



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, January 25, 2023**
Meeting Time: **7:00 pm**

1. CALL TO ORDER

2. MOMENT OF SILENCE

3. PLEDGE OF ALLEGIANCE

Councilor Hackett led the Pledge of Allegiance.

4. ROLL CALL ATTENDANCE

Present: Mayor Carrier, Deputy Mayor Shanahan, Councilor Cullen, Councilor Hackett, Councilor Hinkel, Councilor Muffett-Lipinski, Councilor Nemeth, Councilor Thibodeaux, and Councilor Williams.

Also Present: City Manager Joyal, City Attorney Wyatt, and City Clerk Mistretta.

5. PROCLAMATIONS/AWARDS

6. APPROVAL OF AGENDA

Councilor Nemeth asked that the Ad-Hoc Committee for Racial Equity and Inclusion Report be moved up on the Agenda to follow Public Forum.

Deputy Mayor Shanahan moved to approve the Agenda as amended; seconded by Councilor Hinkel.

Vote: 9/0.

7. PUBLIC HEARINGS

A. AUTHORIZATION TO ACCEPT AND EXPEND ASSISTANCE TO FIREFIGHTERS GRANT

(REQUIRES A 2/3 MAJORITY VOTE OF THE CITY COUNCIL.)

SPONSORED BY MAYOR CARRIER BY REQUEST

Mayor Carrier, seeing no one wishing to speak, closed the Public Hearing.

B. AUTHORIZATION OF ANNUAL APPRAISAL OF REAL ESTATE FOR FISCAL YEAR 2024 (TAX YEAR 2023) (REQUIRES A 2/3 MAJORITY VOTE OF THE CITY COUNCIL) (TO BE REFERRED TO A SECOND PUBLIC HEARING TO BE HELD ON FEBRUARY 22, 2023, WITH COUNCIL VOTE TO OCCUR ON MARCH 8, 2023.)

SPONSORED BY MAYOR CARRIER BY REQUEST

Mayor Carrier, seeing no one wishing to speak, closed the Public Hearing.

8. PUBLIC FORUM

Taxpayers, Business owners, and Residents are invited to speak on any issue pertaining to the business of the City of Dover. Statements shall be limited to five minutes.

Mayor Carrier, seeing no one wishing to speak, closed the Public Forum.

Councilor Nemeth introduced Lina Shayo to give the final Ad-Hoc Committee for Racial Equity and Inclusion Report to the Council.

Ms. Shayo gave an overview of the Ad-Hoc Committee for Racial Equity and Inclusion Report to the Council.



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9. CITY MANAGER'S REPORT

- A. January 25, 2022 Report**
- B. Presentation of Annual Comprehensive Financial Report (ACFR) by Independent Auditors**

City Manager introduced Zack Fentross, CPA of Marcum LLP. Mr. Fentross gave a PowerPoint presentation to the Council regarding the Annual Comprehensive Financial Report (ACFR).

City Manager gave an overview of the recent storm and recognized the Dover Police, Fire, and Community Services Department.

Deputy Mayor Shanahan moved to accept the City Manager's Report; seconded by Councilor Hackett.

Vote: 9/0.

10. APPROVAL OF MINUTES

- A. January 11, 2023 – Workshop Session**
- B. January 11, 2023 – Regular Meeting**

Deputy Mayor Shanahan moved to approve the Minutes; seconded by Councilor Muffett-Lipinski.
Vote: 9/0.

11. MAYOR'S REPORT

Mayor Carrier gave an overview of events he attended the past couple weeks.

Deputy Mayor Shanahan moved to accept the Mayor's Report; seconded by Councilor Hinkel.
Vote: 9/0.

12. UNFINISHED BUSINESS

A. ORDINANCES IN THE 2nd READING

B. ORDINANCES IN THE 3RD READING

1. CHAPTER 9 – BOARDS, COMMISSIONS AND COMMITTEES, SECTION 8 (TO BE REMOVED FROM THE TABLE)

SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved to remove from the table; seconded by Councilor Thibodeaux.
Vote: 9/0.

