Stansbury, Sarah (Sally)	Paraprofessional	Dover High School	Open Position	\$17.05	C2, Step 4

DOVER SCHOOL DISTRICT	POLICY CODE: ECD
DATE OF ADOPTION:	Page 1 of 4

FIRST READING – NEW POLICY

UNMANNED AIRCRAFT SYSTEMS - DRONES

A. Statement of Policy and Application.

The following policy applies to the extent not preempted by federal or state regulatory jurisdiction regarding unmanned aircrafts.

The School Board recognizes that a small, unmanned aircraft system (commonly known as a “UAS”, “UAV” or “drone”) may be a useful tool to enhance the instructional program and assist with district operations. However, the use of drones also poses unique risks, and potential injury or damage arising from malfunction, operator error, or intentional misuse. In order to avoid disruption and maintain the safety, security, and privacy of students, staff, visitors and neighbors, drone operation upon, over, or from any District property, or during any school activity or program, is prohibited except as authorized under this policy.

As used in this policy, “drone” or “UAS” means an aircraft weighing less than 55 pounds that is operated remotely without the possibility of direct human intervention from within or on the aircraft and the associated elements, including communication links and controls, required for the pilot to operate the aircraft safely and efficiently. See, e.g., 14 C.F.R. 107.3 definitions of “unmanned aircraft,” “small unmanned aircraft,” and “small unmanned aircraft system”. Unmanned aircraft exceeding 55 pounds are absolutely prohibited.

This policy has separate provisions for (1) instances where usage/instruction does not implicate compensation, and (2) when the operator, instructor, or other person may receive direct or indirect compensation relating to the drone usage. The first use is permitted under regulations of the Federal Aviation Administration (“FAA”) relative to recreational uses (including educational), and the second use is governed under FAA regulations (known as “Part 107”) pertaining to all other use of drones between .55 lbs (i.e., .25 kg) and 55 lbs. Any use other than recreational will require the drone operator to possess a Remote Pilot Certificate or Certificate of Exemption/Authorization (collectively “RPC/COA operator”) from the FAA.

B. Rules Applicable to All Drone Usage Over District Property.

Written permission from the Superintendent or the designee is required for any use of a drone on or over district property, or during any school activity or program. In all instances, it is the responsibility of the drone operator to be aware of, to understand, and to follow all applicable laws, FAA and other regulations, ordinances, School Board policies, and administrative rules. Any use or operation of a drone on, over, or from District property without express authorization or permission from the Superintendent or designee as provided in this policy shall be deemed a trespass and referred to law enforcement.

In determining whether to grant permission for the requested use of a drone, the Superintendent or designee shall consider the intended purpose of the activity, anticipated educational opportunities, and/or benefits to District operations. Permission granted by the Superintendent or designee shall be under such terms and conditions as they deem appropriate and may be revoked at any time for violations of

DOVER SCHOOL DISTRICT	POLICY CODE: ECD
DATE OF ADOPTION:	Page 2 of 4

applicable laws, regulations, ordinances, policies, District rules, or for any use the Superintendent or designee deems inappropriate. The Superintendent's decisions under this policy are final.

Without limiting the application of other such laws, regulations, ordinances, policies, or District rules, all drone users on or over District property shall comply with the following:

1. Fly only drones that are properly registered with the FAA (until 2023 registration must appear on exterior of drone, and proof of registration must be held by the operator, thereafter, every drone over .25kg will be required to be Remote ID enabled);
2. Fly below 400 feet and remain clear of surrounding obstacles;
3. Keep the aircraft within the visual line of sight at all times;
4. Do not fly in the dark or when weather conditions do not allow for 100% visual line of sight to the drone.
5. Remain clear of aircraft and do not interfere with manned aircraft operations;
6. Operators (or supervising teacher/employee/volunteer) must determine current restrictions that might apply to the flight location. Such up-to-date restrictions may be found through use of the FAA's free mobile/desktop app: B4UFLY;
https://www.faa.gov/uas/recreational_fliers/
7. Do not fly within five miles of an airport without prior approval from the airport;
8. Do not fly within the area of an emergency scene (fire, injury, etc.);
9. Do not fly over people other than those in the crew associated with drone operation. (RPC/COA operators may request permission from the Superintendent to fly over people consistent with FAA regulations.)
10. Do not fly over moving vehicles.
11. Follow the current NHIAA guidelines and regulations with respect to any NHIAA sanctioned activity;
12. Ensure the aircraft is limited to not more than 55 pounds;
13. Do not operate or fly a drone indoors;
14. Do not use the drone for hunting, fishing or trapping, or to surveil private citizens who are lawfully hunting, fishing or trapping;
15. A drone can only be used as authorized by the Superintendent or designee;
16. Use of a District owned UAS is limited to recreational, instructional and educational purposes only;
17. Any drone with camera, video, or voice recording capability shall not be used in any manner which infringes on the privacy rights of any other person(s);

DOVER SCHOOL DISTRICT	POLICY CODE: ECD
DATE OF ADOPTION:	Page 3 of 4

18. Immediately report any collision or accident involving injury, or damage to any property or injury, to the building principal, Police Department and, if required, to the FAA;
19. Use of a drone without permission or supervision may result in disciplinary action, or, when applicable, referral to law enforcement; and
20. Use of a UAS without following district guidelines, as well as federal and state laws and regulations, may result in disciplinary action or, when applicable, referral to law enforcement.

C. Use of Drones by Students or District Employees – “Recreational Operators”.

The Superintendent or designee may grant permission to recreational operators for the use of drones if the planned activity complements instructional or co-curricular activities.

Under FAA regulations, operation of a drone used for recreational purposes, with no compensation (direct or indirect) for the drone operator or owner fall within the category of hobby or recreational use. The recreational use regulations do not require recreational drone operators to obtain a RPC/COA, nor do they require formal rule waivers for certain operations otherwise restricted under 14 C.F.R. Part 107. However, recreational operators, including any student/employee/volunteer operating a drone who do not hold an RPC must complete any test or exam required by the FAA.

Student operation of a drone, whether owned by the District or not, is permitted only under the supervision of a district employee or approved volunteer as part of an authorized activity. Unless a supervising teacher, other district employee or volunteer holds a Remote Pilot Certificate or higher certification (“RPC”) issued by the Federal Aviation Administration, the teacher/employee/volunteer may only use or operate a drone incidental to student use. Permitted incidental use without an RPC may include, for example, regaining control of the drone following a student’s loss of control. A teacher/employee/volunteer without an RPC may not conduct any full flight demonstration, nor off-site practice flights using a District-owned UAS, since a teacher/employee/volunteer’s use must remain secondary and incidental to the student’s operation of the UAS at the time in order to maintain hobby/recreational status.

When operating a drone from or on District property, the operator and supervising teacher/employee/volunteer must be cognizant of District property boundaries and operate the drone only within those boundaries.

D. Operators Holding Remote Pilot Certification.

Except as permitted under section C of this policy, only persons who possess an RPC or higher certification may be approved for operation of a drone upon or over District property.

