



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, December 14, 2022**
Meeting Time: **7:00 pm**

1. CALL TO ORDER

2. MOMENT OF SILENCE

3. PLEDGE OF ALLEGIANCE

Councilor Muffett-Lipinski led the Pledge of Allegiance.

4. ROLL CALL ATTENDANCE

Present: Mayor Carrier, Deputy Mayor Shanahan, Councilor Cullen, Councilor Hackett, Councilor Muffett-Lipinski, Councilor Nemeth, Councilor Thibodeaux, and Councilor Williams.

Absent: Councilor Hinkel.

Also Present: City Manager Joyal, City Attorney Wyatt, and City Clerk Mistretta.

5. PROCLAMATIONS/AWARDS

Mayor Carrier read a proclamation for the Dover Mill Girls Recognition Day

6. APPROVAL OF AGENDA

Deputy Mayor Shanahan moved to approved the Agenda; seconded by Councilor Thibodeaux.
Vote: 8/0.

7. PUBLIC HEARINGS

A. CHAPTER 105 – PEACE AND GOOD ORDER, SECTION 16 SPONSORED BY COUNCILOR CULLEN

Mayor Carrier, seeing no one wishing to speak, closed the Public Hearing.

8. PUBLIC FORUM

Taxpayers, Business owners, and Residents are invited to speak on any issue pertaining to the business of the City of Dover. Statements shall be limited to five minutes.

David Emery, 39 Grandview Avenue: He spoke about the historical Pump Building and the need to have it restored as well as possibly attain Historic Preservation Funds.

Mayor Carrier, seeing no one else wishing to speak, closed the Public Forum.

9. CITY MANAGER'S REPORT

City Manager Joyal said he submitted his report in writing. He highlighted a few items: Parking and Public Transportation are rebounding. He has appointed Lauren Smith Young to the Dover Housing Authority. Willand Warming Center has been open providing services when temperatures have been below freezing.

Deputy Mayor Shanahan moved to accept the City Manager's Report; seconded by Councilor Hackett.

Vote: 8/0.



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10. APPROVAL OF MINUTES

- A. November 9, 2022 – Regular Meeting**
- B. November 30, 2022 – Special Meeting**
- C. November 30, 2022 – Workshop Session**
- D. December 7, 2022 – Joint Meeting of the City Council and School Board**

Deputy Mayor Shanahan moved approve the Minutes; seconded by Councilor Hackett.
Vote: 8/0.

11. MAYOR'S REPORT

Mayor Carrier gave an overview of events and meetings he attended, and upcoming events throughout the City.

Deputy Mayor Shanahan moved to accept the Mayor's Report; seconded by Councilor Thibodeaux.
Vote: 8/0.

12. UNFINISHED BUSINESS

A. ORDINANCES IN THE 2nd READING

- 1. CHAPTER 105 – PEACE AND GOOD ORDER, SECTION 16**
SPONSORED BY COUNCILOR CULLEN

Deputy Mayor Shanahan moved for its adoption; seconded by Councilor Muffett-Lipinski.
Roll Call Vote: 8/0.

- 2. ORDINANCES IN THE 3RD READING**
- 3. RESOLUTIONS**

13. NEW BUSINESS

A. CONSENT CALENDAR

- 1. AWARD OF SERVICE CONTRACT WITH CARRIER CORPORATION - SOLE SOURCE**
SPONSORED BY MAYOR CARRIER BY REQUEST
- 2. B11001 DESIGN SERVICES FOR STARK AVENUE AND DOWNTOWN AREA**
SEWER REHABILITATION PROJECT-PHASE C AMENDMENT ONE
SPONSORED BY MAYOR CARRIER BY REQUEST
- 3. B13052 EMULSION POLYMER EXTENSION WITH SOLENIS LLC**
SPONSORED BY MAYOR CARRIER BY REQUEST
- 4. B18013 DESIGN SERVICES FOR COMMUNITY TRAIL EXPANSION PHASE IV**
AMENDMENT ONE
SPONSORED BY MAYOR CARRIER BY REQUEST