Deputy Mayor Shanahan moved for its adoption; seconded by Councilor Hinkel.
Roll Call Vote: 9/0.



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C. RESOLUTIONS

- 1. AUTHORIZATION TO ACCEPT AND EXPEND ASSISTANCE TO FIREFIGHTERS GRANT
(REQUIRES A 2/3 MAJORITY VOTE OF THE CITY COUNCIL.)
SPONSORED BY MAYOR CARRIER BY REQUEST**

Deputy Mayor Shanahan moved for its adoption; seconded by Councilor Nemeth.
City Manager gave an overview of the Resolution to the Council.
Roll Call Vote: 9/0.

13. NEW BUSINESS

A. CONSENT CALENDAR

- 1. B23001 PURCHASE OF FIRE / EMS, PUBLIC SAFETY EQUIPMENT – FIRE TECH & SAFETY – MASS STATE CONTRACT BID PSE01
SPONSORED BY MAYOR CARRIER BY REQUEST**
- 2. B23001 PURCHASE OF FIRE / EMS, PUBLIC SAFETY EQUIPMENT – BERGERON PROTECTIVE CLOTHING – MASS STATE CONTRACT BID PSE01
SPONSORED BY MAYOR CARRIER BY REQUEST**
- 3. B23037 AWARD OF BID FOR CRITICAL FLOOD RISK INFRASTRUCTURE GRANT FOR STORMWATER & FLOOD RESILIENCE UTILITY PROJECT
SPONSORED BY MAYOR CARRIER BY REQUEST**
- 4. B23038 SURVEYING SERVICES AS NEEDED
SPONSORED BY MAYOR CARRIER BY REQUEST**
- 5. B23042 BOBCAT T450 VS – SOURCEWELL CONTRACT
SPONSORED BY MAYOR CARRIER BY REQUEST**
- 6. PROFESSIONAL SUPPORT SERVICES FOR SCADA SUPERVISORY CONTROL AND DATA ACQUISITION SYSTEM WOODARD CURRAN
SPONSORED BY MAYOR CARRIER BY REQUEST**
- 7. APPROVAL OF LIBRARY BOARD OF TRUSTEES' OPERATING RULES
SPONSORED BY MAYOR CARRIER BY REQUEST**
- 8. APPROVAL OF LONG HILL ROAD TOWER LEASE AGREEMENT WITH COUNTY OF STRAFFORD C/O STRAFFORD COUNTY SHERIFF'S DEPARTMENT
SPONSORED BY MAYOR CARRIER BY REQUEST**
- 9. AMENDING CITY OF DOVER'S DESIGNATED REPRESENTATIVES TO COMMUNITY POWER COALITION OF NEW HAMPSHIRE
SPONSORED BY MAYOR CARRIER BY REQUEST**
- 10. APPROVAL OF AMENDMENTS TO ARTICLE XVI OF THE COMMUNITY POWER COALITION OF NEW HAMPSHIRE JOINT POWERS AGREEMENT
SPONSORED BY MAYOR CARRIER BY REQUEST**



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COMMITTEE REPORTS

1. School Board (Muffett-Lipinski)
2. Planning Board (Cullen)
3. Appointments Committee (Williams)
4. Arena Commission (Hackett)
5. Arts Commission (Nemeth)
6. Board of Health (Thibodeaux)
7. Collaborative City Council and School Board (M-Lipinski)
8. Conservation Commission (Williams)
9. Downtown TIF Advisory Board (Hinkel)
10. Energy Commission (Thibodeaux)
11. Graffiti Management Ad Hoc Committee (Nemeth)
12. Heritage Commission (Nemeth)
13. Legislative Liaison (Shanahan)
14. Library Board of Trustees (Thibodeaux)
15. McConnell Center Advisory Committee (Thibodeaux)
16. Ordinance Committee (Shanahan)
- 17. Parking Commission (Hinkel)**
18. Pool Advisory Committee (Hackett)
- 19. Racial Equity and Inclusion Ad-Hoc Committee (Nemeth)**
- 20. Recreation Advisory Board (Shanahan)**
21. Solid Waste Advisory Commission (Muffett-Lipinski)
22. Transportation Advisory Commission (Williams)
23. Waterfront TIF Advisory Board (Shanahan)
24. Joint Building Committee – DHS (Carrier)
25. COAST (Shanahan)
26. Coheco Waterfront Development Advisory Committee (Carrier)
27. Dover Main Street (Carrier)
28. Strafford Regional Planning Commission (Williams)
29. Government Affairs (Carrier)