In order to obtain prior approval, and in addition to the requirements of paragraph B, above, the person making the request must complete a form and agreement approved by the Superintendent, which must include at a minimum:

DOVER SCHOOL DISTRICT	POLICY CODE: ECD
DATE OF ADOPTION:	Page 4 of 4

1. Information regarding the operator's RPC or other certificate;
2. A full description of the operation requested (e.g., flight location, date and time of the planned flight, anticipated duration, and purpose);
3. Whether any photos and/or video are expected to be taken and the nature of those photos and/or video;
4. Acknowledgement of understanding that any operator must maintain documentation of their flight mission (an available flight log) that includes where, when, and what the flight mission entailed at the time of the flight;
5. Acknowledgement of understanding and applicability of this Policy, and applicable state, federal and local laws, regulations and ordinances; and
6. An indemnity provision wherein the operator and/or the operator's employer agrees to indemnify, defend, and hold harmless the District relative to any property damage or personal injury caused by the drone, or its operation.

The operator shall also provide proof of insurance that meets liability limits as deemed appropriate by the Superintendent.

Policy History

New policy:

DOVER SCHOOL DISTRICT	POLICY CODE: EEA
DATE OF ADOPTION: DECEMBER 13, 2021	PAGE 1 OF 2

FIRST READING – REVISIONS

STUDENT TRANSPORTATION SERVICES

A. General Policy, Transportation Coordinator and Determination of Residency.

The District will make available transportation services to all regular education resident students in grades K-12 who live at least two miles from their assigned school.

The Superintendent or designee will fulfill the duties of Transportation Coordinator as described in this and other applicable Board policies.

Residency is determined under RSA 193:12. For children with parents/guardians residing in separate households, residency will be determined pursuant to RSA 193:12, I (a)(2) and, when applicable, parenting plans established under RSA 461-A. In such circumstances, the District is not required to provide transportation beyond the designated attendance area for the school to which the child is assigned, or beyond the geographical limits of the school district in which the child resides. Parents/guardians in such circumstances should contact the Superintendent's office with any questions or requests for special accommodations.

Pupils who attend chartered public or non-public schools shall be entitled to the same transportation privileges within the District as are provided for pupils in public school using the same routes and termination points as are established for students attending the District's schools. Drivers may not load or unload pupils at other than authorized bus stops.

The District shall also provide transportation to and pay transportation costs for all students who reside in the District and attend a regional career and technical education center, or who attend an alternative program at a regional career and technical education center or other comprehensive high school. The Superintendent is responsible for recovering such transportation costs per RSA 199-E:8.

B. Establishment and Appeal of Routes, Schedules and Stops

The Transportation Coordinator will establish bus routes, schedules and stops pursuant to Board policy EEAB. Routes will be developed annually and posted.

Parents who wish to request a change or exemption from any of the Board transportation policies, including bus routes or bus stops, may engage in the request and appeal process detailed in Policy EEAB.

C. Three-Tier Bus System

There will be a three-tier bus system whenever possible. Those students in kindergarten through grade 4 will ride together; students in grades 5 through 8 will ride together; and students in grades 9 through 12 will ride together. At times it will be necessary to combine tiers to address factors that affect the District's ability to safely and/or efficiently transport students. Parents will be officially notified by the District if that occurs.

Parents/guardians of kindergarten aged children (or other person as designated by the parent/guardian) are required to be waiting at the child's afternoon bus stop or the

DOVER SCHOOL DISTRICT	POLICY CODE: EEA
DATE OF ADOPTION: DECEMBER 13, 2021	PAGE 2 OF 2

child will not be released from the bus. The bus driver will return the child to their school until the parent/guardian or designated person can be contacted to pick up the child.)

D. ~~C.~~ Authorized Transportation Providers

The District authorizes students to be transported to school or school activities via school bus drivers, and to school activities via contracted carriers. See Policy EEAE for details.

All other authorized transportation of students must be in accordance with Policy EEAG.

E. ~~D.~~ Student Conduct on School Buses

Bus drivers have the responsibility to maintain orderly behavior of students on school buses and will report, in writing, misconduct to the student's Principal.

Student conduct while on District transportation is regulated in accordance with Board policy JICC, and any District or school rules implementing the same. See the District's School Bus Conduct Rules (administrative procedures JICC-R).

Students who violate regulations for student conduct within those policies may have bus riding privileges suspended. Such suspensions are in addition to other interventions or disciplinary consequences provided under the Student Code of Conduct and such other applicable Board policies and District or school rules and regulations. Parents/guardians may appeal transportation suspensions per Board policy JICC and accompanying administrative procedures.

Policy History:

Adoption: September 11, 2006

Revised: December 13, 2021

DOVER SCHOOL DISTRICT	POLICY CODE: EG
DATE OF ADOPTION:	Page 1 of 2

FIRST READING – NEW POLICY

DISTRICT COMMUNICATION PLAN

- A. Purpose. The Board’s objective is to improve internal and external communications by providing clarity and consistency in school communications amongst stakeholders. This policy will guide the creation of a District Communication Plan (“Communication Plan” or the “Plan”).
- B. Plan Preparation and Contents. The Board directs the Superintendent to prepare a Communications Plan that addresses at least the following:
1. Plan goals and general provisions - identifies the general goals of the Plan, identifies the multiple audiences/recipients of District communication, and identifies the available methods and modes of communication with some consideration of the pros and cons of each.
 2. Implementation – describes how components of the Plan will be implemented and will specify which staff members are responsible.
 3. Communication to Internal Stakeholders – describes how to best communicate general or specific information to staff, students, and volunteers.
 4. Communication to External Stakeholders – describes how to best communicate with external stakeholders (i.e., parents, the community, parent groups, other districts, etc.).
 5. Crisis Communications Plan – coordinates the Communication Plan to the relevant provisions of the District Crisis Prevention and Response Plan and site-specific Emergency Operations Plans prepared under Board policy EBCA.
 6. School Cancellations - outlines protocols for communicating a school day cancellation, delay, or early release due to inclement weather or other emergency reasons as provided by Board policy EBCD.
 7. Off-campus School activities - outlines how to best communicate incidents or emergencies that occur while students are off campus on field trips or travel sporting events (i.e., anywhere that students are transported by the District).
 8. Recommendations - outlines suggestions and recommendations relating to infrastructure or resources for future improvements to communication channels.
 9. Other - Such other information, recommendation and provisions the Superintendent, deemed appropriate.

Biennial Review and Update: The Superintendent and/or designee shall ensure the Communication Plans and all procedures and protocols adopted pursuant to this policy are reviewed no less than every two (2) years and updated as necessary. Copies of the updated Plan and procedures should be provided to the Board no later than the start of each school year.