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- 5. B20073 DESIGN CONSULTING SERVICES FOR THE LOWER CENTRAL AVENUE IMPROVEMENT PROJECT - ADDITIONAL SCOPE OF WORK #2**
SPONSORED BY MAYOR CARRIER BY REQUEST
- 6. B21048 RFP22-001 CONSULTING SERVICES FOR HENRY LAW PARK BEST MANAGEMENT PRACTICES**
SPONSORED BY MAYOR CARRIER BY REQUEST
- 7. B23007 AWARD OF BID FOR ELEVEN MULTIFUNCTIONAL PRINTER, COPIER AND FAX/SCANNING UNITS**
SPONSORED BY MAYOR CARRIER BY REQUEST
- 8. B23032 PROFESSIONAL CONSULTING SERVICES – CONSULTANT FOR DEVELOPING IMPACT FEE METHODOLOGIES**
SPONSORED BY MAYOR CARRIER BY REQUEST
- 9. B23039 HIGH PERFORMANCE COLD PATCH AND/OR HOT PATCH**
SPONSORED BY MAYOR CARRIER BY REQUEST
- 10. DOVER CITYWIDE AQUIFER MANAGEMENT PLANNING - EMERY & GARRETT GROUNDWATER INVESTIGATIONS AMENDMENT ONE**
SPONSORED BY MAYOR CARRIER BY REQUEST
- 11. PURCHASE OF TWO (2) ALLEN BRADLEY (VFD) VARIABLE FREQUENCY DRIVES FOR AERATION BLOWER UPGRADE PROJECT**
SPONSORED BY MAYOR CARRIER BY REQUEST
- 12. APPROVAL OF DIRECTOR OF INFORMATION TECHNOLOGY OF THE CITY OF DOVER EMPLOYMENT AGREEMENT**
SPONSORED BY MAYOR CARRIER BY REQUEST
- 13. APPROVAL OF DIRECTOR OF MEDIA SERVICES OF THE CITY OF DOVER EMPLOYMENT AGREEMENT**
SPONSORED BY MAYOR CARRIER BY REQUEST
- 14. AUTHORIZATION TO EXECUTE DEFAULT SERVICE REIMBURSEMENT AGREEMENT BETWEEN STANDARD POWER OF AMERICA, INC. AND THE CITY OF DOVER**
SPONSORED BY MAYOR CARRIER BY REQUEST



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COMMITTEE REPORTS

1. School Board (Muffett-Lipinski)
2. Planning Board (Cullen)
3. **Appointments Committee (Williams)**
4. Arena Commission (Hackett)
5. Arts Commission (Nemeth)
6. Board of Health (Thibodeaux)
7. Collaborative City Council and School Board (M-Lipinski)
8. Conservation Commission (Williams)
9. Downtown TIF Advisory Board (Hinkel)
10. Energy Commission (Thibodeaux)
11. Graffiti Management Ad Hoc Committee (Nemeth)
12. Heritage Commission (Nemeth)
13. Legislative Liaison (Shanahan)
14. Library Board of Trustees (Thibodeaux)
15. McConnell Center Advisory Committee (Thibodeaux)
16. Ordinance Committee (Shanahan)
17. Parking Commission (Hinkel)
18. Pool Advisory Committee (Hackett)
19. Racial Equity and Inclusion Ad-Hoc Committee (Nemeth)
20. **Recreation Advisory Board (Shanahan)**
21. **Solid Waste Advisory Commission (Muffett-Lipinski)**
22. **Transportation Advisory Commission (Williams)**
23. **Waterfront TIF Advisory Board (Shanahan)**
24. **Joint Building Committee – DHS (Carrier)**
25. **COAST (Shanahan)**
26. **Cochecho Waterfront Development Advisory Committee (Carrier)**
27. **Dover Main Street (Carrier)**
28. **Strafford Regional Planning Commission (Williams)**
29. **Government Affairs (Carrier)**

Deputy Mayor Shanahan moved for the adoption of the Consent Calendar; seconded by Councilor Williams.

Roll Call Vote: 8/0.

Mayor Carrier asked the Council if they had items they would like pulled for further discussion.

Deputy Mayor Shanahan asked to pull Item #13.A.6.

Deputy Mayor Shanahan moved for the adoption of Item #13.A.6.; seconded by Councilor Cullen.

Roll Call Vote: 8/0.