Deputy Mayor Shanahan moved for the adoption of the Consent Calendar; seconded by Councilor Nemeth.

Mayor Carrier asked the Council if they had items they wished to pull for further discussion.

Deputy Mayor Shanahan pulled Item #13.A.1.

Mayor Carrier pulled Items #13.A.9 and #13.A.10.

Mayor Carrier asked for a roll call vote on the remaining items on the Consent Calendar.

Roll Call Vote: 9/0.

Deputy Mayor Shanahan moved to substitute Item #13.A.1. as a whole; seconded by Councilor Hinkel.

Vote: 9/0.

Deputy Mayor Shanahan moved for the adoption of Item #13.A.1.; seconded by Councilor Hackett.

Roll Call vote: 9/0.

Deputy Mayor Shanahan moved for the adoption of Item #13.A.9.; seconded by Councilor Muffett-Lipinski.

Dr. Kaspari and Energy Commission Chairperson Baber to give an overview of the resolution to the Council.

Roll Call Vote: 9/0.

Deputy Mayor Shanahan moved for the adoption of Item #13.A.10.; seconded by Councilor Hinkel.

Roll Call Vote: 9/0.

Councilor Hinkel gave an overview of the Parking Commission Report to the Council.

Deputy Mayor Shanahan gave an overview of the Recreation Advisory Board Report to the Council.



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B. RESOLUTIONS

**1. APPROVAL OF ELECTRICAL AGGREGATION PLAN FOR THE CITY OF DOVER
PURSUANT TO RSA CHAPTER 53-E
SPONSORED BY MAYOR CARRIER BY REQUEST**

Deputy Mayor Shanahan mover for its adoption; seconded by Councilor Muffett-Lipinski
Dr. Kaspari and Mr. Baber gave an overview of the Resolution to the Council.
Roll Call Vote: 9/0.

Councilor Muffett-Lipinski left the meeting at 8:30 pm.

**2. READOPTING THE PROVISIONS OF RSA 72:28 STANDARD AND OPTIONAL
VETERANS' TAX CREDIT AND RSA 72:28-b ALL VETERANS' PROPERTY TAX
CREDIT
SPONSORED BY MAYOR CARRIER BY REQUEST**

Deputy Mayor Shanahan moved for its adoption; seconded by Councilor Hackett.
Roll Call Vote: 8/0.

**3. AUTHORIZATION TO ACCEPT AND EXPEND ANONYMOUS DONATION
(REQUIRES A 2/3 MAJORITY VOTE OF THE CITY COUNCIL.)
(TO BE REFERRED TO A PUBLIC HEARING ON FEBRUARY 8, 2023.)
SPONSORED BY MAYOR CARRIER BY REQUEST**

Deputy Mayor Shanahan moved to refer to a public hearing on February, 8 2023; seconded
by Councilor Hackett.
Vote: 8/0.

C. ORDINANCES IN 1ST READING

14. COUNCIL CORRESPONDENCE

15. COUNCIL MATTERS OF INTEREST

Councilor Nemeth cautioned people about putting their recycling and trash out the night before when there is a storm.

Councilor Thibodeaux recognized the storm recovery work that was completed by Community Services personnel.

Mayor Carrier started a discussion about leasing parking spaces
City Manager Joyal said there are spaces available.

16. ADJOURN

Councilor Hinkel moved to adjourn; seconded by Councilor Thibodeaux.

Vote: 8/0.