DOVER SCHOOL DISTRICT	POLICY CODE: EG
DATE OF ADOPTION:	Page 2 of 2

Policy History

New policy:

DOVER SCHOOL DISTRICT	POLICY CODE: IHBG
DATE OF ADOPTION: NOVEMBER 8, 2021	PAGE 1 OF 4

FIRST READING - REVISIONS

HOME EDUCATION INSTRUCTION AND ACCESS TO CURRICULAR AND CO-CURRICULAR PROGRAMS

Home Education is an alternative to compulsory attendance at a public or private school and is an individualized form of instruction in accordance with New Hampshire RSA 193-A and Department of Education Rule Part 315 (Ed 315). Parents/guardians may establish a home education program for any child, including one who is an "educationally disabled child" as defined under RSA 186-C:2, I, whether or not such child is previously enrolled in a school of the District. When and how parents/guardians determine to commence a home education program, and other choices the parents/guardians make determine whether and the extent to which the District will have responsibilities relative to the home educated child(ren).

This policy is intended to help District personnel and home education families within the District understand those responsibilities based upon the family's choices. Nothing in this policy, however, should be understood to infringe upon the parent's/guardian's right under the applicable statutes or Department of Education rules.

A. Parent/Guardian Selection of a Participating Agency.

1. Selection of a Participating Agency.

One of the most significant decisions the parents/guardians make relative to a home education program is the selection of a "participating agency" for home education program notification and support. This decision will also largely govern the District's obligations during the home education program.

The parent/guardian decides which participating agency to select, from the following:

- a. the Commissioner of the Department of Education;
- b. the resident district Superintendent ("District"); or
- c. the head of a nonpublic school.

The selected participating agency shall work with the parents/guardians upon request to meet the essential requirements of a home education program as set out in RSA 193-A:4, I.

2. Changing Participating Agency. At any time, the parents/guardians may select a different, valid participating agency. To do so, the parents/guardians must provide notice to the new participating agency in the same manner as outlined in Section B.2, below.
3. District Obligations Relative to Selection of Participating Agency. If the selected participating agency is the resident district Superintendent, the District shall provide evaluation services as discussed in Section C, below.

If the resident district Superintendent is *not* selected as the participating agency, the District may, but is not obligated to provide evaluation services. **However, the District shall, "work with parents/guardians upon request to meet the requirements of [RSA 193-A:4]. (See RSA 193-A:4, II, emphasis added.)"**

DOVER SCHOOL DISTRICT	POLICY CODE: IHBG
DATE OF ADOPTION: NOVEMBER 8, 2021	PAGE 2 OF 4

B. Notices for Commencement of Home Education Program.

1. Notice For Students Withdrawing from District. State school attendance laws apply to each student unless and until a parent/guardian commences a home education program. Similarly, the District's attendance policies apply to all students enrolled in schools of the District.

Accordingly, when a parent/guardian of a child who is enrolled in a school of the District wishes to begin a home education program for the child, Ed Rule 315.05 (b) requires that on or before the date the home education program begins, the parent/guardian must advise the Superintendent of the child's withdrawal from the District. The notice of withdrawal may be made in person, via telephone, email or other writing, at the parent/guardian's election.

2. Written Notice of Program Required. In addition to the less formal notice required for a child being withdrawn from the District, RSA 193-A and Ed 315 both require that the parent/guardian provide written notice of the commencement of a home education program to the selected participating agency. The District only receives this notice if the parents/guardians are selecting the Superintendent as the participating agency.

The only information required in this written notice of commencement is listed in RSA 193-A:5, II: the names, addresses, and birth dates of all children who are participating in the home education program. The parents/guardians shall also provide contact information and update the notification information as necessary. If selected by the parents/guardians as the participating agency, the Superintendent of the resident district shall acknowledge receipt of the notification of commencement of home education within 14 days of receiving such notification, along with a request for any information required by RSA 193-A:5, II that was not included in the original notice.

3. No Annual Notice Required. Once established, the home education program remains in effect unless terminated pursuant Ed 315.06. The parent/guardian is *not* required to provide annual notification of continuation of a home education program.

C. Evaluation & Assessment.

Under RSA 193-A:6, II, parents/guardians are required to provide an annual educational evaluation for home educated children that documents "educational progress at a level commensurate with the child's age and ability." Both the statute and Ed 315.08 provide several options for parents/guardians to meet the statutory evaluation requirements, and the parents/guardians are free to select their preferred method.

1. Evaluation with Assistance from the District. If the District is selected as the participating agency, the District must provide evaluation services upon request of the parent/guardian. If the District is not selected as the participating agency, the District *may* aid in evaluation, but is not required to do so.

Parents/guardians seeking to utilize evaluation services through the District should contact the Superintendent's office as soon as practicable to ~~assure~~ **ensure** adequate time to prepare any necessary materials and accommodations.

DOVER SCHOOL DISTRICT	POLICY CODE: IHBG
DATE OF ADOPTION: NOVEMBER 8, 2021	PAGE 3 OF 4

While the parent/guardian may select any evaluation method outlined in RSA 193-A:6, II, as well as any other methods agreed to by the parent/guardian and the participating agency, two methods merit further note:

- a. State or Local Assessment Provided by the District. If the evaluation method is a state or local assessment provided by the District, the parent/guardian must notify the Superintendent in writing as soon as practicable to provide the District adequate time to prepare and obtain the testing materials and prepare any necessary accommodations. Under this election, the District will not charge a fee for providing or administering the test. Reasonable academic proficiency is deemed demonstrated if the composite results place the child at or above the fortieth percentile.
 - b. Portfolio Review. If the District is the selected participating agency, the parent/guardian may request the District to perform a portfolio review, for which the District may charge a fee.
 - c. Other "Valid Measurement Tool". When the Superintendent is the participating agency, the parent/guardian and Superintendent may mutually agree upon any other valid measurement tool(s). A non-exclusive list of examples may be found in Ed 315.08(e).
2. Evaluation Independent of the District. As outlined in RSA 193-A:6, II, the parent/guardian may collaborate with the participating agency to find a mutually agreed upon method of evaluation as described in Ed 315.08(d) – (f).

D. Reports and Records.

1. Parent/Guardian Requirements. RSA 193-A:6, I requires the parent/guardian to maintain a portfolio of records and materials relative to the home education program. The portfolio shall consist of a log which designates by title the reading materials used, and also samples of writings, worksheets, workbooks, or creative materials used or developed by the child. Such portfolio, **which at all times remains the property of the parent,** shall be preserved by the parent for 2 years from the date of the ending of the instruction.

Parents/guardians need only to provide the evaluation results/portfolio to the District to the extent necessary to demonstrate proficiency in order to participate in school programs, and co/extra-curricular activities as provided under RSA 193-A:6, III, and Ed 315.07(b). **See also Board policy JJJ-R.**

2. District Requirements.

- a. District as Participating Agency. On October 1 of each year, the Superintendent shall notify the Commissioner of the number of children for whom the Superintendent was selected as a participating agency ~~in a home education program~~ since the previous year's report.

The District should maintain a record of a student's enrollment and withdrawal from the school in the same manner as it would for a student transferring to another district. The District should maintain record of its status as participating agency for as long as it holds that status. While the parent/guardian keeps any portfolios and

DOVER SCHOOL DISTRICT	POLICY CODE: IHBG
DATE OF ADOPTION: NOVEMBER 8, 2021	PAGE 4 OF 4

assessments conducted outside the District, the District should maintain record of any involvement it has in assessments as it would for any other student.