Councilor Williams gave an overview of the Appointments Committee Report, and recommended the following appointments:

New Appointments:

Melina Gambino – Cemetery Board Alternate

Jake Geddes – Conservation Commission Alternate

Jacqueline Finnerty – Arts Commission Alternate

John Turner – Energy Commission Alternate

Kim Massaro – Graffiti Committee Alternate

Cliff Blake – Library Board of Trustees Alternate

Christina Lawrence – Open Lands Committee

Sophie Robison – Racial Equity and Inclusion Alternate and Strafford Regional Planning Commission

Sarah Tataczuk – Zoning Board of Adjustment Alternate

Change in Status – Alternate to Regular Member

Jacqueline Finnerty – Graffiti Management Committee

Reappointments:

Liz Goldman – Transportation Advisory Committee

Christophe Cloitre – Pool Advisory Committee

Lynn Peterson – Solid Waste Advisory Committee

David Dupont – Trustees of the Trust Fund

William Davis – Dover Utilities Commission

Deputy Mayor Shanahan moved to accept the Appointments Committee Report; seconded by Councilor Thibodeaux.

Vote: 8/0.



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Deputy Mayor gave an overview of the Recreation Advisory Board Report to the Council.

Councilor Muffett-Lipinski gave an overview of the Solid Waste Advisory Committee Report to the Council.

Deputy Mayor Shanahan gave an overview of the COAST Report to the Council.

Councilor Williams gave an overview of the Strafford Regional Planning Commission Report to the Council.

Mayor Carrier gave an overview of the Government Affairs Report to the Council.

B. RESOLUTIONS

1. FISCAL YEAR 2024 BUDGET GUIDANCE

SPONSORED BY MAYOR CARRIER

Deputy Mayor Shanahan moved for its adoption; seconded by Councilor Thibodeaux.
City Manager Joyal gave an overview of the Resolution to the Council.
Roll Call Vote: 8/0.

2. B23031 AWARD OF BRIDGE REPAIRS – CHESTNUT STREET BRIDGE OVER COCHECHO RIVER

SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved for its adoption; seconded by Councilor Hackett.
City Manager Joyal and Community Services Director Storer gave an overview of the Resolution to the Council.
Roll Call Vote: 8/0.

3. B23043 MULTIHOG CX75 ARTICULATED SIDEWALK TRACTOR WITH VARIOUS RELATED ACCESSORIES – SOURCEWELL CONTRACT #030619

SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved for its adoption; seconded by Councilor Muffett-Lipinski.
City Manager Joyal gave an overview of the Resolution to the Council.
Roll Call Vote: 8/0.

4. AUTHORIZATION TO ACCEPT AND EXPEND THE NHHFA INVESTNH MUNICIPAL PLANNING AND ZONING GRANT

(REQUIRES A 2/3 MAJORITY VOTE OF THE CITY COUNCIL.)

(TO BE REFERRED TO A PUBLIC HEARING ON JANUARY 11, 2023.)

SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved to refer to a public hearing on January 11, 2023; seconded by Councilor Hackett.
Vote: 8/0.



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C. ORDINANCES IN 1ST READING

1. CHAPTER 9 – BOARDS, COMMISSIONS AND COMMITTEES, SECTION 8 (TO BE REFERRED TO A PUBLIC HEARING ON JANUARY 11, 2023.) SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved to refer to a public hearing on January 11, 2023; seconded by Councilor Nemeth.
Vote: 8/0.

14. COUNCIL CORRESPONDENCE

Mayor Carrier read a letter he received from Vincent Cirasole recognizing the Dover Fire Department and Fireman Eric Anderson.

Deputy Mayor Shanahan moved to place on file; seconded by Councilor Hackett.
Vote: 8/0.

15. COUNCIL MATTERS OF INTEREST

Councilor Cullen recognized the former Executor Director for Community Partners Brian Collins' passing this Fall.

Councilor Thibodeaux said her next Coffee with Councilor will be after the New Year. She also said the Energy Commission was holding a public hearing regarding power sharing with other communities.

Councilor Nemeth thanks the Mayor for reading the Dover Mills Girls proclamation tonight, and hoped in the future years' events can be planned to recognize it. She also spoke about the progress on the July resolution for the Indigenous People's marker.

Deputy Mayor Shanahan talked about the recent School Board meetings and the public comments regarding banning books.

Mayor Carrier spoke about the wonderful Christmas Parade, and thanked the group who put it together.

16. ADJOURN

Councilor Muffett-Lipinski moved to adjourn; seconded by Councilor Thibodeaux.
Vote: 8/0.