- b. District Not as Participating Agency. The District should maintain a record of the student's enrollment and withdrawal from the school in the same manner as it would for a student transferring to another district.

E. Re-enrollment into the School District and Notice of Termination of Home Education Program.

Parents/guardians deciding to re-enroll their children into the school district following a period of home education will make arrangements with the Principal for an evaluation to determine appropriate placement in the District's program. Placements will be consistent with Board policy JJJ JG governing home education and other non-enrolled district student program placements and are subject to the same appeal process.

Parents should be attentive that when re-enrolling a student, there may be discrepancies between the ~~home schooling~~ home education level of achievement and the scope and sequence of the District's curriculum.

Also, in the event that a parent/guardian terminates a home education program, the parent/guardian is required under RSA 193-A:5, III to provide written notice within 15 days of the termination to either the N.H. Commissioner of Education, the resident district superintendent, or the non-public school principal.

F. Graduation/Diplomas.

The School Board will not award certificates or diplomas to home educated students. Students must enter the regular school program and complete all necessary graduation requirements of the District and the state to be eligible for a certificate or diploma.

G. Participation in School Curricular and Co/Extra-curricular Activities.

~~Regulations regarding the participation of home education students (as well as students of nonpublic or of public charter schools) in District curricular and co/extra-curricular programs are found in Administrative Procedures IHBG R. Consistent with RSA 193:1 c, any regulations shall not be more restrictive for nonpublic or home educated pupils than they are for students enrolled in the District.~~

Information regarding the participation of home education students (as well as students of nonpublic or of public charter schools) in District curricular and co/extra-curricular programs is found in Board policy JJJ.

Policy History

Policy Adopted January 14, 2013

Policy Revised: November 8, 2021

DOVER SCHOOL DISTRICT	POLICY CODE: IHBG-R
DATE OF ADOPTION: 5/12/14	PAGE 1 OF 2

FIRST READING – WITHDRAW

PARTICIPATING IN PUBLIC SCHOOL ACTIVITIES BY HOME EDUCATED AND NONPUBLIC SCHOOL PUPILS

~~The Board recognizes the right of parents to home educate their children consistent with the provisions RSA 193-A or to send their children to a nonpublic school. The Board also recognizes the right of home educated pupils or pupils attending nonpublic schools to have access to curricular courses and co-curricular programs offered by the District. Access to such programs shall be consistent with the provisions of RSA 193:1-e and these administrative regulations.~~

Participation in Curricular Courses

~~Requests by home educated or nonpublic school pupils for participation in curricular courses shall be made in writing by the parent/guardian to the building principal. The following criteria and conditions are established:~~

- ~~1. The curricular course is developmentally and academically appropriate for the pupil.~~
- ~~2. All course prerequisite requirements are met.~~
- ~~3. Transportation to and from school generally shall not be provided. The principal may make an exception to this condition based on his/her review of all pertinent circumstances. The principal's decision shall be final.~~
- ~~4. Pupils participating in curricular courses are expected to maintain punctual attendance and complete all required coursework, homework, exams, etc. as established by the teacher or instructor.~~
- ~~5. The parent/guardian may be required to provide proof of prior course work to establish academic appropriateness and/or to establish that all academic prerequisites have been met.~~
- ~~6. If the pupil is taking the course for credit or grade, such credit or grade will be granted only after the completion of the class.~~
- ~~7. Requests for participation that are received after class schedules have been made will be granted only if there is space available.~~
- ~~8. Requests for the related services including, but not limited to, physical therapy, occupational therapy, speech therapy, counseling, psychological, guidance, and/or special education services shall generally be denied. If a dispute arises between the parent/guardian and this District as to the pupil's right to these services, the building principal shall inform the Superintendent, who shall consult the District's attorney for a legal opinion.~~

Participation in Extra-Curricular Activities

~~Requests by home educated or nonpublic school pupils for participation in extra-curricular activities shall be made in writing by the parent/guardian to the building principal. Extra-curricular activities include, but are not necessarily limited to field trips,~~

DOVER SCHOOL DISTRICT	POLICY CODE: IHBG-R
DATE OF ADOPTION: 5/12/14	PAGE 2 OF 2

~~excursions, athletics (including intramurals), band, chorus, clubs, organizations, school dances, and others.~~

~~The following criteria and conditions are hereby established:~~

- ~~1. The parent/guardian must provide prior written permission for participation.~~
- ~~2. The participating pupil agrees to abide by all Board policies relative to student code of conduct and eligibility.~~
- ~~3. Participation in the activity is developmentally appropriate for the pupil.~~
- ~~4. The building principal may ask the parent/guardian to chaperone an event.~~
- ~~5. Coaches, teachers and group/club supervisors may establish their own rules relative to participation, attendance, and expectations, provided such rules are not contrary to this Appendix or its corresponding policy. Participating home educated and nonpublic school pupils are expected to abide by those rules as well.~~
- ~~6. Home educated or nonpublic school pupils may be required to provide proof of a recent physical examination from their physician for participation in athletic activities, consistent with other board policies relative to athletic participation.~~

Use of School Texts and Library Materials

~~Home educated and nonpublic school pupils will be permitted to use the school library, borrow school texts and borrow library materials under the same conditions and rules as pupil enrolled in the District.~~

DOVER SCHOOL DISTRICT	POLICY CODE: IKFC
DATE OF ADOPTION: SEPTEMBER 10, 2018	PAGE 1 OF 2

FIRST READING

ALTERNATIVE DIPLOMA POLICY

ALTERNATIVE DIPLOMA FOR STUDENTS WITH SIGNIFICANT COGNITIVE DISABILITIES

- A. PURPOSE.** The purpose of this policy is to meet the requirements of the federal Every Student Succeeds Act ("ESSA") to establish and allow the awarding of a District Alternate Diploma to certain students with the most significant cognitive disabilities.
- B. INTRODUCTION.** Under ESSA, states may adopt alternate content standards and alternate assessments for students with the most significant cognitive disabilities. In states that have adopted such alternative content standards, ESSA allows local school boards to adopt policies allowing certain students with significant cognitive disabilities the ability to earn an Alternate Diploma based on the alternative content standards.

An Alternate Diploma provides students who may have ordinarily earned certificates of attendance, or completion under New Hampshire Administrative Rule Ed. 306.27(q), with the option to earn a diploma.

New Hampshire has adopted Dynamic Learning Maps (DLM) as an alternate assessment tool. The DLM assessment measures yearly student progress and provides independent standards which align with the NH Statewide Assessment.

Accordingly, this policy authorizes the District to award an Alternate Diploma in accordance with the below requirements and conditions.

C. ELIGIBILITY

Consistent with ESSA, the Alternate Diploma may be awarded to students who:

1. Have significant cognitive disabilities;
2. Have a current Individualized Education Program ("IEP"); and
3. Participate in the state authorized alternate assessment (currently DLM).

The Alternate Diploma is NOT available to students without IEP's, including students with Section 504 plans.

- D. DETERMINATION OF AWARD.** The determination to award the Alternate Diploma is the responsibility of the student's IEP team, including the student's parent(s)/guardian(s). The IEP team's consideration of the appropriateness of an Alternate Diploma should be included in transition planning beginning at age sixteen (16). Details of this decision shall be included in the student's IEP transition plan in accordance with Ed. 1109.03.

E. TIME OF AWARD

DOVER SCHOOL DISTRICT	POLICY CODE: IKFC
DATE OF ADOPTION: SEPTEMBER 10, 2018	PAGE 2 OF 2

The student may choose (individually or through the IEP team) to receive the Alternate Diploma at one (1) of three (3) times:

1. At graduation with common age peers;
2. At the conclusion of the student's IEP; or
3. Upon reaching age ~~twenty-one (21)~~ **twenty-two (22)**.

If the student participates in the traditional graduation ceremony, the student will be included in the graduation program with no difference in listing from ~~his/her~~ **their** peers awarded a regular diploma.

F. EFFECT OF AWARD AND CONTINUED ELIGIBILITY

1. Under 34 CFR 300.102 (a)(3), the awarding of any document other than regular high school diploma shall not terminate a child's eligibility for a free and appropriate public education ("FAPE"). Accordingly, earning an Alternate Diploma does not end a student's eligibility for special education services. Rather, students who have earned the Alternate Diploma, and are otherwise eligible for special education services, may continue to receive such services and may continue working towards meeting the requirements for the regular high school diploma.
2. Alternate Diplomas awarded under this policy are counted in the state graduation rate, while certificates of attendance or equivalency are not.

G. IMPLEMENTATION. The Superintendent, with the assistance of the ~~Assistant Superintendent~~ **Director** of Student Services, is directed to establish and make available procedures and administrative rules to implement this policy.

Legal References:

~~20 U.S.C. §7801 (23) — Every Student Succeeds Act (§ 8101(a)(23))~~
~~34 CFR 300.102 (a)(3); 300.43; and 300.320(b)~~
~~RSA 193-E — Adequate Public Education~~
~~Ed 306.27(q)(4) — Minimum Standards/High School Requirements/Equivalency Diplomas~~
~~Ed 1109.03 — When and IEP is in Effect...Transition Services~~

DOVER SCHOOL DISTRICT	POLICY CODE: EBBD
DATE OF ADOPTION: December 13, 2010	PAGE 1 OF 1

SECOND READING - REVISIONS

INDOOR AIR QUALITY & WATER QUALITY

- A. **Indoor Air Quality.** In order to ensure that all school buildings have adequate indoor air quality, the Board directs the Superintendent **or Superintendent's designee** to address methods of minimizing or eliminating emissions from buses, cars, delivery vehicles, and other motorized vehicles. The Superintendent **or designee** may delegate the implementation of these methods to building principals. The Board encourages the Superintendent **or designee** to utilize methods and recommendations established by various State agencies.

In addition to addressing methods eliminating emissions, building principals are directed to annually investigate, **and report to the Superintendent or designee** air quality in their respective school buildings using a checklist provided by the New Hampshire Department of Education.

In support of this policy, the Superintendent is authorized to establish regulations and/or administrative rules necessary to implement anti-idling and clear air measures aimed at improving indoor air quality.

- B. **Water Quality and Access.** The Board directs the Superintendent or designee to take **measures to limit lead exposure in school drinking water and ensure compliance with RSA 485:17-a, III, and consistent with regulations and guidance of the N.H. Departments of Environmental Services and of Education.**

Water stations in school buildings shall be installed in accordance with Ed Rule 321.18(h) relative to the number of drinking fountains required.

The Superintendent or designee will make recommendations to the Board for any modifications that involve expenditures greater than \$10,000.

Legal References:

~~RSA 200:11-a, Investigation of Air Quality~~

~~RSA 200:48, Air Quality in Schools~~

Policy History

New policy: September 2010

**Donation Request List for Approval
January 9, 2023 School Board Meeting**

School	Group Donating	Value	Items/Service	Purpose
DMS	GYK Antler	\$5,000.00	Monetary	To purchase school supplies to be used in the new common areas in each grade level wing.



**DOVER HIGH SCHOOL
AND
REGIONAL CAREER TECHNICAL CENTER**



PETER DRISCOLL
Principal
p.driscoll@dover.k12.nh.us

25 ALUMNI DRIVE
DOVER, NEW HAMPSHIRE 03820-4365
(603) 516-6900 Fax (603) 516-6926

KORI KENNEDY
Director of Career Technical Education
k.kennedy@dover.k12.nh.us

ROBIN LYNDES
Dean of Bellamy Academy
r.lyndes@dover.k12.nh.us

LINDA MADDEN
Dean of Student Services
l.madden@dover.k12.nh.us

VALERIE WEST
Dean of Instruction
v.west@dover.k12.nh.us

KIMBERLY STEPHENS
Dean of Students
k.stephens@dover.k12.nh.us

THOMAS WALDRON
Dean of Students
t.waldron@dover.k12.nh.us

January 3, 2023

Dear Dover School Board Members,

Dover High School and Regional Career Technical Center would like to request Thursday, June 8, 2023 as the graduation date for the Class of 2023. The event will be held on Dunaway Field with a rain date of Friday, June 9, 2023. Students and faculty have begun preparations and are looking forward to the culminating event of our student's careers at Dover High School.

Sincerely,

Peter Driscoll
Dover High School Principal

DOVER SCHOOL DISTRICT
Condition of Accounts - January 9, 2023

DISTRICT-WIDE Expenditures						
Account	Description	Budget	YTD Transactions	Balance	Encumbrance	Budget Balance
1100	REGULAR EDUCATION PROGRAMS	\$ 26,112,482	\$ 10,038,235	\$ 16,074,246	\$ 14,850,607	\$ 1,223,639
1200	SPECIAL EDUCATION PROGRAMS	\$ 15,885,300	\$ 6,913,997	\$ 8,971,303	\$ 9,287,466	\$ (316,163)
1300	VOCATIONAL EDUCATION PROGRAMS	\$ 2,426,352	\$ 919,743	\$ 1,506,610	\$ 1,236,908	\$ 269,701
1400	OTHER EDUCATIONAL PROGRAMS	\$ 730,524	\$ 288,348	\$ 442,176	\$ 327,109	\$ 115,068
1600	ADULT/CONTINUING EDUCATION PROGRAMS	\$ 238,851	\$ 130,418	\$ 108,433	\$ 117,974	\$ (9,541)
2100	SUPPORT SERVICES - Students	\$ 5,100,085	\$ 1,891,816	\$ 3,208,269	\$ 2,894,740	\$ 313,529
2200	SUPPORT SERVICES - Instructional Staff	\$ 1,371,909	\$ 578,088	\$ 793,821	\$ 477,403	\$ 316,418
2300	SUPPORT SERVICES - General Admin.	\$ 1,530,897	\$ 1,321,304	\$ 209,593	\$ 728,643	\$ (519,050)
2400	SUPPORT SERVICES - School Admin.	\$ 3,286,486	\$ 1,629,515	\$ 1,656,970	\$ 1,560,372	\$ 96,599
2600	SUPPORT SERVICES - Operation Maint/Plant	\$ 5,585,201	\$ 2,418,961	\$ 3,166,241	\$ 2,855,946	\$ 310,295
2700	SUPPORT SERVICES - Student Transportation	\$ 3,837,938	\$ 1,533,579	\$ 2,304,359	\$ 2,882,742	\$ (578,383)
2800	SUPPORT SERVICES - Centralized Services	\$ 1,506,210	\$ 836,680	\$ 669,530	\$ 630,831	\$ 38,699
2900	SUPPORT SERVICES - Other	\$ 24,342	\$ 5,726	\$ 18,616	\$ -	\$ 18,616
5200	FUND TRANSFERS OUT	\$ 339,573	\$ -	\$ 339,573	\$ 339,573	\$ -
47190	SCHOOL DEBT - Principal & Interest	\$ 6,362,322	\$ 144,333	\$ 6,217,989	\$ 6,217,989	\$ 1
TOTAL GENERAL FUND EXPENDITURES:		\$ 74,338,473	\$ 28,650,741	\$ 45,687,732	\$ 44,408,305	\$ 1,279,427
TOTAL FOOD SERVICES EXPENDITURES:		\$ 1,650,000	\$ 863,521	\$ 786,479	\$ 865,884	\$ (79,405)
TOTAL FEDERAL, STATE, AND LOCAL SR FUND EXPENDITURES:		\$ 14,556,922	\$ 2,175,767	\$ 12,381,155	\$ 2,105,568	\$ 10,275,587
Summarized Condition of District Expenditures:		\$ 90,545,395	\$ 31,690,030	\$ 58,855,365	\$ 47,379,757	\$ 11,475,608

DISTRICT-WIDE Revenue						
Account	Description	Budget	YTD Transactions	Balance	Encumbrance	Budget Balance
01311.3410	TUITION - REGULAR FROM PARENTS	\$ -	\$ -	\$ -	\$ -	\$ -
01314.3390	TUITION - SUMMER SCHOOL, ELEME	\$ -	\$ -	\$ -	\$ -	\$ -
01314.3390	TUITION - SUMMER SCHOOL, DHS	\$ -	\$ -	\$ -	\$ -	\$ -
01321.3390	TUITION - OTHER NH DISTRICTS	\$ 40,417	\$ 27,450	\$ 12,967	\$ -	\$ 12,967
01321.3390	TUITION - BARRINGTON	\$ 2,801,505	\$ 752,935	\$ 2,048,570	\$ -	\$ 2,048,570
01321.3390	TUITION - NOTTINGHAM	\$ 1,644,988	\$ 577,689	\$ 1,067,299	\$ -	\$ 1,067,299
01321.3390	TUITION - PRESCHOOL PROGRAM	\$ 10,000	\$ 6,176	\$ 3,824	\$ -	\$ 3,824
01321.3390	TUITION - BELLAMY ACADEMY	\$ 146,775	\$ 145,116	\$ 1,659	\$ -	\$ 1,659
01322.3390	TUITION - SPED AIDES	\$ 285,000	\$ 156,566	\$ 128,434	\$ -	\$ 128,434
01323.3390	TUITION - CTE-NH DISTRICTS	\$ 135,000	\$ -	\$ 135,000	\$ -	\$ 135,000
01333.3390	TUITION - CTE-OUT OF STATE DIST	\$ 35,000	\$ -	\$ 35,000	\$ -	\$ 35,000
01420.3410	ATHLETIC TRANSPORTATION DMS	\$ 30,000	\$ 13,760	\$ 16,240	\$ -	\$ 16,240
01420.3410	ATHLETIC TRANSPORTATION DHS	\$ 104,000	\$ 56,630	\$ 47,370	\$ -	\$ 47,370
01990.3599	OTHER LOCAL REVENUE DW	\$ 38,000	\$ -	\$ 38,000	\$ -	\$ 38,000
03190.3700	STATE ADEQUATE EDUCATION GRANT	\$ 12,206,933	\$ 2,441,387	\$ 9,765,546	\$ -	\$ 9,765,546
03210.3700	SCHOOL BUILDING AID	\$ 389,462	\$ 194,731	\$ 194,731	\$ -	\$ 194,731
03230.3700	SPECIAL EDUCATION AID (CATASTROPHIC AID)	\$ 1,285,000	\$ -	\$ 1,285,000	\$ -	\$ 1,285,000
03241.3700	CTE TUITION AID	\$ 431,092	\$ -	\$ 431,092	\$ -	\$ 431,092
03242.3700	CTE TRANSPORTATION AID	\$ 3,000	\$ -	\$ 3,000	\$ -	\$ 3,000
03290.3700	OTHER RESTRICTED STATE AID	\$ 2,840	\$ 45,270	\$ (42,430)	\$ -	\$ (42,430)
03290.3700	OTHER RESTRICTED STATE AID - SAFE REV	\$ 109,893	\$ -	\$ 109,893	\$ -	\$ 109,893
04210.3599	INDIRECT COST ALLOCATION	\$ 110,000	\$ 19,422	\$ 90,578	\$ -	\$ 90,578
04220.3599	ABE ALLOCATION	\$ 43,000	\$ -	\$ 43,000	\$ -	\$ 43,000
04580.3311	MEDICAID DISTRIBUTION	\$ 200,000	\$ 73,820	\$ 126,180	\$ -	\$ 126,180
05251.3918	FUND TRANSFERS IN	\$ 250,000	\$ -	\$ 250,000	\$ -	\$ 250,000
TOTAL GENERAL FUND REVENUE:		\$ 20,301,905	\$ 4,510,953	\$ 15,790,952	\$ -	\$ 15,790,952
TOTAL FOOD SERVICES FUND REVENUE:		\$ 1,650,000	\$ 452,679	\$ 1,197,321	\$ -	\$ 1,197,321
TOTAL FEDERAL, STATE, AND LOCAL SR FUND REVENUE:		\$ 14,520,287	\$ 742,451	\$ 13,777,837	\$ -	\$ 13,777,837
Summarized Condition of District Revenue:		\$ 36,472,192	\$ 5,706,083	\$ 30,766,110	\$ -	\$ 30,766,110

	Budget	Actual + Enc
General Fund Supporting Revenue Total:	\$ 20,301,905	\$ 4,510,953
State Wide Property Tax:	\$ 5,076,041	\$ 5,076,041
Local Property Tax:	\$ 48,963,367	\$ 48,963,367
TOTAL GF Revenue:	\$ 74,341,313	\$ 58,550,361
TOTAL GF Expenditure:	\$ (74,338,473)	\$ (73,059,046)
Ending GF Fund Balance:	\$ 2,840	\$ (14,508,686)
TOTAL FS Revenue:	\$ 1,650,000	\$ 452,679
TOTAL FS Expenditures:	\$ (1,650,000)	\$ (1,729,405)
Ending FS Fund Balance:	\$ -	\$ (1,276,726)
TOTAL Other SR Fund Revenue:	\$ 14,520,287	\$ 742,451
TOTAL Other SR Fund Expenditures:	\$ (14,556,922)	\$ (4,281,335)
Ending Grant Fund Balance:	\$ (36,635)	\$ (3,538,885)



DOVER SCHOOL DISTRICT

EMPOWERING ALL LEARNERS!

Monday, January 9, 2023

SUPERINTENDENT REPORT

The Superintendent's Board Report purpose is to: (1) inform the Board on my position and recommendations pertaining to Board meeting agenda items; (2) inform the Board of significant issues as they relate to the Board; and (3) inform the Board of informational items pertaining to the Dover School District.

BOARD AGENDA ITEMS

F. **PUBLIC HEARING:** \$5,000 donation from GYK Antler to be used to purchase school supplies in the new common areas in each grade level wing. (**Note:** Action on accepting the donation will occur during "New Business".)

G. **CONSENT AGENDA**

2. **Resignations/Retirements** – I recommend the approval of the resignations and retirements presented.
3. **Leaves of Absence** – None
4. **Job Shares** - None
5. **Nominations** -
 - a. **DTU Nomination** – I recommend the Board approve the nomination presented.
 - b. **DPA Nominations** – I recommend the Board approve the nominations presented.
6. **Extended Trips** – None
7. **Donations** – (Public Hearing Donation Only – Action Taken During "New Business")

H. **STUDENT REPORT:**

I. **POLICY – CHANGES – PROPOSALS:**

1. **ECD – Unmanned Aircraft Systems-Drones – New Policy, First Reading:** NHSBA created sample policy ECD at the request of member districts. The sample includes provisions for several types of drone usage implicating different FAA regulations and standards (e.g., educational, extra-curricular, third party recreational, third party hired, etc.). Boards could modify the statute to include some categories of usage, and exclude others, but in all events the drones and drone operation must meet FAA requirements.
2. **EEA – Student Transportation Services – Revised Policy, First Reading:** The policy is being revised to reflect the three-tier bus system whenever possible. Those students in kindergarten through grade 4 will ride together; students in grades 5 through 8 will ride together; and students in grades 9 through 12 will ride together. At times, it will be necessary to combine tiers to address factors that affect the District's ability to safely and/or efficiently transport students. Parents/guardians will be officially notified by the District if that occurs.
3. **EG – District Communication Plan – New Policy, First Reading:** NHSBA created sample policy EG to provide guidance on the creation of a communications plan to help guide school administrators in providing information to stakeholders. The policy indicates areas that Boards may require the Superintendent or other personnel to include in a communication plan. NHSBA also created a technical advisory document, EG-R, to supplement this policy.
4. **IHBG – Home Education Instruction and Access to Curricular and Co-Curricular Programs – Revised Policy, First Reading:** Revised IHBG to reflect passage of HB 1663 by (a) adding language in paragraph D.1 (codified

at RSA 193-A:6, I) reiterating that parents own the home educated child's portfolio; and (b) changing language of paragraph G (re: programs and activities) to merely redirect to policy JJJ for the substantive standard. In conjunction with that change to IHBG, NHSBA also revised related policy JJJ, and recoded (with revisions) former IHBG-R (sample administrative guidelines relating to home educated and non-public students participation in district programming and activities) as JJJ-R. See September 2022 revision notes to sample JJJ for more information.

Added language to paragraph A.3 reflecting the district's continuing duties under RSA 193-A:6, III if requested by the parent/guardian.

5. **IHBG-R – Participation in Public School Activities by Home Educated, and Non-Public School Pupils – Withdraw, First Reading:** NHSBA has revised and recoded former sample procedure IHBG-R with new code JJJ-R, which better aligns with the respective content of sample policies IHBG and JJJ. See also revision notes below for IHBG, JJJ and JJJ-R.
6. **IKFC – Alternate Diploma Policy – Revised Policy, First Reading:** NHSBA revised sample policy IKFC to reflect 2022's SB 394 and HB 1513, which both amend the definition in RSA 186-C:2 of "child with a disability" to include such students until they reach age 22.

J. POLICY ADOPTION:

1. **EBBD – Indoor Air Quality and Water Quality – Revised Policy, Second Reading:** NHSBA revised sample policy EBBB to add section II on Water Quality and Access reflective of HB 1421 (2022 N.H. Laws Ch. 325), which seeks to limit exposure to lead in drinking water and requires schools to install compliant water bottle filling stations or to test and remediate all water outlets in the facility. **Recommendation:** I recommend the Board act to approve Policy EBBB.

K. RESOLUTIONS: None

L. OLD BUSINESS: None

M. NEW BUSINESS:

1. **GYK Antler Donation** - GYK Antler Donation of \$5,000 will be used to purchase school supplies in the new common areas in each grade level wing. I recommend the Board accepts the donation.
2. **Dover High School Class of 2023 Graduation Date Request** – Mr. Driscoll is requesting Thursday, June 8, 2023, as the graduation date for the Class of 2023. The ceremony will take place at Dunaway Field. The requested rain date for the event is Friday, June 9, 2023. I recommend the Board approve the requested dates.
3. **Fiscal Year 2024 Budget Adoption** – Mr. Limanni will provide an overview of the FY24 budget. The budget reflects the new positions as presented at the January 4th FY24 Budget Workshop. I recommend the Board approve the FY 24 Budget. (**Note:** If additional time is needed, Tuesday, January 17th has been reserved for a Special Meeting at 6 p.m.)
4. **Condition of Accounts** - Michael Limanni, Business Administrator, will review the condition of accounts with the Board.

N. SUBMISSION AND PAYMENT OF BILLS

O. SUPERINTENDENT'S REPORT

SUPERINTENDENT DECEMBER 2022 WEEKLY REPORTS

▪ Weekly Review for Monday, November 28 through Friday, December 2

Students have completed fifty-nine instructional days.

Dover High School has qualified to play on season 41 of the academic game show, Granite State Challenge. A team of students from your school, coached by Tim Elliott, competed with 30 high schools from across New Hampshire to secure one of 18 spots at the Granite State Challenge Super Saturday qualifying event held at Plymouth Regional High school on Saturday, November 19. Fourteen teams qualified based on their scores on a 100-question written test, which they took as a team. Four additional teams were selected as wildcard teams. The wildcard teams will play in two non-televised games on Saturday, December 17 at NHPBS in Durham.

GRANITE STATE CHALLENGE gives academically talented students a platform to receive the same accolades and recognition and generate school spirit in the same manner as their athletic peers; develops and fosters good relations with participant schools, teachers, and students; introduces viewers to a representative sample of the future of New Hampshire; and serves as an educational resource for schools, parents, and students.

You can find a full listing of the qualifying teams on the Granite State Challenge [website](#).

Meetings this week included:

- ✓ Weekly SAU Directors Meeting
- ✓ Meeting with Chris Parker and Libby Simmons on future road proposal
- ✓ 2023-2024 Academic Calendar Meeting
- ✓ DAA Negotiations Meeting
- ✓ School Board Executive Session
- ✓ Board FY24 Budget Workshop
- ✓ CTE Student Focus Group
- ✓ SAU Cabinet Meeting
- ✓ Board Chair Meeting
- ✓ DMHA Monthly Meeting
- ✓ Woodman Park School Learning Leaders Chat
- ✓ Monthly Conferences with Kori Kennedy and Patty Driscoll
- ✓ Curriculum Advisory Council Meeting
- ✓ DHS Student Focus Group
- ✓ PHAC Monthly Meeting
- ✓ Site Visits – Garrison School, Frances G. Hopkins School, Woodman Park School, Dover Middle School, and Dover High School - CTE

▪ Weekly Review for Monday, December 5 through Friday, December 9

Students have completed sixty-three instructional days.

The Board continues to move forward in the development of the FY24 Budget. On Wednesday, the Board had the opportunity to have a joint meeting with the City Council. The meeting included an overview of the Hanover Research Benchmarking of Teacher Salaries, overview of the tax cap, and general review of the FY24 budget.

On Wednesday, Dover Middle School was awarded an assembly by the New Hampshire Lottery through a Facebook nomination and lottery draw featuring *Chaos and Kindness*. Dover Middle School was also awarded a

\$5,000 donation. The assembly was one filled with energy, enthusiasm, and fun. The assembly focused on kindness, respect, and caring for others.

On Thursday, Dover High School was one of the schools in New Hampshire targeted for a “hoax armed intruder.” The Dover Police Department is to be commended on their immediate response and management of the incident. Peter Driscoll, Dover High School Principal, is to be commended on his management of the incident at the school level. A meeting was scheduled with the Dover Police Department to debrief on the incident.

Dover Elementary Schools and Dover Middle School held parent/teacher conferences on Thursday evening and Friday. Dover High School had a professional development day on Friday.

Meetings this week included:

- ✓ Weekly SAU Directors Meeting
- ✓ School Board Budget Workshop
- ✓ Site visits – Frances G. Hopkins School, Woodman Park School, and Garrison School
- ✓ Dover Middle School’s Chaos and Kindness Assembly
- ✓ Weekly SAU Cabinet Meeting
- ✓ Tech Integration Meeting
- ✓ Meeting with Michael Kennedy on Sheraton Proposal
- ✓ Debriefing with Hanover Research
- ✓ Monthly Strafford Learning Center Board of Directors Meeting
- ✓ Leadership Team Meeting on FY24 Budget
- ✓ Monthly Conferences – Peter Driscoll
- ✓ Meeting with Lisa Dillingham on FY24 Budget

■ **Weekly Review for Monday, December 12 through Friday, December 16**

Students have completed sixty-eight instructional days.

The Dover Middle High School music programs are to be commended on the quality of the December 14th joint choral concert and the December 15th joint instrumental concert. It is a wonderful experience to see and hear the Dover students performing on stage.

On December 15, Garrison Principal Beth Dunton was recognized by the Granite YMCA at their 168th Annual Meeting for her outstanding support of the YMCA Before and After School Program located at Garrison School. I had the opportunity to attend the event with Beth.

The CIA Co-Directors, CTE Director, and I met with Carolyn Eastman, NH Learning Initiative Consultant, to review the progress on the development of the Portrait of a Learner (POL) and to review and detail the upcoming steps. Focus groups have been held with students, businesses, and community leaders. Surveys have been completed with parents/guardians and teachers. Students will be surveyed in January. From the surveys and focus groups, several parents/guardians, businesspeople, and students have expressed being involved further in the process. The meeting will be convened in January to bring these individuals together to seek additional observations and feedback. The high school POL feedback survey will be administered in January.

On Friday, winter weather arrived in all its glory. This was a good run through for the communication system between districts and the decision-making process. Barrington School District reversed their decision and decided not to have school and not to transport high school students. Dover was requested to communicate this to their Barrington students which was completed moments after we received the request.

Christine Boston, Kiley Hemphill, Jen Krans, Siobhan Mehalek, Valerie West, Lindsay Dube, and Micaela Demeter attended a meeting on Divisive Concepts & RTL Discussion at Winnacunnet High School facilitated by Dr. David

Hobbs. It was an informative conversation that provided further insight to different approaches to work through related issues.

Christine Boston and I facilitated a Learning Leaders Chat with the DMS staff. From our perspective it was a productive session. It provided us with deeper insights into the issues and provided potential solutions for our consideration.

FY24 budget work continues.

Additional meetings this week included:

- ✓ Dover Chamber of Commerce – Government Affairs Committee Meeting
- ✓ Weekly SAU Directors Meeting
- ✓ Meeting with Michael Miller and RJ Gibbons of the Sheraton Portsmouth Harborside Hotel with Kori Kennedy
- ✓ Monthly Leadership Team Meeting
- ✓ Weekly SAU Cabinet Meeting
- ✓ Weekly Board Chair & Vice Chair Meeting
- ✓ WPS Student Focus Group
- ✓ Monthly Conference – Kim Lyndes
- ✓ Southeasters Superintendent Meeting – Portsmouth
- ✓ DMS Learning Leaders Chat

■ **Weekly Review for Monday, December 19 through Friday, December 23**

Students have completed seventy-two instructional days.

On Monday, the District received notice that Richard Harris, a twenty-year veteran paraeducator, had died. Rich was supportive and invested in the success of the students he served. He took an active role in the Dover High School community. His commitment and passion for his students was admirable. He will be missed.

The School Board had their third FY24 Budget Workshop focusing on staffing and identifying positions recommended by administration to move forward with redistribution of current FTEs so new positions are cost neutral.

Christine Boston and I reviewed feedback received from the Equity Vision Keepers Committee. Revisions have been made in the plan based on the feedback and will be reviewed by the Vision Equity Keepers on January 19. As we go deeper into the plan, the scope of the work of the first-year plan is a multiple year plan. The Equity Vision Keepers will be asked to identify priorities in the plan from their perspective.

The monthly Elementary Principal Learning Guidance Team Meeting was held. The meeting was productive helping to coordinate and align efforts as well as improving communication as it relates to teaching and learning at the administrative level.

The second session of negotiation conversations was held with the DAA. The next session is scheduled for Wednesday, January 11.

On Tuesday, I had the opportunity to meet with the Hanover Research Team. I requested they provide additional information on their methodology.

Throughout the week, there have been conversations with Tim Koumrian, Nottingham Superintendent, pertaining to the Nottingham Tuition Agreement. The Nottingham Board has requested a one-year extension of the current agreement. Michael Limanni has used the current agreement in his revenue calculations for FY24.

Thursday, December 22, ended with making a school closing decision based on the prediction of high winds on Friday. This was done after attending the HESM Weather Call for Educational Leaders. Following the weather meeting, the area superintendents met on Teams to review the meeting and make the decision pertaining to school closing. All were concerned with the high wind factor and the possibility of downed trees blocking roads as well as downed electrical wires. I had an earlier conversation with Chris Taft, First Student Bus Manager. Chris also expressed concerns about downed trees. The decision was based on the safety of students.